



Rhuddlan Town Council Meeting

Dear Councillor -

4th November 2022

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 10th November 2022 at 7.00 p.m. Members of the public wishing to attend may do so by informing the Town Clerk by 1800 on 9th November 2022 so that necessary arrangements can be made. **Can join by Zoom or attend in person at Rhuddlan Community Centre.*

1. **Apologies**
2. **Declarations of Interest**
3. **Urgent Matters as Agreed by the Chairperson** – Notice of items which, in the opinion of the Chairperson, should be considered as a matter of urgency in accordance with Standing Orders
4. **Police matters** - to receive crime report
5. **Minutes** – Approve minutes of Town Council meeting held on 13th October 2022. Pre-circulated
6. **Matters Arising from minutes**
7. **Correspondence from:**
 - a. The Mayor
 - b. The Town Clerk including Town Plan Project report
8. **County Council Members Report** – to receive reports
9. **Community Centre Road Signs** – to receive quotes and decide whether to approve works
10. **Events Committee** – to receive and approve minutes of meeting held on 6th November 2022
11. **Road Safety** - to receive and approve minutes of meeting held on 25th October 2022
12. **Admiral's Field Path** – proposal to consider a path from Admiral's Walk entrance to join up with the bowling club path,
13. **Training policy** – to agree amendments to policy which integrates training plan
14. **Grants policy** – to review and agree
15. **Hwb Rhuddlan** – to agree an opening event
16. **Planning** - to consider applications
 - a. 44/2022/0912 - Removal of existing 10m high T10 Telegraph pole and installation of a 17.5m high Phase 7 Monopole with wraparound cabinet and associated works at the mast on Verge Fronting Kelston Rhyl Road, Rhuddlan, Rhyl
 - b. Any other planning received prior to start of meeting
17. **Budget & Finance Matters**
 - a. Grant requests
 - a. Urdd Eisteddfod Carmarthenshire 2023
 - b. De-fib Care Home
 - c. Voel Coaches Christmas parties for local families
 - b. Approve the payments listing due

- c. Review end of year estimated accounts
- d. Commuted sums for 2023

18. Community Matters

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

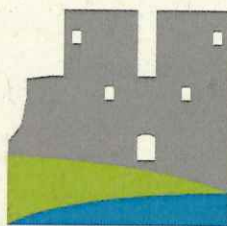
18.1 Review and Agree personnel committee minutes meeting held on 25th October 2022

19. **Date of next meeting:** 8th December 2022

Steve Wilson - Town Clerk

07775 673706

clerk@rhuddlantowncouncil.gov.uk



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the meeting on the 13th October 2022

Hybrid Meeting

Present:

Cllr Mike Elgin (Mayor)
Cllr Mike Kermode (Deputy Mayor)
Cllr Ivor Beech
Cllr Jackie Burnham
Cllr Reg Davies
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Bleddyn Williams
Town Clerk
Clerical Assistant/Minute Clerk (virtual)

One member of the public was present

1. Apologies

Cllrs Ann Davies, Gareth Rowlands, Rob Williams

2. Declaration of Interest

Cllr Arwel Roberts Item 17c external surface works at Admirals Field.

3. Urgent Matters

None received

Members were informed that the meeting was being recorded, audio only.

4. Police Matters

Acting Police Sergeant 3152 Nia Williams sent apologies along with those of PCSO Phil Roberts. No report was received.

5. Minutes

Town Council Meeting 8th September 2022

There being no amendments, the Minutes were proposed as a true record by Cllr Mike Kermode, seconded by Cllr Arwel Roberts. **Resolved.**

The minutes were duly signed

6. Matters Arising

- a. **Aelwyn Morgan Award** – a presentation press release been completed and sent to Journal and the Council's website
- b. **GP Issues** – Clerk forwarded his details to the surgery to explore any future support the Town Council can offer
- c. **Police Matters** – No link to the police Community Alert system been received yet
- d. **Free Parking** – A Member reported that the ticket machine label for the change of language was falling off which may cause issues for car park users.
- e. **Internet Banking** – The Clerk informed Members that this was progressing.
- f. **Code of Conduct Training** – A Member reported that a cancellation email had been received by Members who were attending but DCC denied this although even though cancellation was sent to all members. Some Councillors did attend the virtual training though.

Members were concerned that as DCC cancelled it then Town Council should not be asked to pay for the cancelled training. The Clerk answered that he asked the question already, it was stated that the next one should be free of charge.

- g. **Dog Fouling Signs** – signs now amended and collected by the Clerk today. Will be erected as soon as channel is delivered.

- h. **Long Service Medals** – The Mayor informed Members that the presentation proved to be an enjoyable occasion by all who attended.

- i. **Rhuddlan Castle** – The Clerk had met the curator on site, and reported that visitors can pay cash or by card to enter. An annual permit can only be completed online. Maybe the previous complainant was trying to get an annual permit.

A Member reported that the flags were flown for the Queens death, and that the flag pole still has problems. Members suggested that the Mayor visit the custodian to investigate why and see if Town Council can help in some way with any issues.

- j. **National Eisteddfod** – The Clerk had spoken with the organisers to investigate Rhuddlan being a future site. We will need a 175 acre flat site for the event and a 35 acre site for car parking and camping. A lively debate then took place about the eisteddfod being held back in 1985 at a site off the dual carriageway which was partly in the Rhuddlan parish and partly in Bodelwydden. Members noted that this a big event and being realistic maybe we should not pursue it further. Particularly the time needed by the Clerk to organise it, and DCC's preference for a site often used for eisteddfodau in Denbigh. Others noting that it would bring much needed tourism visitors to the town, clearly putting the town on the map, and businesses could benefit from this

Cllr Mike Kermode proposed it not be pursued, seconded by Cllr Mike Elgin.

Cllr Jackie Burnham made an amendment to the effect that local farmers and land owners by emailed to ask about the land condition above being available if pursued then scratch it if no support is forthcoming. **Resolved.**

The next national eisteddfod (2023) is in Pwllheli, then in 2024 in South Wales, then Wrexham in 2025, so plenty of time to consider Council's involvement level.

- k. **Access gate to River** – A Member in discussion with local water sports enthusiasts discovered that the river level was too shallow for any water sports. Another

commented that there should be enough 1 hour before high tide, 1 hour whilst the tide is high, then 1 hour after high tide, making 3 hours possible availability.

Should any future development for the site in question come forward, Council could review the item, but for now the proposal by Cllr Jackie Burnham was to drop the item, seconded by Cllr Reg Davies. **Resolved**

- l. Tree Debris in River** – No response had been received from NRW
- m. Bron Castell, Castle St** – DCC had responded to say that the property is needed for local housing but could be sold off to build new local housing elsewhere in Rhuddlan. Whatever DCC decides would be communicated to Town Council as to what that might be? Cllr Arwel Roberts as a County Councillor had already lobbied Cabinet members and officers about the properties future and the possibility of Town Council buying it. This led to a lengthy and interesting debate about creating a charity to progress a museum of Rhuddlan's artefacts if it can be purchased. Members could not see a way for Council to create such a charity but clearly interested parties and individuals could, and Council could be approached for support in the future for some match funding. Members were reminded that Council has already agreed to investigate a museum and this is in the Town Plan. It needn't be this property if DCC want to keep it. Members agreed to await DCC's decision on Bron Castell future use. **Resolved.**
- n. First Aid Course** – this had proved expensive so Clerk is investigating a 3 hour refresher course.
- o. Community Market** – the change of direction and name had proved successful as there are 18 stalls for Sat 15th Oct and 25 so far for the Nov market
- p. DCC Advice** – litter bin replacement at Vicarage Lane play area is progressing. The red brick wall ownership has not been investigated yet.
- q. Playground Repairs** – the Clerk reported that some repairs had been affected and contractors were there today.

7. Correspondence From

a. The Mayor

The Mayor's report had been circulated.

Members congratulated the Mayor's on his busy schedule on behalf of Town Council.

The report was accepted.

b. Town Clerk

The Clerk had circulated his report prior to the meeting and read out the key items of correspondence with particular attention made to the St Mary's church asking for a letter of support to aid a Green Communities grant application. **Resolved**

This report also included the Town Plan Project update on the Community Market, SIDs x 3 provision, the Admiral's Field resurfacing and car parking, and the Hwb Rhuddlan Hub project. The later two drew particular attention of the Members who discussed both in turn and at length. I summarise them below.

Hwb Rhuddlan Hub update on progress and financial implications caused by increased costs with the electrical fix passed on to Members along with the result of a meeting with Dragons FC which proved very successful. In brief Dragons FC do not want to use the facility as a changing rooms so no folding doors will be required. It was

recommended that one set of folding doors be installed to separate the kitchen area off. Storage space in the container was agreed for their goals. They would be happy to be key holders for the building which would help with the opening of the public toilet during the weekend. Awaiting DCC toilet servicing quote for the remainder of the week and questions were asked if DCC actually opened the public toilets at the weekend in Rhuddlan. The Mayor/Clerk will check.

Dragons FC were interested in having showers via a Welsh FA grant for a shower unit which could be placed in the garden area as a stand-alone facility. After some further discussion on need for shower provision Cllr Mike Kermode proposed that we thank Dragons FC for the offer of working together on this but Council would prefer to wait for a few years to see how the use develops. Seconded by Cllr Jackie Burnham.

Resolved.

Members then turned their attention to the naming of the Coed Y Brain facility which is not generally not know or used by residents being a project title by Town Council and previously being Munchkins Nursery.

Many suggestions and concerns were discussed which are not replicated here in great detail but the Members eventually agreed to Cllr Arwel Roberts proposal "Hwb Rhuddlan Hub" with a plaque placed on the building to mark the name of Admiral's Field alongside information to make residents aware of its historical origin. Seconded by Cllr Ivor Beech. **Resolved.**

Admiral's Field external resurfacing and car park provision also bought about a lengthy but meaningful debate under Item 17c later in the meeting.

8. County Councillors Reports

Cllr **Arwel Roberts** had circulated his report.

In which he especially congratulated the Wales in Bloom volunteers for their success noting the allotment reaching level 5, and the bowling club level 3 at their first attempt. Also of great praise was given to the team at Ysgol Y Castell Estyn for their hard work during the recent Estyn Inspection which as Chair of the Governors Cllr Roberts had seen but advised it will be made public on December 2nd after ratification. A Letter will be sent then be sent from Council when the formal results of the inspection have been made public.

The remainder of the report as Rhuddlan's County Councillor and DCC Chair were read out.

The report was accepted.

9. Training Plan

The Clerk had circulated a draft plan based on 20 modules of training, some mandatory and some voluntary. It included suggestions as to who should attend each module based on their length of being elected, their portfolio of committees they attend, the modules costs, and if they aspire to becoming our Mayor or Deputy Mayor. The modules cover such things as finance control, law, personnel staffing issues, and there are several which will be virtual and in the evening.

Members thanked him for this plan noting that it is a great step forward, more work for themselves, but some are one off in nature. Cllr Mike Kermode proposed that the plan is accepted and supported, seconded by Cllr Arwel Roberts. **Resolved.**

Anyone wishing to attend any module please inform the Clerk remembering those that are mandatory.

