

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

7th October 2022

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 13th October 2022 at 7.00 p.m. Members of the public wishing to attend may do so by informing the Town Clerk by 1800 on 12th October 2022 so that necessary arrangements can be made. **Can join by Zoom or attend in person at Rhuddlan Community Centre.*

1. **Apologies**
2. **Declarations of Interest**
3. **Urgent Matters as Agreed by the Chairperson** – Notice of items which, in the opinion of the Chairperson, should be considered as a matter of urgency in accordance with Standing Orders
4. **Police matters** - to receive crime report
5. **Minutes** – Approve minutes of Town Council meeting held on 8th September 2022. Pre-circulated
6. **Matters Arising from minutes**
7. **Correspondence from:**
 - a. The Mayor
 - b. The Town Clerk including Town Plan Project report
8. **County Council Members Report** – to receive reports
9. **Training Plan** – to formally adopt
10. **Events Committee** – to receive and approve minutes of meeting held on 4th October 2022
11. **Tourism and business website** - to discuss proposal from Web Studio
12. **Road Safety:**
 - a. To receive and approve minutes of meeting held on 14th September 2022
 - b. Pedestrian refuge on Rhyl Road
13. **Wilding:** To approve minutes of Wilding meeting held on 14th September 2022
14. **Vulnerable People:** Consider the use of Coed Y Brain this coming winter
15. **Christmas Lights:** To formally approve 3-year contract with Blachere Illuminations
16. **Planning** - to consider applications
 - a. 44/2022/0794 Erection of conservatory to rear and replacement windows to dwelling at Parliament House 1 Parliament Street, Rhuddlan
 - b. 44/2022/0795 Erection of conservatory to rear and replacement windows to dwelling (Listed Building Application) at Parliament House 1 Parliament Street, Rhuddlan
 - c. Any other planning received prior to start of meeting

17. Budget & Finance Matters

- a. Grant requests – none received
- b. Approve the payments listing due
- c. Receive half-yearly financial report
- d. To consider further public borrowing application to complete external works at Coed Y Brain

18. Community Matters

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

19. Date of next meeting: November 10th 2022

Steve Wilson - Town Clerk

07775 673706

clerk@rhuddlantowncouncil.gov.uk



Rhuddlan Town Council – Minutes of the meeting on the 8th September 2022

Hybrid Meeting

Present:

Cllr Mike Elgin (Mayor)
Cllr Mike Kermode (Deputy Mayor)
Cllr Ivor Beech
Cllr Jackie Burnham
Cllr Ann Davies (virtual)
Cllr Reg Davies
Cllr Arwel Roberts
Cllr Gareth Rowlands
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk (virtual)

The Mayor welcomed all present and asked that due to the recent passing of Queen Elizabeth II that those present stand and observe a two minute silence.

1. Apologies

Cllrs Bleddyn Williams, Rob Williams. Cllr Ann Davies apologised as may not be able to attend the whole meeting.

2. Aelwyn Morgan Award

Before presenting the award the Mayor delivered a resume of how the award had come into existence, and details of Brian Taylor's outstanding community work over several years. Especially during the recent Covid pandemic and creating Love North Wales. The nomination by Sue Butterworth was also read out. In attendance was some of Brian's colleagues from Rhuddlan Men's Shed who he supports.

The award was presented to Brian Taylor and a bouquet of flowers to his wife Sara.

Brian Taylor thanked the Council for the honour and all members of the public then left the meeting

PCSO Phil Roberts was present along with Joe Lunn Prestatyn GP Practice Manager and Dr Eastwell a Prestatyn GP.

3. Declaration of Interest

None declared

4. Urgent Matters

The Mayor informed Members that he intended to deal with a Council response to the Queen's death as an urgent item later in the meeting.

5. GP Issues in Rhuddlan

The Mayor introduced Joe Lunn and Dr Eastwell who had agreed to provide an update on the situation at Rhuddlan Surgery. Members were asked in turn, to put any questions they may have. This led to a lengthy and meaningful debate on many issues which included Rhuddlan's population of over 80's, lack of GP's at Rhuddlan's surgery, appointment booking system, transport issues, staff recruitment issues, overstretched operational issues, triage services, the large number of patients registered, and the delivery of future vaccines.

One Member voiced concerns that many of these issues are national and well documented by the media on a daily basis and asked what can Rhuddlan Town Council do to support the practice in trying to solve them? Both representatives were appreciative of the support shown and a future idea may revolve around the transport of Rhuddlan residents to Prestatyn by community volunteers. It was noted that this wouldn't happen overnight but perhaps there was a partnership approach between the Practice and Town Council that could be created.

The Mayor summarised the discussion, then thanked both Joe Lunn and Dr Eastwell for their attendance from their busy jobs, reminding them that if Council can do anything to support them contact the Town Clerk in the first instance.

Both representatives then left the meeting.

Members were informed that the meeting was being recorded, audio only.

6. Police Matters

PCSO Phil Roberts had now returned to operational duties and proceeded to present a report on August incidents and crimes. New Councillors since the election were introduced to the PCSO. There were 8 incidents in total ranging from social media scams to burglary, and 2 x assaults. In several cases during investigation it was found that no further action could be taken due to lack of evidence or victims not wanting to pursue charges. Cllr Beech joined the meeting at this point.

During September there had been a report of arson in Gwindy Street and an investigation is continuing.

Members discussed the reoccurring issues of cyclist riding on river footbridge, efficiency and operational procedure of CCTV, and a letter found on St Mary's church door.

The police are asking that Members encourage residents to sign up for the Community Alert system so that a Rhuddlan local alert can be created as opposed to a N Wales wide alert which should prove more useful for residents. A link to the site will be sent to the Clerk for distribution to Members.

The Clerk highlighted that a defibrillator outside the police station had been taken to a road traffic accident by the police but no notification had been given to the Welsh Ambulance Service circuit so that its deployment could be registered. Likewise when returned they should be notified so as to signify its return and potential availability in an emergency. Regular

monitoring takes place of all the defibrillators and that is how this deployment was discovered. The PCSO will pass this on to his supervisor.

A Member reported a young lady present in the community centre building who appeared to be homeless, sleeping within Aldi curtilage, and asking for help. The PCSO was not aware of this and Members were asked to pass on any information on this lady to try and get the proper assistance she may need.

The Mayor thanked PCSO Phil Roberts for his attendance and update who then left the meeting.

Cllr Ann Davies left at this point.

7. Minutes

Town Council Meeting 14th July 2022

Two amendments were made. Item 14 Welsh Language. Cllr Burnham proposed Cllr Bleddyn Williams as the Council's Welsh Language champion. Item 18 Community Matters ref Vicarage Lane overgrown hedges. Remove the last sentence.

