



Rhuddlan Town Council Meeting

Dear Councillor

15th June 2020

Your attendance is requested at a virtual meeting of Rhuddlan Town Council Thursday, 18th June 2020 at 7 p.m. Members of the public wishing to attend may do so by informing the Town Clerk by the 17th May so that necessary arrangement can be made.

1. **Apologies.**
2. **Declaration of Interest**
3. **Town Plan** - to discuss the draft Town Plan – copies pre-circulated.

Sian Mai Jones

Town Clerk

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Rhuddlan Town Council Meeting – 18th June 2020

Agreeing the Proposals for the Town Plan 2020-2023

The schedule below lists the various proposals put forward by Councillors for inclusion in the Town Plan. There are 20 proposals although some have them have separate elements within them.

Note – They are not listed in any priority order

Today's meeting is Councillor's opportunity to decide which proposals will be included in the Town Plan. The aim is to have a short discussion about each proposal so that people can comment on the benefits or otherwise of them before voting on whether or not the proposal goes into the plan. Councillors can also add relevant information regarding the proposals which might not have been provided initially.

After this meeting I will circulate the agreed list of proposals to Councillors and they can then rank them in priority order for delivery and let me have their prioritised list. I can then bring all the scores together to produce a prioritised Town Plan for 2020-23. This can then be agreed at July's Council meeting.

When considering the final list of proposals and making priority rankings Councillors will consider various factors:

- Financial – What will the proposal cost? This needs a balanced judgement between the potential impact on the precept, the use of the significant cash balances that the Council is currently holding and the potential for external/partnership funding.
- Staff Resources – There may be some proposals that are beyond the Council's present staffing resources in terms of time or expertise – these may need to be carried out by external consultants or contractors or by other methods.
- Deliverability – The aim is to have a list of proposals that can either be delivered or can be started between now and the end of the 2023-24 financial year.

Councillors will need to consider whether public consultation is required:

- Do we accept that this will be the Council's Town Plan for 2020-23 and publish it for information?
- Do we have some process of public consultation and amend the plan based on the feedback that we get from this?

Project Name	Main Benefits	Estimated Costs	Estimated Timescale	Key Partners	Potential Problems and Challenges
Admiral's Playing Field - Community Facility (a) Purchase of Coed y Brain (b) Adaptations (c) Ongoing Management	Community Benefit Provision of changing rooms, kitchen and garden area for use by community and sporting groups. Provision of toilet facilities for the general public.	Capital cost of premises £125,000 (funded by prudential borrowing) the 2020-21 budget contains £9,000 for debt repayments. 2020-21 budget contains £50,000 contingency fund for the adaptations Adaptations and ongoing operational costs - not known	2020-21 Note – debt repayment lasts for 24.5 years.	External funders Dragons F.C.	Details of adaptations to the building - not yet agreed Ongoing management arrangements - not yet agreed (these include caretaking, cleaning and security) Bids will be made for external funds for all elements.
Town Cemetery (a) Identification of site(s) (b) Define potential costs (c) Public consultation	Community Benefit The Town will need a local cemetery for use when the present DCC cemetery becomes full, otherwise burials will need to be made at locations outside of Rhuddlan	2020-21 budget contains £5,000 for initial investigations. Site purchase, site development and ongoing running costs – not known	2020-21 and 2021-22	D.C.C.	Availability of suitable site(s). Costs of site purchase and development Level of public support Ongoing operational costs - not known

Rhuddlan Library (a) Provide support for the operational costs of the Library through a Service Level Agreement with D.C.C. (b) Explore the potential to support service developments at the library to meet local needs (e.g. extended opening hours).	Community Benefit Rhuddlan Library is a prime community facility, located in the centre of town. It provides a wide range of library and information resources, a One Stop Shop to access D.C.C. services and a meeting venue for a range of groups and organisations.	2020-21 budget contains £12,000 for a contribution to the library's running costs Cost of extending library's hours – not known	2020-21 and ongoing	D.C.C.	Impact of potential cuts in D.C.C. budget/services in future years are not known.
Youth Facilities (a) Support the provision of indoor facilities for young people. (b) Provide financial support to youth activities	Community Benefit Indoor facilities will provide a safe and secure venue for a range of activities for young people. Note – the use of the Ebenezer Chapel by D.C.C. is currently being evaluated. Financial support will assist groups and organisations to provide activities and events for young people.	Operating costs for a suitable indoor venue – not known. 2020-21 budget contains £5,000 to support youth facilities and events.	2020-21 and ongoing 2020-21 and ongoing	D.C.C. plus other organised youth groups in Rhuddlan	Impact of potential cuts in D.C.C. budget/services in future years are not known.

