Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

7th November 2019

Dear Councillor

Your attendance is requested at a meeting of Rhuddlan Town Council at the LIBRARY, Rhuddlan on TUESDAY, 12th November 2019 at 7.00 p.m. Any planning applications can be viewed at 6.30 p.m. Members of the public are welcome to attend.

AGENDA

1. **Apologies.**
2. **Declaration of Interest**
3. **Urgent Items - having been advised to the Mayor 24 hrs in advance.**
4. **Police matters** —to receive a report.
5. **Minutes** – approve minutes of the 10th October 2019.Pre circulated.
6. **Correspondence from:**
   a. The Mayor.
   b. The Deputy Mayor.
   c. The Town Clerk.
   d. DCC regarding Marsh Road
   e. Parking in Castle Street
   f. DCC Planning Compliance Charter Consultation. Pre circulated.
   g. DCC & Flintshire Joint Archive Project Consultation. Pre circulated
   h. DCC District Enforcement Ltd Agreement
   i. St Asaph Town Council – Proposed Gipsy & Travellers Site
   j. Member of Public – Unadopted Road condition between Princes Road and Hylas Lane / Castle Street.
7. **County Council Members Report.**
8. **Provision of a new cemetery** – to consider report. Pre circulated.
9. **Code of Conduct** – to review policy. Pre circulated.
10. **Budget/Finance matters**
    a. To approve the payments listing due.
    b. Town Clerk to distribute Members Allowance Form 2019/20.
11. **Planning Applications for comment:**
    a. 44/2019/0875 Display of replacement signage – Kings Head, High Street.
    b. 44/2018/0910 PR to allow amended play area design. Land east of Tirionfa.
    c. 44/2019/0870 Lawful Development Certificate for the existing use of land for the siting of 6 static caravans and 16 touring caravan pitches for use between March and October, and storage of 16 touring caravans between the months of November and March

12. **Community Matters**

Part 2. Exclusion of press and public.

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. **Request for Financial Assistance** – Rhuddlan Dementia Friendly Steering Group
14. **Admirals Field – Coed y Brain**
    a. To consider correspondence from Jones & Redfern Estate Agents
    b. To consider estimates to carry out essential repairs in Coed y Brain.
15. **Date of next meeting - December 12th**

Sian Mai Jones

Town Clerk - 07775 673706

Item 5

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Draft Minutes of the meeting on the 10th October 2019

Present:
Cllr Arwel Roberts (Mayor in the Chair)
Cllr Gareth Rowlands
Cllr Mike Elgin
Cllr Reg Davies
Cllr Syd Gaskin
Cllr Mike Kermode
Cllr Andrew Smith
Cllr Bleddyn Williams
Town Clerk
Clerical Assistant/Minute Clerk

1. Apologies
Cllr Ann Davies, Cllr Charlotte Frobisher, Cllr Gareth Smith

2 members of the public were present along with the Marketing Officer from DCC Nicola Williams

The Mayor Cllr Arwel Roberts welcomed the new councillor Cllr Bleddyn Williams to his first meeting.

2. Declaration of Interest
Cllr Syd Gaskin reference a planning application No 44/2019/0810 – Abbey Court.
Cllr Mike Elgin reference Rhuddlan Bowling Club grant application - Item 12 c

3. Invited Guest

- The Mayor, Cllr Arwel Roberts welcomed Nicola Williams, Tourism, Marketing & Events Officer for DCC who is going to inform the meeting about the Tourism Ambassadors scheme. It is an online training scheme that has 8 modules at present, 2 of which are mandatory, and are all free. Anyone completing 3 modules will become a bronze ambassador, 6 modules a silver ambassador, and 7+ modules a gold ambassador. There are a series of learning journeys to come in the future. Nicola Williams explained the benefits of the scheme and distributed a leaflet for future reference.

Cllr Mike Elgin who is a gold ambassador was concerned about the Rhuddlan video on DCC's website which he thought was not very good and didn't really reflect fully on the wonderful attractions in the town. As examples Cllr Elgin gave the award-winning Little Cheesemonger shop and the Java Café. Also, the Castle and Rhuddlan Golf Club. He asked how we might improve the video, adding that the Llangollen video was brilliant.

Cllr Arwel Roberts added the river walk, and the nature reserve.

Nicola Williams answered that DCC had funding to work across North Wales with other authorities and that a few videos had been done already in 2019 including one on Castles. Nicola also pointed out work on the Wales Way and that a photographer was due to visit some castles and golf clubs soon. The attractions that are chosen have to meet certain criteria before being considered and funding was also given from the Regional Tourism Event Fund (RTEF), and Cadwyn Clwyd.
Nicola Williams will ask the company filming the videos to see if they can include the award-winning attractions Cllr Elgin had mentioned.

Cllr Mike Kermode said that if funding is a problem can Rhuddlan Town Council financially support it. **Nicola Williams will investigate**

Cllr Gareth Rowlands thought that there was a tendency to forget Rhuddlan for some reason and asked what had happened with the ibeacons created about 4 years ago. There are 10 in Rhuddlan on the North East Wales app.

- Nicola Williams described a Destination Partnership that meets 3 times a year and invited Rhuddlan Town Council to send a representative to sit on the partnership. The next meeting being in February.

- Cllr Arwel Roberts commented that a coach park would be of benefit to Rhuddlan as he had seen recently in Betws y Coed. **Nicola Williams said she would pass the comment on.**

- Nicola then informed the meeting of a Tourism Forum that meets twice a year at Oriel House Hotel which has speakers on tourism sector e.g. Visit Wales & Food Wales. The next one is to be held on Wednesday November 6th at 10:30am and she invited members to go to https://denbighshiretourismforum2019.eventbrite.co.uk to book a place for free.

- Cllr Gareth Rowlands asked Nicola to put the Town Clerk on the DCC mailing list for future tourism related issues.
- Cllr Arwel Roberts thanked Nicola for her attendance this evening and invited her to the town council's event on Saturday 12th where North Wales Tourism Jim Jones will be speaking.

4. Urgent Items – having been advised to the Mayor 24hrs in advance

- Cllr Arwel Roberts reported that the PCSO had concerns about teenagers jumping off the bridge into the river and wanted a bye law created to stop it. Cllr Roberts will be enquiring with DCC legal department about the creation of bye laws.

- Cllr Gareth Rowlands had recently travelled with the Mayor to an award ceremony in Ystradgynlais and had picked up 2 dog waste bag dispensers which he showed to the meeting. They attach to lampposts or fence gates around popular dog walking areas along with a notice to take a bag and dispose of it in the nearest dog waste bin. Cllr Rowlands suggested that the town council purchase dispensers to place around the town. **Resolved to purchase 50 dog waste bag dispensers** to be placed at popular dog walking areas in Rhuddlan. Cllr Rowlands suggested that Tim Wyn Evans from DCC be asked for suitable suppliers and that 50 are purchased.

- A resident had suggested that Rhuddlan Town Council noticeboards be used by candidates for town council elections with a single sheet flyer informing voters of their standing and who they are. A discussion ensued with some Councillor thinking it was a good idea while others had reservations. Cllr Andrew Smith suggested a compromise scenario of placing a small photo and basic information on any candidates in the Town Council noticeboards and so proposed. Cllr Arwel Roberts seconded the proposal. **Cllr Mike Kermode made an amendment of an A4 size leaflet on each candidate and place in the town council noticeboard. The vote was 5 for, 1 against, with one abstaining. Resolved**

5. Police Matters

The Town Clerk tabled a report sent by the PCSO who was not present.

Cllr Gareth Rowlands remarked that this issue of non-attendance was a County wide problem but had noticed that youngsters had been congregating in Vicarage lane leaving rubbish and broken glass behind. Cllr Andrew Smith added that this problem is usually seen in certain streets of the town and that there is always a rise in such incidents in the summer. The police need to concentrate on these areas.

Cllr Mike Kermode was surprised at the number of burglaries reported and that information about them was lacking and that community policing seems to be reducing. **Cllr Kermode proposed that the Police & Crime Commissioner be written to pointing this out. Resolved**

6. Minutes – 12th September 2019

Cllr Charlotte Frobisher wanted an amendment on Item 15 in Part 2 (P50) regarding her comment about sharing the costs of lane maintenance with house owners. Cllr Charlotte Frobisher was concerned that if the council took up full responsibility of maintaining the lane then it could possibly lead to a risk of someone (i.e. a resident of the lane or a resident of Rhuddlan, or just a member of the public visiting the

town) making an occupiers liability claim against the council, should an accident happen to themselves or a vehicle that they own.

Cllr Mike Kermode had proposed an amendment to Item 15 in Part 2 (P49/50) Proposing that the Council maintain the lane with quarry waste at their expense only and not charge residents proportionately. This was seconded and agreed by the members present. He had also made an amendment regarding item 15 in Part 2 (P50) proposing that the Town Council refuse the vendor's request for access across the property and that a fence is provided on a 50/50 share with the vendor of the property. This proposal was seconded by Cllr Andrew Smith and all voted in favour. Subject to the amendments the minutes were accepted as a true record and signed.

Matters Arising

a. **Repeat Prescription service –** Cllr Reg Davies is still receiving complaints about this service and proposed that the **Council write to BCHUB to investigate and provide a suitable service. Cllr Arwel Roberts seconded the proposal. Resolved**

b **CCTV Partnership** – The Town Clerk advised members that the planned site meeting had been cancelled by Cheshire West & Chester Council and Cllr Gareth Rowlands suggested this be looked at again next quarter. There then followed a discussion about whether the cameras are working and/or having intermittent problems.

Cllr Gareth Rowlands reported that the CCTV Partnership was very concerned about this across Denbighshire and that £30,000 is due to be spent on upgrading the cameras and infrastructure as some are now old and past their best. Cllr Rowlands added that the area of Rhuddlan to Rhyl is part of this upgrade. Other towns in Denbighshire want to be included so the Partnership are looking at Prudential Borrowing to widen the work.

Cllr Reg Davies asked how long the system had been in place and why are we not seeing prosecutions. Cllr Rowlands explained that the lack of prosecutions is reliant on incidents being reported to the CCTV team to examine footage. Only one incident was reported for investigation in the last quarter.

Cllr Mike Kermode commented that they can spend a fortune on the equipment but if it's not being used for prosecutions there is no point. Cllr Mike Elgin said that the cameras are not to blame, it's the police not investigating incidents.

