

Rhuddlan Town Council Meeting

Dear Councillor

3rd March 2023

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 9th March 2023 at 7pm. Members of the public wishing to attend may do so by informing the Town Clerk by 6pm on 8th March 2023 so that necessary arrangements can be made. **Can join by Zoom or attend in person at Rhuddlan Community Centre.*

1. **Apologies**
2. **Declarations of Interest**
3. **Urgent Matters as Agreed by the Chairperson** – Notice of items which, in the opinion of the Chairperson, should be considered as a matter of urgency in accordance with Standing Orders
4. **Police matters** – to receive crime report
5. **Minutes** – Approve minutes of Town Council meeting held on 9th February, 2023. Pre- circulated
6. **Progress report from minutes**
7. **Correspondence from:**
 - a. The mayor
 - b. The town clerk including project report
8. **County Councillors' Reports** – to receive reports
9. **Wildflower Meadow Feedback** – to agree feedback to give to DCC
10. **Youth Activities** – to receive update from meeting with DCC youth team
11. **Events Committee** – to receive minutes from meeting held on 2nd March 2023
12. **Personnel Committee** to receive and approve minutes of meeting held 7th March 2023
13. **Road Safety Working Group** - to receive and approve minutes of meeting held 7th March 2023
14. **Sound Radio** – to discuss opportunity to use for council communications
15. **Welsh language and cultural events** - to consider a paper from Cllr. Arwel Roberts
16. **Review of Policies:**
 - a. Financial Regulations
 - b. Code of Conduct
 - c. Local Resolution policy
17. **Planning** - to consider applications
 - a. 44/2023/0097 - Conversion and change of use of agricultural buildings to provide an indoor secure storage facility, parking, access and associated works at Home Farm, Rhuddlan.

- b. Starbucks pole reduction from 6m to 2.3m, request from agent pre-planning for the council's opinion

18. Budget & Finance Matters

- a. Agreement of Insurance for 2023/2024
- b. Grant requests
 - MacMillan Cancer Support
- c. Approve the payments listing due

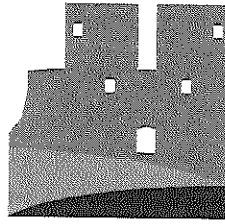
19. Community Matters

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

20. Date of next meeting: 13th April 2023

Steve Wilson - Town Clerk

07775 673706 clerk@rhuddlantowncouncil.gov.uk



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the meeting on the 9th February 2023

Hybrid Meeting

Present:

Cllr Mike Kermode (Deputy Mayor)
Cllr Jackie Burnham
Cllr Ann Davies (virtual)
Cllr Reg Davies
Cllr Arwel Roberts
Cllr Gareth Rowlands
Cllr Val Simmons
Cllr Bleddyn Williams
Town Clerk
Clerical Assistant/Minute Clerk

Members were informed that the meeting was being recorded, audio only.
There were 2 members of the public present along with PCSO Barry Williams

1. Apologies

Cllr Mike Elgin (Mayor), Cllr Rob Williams
Cllr Mike Kermode (Deputy Mayor) chaired the meeting
PCSO Philip Roberts

2. Declaration of Interest

None offered

3. Urgent Matters

None

4. Police Matters

PCSO Williams stated the police have targeted Highlands Road & Princes Road in relation to speeding but had not found any excessive speeding issues. More streets will be targeted in the next 3 to 4 weeks. Members suggested that times around returning home from work be targeted in addition to the morning and afternoon school run times. The following streets were suggested as targets, A525 by Sainsbury's to Ysgol Dewi Sant, New Road, Dyserth Road, and the A547 entering Rhuddlan from Meliden. PCSO Williams will take forward the suggestions.

The police had received complaints about vehicles not stopping at the High Street pedestrian crossing when lights are on red and asked Members for their observations. Two Members reported similar issues had been brought to their attention.

A Member reported seeing a vehicle using the Church Street car park for what could be abuse of a local vulnerable person, and an incident at a caravan causing criminal damage had not been identified on recent police reports. PCSO will investigate both these issues.

Another Member reported the presence of a white transit van parked on an informal layby on the Abergele Road as you leave Rhuddlan going towards Abergele. It has some damage to the front of the vehicle and has been there for about 3 weeks. PCSO Williams will investigate. Cllr Mike Kermode wanted to make the police and Members aware that an issue at his property was dealt with in a very professional and efficient manner.

PCSO Williams was thanked for his attendance and report, then left the meeting.

5. Minutes

Town Council Meeting 8th December 2022

Subject to 2 minor amendments, the minutes were proposed as a true record by Cllr Gareth Rowlands, seconded by Cllr Arwel Roberts. **Resolved.**

The minutes were duly signed

6. Matters Arising

- a. **Code of Conduct Training** – Two Members reported attending and highlighted the statutory nature of this training. The Clerk had already reminded Members who have not yet attended of the next available dates. After a discussion regarding the legal obligation to attend it was agreed that the monitoring officer will be asked for confirmation on the timescales for Members attendance post-election and the consequences of not attending.
- b. **Dog Fouling Signs** – Members noted that there was a lack of signage on Rhyl Road, in the dip, heading towards Sainsbury's. Cllr Gareth Rowlands proposed that DCC be formally asked to provide more signage in this area, seconded by Cllr Val Simmons. **Resolved.**
- c. **Tree Debris in River** – the written response from NRW has been received and circulated to Members by email.
- d. **Cemetery** – The Clerk reported that DCC have confirmed an officer will provide a report on progress for the March and April meetings then attend the May meeting.
- e. **Electricity Costs** – The Clerk is in receipt of revised electricity quotes from suppliers which have shown a reduction. The council will be moving to British Gas.
- f. **Commuted Sums** – grant claim submitted and acknowledged.
- g. **Vicarage Lane hedge works** – the work order has been signed and Members discussed delaying the work whilst recent correspondence from Cadw is considered. It was proposed by Cllr Gareth Rowlands that the work proceed as it is maintenance above ground. Seconded by Cllr Arwel Roberts. **Resolved.**
- h. **Gwindy Street potholes** – repaired.

7. Correspondence from:

a. The Mayor

Particular mention was made of the Fei Von Chinese restaurant donating a community food project to celebrate Chinese New Year involving 2 local groups at the Community Centre. This had proved very successful. Members noting that the owners should be commended for this act of generosity.

The report was accepted.

b. The Town Clerk & Town Plan update.

The Clerk had circulated his report in advance of the meeting and read through the various items of correspondence and project updates from the town plan.

Elements of the report were discussed - in particular:-

- Letter from Urdd Gobaith reference providing activities in Rhuddlan which will trigger a grant uplift to £500 as previously agreed, if confirmed.
- Cadw correspondence received regarding the placement of trees and benches on the Rhuddlan Town Banks contravening the Ancient Monuments & Archaeological Act 1979. Members were informed that a site meeting with Cadw had been arranged for Friday 17th February to discuss a way forward. It was agreed that the Mayor, Cllr Reg Davies and the Clerk attend. Proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved**
- Information had been circulated about the Shared Prosperity Fund which has a minimum grant value of £250k. Potentially there could be a smaller grants scheme emerging in the future.
- Various project updates included – the imminent provision of the SID's, the Community Centre road directional signs, and the plan for the circulatory path around Admiral's Field. Members decided to continue the Hwb delegated powers provision for the Mayor, Deputy Mayor, and Cllr Gareth Rowlands as it forms part of the Hwb project work. **Resolved.**
- It was proposed by Cllr Arwel Roberts, seconded by Cllr Jackie Burnham that the suggested removal of the tree and hedge should proceed. **Resolved.**
- After a discussion on the planting of a tree near the bowling club on Admirals Field, it was agreed that a letter should go to the Bowling Club stating the Council's thanks for the tree but informing them to discuss with the Town Council prior to planting any further trees. Proposed by Cllr Jackie Burnham, seconded by Cllr Arwel Roberts. **Resolved.**
- The Clerk updated Members on the remaining Hwb items including the public toilets cleaning contract with DCC, waste collection by DCC, door signage, heating remote control provision, and the continued lack of Wi-Fi provision.
- The Hwb opening was discussed, a previous resolution had agreed a date of March 1st and that this date decision remains valid for 6 months. Some Members were suggesting a Saturday opening should be considered to allow more participation and awareness. After a lengthy discussion it was proposed by Cllr Arwel Roberts, seconded by Cllr Reg Davies that the opening on March