C.C.T.V. Maintain and develop the C.C.T.V. facilities beyond the present partnership-based agreement that expires in March 2021.	Community Benefit C.C.T.V. cameras provide the Police with the opportunity to identify people or groups that engage in anti-social behaviour.	2020-21 budget contains £3,500 to fund partnership arrangement.	Ongoing	Partnership with Councils in Denbighshire and Cheshire Police Force.	
Rhuddlan Museum Identify a suitable location to provide a town museum.	Community Benefit Provides local residents and visitors with a good understanding of Rhuddlan's social and economic history and the town's culture. Provides a location for many items of historical value that are presently kept outside of Rhuddlan. Economic Benefit Will be an additional item of interest for attract visitors with the potential to increase retail sales at shops and businesses.	Cost not known		D.C.C. Rhuddlan History Society D.C.C.	At present the ex-Prosperity buildings in the High Street are for sale or rent. Other suitable buildings may also be for sale or rent in the near future. Adaptations costs – not known Operational costs of museum staff/guides, cleaning, caretaking and security - not known.

Welcome to Rhuddlan Promote and provide facilities that will maintain and increase tourism income. (a) Promote the town's visitor attractions in various ways, including media advertisements, leaflets and computer technology. (b) Ensure that visitor information in the town provides clear information about the locations and descriptions of the main attractions. (c) Ensure there is appropriate signposting at various locations, particularly on the A55 and on the 4 main entrances to the town. (d) Ensure that the 4 main entrance routes provide visitors with a positive and welcoming image as they enter the town.	Economic Benefit Tourist visitors provide valuable retail income to shops and businesses.	Some costs are not known. Estimated cost to the Town Council for tourist (brown signs) on the A55 are £10,000 (plus other contributions from other partners)	Wales Tourist Board D.C.C. Local businesses Neighbouring councils	Adequate parking facilities needed for cars and coaches. Need for essential visitor facilities such as public toilets and/or access to toilets in pubs/cafes. Potential negative environmental impact because of increased vehicles.
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	Coach Friendly Rhuddlan (a) Identify and provide drop-off and pick-up points for use by coach visitors – particularly those with mobility problems - providing easy access to High Street's shops and businesses. (b) Identify and support the provision of a parking area suitable for coaches for visitors to the town.	Community Benefit Provides easier access to the centre of town by visitors that may have mobility problems. Economic Benefit A formal coach park will facilitate an increased number of visitors through links with coach operators with the potential to increase income for local shops and businesses. Environmental Benefit A formal coach park on the outskirts of Rhuddlan will reduce traffic flows and congestion.	Costs not known.		D.C.C. Tourist Board	Availability of suitable sites
Dementia Friendly Rhuddlan Encourage and support the provision of information and activities that will have a positive impact on the lives of people living with dementia and their families/carers.	Community Benefit Provision of information about dementia is a key step in reducing the stigma of the illness. Dementia friendly activities can help to slow down the progression of the illness and help with community engagement.	Town Council initiated and funded the forming of Rhuddlan Dementia Group in 2018 with a grant of £5,000. A grant of £1,000 has been agreed towards the provision of a sensory area in Rhuddlan Nature Reserve	Rhuddlan Dementia Group Ysgol y Castell St. Mary's Church Shops and businesses Local groups			

A Clean and Tidy Town (a) Encourage and support groups and organisations to maintain the town's visual amenity – building on the work that gained 3 Gold Awards from Wales in Bloom (b) Encourage and support a regular pattern of litter picking. (c) Promote the benefits of a clean and tidy town with local residents and especially young people.	Community Benefit High levels of environmental amenity make Rhuddlan a good place to live in. High satisfaction from local residents. Economic Benefits A clean and tidy town is an attraction to tourist visitors. Environmental Benefits Can increase people's involvement with activities such as planting of trees and flowers in public areas and developing their own gardening skills.	202-21 budget contains these sums: £3,000 Blodeuo £2,000 grass cutting £2,500 pressure washing High Street £2,000 litter collection £1,500 – Bus shelters	Rhuddlan Community Group Rhuddlan Nature Reserve St. Mary's Church Ysgol y Castell Shops and businesses	
Town Cycle Path Provide a cycle route that circumnavigates the town.	Community Benefit Encourages healthy travel. Avoids the need for cyclists to go through centre of town. Improves pedestrian safety. Environmental Benefit Promotes the use of bicycles rather than cars thus reducing emissions.	Costs – not known	D.C.C. Welsh Government	No clear route defined so far.

