



Rhuddlan Town Council Meeting

Dear Councillor

11th May 2020

Your attendance is requested at a virtual meeting of Rhuddlan Town Council Thursday, 14th May 2020 at 7 p.m. Members of the public wishing to attend may do so by informing the Town Clerk by the 13th May so that necessary arrangement can be made.

1. **Apologies.**
2. **Declaration of Interest**
3. **Urgent Items** - having been advised to the Mayor 24 hrs in advance.
4. **Police matters** - to receive a report.
5. **Minutes** – approve minutes of the 12th March 2020. Pre-circulated.
6. **Correspondence from:**
 - a. The Mayor.
 - b. The Town Clerk
 - c. Clerical Assistant / Minute Clerk
 - d. Brent Vogelsberger – Public Footpaths – Pentre Lane
 - e. DCC – Rhuddlan Town Council Welcome Sign
 - f. Keep Wales Tidy – Local Places for Nature – pre circulated.
7. **County Council Members Report.**
8. **Budget/Finance matters**
 - a. To approve the payments listing due.
 - b. To approve End of Year Accounts – pre circulated.
 - c. To approve Accounting Statement 2019/20 for Audit.
9. **Planning Applications for comment**

44/2020/0289 Construction of 2 two-bedroom dwellings in place of 1 four- bedroom dwelling occupying Plot 84 of existing residential development approved by planning application ref: 44/2018/0855. Land east of Tirionfa, Rhuddlan. Pre circulated.
10. **Coed y Brain** - update from the Town Clerk
11. **Community Matters.**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
12. **Town Council Casual Vacancy** – to agree on the next steps.
13. **Grant** – To consider an application from Allotments Society
14. **Grant** – To consider an application from Cylch Meithrin
15. **Personnel Minutes** – To consider minutes of the Personnel Committee held on 16th March.
16. **Date of next meeting** - 11th June 2020

Sian Mai Jones - Town Clerk - 07775 673706

Town Clerk's Report

Meetings / events attended:

March

- 12th Town Council Meeting.
- 14th Fish & Chips Charity Event
- 16th Personnel Committee & Town Plan meeting
- 18th Web Studio – meeting with staff

April

- 1st Distribute Leaflets – Volunteer Response
- 7th End of Year Accounts session with Rialtas
- 21st Meet Mayor & collect Deputy Mayor's Chain

General

- 2019-20 End of Year Accounts completed
- 2019-20 VAT Re-claim submitted to HMRC
- Updated Asset Register
- Updated policies on website
- Started on process on completing Statement of Accounts for Audit

Item 6c

Covid 19 Volunteer Action Report

This report covers 25 March – 23rd April 2020

There has been a total of 37 calls in all for assistance. Each requiring an e-mail and/or call to DVSC to inform them of the requests for help. I usually bundled them together at the end of the day to support a more efficient volunteer action of doing several calls together on one day.

The majority of the requests were for repeat prescriptions and others for shopping. Problems encountered include caller's lack of connection to the internet, not wanting to use bank cards, and a lack of understanding as to what "essential" means. Although our leaflet stated letter posting was ok, DVSC did not agree.

I sought confirmation from DVSC or the caller that the request had been actioned.

Also helped to collate a list of businesses in Rhuddlan available for take away, delivery, or were closed due to the pandemic. The DVSC list of businesses as above was amended and updated where necessary.

The Town Council leaflet appearing in the Journal did bring in some requests for help (five), but confused some people who lived in other towns and thought they could get help from our scheme. In addition, two callers from Rhyl were advised to come to us from their GP surgery, Clarence House. And one from the North Wales Women's Centre, Rhyl.

There was one Easter weekend call for assistance and knowing that DVSC were closed until Tuesday 14th April I sought assistance from Cllr Arwel Roberts as Mayor. He kindly stepped into the breach and covered that request.

I do not want personalise the requests but to give some idea of the range of calls, they were from people seeking help from Warrington for their elderly parents in Rhuddlan, and someone from a 6 hour drive away, but mainly they were residents of Rhuddlan

Received two offers of potential volunteers from Rhuddlan which I had to refer to DVSC as they were contacting the volunteers, not me. I don't know if they were ever included though. As can be imagined DVSC had a difficult task ensuring the safeguarding of callers and volunteers from unsolicited abuse or risk of catching Covid 19. It was also a County wide scheme and caused a larger call rate than expected. It changed on 21st April from using local volunteers to Dial a Ride who have already been DBS checked.