1st should involve pupils from Ysgol Y Castell to participate, along with the Urdd, Welsh language performers, and any older residents groups. Cllr Jackie Burnham offered an amendment that Cllr Robert's proposal becomes the official opening, and a Saturday opening be arranged for residents. Seconded by Cllr Arwel Roberts. **Resolved.**

The report and project update were accepted

8. County Councillor Reports

- a. Cllr Ann Davies gave a verbal report which included news on the Pentre Lane electricity power cut resolution, result of meetings with DCC officers reference the cemetery, drainage issues on New Road, and the continuing wild meadow issues particularly a meeting with DCC to discuss future sites in Rhuddlan. This was a heavily debated issue, and it was agreed that more accurate information should be provided by DCC for the next Council meeting to enable a response from RTC to be formulated. Noting the nearness of the deadline for comments and the DCC officer emails not being received in a timely fashion, it was proposed by Cllr Jackie Burnham, seconded by Cllr Arwel Roberts, that a letter be sent to Graham Boase, Emlyn Jones, and Jason McLellan requesting the deadline be extended. **Resolved.**

The report was accepted

- b. Cllr Arwel Roberts had circulated his written report and congratulated Cllr Ann Davies on the wild meadow work. Cllr Roberts took the opportunity to inform Members of an event as Chair of DCC at the Rhuddlan Fei Von restaurant on April 27th 2023.

The report was accepted

9. Mayors Newsletter

The Clerk had circulated a drafted newsletter for Members to approve along with the costs of printing & delivering it to Rhuddlan households to showcase Council's work. Printing was £312 and delivery £320 making a total cost of £632. Cllr Bleddyn Williams requested his middle name be changed from Rees to Rhys and Members asked that a section of the newsletter be placed in the parish magazine. Cllr Gareth Rowlands proposed the costs be approved, seconded by Cllr Val Simmons. **Resolved.**

10. Events Committee Minutes.

The Deputy Mayor explained that two meetings had taken place on January 24th. One was to review the Christmas Carol Event held on 18th December, and the other a public open meeting to give local groups the opportunity to discuss any future events they might be considering in 2023 to determine if they required any financial support from the Town Council.

- a. Review of Christmas Carol event – The rotary float referred to is from Prestatyn, not Rhyl. Cllr Arwel Roberts proposed that after this amendment being made the minutes are an accurate recording of the meeting. Seconded by Cllr Val Simmons.

Resolved

The 2023 event will be held on December 16th

- b. Public Open Meeting – proposed as an accurate record by Cllr Arwel Roberts, seconded by Cllr Val Simmons. **Resolved.**

Members were informed that Council is not financially supporting street parties but is encouraging streets to organise if they so wish. One application for financial support had been received to date which will be reviewed at the next Events Committee meeting.

There then followed a discussion on what if anything Town Council would like to organise for the Kings coronation. Cllr Ann Davies proposed that Council engage a professional company to erect bunting from the nature reserve to the golf club roundabout but not crossing the highway. Seconded by Cllr Val Simmons. **Resolved.**

Cllr Jackie Burnham proposed that a best dressed business and best dressed house & garden be organised, along with a commemorative water bottle. Seconded by Val Simmons. **Resolved.**

Cllr Ann Davies proposed a best King & Queen Competition be organised which she will judge with the assistance of Cllr Val Simmons. **Resolved.**

In summing up Cllr Kermode requested that an article be placed in the parish magazine and that the next events committee meeting is on Thursday 2nd March.

11. Town Plan

Cllr Mike Kermode presented a suggested methodology to review the current town plan, and to begin the preparation of a new town plan. After a short discussion Cllr Gareth Rowlands proposed the methodology be approved, seconded by Cllr Arwel Roberts. **Resolved.**

12. MUGA Lighting

The Clerk reported that two tenders have been received and one is outstanding for change to LED lighting with a control provision built in to make it easier to alter the frequency of operation. Members were reminded that there is already a budget provision of £10k for this matter and Cllr Gareth Rowlands explained the timing of the proposed works in response to a Members question.

13. Review of Policies

a. Financial Regulations – there were two changes agreed. 3.2 *No expenditure may be incurred that will exceed the amount provided in the revenue budget for that class of expenditure* shall have “unless approved by the Council” added. Under *Contracts* the phrase *Each tendering firm shall be supplied with a specifically marked envelope* be replaced with something more suitable to contemporary times.

The Clerk confirmed that Council does have a Register of Assets.

b. Code of Conduct – no changes but Members again raised concerns about the statutory nature of attending the training in a certain timeframe which is to be confirmed with DCC. The training policy currently states six months.

c. Local Resolution policy - no changes required but Members noted that the use of this policy is being actively encouraged and the council agreed to ask the monitoring officer whether the policy was suitable and to the required standard.

14. Planning

No application received

15. Budget & Finance

- a. Grant Applications – none received
- b. Payments List – This had been previously circulated and the Clerk read through the various payments with particular attention being made to the recent reduction in electricity costs for the MUGA. Cllr Gareth Rowlands proposed the list be approved, seconded by Cllr Arwel Roberts. **Resolved.**

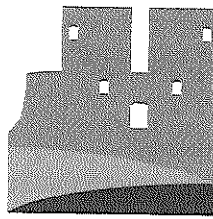
16. Community Matters

- a. Cllr Reg Davies reported that somebody had issues purchasing entrance tickets to the castle on the day. The Clerk understood that the prepaid tickets are for an annual pass and that Cadw state that day tickets can be purchased with cash on the day. He suggested that Members should try themselves and report back. Following a discussion on local residents free ticket passes Members agreed to circulate information of free passes which can be obtained at the library.
- b. Cllr Burnham wished to report road surface damage on Princes Road near the Odyn
- c. Cllr Arwel Roberts asked for volunteers to help with a raffle stall the community market on February 18th.
- d. Cllr Mike Kermode ad concerns about the Parliament Street car park ticketing machine instructions which many residents are finding confusing, in particular, how to change from one language instruction to another. Members agreed to write to DCC to try and resolve this. **Resolved.**

There were no Part 2 Matters to be considered

17. Date of next meeting – 9th March 2023 Full Council Hybrid Meeting 7pm

Signed.....Cllr Mike Elgin (Mayor)



Cyngor Tref
Rhuddlan
Town Council

Mayor Mike Elgin's Report for March 2023 Meeting

My Civic Sunday held on Sunday 12th of February went very well with nearly 100 people attending at St Marys Church followed by refreshments at the Community Centre. Money raised is being donated to The Church and The Community Centre. I want to thank The Clerk who organised the event, The Rev Jane Coxall for the service, Cllr Arwel Roberts for his readings and all the staff and volunteers at The Community Centre for all their hard work in providing the refreshments.

On 17th February I along with The Clerk and Cllr Reg Davies met Dr Fiona Grant from CADW at Vicarage Lane playing fields to discuss trees planted on the monument. The meeting was very amicable, and a plan was discussed which will be mentioned at full Council.

On 17th February I attended at The Nature Reserve in Rhuddlan at their invitation together with Cllr Arwel Roberts and Barry Mellor to view the progress of work by DCC and hear of their plans for further work. The Chair Anita Fagan had travelled from London to attend. I was extremely impressed with what I heard and saw and would say we are lucky to have such a wonderful asset to enjoy in the town.

On 17th February Marianne and I attended at The Prestatyn and Meliden Mayors Charity event held at The Beaches Hotel Prestatyn. It was a nice evening.

On 22nd February I met with 2 residents at their request together with The Deputy Mayor and Cllr Simmons to discuss ongoing concerns they have in respect of vehicles speeding in the Town. Following the meeting I have arranged as Chair of The Road Safety group to hold a meeting on 7th March- The minutes of which will be reviewed in the full Town Council meeting.

On 23rd February at the hub together with The Deputy Mayor, Cllr Arwel Roberts and the Clerk met Claire Cunnah and Jannette Smalls of DCC Youth Services to discuss The Hub being used by Youth Services to provide facilities for youth events. The meeting was very constructive, and I have asked both Claire and Jannette to come to the Full Council meeting to give all Cllrs further details.

