



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

9th February 2019

Your attendance is requested at a meeting of Rhuddlan Town Council at the Community Centre, Rhuddlan on Wednesday, 13th February 2019 at 7.00 p.m. Any planning applications can be viewed at 6.30 p.m. Members of the public are welcome to attend.

AGENDA

1. To receive a presentation: from Chris Southern – MIND Vale of Clwyd.
2. Apologies.
3. Declaration of Interest.
4. Police matters
To receive a report.
5. Minutes – to approve minutes of meeting, 10th January 2019. Pre-circulated.
6. Personnel Matters - to receive minutes of the Personnel Committee of 11th February and to consider its recommendations.
7. Correspondence from:
 - a. The Mayor.
 - b. Deputy Mayor.
 - c. The Town Clerk.
 - d. North Wales Police- Revision to Police & Crime Plan Priorities.
 - e. Rhuddlan Town Community Association - Request that Rhuddlan be included on W.T.B. publication.
 - f. Menter Iaith Sir Ddinbych – St David's Day Window Display.
 - g. Rhuddlan Community Group – response to Chairman of Blodeuo resignation.
8. County Council Members Report.
9. Blodeuo
 - a. Resignation of Blodeuo Chair.
 - b. Invitation to Wales in Bloom 2019.
 - c. Offer of Lavender plants in the corner, by the library.
10. Planning Applications for comment:
 - a. Application 44/2018/0855 – Land East of Tirionfa, Rhuddlan.
Details of access, appearance, landscaping, layout and scale of 100 dwellings submitted in accordance with condition number 1 of outline permission code 44/2015/1075 (reserved matters application).

- b. Application 44/2018/1198 – 1 Tirionfa, Rhuddlan. Felling of Tree.
- c. Application 44/2018/1035 – 12 Bryn Hafod, Rhuddlan. Erection of single story extension and first floor roof extension to existing dwelling.
- 11. i beacon project – to receive an overview of the project.
- 12. Budget/Finance matters
 - a. To approve accounts due.
 - b. To receive minutes of the Precept meeting of the 24th January. Pre-circulated.
- 13. Local Resolution Procedure for Rhuddlan Town Council – to give consideration to adopting a new policy. Report to follow.
- 14. Urgent Community matters – having been advised to the Mayor 24 hrs in advance.
- 15. Date of next meeting – March 14th

Sian Mai Jones – Town Clerk -07775 673 706

Rhuddlan Town Council – Minutes of the meeting on the 10th January 2019

Present:

Cllr Arwel Roberts (Deputy Mayor in the Chair)
Cllr Andy Smith
Cllr Ann Davies
Cllr Gareth Smith
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Reg Davies
Cllr Syd Gaskin
Town Clerk.

1. Apologies

Cllr Gareth Rowlands (Mayor)
Cllr Heather Ellis
Cllr Jackie Burnham

One member of public was present

2. Declaration of Interest.

Cllr Ann Davies: Item 9 – Member of Denbighshire County Council Planning Committee.
Cllr Syd Gaskin: Item 9 – Felling of trees – Treetops Court.
Cllr Reg Davies: Item 6c - Tan yr Eglwys external improvements.

3. Police matters

PCSO Steve Gunning and PCSO Aled Hughes in attendance.

The latest incident report was read out:

- 08/11/18 – Shoplifting Coop. No suspect identified
- 09/11/18 – Male assaulted on bus. Victim did not wish to pursue a complaint
- 10/11/18 – Scratches to vehicle on Rhyl Road. No suspect identified
- 14/12/18 – Incident with dog outside Spar biting a passer-by and dealt with by LEAD initiative

- 20/12/18 – Damage to Christmas lights. All lines of enquiry completed, no suspects identified
- 23/12/18 – Shoplifting Coop. No suspect identified
- 24/12/18 – Criminal damage to plants on Vicarage Lane – No suspects identified
- 26/12/18 – Shoplifting Coop – Awaiting further details
- 29/12/18 – Criminal damage to plants on Vicarage Lane – No suspects identified
- 04/01/19 – Damage to WW1 silhouette on High Street – Enquiries ongoing

With regards to the damage to WW1 Silhouettes on the High Street, members were concerned as to why CCTV were not picking these up. Cllr Syd Gaskin, along with Cllr Gareth Rowlands attended the Denbighshire CCTV partnership and confirmed that the CCTV are up and running but the police need specific details to investigate further.

Concern was expressed about the number of drive-offs and shop lifting in Co-op. North Wales Police are aware of this and Co-op have been advised to lower their shelves so that staff can monitor customers coming in and their whereabouts in the shop.

There had been numerous complaints on social media about dog mess in Rhuddlan and in particular on the playing field in Admirals. Both PCSO's agreed that if they saw a person in charge of a dog not removing mess left after the dog, which is an offence, the matter would be dealt with accordingly. The Town Clerk has already reported this matter to the police in Rhuddlan. The matter has also been reported to Denbighshire County Council who responded that they are currently lacking an enforcement resource since Kingdom withdrew their services in August. Denbighshire County Council are in the process of preparing a report for Scrutiny to engage a contractor to enforce environmental crime. This process will take some months. In the meantime, dog mess matters must be reported to Customer Services in County Council and asking for Environmental Services to come and clean the mess. It's important that the County Council record such complaints for when they are able to deal with it through enforcement,

Many resident have been very complimentary about the police visibility in town

4. Minutes

Matters arising

Response

Cllr Ann Davies strongly objected to the contents of the minutes from last month. At the last meeting, after the Mayor delivered his speech he said the he would not be discussing the matter further and there would be no more questions. Cllr Ann Davies has been told by the Monitoring Officer of the County Council that she has a right to respond:

"I would like to raise an objection to the contents of the minutes, which are factually incorrect.

Having consulted with the Monitoring Officer, he has confirmed that this complaint has not been dealt with in the correct manner.

He has also confirmed as an elected member, I have the right to respond to the comments made in the minutes, to which I was not allowed to respond at the last meeting. That in itself is not democratic.

He also confirmed that internal conflict should initially be deal with at local level and hopefully with the correct guidance it would be resolved. Not dealing with issues locally could bring the council into disrepute.

This process has lacked openness and transparency.

As you are aware, my complaint was regarding a Councillors comment on mental health.

In the October meeting he commented on the characteristic of mental health users at a department in Rhyl. Again, at the November meeting, he commented that the service users at Meifod were "not like us".

When I raised the complaint regarding inappropriate comments it was suggested a meeting be held with interested parties, where it was eventually agreed that the discriminating comments has been made. It was then decided that the Councillor concerned would be spoken to and asked to apologise at the next council meeting.

You can imagine my disbelief when at the next own Council meeting the statement the statement read out had completely changed what had been agreed.

I was shown no respect, I was not consulted on the change of plan or on the reason for the decision, treating me less favourably.

Under the Code of Conduct all members should be treated equally and no member should be singled out.

*The minutes suggest I was to blame for the Councillor's comments as I interrupted. This is totally inaccurate and insulting. I interrupted **because** of the comments.*

All indirect discriminating comments should be taken very seriously, as we all a duty to protect the vulnerable in our society.