Paul Smith
Assistant Town Clerk

Public Footpaths Pentre Lane

Dear Sir/Madam,

I am contacting you regarding the ploughing up and sow of the fields in Pentre Lane, and Bryn Cwnin. While it's good that someone is now making good use of this farm land, they have a right to reinstate these paths once ploughed and sown so the public can use them. My family lived at Pentre Cottage for many years. There was always a lane which went up to the cottage turned and came out on the Meliden road. This was blocked off with a gate 50 odd years ago. I have spoken with my brother a few times recently and we have both said it would be nice to see this opened if for ramblers and walkers again. There has been a huge pile of bricks and concrete from the buildings that have been demolished at the back of the farm by the cottage for quite a while. Yesterday, Saturday 2nd I walked round by the cottage and it had all gone, the lane looked clear as far as I could see, so I decided to walk down towards the Meliden road, only to see what must be 30/40 tonnes of rubble and concrete have been spread on the lane. So much for the farmer telling my brother he wouldn't mind opening it up again for easier access for his tractors. Surely this is fly tipping too.

Best Regards

Brent Vogelsberger

Hi Sian

Hope you are keeping well and my apologies for the delay in getting back to you on this.

I have attached a draft sign design drawing incorporating the Town Council logo you provided.

Before we develop the scheme for the 2 new signs further with regard to exact locations on site and post / foundation requirements could you please confirm you are happy with the draft sign design.

Also, subject to your approval of the draft design, could you please print, sign, scan and return a copy of the attached document which covers our standard conditions relating to the provision of rechargeable traffic signs.

Regards

Peter Lea
Principal Engineer - Traffic Management
Planning and Public Protection Services



Croeso
RHUDDLAN
Welcome

Scheme Ref.	Croeso - Rhuddlan - Welcome		
Sign Ref.	WAG2401	x-height	100
Letter colour	WHITE	SIGN FACE	
Background	BROWN	Width	1375mm
Border	WHITE	Height	915mm
Material	Class RA2 (12899-1:2007)	Area	1.26m ²

DENBIGHSHIRE COUNTY COUNCIL
PLANNING AND PUBLIC PROTECTION SERVICES

Conditions for the Provision of Rechargeable Traffic Signs

1. Where the cost of the works quoted is an estimate only, the final cost to be paid by the applicant will be based on the actual cost of the sign manufacture and installation and any necessary associated ancillary works which will be advised at the appropriate time by means of a fixed price quotation.
2. The cost of the works includes a sum for design, administration, site supervision and routine maintenance etc.
3. The signs and any other works required will remain under the control of the Planning and Public Protection Service i.e. Welsh Government (for trunk roads) or County Council (for other roads), who may relocate or remove the signs on a rechargeable basis as may be deemed necessary.
4. The Planning and Public Protection Service will not be responsible for the cost of replacing the signs should they become damaged beyond simple repair or require renewal due to normal wear and tear. You may therefore wish to consider whether your own insurance covers for such a loss.
5. The Planning and Public Protection Service will be responsible for health and safety matters regarding the design, installation and maintenance of the signs and you will be deemed to have appointed the Authority as your "Client Agent" under The Construction, Design and Management Regulations 1994 where appropriate, or any successor legislation, when you agree to the works.

NAME
(Owner / Operator)

SIGNATURE
(Owner / Operator)

DATE

Local Places for Nature

Item 6f

From: Gareth Jones

Sent: 30 April 2020 12:47

To: Rhuddlan Town Council <clerk@rhuddlantowncouncil.gov.uk

Subject: Local Places for Nature

Hi

I thought that the following might be of some interest to you, I don't think that the starter packages are particularly suitable for somewhere like a nature reserve but would be great in a Community Garden or somewhere like that, the development packages are much larger with some good quality raised beds, worth a look!

Whilst the Local Places for Nature programme is currently on hold due to COVID-19, Keep Wales Tidy are still accepting and processing applications so that work can begin in earnest as soon as restrictions lift and government advice allows.

We are particularly keen to receive Development package applications. [Download the guidance here](#)

If you are interested in applying please visit

<https://www.keepwalestidy.cymru/pages/category/nature> for details on package types. Keep Wales Tidy can help you prepare your application, so please get in touch with nature@keepwalestidy.cymru if you need any advice or support when completing your application.