I have had several meetings in The Hub with the Clerk and other Cllrs during the month to discuss the proposed path around Admirals playing field and to organise the opening events at The Hub.

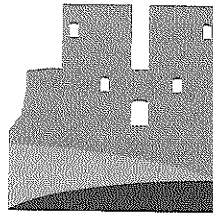
On Saturday 25th February I attended the Litter Pick around the Town together with Cllrs Arwel Roberts, Mike Kermode and Val Simmons plus the Clerk with members of the public Sam Evans and his young son Elliott plus Awen and Pam who always attend. It was a very productive morning with a large amount of litter collected from all around the Town. When we arrived at Vicarage Lane picnic area a member of the public was taking photos of a mess and was about to post on Facebook to complain however she was extremely pleased when we told her what we were doing and left happy.

On 27th February I went to Love North Wales hub on The HTM in Rhuddlan with Seren Evans Manager of The Spar shop. I had received a voucher as Mayor from The Spar HQ for £40 worth of groceries. We donated these to the food bank at Love North Wales which would then be given to families in need which had been referred by Social Services.

On 28th February I went with Iorwen Jones of Menter Iaith Sir Ddinbych to judge the St Davids Day shop window display competition in the Town. The winning window was Wish followed by Hazel Court and Rejuva. All were of a high standard, and it was so nice to see.

On 1st March Marianne and I attended at The Hub for part 1 of the opening of it. To celebrate St Davids day Year 5 from Ysgol y Castell attended together with the New Head plus Swyn Williams of The Urdd with Mr Urdd. The head boy and Girl officially cut the ribbon to open the Hub. Various activities were carried out with the children all of which had a Welsh theme during which the children all enthusiastically participated and then the school choir entertained us with some Welsh songs. All in all it was a brilliant event, and many thanks must go to the Clerk who done so much to make the day a success.

Following the distribution of The Mayors newsletter which has had some issues due to the distributors I have however had some calls from residents to discuss various issues in the Town. They have all told me however that they have found the newsletter helpful and informative as they were not aware of what we did or who we were. So, overall, a very worthwhile exercise.



Cyngor Tref
Rhuddlan
Town Council

Clerk's Report and Correspondence March 2023 Meeting

Correspondence

The following has been received:

1. Letter off Hedgehogsrus asking the council to join the Hedgehog Highway Project which involves purchasing a hedgehog highway kit to give to local residents to allow hedgehogs to move between gardens. Cost is £150 and covers 50 hedgehog highway surrounds.
2. Email off One Voice Wales reminding councils of the following: Community or Town council has a statutory duty under Section 6 of the Environment Act (2016) which states that every public body must seek to maintain and enhance biodiversity in the exercise of their functions in relation to Wales, and in so doing promote the resilience of ecosystems, so far as consistent with the proper exercise of those functions. To comply, a council should embed the consideration of biodiversity and ecosystems into their early thinking and business planning, including any policies, plans, programmes, and projects, as well as their day to day activities.
3. Invitation from Kingfisher Visiting Guides asking if the council want to be part of the annual visitor guide covering Shropshire, Denbighshire and Flintshire. Half of a page in colour would cost £275.VAT and the deadline for submitting advert is 8th April.
4. Letter from One Voice Wales for membership renewal. Membership Fee: £739 based on 1895 chargeable dwellings @ £0.390p per dwelling.
5. Thank you letter Fred Speck who is a resident of Rhuddlan thanking the council for supporting his request for a hearing loop at the Community Centre. This has been recently installed and funded by a grant to Rhuddlan Town Council for Events Infrastructure. There is £1,168 left in the fund and it is proposed it is used to fund a hearing loop to be installed in Hwb Rhuddlan.
6. List of events off Cadw forwarded to councillors and attached.
7. Various communications from DCC emailed to councillors for information.

Project Update

Community Market – Next market scheduled 18th March. Full house of stalls and support required for Mayor's Charity Raffle.

Road Safety – SID's installed.

Improvements to Vicarage Lane Car Park – No change

Community Centre road signage, waiting installation date

Admirals Field path:

- Design and specification complete and agreed and will go out to tender next week (plan attached)

Hwb

- Wi-Fi installation is 24th March with wireless working currently at Hwb
- Public toilets open 7 days a week from approx. 8am to 4pm
- Sanitary bins installed
- Central Heating Wi-Fi thermostat and blue toilet seats not yet completed
- Official opening of Hwb complete

MUGA lights – 2nd tender expected and waiting DCC for third, optimistic the work can be done within budget. Possible issue with coverage.



Hedgehogs R Us

Linda Cook
12 Richmond Close
Market Weighton
YO433EX

HedgehogsRus@mail.com

Firstly, thank you for taking the time to read this letter!

I am writing to all Councils, Parishes, Towns and Wards in the UK to ask them to take part in this amazing project!

Hedgehogs R Us Highway Project

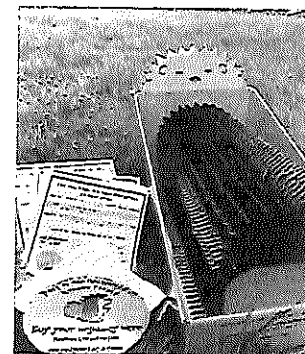
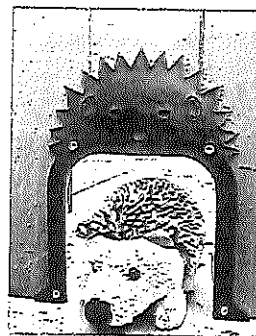
With Hedgehog numbers in decline and Hedgehog awareness on the rise, there has never been a better time to get involved in Hedgehog conservation.

A Hedgehog Highway is a 5 inch gap in a fence and is essential in the battle to prevent the extinction of our endangered spiky friends. This gap allows them access to forage for food and meet mates. A Highway surround raises awareness to their plight and encourages others to take part.

I am asking for each area of the UK to use a small portion of their assigned funds to purchase a box of hedgehog highway surrounds and make them available for their residents.

Each box of 50 is £150 and includes:

- * 50 Hedgehog Highway surrounds & 50 information leaflets
- * A display box & window sticker showing you are part of the project.



Ideas of how to benefit your community include:

- * Donate the Highways and leaflets to your local school to educate in wildlife conservation
- * Swap the Highways for a donation of Hedgehog food which can then be given to your local Hedgehog Rescue Centre

The project will be receiving a lot of publicity in the coming months via Social Media and I really hope that you choose to take part.

My dream is to make the whole of the UK one giant Hedgehog Highway and for that dream to come true, it needs EVERYONE to take part.

Money is donated to Hedgehog Conservation for every box sold too!

If you would like to order or have any questions please do not hesitate to get in touch and thank you for caring.

Linda Cook, Founder of Hedgehogs R Us

Discover

MUCH WENLOCK

A great day out for everyone

Come and visit the beautiful medieval town of Much Wenlock. Steeped in history, the market town is full of stunning architecture, with buildings housing independent and family-run shops, boutiques, cafés, restaurants and traditional pubs.

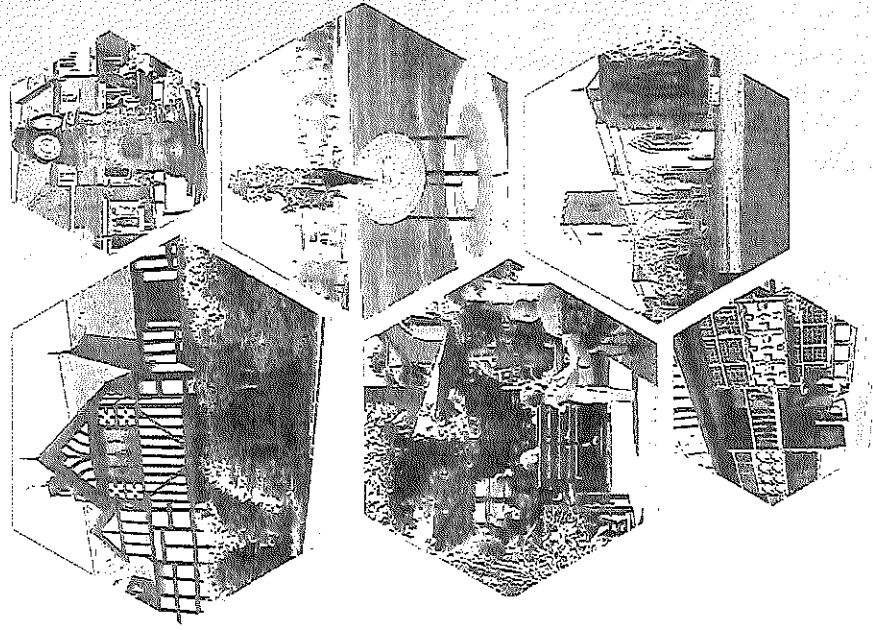
Visit the Guildhall, formerly the court room and still the town's council chamber. The Guildhall is open from April to October and also features monthly exhibitions by local artists.