Subject to the amendments, the Minutes were proposed as a true record by Cllr Jackie Burnham, seconded by Cllr Mike Kermode. **Resolved.**

The minutes were duly signed

8. Matters Arising

Town Council Meeting:-

- a. **Cyclists on footbridge** – A Member asked for a review of the cycle route and its guidance/rules. Agreed to discuss with traffic management at the meeting on Weds 14th September.
- b. **Free Parking** – commenced on September 1st at Parliament St car park for 1 hour. The Clerk explained how it operated.
- c. **Internet Banking** – The Clerk informed Members that this was progressing but slowly.
- d. **Cemetery** – The report had highlighted that Welsh Water were not agreeing to directing the surface water to the main drains and DCC were suggesting holding tanks under the road which would later discharge it as a soakaway.
- e. **Code of Conduct Training** – The Clerk had written to DCC about the late training information and reminded Members of the importance of attending on 21st September.
- f. **Admiral's Field Grass Cutting** – it will be cut when required during the winter
- g. **Wild Meadow** – Following a short discussion Members agreed to discuss further with DCC at the meeting next week
- h. **Dog Fouling Signs** – awaiting the signs to be amended and then DCC will install them
- i. **Long Service Medals** – The Mayor informed Members that the presentation would take place on Friday 16th September in the afternoon at Rhuddlan golf club
- j. **Rhuddlan Castle** – The Mayor had met with the senior visitor's manager on 26th July along with the MS and attending town councillors. Although there was an aspiration to work closely together on opening the attraction Members were informed that tickets can only be arranged via the internet and a visitor had experienced refusal of

admission as she wasn't aware of this and had wanted to pay at the gate. The Clerk is to follow this up with CADW.

- k. **Litter & Weeds** – All removed from the alleyway to Admiral's field from Rhyl Road.
- l. **Pedestrian Refuge, Rhyl Rd** – currently being constructed. A Member suggested again that one is also needed opposite the entrance to Admiral's Field from Rhyl Rd. Members agreed to discuss at next week's meeting.
- m. **Speed Posters Campaign** – awards presented by Mayor to the winners and the posters are now painted on the bus stops. There were 8 winners not 10.
- n. **Eisteddfod** – to be progressed by Clerk.
- o. **Access gate to River** – NRW responded that the land is not theirs but the gate chain and lock is, and to check with DCC about any Right of Way. This brought about a discussion on the merits of opening up this area for water sports access and complicated land ownership issues which do not involve the Council. The Clerk agreed to look further into ownership.
- p. **Tree Debris in River** – Members discussed concerns on this item causing serious flood issues and that Council should write to NRW about removal as an urgent matter. Proposed by Cllr Ivor Beech, seconded by Cllr Arwel Roberts. **Resolved.**
- q. **Community Matters** – Bron Castell, Castle St is owned by DCC and is required for much needed housing for a local family. Members however, discussed requesting the property potentially being listed given its rich history and reinventing as a museum for the many Rhuddlan artefacts that exist. Consideration was given to employing a specialist to ascertain if it is suitable to become a museum, would it be suitable for the existing artefacts, creating the house as a museum in its own right, could the artefacts be returned to Rhuddlan. Although DCC have said they require it for local housing would other departments be interested in its conservation and historical role? It was suggested that a video of the artefacts could be done along with the Bron Castell special features and be made available through the Council's website or the library. This would negate the need to purchase the property at a large cost. Cllr Arwel Roberts proposed that Town Council write to DCC to ask if they would consider selling the building. Seconded by Cllr Reg Davies. **Resolved.**

9. Correspondence From

a. The Mayor

The Mayor's report had been circulated.

The report was accepted.

b. Town Clerk

- a) The Clerk had received an invitation from Menter Iaith to provide a guided walk around Rhuddlan in line with their Guided Walks for Welsh Learners Agreed to contact them for a date.
- b) The Community Group had requested the council replace two planters (owned by the council) outside the High St Chemists shop at a cost of £220+vat. Cllr Arwel Roberts proposed to support this request, seconded by Cllr Mike Elgin. **Resolved.**
- c) The Community Centre had requested Council hold a first aid course at the centre and inviting people running groups. There was some confusion as to who would

meet the cost of the course tutor and room hire but Cllr Gareth Rowlands proposed that Council organise and advertise a first aid course at the community centre. Seconded by Mike Kermode **Resolved**.

- d) The Clerk had received a letter from the Planning Inspectorate about a planning application for Awel Y Mor windfarm and asked if Members had any comments to make. After some discussion Members noted that the route of the cabling is not through Rhuddlan town and so there are no objections. **Resolved**.
- e) Rhuddlan Bowls Club is to hold a fundraising event at the community centre on 22nd October with Micky Thomas as quest speaker.

The report was accepted

10. County Councillors Reports

Cllr Arwel Roberts had circulated his report.

- In light of the Queen's death and as the Chair of DCC Cllr Roberts read out DCC's response and his official statement. This included information on current arrangements by DCC to the news e.g. book of condolences.
- Ysgol Y Castell requires a new clerk to the Governors so please contact Cllr Roberts if you have anyone who may be interested in this role.

The report was accepted.

11. Town Plan Projects Report

The Town Clerk had circulated his update.

- Members were asked to consider the need for the internal folding doors to section off the main room. After a discussion members agreed to hold back on this whilst its requirement is investigated during Coed Y Brain's first few months of use.

The report was accepted.

12. Events Committee

Cllr Mike Kermode had drafted Terms of Reference for Council approval, requesting agreement on the committee members, and to grant delegated powers to the committee to plan, organise, and manage local events via the funds already allocated to it of £6,750 for 2022/3. The following Members were appointed to the committee membership Cllrs Mike Kermode, Arwel Roberts, Mike Elgin, Val Simmons, and Ivor Beech. Cllr Mike Kermode proposed the Terms of Reference be approved as above, seconded by Cllr Gareth Rowlands. **Resolved**.

13. Farmer's Market 2023— The Clerk's report had highlighted that attendance by the public was good but the amount of vendors was very poor and he asked Members to consider its future. Members noted that the market had not materialised as a farmers market but more of a community market and concerns were voiced about its competing with the artisan market in Rhuddlan. In addition it was noted that the community centre room hire was around 10% of the centre's income, and that there is currently a glut of produce at this time of the year in people's gardens and allotments. Cllr Jackie Burnham proposed that it becomes a community market

encouraging other types of vendors to attend. Seconded by Cllr Gareth Rowlands.
Resolved.

14. DCC Advice

The Mayor along with Cllr Gareth Rowlands and the Clerk met with DCC officer Jim Kilpatrick to discuss two site issues at Vicarage Lane play area field, and Tan Yr Eglwys land adjacent to the knight's sculpture.

The meeting findings were outlined in a short report circulated prior to the meeting. A following discussion of the findings noted

- a. Vicarage Lane play area field. The need to ask an arborist to confirm the suitability of the findings, a cost to complete them, and to consult with the nearby residents before any work is carried out. Proposed by Cllr Gareth Rowlands, seconded by Cllr Arwel Roberts. **Resolved.**

That the provision of a litter bin next to the two benches be approved was proposed by Cllr Mike Kermode, seconded by Cllr Gareth Rowlands. **Resolved.**

- b. Tan Yr Eglwys land. Cllr Gareth Rowlands proposed that the land be left to the current owners to manage. Seconded by Cllr Mike Kermode. **Resolved.**
- c. Members then continued a discussion on the safety of a red bricked wall near the knight's sculptures which once was a part of the Machine House building. There was a lack of knowledge as to the owner of this wall so Cllr Jackie Burnham proposed that Council investigate who owned it. Seconded by Cllr Val Simmons. **Resolved.**

15. Playground Repairs

The Clerk highlighted the repairs and hazards that the inspector had noted in his recent visit to both playgrounds. The risk assessment score of these are recorded as low or very low but an access gate at Vicarage Lane could potentially be a trapping of fingers hazard, and the wetpour soft surfacing repairs at both sites will need regular monitoring. After a short discussion Members in noting the low risk assessment score agreed not to action any repairs.

16. Planning Applications

- i) 44/2022/0739 – 6 Maes Bedwen. Erection of a single storey extension and front porch. No objections
- ii) 44/2022/0750 – Byways, Princes Road. Erection of extension and alterations to the rear of dwelling. No objections
- iii) 44/2022/0768 – Unit 1 Castle View. Display of 1 no. high illuminated pole sign. Members noted this to be another Starbucks sign at the corner of the roundabout by KFC. They agreed to object on the grounds of a sign for Starbucks already in place, and that it proves detrimental to the historical view/entrance to the town.
- iv) 44/2022/0594 – Unit 3, the Old Water Works, Abergele Road. Change of use to form gymnasium. No Objections.

17. Budget & Finance Matters

- a. To agree revised standing orders for staff salary due to annual increment - Cllr Gareth Rowlands proposed approval, seconded by Cllr Mike Kermode. **Resolved.**
- b. To agree additional capital funds be used from reserves to complete Coed Y Brain works - The Clerk had circulated a breakdown of these costs informing Members that the budget had £30,000 remaining but the estimated costs exceeded this amount. For clarity for the new elected Members, it was noted that Town Council reserves are available. Cllr Gareth Rowlands proposed that a contingency of £15,000 be approved, seconded by Cllr Mike Elgin. **Resolved.**
- c. To approve the payments list due – Cllr Gareth Rowlands proposed approval, seconded by Cllr Mike Kermode. **Resolved.**
- d. The Clerk had circulated a detailed budget report and asked if Members had any comments to make. With none being voiced Cllr Gareth Rowlands proposed the report be received, seconded by Cllr Mike Kermode. **Resolved.**

18. Community Matters

- a. Cllr Mike Elgin asked Members to consider the erection of a Community Centre direction sign on the High Street to encourage further use. Cllr Arwel Roberts as a County Councillor had asked DCC about this previously. Cllr Jackie Burnham proposed that Town Council supported this action and meet the associate costs, seconded by Cllr Arwel Roberts. **Resolved.**
- b. Cllr Elgin asked Members that due to the sad news of the Queens death there were urgent matters that the Town Council should be considering in response, such as church service, website statement, and the ringing of St Mary's bells. Following a short discussion it was proposed by Cllr Gareth Rowlands that the Mayor, Deputy Mayor and Clerk be delegated to arrange and manage any event or response on behalf of the Town Council. Seconded by Cllr Arwel Roberts. **Resolved.**
- c. Cllr Ivor Beech had received reports that the High Street yellow lines were badly faded and asked that Council agree to report to DCC Highways. **Resolved.**
- d. Cllr Arwel Roberts informed Members that new food business had been noted as parking on yellow lines and this had been reported to DCC Highways. Cllr Roberts added that the Welsh Air Ambulance service is investigating moving to the Rhuddlan helicopter station off Abergele Road from Mid Wales.

19. Date of next meeting – 14/9/22 Road Safety Group 2pm
13/10/2022 Full Council Hybrid Meeting 7pm

Signed.....Cllr Mike Elgin (Mayor)



Rhuddlan Mayor's Report for October 2022 Meeting

The passing of HM Queen Elizabeth on 8th September just before our meeting created an unprecedented time for me and The Town Council. During the 2 weeks of official mourning, I was aided by The Deputy Mayor and Town Clerk for which I thank them. Amongst the things done I wrote a tribute to HM on our web page, wrote a letter of condolence which was sent to HM King Charles, attended at Ruthin Town Hall to witness the proclamation of the New King read out by Cllr Arwel Roberts in his role as DCC Chair and attended a Civic service of remembrance at St Marys Church which Rev Jayne Coxall had organised.

Whilst not responsible for it I thanked Lord Langford, M&C Jones, and The RNLI for repairing and providing a union flag to fly at half-mast on Rhuddlan Castle- I know this was appreciated by a lot of people.

On the night of 8th September during the Town Council meeting I presented the Alwen Morgan trophy to Brian Taylor and was pleased to see several people who he has helped attend the ceremony to witness it. Brian is a very deserving winner.

On Thursday 15th September I was invited to attend at Pengwern College. The College hosted a football tournament in memory of a previous student, Mitch Latham. Four schools attended the event and battled tirelessly to be crowned "2022 Champions".

In the end, it was Ysgol Cedewain who lifted the trophy. It was a wonderful day, and I must also mention Rhuddlan Football Club who have the lease for the pitch at the college. Without their assistance this event would not have taken place and I was extremely impressed with all the work and plans the football club have for developing the ground- this is all done on a shoestring by volunteers. On speaking to the College, I know they intend to hold more events for the students on the pitch in the future.

On Friday 16th September I presented to former Cllrs- Andy Smith and Syd Gaskin long service medals in recognition of their long service as Rhuddlan Town Cllrs. The presentation took place at Rhuddlan Golf club and was attended by several Cllrs.

On 12th September I met at the Library with The Deputy Mayor, the Clerk and Tom Barham from Denbighshire DVSC to discuss some of the volunteering and charitable activities within the community.

On 14th September I chaired a meeting at The Community Centre to discuss traffic issues and The Wildflower project in Rhuddlan. Several DCC officers were in attendance and the minutes are attached to this meeting.

On 2nd October I attended a Marine Clean Cymru morning along the Banks of The River Clwyd with The Deputy Mayor, Cllr Arwel Roberts, Gareth Jones of Keep Britain tidy plus Awen and Pam from the community. We collected a fair amount of rubbish plus a large amount by Aldi including many items which had been fly tipped. Overall, it was a very worthwhile day. Thanks to all.

On 4th October I attended at The Community Centre for the inaugural meeting of the Events committee. It was attended by quite a few members of the public and proved to be an extremely good constructive meeting. The minutes of which will be attached.

On Thursday 6th October I am attending the Community Centre trustees monthly meeting.

Correspondence

The following has been received:

1. Copy of email from Brent Vogelsberger to C Cllr Ann Davies complaining that the recently installed pedestrian island has made little or no difference to speeding traffic.
2. Response off Tony Ward regarding Wilding project next steps (copied to councillors)
3. Invitation for all councillors to attend the DCC Chairman's Civic Sunday (copied to councillors)
4. Details of grants for Applications to Local Places for Nature (copied to councillors)
5. Various communications from DCC (copied to councillors)
6. Information regarding The Ramblers campaign to improve paths and access to nature with your network of community councils (copied to councillors)
- 7.

Clerk's report

1. Attended service at St Mary's Church remembering Her Majesty Queen Elizabeth.
2. Attended loyal service awards at Rhuddlan Golf Course

Project Update

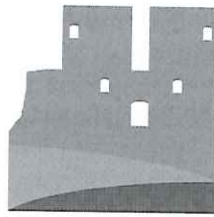
Farmers Market – The Change to being a Community Market has attracted more stall with November being 100% utilised. Free parking at next 3 markets.

Road Safety – Awaiting manufacture of 3 x SIDs.

Improvements to Vicarage Lane Car Park – waiting update

Coed Y Brain

1. Second fix for plumbing being worked
2. Decoration complete less snags
3. Floor installation complete less snags
4. Electrics final fix completed and completion certificate will be issue by 12/10
5. Awaiting quote for raised base for storage container and new 2m path to front of the container
6. Storage container will be ordered post installation of the base
7. Meeting scheduled with Dragons FC on 13/10 then will decide on folding doors
8. DCC toilet servicing dept to look at opening/cleaning/closing toilets
9. Furniture requirements determined
10. Externals – estimated costs circa. £200k (see agenda item under Finances)



Cyngor Tref
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County Councillor Arwel Roberts - Report for October 2022 Meeting

Y Warchodfa Natur- Nature Reserve.

Congratulations to the management group winners throughout Cymru in their section – level 5 – Your Neighbourhood (Wales in Bloom) I note also that the Rhandiroedd (Rhuddlan Allotments) reached level 5 in their section. Also, at their first attempt Clwb Bowllo Rhuddlan reached level 3 in their section.

The speed of the cyclist is still causing a problem in the Reserve. We await a report from Ben Wilcox Jones (Traffic Sector) when he comes to our meeting soon.

A sighting of bird known as a Gannet (Hugan) on the big pond is a cause of concern. This bird should be out on the high seas. The RSPCA is involved.

County are trying to have the wonderful barrier removed because of the traffic lights – 4 way systems, I hope that the Deputy Mayor Councillor M Kermode could give further details on this since I wasn't in the latest committee meeting of the Nature Reserve MAG.

Signs around Admiral's Field.

Have tried to assist with this just before our previous clerk resigned, I'm now confident that our present clerk has found the officer to place the four signs in place. Tony Ward has new responsibilities (SLT) and his previous post is now filled by Andy Clark, the officer who is in charge is Wayne Ousey.

Coed y Brain.

I congratulate the sub-committee who have been dealing with this project especially the Clerk for their perseverance – toilets are in working and they can be in used soon .

Damage to Sign on the Golf Club Roundabout.

Reported this on the 4th of October.

Litter picking day (2nd of October)

A bright morning in the company of the Mayor, Deputy Mayor, Gareth Jones (Keep Wales Tidy) Awen Roberts and Pam Pegram – 4 red bags next to the litterbin along the cob. 7 bags and some fly tipped veg oil containers were found in the car park area at the back of Aldi Supermarket. The litter apparatus has been borrowed by a private tutorial centre by the Rejuva business in the past

Ysgol y Castell.

Every school is inspected and this school now has the pleasure to welcome Estyn's inspectors during the week starting the 10th of October. Governors, staff are trying their level best to support the

acting head Mrs Joanne Bickerstaff who has the greatest responsibility. On the 6th of October I have been promised that the yellow lines by the school entrance.

It's a worry because of the price of building materials that the extension for the school is being held back. I'm quietly confident that the extra finances will be found. More news in the next Town Council meeting – good news hopefully.

Chair of Denbighshire

The death of the Queen Elisabeth the 2nd was a respectful occurrence and I attended five events to remember her and proclaim the new king Charles the 3rd . Rhuddlan, Yr Wyddgrug, Llanelwy, Rhuthun and Caerdydd.

Due to the funeral arrangements the Chair's Civic Service on the 18th of September had to be postponed . The new date is now the 20th of November. 1:30p.m

28th of September – chaired a council workshop (virtual meeting)

28th of September – involved in the appointment of a new member for Denbighshire Standards Committee (virtual committee)

29th of September – attended an event in 1891 Rhyl to congratulate winners of the Denbighshire House Tenants.

30th of September – opened the Battle of Britain Exhibition in Rhyl Town Hall.

1st of October – travelled to St Giles church in Wrexham to represent the County in the event to see the proclamation of the town to be a city.

5th of October – visited the Meifod and Poppy centres in Denbigh.

7th of October – Dinner dance in Wrexham.

9th of October – Civic Service in Rhyl

Assisting Residents.

A problem occurred with a resident in Tan yr Eglwys. Son concerned. Social Services have responded.

Ffordd y Gwindy had one lamp post damaged. County reacted quickly . Problem reported to me by Cllr R Davies.

A resident not happy living in rented occupation house on the new estate. On-going, hope a solution can be found soon.

Have reported to the housing department the concern of one resident regarding the steps which lead to the pensioners bungalows in Tan yr Eglwys. Again I'm waiting for a response.

Sign to show where the Community Centre is on High Street. Still waiting for a response.

In Denbighshire they are planning some warm centres for residents , libraries and other buildings owned by the County. I have requested that the Community Centre could be included.

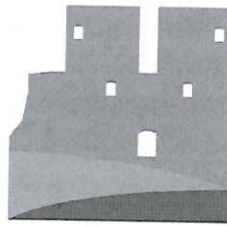
Rhuddlan Town Council Draft Training Plan 2022-2023

Module No	Name	Covers	Description	Who should complete	No	£
1	The Council	•The Council as a Corporate Body •The "Team" of Members and Staff •The Council's Role •Working with Unitary Authorities •Building Partnership Working	The council as a corporate body, the 'team' of members and staff, the council's role, working with unitary authorities, and building partnership working with a wider group of organisations. By the end of this presentation you should have a good understanding of the range of responsibilities of community and town councils as well as their changing role in serving local communities in Wales today.	Councillors with less than one year's experience as a councillor	3	105
2	The Councillor	•The Councillor and their Commitment •Register of Interests •Code of Conduct and Ethical Behaviour •Monitoring Officers and Standards Committees •Debating and Making Decisions •Representing Your Electorate •Building Bridges	The councillor and their commitment to the office of councillor, the Register of Members Interests, the Code of Conduct and ethical behaviour expected of a councillor, the role of the Monitoring Officer and the Standards Committee, the rules of debating and making decisions, how you represent on your electorate, and the need to "build bridges" between yourself, the council and other interested parties.	All Councillors MANDATORY	11	385
3	The Council as an Employer	•Contracts of Employment •Role and Person Specification •Recruitment and Retention •Discipline, Grievance and Appeals •Health and Safety •Training and Development •Sources of Advice	The role of the council as an employer. We will cover contracts of employment and how these define the employment relationship, the role and person specification, you may know the role specification as the 'job description', recruitment and retention, what you should do if things are going wrong, health and safety, and perhaps the most important of all getting the best out of everyone to help serve your local community, through training and development. Employment law and best practice is a complicated area, so lastly, we will finish by looking at some sources of advice.	Personnel Committee members	3	105
4	Understanding the Law	•Statutory duties and powers •Ultra Vires •The Powers of Delegation •Welsh Language Act •The duty to promote Equal Opportunities •Data Protection and FOI Act •Sources of advice	The range of legislation and legal duties that affect community and town councils. We will cover statutory duties and powers, the principle of 'ultra vires', the powers of delegation, the Welsh Language Act, the duty to promote equal opportunities and the main statutes and regulations in this area data protection and Freedom of Information act and finally, sources of advice	All councillors and Assistant Clerk MANDATORY	12	420

5	The Council Meeting	• Calling meetings • Types of meetings • Standing Orders • Agendas • Conducting the meeting • Passing resolutions • Recording proceedings	The different aspects of council meetings. We will talk about calling meetings, the different types of meetings including Annual Statutory Meetings, Extraordinary Meetings and Ordinary Meetings, the importance of Standing Orders setting and using agendas, conducting the meeting, passing resolutions, and recording proceedings.	Mayor, Deputy Mayor and prior to becoming Mayor	2	70
6	Local Government Finance	• The Role of the Responsible Finance Officer • Accounting and Strategy Guidance • Financial Regulations and Risk Assessment • Budgets and Precepts • Internal and External Audit • Insurance • Income and Expenditure Powers • Other Sources of Income	Review all the important areas in overseeing local government finance. We will cover the role of the Responsible Finance Officer, some of the general principles of accounting, the main financial regulations and, most importantly how to assess the risks involved, setting budgets and precepts, putting robust internal and external audits in place, the insurance requirements of the Council, the income and expenditure powers of the Council, and finally other sources of income	All Councillors/MANDATORY	11	385
7	Health and Safety	Explore the legal obligations of Councils and to highlight the processes and procedures that need to be in place to ensure compliance.		Mayor, Deputy Mayor and prior to becoming Mayor	2	70
8	Community Engagement	Explore what is meant by the term 'community engagement' and how councils and councillors can improve how they engage with the communities they serve. Using an interactive approach, the module explores why, how and where councillors currently engage with their communities. The session includes a short overview of key public policy in relation to community engagement and covers a highly interactive and informative module that enables participants to understand the Nolan principles of public life and develop a more in depth knowledge of the Code of Conduct and how it applies to local councillors.		Mayor, Deputy Mayor and prior to becoming Mayor	2	70
9	Code of Conduct			All Councillors MANDATORY	11	385
10	Chairing Skills	Explore the role of the Chair and to consider the associated issues and highlight effective approaches to effective chairing of meetings.		Mayor, Deputy Mayor and prior to becoming Mayor	2	70
12	Community Plan	To provide Councils with the knowledge and skills to create community plans and better understand strategy and forward budgeting.		Voluntary as requested	0	0
13	Community Engagement 2	To provide an insight into the way in which Councils can build on community engagement approaches and provide real leadership to help their communities and towns grow and thrive.		Voluntary as requested	0	0
14	Equality and Diversity	To provide a better understanding of equality law and the Welsh Language Act and assisting Councils to promote equality and avoid unfair discrimination.		All Councillors MANDATORY	11	385
15	Information Management	To provide Councils with a better understanding of the legislation relating to Data Protection and Freedom of Information		Information and Website Committee	5	175
16	Use of IT, Websites and Social Media	To provide Councils with a greater knowledge of the benefits of reaching out to their communities through electronic communication.		Information and Website Committee	5	175
17	Grant Applications	To enable Councils to better understand the type of grant schemes available and to put together effective applications to support		Voluntary as requested	0	0
18	Managing your Staff	To provide an insight into the ways in which Councils can arrange for the effective management of their staff.		Personnel Committee members	3	105

19	Devolution of Services	• Models for asset transfers • Understanding lease issues and freehold transfers • Models for and approaches to Service Devolution • Policy Drivers • Opportunities, Pitfalls and Planned outcomes • Due Diligence Arrangements • Asset Management Responsibilities • Important role of Councillors • Community Engagement approaches	Devolution of services is currently an important topic in Wales and the challenges and opportunities it presents are / or will be of concern to most Community and Town Councils.	Voluntary as requested or when face this issue	0	0
20	Wellbeing of Future Generations Act 2015/Sustainability	explain the principles of Sustainable development and relate these principles to the needs and aspirations of the communities you serve, identify relevant policies (e.g. Well Being of Future Generations Act 2015) and relate them to the powers and duties of local councils ensuring readiness to lead a process of Sustainable development planning and reporting.		Mayor, Deputy Mayor and prior to becoming Mayor	2	70
21	Local Government Finance Advanced	• Governance and Accountability • Roles and Responsibilities • The Annual Governance Statement • The Statement of Accounts • Internal Controls and their Review • Compliance with the Law • The Rights of Electors • Risk Assessment • Internal Audit • Liabilities and Commitments • Trust Funds • Reserves and Provisions • Investments		Mayor, Deputy Mayor and prior to becoming Mayor	2	70

87 3045
Less 10 free places 10 -350
Total Cost 2695



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of Events Committee Meeting 4th October 2022

held at Rhuddlan Community Centre

Present:

Cllr Mike Elgin (Mayor)
Cllr Mike Kermode (Deputy Mayor)
Cllr Arwel Roberts
Cllr Val Simmons
Town Clerk
Ffion White – Bespoke Events

1. Apologies

Paul Smith – Assistant Clerk

The following members of the public were in attendance:

Selwyn Thomas, Roy Price, Gillian Price, Rev. Jayne Coxall, Sue Butterworth and Keith Riley

2. Declaration of Interest

None given

3. Election of Chairperson

Cllr Mike Kermode was nominated by Cllr Mike Elgin and seconded by Cllr Val Simmons and approved. **Resolved**

4. Rhuddlan Gwledd-Fest

Cllr Kermode confirmed the 5th food festival will be taking place on Saturday 20th May 2023 and the council are taking ownership of the organisation. The new contract with Bespoke Fitness & Events was shared, the cost of entry increases to £2 for adults and the estimated cost of the event is £3,000. Cllr Roberts reminded the committee that as much as possible needs to be bilingual. Cllr Kermode proposed and Cllr Roberts seconded the acceptance of the contract (See appendix 1), approved by committed. **Resolved.**

Entertainment was discussed and would include Ysgol Y Castell singing and dancing, the bilingual magician (£250 all day), Wee bag band (£600 for the afternoon) and the Dyffryn

Divas (£150 all day). In addition, a local group who practice in the Community Centre called Muddy Boots will be asked if they want to participate. Cllr Kermode proposed and Cllr Elgin seconded that we accept the entertainment proposal, approved by committee. **Resolved.** The use of a stage was discussed and very options identified. 55 Exhibitors have booked and 24 paid so far. Cllr Roberts also thanked Cllr Kermode and ex Cllr Andy Smith for their hard work organising the last 4 events. Cllr Simmons asked whether local charity stalls would be free of charge and Cllr Kermode confirmed that this would be the case.

5. Remembrance Sunday

The Clerk run through the timetable for the day which starts with assembly of participants at 1000 at the Community Centre, 1035 parade to St Mary's Parish Church, 1050 Service commencement, 1150 parade return to the Community Centre for the laying of the wreaths followed by refreshments at 1230. Refreshments are being provided free of charge by the Community Centre. Cllr Roberts was asked to sing Calon Lan at the Memorial. The Parade Master role remains unfilled and Keith Riley has a candidate in mind and will confirm by the end of next week if he is available and willing. Cllr Elgin has an alternative whom will be contacted if required.

The Clerk to ask the Rhyl band for a bugler, confirm Barry Mee will take the photos and prepare a press release to send on the Sunday afternoon to the Rhyl Journal.

6. Community Christmas Carols around the tree

The Clerk explained the concept which involved putting up a tree in the Community Centre car park, singing Carols around the tree, followed by Father Christmas arriving to give children under 11 a small gift from his grotto whilst tea, coffee, squash, mulled wine and mince pies are served on the Centre. Everyone in Rhuddlan will be invited and the event is envisaged to last from 1700-1830.

Selwyn Thomas agreed that there were safety issues regarding holding the event in the High Street and welcomed the idea of having it in the Community Centre area.

It was suggested to hold the event on Sunday 18th December and the event is fully supported by the Community Centre. It was suggested that Rotary are asked to bring Santa to the event and Cllr Simmons said the committee should ask local business for donations of mince pies etc. Rev. Jayne Coxall said a snow machine would be fun whilst Cllr Roberts identified an opportunity for a bucket collection for the Mayor's charities (Community Centre and St Mary's Church). Cllr Kermode proposed we go ahead, seconded by Cllr Simmons and agreed by the committee. **Resolved.** The Clerk was given a £1,000 budget and will come up with proposals at the next meeting.