Cllr Andrew Smith adding that this was a sad indictment on the CCTV Partnership. **Cllr Arwel Roberts suggested the Council send a letter to the Police & Crime Commissioner reporting these matters. Cllr Andrew Smith so proposed, seconded by Cllr Roberts and all voted in favour.**

a. **Deputy Mayors Chain –** still awaiting arrival

b. **Local Development Plan –** the Mayor Cllr Arwel Roberts informed the members that the question of a Travellers site was causing serious problem in drafting the LDP.

c. **Scarecrow Festival –** Cllr Andrew Smith had started to see scarecrows being placed around the town and commented on their effectiveness. This festival is run by Ysgol y Castell PTA .

d. **Musical memories** – Cllr Mike Kermode reported that the sessions are going really well.

e. **Library Prices –** the Town Clerk updated members on a discussion with the library manager Mathew Baker on the high prices. She will write to him on the subject.

f. **Willow Tree Admirals Field –** the Town Clerk had received a quote of over £700 to remove and ground out the tree and wondered if a tender process was required. Cllr Mike Kermode suggested Council continue without going to tender due to the work needing to be done quickly due to safety issues. **It was proposed by Cllr Gareth Rowlands and seconded by Andrew Smith that the one quote be used without tendering, Resolved.**

g. **Letter reference Dogs on Admirals Field** – the Town Clerk had written to Mrs Roberts as instructed by the Council but had received no reply. Cllr Gareth Rowlands asked the Town Clerk to invite DCC officer Tim Evans to attend any meeting with the recipients if they reply.
Cllr Mike Kermode recommended that a letter be posted to Mrs Roberts to make sure that they received the correspondence.

h. **Welcome Sign** – this item is included in Item 8 County Council Members report.

i. **Ffordd Rhyl Crossing** – awaiting Mike Jones DCC to reply to Town Clerk.

j. **Reminiscence Garden** – it was reported that the Nature Reserve group have shown an interest in participating in this project. Cllr Gareth Rowlands declared on interest and took no further part in the discussion. **It was proposed by Cllr Mike Kermode, seconded by Cllr Andrew Smith that the reminiscence garden be relocated at the Nature Reserve. Resolved**

k. **Power Washing** – the Town Clerk informed members that a test run was to be held on 16th October at 9am between Princes Road & Odyn.

l. **Fresh Air Gym fence** – the Town Clerk pointed out to members that the estimate with a bow top is £5508 + VAT and was requested for health and safety requirements. **Members agreed to the works at that price**. Members then discussed taking a section of fencing out between the fresh air gym and the playground to that there is easy access between the two areas.

m. **Cleaning Edward 1st Inscription** – the contractor has informed the Town Clerk that the letters will be ok to paint afterwards but will assess this on site. A quote for the plaque below the wall inscription is being sourced by the Town Clerk

n. **Christmas Lights** – Festive Lighting had provided some different designs as requested which were presented to members for their approval. **Cllr Gareth Rowlands proposed Option 2, seconded by Cllr Syd Gaskin and all voted in favour.**

o. **Terms of Reference** – Cllr Gareth Rowlands wished that Terms of Reference be drafted for the Web Site Committee. **Resolved**

7. Correspondence from:

7a. The Mayor.

Cllr Arwel Roberts presented his report:

- 13/09/2019
  Invited to Ystradgynlais to listen to the excellent reports regarding Rhuddlan from the Wales in Bloom judges.
- 14/09/2019.
  Accepted an invitation to the Town Hall Dinbych . Concert organised by the Mayor of Dinbych - Côr Godre Aran. Bendigedig.
- 15/09/2019
  Invited to meet Mr and Mrs Dart who were celebrating 70 years of marriage.
- 21/09/2019
  Litter clean-up day.
- 22/09/2019
  Present in the Mayor's Civic Sunday Prestatyn.
- 26/09/2019
  Meeting with the clerk.
- 02/10/2019
  Shame the audience with the Police & Crime Commissioner had to be cancelled. I was present in the library with the clerk to meet residents who wanted to listen to him.
- 05/10/2019
  Diwrnod Cyhoeddi Eisteddfod Genedlaethol yr Urdd Sir Ddinbych 2020 ym Mhrestatyn. A day to proclaim the Denbighshire Urdd National Eisteddfod 2020 in Prestatyn. Interviewed as the Mayor by Radio Cymru and S4C.
- Cllr Roberts added his congratulations to Gemma Williams from the Little Cheesemonger for winning two awards recently and reported that there is photo on the Town Council website.

Cllr Gareth Rowlands moved to accept the report, Cllr Mike Kermode seconded this and all voted in favour.

7b. The Deputy Mayor - Nothing to report

7c. The Town Clerk

The Town Clerk informed the Members that the postponed Police & Crime Commissioner event is to be rearranged

DRAFT

The breakfast meeting is on Sat 12th Oct starting at 8:30am. Cllr Mike Kermode is to give a presentation on the Rhuddlan Dementia Group and Jim Jones from North Wales Tourism is the guest speaker.
The report was accepted.

7d. Chairman of Dragons FC
The Town Clerk had received an e-mail from Lee Hall informing the Council that on September 21st a visiting team parent had blocked the access road. The Dragons FC Chair, Dave Edwards asked the parent to move the vehicle as the road is used by local residents. This request was met with abuse and almost an incident of the vehicle hitting Dave Edwards. Dragons FC have put in a complaint to the North Wales League.

The e-mail asks if the Council would allow Dragons FC to purchase & place removable temporary barriers to control access on match days. They also offer to send a letter to residents who use the access road informing them of their intentions and asking if they do go through the barrier whilst matches/training are taking place to replace the removable chain between the posts.

Cllr Mike Kermode said that no permission cannot be given as it is open access through the lane. If parking is a problem then such a barrier would not be sufficient. Cllr Andrew Smith agreed adding that Dragons FC should control their visitors without such a barrier. Cllr Gareth Rowlands was not impressed with the away team attitude and reminded members that the lane was the only access for emergency services should they ever be needed during a match/training session. It cannot be blocked as residents have a right of way.

Cllr Mike Kermode proposed, Cllr Andrew Smith seconded that a reply is sent refusing permission for the barrier. Resolved.

Cllr Gareth Rowlands added the e-mail should mention lengthy debates in Council on the right of way issue and residents requiring access at all times.
Cllrs Arwel Roberts and Gareth Rowlands abstained from the vote

8. County Council Members Report
Cllr Arwel Roberts – delivered his report orally as he had not had time to prepare a written report

a. **Brown Tourist Road Signs on A55**
   Cllr Roberts had now met with DCC officer and found out that these signs would be about £130k. DCC could provide a small proportion of this probably about £20k and the remainder from Rhuddlan Town Council and those other agencies benefitting from the signage e.g. St Asaph Cathedral, St Asaph City Council, Rhyl Town Council, and maybe even CADW.

Cllr Gareth Rowlands commented that this issue had been ongoing since 2007

b. Rhuddlan Town Plan

Cllr Arwel Roberts reported that Rhuddlan needs a town plan desperately and that there was an offer of help from DCC via Amy Selby & Fran Rhodes but no financial assistance is available.

Cllr Mike Kermode agreed with this proposal.

A discussion followed on the merits of creating a one-way system through Hylas Lane as an example of something to place in the town plan.

Cllr Arwel Roberts proposed and Cllr Mike Kermode seconded that the two DCC officers mentioned be invited to a Council meeting to investigate creating a new town plan. All voted in favour.

9. Budget/Finance matters :

a. The Town Clerk presented the latest list of payments due and informed Members that two more invoices had been received:

£360.00 Mr D Kynaston – Updating the Honours Board

£3,739 DCC – By-election cost.

Cllr Mike Kermode spoke positively about the gold lettering work that had been completed on the honours board.

Cllr Gareth Rowlands proposed the list be approved for payment which was seconded by Mike Kermode. Resolved.

b. External Audit Report was presented by the Town Clerk. There were three issues:

- The Council Assets are presented in the same way as previous years.
- The Trust Fund Disclosure Notice was not completed the same as the previous year in that the tick box was ticked and should have been completed as NA.
- Terms of Reference are required for other Council committees e.g. Website Committee and Personnel Committee. Terms of Reference have now been adopted by the Town Council with the Terms of Reference for the Website to be completed soon.

c. The Six-Month Report was also presented by the Town Clerk.

This report showed details of budget items which had been paid and receipted, and those that have not yet been spent or taken up.

Cllr Mike Kermode thanked the Town Clerk for the finance update and commented that it paints a good picture of Councils finances but was disappointed that there had been no take up of the Youth Grant Scheme.

Cllr Arwel Roberts is holding a meeting with DCC Youth Service on October 23rd and will inform them of the scheme.

Cllr Gareth Rowlands suggested that the Youth Grant Scheme be used for the wider use of the Coed y Brain project.

- Cllr Mike Kermode referred to an auditor's report criticising Town Councils with high reserves. Members need to be mindful that when purchasing and upgrading Coed y Brain, a portion of the Town Council's reserves could be used.

- Cllr Andrew Smith wished to commend the report's findings and added that we are and should by spending our finances in supporting our community and he believes the Council is doing just that. He congratulated members for their vision.

- Cllr Gareth Rowlands said that by using reserves for the purchase of Coed y Brain means we can support our community by responding to ideas put forward.

- The events calendar is being worked on and there will be a website committee meeting soon to progress this spend within the budget allowed.

10. Planning Applications for comment:

i) 44/2019/0684 Display of large V board, flag poles, and signage.

Cllr Mike Kermode abstained from voting.

No objection.

ii) 44/2019/0810 Crown reduction & pruning of a tree covered by TPO.

No objection.

11. Community Matters

The Mayor Cllr Arwel Roberts asked around the table if any member had any matter to be discussed.

- Cllr Gareth Rowlands told members that an area in a corner by the library was now becoming unsightly. He asked if the Town Clerk could write to Wendy Davies, DCC, to meet on the site to clarify who is responsible for what. The Biodiversity Officer has given a list of plants to the Town Clerk for this site.

- Cllr Gareth Rowlands reminded members that Council had a £5k budget for a Cemetery and that we should conduct a survey of residents to see if they want another in Rhuddlan. If they do then Council will need to find land for it. The Town Clerk suggested using Survey Monkey for the consultation.

Cllr Mike Kermode suggested that Council investigate different way as not everyone has access to the internet and this would exclude them from the consultation process.