I would like to draw your attention to the Equality Act 2010 makes it illegal to discriminate directly or indirectly against people with Mental Health problems.

At this moment in time, I do not intend to take this matter further.

However, I would ask that a clear resolution protocol is put in place as a matter of urgency, so that everyone understands the process on how to manage a complaint should we have further complaints.

I would also suggest we invite a representative from MIND to give brief training on Mental health issues so we avoid any discriminating comments being made in the future."

Cllr Mike Kermode responded that if Cllr Ann Davies believes that a breach of the Code of Conduct has occurred, this needs to be reported to the Monitoring Officer of the County Council. This is clearly stipulated in the Ombudsman Code of Conduct. A Local Resolution Policy is one of the gaps in the Town Council and this needs to be looked at. However, this policy is limited in what it can actually do; it involves meeting the complainant and Member subject of the complaint to seek an agreed resolution.

The Town Clerk to draft a Local resolution Policy and invite a MIND representative to a meeting in the near future.

Cllr Arwel Roberts said that he had said something in the spur of the moment. It was not meant to offend or upset.

a. Woodland Bench

There has been no progress with this. The Town Clerk is waiting to hear from the Custodian of the Castle to have an on-site meeting in Twtil to decide where to locate the seating bench.

b. Tarmac Footpath at Vicarage Lane

The contractor who will be carrying out this work has been ill over Christmas and New Year and has only just returned to work. He will call the Town Clerk to arrange an on-site meeting to progress with this project.

5. Correspondence from:

5a. The Mayor.

This report was accepted.

5b. The Town Clerk.

This report was accepted.

5c. Conwy & Denbighshire Care & Repair Annual Report 2018/18

This report had been pre-circulated to Members which outlined the excellent work that they do: bathroom installations service, low lever adaptations, gardening services, hospital to home service etc.

6. County Council Members Report.

County Councillor's Report - Cllr Ann Davies

a. Rhuddlan Library

Rhuddlan library has celebrated its 50th anniversary. As one of the longest - serving members I was delighted to attend this event. I have seen four generations of my family make good use of the library. When it was under threat of closure in 2008, I with others fought to keep the doors open. As chair of Denbighshire County Council I was delighted to open the newly refurbished library in 2017. I would like to thank Bethan Hughes, Denbighshire's Principal Librarian, and staff both past and present for their dedication to the library.

b. Abbey Road

I have received confirmation that road improvements in Abbey road will commence in March. The work will include installing new gullies.

c. Tan Yr Eglwys

Unfortunately due to a boundary dispute no date has been given for the much needed external improvements at Tan yr Eglwys. Options such as different phases for the project have been considered but it's not possible to proceed at present.

d. A525- Rhuddlan By Pass Noise Mitigation Report

I have met with Tim Towers to discuss the above report. In conclusion, this lengthy report indicates (although borderline) that the noise from the bypass does not reach the required levels to warrant road improvements. This is very disappointing / distressing for the many residents who endure this constant noise. I will continue to pursue a resolution to this problem and as such I have requested a quote for noise barriers to be installed, this would be dependent on external grant funding being sought.

e. Tree Planting

Volunteers are being invited to help enhance the county's environment. As part of Denbighshire County Council's project to plant 18,000 trees in the county, a tree planting day will take place in Rhyl on Tuesday January 22. Volunteers who wish to attend are asked to meet at the Marsh Tracks car park, Glan Morfa, Rhyl at 10:30am. Tools and guidance will be provided.

County Councillor's Report - Cllr Arwel Roberts

Blwyddyn Newydd Dda.

a. Denbighshire Learning Disability Forum

Tuesday the 8th of January I was invited to the Denbighshire Learning Disability Forum in the Cynnig Office Dinbych. The forum is open to everyone with a Learning Disability who lives in Denbighshire as well as their families, friends and carers and to Third Sector Organisations, Community Groups operating in Denbighshire.

Very interesting presentation from Laura Sankey - Hijinx Theatre - she works in North Wales and the main office for the theatre is in Cardiff. Their casts always include actors with learning disabilities. They call it inclusive theatre because it makes much of the skills and raw talent of people who often get overlooked in today's world and gives them a platform to make and perform stunning theatre alongside actors who don't have disabilities. Laura has produced plays in the Nova Prestatyn and Pontio Theatre Bangor.

b. Integrated Autism Service

Also a presentation from Jack Rawson who is an officer within Integrated Autism Service in Denbighshire/Flintshire. This service provides support to persons who have emotional issues, support to parents and carers, behaviour awareness and management programmes, daily living skills just to list a few.

Below is a message I had from Jack after the meeting:

From: Jack Rowson <Jack.Rowson@flintshire.gov.uk>

Date: 8 January 2019 at 13:26:43 GMT

To: "'arwel.roberts@denbighshire.gov.uk'"
<arwel.roberts@denbighshire.gov.uk>

Subject: IAS- Following on from the Forum meeting.

Prynhawn da Arwel,

It was good to meet you this morning. As promised here are the dates for the drop-ins at St. Asaph and Rhuddlan Library.

- 28/1/19- St Asaph 10-12
- 11/2/19- Rhuddlan 10-12
- 11/3/19- Rhuddlan 10-12
- 25/3/19- St Asaph 10-12

There may be more added depending on the demand and I will keep you updated on any upcoming events. Here is a link to the North Wales Police Keep Safe Cymru Scheme

<http://www.northwales-pcc.gov.uk/en/Advice/Keep-Safe-Cymru-Card.aspx>

Here is a link to the ASD info Wales website which has lots of information on Autism and our service on.

<https://asdifowales.co.uk/>

I hope you find all this helpful and let me know if you have any questions.

Regards/Cofion

Jack Rowson

Denbighshire Support Worker | GAI gweithiwr cymorth Sir y Dinbych.

- c. **Marsh Road** - street lighting on this road completed on the 11th of November 2018. Looking forward to further improvements to the road. A survey has been carried out and the result will be received imminently. A design will be produced for the site, the realistic timescale should be for the work to be done - March/April.
- d. **Gwarchodfa Natur - Nature Reserve** - fly tipping in the car park on the 4th of January. Cleared up by yours truly and there are two bins nearby.
- e. **Youth Services** - a meeting was organised in the library, Wednesday the 9th of January. Chaired by Roger Ellerton. He has responsibility for the youth of Denbighshire. Also present was Wendy Jefferson she has provided a Rhuddlan Delivery Plan for the youth of the town. Very thorough and exciting. She would dearly love to come to the Town Council Meeting in February to provide information regarding the plan.

7. Memorial Bench

At its meeting on the 8th of November 2018, the Town Council considered a request from Mr David Williams to have a memorial seating bench located outside the Community Centre in memory of his late brother Richard Williams. It was resolved unanimously to agree to this request subject to securing permission from the Rhuddlan Town Community Association and also Denbighshire County Council.

Denbighshire County Council refused to have the memorial bench located outside the Community Centre as it will restrict public access in and out of the Community Centre.

