



Rhuddlan Town Council Meeting

Dear Councillor

9th December 2019

Your attendance is requested at a meeting of Rhuddlan Town Council at the **LIBRARY**, Rhuddlan on Thursday, 12th December 2019 at **6.00p.m.** Any planning applications can be viewed at 5.30 p.m. Members of the public are welcome to attend.

AGENDA

1. Apologies.
2. Declaration of Interest
3. Urgent Items - having been advised to the Mayor 24 hrs in advance.
4. To receive a presentation from Mike Buckley, Website Studio to upgrade the website.
5. Police matters —to receive a report.
6. Minutes – approve minutes of the 12th November 2019. Pre circulated.
7. Correspondence from:
 - a. The Mayor.
 - b. The Deputy Mayor.
 - c. The Town Clerk.
 - d. DCC – Provision of a new cemetery.
 - e. Transport for Wales – Renewing Bus Passes
8. County Council Members Report.
9. Budget/Finance matters
 - a. To approve the payments listing due.
 - b. Expression of proposals for 2020 – 21 Budget.
10. Planning Applications for comment:
 - a. 44/2019/0976:Erection of single storey rear extension and construction of garage.
11. **Marking the 75th Anniversary of Victory in Europe Day (V.E.) - 8th May 2020**
12. **Community Matters**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
13. Request for Financial Assistance – Rhuddlan Dementia Friendly Steering Group
14. Request for Financial Assistance – DCC Youth Services.
15. Coed y Brain – to consider correspondence from Jones & Redfern Estate Agents.
16. Date of next meeting

Sian Mai Jones - Town Clerk - 07775 673706

9th of November.- Ebeneser Chapel present in their tea party . Invited to congratulate members, minister and officers for their existence as a centre of religion for two hundred years. Also present in the Rock and Groove Dance organised in the Community Centre by Rhuddlan Dementia Group.

10th of November - Sunday to Remember the Fallen. Thanks to Cllr Kermode who took down the poppies from all the different street posts.

16th of November - coffee afternoon organised by family and friends of the late Val Jones - excellent occasion.

17th of November - Caerwys Civic Sunday.

22nd of November - Little Theatre Rhyl - excellent show - Little Shop of Horrors.

23rd of November - Christmas Service in St Mary's Church organised by Town Woman's Guild within Rhuddlan.

30th of November - coffee morning in the Community Centre organised by Treasure Chest main organiser Rhuddlan resident Mrs Mair Solomon. Good support for such a valuable organisation. Visited the Artisan's Fair in St Mary's Church and Christmas Tree Festival.

2nd of December - switching of Christmas Lights in the company of Ysgol y Castell pupils.

Hopefully the Mayoress and myself will be present in these occasions before Christmas:

9/12/2019 - Rhuddlan history society dinner.

10/12/2019 - Carol Singing in Pengwern College. Rushing then to a Christmas Concert organised for Denbighshire Chairman in Dinbych.

17/12/2019 - Carol Singing around the Christmas Tree.

As chair of Rhuddlan's Dementia Group I have present in all organised events such as Music Memories Sessions and Sit and Fit Sessions.

Town Clerk's Report – December 2019

Meetings / events attended:

November

- 7th Meet with Mrs Dina Roberts & Mayor @ Admirals Field
- 10th Remembrance Sunday
- 11th Meeting with Amy Selby- DCC regarding grants.
- 12st Town Council Meeting

Forthcoming Events:

- Dec 17th Christmas Carols Around the Tree 6.30 p.m.
- Jan 9th Code of Conduct Training 6 – 7 p.m.
- Jan 14th An Audience with the Police Commissioner – re-arranged.
- April 5th Mayor's Civic Sunday 10.30 a.m.

Other matters:

- Dec 2nd Xmas Lights Switch On was carried out by pupils from Ysgol y Castell who sang Xmas Carols.
- Nov 16th The Town Clerk has been awarded the Certificate in Local Council Administration by Society of Local Council Clerks

Provision on a new Cemetery

Item 7d

Members will recall the above matter being discussed in the last town council meeting and it was resolved to ask Tony Ward to look at the potential of looking at the two locations contained within the report and also the land by the current cemetery and old orchard as possible locations for a new cemetery.