12. Part 2 Exclusion of Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

a. **Request for Financial Assistance – Rhuddlan Bowling Club.**
An application was submitted for financial assistance to upgrade the toilets and access to the facility. The total project cost of £12k but requesting £1k from Rhuddlan Town Council.
Cllr Mike Elgin declared an interest.
Cllr Gareth Rowlands fully supported the amount.
Cllr Andrew Smith proposed that £1k be approved, seconded by Cllr Syd Gaskin.
Cllr Mike Kermode was pleased to see this project coming forward and **made an amendment that Council provide £2,150 for the toilet provision of the project. Cllr Arwel Roberts seconded the amendment and all voted in favour.**

b. **Coed y Brain** - Correspondence from Jones & Redfern. The Town Clerk explained to Members that the agent required a 6-week exchange of contract timetable which was worrying when the various loan options would prove longer timescales. She highlighted some details of the Loans Board but needed to do more work and produce a report for Members to consider their options. **The Council agreed to support this work and report.**

Members agreed that the work needed a suitable timescale to complete it properly. It was not good being pressured into such a short timescale by the agent.

Cllr Gareth Rowlands asked that the Town Clerk write back to the agent informing them that Council cannot agree a 6-week timetable as we have bids to write and be considered in the fullness of time.

Cllr Mike Kermode wanted to only borrow what we need for purchase, using reserves for the cost of refurbishing the property.

Cllr Arwel Roberts suggested Council seeks advice from the DCC on low interest loans as they are investigating it for themselves. **Town Clerk to contact the Head of Finance in DCC about the subject.**

c. **Condition Report on Coed y Brain** – This has been produced by an RICS surveyor to provide an objective opinion about a property condition at the time of inspection.

Cllr Gareth Rowlands informed Members that there appears to be some confusion about a mains gas supply to the property. There is a gas boiler but no supply to it. He explained how this had come about and how a supply could be achieved if Council wishes to pursue this. Adding that Local Searches are required to ascertain what services are present and what are not.

Cllr Mike Kermode asked if we are going to purchase the property then we need to prepare a list of what will need attention and/or upgrading. This will enable Council to get estimates for items on the list and use it to negotiate a price reduction. Checks should be made as to the buildings conformity to planning and building regulations, as well as any potential change of use required, and the presence of an electric supply.

Cllr Mike Elgin understood that our solicitor should check such items during the conveyancing process.

Cllr Gareth Rowlands agreed that Council should share the findings of the report with the agent and vendor so that a reduction in the purchasing price might be achieved. As an example, Cllr Rowlands mentioned how an effective boiler test could be undertaken when there was no gas supply, and the need to repair the rendering as detailed in the condition survey.

Cllr Mike Elgin would want something in writing first from a builder to estimate the cost of the issues raised in the Condition Report and local knowledge. Guttering, downspout, render, double glazing, and a new boiler.
Cllr Mike Kermode added that we need a price to create a mains supply of gas to the property too.

Cllr Kermode added that as is this large project it may require the Town Clerk to perform overtime and that the cost should be met by the Council.
All voted in favour.

13. Date of Next Meeting – Town Clerk to inform members over the next week

Signed.....Cllr Arwel Roberts (Mayor)

Date.....

Item 6c

Town Clerk's Report – November 2019

Meetings / events attended:

October

10th Remembrance Sunday meeting. Rhuddlan Town Council meeting.

12th Business Breakfast Meeting

15th Attended DCC Partnership Meeting with the Mayor.

21st Meet with Paul Smith. Meet with Mr Townsend – Caravan Park

22nd Meet with Web Studio HTM Business Park with Cllr Gareth Rowlands

31st Update noticeboard. Meet with Mayor

Forthcoming Events:

Nov 10th Remembrance Sunday. Procession to start from Rhuddlan Community Centre @ 10.30 a.m.

Dec 2nd Christmas Lights Switch On 3.45 p.m.

Dec 17th Christmas Carols Around the Tree 6.30 p.m.

Jan 9th Code of Conduct Training 6 – 7 p.m.

April 5th Mayor's Civic Sunday 10.30 a.m.

C360 LIVE

sir ddinbych denbighshire County Council

Ymholiadau C360 ar gyfer CDTC - Pob ymholiad agored ac ymholiadau wedi'u cau yn y 7 diwrnod diwethaf.
C360 Enquiries for CTCC – All Open Enquiries and Enquiries Closed in Last 7 Days.

Report generated 10/21/2019 2:45:04 AM

Rhif y ymholiad / Enquiry ID	Math o ymholiad / Enquiry Type	CDTC / CTCC	Dyddiad creu / Created Date	Dyddiad cau / Closed Date	Manylion yr ymholiad / Enquiry Details	Nodiadau'r Swyddog / Officer Notes
135719	Street Works Enquiry	Representative Of: Rhuddlan Town Council	11/10/2019	14/10/2019	What are you reporting? Utility work (e.g. X has caused an issue) What is the issue? webform 08/10/2019 14:45 Good afternoon Mike At the last Town Council meeting members asked as to why the Marsh Road works had not included pavements, no waiting signs, and longer length of yellow lines as originally stated? Are you able to provide an answer to this please? If not, are you able to advise me who to refer the question to diolch Sian Mai Jones Clerc Dref Rhuddlan Town Clerk 07775 673706 Incident Location: Marsh Road, Rhuddlan, Rhyl	The brief we received for this work did not include for any footway works and the land needed for such work would need to be purchased from landowner. Please contact T. Towers for any further info required to this issue. No waiting at any time signs where removed from the traffic regulations document in 2002 which prohibited erection of new signs and required the removal of all existing signs within a few years, which has been done. The new double yellow lines where installed as per new traffic order. Please contact P. Lea for further information

Item 6d.

Rhuddlan Town Council

Subject: FW: Parking in Castle Street (Area around the Castle Inn)

Item 6e

24/10/19

Dear Mr Price

I refer to your recent e-mail to Councillor Arwel Roberts regarding the above which he has forwarded to myself for attention.

The indication in your e-mail is that the problem you have outlined at this location is being caused by the regular parking of a specific single vehicle in the immediate vicinity of the junction. Unfortunately because of the lengthy legal procedures and considerable staff time involved the Council does not generally consider the introduction of formal parking restrictions to address inappropriate parking by single specific vehicles. I can advise however that obstruction of the public highway by parked vehicles is an offence regardless of the presence of formal parking restrictions and which the Police have the necessary powers to deal with. Therefore, in situations such as the one you have outlined where a specific single vehicle is being regularly parked in a manner which is causing a clear obstruction to the safe and free movement of other vehicles within the highway, the registration number of the offending vehicle should in the first instance be reported directly to the Police for appropriate action. It is recommended that this is done via their 101 non-emergency number or their online reporting form on their website so that the reference number generated by your report can then be used to request an update in due course on what action they have taken or intend to take to resolve the matter.

Regards

Peter Lea
Prif Beiriannydd - Rheolaeth Traffig / Principal Engineer - Traffic Management
Gwasanaethau Cynllunio a Gwarchod y Cyhoedd / Planning and Public Protection Services

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From: Arwel Roberts
Sent: 20 September 2019 09:53
To: Roy Price
customerservice@denbighshire.gov.uk>; rhuddantownclerk <rhuddlantownclerk@hotmail.com>
Subject: Re: Parking in Castle Street (Area around the Castle Inn)

I fully agree with you Roy. Many thanks for your message. I will contact the officers and have copied customer services to this message and the Town Clerk. Hopefully we can find a solution to this matter soon.

Diolch

Arwel

Cyng / Cllr **Arwel Roberts**
Wardiau / Ward: **Rhuddlan**
On 19 Sep 2019, at 20:06, Roy Price <royprice74@yahoo.co.uk> wrote:

> Hello Arwel
> Car Parking at the Junction of Castle Street and Parliament Street by the Castle Inn is now becoming a nightmare. In the morning due,this road is used regularly from about 7-30 am by people travelling at speed from Dyserth using it as a by pass to try and beat the traffic congestion in the High Street, the problem is worsened by a car regularly being parked right on the corner of the junction thus limiting the vision of the driver emerging from Parliament Street and I have personally had a few near misses due to this car causing a blind spot. Yesterday Wednesday morning 18th September things became worse when shortly after 10 am a coach was trying to bring visitors to the Castle and

travelling from Prince's Road was unable to get through due to this car blocking the access, this was only a coach when people were able to walk the short distance, imagine what it would be like if it was an emergency vehicle when lives could be put at risk.Please can the D.C.C.consider putting double yellow lines in this location to limit the events like this happening. If we are to attract the holiday coach companies that stay in Llandudno to visit our Castle whilst visiting the Marble Church and Tweed Mill we have to make sure that there is a clear route for them to do so.

Thanking you for your considering this item
Kind regards
Roy Price

Item 6f

Rhuddlan Town Council

Subject: FW: Ymgynghoriad: Siarter cydymffurfedd cynllunio / Consultation: Planning compliance charter

Attachments: DCC Planning compliance charter (draft) (English).pdf; CSDd Siarter cydymffurfiaeth cynllunio (drafft) (Cymraeg).pdf

Annwyl Clerc,

Mae'n bwysig bod gan awdurdodau cynllunio lleol swyddogaeth gydymffurfedd effeithiol er mwyn diogelu cywirdeb y gyfundrefn gynllunio rhag datblygiad a allai ei thanseilio. Er mwyn gwella effeithiolrwydd y swyddogaeth cydymffurfedd cynllunio yn Sir Ddinbych mae adran gynllunio'r Cyngor Sir yn cyflwyno siarter cydymffurfedd cynllunio. Unwaith y caiff ei mabwysiadu bydd y ddogfen hon yn rhoi gwybodaeth fanwl i fudd-ddeiliaid am sut y mae'r swyddogaeth gydymffurfedd yn gweithredu a bydd felly'n declyn defnyddiol ar gyfer rheoli disgwyliadau pobl sy'n gwneud cwynion a'r rhai sy'n mynd yn groes i'r rheolau. Bydd hefyd yn nodi sut y gall y Cyngor weithio ochr yn ochr â sefydliadau lleol megis Cynghorau Dinas, Tref a Chymuned i fynd i'r afael â datblygiadau diawdurdod.

Bydd y Cyngor yn ymgynghori ar y siarter cydymffurfedd gyda'r Cynghorau Dinas, Tref a Chymuned dros y 21 diwrnod nesaf. Am y rheswm hwnnw fe welwch fersiynau drafft o'r siarter (un yn Gymraeg ac un yn Saesneg) ynghlwm â'r e-bost hwn. Rhowch wybod i mi pe bai'n well gennych gael copi caled o'r siarter drafft yn hytrach nag un electronig.