10. Events Committee Minutes 4th October 2022

Cllr Mike Kermode as Chair of the committee presented the Minutes highlighting that several community groups were in attendance and the positive support the committee received. He added a reminder that the committee had delegated powers to approve any decisions they made. Details of the Gwledd Fest contract with Bespoke Fitness & Events which was approved, Remembrance Sunday, and Christmas carols around the tree at the community centre the details of which were also approved along with a budget of £1000, and the potential of the King Charles coronation in 2023. The coronation bringing a discussion on whether the Council wished to start organising an event or supporting residents and community groups in holding their own street parties or small localised events. This included issues such as residents and Councillors feelings on celebrating the coronation being gathered, should it be a low key event, potential provision of local shop vouchers from Council to support community events, and a concern about the lack of interest in the Queens 75th jubilee event in Admiral's Field.

Future decisions will be brought back to Council for information as they progress.

The next meeting is on 8th November at the community centre. All are welcome to attend.

11. Tourism & Business website

The Clerk had circulated a quote from Web Studio for a new tourism website to promote businesses, and aspects of Rhuddlan including photography, content writing, along with a Welsh translation option. The cost of which was £6970 +vat.

There was also a quote for the ongoing website management of £320 +vat per month for a whole list of services including listing updates, website hosting's, back up services, domain name, social media postings, and business updates. This currently is £200 +vat per month.

Discussions took place as to why a new tourism/business website was required when Council already has a website. Members were informed that it's bigger in nature and will present a more professional view than the current website. It could be financially sponsored by local businesses, it would provide better links to other websites and visually improved maps, and lastly, it would provide a specific tourism information hub. An example of the Prestatyn website which brings together tourism, business and Town Council information was cited, but an alternative view was that it only had a small number of businesses on its directory, was obviously not regularly updated, and needed to be more dynamic. Members discussed the contract implications if approved to accept and if the set up costs in particular could be reduced before any decision is made.

Cllr Mike Kermode proposed that Council accepts the idea of a new tourism and business website but before approval the Clerk seeks any reduced costs. **Resolved.**

12. Road Safety Working Group Minutes 14th September 2023

Formally the Anti Speed Campaign Working Group.

The Mayor informed Members that a very useful meeting was had with the DCC officers and support for a strategic plan was gained as Rhuddlan had been selected for the next Active Travel Plan initiative by the County. This is due to Council's proactive actions on road safety and willingness to fund collaborative works with DCC. A budget for this has already been designated and another meeting with officers to progress this is on 25th October 7pm in the community centre or virtually.

There is also to be another desk top review of the Abergele Road issues, and the potential of another pedestrian refuge on Rhyl Road.

The Welsh Government has strict guidelines as to what can be included in the Active Travel plan and were explained to Members as was the desk top review inclusive items.

The Mayor was thanked for all his hard work in achieving both the above positive results.

The current situation with the SIDs for the road to Rhuddlan from Meliden was explained, along with the potential of another on Dyserth Rd. The current positioning of the Rhyl Rd SID was explained, and that another for this road is on order.

An update on the A55 brown sign was given and it was stated that the high street yellow lines repainting had been completed.

Members were keen to see new initiatives such as a "cut out" policeman and more children's posters on street lamp posts. Cllr Arwel Roberts as a County Councillor said that items on lamp posts are not often supported by DCC but he would ask again.

Cllr Mike Kermode proposed that the Minutes be approved and the website be posted with the information on the strategic plan and Abergele Rd review. Seconded by Cllr Arwel Roberts. **Resolved.**

13. Wild Meadow

A meeting with Tony Ward, Director of Services with a remit for the implementation of this item was held virtually with the Council. He set the scene as to why DCC were developing plans to become a net zero and ecologically positive council by 2030, part of which is to pursue wild meadow areas. There are some 100 sites across the County and 11 of these are in Rhuddlan. The work it entails was described and Members discussed both sides of the debate in a clear manner but particularly focusing on Nant Close residential area as opposed to road side wild meadow sites. There was also an issue of delivery vehicles reporting visual obstructions by the high grass growth. It was noted that given time the situation will get better and the Town Council's support for the project was requested by Mr Ward. Members debated how support could be given when so many residents of Rhuddlan are opposed to the Nant Close section. Other sites which might seem more suitable were suggested and Nant Close asked to be

reinstated as before. These included land by the castle, the library, and on the boundary between Admiral's Field and Hendre Close.

It was proposed by Cllr Mike Kermode that DCC be asked to remove Nant Close from the current wild meadow sites, and an offer of other sites be made to DCC for consideration. Seconded by Cllr Mike Elgin. **Resolved.**

14. Vulnerable people

Much has been in the media about creating warm places to assist the ever increasing energy crisis the UK is facing. A place where people can come together during the winter months to get a hot meal, drink, financial advice, and social interaction. DCC are investigating using libraries and other public buildings for this and would the Town Council be supportive of the Hwb Rhuddlan Hub being considered. The Clerk was asked to contact DCC on the matter to investigate more details. **Resolved.**

15. Christmas Lights

The Clerk had received tenders back for the Christmas lights provision from 5 companies and the details were discussed. Cllr Reg Davies kindly offered to order the 2 x trees and place them outside the Fei Von Chinese restaurant and the community centre. There was discussion reference the securing of the trees, and the dates needed to be completed in time for the lights switch on. Members were informed that the SPAR had sponsored the lights and that Fei Von should be consulted as a matter of courtesy. Noting that liaison with the County was required, it was proposed by Cllr Arwel Roberts that Blanchere Illumination UK Ltd tender be accepted, seconded by Cllr Mike Kermode. **Resolved.**

16. Planning

- i) 44/2022/0794 – Parliament House, 1 Parliament St. Conservatory at rear and replacement windows. No objections.
- ii) 44/2022/0795 – Parliament House, 1 Parliament St. Second application as above for the purpose of Listed Consent. No objections.

17. Budget & Finance Matters

a. To approve the payments list due – Members attention was particularly drawn to the North Wakes Outdoor Learning item which is for Ysgol Y Castell teachers to receive forest school training, which is supported by a grant. The list was approved. **Resolved.** Cllr Arwel Roberts as Chair of the school governors thanked the Council for their support.

b. The Clerk had circulated a detailed half-yearly budget report and asked if Members had any comments to make. With none being voiced the report was accepted **Resolved.**

The Clerk was asked to provide an end of year estimate for the next meeting.

c. Additional Public Borrowing – The Clerk informed Members that the cost of resurfacing the Admiral's Field MUGA and access road with suitable drainage infrastructure along with car parking lines was around £200k. As a consequence the

Council might like to consider a public borrowing loan to meet this cost and spread over a few years as had been done with Hwb Rhuddlan Hub.

Cllrs Arwel Roberts and Reg Davies declared an interest and left the meeting.

The work dimensions were explained including the use of permeable tarmac. Members held a constructive and informative debate on the merits of this important scheme, could it potentially include surface water drainage issues from the cemetery, and what are the estimated costs of the loan repayments that Council would be committing to. Members felt that a proper professional job was needed or face criticism from local householders and residents that the works had failed. At the same time there was concern expressed about the loan commitment. A meeting with the Engineering consultants to be held at Hwb Rhuddlan Hub, to discuss specification of the works, potential solutions to the problems, and costs. All Councillors were invited to attend.

Members agreed that it should not include cemetery drainage issues. **Resolved.**

It was proposed by Cllr Mike Kermode that Council investigate the solutions with the consultant and the further potential of a public borrowing loan and its more detailed costs. Seconded by Cllr Val Simmons. **Resolved.**

Cllrs Arwel Roberts and Reg Davies were readmitted.

18. Community Matters

a. Cllr Arwel Roberts had attended the CCTV partnership meeting on behalf of Town Council. The current contract for this service was discussed but the meeting was not quorate so no decisions were made. Cllr Roberts had obtained a copy of the current contract and will pass on to the clerk for reference and forward on to council members. He stated that a meeting between the council and the Police Commissioner will be held next year.

Cllr Roberts sought Council's approval to hold another litter picking day before Christmas. **Resolved.** He also stated the council had received positive feedback from Streetscene regarding involvement from individuals and groups within Rhuddlan.

b. Cllr Val Simmons reported that she had attended the DCC Tourism Partnership meeting at which she received positive comments from the Denbigh library manager regarding the Rhuddlan walks leaflet.

c. The Mayor/Clerk/Deputy Mayor had met with the DVSC and suggested that a volunteer fayre is held Rhuddlan early in 2023.

19. Date of next meeting – 10/11/2022 Full Council Hybrid Meeting 7pm

Signed.....Cllr Mike Elgin (Mayor)

Item 7C – Mayor's report 10th November 2022

On Sunday 9th October- Marianne and I attended The Civic Sunday of Cllr Joan Vaughan, Mayor of Conwy at St Mary, and All Saints Church Conwy.

During the Month I have along with the Deputy Mayor, Clerk and Mr Roy Price been engaged in preparations for The Remembrance Day parade in Rhuddlan. We have now found a gentleman who is happy to be our Parade Marshall for the occasion- Mr Clive Jones ex Paras and RMP. The organisation of the Parade is going well, and I hope for a good turn out on Sunday 13th November.

I met with Seren Evans the manager of Rhuddlan Spar shop and Gill Price re The Spar Hq wanting to donate money to a community project. Following our discussion Seren obtained a grant of £300 from The Spar for use by the Community Centre to purchase festive decorations which I understand have now been obtained. With Seren's help I have also obtained a further grant of £40 from The Spar to purchase goods to be raffled in aid of The Community Centre next month. Massive thanks to both Seren and The Spar organisation.

On Monday 21st October I went with The Deputy Mayor and The Clerk to visit Mr Graham Dutton, 7 Admirals Walk to discuss a complaint re Trees in Admirals Fields. One of the large trees is overhanging his property and also causing an issue to The Children's play area.

Mr Dutton at this time of year has a major issue with the leaves from our trees and whilst he is happy to deal with them, he did ask if we would be prepared to fund a further green bin for his use.

On Sunday 23rd October- Marianne and I attended The Civic Sunday of Cllr Colin Hardie, Mayor of St Asaph at St Asaph Cathedral.

On Tuesday 25th October I attended the Personnel Committee meeting and later Chaired the Road Safety and Transport Meeting at The Community Centre. Minutes are attached.

On Thursday 27th October I went with The Deputy Mayor and Cllr Val Simmons to visit a resident of Nant Close to discuss the Wildflower Project and hear her concerns on behalf of the residents about Nant Close being in the project. We fully updated her in respect of the various meetings etc we have had with Tony Ward DCC. Following the meeting I drafted a letter for The Deputy Mayor to deliver to the residents which has now been done. Whilst as a Town Council we are disappointed with the outcome I have said we will try to support both the residents and the project in any way we can.

On 3rd November I attended at Admirals Field with Cllrs Rowlands and Kermode and The Clerk to meet RBA Engineering- David Spacey and Rhion Williams to discuss ground works to The Muga car park and the Hwb lane and car park. An especially useful meeting and I am sure the Clerk will update all Cllrs in our monthly meeting.

On 3rd November I attended at the community Centre AGM meeting.

During The October Community Market at The Community Centre, I joined with Cllr Arwel Roberts to hold a raffle with numerous prizes- a lot of which were donated by stall holders. The raffle was to raise monies for the running of The Community Centre. We raised approx. £135 on the day which was exceptionally good. The Market was well attended by both stall holders and the public and I must say the atmosphere and community spirit that it is generating is particularly good and I must thank The Clerk for all his work in this respect.