7. Future Items

The Coronation of King Charles next year was briefly discussed and it was agreed that the committee needed to start making plans. Clerk requested to get costs and availability of a large marquee for 2nd or 3rd June next year.

8. Date of Next Meeting – 8th November 2022 at the Community.

Appendix 1

Draft Agreement between Rhuddlan Town Council and Bespoke Fitness and Events

The event will take place on Saturday 20th May 2023 in Rhuddlan Community Centre, Parliament Street Car Park and the adjoining area within Parliament Street. It will be open to the public from 10am until 4pm.

Rhuddlan Town Council will be responsible for the following elements:

- Event licence with D.C.C. and the supporting documentation regarding risk assessment, emergency procedures etc.
- Booking Rhuddlan Community Centre
- Provide the use of the Parliament Street Car Park.
- Arrange for the closure of Parliament Street and the associated signing.
- Public liability insurance for the event.
- Employer liability insurance to cover any volunteer stewards.
- Exhibitor parking facilities (probably at Ysgol y Castell).
- Volunteer support for car parking, entrance fees, raffle etc.
- Provide First Aid services.
- Managing the overall finances of the event.

Bespoke Fitness & Events (the organisers) will be responsible for:

- Attracting and booking suitable food and craft exhibitors (the target is for 80% of the exhibitors to be food stalls).
- Collecting fee income from exhibitors and reporting the details of this to the Town Clerk after the closing of the event.
- Identify and book suitable entertainment, as agreed with the Council. (Entertainers costs will be paid by the Council)
- Alcohol licence with DCC
- Publicity and promotions, including the use of social media and maintenance of the Rhuddlan Food Festival website.
- Provision of additional stewards – if required.
- The overall management and running the event on 20th May, subject to guidance from the Town Clerk.

Income, expenditure and fees:

- There will be a charge of £2 per adult to enter the event (no charge for children)
- Stewards will collect the entrance monies and it be handed over to the Town Clerk.
- The Town Clerk will oversee all income and expenditure and will agree a profit/loss account at the close of the event.
- The organisers will receive a fee payment of £3,000 less the income they have received from the exhibitors, after the satisfactory closing of the event.

Ref: Rhuddlan Tourism website

Date: 14th August 2022

Project Brief

Tourism website to promote business and aspects of Rhuddlan, full package including photography and content writing, with Welsh translation option.

Website Construction

Database driven website, with bespoke database and front end views for different types of listing, e.g. business listing and place/points of interest listing. Website should also include blogs of content about things to do, such as walks in Rhuddlan, places to see.

Website framework with database	£1200
Setup Social Media accounts and create all cover and profile images	£200
Logo design & Branding	£350
Photography of Rhuddlan, places, businesses	£1200
Video capture for website elements including a	
Welcome to Rhuddlan Tourism video	£1200
Machine Welsh Translation to Welsh	£500

Create questionnaire for businesses, collected information will be entered entry into Business listings, including visiting businesses to get info and promote the project	£800
--	------

Creative writing service for all the points of interest	£600
Additional data entry and local research	£600

Window Stickers for businesses	
100 leaflets to give to businesses	
Promotional Mugs to give local businesses	
2000 leaflets to promote the website launch	£ 320

£6970+VAT

T 01745 289111
E info@webstudionorthwales.co.uk
W webstudionorthwales.co.uk
A Unit 11 HTM Business Park, Rhuddlan LL18 5UZ



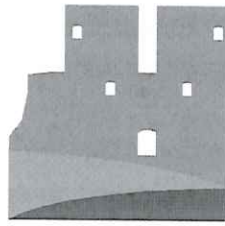
Company# 9507822 VAT# GB251311158

Ongoing Marketing & Services

Ongoing website management and listing updates, content updates, including website hosting and backup services, domain name, SSL certificates etc

Social media posting of images, business updates new articles (events etc)

£320+VAT per month



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the Anti-Speed Campaign Working Group held on the 14th September 2022

Hybrid Meeting

Present:

Cllr Mike Elgin (Mayor)
Cllr Mike Kermode (Deputy Mayor)
Cllr Jackie Burnham
Cllr Ann Davies (Virtual)
Cllr Arwel Roberts
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk

1. Apologies

None given

There were three DCC officer's present Mike Jones, Peter Lea, Ben Wilcox-Jones

2. Declaration of Interest

None given

3. Minutes of the 5th July 2022 Meeting

These had been approved by Full Council on 14th September 2022.

The Mayor proceeded to inform the DCC officers that the Town Council had resolved to draw up a strategic plan in partnership with DCC for road safety in general terms and to include speed reduction measures, parking issues, pedestrian refuges, and cyclist's complaints. All indicative costs are to be included along with a suggested consultation exercise to gauge residents' ideas and comments.

This brought about a lengthy and positive discussion on the issues as highlighted below. Abergele Road 40mph Zone - The public in particular are concerned about the speed of traffic and are lobbying for it to be reduced to 30mph even though this has been previously refused by DCC. Mike Jones referred a 2014 County wide independent review in which Abergele Road was not mentioned. Also to a desk top review about 2 years ago by DCC which concluded that the 40mph zone was appropriate in this location. The officer who did this desk top review is no longer an employee of DCC and as such the review cannot be

accessed. The officers agreed to carry out an up to date desk top review in the next 6-8 weeks using the Welsh Government guidelines, which will be shared with the Town Council and DCC Members. It will include:-

Collision history, existing speed data from the SID and GoSafe, creation of a buffer zone, provision of a pedestrian refuge, disability crossing issues, people's perception of a built up area, length of speed limit, reduce the speed limit on the main roundabout, appropriateness for the type of road.

4. Public Refuge – Members were grateful for the recent completion of the refuge on the north section of Rhyl Road near Pentre Lane, but requested another on Rhyl Road by the entrance to Admiral's Field.

Members were informed by the DCC Officers that a formula is used to decide on the positioning of a refuge which was explained in detail by Mike Jones. It takes into account number of pedestrians crossing the road in any 4 hours along with the number of vehicles during that time. The width of the road at the point of refuge and other forms of controlled crossings e.g. zebra, puffin, and pelican were also discussed. The last formula exercise was carried out 3 years ago so Officers agreed to do it again. Members asked that any future formula exercise be undertaken when schools are opening in the morning and at a better time of year.

Members were warned that the provision of controlled crossing in particular is expensive to purchase, to install, and electric costs to run. Grants may need to be required which entail a very competitive application to Welsh Government. Members responded by saying that they understood the finance issues and offered to help with this element of discussion in partnership with DCC if required.

5. Highlands Road Issues. The Mayor, ably supported by Cllr Val Simmons who is a resident on this road, highlighted the long straight configuration of the road which seemed to encourage a lot of speeding, especially between 4-6pm. Ben Wilcox-Jones informed Members that speed assessments showed an average speed of 32mph which does not meet the Welsh Government criteria for action. He offered to contact GoSafe to ask for more enforcement exercises at this road, and pointed to a potential "stopping up" of the road but highlighted the disadvantages these can cause for residents travel journeys. Further discussion included:-

- Chicane but experience tells Officers that it is not truly effective as drivers speed straight through and would cause more traffic to use Rhyl Rd for their journeys.
- Rumble strips which wear away quickly.
- New Welsh Government 20mph zones guidelines and explanation of what they mean in Rhuddlan.
- Concerns over traffic coming out of Ffordd Dewi onto Rhyl Rd which officers will investigate.