Outside the Odyn was identified as another possible location for the seating bench as both David and Richard were keen member of the Scouts Club and their father is still actively involved with the organisation.

It was resolved to place the seating bench outside the Odyn. There is enough space to accommodate a two seater bench. This is subject to securing permission from Denbighshire County Council.

8. Insurance

At its meeting on the 13th December, a member made enquiries on whether the Town Council has adequate insurance in place should there be a claim. The Town Council's insurance supplied by Zurich Municipal provides the following cover:

Public Liability	£10,000,000
Employers Liability	£10,000,000
Fidelity Guarantee Libel and Slander	£100,000
All members and employees	£100,000

Personal Accident – cover is limited to £500,000 any one person and £2,000,000 any one incident.

9. Planning Applications for comment:

Cllr Mike Kermode abstained.

Application 44/2018/1105 – Felling of trees – Treetops Court. This application is supported. However members felt that an expert needs to look at the trees and if they are found to be diseased then they should be cut at the bottom for safety reasons.

10. Budget/Finance matters

Accounts due.

Members approved the list due for January 2019.

11. Urgent Community matters

a. Bus Shelter near Harvey's

Complaints have been received on the state of the bus shelter near Harvey's. Cllr Arwel Roberts to contact Peter Daniels from Denbighshire County Council to replace.

b. Thatched Area for disability Parking

The contractor will soon paint another thatched area to widen the disabled bay in Vicarage Lane car park near the picnic area.

c. Christmas Lights Competition

Cllr Arwel Roberts thanked the people who judged the Christmas lights. The standard was really high. The winners were Blooming Gorgeous Floristry for

shops/businesses and Glanllyn for private residence. There is a need to change the rules for Christmas 2019 so that the same house does not win every time.

12. CCTV

A report from Cheshire West and Chester on the Denbighshire CCTV Partnership had been pre-circulated to members. After some teething problems the cameras are up and running. The Finances are in good shape and it is not anticipated there will be an increase in the Town Council's contribution for 2019/20.

The incidents reported from North Wales Police or to North Wales Police were generally in the Rhyl and Prestatyn area.

There is an invitation to all members to visit the CCTV base in Chester and, the Manager of the project Dave Lennon is happy to attend a Town Council meeting.

Members expressed concern that the two PCSO's are not using the facility.

13. Date of next meeting

Next meeting to be held Wednesday, February 13th at 6 p.m.

Signed..... Cllr Arwel Roberts (Deputy Mayor)

Date

Mayor's Report

Item 7a

January

- 14th i beacon meeting
- 15th Personal Meeting; meeting regarding Civic Sunday
- 22nd Dementia Group Music in Library
- 24th Town Council Budget Meeting
- 25th Mag Nature Reserve
- 29th Jane Colclough in Castle

February

- 7th Community Association monthly meeting
- 9th Mayors Concert in Church.
- 11th Site Meeting Play Areas; Personnel Meeting.
- 12th Community Group re i Beacon Walks Presentation
- 13th Town Council

Town Clerk's Report – February 2019

Item 7c

Meetings attended:

- January 7th – Meet with the Mayor and Cllr Reg Davies regarding vandalised silhouette.
- January 10th – Rhuddlan Town Council Meeting
- January 15th Personnel Meeting. Meeting with Mayor and Rev Brian Jones
- January 17th Meeting with Meira Jones in library regarding key holder procedure
- January 21st Precept Agenda – library, notice board @ Cllr Reg Davies
- January 22nd Music Memories in the library
- January 24th Precept Meeting
- January 29th Meet with Mayor and Jane Colclough regarding seating bench
- February 2nd Music Memories in library
- February 7th Dementia Steering Group
- February 9th Mayor's Charity Concert in St Mary's Church
- February 11th Meet with Groundworks regarding play area. Personnel Meeting
- February 13th Town Council Meeting

Press release sent:

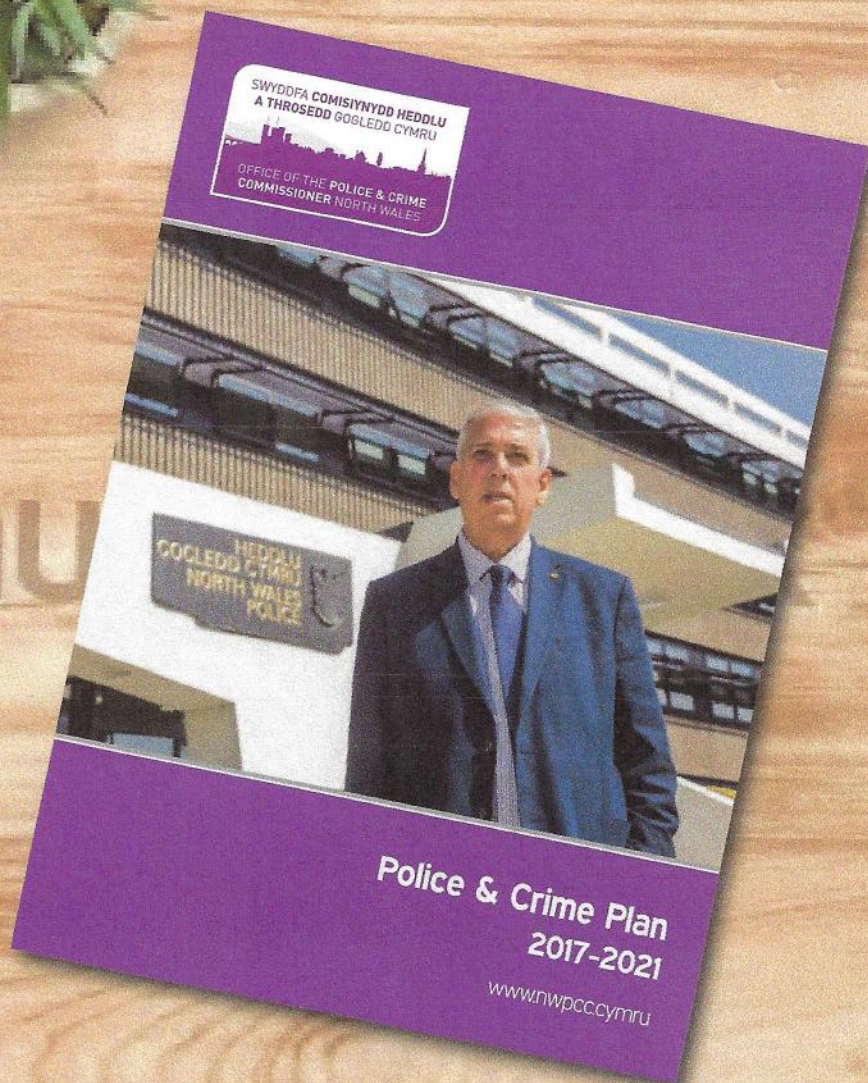
- Music Memories Singing Sessions
- Mayor's Charity Concert in St Mary's.