Take a tour of Much Wenlock museum, where you can find out more about the town and William Penny Brookes. Follow the Olympian Trail bronze markers on a stroll around the town and learn how Much Wenlock played a significant role in the revival of the Olympic Games.

Wander among the tranquil ruins of Wenlock Priory. Take a seat in the town square and watch the world go by or enjoy some of the fabulous food on offer in the town.

Sponsored by Much Wenlock Town Council

www.muchwenlock-tc.gov.uk



NOTES

1. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE STATED
2. ALL LEVELS ARE IN METRES ABOVE CONVENTIONAL DATUM TO WHICH THE ADJACENT ROAD IS REFERRED BY THE LOCAL AUTHORITY
3. CONSIDER THE EFFECT OF THE PROPOSED WORKS ON THE EXISTING DRAINAGE SYSTEM AND THE NEIGHBOURING PROPERTIES
4. EXISTING FENCES, WALLS OR BOUNDARY MARKS TO BE SET OUT AND AGREED ON SITE WITH THE CLIENT AND ADJUSTED AS NECESSARY
5. ADJACENT LANDS (TO THE NORTH AND SOUTH) TO BE SURVEYED AND ADJUSTED TO THE PROPOSED WORKS
6. SURFACE STAKES ARE TO BE SET OUT FROM THE WORKS TO BE PROTECTED AND SITUATED ON THE ACCESS ROAD TO THE ADJACENT LANDS IN THE NORTH WEST OF THE PROPOSED WORKS

LEGEND

PROPOSED UTILITY LAYOUT CONSTRUCTION (SEE CONSTRUCTION DETAILS)

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DATE	BY	CHKD	APPD
20/01/2010	10/01/2010	10/01/2010	10/01/2010

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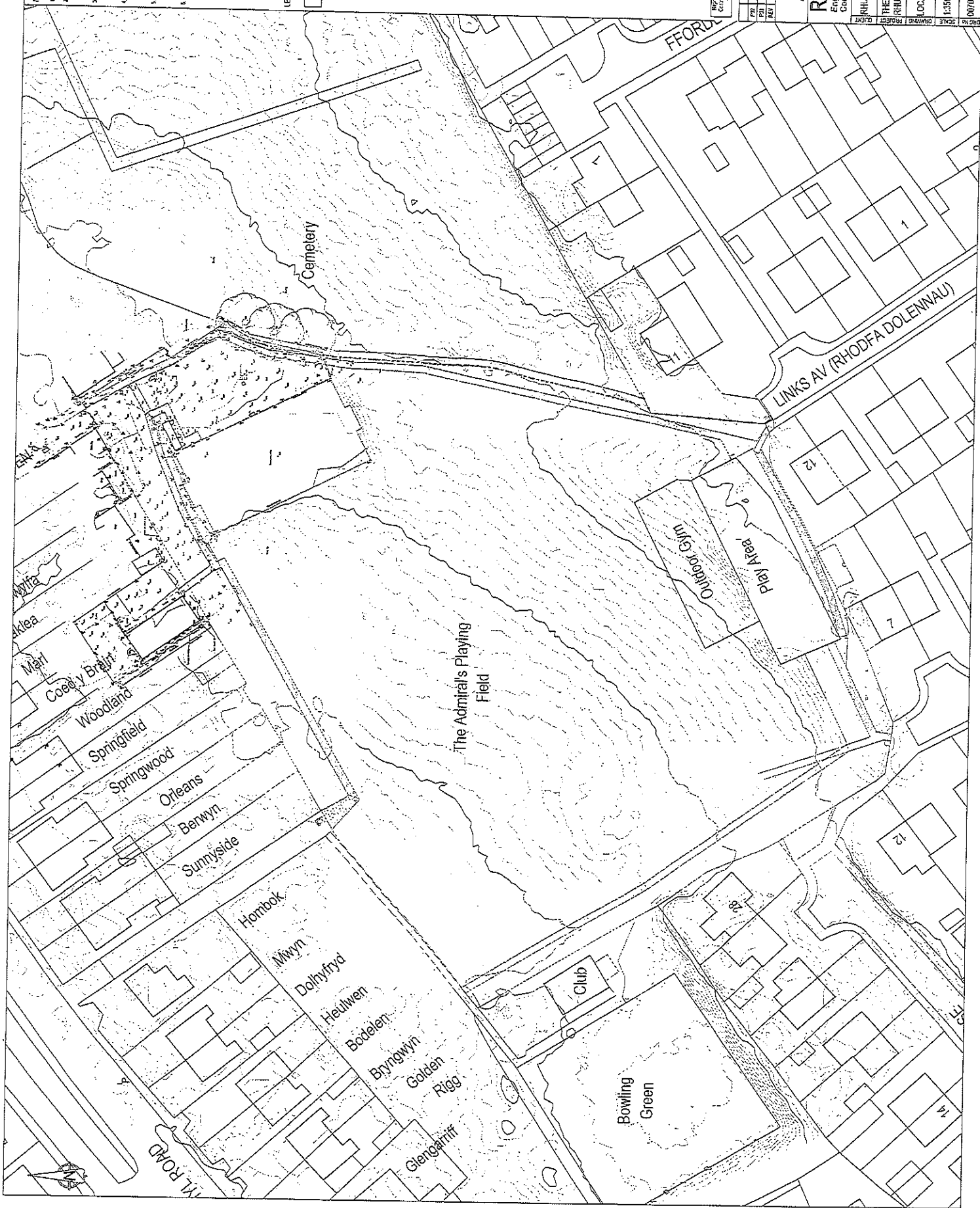
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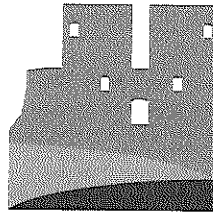
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9 April	Easter Fun Day	Come and join us for Easter fun at Rhuddlan Castle! Hear local legends brought to life with music by musician and published author, Mair Tomos Ifans, take part in an Easter Quest and decorate a biscuit. The first 100 children to come in get a free Easter egg!
TBC June	Cwmwd Ial	Re-enactment
28 July	Children's Archaeology Taster Day	Come and have a dig in our sandpit and see what you can find. Take part in medieval workshops and activities and listen to our storyteller Mair, telling local legends and playing her harp.
20 August	Ferrets and Falcons	Ferrets have been used in hunting since ancient times. They became increasingly domesticated and grew in popularity during the Middle Ages, particularly among royalty and nobility. Come and watch these swift, nimble creatures as they race each other around the castle!
16 September	Owain Glyndŵr Day	Join our fabulous storyteller, Mair Tomos Ifans, as she brings to life the legend of Owain Glyndŵr through story, music and song, and take part in various fun activities!
30 – 31 October	Spooky Tales and Trails	Be enthralled with spooky stories about the witches of North Wales, told live by storyteller, musician and published author, Mair Tomos Ifans. You will love her wickedly cheeky side! There will also be a Halloween-themed trail, biscuit decorating and a chocolate treat for the first 100 children dressed up in costume!



Cyngor Tref
Rhuddlan
Town Council

County Councillor Arwel Roberts - Report for March 2023 Meeting

Adroddiad i'r Cyngor Tref Mawrth 2023

Digwyddiadau wedi'u mynychu gan y Cadeirydd y Cyngor Sir. Events attended by the Chair of Denbighshire County Council:

03/02 Cyflwyno tystysgrifau i Enillwyr Cystadleuaeth Cardiau Post o'r dyfodol. Ysgol Carreg Emlyn.
Presentation of certificates to the winners of the Postcards from the future Competition.