6. Further discussion on the Strategic Plan. The Clerk explained how Caerwys and Lixwm communities had already created such a plan with Flintshire Councillors and Officers, which had bought about a £100k grant to complete the recommended actions. It was agreed that the Rhuddlan strategic plan should be a partnership exercise between Town Council and

DCC which when completed be consulted on with residents at a public meeting to gauge their ideas and comments, which would lead to road safety options for completion.

Rhuddlan Town Council again reiterated their offer of assisting financially with the exercise and the recommended actions.

Officers highlighted that the Welsh Government focus for assistance is via the Active Travel policy at the present time and GOOD NEWS! Active Travel masterplans have been done for Llangollen and East Rhyl. Rhuddlan is to be the third. They have to follow the Active Travel guidance and what type of interventions this entails was explained. (Cllr Burnham leaves). There then followed a discussion on this news, its inclusion in DCC budgets, and what it meant for Rhuddlan road safety issues in particular. (Cllr Simmons leaves).

7. Other Issues. Town Council has worked with Officers to order another SID for a site coming into Rhuddlan from Meliden, and are looking at another on Dyserth Rd. A member asked why the current SID on Rhyl Rd is where it is. Officers explained three reasons why. The Mayor informed the officers that another SID for this road was already on order. Peter Lea, was asked when the BCHUB Vicarage lane car park issues would be sorted, when the High St yellow lines will be repainted, and when the brown tourist sign and the A55 would be erected. He answered that BCHUB had been unresponsive to meeting requests but that another meeting is organised for mid October. Peter will investigate the yellow lines issue. A55 sign been delayed due to no responses to initial tender being received but a second tender process had now been successful. This is within the agreed budget and will possibly be installed by Christmas. It was agreed that the sign update is to be shared with the Elwy MAG, and Denbigh MAG.

All above to be recommended to approve by Full Council.

8. Date of Next Meeting – TBA

Company	Year 1 £ not inc VAT	Year 2 £ not inc VAT	Year 3 £ not inc VAT	Total £ not inc VAT
Gala Lights	Sold out	Sold out	Sold out	Sold out
Festive Lighting Company	£ 5,964.47	£ 5,964.47	£ 5,964.47	£ 17,893.41
Blachere Illumination UK Ltd	£ 3,682.65	£ 4,582.65	£ 4,582.65	£ 12,847.95
Field and Lawn	£ 5,440.00	£ 5,440.00	£ 5,440.00	£ 16,320.00
Lite Limited	£ 5,367.00	£ 5,367.00	£ 5,367.00	£ 16,101.00

Eich cyf / Your ref

Ein cyf / Our ref : 44/2022/0794

Dyddiad / Date : 16/09/2022

Rhif ffon / Direct dial : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2022/0794

CYNNIG / PROPOSAL: Codi ystafell wydr i cefn ac ffenestri newydd i'r annedd / Erection of conservatory to rear and replacement windows to dwelling

LLEOLIAD / LOCATION: Parliament House 1 Parliament Street, Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y Cyngor Sir.

The above-described application has been received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythur hwn.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not

annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a Chefn Gwlad

normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside Services



Eich cyf / Your ref

Ein cyf / Our ref : 44/2022/0795

Dyddiad / Date : 16/09/2022

Rhif ffon / Direct dial : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2022/0795

CYNNIG / PROPOSAL: Codi ystafell wydr i gefn, addasiadau mewnol ac ffenestri newydd i'r annedd (Cais Adeilad Rhestredig) / Erection of conservatory to rear and replacement windows to dwelling (Listed Building Application)

LLEOLIAD / LOCATION: Parliament House 1 Parliament Street, Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y Cyngor Sir.

The above-described application has been received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

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gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

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Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a Chefn Gwlad

and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

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Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside Services

List of Payments made between 01/10/2022 and 27/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2022	Scottish Power	102903	210.27	Inv 688004249792	Electricity Munchkins
13/10/2022	HMRC	102904	912.97	120PP01122176	PAYE & NI
13/10/2022	P. Smith	SO	204.07		Salary
13/10/2022	P. Smith	102905	18.29		Salary Correct and expenses
13/10/2022	Steve Wilson	102906	183.33		Salary corr and expenses
13/10/2022	Zoom Video Communications	102907	14.39	166072452	Steve Wilson for Zoom payment
13/10/2022	RBA Consulting Limited	102908	1,324.44	5525	Part payment CYB ext designs
13/10/2022	North Wakes Outdoor Learning	102909	1,375.00	NWOL-FS014- Castell	Forest training Ysgol Y Castel
13/10/2022	RHUDDLAN TOWN COMMUNITY	102910	165.00		Hire Hall for market & meeting
13/10/2022	Goodsigns & Print	102911	58.70	110703	Stickers for large signs
13/10/2022	UK Debt Management	DD	3,438.40		Loan Repayment
13/10/2022	Mari A Williams Translations	102912	215.28	1198	Sept translation
13/10/2022	Steve Wilson	SO	1,551.86		Salary DD
13/10/2022	A J Stacey Joinery	102784CANC	-785.82		lost cheque
13/10/2022	Anthony Stacey	102913	1,500.00	Inv-0085	Joinery CYB
13/10/2022	Phil Docherty	102914	874.00	INV 14/9/22	Decoration CYB
13/10/2022	Web Studio North Wales	SO	240.00	6153	Website and FB Mgmt
13/10/2022	DC Locksmiths	102915	95.00	2972	Repair lock Vic Lane shed
13/10/2022	HSBC UK	DD	26.00		Bank Charges 21/8-20/9
13/10/2022	Cllr Val Simmons	102916	150.00		Annual Allowance
13/10/2022	RBL Poppy Appeal 2022	102917	50.00		2 x Wreaths
13/10/2022	NEST Pension	DD	253.12		Pension
13/10/2022	Scottish Power	102865LOST	-101.05		Lost Cheque
13/10/2022	C Baglin	102918	50.00	INV310	Gweldd entertainment 2023
13/10/2022	Vodafone	DD	63.38		Mobile Phones
Total Payments			<u>12,086.63</u>		