Please find attached reply from Tony Ward. Members will need to discuss the next course of action

diolch

Sian Mai Jones - Town Clerk

From: Tony Ward <tony.ward@denbighshire.gov.uk>

To: 'Rhuddlan Town Council' <clerk@rhuddlantowncouncil.gov.uk>

Hi Sian

The report (attached) was appendix 5 to a report I took to our Communities Scrutiny Committee on 12th July 2018. The full set of papers (and the minutes from the meeting) can be found via the following link:

<http://mgintranet/ieListDocuments.aspx?CId=271&MIId=5550&Ver=4&LLL=0>

One of the recommendations in my report was that the Committee "*considers whether a Scrutiny Task & Finish Group should be established to consider the issue of future capacity in council cemeteries*". You will see from the minutes that "*The Committee was firmly of the view that, based on the capacity available in council-run cemeteries which were within reasonable travelling distance for relatives, and the costs involved with establishing new cemeteries, there was not a need to establish a Scrutiny Task and Finish Group to consider the issue of future cemetery capacity in the county*".

I'm afraid that the cost was considered prohibitive. I'm not sure whether you are saying that this is something that the Town Council is prepared to look at in terms of funding? If so, I'd be happy to discuss this. However, you will note from the report that the estimated total work costs at both of these sites was more than £950,000 each (at 2004 price levels), and that these estimates did not even include the land acquisition costs.

I'm very happy to discuss further.

Regards

Tony Ward
Head of Highways, Facilities and Environmental Services

As you're aware, Transport for Wales are currently managing the reissue of free bus passes across Wales. Here's an update on the renewal programme we're managing on behalf of all 22 local councils in Wales.

There are currently around 750,000 bus passes in Wales and the current green coloured cards will all expire on 31 December 2019 and not be accepted on buses. Since September we've been raising awareness of the changes, and already we've received 450,000 applications. With the deadline now fast approaching we're keen to promote the changes as much as possible to ensure we reach as many people as possible and provide time for people to reapply and receive their new-style cards before the end of the year.

Cardholders can either reapply online at www.tfw.wales/travelcards or by paper, which they can download via our website or pick up a copy from their local council. They can also request a copy in the post by calling our helpline 0300 303 4240.

The new cards offer the same travel benefits for 60s and over and eligible disabled persons.

I have attached the screens visuals which are currently being used on buses across Wales. Would it be possible to display these throughout your outlets to help reach the target audiences and their friends and family members?

There's also 'How to videos' available https://www.youtube.com/watch?v=m8q_bwWi4Wo (English) <https://www.youtube.com/watch?v=CBjwmBvTXh8> (Welsh) – if these could also be shared, that would be amazing.

Here's a link to the other campaign materials :
English - <https://tfw.wales/bus-campaign-support>

We can send you hard copies of any of the materials, such as leaflets and posters or hard copies of the application forms, please let me know and I can arrange straight away. Any support on social media would also be appreciated.

Please get in touch if you require any further information from me. Thank you for your support.

Regards,

Kyle Selwood

Communications Officer
Transport for Wales
South Gate House, Wood Street, Cardiff, CF10 1EW

Date: 08/12/2019

Rhuddlan Town Council

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Time: 16:09

Current Bank A/c

List of Payments made between 01/12/2019 and 17/12/2019

Item 9a

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/12/2019	North Wales Tourism	102334	141.60		Membership
12/12/2019	SADS UK	102335	50.00		Donation
12/12/2019	The Festive Lighting Company	102336	6,605.17		Supply Xmas Lights
12/12/2019	Welsh Audit Office	102337	231.85		External Audit 2018 - 19
12/12/2019	Staples UK Ltd	DD	151.42		Stationery
12/12/2019	NEST Pension	DD	112.28		Period 18 Nov - 17 Dec
12/12/2019	Town Clerk	SO	1,150.00		Salary
12/12/2019	Clerical Assist / Minute Clerk	SO	175.00		Salary
12/12/2019	Town Clerk	102338	80.40		Expenses
12/12/2019	Goodsigns & Print	102339	10.20		Amend Xmas Banner
12/12/2019	HMRC	102340	244.98		HMRC
12/12/2019	Vodafone	DD	30.47		Vodafone - December
Total Payments			<u>8,983.37</u>		

Rhuddlan Town Council
Payment Request for Town Clerk
To be submitted to December meeting

Travel Claim	Travelling	£55.80
Postage	Postage & stamps	£24.60
	Total	£80.40

Authorised by the Mayor: (Signature)
Cheque No: 102338

Eich cyf / Your ref

Ein cyf / Our ref : 44/2019/0976

Dyddiad / Date : 21/11/19

Rhif union / Direct dial : 01824 706727

Item 10

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk

c/o Rhuddlan Library
Vicarage Lane
Rhuddlan
LL18 2UE

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2019/0976

CYNNIG / PROPOSAL: Codi estyniad un llawr i'r cefn ac adeiladu garej / Erection of single storey rear extension and construction of garage

LLEOLIAD / LOCATION: 9 Princes Park, Rhuddlan, Rhyl

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er

I enclose a copy of the above-described application which has been received by the County Council.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not

enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngrwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a
Gwarchod y Cyhoedd

normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection