

Rhuddlan Town Council Meeting

05/02/2018

Dear Councillor

Your attendance is requested at a meeting of Rhuddlan Town Council at the Community Centre, Rhuddlan on Thursday, 8th February 2018 at 7 p.m. Ahead of the meeting, any planning applications can be viewed at 6.30p.m. All Councillors are invited to attend. Members of the public are welcome to attend.

AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **Police matters** – to receive a report
4. **Community Navigator (British Red Cross)** – to receive an overview from Alex Pendleton.
5. **Minutes** – to approve the minutes of 11th January 2018
6. **Correspondence from:**
 - a. The Mayor
 - b. The Town Clerk
 - c. Denbighshire County Council – bollard obstruction. Attached.
 - d. Dog Fouling - Ysgol y Castell
 - e. Review panel
 - f. Community Transport
7. **County Council Members Report**
8. **Blodeuo**
9. **Information & Website matters**
10. **Plastic Free Rhuddlan** – to consider a report (Attached).
11. **Xmas Lights for 2018** – to consider a report (Attached).
12. **CCTV** – to receive a verbal report.
13. **Tourist Direction Signs for the Vale of Clwyd** – to receive a verbal report.
14. **Budget/Finance matters.**
 - (a) To approve accounts due.
 - (b) Budget and Precept meeting 18th January
15. **Planning matters for comment**

Planning Application 44/2018/0028 – Erection of 1 no. dwelling with detached garage and construction of a new vehicular access (amended details previously approved under planning permission reference 44/2017/0072). Land adjacent to Castle Hill, Hylas Lane.
16. **Urgent Community matters** – having been advised to the Mayor 24 hrs in advance.
17. **Date of next meeting.**

Sian Mai Jones - Town Clerk - 07775 673706

DRAFT

Minutes of the meeting of Rhuddlan Town Council held at the Community Centre, Parliament Street on the 11th of January 2018

PRESENT

Cllrs: Andy Smith (Mayor in the Chair), Ann Davies, Arwel Roberts, Reg Davies, Syd Gaskin, Mike Kermode, Jackie Burnham, Gareth Smith, Heather Ellis, Gareth Rowlands, Town Clerk.

3 members of the public were present

1. APOLOGIES

2. DECLARATION OF INTEREST

Cllr Ann Davies – Member of County Council Planning Committee and Rhuddlan Community group.

3. POLICE MATTERS

The Town Clerk read out the incidents that had happened since the last meeting:

24/12/17 Damage to window of New Inn – Under investigation

30/12/17 Making off without payment Coop – Under investigation

Cllrs were disappointed that there was no report on the recent incident in the bowling green.

4. MINUTES

The minutes of 14th December were approved.

Matters arising:

(i) **No Dogs Sign** – Clarification needs to be sought on; do dogs need to be on the lead?

(ii) **Castle Lights** - A quote has been received from a contractor to install lights at the castle at £6040.65 + vat. It was resolved that the Town Clerk look for other quotes.

(iii) Radar gun

As there had been no progress with regards to the community radar gun in the local police station, it was resolved that the Town Clerk purchase one for the Town Council.

(iv) Defibrillators

Councillors had met with Achyb Calon Conwy and the electrician with regards to installing the defibrillators. The Town Clerk has spoken to the electrician who has said that they will be installed within the fortnight.

Achyb Calon Conwy are to run a Defibrillator course on Monday, 19th February at 7 p.m. in Rhuddlan Community Centre. The Town Clerk is waiting for a poster from Achyb Calon Conwy. This course will be open to the community.

(v) St Mary's Church letter of support - The Town Clerk has sent a letter of support for the heritage project grant application for "Our Past – Their Future".

(vi) iBeacon - Councillors and the Town Clerk had a very positive meeting with the officer overseeing the project. Work is progressing very well.

(vi) Car Parking

Denbighshire County Council are in the process of looking at introducing charges at Vicarage Lane Car Park. The Town Clerk has already written to Denbighshire County Council to lease their parts of the car park to the County Council. Councillors are keen that people can park for free up to two hours. The Town Clerk to inform the County Council of this intention and that it needs to be included in the lease.

(vii) The Community Navigator - Alex Pendleton who provides advice, information and assistance which enable citizens to engage with their communities has been invited to come along to the Town Council meeting to be held in February.

(viii) Tourist Direction Signs for the Vale of Clwyd - An invitation has been sent by Ann Jones (Assembly Member) with regards to a meeting on the above matter. It was resolved that Cllr Gareth Rowlands attend this meeting which is to be held on the 19th of January.

(ix) Bus shelters - The Town Clerk has been in contact with Denbighshire County Council to express an interest in the possibility of having the County Council clean the bus Shelters. The County Council are not quite ready to progress with this but have given an indication that each bus shelter will cost in the region of £25 which will include a maintenance check. The Town Clerk to follow up with the County Council as to how often this service will be available.

(x) Eclipse Bench – no further action is required on this matter.

5. CORRESPONDENCE FROM:

5a. The Mayor

- The Best Dressed Christmas window has been presented to Rosie's.
- Both Mode and the Little Sweet shop have both been presented with their champagne.
- The high street has looked so incredible. I have thanked all the businesses and hope next year will grow even more.
- Glan Llyn have also been presented with their winning cheque for the Best Dressed house, they have vowed to make next year's decorations even more impressive.
- The town of Rhuddlan has shown again that its businesses and residents can be relied on to support each other and show our town at its best

5b The Town Clerk

- The Precept meeting has been changed to the 18th of January 6pm – 7 pm. This will be followed by interviews for the Town Council Vacancy at 7 p.m.
- The Mayor's Charity Ball date has been changed to Friday, 27th April 2018 at Rhuddlan Golf Club.
- The Code of Conduct Course was held on the 9th of January.
- The Town Clerk thanked Cllr Reg Davies for overseeing the arrangement with regards to the Xmas tree which was well received by members of the public.
- A course on how to use Defibrillator course is to be held on the 19th of February at 7 p.m. This course is open to the community.

5c Petition to Welsh Assembly – Access Certificate

Declaration of Interest expressed by: Cllr Ann Davies, Cllr Jackie Burnham, Cllr Mike Kermode.

Bridgend Coalition of Disabled People have a petition to improve access for customers with disabilities by introducing a voluntary Certificate – similar to the Food Hygiene Certificate with premises displaying a sign 0 to 5. **It was resolved** that the Town Clerk forward the link to Cllrs so that they can support, if they so wish.

5d Access for People with Disabilities

An e-mail has been received from a member of public who recently visited the picnic area in Vicarage Lane library to find that her friend who used a wheelchair could not access the area because there was no ramp. The e-mail requested that the Town Council could give consideration for a ramp/dropped kerb be installed and to lower extension for one of the tables for wheelchair users.

It was resolved to agree to the request for a dropped kerb/ ramp. Also, the Town Clerk needs to notify Denbighshire County Council about the ramp/dropped kerb as this will need to be included in the lease and will need to be maintained. With regards to the lower extension for the picnic table, this is a matter for Rhuddlan Community Group who may, if need be, submit a grant to the Town Council for funding.

6. COUNTY COUNCIL MEMBERS REPORT

6a - Councillor Ann Davies

Marsh Road

I attended a meeting to discuss outstanding issues in Marsh Road, Vicarage Lane and the high street. There is a historic highway agreement to the development of the Premier Inn and KFC. It is now Denbighshire's intention to call in this bond to finish the works. A public footpath along part of Marsh road has been agreed to in the Aldi scheme.

Highway officers will be visiting the Aldi site to establish if a give- way sign is necessary at the junction of the Aldi exit / Marsh Road. They will also inspect the condition of the road.

As agreed last September proposals to install yellow lines in Marsh Road and Vicarage Lane, increased parking restrictions in the high street, one disabled parking bay in the high street and one in Vicarage Lane have now been forwarded to the legal department to be implemented.

Luncheon Club

It is intended to set up a luncheon club at the Community Centre, this will start on the 16th February at 11am - price £4:00 to include a two-course meal. It is also hoped to invite speakers.

Positive Action for Stroke Club

This group is held every Wednesday 10am -3pm. It is available to everyone and not only to stroke survivors. It's a very friendly group, tea and coffee and a hot lunch is provided.

Guests can join in with exercise to music, dominoes and board games. Art sessions are also enjoyed by many, or some may just choose to sit and have a chat.

6b - Councillor Arwel Roberts

Marsh Road.

The Ditch problem still hasn't been resolved, I'm on the case. The road is in the process of being improved. The traffic lights have been a success this from one of the residents. Well done Sir Ddinbych.

Station Road.

At last Dawnus have started on the bund this week. We have waited patiently for this.

Land at Tirionfa

Lloyds Ltd. and the County Council have decided to sell the land. Part of the land is owned by Denbighshire. Both have come to an agreement to sell both patches of land in one sale.

7. BLODEUO

Blodeuo has been nominated for Britain in Bloom. It was resolved, that the Town Council go ahead and enter. An invitation from Britain in Bloom has been extended to the Town Council to attend a Finalist Seminar in Birmingham on 1st February 2018. **It was resolved** that the Chairman of Blodeuo, Cllr Gareth Rowland attend with Mrs. Nerys Rowlands for a fee of £25 each. Cllr Gareth Rowlands and Mrs. Nerys Rowlands will travel by train from Chirk to Birmingham. Any associated travel costs to be reimbursed by the Town Council.

8. INFORMATION & WEBSITE MATTERS:

(a) Access to information:

A discussion paper was submitted by Cllr Mike Kermode with regards to public access to information. Most information is already made available to the public. **It was resolved** to accept the report which means that draft minutes and any associated documents to the agenda be made available to the public.

9. BUDGET / FINANCE MATTERS

Accounts due

9 (a) Accounts Due:

Members approved the list of accounts due for January 2018.

9 (b) Authorisation to change address on bank account

It was resolved to agree to change the current address on the bank statement to the new PO Box address.

9 (c) The Financial regulations - to review.

It was resolved to accept the Financial Regulation subject to minor amendments.

10. PLANNING MATTERS.

Cllr Mike Kermode abstained.

10a. Planning Application 44/2017/1148. There were no objections to this application.

10b. Planning Application 44/2016/1229. There were no objections to this application.

11. URGENT COMMUNITY MATTERS 11. URGENT COMMUNITY MATTERS

11a. Litter on Gwindy Street - There is a problem with litter between Gwindy Street and Church Street.

11b. Boat Slipway – The gates need to be left open so that people can go there to launch their boats. The Town Clerk to follow up with Natural Resources Wales.

11c. Bin in Odyn down to Plas y Brenin - Another bin is required. The County Council have stated that they do not have bins. A possibility to consider is that the Town Council purchase the bin and for the County Council to install. Cllr Arwel Roberts to follow up with the County Council.

11d. Grenville Avenue to Banquet House – the Town Clerk to follow up with Denbighshire County Council with regards to a new bin and ask if the County Council would empty it.

11e. Yellow box near Marsh Road - Complaint regarding the yellow box near the new lights system on Marsh Road/ Station Road is in poor state.

11f. Hendre Close - There are holes on the bottom end of Hendre Close that need attention. Hendre Close where Community Group have put in crazy paving. Who owns the land? Cllr Arwel Roberts to ask for site meeting.

11g. Play Area (Vicarage Lane) - The new "No Dogs" legislation is restricted to marked play area. The Vicarage lane is a problem area for dog fouling. The Town Council needs to mark to outline the pitch so therefore the area that the children play on is protected.

11h. Rhuddlan Cemetery - The cemetery at the top end is in a very muddy state. The Town Council needs to pass this comment to Joy Henderson in the County Council.

12. PART 2. EXCLUSION OF PRESS AND PUBLIC

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12a. COMMUTED SUMS

Declaration of interest - Cllr Gareth Smith.

Denbighshire County Council have received three applications for the Commuted Sums. (i) Rhuddlan Town Council, (ii) Denbighshire County Council – Nature Reserve, (iii) Rhuddlan Community Group.

It was resolved to support all three applications. It was expressed that the application by Rhuddlan Environment Group for public information boards need to be bi-lingual.

Signed Date.....

Cllr Andy Smith – Mayor of Rhuddlan

Item 9a – Accounts Due

Accounts due for January 2018 meeting

Process	Payee	Reason	Amount	VAT	Total
102113	N. Rowlands	cheque re-issued instead for 102109	£4.80	£0.00	£4.80
102114	Alison McMillan	best window display prize money	£50.00	£0.00	£50.00
102115	Cheque cancelled -incorrect details	Cheque cancelled	£0.00	£0.00	£0.00
102116	Mayor of Denbigh Charity Ball	Charity Event	£20.00	£0.00	£20.00
102117	Glascoed Timber	Grounds Maintenance	£3,275.00	£655.00	£3,930.00
102118	HMRC	Tax & NI	£105.62	£0.00	£105.62
102119	Llandudno Town Council	Charity Event	£60.00	£0.00	£60.00
102120	Denbighshire County Council	Install 2 x power supplies - Xmas lights	£400.00	£80.00	£480.00
102121	Denbighshire County Council	Grant towards Phillip Jones Griffiths Exhibition	£200.00	£0.00	£200.00
102122	Rhuddlan Town Community Association	Grant towards purchase of new boiler	£1,000.00	£0.00	£1,000.00
102123	Rhuddlan Town Community Association	Hire charges for meeting room	£24.00	£0.00	£24.00
102124	S M Jones	Salary Adjustment	£7.44	£0.00	£7.44
DD	S M Jones	Salary	£960.00	£0.00	£960.00
DD	Staples	Cartridge for printer	£59.49	£11.90	£71.39
DD	Vodafone	Phone Bill - December	£19.58	£3.91	£23.49
DD	Scottish Power	Electricity	£120.33	£0.00	£120.33
DD	NEST	Pension	£156.78	£0.00	£156.78
	TOTAL		£6,463.04	£750.81	£7,213.85
Income	Denbighshire County Council	Precept No 3 (final)	-£23,537.00	£0.00	£23,537.00

Item 6b

Town Clerk's Report – February 2018

Town Clerk had had meetings with Mayor, Representatives from Rhuddlan Golf Club and Mr & Mrs Wolfendale (Llandudno Swing Band) with regards to the forthcoming Mayors Charity Event.

Town Clerk met with Cllr Reg Davies and Wayne Ousey from Denbighshire County Council with regards to bollards in the High Street. This item is covered under Item 5c.

Attended an ibeacon training session on the 31st January.

Town Clerk has received enquiries from 3 electrical contractors with an interest of putting in a tender for the Castle lights. Deadline is February 16th.

Forthcoming Events / Meetings:

Meet with Chris Rimmer, Highways & Environmental Services, Denbighshire Town Council and Cllr Gareth Rowlands with regards to supplementary signs.

Mayor's Charity Event – Friday, 27th April, 7.30p.m. @ Rhuddlan Golf Course. Tickets now available.

Defibrillators Course – Monday, 19th February, 7 p.m. Rhuddlan Community Centre

Blodeuo Meeting – Tuesday, 20th February, 7 p.m. Rhuddlan Community Centre

Website & Information Meeting – Tuesday, 20th February, 8 p.m. Rhuddlan Community Centre

ITEM 6c.

BOLLARD OBSTRUCTING ENTRY

E-mail received from Street Lighting – Denbighshire County Council (DCC) with regards to a bollard obstructing entry to be able to put lights on the Christmas tree. Please refer to the attached photos:

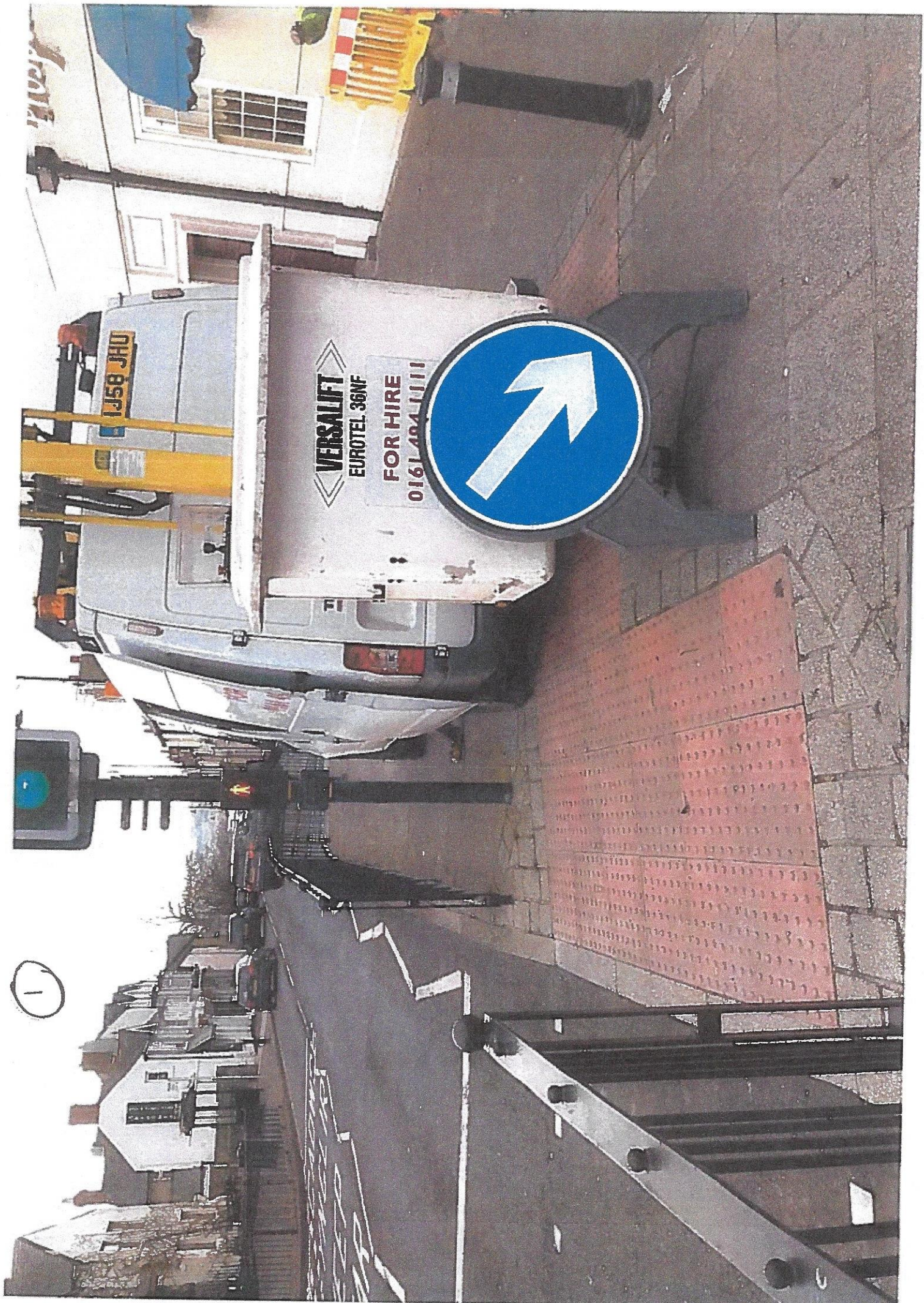
Photo 1: Half the crossing is blocked as this is the only space DCC could fit in. (hire vehicle used). The normal cherry picker is too big.

Photo 2: Shaded area is where DCC need to be parked.

Photo 3: Post near opening is obstructing entry.

Photo 4: The post in question, if possible would need replacing with a removable post in a sleeve to allow us to gain entry.

Rhuddlan Town Council to give consideration to removing bollard and replace with removable post.







M.E.
MORTGAGE SERVICES
100,000,000.00
100,000,000.00
100,000,000.00

Signature Mortgages
Personal, Business & Property
Mortgages, Home Loans & Equity Release
100,000,000.00
100,000,000.00
100,000,000.00

**BARBER SHOP
GENTS & BOYS**

PHIL TEE NUTCHER
Please call Phil Tee Nutcher
on 0115 951 1111

REMOVE

3



Item 6d. Dog Fouling – Ysgol y Castell

E mail received 29/01/2018

To whom it may concern,

Further to my wife's email correspondence below, I would like to press the council further on the planned initiatives for combating the problem. In my opinion the measures implemented previously were ill conceived and frankly a waste of council resource. The money could have been better spent on disposal provision, signage and implementation of a more robust deterrent scheme. With two young children who enjoy outdoor pursuits and the convenience of living in a community, we spend a large proportion of our time outside locally and unfortunately encounter this issue daily. I also have to report that I have had no sightings of either attendant council workers or enforcement agents despite their heightened presence as is claimed. The shortcut thoroughfares to the school remain blighted by this issue and we have noticed similar issues on admirals playing fields and both communal playgrounds.

The Rhuddlan residents pay a premium to live in a desirable location and, in my opinion, more should be done at local level in addressing this issue. The 'referral' to the county council as suggested is unhelpful and adds to the frustration experienced by a growing number of residents.

We look forward to the next committee meeting and proposed action.