SWYDDFA COMISIYNYDD HEDDLU
A THROSEDD GOGLEDD CYMRU



OFFICE OF THE POLICE & CRIME
COMMISSIONER NORTH WALES

Item 7d



Revision to Police and Crime Plan Priorities January 2019

www.nwpcc.cymru

Commissioner's Update - January 2019



It is approaching two years since I published my first Police and Crime Plan as the Police and Crime Commissioner for North Wales, and I believe now is a good time to revisit and refresh the priorities within it.

When I launched my original plan in March 2017, I stated I wanted the people of North Wales to have the best police service possible and that our communities feel safe both at home and on our streets. Some significant progress has been made during that time, as I outlined in my most recent annual report which can be found [here](#). However, there is of course more to be done and over the next two years I want to see North Wales Police, my office and our partners build on this progress.

A truly effective plan is one that evolves over time, and that is why I want to update my Police and Crime Plan to reflect the challenges I believe North Wales Police need to tackle. I undertake a prescribed and detailed process in order to establish what my police and crime priorities will be. I liaise with the Chief Constable, statutory services, public and private partners, the general public and the voluntary sector.

In 2017 my Police and Crime Plan established 5 policing priorities, namely:

- **Domestic Abuse,**
- **Modern Slavery,**
- **Organised Crime,**
- **Sexual Violence (including Child Sexual Exploitation), and**
- **Delivering Safer Neighbourhoods**

It is important for me to constantly understand and reassess the crime experienced in North Wales and regularly evaluate whether the priorities continue to meet the need and the demand for policing services.

As part of this mid-term review I am of course considering the assessment of crime carried out by the Force. This assessment tells me what crimes are predominant. It tells me the type and nature of crimes and how they are impacting the communities of North Wales. It helps me to understand the crimes that have the greatest and most profound impact. This is often not volume crime, i.e. the general and acquisitive crime – theft and burglaries. This is often the types of crime that are insidious in nature and absolute in their impact and profoundly affect those who are most exposed and vulnerable.

In addition to analysing the crimes recorded I also take into account what the public have told me. The crimes and perception of crime that is most impacting on them as individuals and as communities. I consider this feedback together and the view it brings me seems to become increasingly clear. A further key step for me in pulling together this understanding is to speak to the valued members of the third sector.

It is important to look at the causes of crime and understand what fuels it. Matters such as the impact of Adverse Childhood Experiences (ACEs) require wider understanding and more work and funds to tackle them.

One thing I wish to make clear is that based on the assessment and evidence available to me, it is clear that the crime issues themselves have not changed greatly. We are only really just starting to uncover the modern slavery challenges and the resulting complex investigations, Organised Crime remains a constant challenge for policing, as does domestic violence and sexual abuse. And the need for people to feel safe in their local neighbourhood is absolute. What has changed however is our understanding of how we can better tackle some of these issues.

These revisions are not only based on my opinion but what the communities of North Wales have told me via an online survey, the results of which can be found [here](#).

So I would now like to share with you the changes that I have made to my priorities.

The revised priorities

Reducing Criminal Exploitation of Vulnerable People

Criminal exploitation is seen across all the other 5 policing priorities I list below, therefore reducing criminal exploitation of vulnerable people will become my overarching priority that threads across all of my priorities.

Those of you familiar with my first Police and Crime Plan will be aware that it contains a section on 'Protecting Vulnerable People' which included mental health, hate crime, children, young people and older people, and drugs. However, at that time terms such as County Lines and Cuckooing were relatively unheard of. Yet now I know from the regular updates I receive from the Chief Constable just how much of an issue these offences are for us here in North Wales.

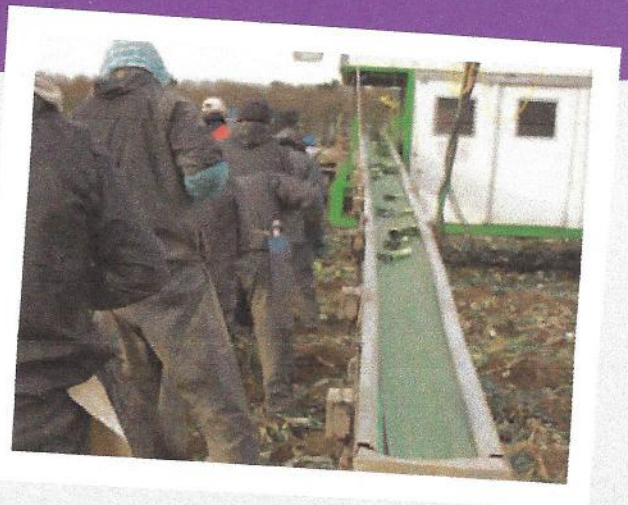
Reducing criminal exploitation of vulnerable people includes all vulnerable people – children, young people, older people. I will ensure a clear focus continues around County Lines crimes, a particularly vicious form of criminality that exploits young vulnerable people into a life of crime which is extremely dangerous and violent and from which there is little escape.

The criminal exploitation of vulnerable people is seen in organised crime models, modern slavery, sexual abuse and in local crime. Preventing and protecting people from criminal exploitation has to be the key focus for policing in North Wales for the next few years.

Domestic Abuse and Sexual Violence

It had been my intention to merge these priorities and bring them in line with the relevant legislation (Violence Against Women and Girls Domestic Abuse and Sexual Violence Wales Act 2015). On 30th November 2018 I held a consultation event with the third sector and the feedback was overwhelming in favour of keeping them as separate priorities.

It is clear that any merger would give rise to concerns that both would become less of a priority and potentially lose out to other crime areas when services were being commissioned. That was never the intention and domestic abuse and sexual violence both remain high priorities for me, I have taken the feedback into account and therefore **domestic abuse and sexual violence will remain as separate priorities.**



Modern Slavery

Modern Slavery remains as a stand-alone priority. Importantly it includes criminal exploitation. There are a number of dedicated resources that have rightfully been invested into modern slavery. The issue of modern slavery has not gone away, on the contrary we have seen the issue develop as we know more and we uncover more about the way in which the criminality which underpins modern slavery is carried out. The more resources we put into this, the bigger the problem that we uncover. Now we have started, we must continue down this path to understand and tackle the full extent of the issue in North Wales.

Organised Crime

Since my first Plan was published, North Wales Police have seen some tremendous success in tackling serious and organised crime. Class A Drug supply is of course inextricably linked to organised crime. Whilst I continue to campaign for a rethink by National Government on dealing with drug and substance misuse this does not mean that there should be less focus on tackling dealers. North Wales Police will continue to relentlessly pursue those who supply drugs and prey on the vulnerable.

Threat, risk and harm assessments have highlighted that Higher Tier Organised Crime and drugs supply bring greatest harm to our communities. There is effective planning in place to tackle Criminal Use of Firearms, Drugs Supply and Possession, Child Sexual Abuse and Exploitation, Terrorism and Domestic Extremism. Tackling Serious and Organised Crime continues to be a high priority for me and the Chief Constable.

The revised priorities

Safer Neighbourhoods

Building and developing safer neighbourhoods is not simply about tackling offenders on an individual basis after the fact of the offence. We would be doomed to failure to take this as a strategic approach. On the contrary we need to look at the underlying causes of crime across communities. We need to tackle and remove those factors that lead to criminality and this is why I am so keen to implement diversion into my plan for policing, particularly local policing. This will include dealing with perpetrators or potential perpetrators at an early and appropriate point.

My policing priorities deal with some very serious crime issues and although I know people on the whole understand why I must tackle these issues, they remain concerned for the lower level issues that impact upon local communities. This is the type of crime that whilst not shocking in nature still pervades and destroys community trust and individuals' quality of life and particularly it impacts on the vulnerable people in our communities. By prioritising diversion I hope to make an impact on crime reduction and in turn, demand reduction which will allow officers more time for community engagement and reassurance work.

In October 2019 I will introduce CheckPoint Gogledd Cymru. Checkpoint is a voluntary adult offender diversion scheme which operates in the Durham Constabulary area. It targets low level offenders entering the criminal justice system by providing them an alternative to a criminal prosecution. This alternative is a four month programme which identifies and treats the underlying causes of their offending behaviour. If the offender fails to complete or comply with the four month programme they will return to the criminal justice system and face prosecution.

The Checkpoint programme sees the expansion of tried and tested offender management principles to a much wider adult cohort. It seeks to address offending behaviour at a much earlier stage in an individual's 'offending journey' to try and ensure that their lifestyles never become chaotic; and to ensure that they don't offend to such an extent that they reach the threshold required for acceptance onto the Integrated Offender Management Units (IOMUs).



It is a multi-agency program which will improve awareness of and access to health based services for all persons presenting at Police Custody with an overall aim of improving public health, life chances, and individual and community wellbeing. It will also provide access to services which offer practical support. The programme has the potential to reduce demand on A&E admissions by increasing awareness of and access to health based provisions whilst the subject is in police custody. Research has shown that investing now can save money in the future by reducing demand as more individuals successfully engage, in the current economic climate these are savings that cannot afford to be missed.

My aim is to divert low level offenders away from the Criminal Justice System by addressing their reasons for offending and reduce the number receiving criminal records.

Effective partnership working to reduce harm

Working together in effective partnership to reduce harm, as set out in my first Plan, continues to be a priority and supports the delivery of all of my policing priorities – the issues arising out of cases involving domestic abuse, child sexual exploitation, modern slavery and other serious crimes are often much wider than just policing, an effective response can only be delivered in partnership.

Importantly, working in partnership also reduces demand, thereby increasing the capacity of frontline staff of all responsible authorities. Over the coming 12 months, North Wales Police will increase its focus on problem solving with training being delivered to all staff. I would encourage all of our partners to follow this lead as an effective way of reducing our collective demand.

Undoubtedly the focus on the most serious crimes will continue during my term as Commissioner. As a result more offences will be recorded, more perpetrators will be prosecuted and require monitoring after being through the criminal justice system and of course, more victims will require the best possible care and support.

As North Wales Police increase their focus and invest more resources in these offence types, I will be seeking reassurance from our partners that their response in supporting the police will be equally effective and efficient.



Correspondence received from Rhuddlan Town Community Association

Dear Sian

The trustees are concerned that Rhuddlan Town does not appear to be listed in the Welsh tourist board publications that are being circulated throughout Wales and beyond as the town has been presented with the prestigious awards of Wales a Britain in bloom we consider that the town should be promoted as a place to visit We consider this an item that the Town council should look into please

Hello

St David's Day 2019 Windows

We are writing to ask you about the possibility of working with Rhuddlan town council.

Menter Iaith Sir Ddinbych is planning to arrange a window decoration competition in Rhuddlan as part of St David's Day celebrations.

The themes of the competition will be "Language and Culture of Wales" and this activity is supported by Town Councils.

Publicity for winners will appear in the 'papurau bro' and all competitors will be featured on the Menter Iaith Facebook and Twitter page.

We have been running these competitions in Ruthin, Denbigh, Prestatyn and Llangollen and have been supported by Town Councils over the years,

We would like to extend an invitation to Rhuddlan Town Council to work with us this year, by contributing some money (£ 100) towards the event and to offer that the Mayor is available to judge the windows.

Please contact Iorwen by email for more information - iorwen@MISirddinbych.cymru

Gyda diolch

Iorwen

Iorwen Jones

Swyddog Cyllid a Busnes / Finance and Business Officer

Menter Iaith Sir Ddinbych

6 Heigad

Dinbych / Denbigh

LL16 3LE

01745 812822

www.mentrauaith-gogledd.com/dinbych

Cystadleuaeth Ffenestri Dydd Gŵyl Ddewi 2019

Mae'n amser paratoi at Ddydd Gŵyl Dewi.

Mae hwn yn gystadleuaeth newydd yn Rhuddlan felly beth am rhoi rhowch gynnig arni?

Ynghlwm mae llythyr a ffurflen cofrestru i'r gystadleuaeth a chroeso i chi basio'r ffurflen ymlaen i unrhyw un fyddai â diddordeb yn y gystadleuaeth dim ond i'r ffurflen gyrraedd swyddfa Menter Iaith Sir Ddinbych cyn **8 Chwefror 2019**

Unrhyw broblem cofiwch gysylltu â Iorwen Jones ar 01745 812822 neu trwy ebost lorwen@MISirDdinbych.cymru

RHOWCH GYNNIG ARNI

POB LWC



St David's Day Window Display Competition 2019

It's time for preparation for St David's Day.

This is a new competition in Rhuddlan so why not give it a go?

Attached is a letter and registration form for this year's competition and please pass the form on to anyone who would be interested in the competition, please make sure the registration form reaches Menter Iaith Sir Ddinbych, **before 8 February, 2019**

Any problems please do not hesitate to contact Iorwen Jones on 01745 812822 or email lorwen@MISirDdinbych.cymru.

GIVE IT A GO

GOOD LUCK





30th January 2019

Helen Fg

Sian Mai Jones

Town Clerk

Rhuddlan Town Council

RE: Resignation of Blodeuo Chair

Dear Gareth,

I write to you as chair of the community group and considering recent news that you have resigned as chair of the Blodeuo Rhuddlan Bloom Working Group.

On behalf of the community group, I would like to express my sadness and disappointment at your resignation. We felt you chaired Blodeuo excellently and thanks to you, we won 3 golds in Wales in Bloom and 1 gold in Britain in Bloom – achievements which just would not have been possible without your leadership and guidance.

At times when we worried about preparations for judging, you re-assured us and gave us the guidance we needed. It is things like that which made you so wonderful to work with.

On behalf of us all, we thank you very much for the hard work you put in to Blodeuo.

Best regards,

HelenFurneaux

Helen Furneaux

Chair, Rhuddlan Community Group.

SPRINGFIELD
Ffordd Rhyl
RHUDDLAN
LL18 2TP

Item 9a

28/01/2019

Rhuddlan Town Council

Councillors

I thought it important that you heard this from me rather through gossip and chit chat on social media.