Buaswn yn croesawu unrhyw sylwadau sydd gennych ynglŷn â'r siarter ar neu cyn 31 Hydref 2019. Byddwn yn ystyried eich sylwadau wrth roi'r fersiwn terfynol drafft o'r siarter at ei gilydd cyn iddo gael ei gyflwyno i Aelodau'r Cyngor ym mis Rhagfyr ar gyfer ei fabwysiadu.

Os gwelwch yn dda cyflwynwch eich sylwadau yn ysgrifenedig drwy ateb yr e-bost hwn neu drwy'r post at:

Mr. Adam Turner,
Rheoli Datblygu,
Blwch Post 62,
Rhuthun.
LL15 9AZ.

Byddaf yn mynychu Cyfarfod Blynyddol y Cynghorau Dinas, Tref a Chymuned yn Neuadd y Sir, Rhuthun gyda'r nos ar 15 Hydref er mwyn rhoi cyflwyniad byr ar y siarter. Bydd cyfle cyfyngedig i

Dear Clerk,

It is important for local planning authorities to have an effective compliance function, in order to safeguard the integrity of the planning regime from development which would undermine it. To improve the effectiveness of the planning compliance function in Denbighshire, the planning department at Denbighshire County Council is introducing a planning compliance charter. Once adopted, this document will provide stakeholders with detailed information about how the compliance function operates, and thereby act as a useful tool to manage the expectations of complainants and contraveners. It also sets out how the Council can work alongside local organisations such as City, Town and Community Councils to tackle unauthorised developments.

The Council is consulting on the planning compliance charter with City, Town and Community Councils for the next 21 days. Accordingly, you will find draft versions of the charter (one in Welsh and one in English) attached to this email. Please let me know if you would like a hard copy of the draft charter instead.

We would welcome any comments you may have regarding the charter on or before the 31st October 2019. Your comments will be taken into consideration when we compose the final draft version of the charter, which will be presented to Council Members for adoption in December.

Please provide your comments in writing by replying to this email or by post to:

Mr. Adam Turner,
Development Management,
PO Box 62,
Ruthin.
LL15 9AZ.

I will be attending the Annual Meeting with City, Town and Community Councils at County Hall in Ruthin on the evening of the 15th October, in order to give a short presentation about the charter. There will be a limited opportunity for me to answer any questions you may have following my presentation.

mi ateb unrhyw gwestiynau posibl yn dilyn fy nghyflwyniad.

Cofion cynnes,

Kind regards,

Adam Turner BSc MA MRTPI
Swyddog Cynllunio a Chydymffurfiaeth · Planning and Compliance Officer

Cyngor Sir Ddinbych · Denbighshire County Council
Rheoli Datblygu · Development Management
Blwch Post 62 · PO Box 62
Rhuthun · Ruthin
LL15 9AZ

Ffôn · Telephone: 01824 706827

Item 6g

Cyngor sir ddinbych denbighshire County Council

Denbighshire and Flintshire Joint Archive Project

Cyngor Sir y Fflint Flintshire County Council

Public Briefing

We would like to hear your opinion on our new project to help us to shape the services and activities at the new archive centre. You can do this by completing our online questionnaire (link) or completing a hard copy questionnaire in the office.

September 2019

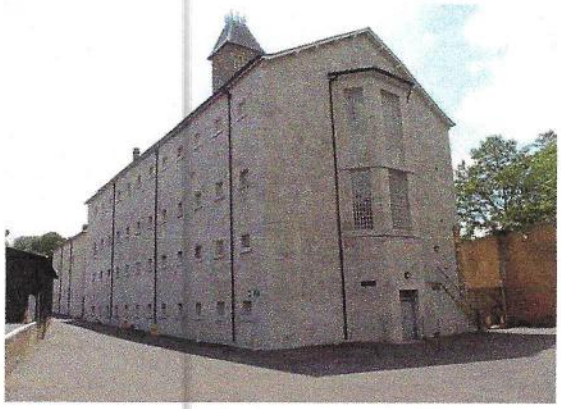
This Public Briefing has been created to provide you with an update on the Denbighshire and Flintshire Joint Archive Project.

Denbighshire and Flintshire Archive Services are looking to merge in order to create a more sustainable, efficient and improved archive service for the region. The vision statement for the joint service is:

"Harnessing the power of our shared documentary heritage to promote education, well-being and identity for the people and communities of North-East Wales."

The merger is being undertaken for many reasons. Both services face several challenges that can be addressed by creating a joint service for the two counties and moving into a new purpose-built building.

Storage represents a significant issue for both services. Denbighshire County Council is expected to run out of space in 2-3 years' time at their office at Ruthin Gaol. Denbighshire will require the use of costly commercial environmentally controlled storage from that point. Flintshire Record Office has already run out of space at their office in Hawarden and are already having to use commercial environmentally controlled storage.



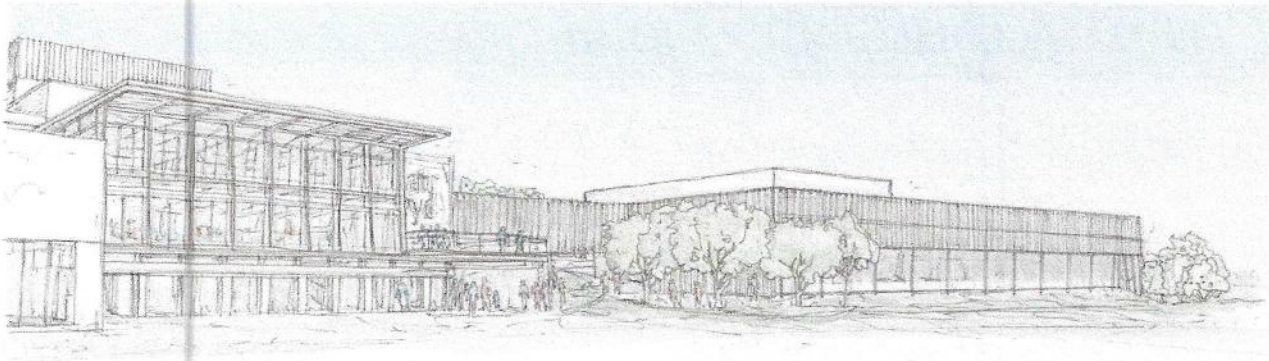
The Grade 2 listed Ruthin Gaol provides a picturesque and unique base for Denbighshire Archive Service. However, the Gaol does present many challenges. The building incurs significant running costs and poses many operational challenges. The building also offers little scope for expansion on site.

Flintshire Record Office is housed at the Old Rectory in Hawarden, also grade-two listed. The Rectory was designed for residential use which makes for operational challenges. Having been built to 18th and 19th-century standards, it now incurs significant running and maintenance costs. The building provides no opportunities for bringing the somewhat primitive public facilities up to standard, so although there is space which could be upgraded for archive storage, it would not offer a sustainable solution.

New Purpose-Built Archive Building

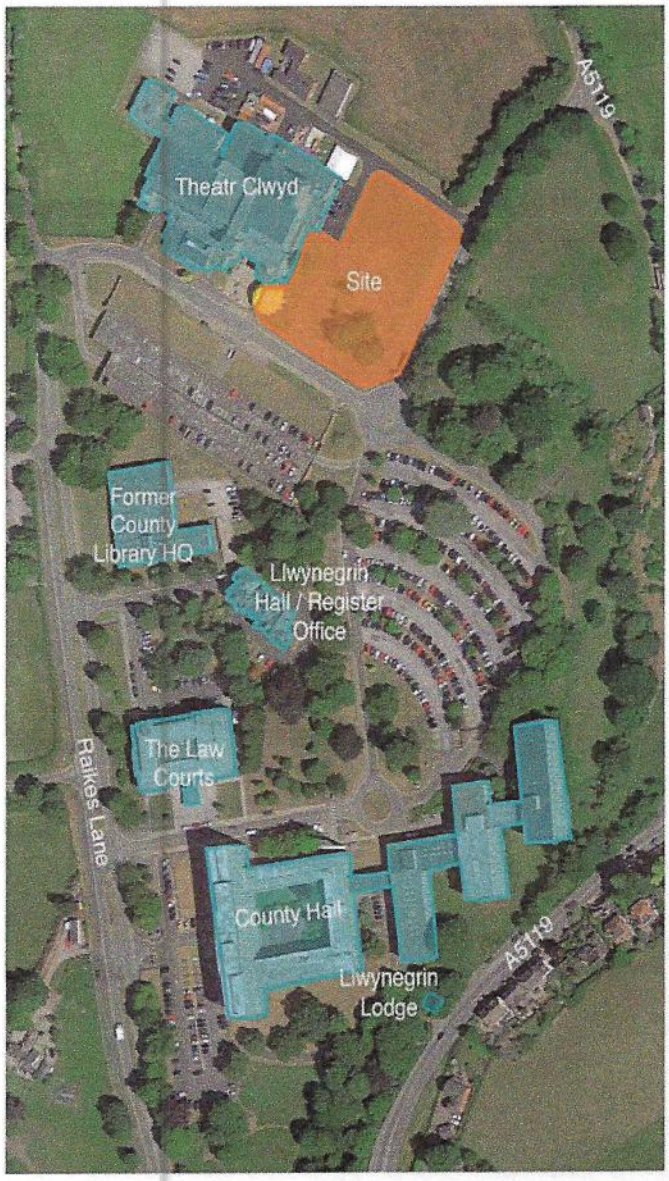
The project seeks to solve our accommodation issues by creating a new purpose built home for the joint service. A new building will provide a sustainable archive repository for the region for the foreseeable future from the perspective of storage space, building maintenance and building management.

A significant amount of work has gone into identifying a suitable site and the best design. The construction of an approximate 3000 square metre archive building to Passivhaus standard at the site adjacent to Theatr Clwyd in Mold is our preferred option (see possible design below).



Being adjacent to the theatre, will help to create a cultural hub and allow us to work together and to deliver joint activities.

The Passivhaus design provides a simplified solution to the delivery of an archive building with strict environmental condition standards. Passivhaus reduces reliance on heating and cooling systems and equipment, reducing maintenance costs and energy use by 80%.



Mold civic centre campus

The approximate cost of the new building and activity plan is £16.6 million. A bid to the National Lottery Heritage Fund (NLHF) for 70% of the costs is being developed and an Expression of Interest will be submitted during October 2019. Following the EOI we will need to submit a full grant application and should we progress through the various submission rounds, we should know the final outcome of our funding application by Christmas 2020.