Correspondence

The following has been received:

1. Letter from Urdd Eisteddfod requesting a financial contribution
2. Notice for 2023 commuted sums £8,407.48
3. Various communications from OVW and DCC forwarded to councillors
4. Letter from Rhuddlan Friendship requesting advice and a grant to make community centre more energy friendly
5. Letter from One Voice Wales with new pay scales for Clerks valid from 1st April 2022.

Project Update

Community Market –Next Market Saturday 19/11. Getting busier. Free parking.

Road Safety – 3 x SID have been delayed due to DCC not ordering until last week. They are pushing a quicker delivery.

Improvements to Vicarage Lane Car Park – no change

Coed Y Brain

1. Second fix for plumbing complete
2. Decoration complete
3. Floor installation complete less one snag
4. Electrics complete and water boiler installed
5. Storage container base and container in place
6. One set of folding doors ordered delivery in 4 weeks
7. DCC toilet servicing dept to look at opening/cleaning/closing toilets
8. Furniture delivered IWO 14 tables and 30 chairs
9. Externals – drainage tests to be conducted to see if solution is viable
10. Smart meter being installed 14/11
11. Fence to be installed in next week
12. Wi-Fi installation ordered

Clerk

From: Rhys Eden <Rhys.Eden@denbighshire.gov.uk>
Sent: 19 October 2022 13:32
To: Clerk
Cc: Peter Lea
Subject: RE: Rhuddlan Community Centre Signs
Attachments: Rechargeable Traffic Signs - Conditions 2022.pdf; Rhuddlan Community Centre - Sign Detail + Location Plan.pdf

P'nawn Da Steve,

Thank you for your patience whilst I got back to you.

As promised please find attached a copy of a proposed sign detail + location plan, DCC's recharge form and indicative estimate below.

The indicative estimates that have been drafted below are based on two options.

Option 1 is based on ordering new Community Centre signs and placing these signs against existing street furniture. This option will have to be discussed further with our CCTV section.

It may be that we are required to reduce the sign text size in order to reduce the overall sign dimension.

Whereas option 2 is based on ordering brand new black powder coated posts hence the slight increase in price.

Option 1:

Site ID	Required works	Indicative Cost + 50% County Council mark-up
Rhuddlan High Street	X2 back to back signs to be placed on existing CCTV column	£800
Parliament Street	New sign and black powder coated post extensions	£675
Total		£1,475

Option 2:

Site ID	Required works	Indicative Cost + 50% County Council mark-up
Rhuddlan High Street	X2 new back to back Community Centre signs to be placed on a new black powder coated post	£1,125
Parliament Street	New sign and black powder coated post extensions	£825
Total		£1,950

Please note the tables above should serve as an indicative estimate. The final figure may be more or may be less, and is subject to site constraints, H&S and traffic management requirements.

If the indicative estimate and proofs are agreeable then I would be grateful if you indicate your intention to proceed with these works by completing the recharge traffic signs form and returning to me at your earliest convenience.



Scheme Ref.	Qty 2		x-height
Sign Ref:	Canolfan Gymunedol		62.5
Letter colour	BLACK	SIGN FACE	
Background	WHITE	Width	1040mm
Border	BLACK	Height	610mm
Material	Class RA2 (12899-1:2007)	Area	0.63m ²



Scheme Ref.	Qty 1		x-height
Sign Ref:	Canolfan Gymunedol		62.5
Letter colour	BLACK	SIGN FACE	
Background	WHITE	Width	1045mm
Border	BLACK	Height	610mm
Material	Class RA2 (12899-1:2007)	Area	0.64m ²

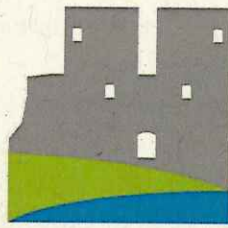


Pennaeith Caeilunio a Cheredd y Chead
Heath of Planning and Public Protection
Traffic, Parking and Road Safety

TM105/0025/A



REF ID: TM105/0025		DATE: 14/10/20	
PROJECT: RHUDDLAN COMMUNITY CENTRE		DRAWN BY: [Name]	
SHEET: 1 OF 1		SCALE: 1:1000	
ISSUE		LOCATION PLAN	
PROPOSED SIGN DETAIL		+ LOCATION PLAN	
TM105/0025/A		TM105/0025/A	



Cyngor Tref
Rhuddlan
Town Council

**Rhuddlan Town Council – Minutes of the Road Safety Working Group held on the 25th
October 2022**

Hybrid Meeting

Present:

Cllr Mike Elgin (Mayor)
Cllr Mike Kermode (Deputy Mayor)
Cllr Jackie Burnham
Cllr Arwel Roberts
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk

1. Apologies

Ben Wilcox Jones, DCC Principle Highways Officer

There were three officers from Sustrans Cycling Charity present. Gwen Thomas, Paria Mundhra, and Sophie Lloyd.

Edward Parry, Traffic Engineer, DCC was also present.

2. Setting the Scene

The Mayor reminded all that an Active Travel Strategic Plan had been offered to Rhuddlan Town Council at the last working group meeting held on 14th September 2022. Edward Parry was then invited to introduce the Welsh Government policy and process that must be followed in creating such a plan for Rhuddlan.

DCC are using the Active Travel initiative at various town locations in the County including Llangollen which is now completed and been forwarded to the Welsh Government for funding. The Llangollen plan will be used this evening to explain how this works and provide examples of what interventions might be considered in Rhuddlan.

DCC have found the planning a very useful exercise in developing a list of what is wanted to be achieved in individual towns and now want to pursue this in Rhuddlan with a view to secure funding in the long term for active travel initiatives. It provides a logical and strategic approach and this will be led by Sustrans.

3. Sustrans

Gwen Thomas shared the Llangollen Master Plan and highlighted certain aspects of the processes undertaken, the completed master plan maps, and four schemes from the plan

that forms the basis of their funding application. The plan was completed in April 2022 but no schemes have yet been undertaken.

It included pedestrian collision data, traffic data, employment hubs, local public amenities, the Welsh Indices of Multi Deprivation, and town centre improvement schemes.

Once a master plan is completed and agreed the town would then need to select a few schemes or projects to develop and apply for funding for their completion.

Paria Mundhra is an urban designer and suggested the process that Rhuddlan should adopt to engage with the local community by holding via workshops held at suitable venues.

Rhuddlan TC would need to assist with providing details of community groups, venues, and advising on a marketing campaign for the workshops. Gwen Thomas thought that the engagement workshops could be done this winter and was hopeful that the first draft plan would be done by the end of the financial year.

Several Members asked some probing questions as to what can be included and what is already known as what the community wants in Rhuddlan. This included speed reductions on certain roads, e-scooter problems, better cycling controls, drop kerbs provision, better signage, cycle parks, and safe walk to school routes.

Edward Parry answered that the list of what can be included is long and versatile in nature but added that road safety and anti-social behaviour seen with e-scooters and cyclists are not included.

Paria Mundhra believed the later road safety issues might be included following the engagement workshops if brought forward there.

Sophie Lloyd had been involved with the Llangollen plan and echoed the need to learn from the local workshops as to what the problems are, what the local character is, who uses the various routes of active travel and then design the interventions into the plan that could solve the issues raised.

4. Summing Up

The Mayor thanked the various officers present for their presentations and informative discussions and was looking forward to the next steps. He reiterated that the Town Council is supportive of active travel issues but asked that correspondence be through the Clerk. The Clerk provided his contact details and some ideas as to how the Town Council could help with publicity, engagement, and stakeholder group lists.

5 Date of Next Meeting - TBA

Agenda Item 12 – Mike Elgin

I have been approached by 2 members of the community who asked me about the possibility of a path being created along the side of Admirals field from the gate entrance in Admirals Walk down past the bowling club to link up with the Bowling Club path at the bottom.

I personally walk this route regularly to get to the bowling club and know that when wet it both inconvenient as my feet get wet but also slippery. Having thought about the proposal i would like to add the following possible pros in respect of creating such a path.

1. We have recently created new signage to inform people not to walk on The Football pitch with dogs. A proper path would not only direct people to stay off the pitch but also encourage them to do so for their own benefit.
2. Recently Mr Burnham has cleared the overgrown boundary to his house and Admirals field at the location I'm talking about creating a nice and tidy boundary fence. If we were to create a path, we could site it so that we had say a gap of 2 meters from the fence which we could use to create a Wildflower meadow. This would be both positive for the environment and also enhance our credentials as a Town Council encouraging bio diversity.
3. We currently have excessive reserves which we do need to use however grants may also be available which I'm sure our Clerk could advise us on.

My proposal will be for the Council to agree in principle to creating such a path similar to one we installed in Vicarage lane Park 3 years ago depending on quotes for such work before the scheme is given the go ahead.



Training and Development policy and plan

1. Introduction

The Local Government and Elections (Wales) Act 2021 Part 4, s.67 (1) states a Town/Community Council must make and publish a training plan and (4) states it must be reviewed on a regular basis. This document combines the policy and associated training plan for Rhuddlan Town Council.

The Town Council is committed to ensuring that its councillors and employees and volunteers are appropriately trained so as to enable them to carry out their duties effectively, safely and within legislation.

Prospective councillors and applicants for the post of Town Clerk / Responsible Financial Officer should be made aware of this policy and its associated training plan and the expectations placed upon them.

Rhuddlan Town Council comprises 11 councillors and two employees (a Town Clerk/Responsible Financial Officer and an Assistant Clerk).

2. Budget

To enable training to happen, the council needs to make provision for an adequate training budget for councillors, staff and volunteers; so that they may undertake relevant training courses and conferences (see 5 below).

3.1 Councillors

All Councillors will be expected to attend Code of Conduct training within six-months of being elected or co-opted onto the council. All Councillors will also be expected to attend all training courses identified as mandatory on the plan within 18 months of being elected or co-opted. Councillors in chair or deputy chair roles or on specific committees will be expected to attend identified training on the plan within 12 months of the plan being published.

In addition, all councillors will be provided with an information pack containing the following documents:

- The Good Councillor Guide by Welsh Government.
- Roles & Responsibilities.
- Dates of Council meetings for the year ahead.

- Standing Order
- Financial Regulations
- Code of Conduct.

Expenses will be paid for attending training course and conferences. Employees will be given suitable time allowances to enable them to undertake their training alongside their day-to-day work.

3.2. Clerk and Responsible Financial Officer

A newly appointed Town Clerk/Responsible Financial Officer will receive a pack that includes copies of Standing Orders, Code of Conduct, Financial Regulations and any other information deemed relevant.

They will be expected to:

- a. Gain the certificate in Local Council Administration (CiLCA) within 2 years of appointment. This is a condition of employment
- b. Attend any other training relevant to the proficient discharge of their duties such as IT, finance and understating the planning system which can be identified through appraisals
- c. Attend quarterly Society of Local Council Clerks (SLCC) Regional meetings
- d. Attend annual SLCC conference

Expenses will be given for attending training courses, meetings and conferences. Employees will be given suitable time allowances to enable them to undertake their training alongside their day-to-day work.

3.3 Clerical Assistant / Minute Clerk

They will be expected to:

- a. Attend any training relevant to the proficient discharge of their duties identified through appraisals or to the Town Clerk and Responsible Financial Officer.

Expenses will be given for attending training courses. Employees will be given suitable time allowances to enable them to undertake their training alongside their day-to-day work.

4.Training Needs Identification and Planning

- a. The training plan will be developed by the Town Clerk for consideration and agreement by the Council.
- b. Councillors can also request to attend other training on the training plan through request to the Clerk.