After a lot of thought I have decided to stand down as Chair of the Blodeuo Rhuddlan Bloom working group.

I have chaired this group for 3 years and in this time we have won 3 Golds in Wales in Bloom and a Gold in Britain in Bloom quite an achievement for the Town of Rhuddlan and the wider community. probably the only community in Wales and Britain to achieve this in 3 years.

I think it is the time for me to stand down and let someone else move Blodeuo to an other level.

I would like to take this opportunity to thank everyone for their support over the last three years you have all been amazing in particular Nerys who came into this event by default to support me, she also feels she has done her bit.

I wish Blodeuo Rhuddlan Bloom all the best in the future and I will support whoever takes over although at a very long arms length as I think the next councillor who takes over needs to put their own mark on the event. Time for change.

Regards
Gareth

From: campaign@walesinbloom.org
Sent: 17 January 2019 11:03
To: campaign@walesinbloom.org
Subject: ** Invitation to Wales in Bloom 2019 - Launch Event (North Wales) **



INVITATION TO WALES IN BLOOM 2019

LAUNCH EVENT (North Wales)

Dear all,

We have pleasure in announcing our Launch Event (North Wales) which will be held at Bodnant Gardens on 22nd March 2019 and would like to invite you to join us there to launch this year's Wales in Bloom campaign.

Wales in Bloom 2019 – LAUNCH EVENT (North Wales)

DATE: 22ND MARCH 2019 (10.00am – 12.00)

LAUNCH VENUE: BODNANT GARDENS, Tal-y-Cafn, near Colwyn Bay, Conwy, LL28 5RE

Please click below for directions

<https://www.google.co.uk/maps/dir//53.23609900,-3.79996000>

NORTH WALES LAUNCH EVENT – TIMETABLE	
10.00AM onwards	ARRIVALS / LIGHT REFRESHMENTS ON ARRIVAL
10.30AM	OFFICIAL START
10.30AM – 12.00 noon	LAUNCH EVENT 'WALES IN BLOOM'
12.00 FINISH + onwards	FREE ENTRY TO GARDENS
12.15	LUNCH -to reserve a table see below (for those not on guided tour)
12.00 – 12.45	GUIDED TOUR OF GARDENS (Courtesy of Bodnant Gardens) - please specify if you would like to partake
1.00PM	LUNCH – to reserve a table see below (for those on guided tour)

PLEASE RESPOND NO LATER THAN FRIDAY 8TH MARCH

In order to confirm numbers, we would appreciate if you could confirm the following by return to :
campaign@walesinbloom.org

(if unable to attend please also let us know)

NAME/S OF ATTENDEES (Max. 2 per Organisation/Group)	
ORGANISATION/GROUP	
I/WE WOULD LIKE TO PARTAKE IN THE FREE GUIDED TOUR FOLLOWING THE EVENT	YES / NO

Why not make a day of it! If you would like to reserve a table for lunch either after the garden tour or earlier for those not participating in the tour – this can be done by booking (advisable) direct :
richardm782@btinternet.com

NB. Please note lunch is payable by attendees

We look forward to seeing you all there on 22nd March 2019

Once again, many thanks to all at Bodnant Gardens for hosting this event and supporting our Wales in Bloom Campaign 2019.

Wales in Bloom

Heidi Barton-Price
Campaign Coordinator
Wales in Bloom
campaign@walesinbloom.org
Tel: 07949 629080

www.walesinbloom.org



Item 9c

Blodeuo Report 13th February 2019

Item 1

On going project on corner by Library

The name Rhuddlan was vandalised last year.

Do council want to re-do the name as before?

Guide price is £180 for the template which will be anchor to the ground plus plant to fill the letters in the template with succulent as before or coloured gravel.

coloured gravel is £5 a bag probably need 5 bags =£25

the advantage with Gravel is no need to water!!

need a price for succulents plants I have salvaged some from the vandalised name.

Your View Please.

Item 2

Mrs Brenda Taylor has kindly offered Lavender plant for the corner under the Tree by the Library .

Ask Pengwern to Plant or we organise a working group to plant the lavender.

Eich cyf / Your ref

Ein cyf / Our ref : 44/2018/0855

Dyddiad / Date : 18/01/19

Rhif union / Direct dial : 01824 706727

Item 10a.

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk
PO Box 224
Royal Mail
Maesdu Road
Llandudno
LL30 1QX

CAIS / 44/2018/0855
APPLICATION:

CYNNIG / Manyllion mynediad, ymddangosiad, cynllun, tirlunio a graddfa 100 annedd a gyflwynwyd yn
PROPOSAL: unol ag amod rhif 1 o cod caniatad amlinellol 44/2015/1075 (cais materion a gadwyd yn ol)
/ Details of access, appearance, landscaping, layout and scale of 100 dwellings submitted in
accordance with condition number 1 of outline permission code 44/2015/1075 (reserved
matters application)

LLEOLIAD / Land east of Tirionfa , Rhuddlan, Rhyl
LOCATION:
Annwyl Syr / Fadarn

Ysgrifennais atoch yn flaenorol ynglyn â'r cais
uchod sydd wedi'i gyflwyno i'r Cyngor Sir.

Rwyf wedi derbyn cynlluniau/ dogfennau
diwygiedig/ychwanegol, ac mae copi ohonynt ar
gae i'w harchwilio yn ystod oriau swyddfa arferol
yn y swyddfa hon. Gallwch hefyd ei gweld drwy
gyfrwng yr we www.denbighshire.gov.uk

Os hoffech gyflwyno unrhyw sylwadau am y
cynlluniau/dogfennau diwygiedig, yna byddwn yn
ddiolchgar o'u derbyn o fewn yr 14 diwrnod nesaf

Os na chlywaf gennych o fewn yr amser hwn
byddaf yn cymryd nad oes gennych unrhyw
sylwadau i'w gwneud ar y cynlluniau/dogfennau,
neu nad ydych yn dymuno ailystyried unrhyw
sylwadau a anfonwyd atom eisioes.

Mae'r cyngor a roddwyd yn fy llythyr blaenorol am
y nifer o gynrychiolwyr a ganiateir ar ein gwefan a
phroses y Pwyllgorau Cynllunio yn dal yn
berthnasol.

Caiff unrhyw ddata personol a gaiff ei brosesu gan
Adran Gynllunio Cyngor Sir Ddinbych ei drin mewn
cydymffurfiaeth â gofynion y Rheoliad Diogelu
Data Cyffredinol (GDPR) (Rheoliad (UE) 2016/679).
Caiff unrhyw ddata a gaiff ei ddarparu ei brosesu

Dear Sir / Madam

I wrote to you previously in connection with the
above application which has been submitted
to the County Council.

I have now received amended/additional
plans/documents, a copy of which is available
for inspection during normal office hours at this
office. You can also view them on our website
www.denbighshire.gov.uk

Should you wish to make any representations on
the amended plans/documents, then I would
be grateful to receive them within the next 14
days.