Very best wishes and kind regards

Gareth

Cadwch Gymru'n Daclus | Keep Wales Tidy

Time: 16:12

Current Bank A/c

List of Payments made between 17/04/2020 and 15/05/2020

Item 8a

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/05/2020	L N Rowlands	102405	7.58		Picture Frames
14/05/2020	Town Clerk	102406	61.74		Expenses
14/05/2020	Town Clerk	SO	1,194.38		Salary
14/05/2020	Clerical Assist / Minute Clerk	SO	191.27		Salary
14/05/2020	NEST Pension	SO	116.30		For period 18 April - 17 May
14/05/2020	HMRC	102407	251.92		HMRC Period ending 5th June
Total Payments			<u>1,823.19</u>		

Detailed Receipts & Payments by Budget Heading 31/03/2020

Cost Centre Report

Item 8b

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
100 Income						
1076 Precept	92,150	92,150	0			
1090 Interest Received	184	0	(184)			
1100 Grants & Donation Received	100	0	(100)			
1200 Other Income	55	0	(55)			
Income :- Receipts	92,488	92,150	(338)			0
Net Receipts	92,488	92,150	(338)			
110 Administration						
1000 Staff Salary	16,232	19,600	3,368		3,368	
4010 PAYE & NI	3,287	4,000	713		713	
4030 Pension	1,478	1,500	22		22	
4060 Payroll Admin	290	350	60		60	
4070 Staff Expenses	593	500	(93)		(93)	
4080 Training	0	350	350		350	
4090 Mayors Allowance	1,500	1,500	0		0	
4100 Deputy Mayors Allowance	500	500	0		0	
4110 Councillors Allowance	1,350	1,650	300		300	
4120 Extra Responsibility Allowance	500	500	0		0	
4130 Bank Charges	10	0	(10)		(10)	
4140 Audit Fees	482	650	168		168	
4150 Professional Fees	0	250	250		250	
4160 Subscriptions & Memberships	274	170	(104)		(104)	
4170 Insurance	1,537	4,500	2,963		2,963	
4180 Stationery & Postage	928	1,500	572		572	
4190 Civic Duties	366	1,000	634		634	
4200 Telephone & Broadband	306	430	124		124	
4210 Website & Photography	903	350	(553)		(553)	
4220 Financial Software	1,030	1,000	(30)		(30)	
4230 Hire Of Facilities	168	300	132		132	
4250 Section 137 Other Expenditure	105	0	(105)		(105)	
4260 Bus Shelters	1,076	1,500	424		424	
4270 Elections	3,740	4,500	760		760	
4275 Travel Expenses	1,177	1,500	323		323	
4290 Sundries	4,525	2,500	(2,025)		(2,025)	
Administration :- Indirect Payments	42,356	50,600	8,244	0	8,244	0
Net Payments	(42,356)	(50,600)	(8,244)			

Detailed Receipts & Payments by Budget Heading 31/03/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
120 Community Projects						
4290 Sundries	2,618	2,500	(118)		(118)	
4400 Christmas Street Lights	9,514	11,000	1,486		1,486	
4410 Remembrance Day	120	1,000	880		880	
4420 CCTV - Crime & Disorder	3,500	3,500	0		0	
4430 Grant - Town Council	5,600	6,000	400		400	
4440 Grant - Community Events	2,500	3,000	500		500	
4441 Grant - Youth Project Fund	500	3,000	2,500		2,500	
4450 Blodeuo	134	3,000	2,866		2,866	
4460 Library - Running Costs	12,000	12,000	0		0	
4490 DDA Compliance	0	1,000	1,000		1,000	
4522 Vicarage Lane Tarmac Path	3,840	3,750	(90)		(90)	
4623 Renovate Plaque	1,900	3,000	1,100		1,100	
4624 Fresh Air Gym Session	0	400	400		400	
4625 Cemetery	0	5,000	5,000		5,000	
4626 Business Group	121	2,000	1,879		1,879	
4627 Events Calendar	0	2,000	2,000		2,000	
4628 Pressure Wash High Street	0	2,000	2,000		2,000	
Community Projects :- Indirect Payments	42,347	64,150	21,803	0	21,803	0
Net Payments	(42,347)	(64,150)	(21,803)			
130 Playing Fields						
4290 Sundries	6,065	2,500	(3,565)		(3,565)	
4600 Repairs & Maintenance	2,106	5,000	2,894		2,894	
4610 Electricity MUGA	839	600	(239)		(239)	
4620 Grass Cutting	1,125	2,000	875		875	
4631 Vicarage Lane Boundary	0	300	300		300	
4630 Litter Collection	900	2,000	1,100		1,100	
Playing Fields :- Indirect Payments	11,036	12,400	1,364	0	1,364	0
Net Payments	(11,036)	(12,400)	(1,364)			
999 VAT Data						
115 VAT on Receipts	9,265	0	(9,265)			
VAT Data :- Receipts	9,265	0	(9,265)			0
515 VAT on Payments	7,155	0	(7,155)		(7,155)	
VAT Data :- Indirect Payments	7,155	0	(7,155)	0	(7,155)	0
Net Receipts over Payments	2,110	0	(2,110)			

