

Cyngor Tref
Rhuddlan
Town Council

Events Committee

November 30th 2022

A Hybrid meeting of the Rhuddlan Town Council Events Committee is to be held on Monday the 5th December 2022 at 7pm. This meeting is taking place at the Community Centre in Rhuddlan and via Zoom. Members of the public wishing to attend may do so by informing the Town Clerk by the 1pm on 5th December 2022 so that necessary arrangements can be made.

Agenda

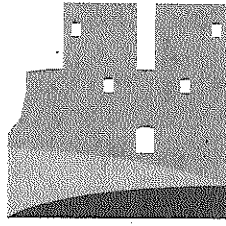
1. Apologies
2. Declarations of Interest
3. Minutes of 8th Nov which were approved by RTC on 10th Nov.
4. Matters Arising
5. Carols Around the Tree 18th Dec

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Rhuddlan Town Council – Minutes of the Events Committee Meeting 8th November 2022

Held at the Rhuddlan Community Centre

Present:

Cllr Mike Kermode (Chair)
Cllr Mike Elgin (Mayor)
Cllr Arwel Roberts
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk

There were 6 Members of the public present. Gill Price Community Centre, Roy Price Community Centre, Sue Butterworth Knitting Group, Rev Jayne Coxall, Seren Evans Spar, and Syd Gaskin.

The Chair welcomed all those present and highlighted the reasons for the meeting, and the protocol used in such Council meetings so that everyone gets a chance to speak in an uninterrupted and positive manner.

1. Apologies

None received

2. Declaration of Interest

None

3. Minutes of the Committee Meeting 4th October 2022

Cllr Mike Kermode explained that these had been approved by Full Council on 13th October 2022 and were now a matter of public record.

4. Remembrance Sunday Update

Roy Price provided an update on the number of wreaths expected, and enquired if the committee would like to arrange a wreath provision on a sale or return basis to accommodate late wreath requests. **Resolved.**

Cllr Arwel Roberts confirmed he has a DCC County Councillor wreath in his possession in readiness for the event.

The Clerk said he had confirmation from several organisations and individuals including the police, marching band, parade marshall, and that refreshments were in hand. Roy added that the bugle player has also confirmed his attendance. It was also mentioned that the high street poppies were in place.

5. Carols around the Tree

The Clerk had circulated a draft proposal for the event to be held on Sunday December 18th which included a time table, budget required, set up work, and volunteer team suggestions. He went through the proposal and asked for the committee to consider approval. In particular the use of thermos flask was discussed for the mulled wine which Cllr Arwel Roberts offered to provide. **Resolved.**

The committee heard that there was a choir at the community centre on next Sunday and Gill would ask them if they would like to attend to add to the carol singing element.

Resolved.

Gill offered the help of the knitting group to wrap the children's presents from Santa, Cllr Val Simmons will seek support from local businesses for the event, and Cllr Arwel Roberts is to seek the schools involvement.

Seren Evans offered support from members of staff for the event, and will provide a Santa's outfit.

Cllr Mike Elgin asked if a raffle might be considered for local charities and following a discussion it was decided to go with a bucket collection instead due to the shortage of time to arrange a new license and ticket printing arrangements.

The community centre was thanked for making the car park available.

Roy Price confirmed the PA system was arranged.

In a response for volunteers Cllr Val Simmons offered to be lead co-ordinator for this event, supported by Cllr Mike Elgin, and the Clerk.

All the above was formally approved by those present. **Resolved.**

6. Gwledd Fest

Cllr Mike Kermode informed the committee that everything was progressing nicely and the professional organisers (Bespoke Fitness & Events) had confirmed that there were 4 stalls remaining should anyone want to take one up. Roy asked if it could be a plant stall as opposed to a food stall. Cllr Kermode suggested he asked the organiser Ffion and the contact will be passed on.

7. Kings Coronation

The meeting noted the Kings wish that the coronation should be a low key affair and that it was unlikely to be anything like the late Queen's coronation in 1953. The Town Council had discussed the event and wanted to support local groups to hold their own small events such as street parties so their ideas were needed and applications invited for funding made to the Town Council.

A discussion then unfolded around memories of the 1953 coronation in Rhuddlan, how to inform local groups and residents of the Council's support, and get their events advertised around the town.

Ideas for future consideration were a commemorative gift for every child in Rhuddlan up to 11 years old, a commemorative coin, mug or book, decoration of the high street, and a community event at Admiral's Field. The later bringing a lengthy discussion on who would

organise this as the Town Council had previously attempted to bring such an event for the Queens Jubilee which had proved difficult. If someone could be found then the Town Council were happy to look at funding it.

Gill Price informed all that the community centre was organising a "Charlies" buffet for Saturday 6th May and a children's party with a traditional maypole for the Sunday 7th May. Adding they had around 105 children at the recent Halloween event.

In conclusion the committee agreed to write to all known groups and associations in Rhuddlan to inform them of the opportunity to get involved and asking for their ideas and support needed to make them happen so as to be considered at a future meeting in late January 2023. **Resolved.**

8. Future Events

The committee were asked how Town Council could best encourage and support any future events that the towns community may bring forward in 2023. The Council's website, community noticeboards, Facebook page, and other social media outlets were suggested.

In answer to a question as to what events will they be Cllr Mike Elgin described previous discussions with CADW about events at the castle, and Roy mentioned the importance of involving Lord Kenyon as the castle constable for castle events.

Cllr Mike Kermode as Chair added that the Town Council needed to be seen as impartial to what any future event may be, and instead look to support what the local community wanted if appropriate. If a group wants to run an event for a charity, the council can consider supporting the group but not run the event ourselves

The Clerk suggested the creation of an event diary which brought forward an idea that the school may already have one. Cllr Arwel Roberts will check the existence of any school diary and this can be discussed at a later date. **Resolved.**

For information Rhuddlan Dementia Group are having a carol service in St Mary's on Thursday 15th December which is open to all. Gill circulated a flyer for walking rounders.

Could all attendees at the meeting please provide their email details to the Clerk for future meeting arrangements?

9. Date of next meeting – 5th December 2022, 7pm Community Centre - 24th January 2023, 7pm Community Centre.