If I do not hear from you within this period I shall
assume you have no representations to make
on the amended plans/documents, and that
you do not wish to revise any observations
which may already have been forwarded.

Advice in my previous letter relating to the
availability of representations on our website,
and the Planning Committee process, remain
relevant.

Any personal data processed by Denbighshire
County Council Planning Department is done so
in accordance with the requirements of the

at ddibenion asesu ceisiadau cynllunio yn unig. Am wybodaeth bellach am sut mae Cyngor Sir Ddinbych yn prosesu eich data personol a'ch hawliau, gwelwch ein hysbyseb preifatrwydd ar ein gwefan os gwelwch yn dda -

<https://www.denbighshire.gov.uk/en/resident/legal/privacy.aspx>

Yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679). Any data supplied will be processed only for the purpose of assessing planning applications. For further information about how Denbighshire County Council processes personal data and your rights, please see our privacy notice on our website -

<https://www.denbighshire.gov.uk/en/resident/legal/privacy.aspx>

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection



Gwasanaethau Cynllunio a Gwarchod y Cyhoedd, Caledfryn, Ffordd y Ffair, Dinbych, Sir Ddinbych LL16 3RJ Ffôn: 01824 706727
e-bost: cynllunio@sirddinbych.gov.uk Gwefan: www.sirddinbych.gov.uk

Planning and Public Protection, Caledfryn, Smithfield Road, Denbigh, Denbighshire, LL16 3RJ Phone: 01824 706727
e-mail: planning@denbighshire.gov.uk Website: www.denbighshire.gov.uk

Eich cyf / Your ref

Ein cyf / Our ref : 44/2018/1198

Dyddiad / Date : 14/01/19

Rhif union / Direct dial : 01824 706727

Item 10b

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk

PO Box 224
Royal Mail
Maesdu Road
Llandudno
LL30 1QX

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2018/1198

CYNNIG / PROPOSAL: Torri coeden / Felling of tree

LLEOLIAD / LOCATION: 1 Tirionfa, Rhuddlan, Rhyl

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyri'r unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foisol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er

I enclose a copy of the above-described application which has been received by the County Council.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not

enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwrdd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection

Eich cyf / Your ref

Ein cyf / Our ref : 44/2018/1035

Dyddiad / Date : 18/01/19

Rhif union / Direct dial : 01824 706727

Item 10c

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk
PO Box 224
Royal Mail
Maesdu Road
Llandudno
LL30 1QX

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2018/1035

**CYNNIG / PROPOSAL: Codi estyniad unllawr ac estyniad tŷ y llawr cyntaf i'r annedd presennol /
Erection of single storey extension and first floor roof extension to existing dwelling**

LLEOLIAD / LOCATION: 12 Bryn Hafod, Rhuddlan, Rhyl

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

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Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa,

I enclose a copy of the above-described application which has been received by the County Council.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

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gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

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Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

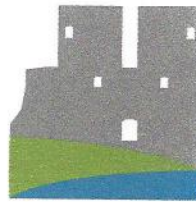
Head of Planning and Public Protection

Item 12a

List of Payments made between 21/01/2019 and 14/02/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/01/2019	Denbighshire County Council	102207	60.00		DCC - Charity Dinner
05/02/2019	Denbighshire County Council	102208	185.00		Application for Memorial Bench
13/02/2019	Mayors Charity Account	102209	54.00		Charity Event St Asaph
13/02/2019	Mr R Price	102210	200.00		Catering - 4 Events
13/02/2019	Denbighshire County Council	102211	210.00		Seat pads for bus shelter
13/02/2019	Sage & Co	102213	78.00		Payroll & Pension Oct - Dec
13/02/2019	Denbighshire County Council	102214	963.08		Installation of bollards
13/02/2019	Denbighshire County Council	102215	34.80		Pitch marking @ Admirals
13/02/2019	Mr G Rowlands	102216	24.98		Camera accessories
13/02/2019	Dafydd Timothy	102217	55.00		Translation
13/02/2019	Town Clerk	102218	126.46		Expenses
13/02/2019	Vodafone	DD	28.20		February 2019
13/02/2019	NEST Pension	DD	214.53		Period 18 Jan - 17 Feb
13/02/2019	Staples UK Ltd	DD	136.76		Stationery & Catridges
13/02/2019	Town Clerk	SO	1,100.00		Salary
13/02/2019	Zurich Municipal	102219	3,908.37		Insurance to March 2020

Total Payments	7,379.18
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Cyngor Tref
Rhuddlan
Town Council

Minutes of the meeting of Rhuddlan Town Council held at Community Centre, Parliament Street, Rhuddlan, on Thursday 24th January 2019.

Present:

Cllr Gareth Rowlands (Mayor in the Chair)
Cllr Mike Kermode
Cllr Ann Davies
Cllr Arwel Roberts
Cllr Gareth Smith
Cllr Heather Ellis
Cllr Mike Elgin
Town Clerk.

1. Apologies:

Cllr Reg Davies
Cllr Syd Gaskin
Cllr Andy Smith
Cllr Jackie Burnham

2. Declaration of Interests: None

3. Urgent Matters: None

4. Personnel Committee – 15th January

Cllr Gareth Rowlands asks Cllr Mike Kermode to give the report of Personnel Committee as the Chair of the Personnel Committee, Cllr Andy Smith is not present.

Cllr Mike Kermode corrects an error on page 3 of Personnel Committee minutes. It should read "To employ a part-time Minute Clerk for 8 hours per month" (not 8 hours per week).

Cllr Mike Kermode gives a summary of the minutes and the 3 options:

1. To have a minute Clerk on self-employed basis costing £75 per month
2. To employ a part-time Clerk for 8 hours per month at a cost of £1,500 per annum
3. To employ a Clerical Assistant/Minute Clerk for 5 hours per week at a cost of £3,600 per annum.

The Personnel Committee feels that a Clerical/Minute Clerk on 5 hours per week is best but recommends a Minute Clerk 8 hours per month as first step. Cllr Gareth Rowlands reminds that the Town Council employed an Assistant to the Clerk when he first joined the Council many years ago.

Cllr Gareth Smith feels positive about supporting the Personnel Committee's recommendation but needs more factual information regarding the Town Clerks work load/time.

The Town Clerk provides information from her monthly timesheets which shows she is regularly working in excess of 82 hours per month. She also says that the volume of cheques have gone up from 81 to over 200 in past 3 years. Many of those cheques has a background workload e.g. compile a report to the Town Council, seeking quotes, on-site meetings, grant applications etc.

Cllr Mike Elgin asked some questions about workload and pressures to which the Town Clerk provided information in response. The website workload is something that will be looked at later in the year

Cllr Ann Davies feels more information is needed about workload and extra hours and says we should compare to similar sized Councils like Ruthin. Cllr Mike Kermode says he hopes that the Town Clerks statements about timesheets/workload is adequate information. It's not the size of Council that's important, it's the volume of work that's put on the Clerk. Rhuddlan Town Council is now a very active Council and this generates extra workload.