- c. Councillors and Officers can request training not on the plan but the Mayor's approval will be needed prior to participation.
- d. Training needs for new staff will be identified through the recruitment process for new clerks, including the application for and interview, formal and informal discussions.
- e. Training needs for existing staff to be identified at the annual staff appraisal; and/or at Personnel Committee.

5. Resourcing the Training

- a. An allocation will be made in the budget to enable training and development.
- b. An allocation will be made in the budget for the payment of subscription to the Society of Local Clerks and One Voice Wales to enable the Clerk/Responsible Financial Officer and Assistant Clerk and Councillors to take advantage of their training courses, meetings and conferences.

6. Review of Training

- a. The training plan will be reviewed in light of changes to legislation, complaints received or incidents which highlight training needs and requests from councillors or the Clerk. The training plan and policy will be reviewed annually.
- b. The Clerk will maintain a record of training attended by Councillors and Staff.

7. Training Plan

Rhuddlan Town Council Draft Training Plan 2022-2023

approved 13/10/2022 review by end Oct 2023

No	Name	Covers	Description	Who should complete	No
1	The Council	• The Council as a Corporate Body • The "Team" of Members and Staff • The Council's Role • Working with Unitary Authorities • Building Partnership Working	The council as a corporate body, the 'team' of members and staff, the council's role, working with unitary authorities, and building partnership working with a wider group of organisations. By the end of this presentation, you should have a good understanding of the range of responsibilities of community and town councils as well as their changing role in serving local communities in Wales today.	Councillors with less than one year's experience as a councillor	3
2	The Councillor	• The Councillor and their Commitment • Register of Interests • Code of Conduct and Ethical Behaviour • Monitoring Officers and Standards Committees • Debating and Making Decisions • Representing Your Electorate • Building Bridges	The councillor and their commitment to the office of councillor, the Register of Members Interests, the Code of Conduct and ethical behaviour expected of a councillor, the role of the Monitoring Officer and the Standards Committee, the rules of debating and making decisions, how you represent on your electorate, and the need to "build bridges" between yourself, the council and other interested parties.	All Councillors MANDATORY	11

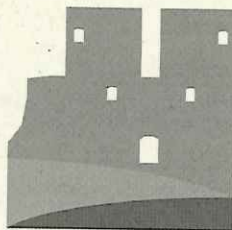
3	The Council as an Employer	• Contracts of Employment • Role and Person Specification • Recruitment and Retention • Discipline, Grievance and Appeals • Health and Safety • Training and Development • Sources of Advice	The role of the council as an employer. We will cover contracts of employment and how these define the employment relationship, the role and person specification, you may know the role specification as the 'job description', recruitment and retention, what you should do if things are going wrong, health and safety, and perhaps the most important of all getting the best out of everyone to help serve your local community, through training and development. Employment law and best practice is a complicated area, so lastly, we will finish by looking at some sources of advice.	Personnel Committee members	3
4	Understanding the Law	• Statutory duties and powers • Ultra Vires • The Powers of Delegation • Welsh Language Act • The duty to promote Equal Opportunities • Data Protection and FOI Act • Sources of advice	The range of legislation and legal duties that affect community and town councils. We will cover statutory duties and powers, the principle of 'ultra vires', the powers of delegation, the Welsh Language Act, the duty to promote equal opportunities and the main statutes and regulations in this area data protection and Freedom of Information act and finally, sources of advice	All councillors and Assistant Clerk MANDATORY	12
5	The Council Meeting	• Calling meetings • Types of meetings • Standing Orders • Agendas • Conducting the meeting • Passing resolutions • Recording proceedings	The different aspects of council meetings. We will talk about calling meetings, the different types of meetings including Annual Statutory Meetings, Extraordinary Meetings and Ordinary Meetings, the importance of Standing Orders setting and using agendas, conducting the meeting, passing resolutions, and recording proceedings.	Mayor, Deputy Mayor and prior to becoming Mayor	2

6	Local Government Finance	• The Role of the Responsible Finance Officer • Accounting and Strategy Guidance • Financial Regulations and Risk Assessment • Budgets and Precepts • Internal and External Audit • Insurance • Income and Expenditure Powers • Other Sources of Income	Review all the important areas in overseeing local government finance. We will cover the role of the Responsible Finance Officer, some of the general principles of accounting, the main financial regulations and, most importantly how to assess the risks involved, setting budgets and precepts, putting robust internal and external audits in place, the insurance requirements of the Council, the income and expenditure powers of the Council, and finally other sources of income	All Councillors MANDATORY	11
7	Health and Safety	Explore the legal obligations of Councils and to highlight the processes and procedures that need to be in place to ensure compliance.		Mayor, Deputy Mayor and prior to becoming Mayor	2
8	Community Engagement	Explore what is meant by the term 'community engagement' and how councils and councillors can improve how they engage with the communities they serve. Using an interactive approach, the module explores why, how and where councillors currently engage with their communities. The session includes a short overview of key public policy in relation to community engagement and covers the key elements and terminology of community engagement. There is an opportunity for councillors to share and learn from their personal experiences and the session ends with a community engagement planning exercise.		Mayor, Deputy Mayor and prior to becoming Mayor	2

9	Code of Conduct	A highly interactive and informative module that enables participants to understand the Nolan principles of public life and develop a more in-depth knowledge of the Code of Conduct and how it applies to local councillors. The module specifically covers the following: The Nolan Principles What Councillors must do and must not do Personal/Prejudicial interests Predetermination & Predisposition How the Code is Policed The learning will be reinforced through practical exercises and a DVD of the Ombudsman explaining his role will be featured.		All Councillors MANDATORY	11
10	Chairing Skills	Explore the role of the Chair and to consider the associated issues and highlight effective approaches to effective chairing of meetings.		Mayor, Deputy Mayor and prior to becoming Mayor	2
12	Community Plan	To provide Councils with the knowledge and skills to create community plans and better understand strategy and forward budgeting.		Voluntary as requested	0
13	Community Engagement 2	To provide an insight into the way in which Councils can build on community engagement approaches and provide real leadership to help their communities and towns grow and thrive.		Voluntary as requested	0
14	Equality and Diversity	To provide a better understanding of equality law and the Welsh Language Act and assisting Councils to promote equality and avoid unfair discrimination.		All Councillors MANDATORY	11

15	Information Management	To provide Councils with a better understanding of the legislation relating to Data Protection and Freedom of Information		Information and Website Committee	5
16	Use of IT, Websites and Social Media	To provide Councils with a greater knowledge of the benefits of reaching out to their communities through electronic communication.		Information and Website Committee	5
17	Grant Applications	To enable Councils to better understand the type of grant schemes available and to put together effective applications to support capital projects.		Voluntary as requested	0
18	Managing your Staff	To provide an insight into the ways in which Councils can arrange for the effective management of their staff.		Personnel Committee members	3
19	Devolution of Services	• Models for asset transfers • Understanding lease issues and freehold transfers • Models for and approaches to Service Devolution • Policy Drivers • Opportunities, Pitfalls and Planned outcomes • Due Diligence Arrangements • Asset Management Responsibilities • Important role of Councillors • Community Engagement approaches	Devolution of services is currently an important topic in Wales and the challenges and opportunities it presents are / or will be of concern to most Community and Town Councils.	Voluntary as requested or when face this issue	0
20	Wellbeing of Future Generations Act 2015 Sustainability	To explain the principles of Sustainable development and relate these principles to the needs and aspirations of the communities you serve, identify relevant policies (e.g., Well Being of Future Generations Act 2015) and relate them to the powers and duties of local councils ensuring readiness to lead a process of Sustainable development planning and reporting.		Mayor, Deputy Mayor and prior to becoming Mayor	2

21	Local Government Finance Advanced	• Governance and Accountability • Roles and Responsibilities • The Annual Governance Statement • The Statement of Accounts • Internal Controls and their Review • Compliance with the Law • The Rights of Electors • Risk Assessment • Internal Audit. • Liabilities and Commitments • Trust Funds • Reserves and Provisions • Investments	This course is aimed at building on the knowledge gained from attendance at Module 6 – Local Government Finance. It will appeal especially to Chairs, those serving on Finance Committees and to any Councillor who wishes to learn more about the governance and accountability framework in which councils are required to operate.	Mayor, Deputy Mayor and prior to becoming Mayor	2
22	TBA	TBA	This training will be determined on an ad-hoc basis when volunteers are engaged by the council.	Volunteers	A/R
23	CILCA	All aspects of the role of a Clerk and RFO	See CILCA website	Clerk/RFO Mandatory	1



Grants and Community Support Awarding Policy and Application Form (Approved XXXXXX and reviewed annually)

Rhuddlan Town Council overriding objective is to make Rhuddlan a great place to live, work and visit in addition to promoting the Welsh language. To support these objectives the council has a grant scheme which offers grants and support to organisations and community groups for projects, events and activities for the benefit of residents in Rhuddlan. They must contribute towards at least one of the following:

- Cultural activities including promoting the Welsh Language
- Biodiversity
- Recreational activities
- Community activities
- A healthier Rhuddlan
- A safer Rhuddlan

Eligibility¹

- Must have a bank or building society account
- Applications must be for initiatives that benefit the Rhuddlan area or residents of Rhuddlan
- Applications can only be submitted from recognised "not for profit" community group or organisation²
- All applications must submit an up to date set of accounts/ bank statement
- Retrospective grants will not be considered

¹ The council will consider applications from groups and organisations that organise National Cultural events that can be attended or accessed by Rhuddlan residents.

² The council may accept applications from "for profit" organisations when the project significantly benefits the local community.

Procedure

- The grant application form can be obtained from the Town Clerk or downloaded from the Town Council website
- Applications can only be considered at the full monthly town council meeting
- Grant application must be submitted on the Town Council's application form.

After receipt of grant

- The Town Council must be included in any publicity material.
- The Town Council have the right to mention its support on its website
- The Town Council Logo can be forwarded on request to the Town Clerk.

Application for Grant Funding and Community Support

Details about your Organisation/Group

Organisation name

Name of Secretary

Address

.....

Post Code Tel

Email.....

Name of Treasurer

Address

.....

Post Code Tel

Email.....

What are the main aims/objectives of your organisation? Maximum 50 words

.....

.....

.....

.....

.....

Where and when does your organisation meet?

.....

Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required)

.....

.....

.....

.....

.....

Please state the amount you are asking for with a breakdown of the estimated total costs:

.....

.....

.....

.....

.....

Please provide details of any other sources of income to be used towards this project/activity/event:

.....

.....

.....

.....

.....

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

.....

Has your organisation/group received a grant from Rhuddlan Town Council in the last three years?

Yes ☐ No ☐

If yes, please provide details:

.....

.....

Please provide any other information that you would wish the Council to take into account when considering this application:

.....

.....

.....

.....

.....

.....

.....

Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application (if not, please state reason why below)

.....

.....

Copy of latest audited accounts

Yes ☐ No ☐

Copy of latest bank statement

Yes ☐ No ☐

Covering letter on headed notepaper

Yes ☐ No ☐

Name

Position

Signature Date

Please return this form to:

Town Clerk, Rhuddlan Town Council, PO Box 242, Mold, Flintshire, CH7 9FW

07775 673706

clerk@rhuddlantowncouncil.gov.uk

Eich cyf / Your ref

Ein cyf / Our ref : 44/2022/0912

Dyddiad / Date : 01/11/2022

Rhif ffon / Direct dial : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2022/0912

CYNNIG / PROPOSAL: Tynnu polyn telegraff T10 10m o uchder presennol a gosod polyn monopól Cam 7 17.5m o uchder gyda chabinet cofleidiol a gwaith cysylltiedig /
Removal of existing 10m high T10 Telegraph pole and installation of a 17.5m high Phase 7 Monopole with wraparound cabinet and associated works

LLEOLIAD / LOCATION: Mast on Verge Fronting Kelston Rhyl Road, Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y
Cyngor Sir.

The above-described application has been
received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r
Cyngor eu hystyried pan fyddant yn ymdrin â'r
cais, anfonwch nhw ar bapur o fewn 21 diwrnod
o ddyddiad y llythyr hwn.

If you have any observations which you would like
the Council to consider when they deal with the
application, I would ask you to forward them in
writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe
gallech nodi ein cyfeirnod a chynnwys disgrifiad
byr o'r cynnig ar eich ymateb os yw hynny'n
bosibl.

It would be very much appreciated if you could
quote our reference number and include a brief
description of the proposal in your response if at all
possible.

Byddaf yn cymryd nad oes gennych unrhyw
sylwadau os na chlywaf gennych o fewn y
cyfnod o 21 diwrnod. Mae'n bosibl y gwneir
penderfyniad ar y cais ar ddiwedd y cyfnod
ymghynghorol hwn, ac oherwydd mae'n bosibl
nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y
dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do
not hear from you within the 21-day period. The
application may be determined at the end of this
consultation period, hence any representations
received after the expiry date may not be taken
into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir
ond pendefynnu ar geisiadau cynllunio ond ar
sail ystyriaethau cynllunio dilys. Fel arfer ni

I should respectfully advise at this stage that the
County Council can only determine planning
applications on the basis of valid planning
considerations. Matters such as loss of view,

chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a Chefn Gwlad

objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside Services





WHP Telecoms Ltd, Unit 1a Station Court, Station Road, Guiseley, Leeds, LS20 8EY

Our Ref: 11840 / DBS037

14th October 2022

The Town Clerk
Rhuddlan Town Council
PO Box 242
Mold
CH7 9FW

Dear Sir / Madam,

Re: Preliminary Inquiry – LP Rhyl Road 1, Verge Fronting Kelston, Rhyl Road, Rhuddlan Rhyl, Conwy, LL18 2TN. Existing NGR: E: 302640, N: 378400, Proposed E: 302650, N: 378414

EE and Hutchison are in the process of upgrading a number of sites in the UK to make them 5G. This upgrade process will primarily involve swapping existing equipment and replacing this with new apparatus. A number of sites to facilitate capacity and this vital 5G upgrade require a second monopole in addition to the swap out of the existing monopole. The attached drawings capture the upgrade and form the basis of what will be submitted to the LPA.

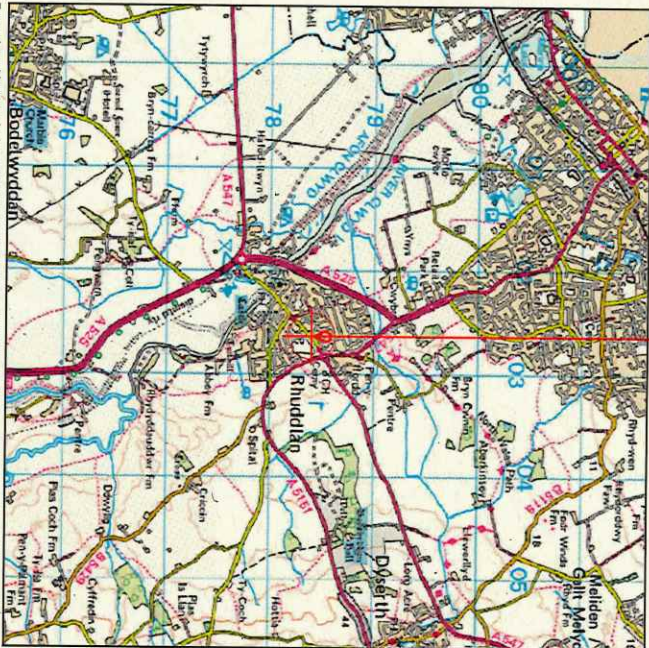
The purpose of this letter is to inform stakeholders prior to upgrading the site. The upgrade will not materially affect the building / installation or the surrounding area.

If you have any comments prior to this minor upgrade development submission we look forward to receiving these. Please do not hesitate to contact me if you require any further information.

Yours faithfully,

Julia Marshall
j.marshall@whptelecoms.com

SITE LOCATION



Reproduced by permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office
All rights reserved. © Crown Copyright licence no. 100022432

SITE AREA PLAN



SITE PHOTOGRAPH



Reproduced by permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office
All rights reserved. © Crown Copyright licence no. 100022432

E : NGR UK E: 302640 N: 378400
P : NGR UK E: 302650 N: 378414

SITE LOCATION PLAN



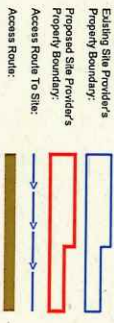
GOOGLE MAPS QR CODE

GOOGLE MAPS - <https://goo.gl/maps/WpBvYQPBegHeU7r4A>

GOOGLE STREETVIEW - <https://goo.gl/maps/BeMkHd47neKkaep8>

NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.
DIRECTIONS TO SITE:
TAKE THE A58 AWAY FROM MANCHESTER HEADING
TOWARDS CHESTER FOR NEARLY 25 MILES. AT THE
ROUNDABOUT OF M56 A5117 AND A5117(T) BEAR LEFT AND
TAKE THE A5117(T) FOR JUST OVER 2 MILES. AT JUNCTION
OVER A5117(T) AND A58(T) TAKE THE A58(T) FOR JUST
OVER A5117(T).



NO.	DATE	REVISION	PREPARED BY	CHECKED BY	APPROVED BY
M001	H3G	MBNL - 3UK BUY-IN	Planning	A	
DATE	09/10/22	PROJECT LEADER SIGNATURE			
DATE	09/10/22	PROJECT LEADER SIGNATURE			
DATE	09/10/22	PROJECT LEADER SIGNATURE			
DATE	09/10/22	PROJECT LEADER SIGNATURE			



Mobile Broadband Network Limited
Suite 100, The Hub, Station Road, Reading, RG1 1UX

Design Consultant & Principal Contractor:



Unit 1 Maple Park,
Lew Fields Avenue, Leeds
LS12 6HH
Tel: 01133023550
e-mail: info@whptelecoms.com

Site Name: LP RHYL ROAD 1

Site ID: 1198096

Address:

VERGE FRONTING KELSTON,
RHYL ROAD,
RHUDDLAN RHYL CONWY,
LL18 2TN.

002 SITE LOCATION PLAN

MBNL - 3UK BUY-IN

GENERAL ARRANGEMENT

NO.	DATE	REVISION	PREPARED BY	CHECKED BY	APPROVED BY
11840	DBS037	LL0329			
DATE	09/10/22	PROJECT LEADER SIGNATURE			
DATE	09/10/22	PROJECT LEADER SIGNATURE			
DATE	09/10/22	PROJECT LEADER SIGNATURE			
DATE	09/10/22	PROJECT LEADER SIGNATURE			



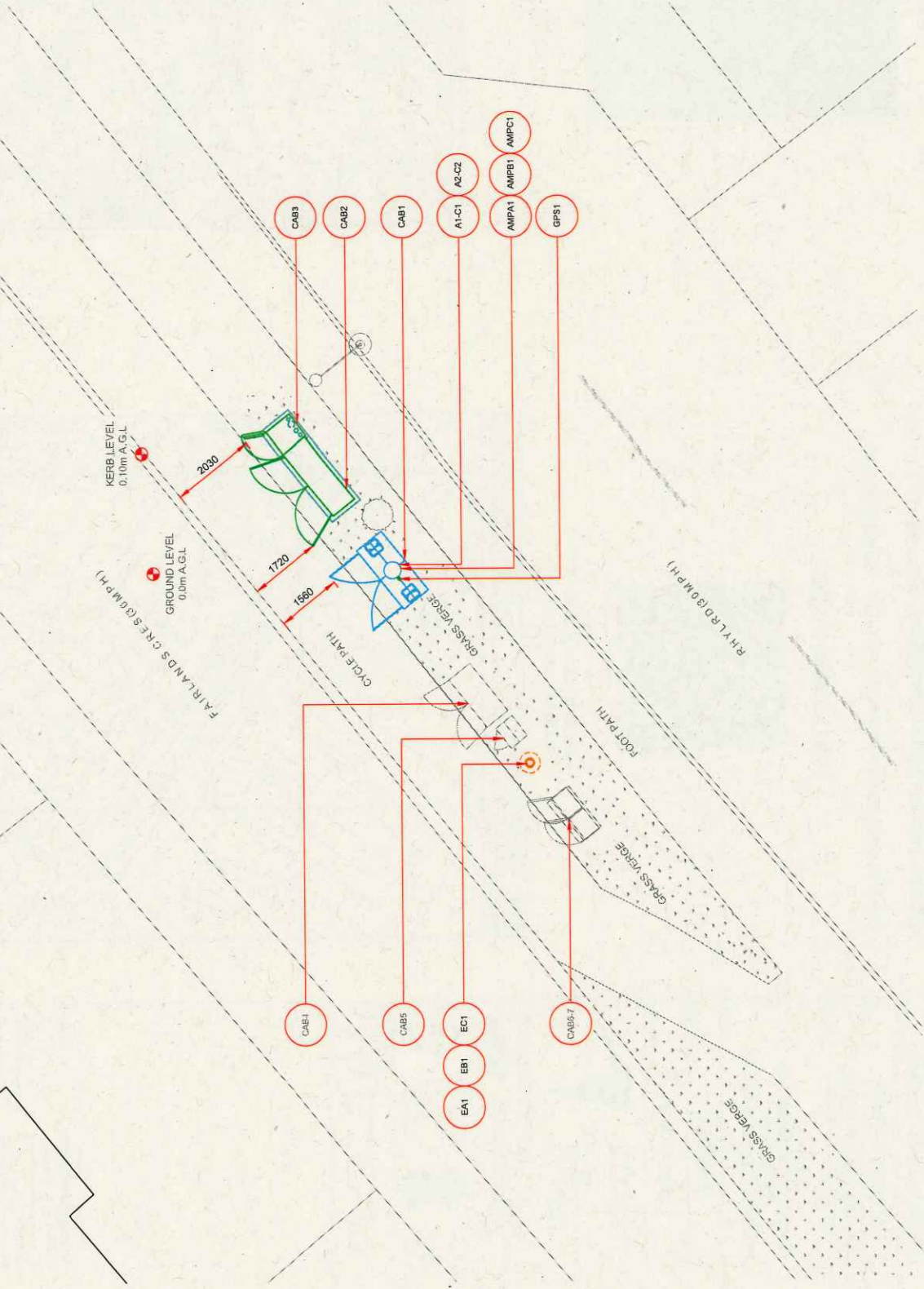
Asset Reference	Asset Description:	Asset Status:	Antenna / Dial / MHA / MRU / Equipment Access Description:
A1-C1	Antenna	Proposed	Cherry picker access
A2-C2	Antenna	Proposed	Cherry picker access
EA1-EC1	Antenna	Remove	Cherry picker access
GPS1	GPS	Proposed	Cherry picker access

Asset Reference	Asset Description	Asset Status	Antenna / Dish / MHA / IRU / Equipment Access Description	Asset Reference	Asset Description	Asset Status	Antenna / Dish / MHA / IRU / Equipment Access Description
CAB1-3	Cabinet	Proposed	Unrestricted access	AMP1	MHA	Proposed	Cherry picker access
CAB4-7	Cabinet	Existing	Unrestricted access	AMP1	MHA	Proposed	Cherry picker access
				AMP1	MHA	Proposed	Cherry picker access

SHARED CONFIGURATION SITE	
RF CONFIG	HS2

NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.



THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY
10:00	10:00	10:00	10:00	10:00
M001	H3G	MBNL - 3UK BUY-IN	Planning	A
11:00	11:00	11:00	11:00	11:00
12:00	12:00	12:00	12:00	12:00
13:00	13:00	13:00	13:00	13:00
14:00	14:00	14:00	14:00	14:00
15:00	15:00	15:00	15:00	15:00
16:00	16:00	16:00	16:00	16:00
17:00	17:00	17:00	17:00	17:00
18:00	18:00	18:00	18:00	18:00
19:00	19:00	19:00	19:00	19:00
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98:00	98:00	98:00	98:00	98:00
99:00	99:00	99:00	99:00	99:00
100:00	100:00	100:00	100:00	100:00

MBNL Mobile Broadband Network Limited
Sixth Floor, Thames Tower, Station Road, Reading, RG1 1LX

Design Consultant & Principal Contractor

WHP Telecoms
Unit 1 Maple Park,
Low Fields Avenue, Leeds
LS12 6HH
Tel: 01133023550
e-mail: info@whptelecoms.com

Site Name: I P RHYI ROAD 1

Site ID: 1198096

VERGE FRONTING KELSTON,
RHYL ROAD,
RHUDDLAN RHYL CONWY,
LL18 2TN.

Title: 003 ACCESS PLAN

Project: MBNL - 3UK BUY-IN

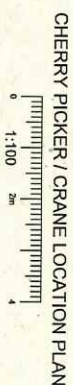
[illegible]

EE Cell ID: 11040	MBNL Cell ID: DPS037	3UK Cell ID: 110329
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Issue:	
Drawing No:	

ACCESS DI AN





7 7
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 V V

EE
Hartford Business
Hartford
Hertfordshire
AL10 9BY
Tel 01707 315000
Fax 01707 319021

Design Consultant & Principal Contractor

WHP Telecoms

Low Fields Avenue, Leeds
LS12 6HH

Tel: 01133023550
e-mail: info@whple.com

LP RHYL ROAD 1

1198096

Address

VERGE FRONTING KELSTON
RHYL ROAD,
RHUDDLAN RHYL CONWY,
LL18 2TN.

005 CHERRY PICKER & CRANE LOCATION
PLAN

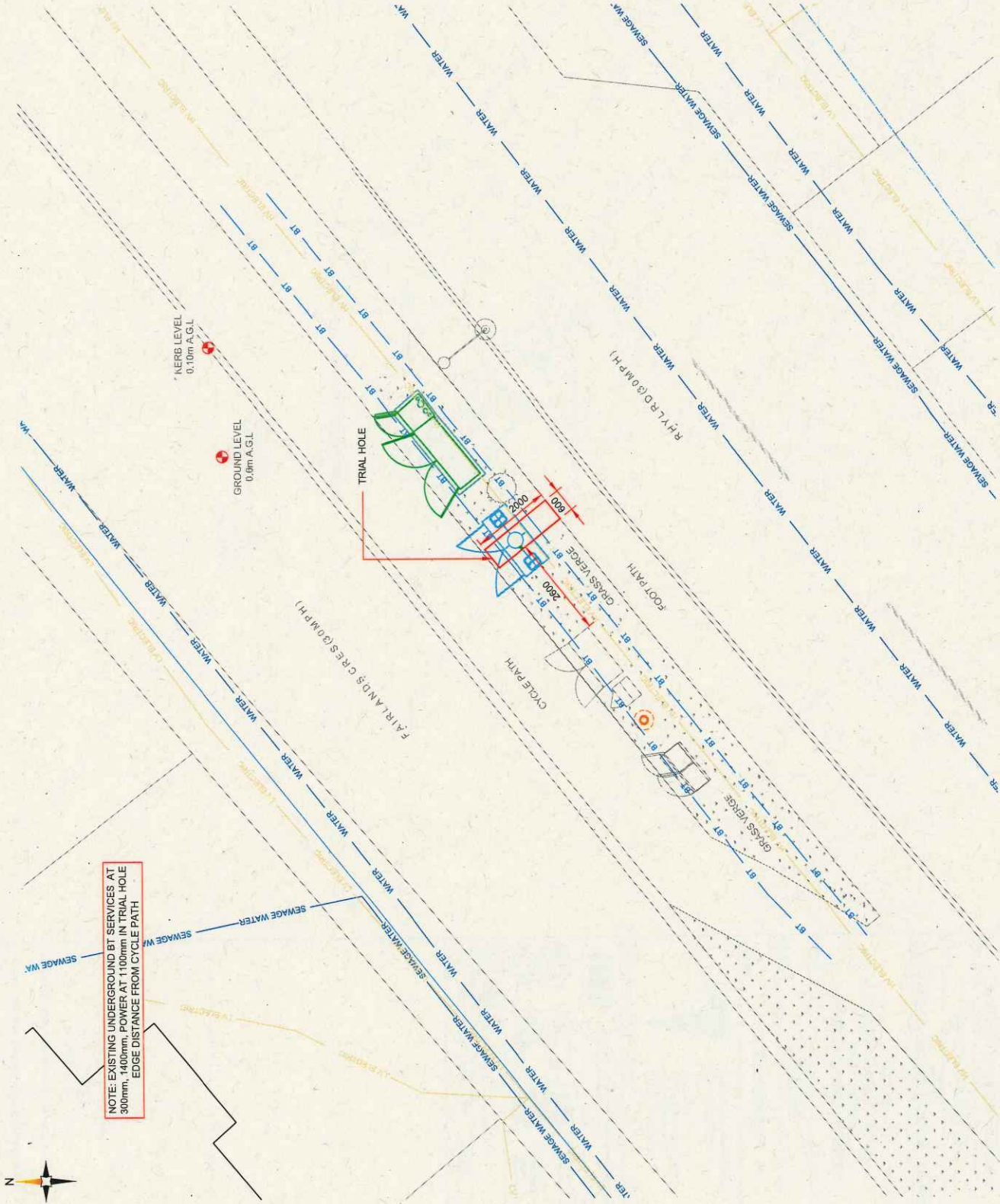
Project: MBL - 3UK BUY-IN

GENERAL ARRANGEMENT

11840	DBS037	LL0329
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Master Drawing No: 1198096 DBS037 11840 LL0329 M001

Issue: A



NOTE: EXISTING UNDERGROUND BT SERVICES AT 300mm, 1400mm, POWER AT 1100mm IN TRIAL HOLE EDGE DISTANCE FROM CYCLE PATH

SERVICES PLAN



NOTES:

- ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

SERVICES:

EXISTING ELECTRICITY AND BT SERVICES ARE TO BE DIVERTED AND THAT SAFETY BOARDS ARE TO BE USED TO PROTECT THE SERVICES WHEN AUGERING FOR THE POLE ROOT

WATER — WATER —
 SEWAGE WATER —
 GAS — GAS —
 11V ELECTRICITY —
 240V ELECTRICITY —
 BT — BT —

Client	MBNL - 3UK BUY-IN	Project Name	Planning	Issue
M001	H3G	MBNL - 3UK BUY-IN	Planning	A
Design	MBNL	MBNL	MBNL	MBNL
Drawn	MBNL	MBNL	MBNL	MBNL
Checked	MBNL	MBNL	MBNL	MBNL
Approved	MBNL	MBNL	MBNL	MBNL

First Issue - Site nomination dated: TBC

MBNL
 Mobile Broadband Network Limited
 3rd Floor, Thames Tower, Station Road, Reading, RG1 1LX
 Tel: 0118 950 3100
 Fax: 0118 950 3101
 Email: info@mbnl.co.uk

WHP
 WHP Telecoms
 Unit 1 Maple Park,
 Low Fields Avenue, Leeds
 LS12 6HH
 Tel: 0113 3023550
 e-mail: info@whptelecoms.com

Design Consultant & Principal Contractor:

MBNL
 Mobile Broadband Network Limited
 3rd Floor, Thames Tower, Station Road, Reading, RG1 1LX
 Tel: 0118 950 3100
 Fax: 0118 950 3101
 Email: info@mbnl.co.uk

Site Name: LP RHYL ROAD 1

Site ID: 1198096

Address:
 VERGE FRONTING KELSTON,
 RHYL ROAD,
 RHUDDLAN RHYL CONWY,
 LL18 2TN.

Title: 006 SERVICES PLAN

Project: MBNL - 3UK BUY-IN

Purpose of Issue: GENERAL ARRANGEMENT

EE Cell ID: 11840
 MBNL Cell ID: DBS037
 3UK Cell ID: LL0329

Master Drawing No: 1198096_DBS037_11840_LL0329_M001
 Issue: A



10mm 50mm 100mm

ELEVATION A

FAIRLANDS CRES (30MPH)

CYCLE PATH

APPROX. TREE LEVEL
1.5m AGL

GROUND LEVEL
0.0m AGL

KERB LEVEL
0.10m AGL

RHYL RD (30MPH)

FOOT PATH

GRASS VERGE

GRASS VERGE

EXISTING SITE PLAN

1:100

Notes	Scale	Sheet
EA1	0"	1
EA2	120"	2
EA3	240"	3

NOTES:
1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

Item	Code	Description	Quantity	Unit
M001	HSG	MBNL - 3UK BUY-IN	1	Planning
M002	HSG	MBNL - 3UK BUY-IN	1	Planning
M003	HSG	MBNL - 3UK BUY-IN	1	Planning

Item	Code	Description	Quantity	Unit
M004	HSG	MBNL - 3UK BUY-IN	1	Planning
M005	HSG	MBNL - 3UK BUY-IN	1	Planning
M006	HSG	MBNL - 3UK BUY-IN	1	Planning

MBNL

Mobile Broadband Network Limited
South Moor, Harrogate, North Yorkshire, HG1 1LX

Design Consultant & Principal Contractor:
WHP Telecoms
Unit 1 Maple Park,
Low Fields Avenue, Leeds
LS12 8HH
Tel: 0113 302 3550
e-mail: info@whptelecoms.com

Site Name:
LP RHYL ROAD 1

Site ID:
1198096

Address:
VERGE FRONTING KELSTON,
RHYL ROAD,
RHUDDLAN RHYL CONWY,
LL18 2TN.