04/02 Cyngerdd Ukrainian Concert. Cadeirlan Llanelwy.

06/02 Cyflwyno tystysgrifau i Enillwyr Cystadleuaeth Cardiau Post o'r dyfodol. Ysgol Caer Drewyn.
Presentation of certificates to the winners of the Postcards from the future.

11/02 Cystadleuaeth Bowlio Rhyngwladol- International Bowls Competition - Prestatyn Indoor Bowling Centre. Canolfan Bowlio Dan Do.

12/02 Gwasanaeth Dinesig Maer Rhuddlan - Mayor of Rhuddlan Civic Service.

13/02 Gwobrwyo Enillwyr Cystadleuaeth Arlunio Sir Ddinbych /NSPCC - LLES - Beth sydd yn gwneud chi'n hapus. Presentation to the winners of Denbighshire/NSPCC Art Competition- Wellness- what makes you happy at Ysgol Twm o'r Nant, Ysgol Uwchradd Dinbych, Ysgol Bodnant, Ysgol Melyd and Ysgol Chrischurch.

17/02 Ymweliad i NSPCC Prestatyn, lansiad naid awyr Ann Lloyd. Visit to NSPCC Prestatyn for the launch of Ann Lloyd's Air Jump.

Ymweliad i Warchodfa Natur Rhuddlan. Visit to Rhuddlan Nature Reserve.

Cinio Elusennol Maer Prestatyn. Attended the mayor of Prestatyn's Charity Dinner.

28/02 Cadeirio Pwyllgor Llawn Sir Ddinbych. Yn ystod y pwyllgor gwobrwyo enillydd Cystadleuaeth Arlunio Sir Ddinbych/ NSPCC- Beth sydd yn eich gwneud yn hapus. ' Presentation to the winner of Denbighshire/NSPCC Art Competition- Wellness what makes you happy.' Merch ifanc 7 oed Ysgol y Parc Dinbych. Hefyd enwi enillwyr cystadleuaeth ' Cardiau Post o'r Dyfodol'. Also announced the winners of the Postcards from the Future Competition.

02/03 Gwahoddiad i ginio yng Ngholeg Llandrillo yn Rhos gan trefnwyr Sioe Amaethyddol Dinbych a Fflint. Invite to a dinner in Llandrillo yn Rhos College by the organiser of Flint and Denbigh Show.

Gwaith yng nghymuned Rhuddlan. Work within the Rhuddlan Community:

25/2 Casglu sbwriel gydag eraill. Litter picking with others.

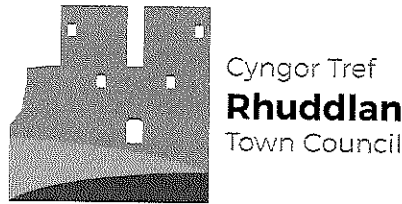
1/3 Trefnu gydag eraill agoriad swyddogol Hwb Rhuddlan - trefnu gyda'r clerc fod Ysgol y Castell yn ymuno â ni a Swyn swyddog yr Urdd. Cefais y faint o fod yn Mr Urdd am hanner awr. Organised with others the grand opening of HWB Rhuddlan with help from the Town Clerk. Ysgol y castell visited and Swyn the Urdd officer was invited to entertain the pupils. It was a pleasure to be Mr Urdd for half an hour.

04/03 Gobeithio bod yn rhan o'r diwrnod croeso yn yr Hwb. I hope that I will be present at the welcome day to residents in the Hwb.

Materion sydd yn ymwneud a'r ffyrdd. Matters regarding roads:

- Ffordd Rhyl, Ffordd y Tywysog, Stryd Gwindy. Rhyl Road, Princes Road and Gwindy Street. Patchio - patching occurred.
- Un o drigolion y dref wedi gofyn am linell wen ar draws y mynediad i'w dy yn Stryd y Castell. Dal i ddisgwyl ymateb gan adran y Sir. One of the residents who lives in Castle Street has requested a white line across the entrance to his property still waiting for this to be done.
- Clirio coed ar y ffordd wedi cyffordd sy'n troi am Ffordd Pentre. Clearing of trees has been completed after the junction with Ffordd y Pentre .
- Cefais gais i helpu yn y cilfan ar yr A525. Yno roedd 5 teiar wedi ei gadael a slabiau o goncrit. Diolch i tim y stryd am glirio hyn. Hefyd am lenwi tyllau oedd gyferbyn â ardal pwyso lorïau. Had a request to remove slabs of concrete and 5 tyres in the lay-by on the A525. The Street team were on board and cleared the fly tipping the next day. Also potholes by the lorry weighing area have been filled.
- Da yw gweld fod na ychydig o waith yn digwydd yn Tan yr Eglwys. Stepiau gwell i ardal y tai unllawr. Rwyf wedi gofyn am hyn ers misoedd. Hefyd rwyf wedi gofyn am y ddiweddariad ar Bryn Castell y ty sydd yn eiddo i'r Sir. Good to see that work is occurring in Tan yr Eglwys. Better steps to the bungalows which I have requested this for months. I have also asked for information regarding the house owned by Denbighshire in Castle Street.

Roedd yn ddiwrnod da pan ddaru aelod dros y priffyrdd a'r amgylchedd sef Barry Melor ymuno â ni yn y Warchodfa Natur. It was a good day when Cllr Barry Mellor amongst his responsibilities are Highways and the environment joined the Management Team of the Nature Reserve. Mwy o fanylion ar y noson. More details in the meeting.



RHUDDLAN TOWN COUNCIL FINANCIAL REGULATIONS

Reviewed on the 10th March 2022

1. GENERAL

- 1.1 These financial regulations govern the conduct of financial management by the Rhuddlan Town Council and may only be amended or varied by resolution of the Council.
- 1.2 The Town Clerk (TC) is the Responsible Financial Officer (RFO). The TC/RFO, acting under the policy direction of the Council, shall administer the Council's financial affairs in accordance with proper practices.
- 1.3 The TC/RFO shall produce financial management information as required by the Council.
- 1.4 Prior to approving the annual return the Council shall conduct a review of the effectiveness of its system of internal control and of these financial regulations which shall be in accordance with proper practices. The TC/RFO shall monitor changes in legislation or proper practices and shall advise the Council of any requirement for a consequential amendment to these financial regulations. The review will take place annually.

2. ANNUAL BUDGET

- 2.1 The TC/RFO shall prepare an annual budget not later than the end of January each year.
- 2.2 The Council shall review the budget not later than the end of January each year and shall fix the Precept to be levied for the ensuing financial year. The TC/RFO shall issue the precept to the County Council and shall supply each member with a copy of the approved budget.
- 2.3 The annual budget shall form the basis of financial control for the ensuing year.

3. BUDGETARY CONTROL

- 3.1 Expenditure on revenue items may be incurred up to the amounts included in the approved budget.
- 3.2 No expenditure may be incurred that will exceed the amount provided in the revenue budget for that class of expenditure unless approved by the council.
- 3.3 The TC/RFO shall provide the Council with a statement of receipts and payments to date at each monthly meeting.
- 3.4 The TC/RFO may incur expenditure on behalf of the Council which is necessary to carry out any repair replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit of £1000. The TC/RFO shall report the action to the Council within 28 days.
- 3.5 No expenditure shall be incurred in relation to any capital project and no contract entered into or tender accepted involving capital expenditure unless the Council is satisfied that the necessary funds are available, or the requisite borrowing approval has been obtained.
- 3.6 All capital works shall be administered in accordance with the Council's standing orders and financial regulations relating to contracts.

4. ACCOUNTING AND AUDIT

- 4.1 All accounting procedures and financial records of the Council shall be determined by the TC/RFO in accordance with the relevant Accounts and Audit Regulations or other associated statutory regulations.
- 4.2 The TC/RFO shall complete the annual financial statements of the Council, including the Council's annual return by the statutory date of the 30th June and shall submit them for approval to the Council no later than the June meeting. The annual return will comprise in four sections:
 - The accounts
 - The statement of assurance
 - The internal audit's report
 - The external auditor's report and opinion

- 4.3 The TC/RFO shall ensure that there is adequate and effective system of internal audit of the Council's accounting, financial and other operations in accordance with proper practices.
- 4.4 The Internal Auditor shall be appointed by and shall carry out the work required by the Council in accordance with proper practices. The Internal Auditor, shall be competent and independent of the operations of the Council, and shall report to Council in writing, or in person, on a regular basis, with a minimum of one annual written report in respect of each financial year. In order to demonstrate objectivity and independence, the internal auditor shall be free from any conflicts of interest and have no involvement in the financial decision making, management or control of the Council.
- 4.5 The Council shall consider and act on any items appearing in the internal audit report for the financial year just ended.
- 4.6 The Council shall consider and act on any items appearing in the external audit report for the financial year just ended.
- 4.7 The statement of assurance shall be completed and approved by the Council and signed and dated by the Chairman and the Clerk and the minute reference recorded.
- 4.8 The TC/RFO shall make arrangements for the opportunity for public inspection of the accounts, books, and vouchers and for the display or publication of any required notices and statements of account.
- 4.9 The TC/RFO shall, as soon as practicable, bring to the attention of all Councillors any correspondence or report from the Internal or External Auditor, unless the correspondence is of a purely administrative matter.

5. BANKING ARRANGEMENTS AND CHEQUES

- 5.1 The Council's banking arrangements, including the Bank Mandate, shall be made by the TC/RFO and approved by the Council. They shall be regularly reviewed for efficiency.
- 5.2 A monthly schedule of the payments required, together with the relevant invoices, forming part of the agenda for the meeting, shall be prepared and presented by the TC/RFO to Council for authorisation and payment by a resolution of the Council; which shall be initialled by the Mayor/Chairman of the Meeting.
- 5.3 Cheques drawn on the bank account shall be signed by three named members of Council. The signatories shall each also initial the cheque counterfoil.
- 5.4 All electronic payments made must be pre-approved by email by any 3 named members of the Council. E-mail approvals must be kept with invoice.

6. PAYMENT OF ACCOUNTS

- 6.1 All payments shall be effected by either electronic payment, cheque, direct debit or standing order drawn on the Council's bankers.
- 6.2 All invoices for payment shall be examined, verified and certified by the TC/RFO. Before certification, the TC/RFO shall satisfy him/herself that the work, goods or services to which the invoice relates shall have been received, carried out, examined and approved.
- 6.3 The TC/RFO shall present for approval all invoices submitted, and which are in order, at the next available Council Meeting.
- 6.4 If a payment is necessary to avoid a charge to interest under the Late Payment of Commercial Debts (Interest) Act 1998, and the due date for payment is before the next scheduled Meeting of Council, where the TC/RFO certify that there is no dispute or other reason to delay payment, the Clerk may take all steps necessary to settle such invoices provided that a list of such payments shall be submitted to the next appropriate meeting of Council for ratification.
- 6.5 Payment for utility supplies (energy, telephone and water) may be made by variable Direct Debit provided that the instructions are signed by two members and any payments are reported to Council as made. The approval of the use of a variable Direct Debit shall be renewed by resolution of the Council at least every two years.

7. PAYMENT OF SALARIES

- 7.1 As an employer, the Council shall make arrangements to meet fully the statutory requirements placed on all employers by PAYE and National Insurance legislation. Hours of payment shall be agreed by the Council and payment made by the Clerk and audited checked by a Councillor. Any changes to agreed hours will be approved by the Council.

8. LOANS AND INVESTMENTS

- 8.1 All loans and investments shall be negotiated by the TC/RFO in the name of the Council and shall be for a set period in accordance with Council policy.
- 8.2 All investments of money under the control of the Council shall be in the name of the Council.
- 8.3 All borrowings and application for borrowing approval shall be approved and be effected in the name of the Council. The terms and conditions of borrowings shall be reviewed at least annually.

- 8.4 All investment certificates and other documents relating thereto shall be retained in the custody of the TC/RFO.

9 INCOME

- 9.1 The collection of all sums due to the Council shall be the responsibility of and under the supervision of the TC/RFO.
- 9.2 Particulars of all charges to be made for work done, services rendered or goods supplied shall be agreed annually by the Council, notified to the TC/RFO and the TC/RFO shall be responsible for the collection of all accounts due to the Council.
- 9.3 The Council will review all fees and charges annually, following a report of the TC/RFO.
- 9.4 Any sums found to be irrecoverable and any bad debts shall be reported to the Council at the next meeting for consideration and appropriate action.
- 9.5 All sums received on behalf of the Council shall be banked intact within 1 week of receipt by the TC/RFO.
- 9.6 The origin of each receipt shall be entered on the paying-in slip.
- 9.7 Personal cheques shall not be cashed out of money held on behalf of the Council.
- 9.8 The TC/RFO shall promptly complete any VAT Return that is required. Any repayment claim due in accordance with VAT Act 1994 section 33 shall be made at least annually coinciding with the financial year end.

10. ORDERS FOR WORK, GOODS AND SERVICES

- 10.1 An official order or letter shall be issued for all work, goods and services unless a formal contract is to be prepared or an official order would be inappropriate. Copies of orders shall be retained.
- 10.2 It is important for the Council to obtain value for money at all times. The TC/RFO shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers.

11. CONTRACTS

- 11.1 Procedures as to contracts are laid down as follows:
- (a) Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that these regulations shall not apply to contracts which relate to items (i) to (vi) below:

- (i) for the supply of gas, electricity, water, sewerage and telephone services;
 - (ii) for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;
 - (iii) for work to be executed or goods or materials to be supplied which consist of repairs to or parts for existing machinery or equipment or plant;
 - (iv) for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council;
 - (v) for additional audit work of the external Auditor up to an estimated value of £250 (in excess of this sum the Clerk and TC/RFO shall act after consultation with the Chairman and Vice Chairman of Council);
 - (vi) for goods or materials proposed to be purchased which are proprietary articles and/or are only sold at a fixed price.
- (b) Where it is intended to enter into a contract exceeding £1000 in value for the supply of goods or materials or for the execution of works or specialist services other than those set out in paragraph (a) the TC/RFO shall invite quotations/tenders from at least three firms.
 - (c) When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to the Council.
 - (d) An invitation to tender shall state the general nature of the work or service and the TC/RFO shall obtain the necessary technical assistance to prepare a specification in appropriate cases. Each tendering firm shall electronically submit their tender by email to the clerk. All tenders shall be reviewed at the same time by such persons as the Council direct in the presence of the TC/RFO.
 - (e) If less than three tenders are received for contracts above £1000 or if all the tenders are identical the Council may make such arrangements as it thinks fit for procuring the goods or materials or executing the works.
 - (f) When it is to enter into a contract less than £1000 in value for the supply of goods or materials or works or specialist services other than set out in paragraph (a) the TC/RFO shall obtain at least two quotations.
 - (g) If less than two quotations are received for contracts less than £1000 or if all the tenders are identical the Council may make such arrangements as it thinks fit for procuring the goods or materials or executing the works.

- 11.2 The Council shall not be obliged to accept the lowest or any tender, quote or estimate.

12. ASSETS, PROPERTIES AND ESTATES

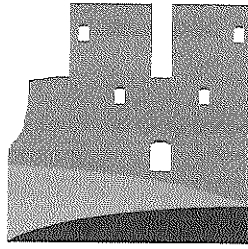
- 12.1 The TC/RFO shall make appropriate arrangements for the custody of all title deeds of properties owned by the Council. The TC/RFO shall ensure a record is maintained of all properties owned by the Council, recording the location, extent, plan, reference, purchase details, nature of the interest, tenancies granted, rents payable and purpose for which held in accordance with Accounts and Audit Regulations.
- 12.2 No property shall be sold, leased or otherwise disposed of without the authority of the Council, together with any other consents required by law, save where the estimated value of any one item of tangible movable property does not exceed £50.
- 12.3 The TC/RFO shall ensure that an appropriate and accurate Register of Assets and Investments is kept up to date. The continued existence of tangible assets shown in the Register shall be verified at least annually, possibly in conjunction with a health and safety inspection of assets.

13. INSURANCE

- 13.1 Following the annual risk assessment (as per Financial Regulation 14), the TC/RFO shall, in consultation with the Chairman, effect all insurances and negotiate all claims on the Council's insurers and shall keep a record of all insurances effected by the Council and the property and risks covered thereby and annually review it.
- 13.2 The TC/RFO shall be notified of any loss liability or damage or of any event likely to lead to a claim, and shall report these to Council at the next available meeting.