Should this all happen, we hope to start construction during 2022 and move into our new home during 2023/24. The activity plan would run for 3 years- 2022-2024.

Although the new archive centre will represent a key part of the joint service, it only represents an element of the transformation, with a major shift to focusing on community engagement through local hubs, 3rd sector and other partners. This will be supported via an increase in digital offerings and working with volunteers.

Flintshire Record Office and Ruthin Gaol

With the aspiration of having a new building for the joint service, we have to consider what to do with our existing homes –The Old Rectory, Hawarden and Ruthin Gaol. A feasibility study is being arranged on the Old Rectory site in Hawarden to determine the most appropriate use should it become vacant. Options are currently being considered on alternative uses of Ruthin Gaol. Whatever the outcome, Ruthin Gaol will not close as a visitor attraction because of our project.

Merging Teams

The merger provides opportunities to increase what the archive service is able to do as the two teams will be brought together thereby creating extra capacity and combining skills sets. Combining archive services provides opportunities to commit more resources to key areas such as: digitisation, conservation, outreach and community development. We expect a joint service to be operating by April 2020 initially across the 2 sites – Ruthin and Hawarden.

Unify Collections

The merger of the two services also presents opportunities to unify collections. Both services have several collections that were previously separated when Clwyd County Council was disbanded. Combining the two services allows us nullify the anomalies resulting from boundary changes bringing together these previously split collections and providing a more comprehensive collections base for visitors.

Depositors

Depositors can be assured that this project will not negatively impact upon the items that they have entrusted with either archive service. The merger and subsequent move to a purpose-built facility will enable the joint service to provide better care to the collections being stored with access to improved environmental conditions, conservation expertise, a greater number of archivists to care for the collections, improved security measures and a wider audience with which to share the rich content of the collections with.

The joint archive service will adhere to the terms and conditions that were agreed to when the items were originally deposited.

Volunteers

Both Flintshire and Denbighshire Archive Services are supported by a large number of volunteers that give up their own time to help the service. It's really important to us that the merger does not negatively impact on our volunteers, as the joint service will be reliant on volunteers going forward.

It's envisaged that the joint service will offer the same opportunities for volunteers. For those volunteers that would like to get involved in something a little different, we anticipate being able to offer new and exciting opportunities in support of key areas such as digitisation and conservation.

Should we be successful in acquiring the funds to build the new archive centre in Mold, then this would become the new base for the joint service from 2023/24. The extra travelling to Mold may put some of our volunteers off but we hope that the fantastic facilities that will be available at the new centre will entice many of our existing volunteers to travel those extra few miles. Equally it is proposed that there will be permanent archive access points to our digital records at libraries across Flintshire and Denbighshire which could offer volunteering opportunities much closer to our existing and new volunteers' homes. It's also worth noting that the joint service will be offering opportunities for virtual volunteering, which will enable volunteers to support us from the comfort of their own home.

Further information

I hope you found this briefing useful. We will aim to keep you updated on developments. In the meantime, should you want to know anything else about the joint service, please speak to either Craig Berry or Claire Harrington on the contact details below:

Craig Berry (Business Information Team Manager, Denbighshire County Council) - craig.berry@denbighshire.gov.uk; 01824 708023

Claire Harrington (Principal Archivist, Flintshire County Council) - Claire.Harrington@flintshire.gov.uk; 01244 532414

Survey

We would like to hear your opinion on our new project to help us to shape the services and activities at the new archive centre. You can do this by completing our **online questionnaire** (link) or completing a hard copy questionnaire in the office.

Rhuddlan Town Council

Subject: News

Item 6h

On 22 Oct 2019, at 19:41, Gareth Roberts <gareth.roberts@denbighshire.gov.uk> wrote:

Dear Members,

We are writing to inform you that we have entered into an agreement with District Enforcement Ltd to tackle problems with littering, dog fouling and other environmental crime in the county.

District work with a number of other local authorities across the country and they will have a key focus on dog fouling educating the public and raising awareness of the issues around environmental crime. They signed on the dotted on Friday 11th October.

They will be working predominantly in areas where key issues have been identified and they will be highly visible in our communities in their green uniforms. Their main task is to engage with communities through education activities and enforcement where relevant. They include visits to schools and community groups, as well as assisting the Council will regular campaigns.

They will also be enforcing the law, but the Council and the company stress that taking action against individuals is the last resort and law abiding residents have absolutely nothing to fear.

The vast majority of people in Denbighshire dispose of their rubbish in the correct manner and clean up after their dogs and we thank them for behaving responsibly.

It is only a small number of people who think it's right to litter our communities. Not only is it anti-social, it also makes an area look unsightly and people say it affects the quality of life. That is why we are serious about tackling the issue, but doing so from an education perspective, visiting schools and running awareness campaigns. The District team will be highly visible and will be engaging with residents in communities.

The company will be providing regular reports on their work and they will be adhering to strict customer care guidelines, as would be expected of any organisation working with the Council. Officers have worked closely with Cllr Mark Young whilst developing this project .The contract will be managed by Tim Wynne-Evans who works within the Public Protection Section of the Council.

We will also be attending every Member Area Group with District Enforcement over the coming weeks to present on the service that they will provide the Council.

District have started mobilizing the contract and are expected to recruit staff to work in Denbighshire and to train them before they start working on our streets. We expect Officers to be deployed around the County within the next 4 weeks or so. We will keep you informed of progress.

If you have any further questions, please do not hesitate to contact me.

Gareth Roberts - Built Environment and Public Protection Manager
Planning & Public Protection Services

Rhuddlan Town Council

Subject: FW: G & T site Greengates Farm

Item 6i

On 31 Oct 2019, at 11:03, Peter Scott wrote:

Good morning Arwel

From one Mayor to another do you think yourself and the Town Council would support St Asaph in objecting to the proposed G & T residential site at Greengate's Farm, St Asaph?
The Consultation ends on 5th November and your input would be appreciated.
Both Cefn and Bodelwyddan Community Councils are assisting.

Kind regards Peter
Mayor of St Asaph

Rhuddlan Town Council

Subject: Unadopted road conditions - Between Princes Road and Hylas Lane/Castle Street

Item 6j

From: Ingrid Unsworth
Sent: 18 October 2019 19:18
To: Rhuddlan Town Council <clerk@rhuddlantowncouncil.gov.uk>
Subject: Unadopted road conditions - Between Princes Road and Hylas Lane/Castle Street

Good evening,
The Mayor Arwel has suggested I write to you regarding my concerns about the above area behind the houses on these three streets, so that the matter can be added to the agenda and considered fully and practically by the council at their next meeting.
My concern is regarding the exceptionally poor state of the access roads, this is a high pedestrian area for both young children and parents walking to and from the primary school. With the impending darker evenings/mornings it becomes more of a concern for safety when walking through, with some potholes measuring well over a metre and filling up easily with rainwater turning in no time to mud. Vehicles and pedestrians can be using the paths at the same time, increasing safety concerns for all as pedestrians are often forced to squeeze up tight against walls to allow vehicles to pass. The poor state also causes resistance from some residents in using the paths to access the backs of their properties to park vehicles due to concerns around causing around gaining safe access but also around risking damage to cars by traversing over the very uneven terrain.
I realise it is an unadopted road and I'm sure the council have no resources or intention to adopt, and the cost of tarmacing the paths would be very expensive. I wondered if any Rhuddlan residents working within the construction industry would be able to pull together and perhaps use any excess left over materials to help alleviate the pot holes and even out the paths (I've heard of a self-filling solution effective with pot holes but I'm no expert in this area!).
My other idea was asking if the council could consider approaching Macbride Construction whom I believe are building the new estate by the roundabout, to see if they would be willing to use any left over materials to help out the town of Rhuddlan and its residents?
My final thought was looking to see if there were any funding streams around increasing safety for children accessing school in the darker months (such as the Be Safe Be Seen campaign) where Rhuddlan could possibly submit a bid?
I would be very interested to hear the thoughts of the council and am happy to help out in whatever capacity I can in a bid to increase safety and access for our Rhuddlan residents and visitors.
Thank you,
Kindest regards,
Ingrid Unsworth
Resident

Sent from my iPhone

Item 8

Provision of a new cemetery

At the Town Council meeting on the 10th October 2019 members were reminded that the Council has a budget of 5K to carry out a consultation into the provision of a cemetery and to locate possible sites.

Following a discussion between the Mayor of Rhuddlan and the Town Clerk of Rhyl, a report from Denbighshire County Council (2004) has come to light which identifies two possible locations for a cemetery and costings.

Members to consider the attached report and decide on a plan of action.

Agenda Item No. ()

Environment Scrutiny Committee

31 March 2004

Report by: Steve Parker - Head of Environmental Services

NEW RHYL CEMETERY PROPOSAL

1. **Purpose of Report**

The purpose of the report is to seek a resolution from the Scrutiny Committee on the possible development of a new cemetery for Rhyl.

2. **Reason for Submission of Report**

To advise Members to the costs involved for the proposal to develop a new cemetery for Rhyl and to seek the Scrutiny Committee's views.

3. **Detail**

3.1 Members should be aware that according to the Local Government Act 1972, and the Local Authorities' Cemeteries Order 1977 as amended by the Local Authorities Cemeteries (Amendment) Order 1986 (under which current burial provision is made) that a Burial Authority has to provide and regulate cemeteries. The Local Government Act 1972, and the Local Authorities' Cemeteries Order 1977 Section 214 (2) states that "*Burial authorities may provide and maintain cemeteries whether in or outside their area*"

3.2 The Council is only obliged to provide and maintain one cemetery to meet its obligations under the above legislation. There is no requirement under the legislation to provide specific cemeteries to serve each individual community; there is ample space in Coed Bell Cemetery, Prestatyn and Rhuddlan Cemetery to serve the needs of the community for foreseeable future even if they also had to cope with the demand from people living within the Rhyl Town Council area. The proposed new sites are both within the boundaries of Rhuddlan Town Council's area and are within 1.5Km of our Rhuddlan Cemetery site.

3.3 Following several meetings of the Cemeteries Working Party it was agreed to identify the costs for a new site on 2 locations, both of which are outside the Rhyl town boundary.

The 2 sites are located off Bryn Cwnin Road and both landowners have expressed a will to sell the land for cemetery development (see Appendix 1).

3.4 The current cemetery on Dyserth Road has 69 new burial plots available for the interment of 3 people, and this may allow sufficient space in the cemetery for new burial plots for a further 2 years based on the current death rate and trend towards cremation rather than traditional burials. There is other space available for graves for 1 or 2 interments, with further provision possibly being made available from paths, which could be dug up (see Appendix 2).