Detailed Receipts & Payments by Budget Heading 31/03/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Receipts	101,753	92,150	(9,603)			
Payments	102,894	127,150	24,256	0	24,256	
Net Receipts over Payments	<u>(1,141)</u>	<u>(35,000)</u>	<u>(33,859)</u>			
Movement to/(from) Gen Reserve	<u>(1,141)</u>					

Rhuddlan Town Council

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2020

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	73,063.05	66,341.35
200	Current Bank A/c	67,481.94	66,341.35
	Total Cash and Bank Accounts	67,481.94	66,341.35

Accounting statements 2019-20 for:

Item 8c

Name of body: Rhuddlan Town Council

	Year ending		Notes and guidance for compilers
	31 March 2019 (£)	31 March 2020 (£)	

Please round all figures to nearest £.
Do not leave any boxes blank and report £0 or nil balances.
All figures must agree to the underlying financial records for the relevant year.

Statement of income and expenditure/receipts and payments

1. Balances brought forward	75,132	67,482	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	84,370	92,150	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	24,772	9,603	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	18,448	20,997	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	98,344	81,897	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	67,482	66,341	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).

Statement of balances

8. (+) Debtors and stock balances	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9. (+) Total cash and investments	67,482	66,341	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	67,482	66,341	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	192,350	208,586	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
	☐	☐	☒	☐	☐	☒	

Annual Governance Statement (Part 1)

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2020, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: - effective financial management during the year; and - the preparation and approval of the accounting statements.	☒	☐	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	☒	☐	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/Committee to conduct its business or on its finances.	☒	☐	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	☒	☐	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	☒	☐	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	☒	☐	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	☒	☐	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	☒	☐	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – in our capacity as trustee, we have: discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	☐	☐	☒	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Annual Governance Statement (Part 2)

	Agreed?			'YES' means that the Council/Board/ Committee:
	Yes	No*	N/A	
1. We have prepared and approved minutes for all meetings held by the Council (including its committees) that accurately record the business transacted and the decisions made by the Council or committee.	☒	☐	☐	Has kept and approved minutes in accordance with Schedule 12, Paragraph 41 of the Local Government Act 1972.
2. We have ensured that the Council's minutes (including those of its committees) are available for public inspection and have been published electronically.	☒	☐	☐	Has made arrangements for the minutes to be available for public inspection in accordance with section 228 of the Local Government Act 1972 and has published the minutes on its website in accordance with section 55 of the Local Government (Democracy) (Wales) Act 2013.

*. Please delete as appropriate.

Council/Board/Committee approval and certification

The Council/Board/Committee is responsible for the preparation of the accounting statements in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014 and for the preparation of the Annual Governance Statement.

Certification by the RFO I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/ Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2020.	Approval by the Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature:	Minute ref:
Name:	Chair of meeting signature:
Date:	Name:
	Date:

Council/Board/Committee re-approval and re-certification (only required if the Annual Return has been amended at audit)

Certification by the RFO I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/ Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2020.	Approval by the Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature:	Minute ref:
Name:	Chair of meeting signature:
Date:	Name:
	Date:

Eich cyf / Your ref

Ein cyf / Our ref : 44/2020/0289

Dyddiad / Date : 22/04/20

Rhifunio / Report ref : 01824 706727

Item 9

Rhuddlan Town Council
Mrs Sian Mai Jones Clerk

c/o Rhuddlan Library
Vicarage Lane
Rhuddlan
LL18 2UE

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2020/0289

CYNNIG / PROPOSAL: Adeiladu 2 anheddau dwy ystafell wely yn lle 1 annedd pedair ystafell wely yn meddiannu Plot 84 o'r datblygiad preswyl presennol wedi'i gymeradwyo gan gais cynllunio 44/2018/0855 / Construction of 2 two-bedroom dwellings in place of 1 four-bedroom dwelling occupying Plot 84 of existing residential development approved by planning application ref: 44/2018/0855

LLEOLIAD / LOCATION: Land east of Tirionfa , Rhuddlan, Rhyl

Amgaeaf gopi o'r cais a ddisgrifir uchod sydd wedi'i dderbyn gan y Cyngor Sir.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni

I enclose a copy of the above-described application which has been received by the County Council.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning

chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid l'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio a Gwarchod y Cyhoedd

considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning and Public Protection