Detailed Receipts & Payments by Budget Heading 06/10/2022

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>100 Income</u>						
1076 Precept	112,853	169,280	56,427			66.7%
1090 Interest Received	10	10	(0)			103.1%
1200 Other Income	0	500	500			0.0%
Income :- Receipts	<u>112,863</u>	<u>169,790</u>	<u>56,927</u>			<u>66.5%</u>
Net Receipts	<u>112,863</u>	<u>169,790</u>	<u>56,927</u>			
<u>110 Administration</u>						
4000 Staff Salary	13,162	31,000	17,838		17,838	42.5%
4010 PAYE & NI	6,693	4,500	(2,193)		(2,193)	148.7%
4030 Pension	1,747	2,300	553		553	76.0%
4060 Payroll Admin	210	350	141		141	59.9%
4070 Staff Expenses	124	300	176		176	41.3%
4080 Training	0	500	500		500	0.0%
4090 Mayors Allowance	1,500	1,500	0		0	100.0%
4100 Deputy Mayors Allowance	500	500	0		0	100.0%
4110 Councillors Allowance	1,650	1,650	0		0	100.0%
4120 Extra Responsibility Allowance	500	500	0		0	100.0%
4130 Bank Charges	185	300	116		116	61.5%
4140 Audit Fees	0	600	600		600	0.0%
4150 Professional Fees	0	250	250		250	0.0%
4160 Subscriptions & Memberships	0	800	800		800	0.0%
4170 Insurance	0	2,000	2,000		2,000	0.0%
4180 Stationery & Postage	723	1,200	477		477	60.3%
4185 Photo Copier related	142	750	608		608	18.9%
4190 Civic Duties	319	1,000	681		681	31.9%
4200 Telephone & Broadband	563	600	37		37	93.9%
4210 Website & Photography	2,349	2,500	151		151	94.0%
4215 ISrelated	96	0	(96)		(96)	0.0%
4220 Financial Software	622	700	78		78	88.9%
4230 Hire Of Facilities	180	100	(80)		(80)	180.0%
4260 Bus Shelters	0	1,500	1,500		1,500	0.0%
4270 Elections	0	6,200	6,200		6,200	0.0%
4275 Travel Expenses	224	1,200	976		976	18.6%
4290 Sundries	100	2,500	2,400		2,400	4.0%
4300 Translation Services	1,044	5,000	3,956		3,956	20.9%
Administration :- Indirect Payments	<u>32,634</u>	<u>70,300</u>	<u>37,667</u>	<u>0</u>	<u>37,667</u>	<u>46.4%</u>
Net Payments	<u>(32,634)</u>	<u>(70,300)</u>	<u>(37,667)</u>			
6000 plus Transfer from EMR	(480)					
Movement to/(from) Gen Reserve	<u>(33,114)</u>					

Detailed Receipts & Payments by Budget Heading 06/10/2022

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
120 Community Projects						
4290 Sundries	(175)	4,000	4,175		4,175	(4.4%)
4400 Christmas Street Lights	0	11,000	11,000		11,000	0.0%
4410 Remembrance Day	50	1,000	950		950	5.0%
4420 CCTV - Crime & Disorder	0	3,500	3,500		3,500	0.0%
4430 Grant - Town Council	5,400	6,750	1,351		1,351	80.0%
4440 Grant - Community Events	2,370	6,750	4,380		4,380	35.1%
4441 Grant - Youth Project Fund	0	5,000	5,000		5,000	0.0%
4450 Green Community Projects	1,535	3,000	1,465		1,465	51.2%
4460 Library - Running Costs	12,000	12,000	0		0	100.0%
4624 Fresh Air Gym Session	0	500	500		500	0.0%
4625 Cemetery	0	2,500	2,500		2,500	0.0%
4627 Events Calendar	50	0	(50)		(50)	0.0%
4628 Pressure Wash High Street	0	2,000	2,000		2,000	0.0%
4629 Anti Speed Campaign	300	6,750	6,450		6,450	4.4%
4634 Town Plan Initiatives	1,259	20,000	18,741		18,741	6.3%
4635 Defib Devices	1,570	3,500	1,930		1,930	44.9%
4636 Free Car Parking initiative	0	10,500	10,500		10,500	0.0%
4637 Dog Waste initiatives	330	1,200	870		870	27.5%
4650 CYB PWLB Loan	6,877	6,877	0		0	100.0%
4651 CYB Adaptations	21,358	30,000	8,642		8,642	71.2%
4652 CYB Running Costs	631	10,000	9,369		9,369	6.3%
Community Projects :- Indirect Payments	53,555	146,827	93,272	0	93,272	36.5%
Net Payments	(53,555)	(146,827)	(93,272)			
6000 plus Transfer from EMR	24,657					
6001 less Transfer to EMR	425					
Movement to/(from) Gen Reserve	(29,323)					
130 Playing Fields						
4290 Sundries	0	4,000	4,000		4,000	0.0%
4600 Repairs & Maintenance	3,640	5,000	1,360		1,360	72.8%
4610 Electricity MUGA	553	1,100	547		547	50.3%
4620 Grass Cutting	0	1,500	1,500		1,500	0.0%
4630 Litter Collection	0	1,313	1,313		1,313	0.0%
4632 Annual repayment PWLB Loan	(0)	0	0		0	0.0%
4633 Coed Y Brain	30	0	(30)		(30)	0.0%
Playing Fields :- Indirect Payments	4,223	12,913	8,690	0	8,690	32.7%
Net Payments	(4,223)	(12,913)	(8,690)			
6000 plus Transfer from EMR	30					
Movement to/(from) Gen Reserve	(4,193)					

Detailed Receipts & Payments by Budget Heading 06/10/2022

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
999 VAT Data						
115 VAT on Receipts	17,216	0	(17,216)			0.0%
VAT Data :- Receipts	<u>17,216</u>	<u>0</u>	<u>(17,216)</u>			
515 VAT on Payments	6,279	0	(6,279)		(6,279)	0.0%
VAT Data :- Indirect Payments	<u>6,279</u>	<u>0</u>	<u>(6,279)</u>	<u>0</u>	<u>(6,279)</u>	
Net Receipts over Payments	<u>10,937</u>	<u>0</u>	<u>(10,937)</u>			
Grand Totals:- Receipts	130,079	169,790	39,711			76.6%
Payments	96,690	230,040	133,350	0	133,350	42.0%
Net Receipts over Payments	<u>33,389</u>	<u>(60,250)</u>	<u>(93,639)</u>			
plus Transfer from EMR	24,207					
less Transfer to EMR	425					
Movement to/(from) Gen Reserve	<u>57,171</u>					

Summary Receipts & Payments by Budget Heading 06/10/2022

Cost Centre Report

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100 Income	Receipts	112,863	169,790	56,927			66.5%
110 Administration	Payments	32,634	70,300	37,667		37,667	46.4%
	plus Transfer from EMR	-480					
	Movement to/(from) Gen Reserve	<u>(33,114)</u>					
120 Community Projects	Payments	53,555	146,827	93,272		93,272	36.5%
	plus Transfer from EMR	24,657					
	less Transfer to EMR	425					
	Movement to/(from) Gen Reserve	<u>(29,323)</u>					
130 Playing Fields	Payments	4,223	12,913	8,690		8,690	32.7%
	plus Transfer from EMR	30					
	Movement to/(from) Gen Reserve	<u>(4,193)</u>					
999 VAT Data	Receipts	17,216	0	(17,216)			0.0%
	Payments	6,279	0	(6,279)		(6,279)	0.0%
	Movement to/(from) Gen Reserve	<u>10,937</u>					
Grand Totals:- Receipts		130,079	169,790	39,711			76.6%
	Payments	96,690	230,040	133,350	0	133,350	42.0%
	Net Receipts over Payments	<u>33,389</u>	<u>(60,250)</u>	<u>(93,639)</u>			
	plus Transfer from EMR	24,207					
	less Transfer to EMR	425					
	Movement to/(from) Gen Reserve	<u>57,171</u>					

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Road Safety Devices	6,750.00		6,750.00
321 EMR Coed Y Brain Com Facility	30,000.00	-16,423.99	13,576.01
322 EMR Town Plan Initiatives	20,000.00	-5,388.20	14,611.80
323 EMR Defib Devices	3,500.00	-1,970.00	1,530.00
324 EMR Green COMMunity Projects	3,000.00		3,000.00
	<u>63,250.00</u>	<u>-23,782.19</u>	<u>39,467.81</u>