3.5 There are approximately 500 plots within the cemetery for the interment of cremated remains only. This should allow sufficient space for the burial of ashes in Rhyl Cemetery for 25 years.

3.6 Investigation trial digs have been undertaken on Site 1, which has been identified as being suitable as a burial site. Trial digs have yet to be undertaken on Site 2 land to identify whether it is suitable.

3.7 Following the last meeting of the Cemeteries Working Party on 1 March it was agreed to further these proposals and obtain cost estimates for purchasing and laying out each of the 2 parcels of land as a new cemetery.

3.8 Both sites required similar treatments in order to prepare them for use and to make them aesthetically pleasing to bereaved families and visitors, this includes:

- Creating new entrances
- Building storage areas/toilets etc
- Provision for car parking
- Development of new access road and pathways across the site

In addition there will be the cost of purchasing the land, which has been estimated by Denbighshire CC Valuation & Estates Section to be in the region of £20,000.00 to £30,000.00 per acre. Both

sites are approximately 6.5 hectares (16.25 acres), this would put the estimated cost for purchase at £325,000.00 to £487,500. Valuation & Estates Section are currently in the process of contacting the landowners to identify actual cost estimates for the purchase of either of these 2 sites.

These prices exclude the cost for laying out the Memorial Gardens/ Garden of Rest and setting out concrete rafts for memorials in the "lawned cemetery" or above areas.

3.9 The cost of laying out the sites has been split into 3 phases; however the initial outlay for Phase 1 on each site is the most expensive phase in both instances. The first phase would include the entrance, car parking, main access road, exit features including toilets, storage and servicing facilities for ground staff. For the Site 1 this has been estimated to be £555,800 with £581,800 estimated for Site 2. The total cost estimates for all works on both sites are £956,900 and £955,600 respectively (see Appendices 3 & 4).

4. Financial Controller statement

There is currently no provision within the Council's agreed 3 year Capital Plan for expenditure on the provision of new Cemeteries. The plan includes a large number of highly desirable schemes for which no funding is available at present and can only be financed from the delivery of capital receipts from the sale of surplus assets.

5. Consultation Carried Out

5.1 This report to the Scrutiny Committee is part of the consultation process.

5.2 Officers have received written confirmation that agents for both landowners are prepared to negotiate with Denbighshire CC for the sale of their land for a possible cemetery site.

5.3 Any site chosen will require formal Planning Permission for change of use from agricultural to cemetery use, which will involve further consultation with the general public and local residents.

6. Implications on Other Policy Areas

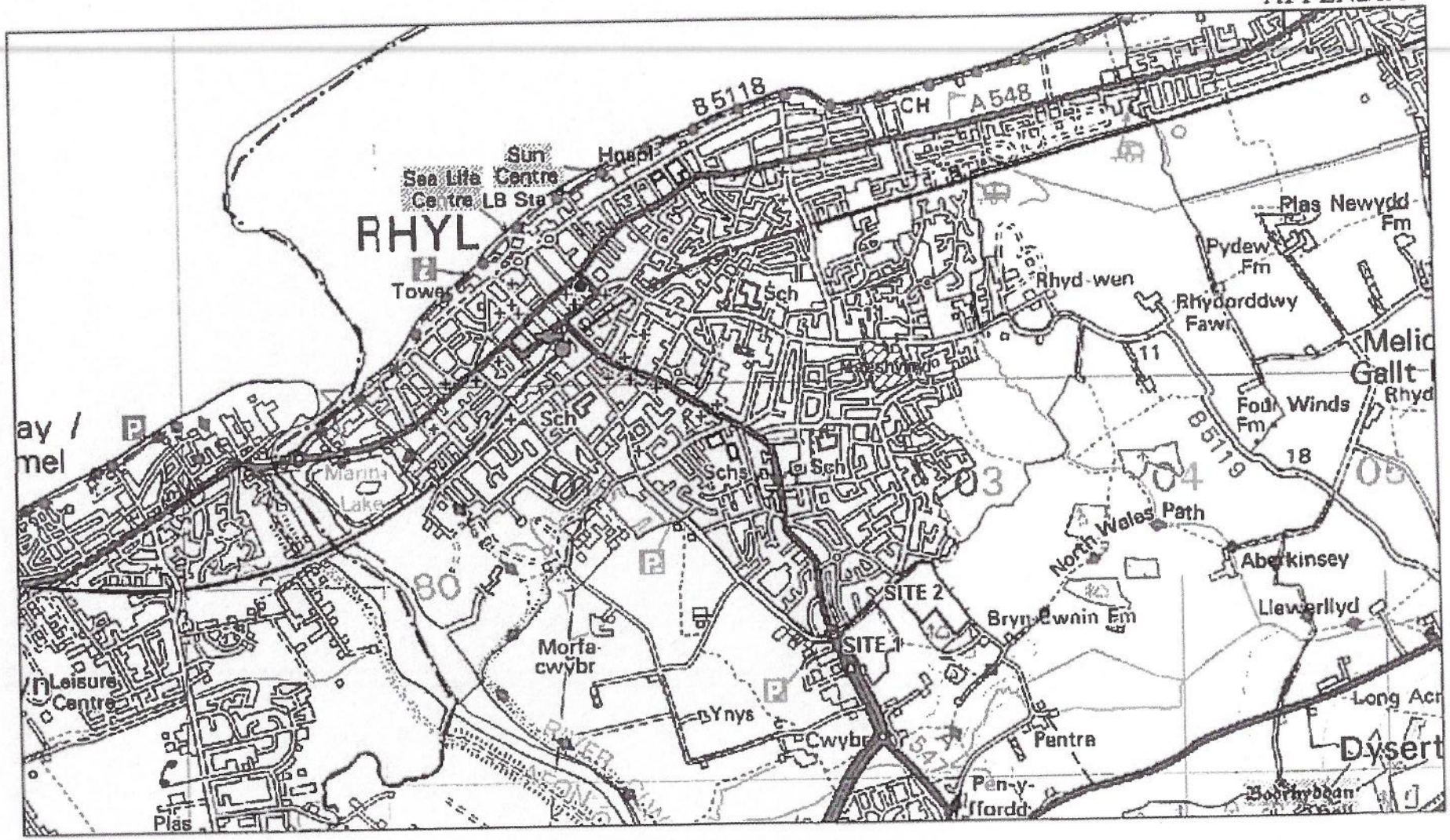
The provision of a new cemetery for Rhyl may set a precedent for the provision of cemeteries elsewhere in Denbighshire with Ruthin especially requiring a replacement site within 5 years.

7. Recommendation

That Members consider and comment on the proposal for a new Rhyl cemetery and advise whether Denbighshire should pursue the purchase and development of either of these locations for this purpose.

(Contact Officer: Steve Parker 01824 712123)

APPENDIX 1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North Wales Path
Aberkinsey
SITE 2
SITE 1
Bryn Ewnin Fm
Llewerllyd
Morfa-cwybr
Leisure Centre
Ynys
Cwybr
Pentre
Long Acr
Dysert
Pen-y-ffordd
Boorrybean
Plas

APPENDIX 2

Rhyl Cemetery

Space left

As at 2/3/2004

Population of Rhyl	**24,889**					
Section	**Graves Spaces for 3**	**Graves Spaces for 2**	**Graves Spaces for 1**		**Number of new grave**	
18	60				2003- 2/3/2004	42
8		17			2002/2003	38
15			19		2001/2002	39
Between 15/16		10			2000/2001	39
16			14		1999/2000	45
Between 16/17		5			1998/1999	47
17	9				1997/1998	65
9			54		1996/1997	60
						375
Total	69	32	87		**Average**	47

Tarmac Paths			
Sections 3/4	1085 - 1541	58	(Grave 1101 occupied) Grave 1445 occupied)
Section 5/6	2230 - 2686	58	
Centre of Section 7	2955 -3409	30	

APPENDIX 3

Summary for Site 1	
PHASE 1	**Cost Estimates**
Entrance	
Access road, entrance gates, boundary wall with railings, boundary railings.	£60,400
Car parking	
Spaces for 20 cars (block paved), access road, low level lighting	£73,200
Main access road	
Access road, block paved laybys, block paved footway, low level lighting	£236,500
Memorial Gardens & Garden of Rest	
Block paved footway	£27,600
Exit	
Access road, block paved footway, gates, low level lighting	£46,600
Toilet Block	£59,500
Mess/Storage	£52,000
TOTAL PHASE 1	**£555,800**
PHASE 2	
Footways	
Tarmac footways	£48,700
Landscaping, trees	£15,000
TOTAL PHASE 2	**£53,700**
PHASE 3	
Main Access Road	
Access road, block paved laybys, block paved footway, low level lighting	£236,200
Tarmac footways	£48,700
Landscaping, trees	£12,000
Culvert	
Culverting of ditch	£1,500
Boundary Fencing	
Railings	£39,000
TOTAL PHASE 3	**£337,400**
GRAND TOTAL	**£956,900**

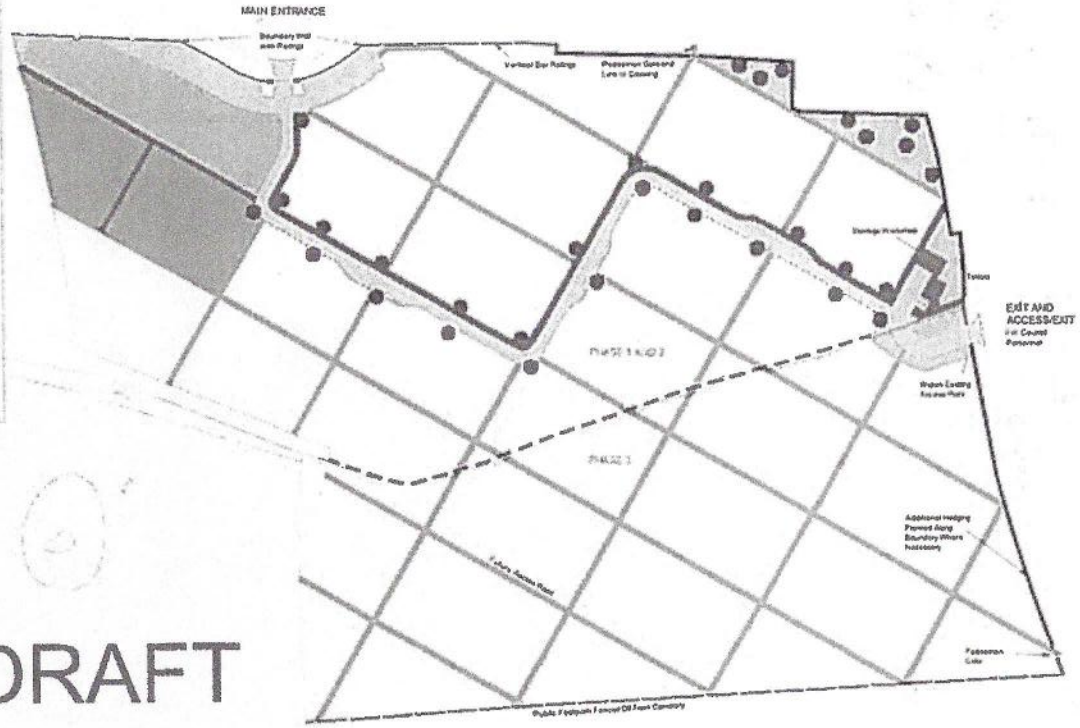
NB

PLEASE NOTE THAT THESE ESTIMATES ARE BASIC CONSTRUCTION COSTS AND DO NOT INCLUDE FOR ANY DESIGN FEES OR LAND COSTS.