Regards

Gareth Van Heerden

From: Jodie Liptrot <jodieliptrot@yahoo.co.uk>

Sent: 27 January 2018 16:15

To: Gaz van heerden

Subject: Fwd: Dog Fouling - Ysgol y Castell

Sent from my iPhone

Begin forwarded message:

From: "Rhuddlan Town Council" <clerk@rhuddlantowncouncil.gov.uk>

Date: 23 January 2018 at 10:01:51 GMT

To: "Jodie Liptrot" <jodieliptrot@yahoo.co.uk>

Subject: FW: Dog Fouling - Ysgol y Castell

Dear Jodie,

Just to give you an update, Officers from Denbighshire County Council caught a dog fouling offender last week in the area of Vicarage lane which is of course good news. The fine is now £100 raising stakes for the offenders.

Officers continue to visit Rhuddlan anything up to 5 occasions per week for varying periods of time. Their instructions are to carry out foot patrol to enforce against fouling in those areas we know as being problematic. They are still pushing for intelligence to be made available to officers either by speaking personally with them during patrols or by telephone. The numbers for the public to call are 01824 706101 or 706471. If necessary they will respect anonymity, but actually, they need details of offenders names, descriptions, descriptions of their dogs, the areas in which they offender and times and dates of that offending.

I hope you have found an improvement in Ysgol y Castell area by now, if not, then I urge you to contact Denbighshire County Council on the above numbers

Hope this is of some help to you.

Sian Mai Jones

Clerc Dref Rhuddlan Town Clerk
07775 673706

From: Jodie Liptrot [<mailto:jodieliptrot@yahoo.co.uk>]
Sent: 11 December 2017 09:14
To: Rhuddlan Town Council <clerk@rhuddlantowncouncil.gov.uk>
Subject: Re: Dog Fouling - Ysgol y Castell

Good morning,

Thank you for your reply.

I have not noticed any difference to be honest and don't know how some yellow markings is going to help the situation.

I do really think there needs to be more bins, signs and on the spot fines.

I hope this can be looked into.

Thanks you,
Jodie Van Heerden,

Sent from my iPhone

On 23 Nov 2017, at 10:40, Rhuddlan Town Council <clerk@rhuddlantowncouncil.gov.uk> wrote:

Good morning Jodie

Further to a recent e-mail that you sent, I am hoping that you have seen an improvement in Ysgol Castell area. Denbighshire County Council responded that they have been to the area and have sprayed yellow paint to raise awareness that this particular area is a hot spot and is being monitored.

Also, this matter was reported to the Town Council meeting in October by the County Councillor who is keen to arrange mobile cameras to monitor the situation.

Dog fouling is an on-going issue I'm afraid and the Town Council works closely with the County Council to deal with the situation. Irresponsible owners need to be caught and fined.

Please let me know if the Ysgol y Castell area is still a problem

Thank you taking the time to bring this to my attention

Diolch

Sian Mai Jones
Town Clerk - Rhuddlan

Item 6e - Review Panel

Rhuddlan Town Council

From: Lisa.Aspinall@gov.wales
Sent: 26 January 2018 11:25
To: clerk@rhuddlantowncouncil.gov.uk
Subject: Engagement Event Invitation from the Review Panel

Dear Siân Mai Jones,

MESSAGE SENT ON BEHALF OF THE INDEPENDENT REVIEW PANEL / NEGES AR RAN PANEL YR ADOLYGIAD ANNIBYNNOL

Get Involved!

The Independent Review Panel are hosting a series of engagement events and would like to invite council members, clerks and key stakeholders.

Come and share your views with the panel, to help Community and Town Councils play the best role they can in their communities.

To ensure we hear as many views as possible, spaces are limited to two places per invitation.

To reserve your space please register by clicking on an event near you:

[North West Wales – Caernarfon](#)

[North East Wales – Wrexham](#)

[Mid Wales – Newtown](#)

[South West Wales – Carmarthen](#)

[South East Wales - Cardiff](#)

The review of Community and Town Council Sector in Wales was launched to give everyone in the sector, and wider community, the opportunity to have their views heard and to shape the future of Community and Town Councils. It is important the views of your council are fed directly in to the review panel,

Gymryd rhan!

Y Panel adolygu annibynnol yn cynnal cyfres o ddigwyddiadau ymgysylltu a hoffem wahodd Aelodau'r Cyngor, clerod a rhanddeiliaid allweddol.

Dewch a rhannu eich barn y Panel, i helpu cynghorau tref a chymuned chwarae rôl orau y gallant yn eu cymunedau.

Er mwyn sicrhau ein bod yn clywed cymaint o olygfeydd â phosib, mae lleoedd yn gyfyngedig i ddau le y gwahoddiad.