Title:
100 EXISTING SITE PLAN

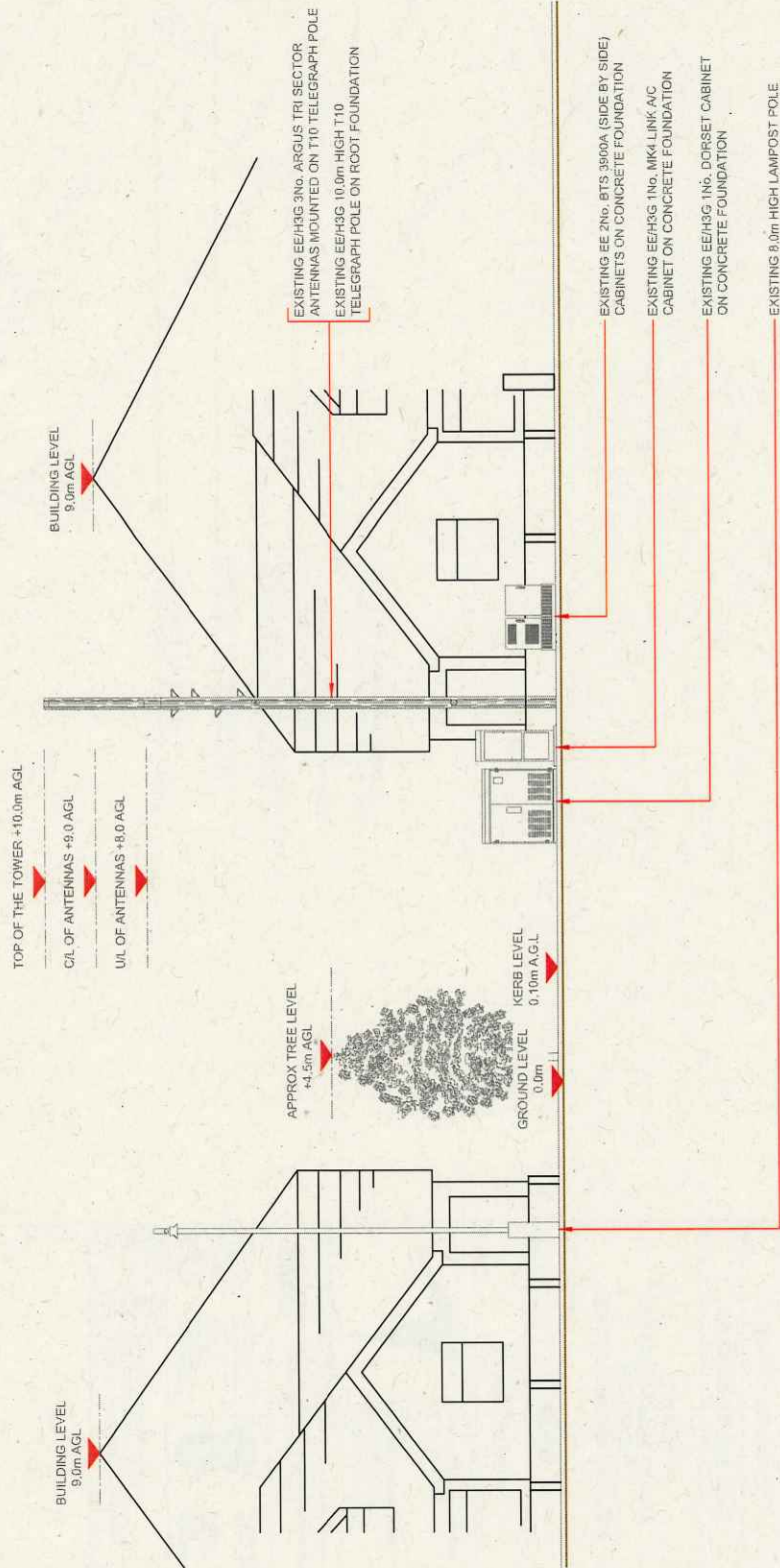
Project:
MBNL - 3UK BUY-IN

Purpose of Issue:
GENERAL ARRANGEMENT
EE CAD ID: 11840 DBS037 LL0329
MBNL CAD ID: 3UK CAD ID: 1198096 DBS037_11840_LL0329_M001

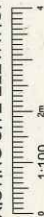
Scale	Notes
EA1	0'
EB1	20'
EC1	240'

NOTES:

- ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.



EXISTING SITE ELEVATION



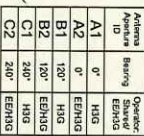
Drawn	Checked	Project	Revision
M001	H3G	MBNL - 3UK BUY-IN	Planning
08/09/23	08/09/23	Perkins Upgrade Changeover	
09/09/23	09/09/23	First Issue - Site nomination dated: TBC	A
10/09/23	10/09/23		
11/09/23	11/09/23		
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06/09/24	06/09/24		
07/09/24	07/09/24		
08/09/24	08/09/24		



Headfield Business Park
Headfield
Malden
Surrey
AL11 9SW
Tel: 01757 31000
Fax: 01757 31001
Email: info@headfield.co.uk



Thornes & Head Office
The Headfield Service
The Headfield
Malden
Surrey
AL11 9SW
Tel: 01757 31001
Fax: 01757 31001
Email: info@thornesandhead.co.uk
Website: www.thornesandhead.co.uk
People: Thornes & Head, an Equal Opportunity Employer



RF CONFIG

1198096_DBS037_11840_LL0329_M001	A
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Antenna ID	Antenna Type	Quantity
A1	0° H3G	1
A2	0° EEH3G	1
B1	120° H3G	1
B2	120° EEH3G	1
C1	240° H3G	1
C2	240° EEH3G	1

NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

EXISTING SW POLE TO BE REMOVED

PROPOSED POLE LOCATION IS 5.6m FROM EXISTING POLE LOCATION

EXISTING NGR UK E : 302640 N: 376400
PROPOSED NGR UK E : 302650 N: 376414

SHARED CONFIGURATION SITE	
RF CONFIG	H32

PROPOSED H3G 1No. GPS NODE TO BE FIXED ON PROPOSED PHASE 7 MONOPOLE

C/L OF GPS +17.7m AGL

TOP OF TOWER +17.50m AGL

C/L OF APERTURES +16.61m AGL

C/L OF APERTURES +14.61m AGL

TOP OF THE TOWER +10.0m AGL

BUILDING LEVEL
9.0m AGL

C/L OF ANTENNAS +9.0 AGL

U/L OF ANTENNAS +8.0 AGL

BUILDING LEVEL
9.0m AGL

APPROX TREE LEVEL
+4.5m AGL

GROUND LEVEL
0.0m

KERB LEVEL
0.10m AGL

EXISTING 8.0m HIGH LAMPOST POLE

PROPOSED H3G 1No. RESR130 CABINET TO BE INSTALLED ON ROOT CAST IN CONCRETE

PROPOSED H3G 1No. BOWLER CABINET TO BE INSTALLED ON ROOT CAST IN CONCRETE

PROPOSED EEH3G PHASE 7 MONOPOLE COMPLETE WITH WRAPAROUND CABINET TO BE INSTALLED ON ROOT FOUNDATION

EXISTING EEH3G 3No. ARGUS TRI SECTOR ANTENNAS MOUNTED ON T10 TELEGRAPH POLE TO BE REMOVED

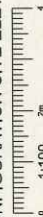
EXISTING EEH3G 10.0m HIGH T10 TELEGRAPH POLE ON ROOT FOUNDATION TO BE REMOVED

EXISTING EE 2No. BTS 3900A (SIDE BY SIDE) CABINETS ON CONCRETE FOUNDATION

EXISTING EEH3G 1No. MK4 LINK 4/C CABINET ON CONCRETE FOUNDATION

EXISTING EEH3G 1No. DORSET CABINET ON CONCRETE FOUNDATION

MAX CONFIGURATION SITE ELEVATION



Client	Project	Product	Service	Notes
MBNL	H3G	MBNL - 3UK BUY-IN	Planning	A
MBNL	H3G	MBNL - 3UK BUY-IN	First Issue - Site nomination sheet: TBC	
MBNL	H3G	MBNL - 3UK BUY-IN	First Issue - Site nomination sheet: TBC	



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Planning Department
1000 Brunel Road, Uxbridge, Middlesex, UK
Tel: 01895 215000
Fax: 01895 215001



EE
1000 Brunel Road, Uxbridge, Middlesex, UK
Tel: 01895 215000
Fax: 01895 215001

Mobile Broadband Network Limited
3rd Floor, Thames Tower, Station Road, Reading, RG1 1LX

Design Consultant & Principal Contractor:

WHP Telecoms

Unit 1 Maple Park,
Low Fields Avenue, Leeds
LS12 6HH

Tel: 0113 3023550
e-mail: info@whptelecoms.com

Site Name: LP RHYL ROAD 1

Site ID: 1198096

Address:
VERGE FRONTING KELSTON,
RHYL ROAD,
RHUDDLAN RHYL CONWY,
LL18 2TN.

Title: 265 MAX CONFIGURATION SITE ELEVATION

Project: MBNL - 3UK BUY-IN

Purpose of Issue: GENERAL ARRANGEMENT

EE Cell ID: 11840

WHP Cell ID: DBS037

3UK Cell ID: LL0329

Master Drawing No: 1198096_DBS037_11840_LL0329_M001

Issue: A

Clerk

To: Nesta Jones
Subject: RE: Llythyr i Gynghorau Cymuned a Threfi (Dinbych) - Eisteddfod yr Urdd 2023

Dear Clerk

I enclose a letter for you in the attachment from the Urdd Eisteddfod which will be visiting Carmarthenshire during May 2023 when we will be holding the Eisteddfod in Llanymdoverry, and this is a letter asking if you would be willing to contribute financially if you please good

I am also enclosing a copy of the Urdd's final accounts for 2020 – 2021.

I really hope that you as a council will support us once again.

Many thanks to you for your support and interest in the work of the Urdd

Dear Clerk

Urdd Gobaith Cymru National Eisteddfod Carmarthenshire 2023

As you know, the Urdd's National Eisteddfod will be held in the year 2023 in Llandovery, Carmarthenshire and the hard work of preparing for it has already begun. The festival attracts annually up to 100,000 of visitors and 55,000 competitors and is recognized as Europe's biggest youth festival. In order to maintain successful festival, we are dependent on the support of individuals, organizations and local organizations and throughout Wales

whole. But without the local support in practice and financially, we will not be able to hold the festival as it is today. The festival in 2023 will cost over £2.1million.

Despite the cost of hosting the Eisteddfod, there is a great benefit to the area that invites the festival, and that is a cultural benefit,

arts along with unique opportunities for children and young people in the area. But there is a significant economic benefit

also. Research by the Arad Company 2018 shows that hosting the Urdd Eisteddfod brings economic value of £11.5 million to the area.

Over the past few years, Appeal Committees have been established across the County in order to maintain fundraising activities and to raise awareness of the Eisteddfod. Several councils have already

donate and if you are one of them I would like to thank you for your donation. But if you haven't already, we kindly ask you as a Council to consider contributing financially towards your Local Appeal Committee although to ensure the success of the Urdd Eisteddfod, Carmarthenshire 2023.

In addition to that, we are looking for volunteers and we really hope that you will be able to help gather stewards to assist us during the festival.

I would like to thank you very much for your comment and I really hope that you will draw the councillors' attention to the festival and the

be supportive of the Eisteddfod. If you would like further information please feel free to contact me.

Steve Wilson

Clerc Dref Rhuddlan Town Clerk
07775 673706

From: Nesta Jones <nesta@urdd.org>

Sent: 18 October 2022 12:32

To: Nesta Jones <nesta@urdd.org>

Subject: Llythyr i Gynghorau Cymuned a Threfi (Dinbych) - Eisteddfod yr Urdd 2023

Clerk

From: Grace Williams <Grace.Williams@actionforchildren.org.uk>
Sent: 16 October 2022 11:31
To: clerk@rhuddlowntowncouncil.gov.uk
Subject: Fundraising for a defibrillator

Flag Status: Flagged

To whom it may concern,

My name is Grace, and I am a residential support worker at Tan Y Bryn which is a therapeutic residential home on Pentre Lane and run by the charity Action for Children.