ESTIMATED COSTS ARE FOR CONSTRUCTION AT CURRENT PRICES. THESE WILL INCREASE OVER TIME.

Estimates have been evaluated without detailed information (ie ground investigation and provisional sums for certain items)

PHASE 1	
ENTRANCE	• Access Road, Entrance Gates, Boundary Wall and Railings, Railings Along Frontage
CAR PARKING	• Spaces For a Minimum of 20 Cars (Block Paved)
ONE WAY ACCESS ROADS	• 5m Wide Adjacent to Parking Bays • 4.5m Wide for Through Route • 2.5m Wide Parking Laybys on Through Route (Block Paved) • 2m Wide Footway Adjacent to Through Route (Block Paved)
MEMORIAL GARDENS	• 2m Wide Tarmac Footway
GARDEN OF REST	• 2m Wide Tarmac Footway
EXIT	• Provision of Toilet Block and Connection to Services • Provision of Storage/Workshop Building for Council Operatives, Including Connection of Services to Building • Gate • 2 Way Access Road, 7m Wide, (Possible Up Grade of Stream Crossing) • Widening of Existing Field Access
PHASE 2	
FOOTWAYS	• 2m Wide Footways to Form Remaining Grid Pattern (Up to Boundary Between Fields)
LANDSCAPING	• Trees on Main Through Route • General Landscaping
PHASE 3	
ACCESS ROAD	• 4.5m Wide Access Road to East Field • 2m Wide Footways to East Field • Boundary Fence Along Public Footpath. • Culverting of Ditch Between Fields



KEY

- ACCESS ROAD
- PARKING BAYS/LAYBYS BLOCK PAVED
- FOOTWAYS BLOCK PAVED
- FOOTWAY TARMAC
- LANDSCAPING
- MEMORIAL GARDENS
- GARDEN OF REST
- WOODLAND BURIAL
- TREES
- BOUNDARY BETWEEN PHASES

DRAFT

APPENDIX 4

Summary for Site 2

PHASE 1	Cost Estimates
Entrance	
Access road, entrance gates, boundary wall with railings, low level lighting.	£47,400
Toilet Block	£60,500
Mess/Storage	£54,000
Car parking	
Spaces for 20 cars (block paved), access road, low level lighting	£45,900
Main access road	
Access road, block paved lay-bys, block paved footway, low level lighting	£292,500
Memorial Gardens & Garden of Rest	
Block paved footway	£35,600
Exit	
Access road, block paved footway, gates, low level lighting	£45,900
TOTAL PHASE 1	**£581,800**
PHASE 2	
Footways	
Tarmac footways	£59,500
Fencing off pond	£1,500
Landscaping, trees	£15,000
TOTAL PHASE 2	**£66,000**
PHASE 3	
Main Access Road	
Access road, block paved laybys, block paved footway, low level lighting	£241,400
Tarmac footways	£44,400
Landscaping, trees	£12,000
TOTAL PHASE 3	**£297,800**
GRAND TOTAL	**£955,600**

NB **PLEASE NOTE THAT THESE ESTIMATES ARE BASIC CONSTRUCTION COSTS AND DO NOT INCLUDE FOR ANY DESIGN FEES OR LAND COSTS.**

COSTS ARE FOR CONSTRUCTION AT CURRENT PRICES. THESE WILL INCREASE OVER TIME

Estimates have been evaluated without detailed information (ie ground investigation and provisional sums for certain items)

OPTION 1

Purchase of additional land from west field in order to change access from Bryn Cwnin Road into Main Entrance and Exit. Main Entrance shown via Gypsy Lane would then become entrance / exit for use by Council personnel and their vehicles only.

Additional Cost to Phase 1 and overall costs	**£10,000**
GRAND TOTAL	**£945,600**

OPTION 2

Purchase of additional land from properties adjacent ot Gypsy Lane in order to make Gypsy Lane into Main Entrance and Exit. Exit shown into Bryn Cwnin Road would then become entrance / exit for use by Council personnel and their vehicles only.

Additional Cost to Phase 1 and overall costs	**£12,700**
GRAND TOTAL	**£948,300**

OPTION 3

If DCC Development Control do not permit the use of Gypsy Lane as an entrance or exit, optional exit via Gypsy Lane and Pentre Lane to Rhuddlan. Access road extended to Gypsy Lane and existing track upgraded from new exit to Bryn Cwnin Farm. (Exit route will be along narrow single track road with no passing places for approximately 1 mile.

Additional cost to Phase 1	**£138,500**
Reduction in costs to Phase 3	**-£98,300**
Nett Change to overall costs	**£40,200**
GRAND TOTAL	**£975,800**

OPTION 4

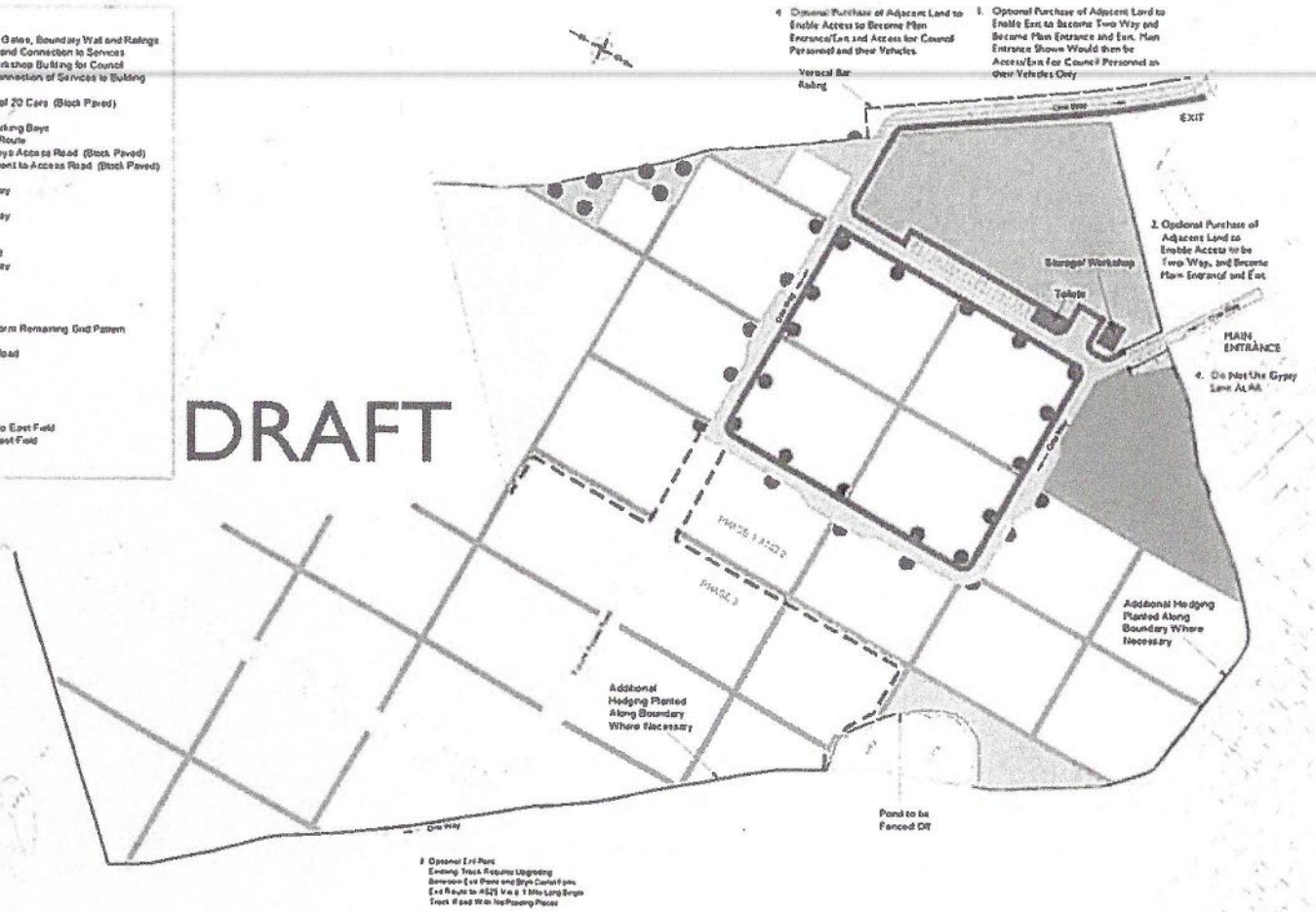
If DCC Development Control totally refuse the use of Gypsy Lane as either an access or exit, purchase of additional land from west field in order to make access from Bryn Cwnin Road into Main Entrance and Exit and for use by Council personnel and their vehicles.