I gadw'ch lle, cofrestrwch trwy glicio ar ddigwyddiad sy'n agos atoch chi:

[Gogledd orllewin Cymru – Caernarfon](#)

[Gogledd ddwyrain Cymru - Wrecsam](#)

[Canolbarth Cymru – Newtown](#)

[De-orllewin Cymru-Caerfyrddin](#)

[De-ddwyrain Cymru-Caerdydd](#)

Cafodd yr adolygiad o'r Sector Cynghorau Cymuned a Thref ei lansio i roi cyfle i bawb yn y sector, a'r gymuned yn ehangach, gyflwyno eu sylwadau ac i ddylanwadu ar gyfeiriad Cynghorau Cymuned a Thref. Mae'n bwysig bod eich cyngor yn cyflwyno'i sylwadau'n uniongyrchol i'r Panel Adolygu er mwyn i



DATE AND TIME

Wed 7 March 2018
09:30 – 12:30 GMT
[Add to Calendar](#)



LOCATION

Wrexham Memorial Hall
Bodhyfryd
Wrexham
LL12 7AG
[View Map](#)

Item 6f
Community Transport

E mail received 31/01/2018

Good afternoon,

My name is Fiona Davies, project manager of the Foryd Centre, based in Rhyl. For nearly 10 years we have been providing community transport for older persons living in the Rhyl area - taking them to Glan Clwyd and Abergele hospitals, doctor's appointments and shopping and social trips.

We now have some extra capacity for one day per week and are making enquiries with local councils to see if this is a service that they think will benefit their residents.

If this service is something that you think residents of Rhuddlan would find useful, please feel free to call me on 01745 339779.

Kind regards,

Fiona Davies

Item 10

Report from Gareth Rowlands for 08/02/2018

Plastic Free Rhuddlan

Why?

Gemma from the Little Cheese Shop approached The Mayor and myself about an initiative she has started.

She has signed up to a water bottle refill project - please follow link

<http://refill.org.uk>

since I spoke to Gemma 2 other businesses have also signed up.

Gemma has also stopped using plastic film and changed to grease proof paper, waxed paper and paper bags.

She would like the council to support this initiative so the Town can become a **Plastic Free Town**

Should we support Gemma and other businesses with this environment saving idea?

Should we raise awareness in our community (including other businesses and our school) to what some of our local businesses are doing to try and save our environment ?

If so what are we going to do ?

We could be the first non seaside Town to become a plastic free zone

Please follow the links for more information hope this works

www.bbc.co.uk/news/uk-wales-mid-wales-42395048

www.penzancetowncouncil.co.uk/community-information/plastic-free-penzance

<http://sas.org.uk>

Item 11

XMAS LIGHTS 2018

The three year contract with the Festive Lighting Company to supply Xmas lights has expired.

Rhuddlan Town Council have been offered a discount if it signs up to another year's contact with the same design and colour. The hire cost for 2017 was £5,308, the discounted price for 2018 is £3,981. Savings of £1,327.

Some residents have complained that the lights are not the same colour (cold LED lights) as the previous contract. This is a possibility for 2018 onwards. This would mean changing the LED colour which means the motifs need to be totally stripped down and replaced with brand new LED lighting. This incurs a significant cost and a 1-year extension would prove very expensive, therefore the Festive Lighting Company have put forward a quote based on a 3-year agreement. The cost of this would be £4,903 which offers a saving of £405.00 per annum.

Alternatively, the Festive Lighting Company are happy to look at a brand new design scheme.

The two additional lights that were secured for 2017 near Harvey's will be an additional costs depending on the design chosen. If the same design as 2017 is chosen, the cost will be approximately £400 (ex VAT).

The town Council need to decide which option it wants:

- Option A. Same lights, same colour at a cost of £3,981. One year contract.
- Option B. Same lights, cold LED colour at a cost of £4,903. Three year contract.
- Option C. Brand new design scheme.

Attached is an example of the cold LED lights.



festivelighting
THE COMPANY

This image is for representation purposes only. It is not a scale drawing and should not be used in conjunction with any installation.
This design is protected under copyright © and may not be copied for a third party without the permission of the Festive Lighting Company.

RHUDDLAN
OPTION 1

Item 14 - Accounts due for January
2018 meeting

Process Payee	Reason	Amount	VAT	Total
102125 Royal Horticultural Society	2 Attendances at Britain in Bloom Seminar	£50.00	£0.00	£50.00
102126 A Fagan	Grant - Rhuddlan Management Nature Reserve	£96.00	£0.00	£96.00
102127 Urdd Gobaith Cymru	Grant - 2020 Eisteddfod (Urdd) in Denbigh	£1,000.00	£0.00	£1,000.00
102128 R Price	Reimbursement for Blodeuo buffet July 2017	£25.00	£0.00	£25.00
102129 Denbighshire County Council	Civic Event - St David's Day	£70.00	£0.00	£70.00
102130 Mayors Charity Ball Account	Civic Event - St Asaph Town Council	£54.00	£0.00	£54.00
102131 Wales in bloom	Small Town Entry Fee	£110.00	£0.00	£110.00
102132 SLCC	CILCA Course	£250.00	£0.00	£250.00
102133 Proarb	VAT payable on Invoice to widen sleeve	£50.00	£0.00	£50.00
102134 Rhuddlan TCA	Hire of meeting room	£24.00	£0.00	£24.00
102135 Caerwys Town Council	Civic Event - Caerwys T.C.,	£30.00	£0.00	£30.00
102136 S M Jones	Expenses & Reimbursement	£386.00	£0.00	£386.00
102137 HMRC	NI & Tax	£105.42	£0.00	£105.42
DD S M Jones	Salary	£960.00	£0.00	£960.00
DD Staples UK	Envelopes	£12.72	£2.54	£15.26
DD Staples UK	Stationery & carrtidget	£74.84	£14.97	£89.91
DD Vodafone	Phone Bill - January	£19.58	£3.91	£23.49
DD Scottish Power	Electricity	£120.33	£0.00	£120.33
TOTAL		£3,437.89	£21.42	£3,459.41

Item 14b – Budget and Precept Meeting 18th January

Minutes of the meeting of Rhuddlan Town Council held at Community Centre, Parliament Street, Rhuddlan, on Thursday 18th January 2018.