At the home we support young people between the ages of 7-18 years old and since working at Tan Y Bryn residential home, I have realised that the colleagues and young people are more of a second family to me. And because of this just like my family I want to keep the staff, young people, public and any visitors safe on site.

All members of our team are certified first aiders and have been trained on how to use a defibrillator and therefore believe we would be a big support if anyone in the community needed this equipment.

As a team we want to try and raise enough money to buy a defibrillator so that in an emergency we have the correct equipment to save lives. A defibrillator plus CPR can increase the chance of survival from 6% to 74%, this would help us tremendously.

I would be grateful of any donations you can make. We believe that this equipment would help the community as we have many dog walkers passing through and believe that it is important for us to protect the public as much as we can.



Kind Regards,

Grace Williams

Grace Williams: Support Worker 2 / Gefnogi Gwaith

Action for Children, Gweithredu dros Blant, Tan y Bryn, Pentre Lane, Rhuddlan, Denbighshire, LL18 6LA
Tel: 01745 591320



Mae'r neges e-bost hon ac unrhyw atodiadau yn gyfrinachol ac o bosibl yn cynnwys gwybodaeth a fwriedir ar gyfer pobl benodol yn unig. Os ydych wedi'i derbyn mewn camgymeriad, rydych wedi cael rhybudd o'i statws. Dim ond i'r sawl y cyfeiriwyd y neges ato neu ati y'i bwriadwyd. Os nad chi yw'r derbynnydd a fwriadwyd rhwch wybod i'r sawl a anfonodd y neges ar unwaith a dileu pob copi o'r neges e-bost ac unrhyw atodiadau oddi ar eich system. Mae defnyddio'r neges heb awdurdod wedi'i wahardd yn llwyr. Rhaid i chi beidio fel arall â defnyddio, datgelu, dosbarthu, copïo, argraffu na dibynnu ar y neges e-bost hon. Nid yw unrhyw farn a roddir yn y neges e-bost hon nad yw'n ymwneud â busnes swyddogol Gweithredu dros Blant yn cael ei rhoi na'i chymeradwyo gan Gweithredu dros Blant. I'r holl raddau a ganiateir yn ôl y gyfraith, nid yw Gweithredu dros Blant yn derbyn dim atebolrwydd am ddefnyddio'r neges e-bost hon heb awdurdod. Caiff Gweithredu dros Blant fonitro traffig gwybodaeth a chynnwys negeseuon e-bost a geir er mwyn cynnal diogelwch y system. Er bod Gweithredu dros Blant yn cymryd gofal i amddiffyn ei systemau rhag ymosodiadau ffrysau a digwyddiadau niweidiol eraill, nid yw'r mudiad yn gwarantu bod y neges hon (gan gynnwys atodiadau) yn rhydd rhag unrhyw ffrws neu ddeunydd niweidiol arall, ac nid yw'n derbyn dim cyfrifoldeb dros unrhyw golled neu ddifrod sy'n deillio o'i derbyn, ei hagar na'i defnyddio. Rhif Cofrestru'r Elusen: 1097940 / SC038092 / Rhif y Cwmni.

4764232 Ffôn +44 (0)1923 361500 Ffacs +44 (0)1923 620111

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Clerk

From: chris@voelcoaches.com
Sent: 28 October 2022 17:02
To: chris@voelcoaches.com
Subject: We Need Your Help - Christmas Parties for the local families
Attachments: GreatesTShow_Funding.pdf

Importance: High

Hello,

Chris here of Voel Coaches.

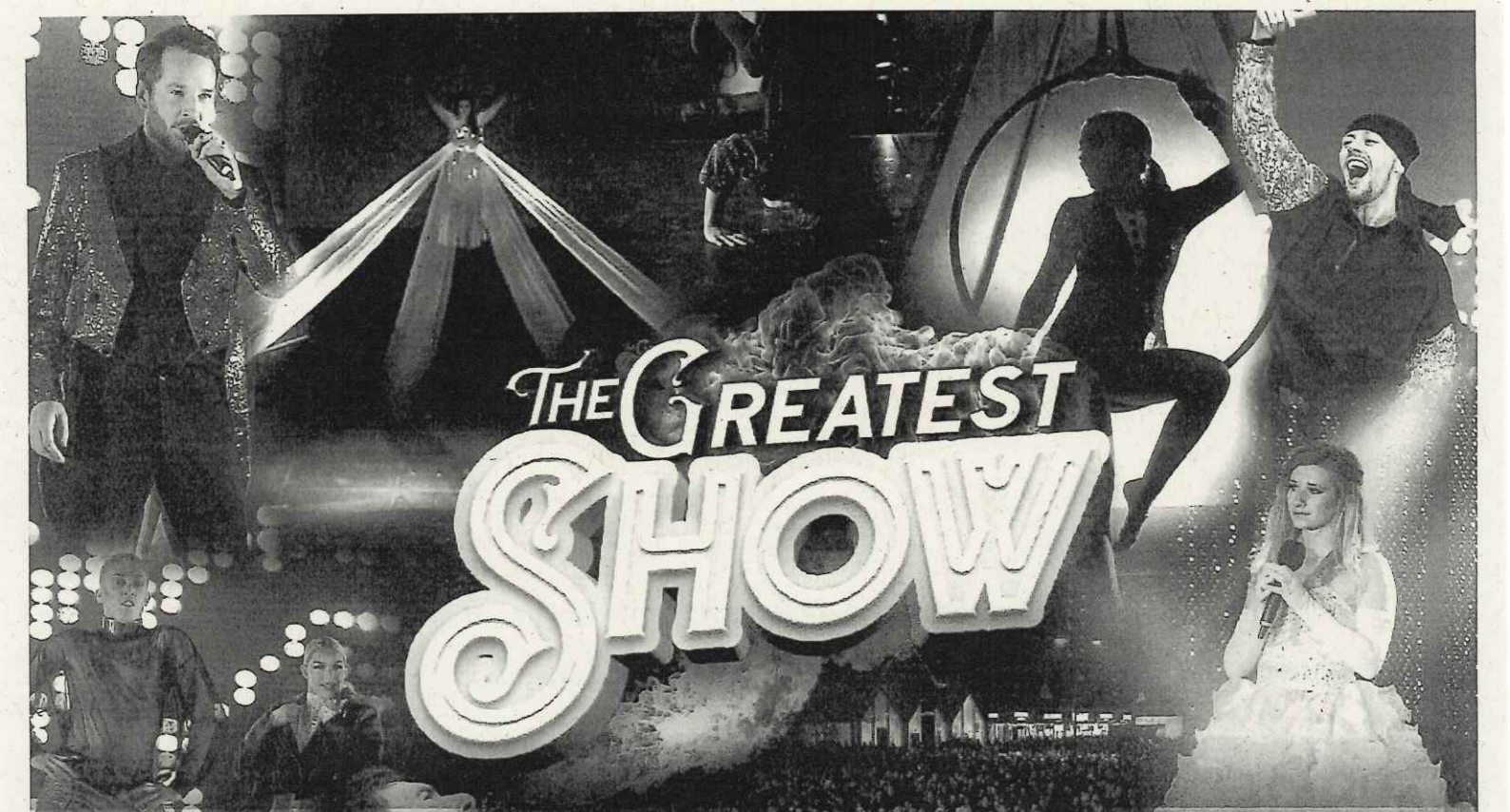
I was wondering if you can help with an event we have organised for families from the local area.

Can you help fund for some families to enjoy the event free of charge this Christmas?

We want to make sure that all children get to enjoy this Christmas with the pressure on families during the Cost-of-Living Crisis. The aim of this Christmas Party being held on Saturday 3rd December 2022 is to enable families come together and spend quality time as a family and to improve their mental and social wellbeing. We can even include some of your teams to come across and have a stand to help promote your offerings.

I look forward to hearing from you,
Chris

Chris Gentile
Community Links Co-ordinator
Voel Coaches Limited
T: 01745 570154
M: 07719 549427
E: chris@voelcoaches.com



THE GREATEST SHOW

VOEL COACHES PRESENTS...
SATURDAY 3RD DECEMBER
AT LYONS ROBIN HOOD
FAMILY CHRISTMAS SHOW & PARTY

90 MINUTE SHOW INCLUDING INTERVAL! 11AM-3PM
SANTA AND HIS ELVES WILL BE HERE! PLUS LIVE FIRE EATERS!

- Increasing opportunities for people to connect
- Building awareness and promoting positive attitudes
- Getting families to spend quality time together
- Improve on families mental health
- Enhancing opportunities for young people with ALN's

Can you help fund for families within your county attend?
FREE GIFT FROM SANTA FOR ALL CHILDREN

Time: 09:24

Current Bank A/c

List of Payments made between 01/11/2022 and 30/11/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2022	Cressingham Meville & Co Ltd	102924	1,337.40	Invoice E14291	Folding Doors 30% Deposit
10/11/2022	Mogo Direct	102922	4,914.11	SQ-00002931	Furniture Hwb Rhuddlan
10/11/2022	David Kynaston	102925	160.00		Update Boards
10/11/2022	Cleveland Containers	102926	4,140.00	AW226B	Container for Hwb Rhuddlan
10/11/2022	Vaughtons	102927	41.65	Inv 53971	Restraining Chain
10/11/2022	HSBC UK	DD	30.00		Bank Charges
10/11/2022	RBA Consulting Limited	102928	1,986.66	inv5565	Externals payment 2
10/11/2022	DJB Plumbing	102929	12,842.14	Inv 413 & 414	Rhuddlan Hwb Plumbing
10/11/2022	RHUDDLAN TOWN COMMUNITY	102930	180.00	Inv 6&64, rec 10	Hire of Community Centre
10/11/2022	RHUDDLAN TOWN COMMUNITY	102931	15.00	Inv 45	Hire of CC
10/11/2022	Elite Electrical Ltd	102932	780.00	Inv182067	Rhuddlan Hwb Water Heater
10/11/2022	Goodsigns & Print	102933	266.40	Inv 110745 & 110757	Admirals signs/CYB Prints
10/11/2022	Fresh Air Fitness	102934	78.36	Inv 22663	Spares Fresh Air Gym
10/11/2022	Anthony Stacey Joinery	102935	850.00	Inv 0084	Hwb Joinery
10/11/2022	Blachere Illuminations UK Ltd	102936	4,011.18	SI55103	Christmas Light Rental
10/11/2022	Zoom Video Communications	102937	14.39	170576913	Zoom payment Steve Wilson
10/11/2022	Steve Wilson	102938	147.60		Expenses Oct
10/11/2022	Web Studio North Wales	SO	240.00		Website and FB Management
10/11/2022	Canda Copying Limited	102945	59.56	451849 & 452218	Photo Copier hire and charges
10/11/2022	BRI's Blooming metals	102939	280.60	October 2022	Repairs to pay equipment
10/11/2022	Mari A Williams Translations	102940	267.17	Inv 1206	Translations October 2022
10/11/2022	Clerical Assist / Minute Clerk	SO	207.87		Salary
10/11/2022	Stephen Wilson	SO	1,624.14		Salary
10/11/2022	Stephen Wilson	102941	17.79		Salary diff due to NI Reductio
10/11/2022	HMRC	102942	877.77	120PP01122176	PYE/National Insurance
10/11/2022	NEST Pension	DD	253.12		Pension
Total Payments			35,622.91		