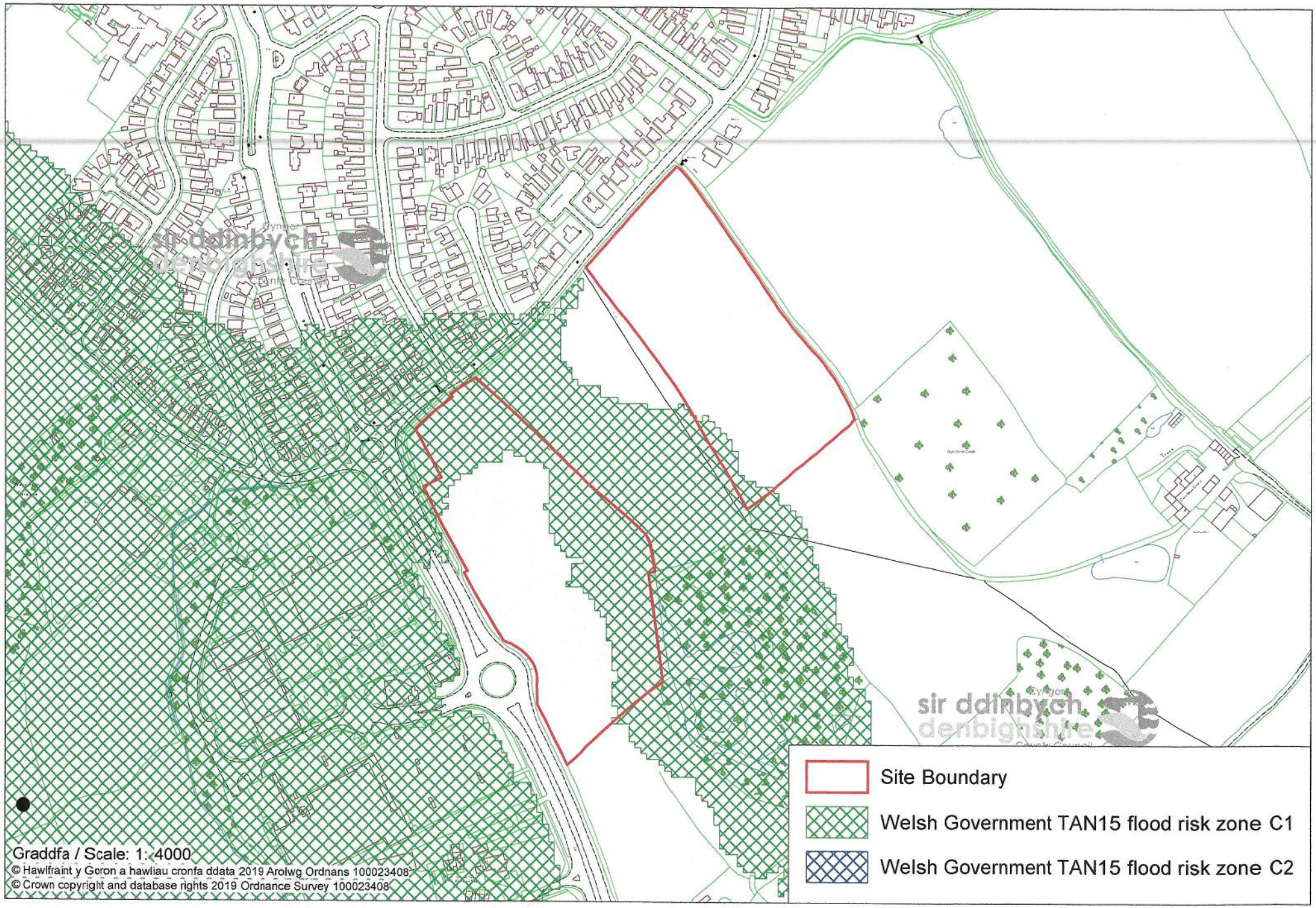
Reduction in costs to Phase 1 and overall costs	**-£37,400**
GRAND TOTAL	**£898,200**

PHASE 1	
ENTRANCE	- Access Road, Entrance Gates, Boundary Wall and Railings - Provision of Toilet Block and Connection to Services - Provision of Storage/Workshop Building for Council Operatives, Including Connection of Services to Building
CAR PARKING	- Spaces For a Maximum of 20 Cars (Block Paved)
ONE WAY ACCESS ROADS	6m Wide Adjacent to Parking Bays 4.5m Wide for Through Route - 2.5m Wide Parking Laybys Access Road (Block Paved) - 2m Wide Footway Adjacent to Access Road (Block Paved)
MEMORIAL GARDENS	- 2m Wide Tarmac Footway
GARDEN OF REST	- 2m Wide Tarmac Footway
EXIT	Gates - 4.5m Wide Access Road - 2m Wide Tarmac Footway
PHASE 2	
FOOTWAYS	- 2m Wide Footways to Form Remaining Grid Pattern
LANDSCAPING	- Trees on Main Access Road - General Landscaping
PHASE 3	
ACCESS ROAD	- 6m Wide Access Road to East Field - 2m Wide Footways to East Field

KEY

- ACCESS ROAD
- PARKING BAYS/LAYBYS BLOCK PAVED
- FOOTWAYS BLOCK PAVED
- FOOTWAY TARMAC
- LANDSCAPING
- MEMORIAL GARDENS
- GARDEN OF REST
- WOODLAND BURIAL
- TREES
- BOUNDARY BETWEEN PHASES




Site Boundary
Welsh Government TAN15 flood risk zone C1
Welsh Government TAN15 flood risk zone C2
Graddfa / Scale: 1:4000
© Hawlfraint y Goron a hawliau cronfa ddata 2019 Arolwg Ordnans 100023408
© Crown copyright and database rights 2019 Ordnance Survey 100023408
sir ddinbych
denbighshire

Date: 06/11/2019

Time: 16:25

Rhuddlan Town Council

Current Bank A/c

List of Payments made between 01/11/2019 and 13/11/2019

Item 10a

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
12/11/2019	John Owen Solicitors	102323	214.80		Disbursement Account
12/11/2019	SLCC Ltd.	102324	156.00		Society of Local Council
12/11/2019	EDF Energy	102325	162.68		Supply energy Xmas Lights 2018
12/11/2019	John Owen Solicitors	102326	411.00		Administration/ Meeting
12/11/2019	Goodsigns & Print	102327	126.00		A5 Event Flyers
12/11/2019	Town Clerk	SO	1,150.00		Salary
12/11/2019	Clerical Assist / Minute Clerk	SO	175.00		Salary
12/11/2019	Scottish Power	DD	51.00		Electricity
12/11/2019	Staples UK Ltd	DD	13.19		Stationery
12/11/2019	Town Clerk	102329	176.63		Expenses
12/11/2019	HMRC	102328	244.98		HMRC - December
		Total Payments	2,881.28		

Breakdown of Town Clerks expenses attached

Rhuddlan Town Council
Payment Request for Town Clerk
To be submitted to November meeting

Travel Claim	Travelling	£96.30
Postage	Postage & stamps	£16.80
Civic Event	Vale of Clwyd Mind - 14/12/2019	£16.00
Civic Event	Towyn & Kinmel Bay - 26/10/2019	£10.00
Civic Event	Holywell Town Council - 13/12/2019	£10.00
Breakfast Meeting	Breakfast for attendees	£27.53
	Total	**£176.63**

Authorised by the Mayor: (Signature)
Cheque No:

Eich cyf / Your ref

Ein cyf / Our ref : 44/2019/0875

Dyddiad / Date : 17/10/19

Rhif union / Direct dial : 01824 706727

Cyngor sir ddinbych denbighshire County Council

Item 11a

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk
c/o Rhuddlan Library
Vicarage Lane
Rhuddlan
LL18 2UE

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: **44/2019/0875**

CYNNIG / PROPOSAL: **Arddangos arwyddion newydd / Display of replacement signage**

LLEOLIAD / LOCATION: **Kings Head High Street, Rhuddlan, Rhyl**

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais

I enclose a copy of the above-described application which has been received by the County Council.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning

cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngrwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection

Gwasanaethau Cynllunio, Caledfryn, Ffordd y Ffair, Dinbych, Sir Ddinbych LL16 3RJ Ffôn: 01824 706727
e-bost: cynllunio@sirddinbych.gov.uk Gwefan: www.sirddinbych.gov.uk

Planning and Public Protection, Caledfryn, Smithfield Road, Denbigh, Denbighshire, LL16 3RJ Phone. 01824 706727
e-mail: planning@ denbighshire.gov.uk Website: www.denbighshire.gov.uk

Eich cyf / Your ref

Ein cyf / Our ref : 44/2019/0910

Dyddiad / Date : 28/10/19

Rhif union / Direct dial : 01824 706727

Cyngor sir ddinbych denbighshire County Council

Item 11b

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk
c/o Rhuddlan Library
Vicarage Lane
Rhuddlan
LL18 2UE

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: **44/2019/0910**

CYNNIG / PROPOSAL: **Amrywio Amod 2 o god caniatad cynllunio 44/2018/0855/PR i ganiatáu dyluniad ardal chwarae diwygiedig / Variation of condition 2 of planning permission code no. 44/2018/0855/PR to allow amended play area design**

LLEOLIAD / LOCATION: **Land east of Tirionfa , Rhuddlan, Rhyl**

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

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Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth

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I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition

annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

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www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

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I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection

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e-bost: cynllunio@sirddinbych.gov.uk Gwefan: www.sirddinbych.gov.uk

Planning and Public Protection, Caledfryn, Smithfield Road, Denbigh, Denbighshire, LL16 3RJ Phone: 01824 706727
e-mail: planning@ denbighshire.gov.uk Website: www.denbighshire.gov.uk

Eich cyf / Your ref

Ein cyf / Our ref : 44/2019/0870

Dyddiad / Date : 29/10/19

Rhif union / Direct dial : 01824 706727

Cyngor sir ddinbych denbighshire County Council

Item 11c

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk
c/o Rhuddlan Library
Vicarage Lane
Rhuddlan
LL18 2UE

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: **44/2019/0870**

CYNNIG / PROPOSAL: **Tystysgrif Datblygu Gyfreithlon ar gyfer y defnydd presennol o'r tir ar gyfer lleoli 6 carafán statig ac 16 llain carafanau teithiol i'w defnyddio rhwng Mawrth a Hydref, a storio 16 o garafanau teithiol rhwng misoedd Tachwedd a Mawrth / Lawful Development Certificate for the existing use of land for the siting of 6 static caravans and 16 touring caravan pitches for use between March and October, and storage of 16 touring caravans between the months of November and March**

LLEOLIAD / LOCATION: **ABBEY FARM CARAVAN PARK ABBEY ROAD, RHUDDLAN, RHYL**

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

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Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

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I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection

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Planning and Public Protection, Caledfryn, Smithfield Road, Denbigh, Denbighshire, LL16 3RJ Phone: 01824 706727
e-mail: planning@ denbighshire.gov.uk Website: www.denbighshire.gov.uk