Present: Cllrs: Andy Smith (Mayor in the Chair), Mike Kermode, Jackie Burnham, Ann Davies, Arwel Roberts, Gareth Smith, Heather Ellis, Reg Davies, Gareth Rowlands, Town Clerk.

- 1 APOLOGIES:** Cllr Syd Gaskin
- 2 DECLARATION OF INTERESTS:** None
- 3 URGENT MATTERS:** None

4 PERSONNEL COMMITTEE 18 JANUARY

The Town Clerk was asked to leave the room while Councillors discussed the Personnel Committee's recommendations regarding an increase in working hours.

The Mayor said that the discussions at the appraisal meeting showed that extra hours were needed and these were evidenced in the timesheets maintained by the Town Clerk. Cllr. A. Davies asked if these additional hours had been generated because of the Town Clerk's work in connection with Blodeuo. Cllr. G. Rowlands said that the Blodeuo work had not been significant and that the majority of the additional hours had been in connection with the Town Clerk's work in helping to modernise the Town Council's operations and procedures. After a short discussion it was agreed unanimously that the Town Clerk's hours be increased by 10 hours per month; thus taking the present 72 hours to 82 hours and that this increase be backdated to 1st November 2017.

The Town Clerk was then asked to re-join the meeting.

5 SETTING OF PRECEPT FOR RHUDDLAN 2018/19

Councillors discussed a report from the Town Clerk that set out the information required for setting of the budget and precept for 2018-19. A number of changes were agreed:

- To increase the Salary and travelling from £12,650 to £15,600 to cover increased hours, increment and national pay award.
- To increase HMRC budget from £350 to £1,300. Last year's budget was overspent partly due to unpaid Tax and NI from 2015 – 16.
- To decrease the training budget from £500 to £350.
- To increase the Mayor's allowance from £2000 to £2500 to reflect demand on this budget by attending a range of civic duties.

- To include a Deputy Mayors budget of £250 which will need accounting for e.g. receipts.
- To decrease subscriptions to organisations from £670 to £170. It was agreed to cancel annual subscription to One Voice Wales. It was felt that the North and Mid Wales Association meetings was more informative.
- To increase Miscellaneous budget for £500 to £1500 due to demand on the budget.
- To include a budget of £350 for Website & photography.
- To include a budget of £750 to purchase financial software and pay for annual licence.
- To agree on the £4000 for CCTV. However, questions were raised over the effectiveness of the CCTV in Rhuddlan and that Emlyn Jones from the Partnership to be invited to a future Town Council meeting.
- To set a budget of £3000 for Blodeuo.
- To include a budget for Dementia Project £5000.
- To include a budget of £1000 for the Urdd National Eisteddfod in 2020.
- To set a budget of £2000 for a grant to enable local shop owners and businesses to be more Disability Discrimination Act (DDA) compliant.
- To include a budget for Castle Lights for £6,000.
- To increase the electricity from £300 to £1000 due to anticipated demand and increased costs.
- To increase the contingency budget from £4000 to £5000.

The 2018-19 Precept is attached – Appendix A

The outcome of the discussion was to give a net Revenue Budget for 2018 – 19 of £104,370 and this was agreed by the Council.

Members then discussed the precept for 2018-19 and the Town Clerks' report showed three options regarding use of balances:

- Option A utilises £20K of balances, giving a precept of £47.05 per household.
- Option B utilises £10K of balances, giving a precept of £52.63 per household.
- Option C is not to draw from balances, giving a precept of £58.20 per household.

Members discussed the use of balances and were made aware that CIPFA (The Chartered Institute of Public Finance and Accountancy) advises that a Council generally should have no more than 10/15% in balances. Some members voiced concerns about the continued use of reserves in the future which may slowly deplete the town Councils Reserves. The Town Council needs to look forward and plan for the future and to ensure that adequate funding is in place for new projects.

It was resolved to accept Option A, to use £20k from balances which will result in 6.2% increase on last year's precept from £44.29 per household to £47.05.

6. **Part 2.** Exclusion of press and by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

INTERVIEW OF CANDIDATES FOR TOWN COUNCIL VACANCY.

Two candidates were shortlisted on the 14th of December 2017 to come and deliver a brief presentation in support of their application to be co-opted. Voting took place by the process of secret ballot. The successful candidate was Mr Mike Elgin. The Town Clerk to inform both candidates of the outcome.