14. RISK MANAGEMENT

- 14.1 The Council is responsible for putting in place arrangements for the management of risk. The TC/RFO shall prepare, for approval by the Council, risk management policy statements in respect of all activities of the Council. Risk policy statements and consequential risk management arrangements shall be reviewed by the Council at least annually.
- 14.2 When considering any new activity, the TC/RFO shall prepare a draft risk assessment including risk management proposals for consideration and adoption by the Council.



Cyngor Tref
Rhuddlan
Town Council

RHUDDLAN TOWN COUNCIL CODE OF CONDUCT

Reviewed on the 9th December 2021

PART 1

INTERPRETATION

1. (1) In this code — “co-opted member”, in relation to a relevant authority, means a person who is not a member of the authority but who —

- (a) is a member of any committee or sub-committee of the authority, or
- (b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority,

And who is entitled to vote on any question which falls to be decided at any meeting of that committee or sub-committee;

“meeting” means any meeting —

- (a) of the relevant authority,
- (b) of any executive or board of the relevant authority,
- (c) of any committee, sub-committee, joint committee or joint sub-committee of the relevant authority or of any such committee, sub-committee, joint committee or joint sub-committee of any executive or board of the authority, or
- (d) where members or officers of the relevant authority are present other than a meeting of a political group constituted in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990(1), and includes circumstances in which a member of an executive or board or an officer acting alone exercises a function of an authority;

“member” includes, unless the context requires otherwise, a co-opted member;

“relevant authority” means—

- (a) a county council,
- (b) a county borough council,
- (c) a community council,
- (d) a fire and rescue authority constituted by a scheme under section 2 of the Fire and Rescue Services Act 2004(2) or a scheme to which section 4 of that Act applies,

- (e) a National Park authority established under section 63 of the Environment Act 1995(3);
“you” means you as a member or co-opted member of a relevant authority; and
“your authority” means the relevant authority of which you are a member or co-opted member.
- (2) In relation to a community council, references to an authority’s monitoring officer and an authority’s standards committee are to be read, respectively, as references to the monitoring officer and the standards committee of the county or county borough council which has functions in relation to the community council for which it is responsible under section 56(2) of the Local Government Act 2000.

PART 2

GENERAL PROVISIONS

2.

- (1) Save where paragraph 3(a) applies, you must observe this code of conduct —
 - (a) whenever you conduct the business, or are present at a meeting, of your authority;
 - (b) whenever you act, claim to act or give the impression you are acting in the role of member to which you were elected or appointed;
 - (c) whenever you act, claim to act or give the impression you are acting as a representative of your authority; or
 - (d) at all times and in any capacity, in respect of conduct identified in paragraphs 6(1)(a) and 7.
- (2) You should read this code together with the general principles prescribed under section 49(2) of the Local Government Act 2000 in relation to Wales.

3. Where you are elected, appointed or nominated by your authority to serve —

- (a) on another relevant authority, or any other body, which includes a police authority or Local Health Board you must, when acting for that other authority or body, comply with the code of conduct of that other authority or body; or
- (b) on any other body which does not have a code relating to the conduct of its members, you must, when acting for that other body, comply with this code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

4. You must —
- (a) carry out your duties and responsibilities with due regard to the principle that there should be equality of opportunity for all people, regardless of their gender, race, disability, sexual orientation, age or religion;
 - (b) show respect and consideration for others;
 - (c) not use bullying behaviour or harass any person; and
 - (d) not do anything which compromises, or which is likely to compromise, the impartiality of those who work for, or on behalf of, your authority.
5. You must not —
- (a) disclose confidential information or information which should reasonably be regarded as being of a confidential nature, without the express consent of a person authorised to give such consent, or unless required by law to do so;
 - (b) prevent any person from gaining access to information to which that person is entitled by law.
6. (1) You must —
- (a) not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute;
 - (b) report, whether through your authority's confidential reporting procedure or direct to the proper authority, any conduct by another member or anyone who works for, or on behalf of, your authority which you reasonably believe involves or is likely to involve criminal behaviour (which for the purposes of this paragraph does not include offences or behaviour capable of punishment by way of a fixed penalty);
 - (c) report to the Public Services Ombudsman for Wales and to your authority's monitoring officer any conduct by another member which you reasonably believe breaches this code of conduct;
 - (d) not make vexatious, malicious or frivolous complaints against other members or anyone who works for, or on behalf of, your authority.
- (2) You must comply with any request of your authority's monitoring officer, or the Public Services Ombudsman for Wales, in connection with an investigation conducted in accordance with their respective statutory powers.

7. You must not —

- (a) in your official capacity or otherwise, use or attempt to use your position improperly to confer on or secure for yourself, or any other person, an advantage or create or avoid for yourself, or any other person, a disadvantage;
- (b) use, or authorise others to use, the resources of your authority —
 - (i) imprudently;
 - (ii) in breach of your authority's requirements;
 - (iii) unlawfully;
 - (iv) other than in a manner which is calculated to facilitate, or to be conducive to, the discharge of the functions of the authority or of the office to which you have been elected or appointed;
 - (v) improperly for political purposes; or
 - (vi) improperly for private purposes.

8. You must —

- (a) when participating in meetings or reaching decisions regarding the business of your authority, do so on the basis of the merits of the circumstances involved and in the public interest having regard to any relevant advice provided by your authority's officers, in particular by —
 - (i) the authority's head of paid service;
 - (ii) the authority's chief finance officer;
 - (iii) the authority's monitoring officer;
 - (iv) the authority's chief legal officer (who should be consulted when there is any doubt as to the authority's power to act, as to whether the action proposed lies within the policy framework agreed by the authority or where the legal consequences of action or failure to act by the authority might have important repercussions);
- (b) give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.

9. You must —
- (a) observe the law and your authority's rules governing the claiming of expenses and allowances in connection with your duties as a member;
 - (b) avoid accepting from anyone gifts, hospitality (other than official hospitality, such as a civic reception or a working lunch duly authorised by your authority), material benefits or services for yourself or any person which might place you, or reasonably appear to place you, under an improper obligation.

PART 3

INTERESTS

Personal Interests

10.

- (1) You must in all matters consider whether you have a personal interest, and whether this code of conduct requires you to disclose that interest.
- (2) You must regard yourself as having a personal interest in any business of your authority if —
 - (a) it relates to, or is likely to affect —
 - (i) any employment or business carried on by you;
 - (ii) any person who employs or has appointed you, any firm in which you are a partner or any company for which you are a remunerated director;
 - (iii) any person, other than your authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties as a member;
 - (iv) any corporate body which has a place of business or land in your authority's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body;
 - (v) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (iv) above;
 - (vi) any land in which you have a beneficial interest and which is in the area of your authority;

- (vii) any land where the landlord is your authority and the tenant is a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (iv) above;
- (viii) any body to which you have been elected, appointed or nominated by your authority;
- (ix) any —
- (aa) public authority or body exercising functions of a public nature;
- (bb) company, industrial and provident society, charity, or body directed to charitable purposes;
- (cc) body whose principal purposes include the influence of public opinion or policy;
- (dd) trade union or professional association; or
- (ee) private club, society or association operating within your authority's area, in which you have membership or hold a position of general control or management;
- (x) any land in your authority's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer;
- (b) a member of the public might reasonably perceive a conflict between your role in taking a decision, upon that business, on behalf of your authority as a whole and your role in representing the interests of constituents in your ward or electoral division; or
- (c) a decision upon it might reasonably be regarded as affecting —
 - (i) your well-being or financial position, or that of a person with whom you live, or any person with whom you have a close personal association;
 - (ii) any employment or business carried on by persons as described in 10(2)(c)(i);
 - (iii) any person who employs or has appointed such persons described in 10(2)(c)(i), any firm in which they are a partner, or any company of which they are directors;
 - (iv) any corporate body in which persons as described in 10(2)(c)(i) have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or
 - (v) any body listed in paragraphs 10(2)(a)(ix)(aa) to (ee) in which persons described in 10(2)(c)(i) hold a position of general control or management, to a greater extent than the majority of—

- (aa) in the case of an authority with electoral divisions or wards, other council tax payers, rate payers or inhabitants of the electoral division or ward, as the case may be, affected by the decision; or
- (bb) in all other cases, other council tax payers, ratepayers or inhabitants of the authority's area.