Vicarage Lane Car Park (a) Progress the arrangements for the car park to become Pay and Display via leases with D.C.C and Betsi Cadwaladr Health Trust (b) Provide charging power point for electric vehicle.	Community Benefit Pay and Display will reduce unnecessary use of the car park and free up spaces for people using the clinic, library and shops and businesses Environmental Benefit Charging power point will encourage the use of non-fossil fuel forms of transport	Pay and Display arrangement has no direct costs for the Town Council Electric charging point – costs not known	2020-21	D.C.C. Betsi Cadwaladr Health Trust	
Parliament Street Car Park (a) Provide a new tarmac base (b) Review the layout of the parking spaces	Environmental Benefit Improves the visual appearance and long-term infrastructure of the car park.	Cost not known		D.C.C.	Impact of potential cuts in D.C.C. budget/services in future years are not known.
Car park fees and on street car parking limits (a) Pay and display car parks to have a free 2 hour sessions (b) On street car parking to have a minimum stay of 1 hour	Economic Benefit Allows residents and visitors hour to visit shops and businesses without any unnecessary parking fees thus encouraging more shoppers and retail income.	No direct costs to Town Council	2020-21	D.C.C.	D.C.C. will lose some income from changes to fees at pay and display facility at Parliament Street car park.

Public Conveniences (a) Ensure provision of adequate public conveniences. (b) Ensure public conveniences are maintained to meet the needs of: - Residents - Visitors - Disabled people - People living with dementia	Community Benefit Clean, accessible and readily available public conveniences are important for health and safety reasons. The present toilets are not dementia-friendly. Economic Benefits Accessible and well provided public conveniences can be an important factor to potential tourism visitors.	Costs not known D.C.C. currently provide the public conveniences in Princes Road. The community facility on Admiral's Field will include public conveniences.			Impact of potential cuts in D.C.C. budget/services in future years are not known. Toilet facilities might be made available to the public/visitors through arrangements with pubs, shops and businesses.
Admiral's Playing Field - Football and Sports Facilities (a) Provide facilities on the field to enable Rhuddlan F.C. to use the pitch – this will include railings and shelters for trainers and substitutes. (b) Extend the use and facilities of the field to encourage other sports such as Tag-Rugby and basketball.	Community Benefit Will provide a home pitch for Rhuddlan F.C. Provision of railings will minimise the use of pitch area by dogs. Developing other sports uses will promote healthy living.	Costs not known		Rhuddlan F.C. Sports Council	Developments need to be in keeping with the requirements of the deeds that transferred the field to the Town Council.

Admiral's Playing Field - Environmental/Botanical Areas Improve the environmental amenity of the field by developing areas for community-led growing of shrubs and flowers.	Community Benefit An improvement in the environmental amenity will provide a different dimension for local people to enjoy on the field. Community-led planting and maintenance of the areas can provide people with an increased public sense of ownership of the area. Environmental Benefit It provides an extra dimension to the excellent work that gained 3 Gold Awards in Blodeuo	2020-21 budget contains provision of £3,000 for Blodeuo activities		Local environmental groups Youth organisations.	
Local Re-cycling Initiative To change the public litter bins to provide facilities so that people can self-sort materials in an environmentally friendly way.	Environmental Benefit This links with D.C.C. proposals to introduce self-sorting of domestic refuse in place of the Blue Bis.	Costs not known		D.C.C.	

Traffic Management Improve traffic management and traffic flows in the town: (a) One-way road system Castle Street, Hylas Lane, Cross Street and Parliament Street. (b) Station Road Roundabout Provide part-time traffic signals	Community Benefit Hylas Lane is the entrance of Ysgol y Castell Primary School and present traffic flows present potential risks for pedestrians at school opening/closing times. Environmental Benefits There are high levels of congestion at Station Road roundabout that generate excess air pollution and provide increased risk of accidents.	Costs not known		D.C.C.	Potential problems for access and egress of the vehicles of Hylas Lane residents/guests Station Road traffic lights may require detailed analysis of pollution levels and traffic risk assessment
High Street – Pedestrianisation Part of measures to make the town pedestrian and bike friendly. Pedestrianisation would provide allow the cafe's, pubs and other businesses to expand on to the pavement allowing for social distancing and for pedestrians to use the road area; also provides area for a street market. Pedestrianisation and accessibility can be an additional visitor attraction.	Community Benefit Allows more space for social-distancing for people that use the High Street. Economic Benefit Allows cafe's, pubs and other businesses to use pavement spaces – helping them to meet social distancing guidelines. Environmental Benefit Reduces traffic flow in the centre of town with reduced pollution.	Costs not known		D.C.C. Bus Companies Local businesses	Alternative traffic routes need to be identified. Alternative car parking facilities required. Potential for visitor traffic to by-pass the town thus reducing visitor income. Consultation with the public and shops and businesses.