Appendix A

Rhuddlan Town Council Budget 2018 - 19

	2017/18 Budget	Current net spend	Projected remaining spend	Projected Outturn 2017-18	2018/19 Proposed budget
General administration					
Salary & travelling	£12,650.00	£9,972.40	£2,100.00	£12,072.40	£15,600.00
Postage printing and stationary	£850.00	£710.99	£100.00	£810.99	£850.00
Payroll admin.	£450.00	£218.14	£100.00	£318.14	£350.00
Town Clerks Pension	£1,200.00	£391.95	£200.00	£591.95	£1,200.00
HMRC – National Insurance	£350.00	£1,233.05	£211.00	£1,444.05	£1,300.00
				£0.00	
Training	£500.00	£50.00	£0.00	£50.00	£350.00
Telephone and broadband	£400.00	£209.24	£50.00	£259.24	£400.00
Mayor's allowance	£2,000.00	£2,000.00	£0.00	£2,000.00	£2,500.00
Deputy Mayors allowance					£250.00
Civic Duties	£1,000.00	£1,155.64	£0.00	£1,155.64	£1,000.00
Subscriptions to organizations	£660.00	£121.00	£550.00	£671.00	£170.00
Hire of Rooms for meetings	£500.00	£199.00	£50.00	£249.00	£300.00
Audit fees	£750.00	£331.30	£0.00	£331.30	£500.00
Miscellaneous	£500.00	£1,544.98	£0.00	£1,544.98	£1,500.00
Bus Shelters	£1,500.00	£480.00	£0.00	£480.00	£1,500.00
Combined Insurances	£6,000.00	£0.00	£4,000.00	£4,000.00	£4,000.00
Municipal Elections	£4,500.00	£3,299.27	£0.00	£3,299.27	£4,500.00
Website/Photography	£0.00	£368.00	£0.00	£368.00	£350.00
Financial Software					£750.00
Community Projects					
Christmas Street Lights etc.	£11,000.00	£6,826.73	£3,700.00	£10,526.73	£11,000.00
Remembrance Day	£1,000.00	£0.00	£0.00	£0.00	£1,000.00
CCTV – Crime and Disorder	£3,500.00	£3,500.00	£0.00	£3,500.00	£4,000.00
Grant - Section 137	£4,000.00	£4,049.12	£1,500.00	£5,549.12	£6,000.00
Grant - Community Events	£6,000.00	£800.00	£0.00	£800.00	£3,000.00
Blodeuo		£1,377.35	£300.00	£1,677.35	£3,000.00
Library - running costs	£12,000.00	£12,000.00	£0.00	£12,000.00	£12,000.00
Dementia Project					£5,000.00
Eisteddfod 2020 in Denbigh					£1,000.00
DDA Compliance					£2,000.00
2016/17 Mayors Charity Fundraising				£4,832.00	
Castle Lights					£6,000.00
Playing Fields					
Repairs and maintenance	£3,500.00	£1,765.21	£1,200.00	£2,965.21	£3,500.00
Electricity MUGA	£300.00	£420.97	£250.00	£670.97	£1,000.00
Grass cutting and litter	£3,500.00		£3,500.00	£3,500.00	£3,500.00

collection						
Contingency	£4,000.00		£5,969.90	£500.00	£6,469.90	£5,000.00
Fresh Air Gym	£8,000.00			£8,000.00	£8,000.00	£0.00
TOTAL	£90,610.00		£63,826.24	£26,311.00	£90,137.24	£104,370.00
Credits received						
Denbs CC - Precept			-£70,610.94		-£70,610.94	
2017/18 Mayors Charity Fundraising					-£1,300.00	
HMRC VAT Rebate			-£4,241.07		-£4,241.07	
Fresh Air Gym			-£6,000.00		-£6,000.00	
TOTAL CREDIT 2017/18 to date			-£82,152.01		-£82,152.01	
Contribution from Balances	-£20,000.00				-£7,985.23	-£20,000.00
NET BUDGET FOR PRECEPT	£70,610.00				£0.00	£84,370.00
Balances in Deposit Account in December						£47.05 per household
	-£82,209.64				-£62,324.04	£42,324.04
Balances in Community Account in December					-£38,340.70	

- Option A utilises £20K of balances, giving a precept of £47.05 per household.
- Option B utilises £10K of balances, giving a precept of £52.63 per household.
- Option C is not to draw from balances, giving a precept of £58.20 per household.

Eich cyf / Your ref

Ein cyf / Our ref : 44/2018/0028

Dyddiad / Date : 26/01/18

Rhif union / Direct dial : 01824 706727

Cyngor
sir ddinbych
denbighshire
County Council



Rhuddlan Town Council

Mrs Sian Mai Jones

Llain Bach Segurinside

Llandudno Junction

Conwy

LL31 9JB

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2018/0028

CYNNIG / PROPOSAL: Codi 1 annedd gyda garej ar wahân ac adeiladu mynedfa newydd i gerbydau (manylion diwygiedig a gymeradwywyd yn flaenorol dan ganiatâd cynllunio cyfeirnod 44/2017/0072) / Erection of 1 no. dwelling with detached garage and construction of a new vehicular access (amended details to previously approved under planning permission reference 44/2017/0072)

LLEOLIAD / LOCATION: Land adjacent to Castle Hill Hylas Lane, Rhuddlan, Rhyl

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

I enclose a copy of the above-described application which has been received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning

Gwasanaethau Cynllunio, Caledfryn, Ffordd y Ffair, Dinbych, Sir Ddinbych LL16 3RJ Ffôn: 01824 706727
e-bost: cynllunio@sirddinbych.gov.uk Gwefan: www.sirddinbych.gov.uk

Planning and Public Protection, Caledfryn, Smithfield Road, Denbigh, Denbighshire, LL16 3RJ Phone: 01824 706727
e-mail: planning@denbighshire.gov.uk Website: www.denbighshire.gov.uk



chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

GRAHAM H. BOASE

Pennaeth Gwasanaethau Cynllunio a
Gwarchod y Cyhoedd

considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

GRAHAM H. BOASE

Head of Planning and Public Protection