Cllr Mike Kermode **proposed** that the Council employs a Clerical/Minute Clerk at 5 hours per week. This is **seconded** by Cllr Arwel Roberts. Cllr Ann Davies **proposes an amendment** that no action is taken until more information is provided to Council regarding workload/extra hours. This is **seconded** by Cllr Mike Elgin.

Cllr Gareth Rowlands says he is not sure what additional information can be given. The Clerk has provided clear picture of hours from her time-sheets and the volume of cheques being processed.

The vote on the amendment, it's lost 4 to 2. Cllr Mike Elgin abstained.

The vote on Cllr Mike Kermode's proposal - it's carried 5 to 2.

5. Setting of Precept For Rhuddlan 2019/20

Councillors discussed a report from the Town Clerk that set out the information required for setting of the budget and precept for 2019-20. **Appendix A** outlines the changes and reasons given.

The outcome of the discussion was to give a net Revenue Budget for 2019 – 20 of £127,550 and this was agreed by the Council.

A proposal was put forward that £35,000 of the balances should be used, particularly in light of recent comments by the Welsh Audit Office stating that councils are sat on growing financial reserves. By using the £35,000 out of balances, this would result in the precept for 2019/20 be set at £92,150, giving a precept of £50.96 per household. **It was resolved** to agree to this proposal.

APPENDIX A		2018/19 Budget	Actual Year to date	Projected Outturn 2018-19	2019/20 Proposed budget	
General administration						
Salary & travelling	£15,600.00	£12,180.00	£14,560.00	£16,000.00	Increased. Salary increment/ pay award for 2019 - 20	
PAYE & NI	£1,300.00	£3,110.00	£3,500.00	£4,000.00	Increased - budget not set correctly last year.	
Pension	£1,200.00	£1,123.00	£1,333.00	£1,500.00	Increased - to meet anticipated spend.	
Payroll Admin	£350.00	£260.00	£320.00	£350.00		
Expenses				£500.00	New Budget required to cover costs of purchases	
Training	£350.00	£0.00	£350.00	£350.00		
Mayors Allowance	£1,500.00	£1,500.00	£1,500.00	£1,500.00		
Deputy Mayors Allowance	£500.00	£500.00	£500.00	£500.00		
Councillors Allowance	£1,650.00	£1,200.00	£1,200.00	£1,650.00		
Extra Responsibility Allowance	£500.00	£500.00	£500.00	£500.00		
Adjustment	-£1,400.00				Members allowances changed subject to new legislation.	
Audit Fees	£500.00	£595.00	£595.00	£650.00	Increased - to meet anticipated spend.	
Professional Fees		£85.00	£85.00	£250.00	New Budget required for such things as translation	
Subscription & Membership	£170.00	£147.00	£147.00	£170.00		
Insurance	£4,000.00	£100.00	£4,000.00	£4,500.00	Increased. Fresh Air Gym/War memorial added	
Stationery & Postage	£850.00	£1,356.00	£1,450.00	£1,500.00	Increased - to meet anticipated spend	
Civic Duties	£1,000.00	£2,249.00	£2,249.00	£1,000.00	Overspend has been covered by £2069 EMR	
Telephone & Broadband	£400.00	£337.00	£390.00	£430.00	Increased to meet anticipated spend	
Website & Photography	£350.00	£220.00	£220.00	£350.00		
Rialtas Licence & Support	£750.00	£838.00	£838.00	£1,000.00	Annual licence & End of Year Closedown	
Hire of Facilities	£300.00	£0.00	£200.00	£300.00		
Bus Shelters	£1,500.00	£250.00	£250.00	£1,500.00		
Elections	£4,500.00	£0.00	£0.00	£4,500.00		
Travel Expenses				£1,500.00	New Budget required	
Admin Assistant				£3,600.00	New - appoint 20 hour a month Admin Assistant	
Community Projects						
Sundries	£6,500.00	£9,771.00	£9,771.00	£7,500.00	One off £7626 - install Fresh Air Gym. Needs re-coding	
Christmas Street Lights	£11,000.00	£7,874.00	£8,000.00	£11,000.00		
Remembrance Day	£1,000.00	£668.00	£668.00	£1,000.00		

CCTV - Crime & Disorder	£4,000.00	£3,500.00	£3,500.00	£3,500.00	
Grants	£6,000.00	£4,164.00	£5,000.00	£6,000.00	
Grants - Community Event	£3,000.00	£850.00	£0.00	£3,000.00	
Blodeuo	£3,000.00	£3,072.00	£3,072.00	£3,000.00	
Library Running Costs	£12,000.00	£12,000.00	£12,000.00	£12,000.00	
Dementia	£5,000.00	£5,000.00	£5,000.00	£0.00	No budget
Eisteddfod 2020	£1,000.00	£0.00	£0.00	£0.00	No budget
DDA Act 2005	£2,000.00	£0.00	£0.00	£1,000.00	
Castle Lights	£6,000.00	£5,462.00	£0.00		
Vicarage Lane Boundary				£300.00	New project - to plant a hedge boundary
Vicarage Lane Tarmac Path				£3,750.00	New project - to install a tarmac path in play area
Grant - Youth Project Fund				£3,000.00	New project - grants for play, cultural etc activities
Renovate Plaque				£3,000.00	New project - Renovate plaque on Parliament Street
Fresh Air Gym sessions				£400.00	Continuation of last Summer's pilot fitness sessions
Cemetery				£5,000.00	New project - consultation for provision of cemetery
Business Group				£2,000.00	New project - set up a business group
Events Calendar on website				£2,000.00	New project - to set up a dairy of events calendar
Pressure wash High Street				£2,000.00	New project - to clean High Street.

Playing Fields					
Repairs and maintenance	£3,500.00	£10,543.00	£10,543.00	£5,000.00	Unexpected costs- War Memorial -£2,900. Playareas - £6200
Electricity MUGA	£1,000.00	£369.00	£433.00	£600.00	
Grass cutting/litter collect	£3,500.00	£0.00	£3,500.00	£4,000.00	
TOTAL	£104,370.00	£89,823.00	£95,674.00	£127,150.00	Increased due to unexpected items
Contributions from balance -£20,000.00					
Net budget for 2018/19	£84,370.00				
Cost per household	£47.05			£50.96	Cost per household
Credits received					
Denbighshire CC - Precept	£70,611.00	£84,370.00			
Interest received	£0.00	£114.00			
Grants received	£0.00	£18,982.00			
Fresh Air gym	£6,000.00	£0.00			
HMRC	£4,241.00	£5,676.00			

Charity Fundraising	-£1,300.00	£0.00				
Total credit 2017/18 to date	-£82,152.00	-£109,142.00				
Balance - Deposit Acc Dec 2018	-£82,209.64	-£62,324.04				
Balance - Community Acc Dec 2018	-£28,365.01	-£38,340.70				
Total Balance in RTC account	-£110,574.65	-£100,664.74				

Total budget required for 2019/20
Amounts taken out of balances
TOTAL PRECEPT for 2019/20
Cost per household

£127,150
-£35,000.00
£92,150.00
£50.96