Disclosure of Personal Interests

- 11.** (1) Where you have a personal interest in any business of your authority and you attend a meeting at which that business is considered, you must disclose orally to that meeting the existence and nature of that interest before or at the commencement of that consideration, or when the interest becomes apparent.
- (2) Where you have a personal interest in any business of your authority and you make
- (a) written representations (whether by letter, facsimile or some other form of electronic communication) to a member or officer of your authority regarding that business, you should include details of that interest in the written communication; or
 - (b) oral representations (whether in person or some form of electronic communication) to a member or officer of your authority you should disclose the interest at the commencement of such representations, or when it becomes apparent to you that you have such an interest, and confirm the representation and interest in writing within 14 days of the representation.
- (3) Subject to paragraph 14(1)(b) below, where you have a personal interest in any business of your authority and you have made a decision in exercising a function of an executive or board, you must in relation to that business ensure that any written statement of that decision records the existence and nature of your interest.
- (4) You must, in respect of a personal interest not previously disclosed, before or immediately after the close of a meeting where the disclosure is made pursuant to sub-paragraph 11(1), give written notification to your authority in accordance with any requirements identified by your authority's monitoring officer from time to time but, as a minimum containing —
- (a) details of the personal interest;
 - (b) details of the business to which the personal interest relates; and
 - (c) your signature.

- (5) Where you have agreement from your monitoring officer that the information relating to your personal interest is sensitive information, pursuant to paragraph 16(1), your obligations under this paragraph 11 to disclose such information, whether orally or in writing, are to be replaced with an obligation to disclose the existence of a personal interest and to confirm that your monitoring officer has agreed that the nature of such personal interest is sensitive information.
- (6) For the purposes of sub-paragraph (4), a personal interest will only be deemed to have been previously disclosed if written notification has been provided in accordance with this code since the last date on which you were elected, appointed or nominated as a member of your authority.
- (7) For the purposes of sub-paragraph (3), where no written notice is provided in accordance with that paragraph you will be deemed as not to have declared a personal interest in accordance with this code.

Prejudicial Interests

- 12. (1) Subject to sub-paragraph (2) below, where you have a personal interest in any business of your authority you also have a prejudicial interest in that business if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
 - (2) Subject to sub-paragraph (3), you will not be regarded as having a prejudicial interest in any business where that business—
 - (a) relates to —
 - (i) another relevant authority of which you are also a member;
 - (ii) another public authority or body exercising functions of a public nature in which you hold a position of general control or management;
 - (iii) a body to which you have been elected, appointed or nominated by your authority;
 - (iv) your role as a school governor (where not appointed or nominated by your authority) unless it relates particularly to the school of which you are a governor;
 - (v) your role as a member of a Local Health Board where you have not been appointed or nominated by your authority;

- (b) relates to —
 - (i) the housing functions of your authority where you hold a tenancy or lease with your authority, provided that you do not have arrears of rent with your authority of more than two months, and provided that those functions do not relate particularly to your tenancy or lease;
 - (ii) the functions of your authority in respect of school meals, transport and travelling expenses, where you are a guardian, parent, grandparent or have parental responsibility (as defined in section 3 of the Children Act 1989) of a child in full time education, unless it relates particularly to the school which that child attends;
 - (iii) the functions of your authority in respect of statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of such pay from your authority;
 - (iv) the functions of your authority in respect of an allowance or payment made under sections 22(5), 24(4) and 173 to 176 of the Local Government Act 1972, an allowance or pension under section 18 of the Local Government and Housing Act 1989 or an allowance or payment under section 100 of the Local Government Act 2000;
- (c) your role as a community councillor in relation to a grant, loan or other form of financial assistance made by your community council to community or voluntary organisations up to a maximum of £500.
- (3) The exemptions in subparagraph (2)(a) do not apply where the business relates to the determination of any approval, consent, licence, permission or registration.

Overview and Scrutiny Committees

- 13.** You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a sub-committee of such a committee) where—
- (a) that business relates to a decision made (whether implemented or not) or action taken by your authority's executive, board or another of your authority's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken, you were a member of the executive, board, committee, sub-committee, joint-committee or joint sub-committee mentioned in sub-paragraph (a) and you were present when that decision was made or action was taken.

Participation in Relation to Disclosed Interests

- 14.** (1) Subject to sub-paragraphs (2), (3) and (4), where you have a prejudicial interest in any business of your authority you must, unless you have obtained a dispensation from your authority's standards committee —
- (a) withdraw from the room, chamber or place where a meeting considering the business is being held—
 - (i) where sub-paragraph (2) applies, immediately after the period for making representations, answering questions or giving evidence relating to the business has ended and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration; or
 - (ii) in any other case, whenever it becomes apparent that that business is being considered at that meeting;
 - (b) not exercise executive or board functions in relation to that business;
 - (c) not seek to influence a decision about that business;
 - (d) not make any written representations (whether by letter, facsimile or some other form of electronic communication) in relation to that business; and
 - (e) not make any oral representations (whether in person or some form of electronic communication) in respect of that business or immediately cease to make such oral representations when the prejudicial interest becomes apparent.
- (2) Where you have a prejudicial interest in any business of your authority you may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.
- (3) Sub-paragraph (1) does not prevent you attending and participating in a meeting if:
- (a) you are required to attend a meeting of an overview or scrutiny committee, by such committee exercising its statutory powers; or
 - (b) you have the benefit of a dispensation provided that you —
 - (i) state at the meeting that you are relying on the dispensation; and
 - (ii) before or immediately after the close of the meeting give written notification to your authority containing —

- (aa) details of the prejudicial interest;
- (bb) details of the business to which the prejudicial interest relates;
- (cc) details of, and the date on which, the dispensation was granted; and
- (dd) your signature.

(4) Where you have a prejudicial interest and are making written or oral representations to your authority in reliance upon a dispensation, you must provide details of the dispensation within any such written or oral representation and, in the latter case, provide written notification to your authority within 14 days of making the representation.

PART 4

THE REGISTER OF MEMBERS' INTERESTS

Registration of Financial and Other Interests and Memberships and Management Positions

15. (1) Subject to sub-paragraph (3), you must, within 28 days of—
 - (a) your authority's code of conduct being adopted or the mandatory provisions of this model code being applied to your authority; or
 - (b) your election or appointment to office (if that is later),
 register your financial interests and other interests, where they fall within a category mentioned in paragraph 10(2)(a) in your authority's register maintained under section 81(1) of the Local Government Act 2000 by providing written notification to your authority's monitoring officer.
- (2) You must, within 28 days of becoming aware of any new personal interest or change to any personal interest registered under sub-paragraph (1), register that new personal interest or change by providing written notification to your authority's monitoring officer.
- (3) Sub-paragraphs (1) and (2) do not apply to sensitive information determined in accordance with paragraph 16(1).
- (4) Sub-paragraph (1) will not apply if you are a member of a relevant authority which is a community council when you act in your capacity as a member of such an authority.

Sensitive information

- 16.** (1) Where you consider that the information relating to any of your personal interests is sensitive information, and your authority's monitoring officer agrees, you need not include that information when registering that interest, or, as the case may be, a change to the interest under paragraph 15.
- (2) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under sub-paragraph (1) is no longer sensitive information, notify your authority's monitoring officer asking that the information be included in your authority's register of members' interests.
- (3) In this code, "sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation.

Registration of Gifts and Hospitality

- 17.** You must, within 28 days of receiving any gift, hospitality, material benefit or advantage above a value specified in a resolution of your authority, provide written notification to your authority's monitoring officer of the existence and nature of that gift, hospitality, material benefit or advantage.

LOCAL RESOLUTION PROTOCOL FOR COMMUNITY AND TOWN COUNCILS

1. Purpose of the report

It was resolved at the meeting on the 10th of January 2019 that the Town Clerk look into a policy for the use of a local resolution for complaints. The following draft policy is taken from information the Town Clerk has gathered from other Town Councils, One Voice Wales Website and the Public Service Ombudsman.

2. Background

The Public Service Ombudsman has agreed to the principle of referring some complaints against Members back to Community and Town Councils for a local resolution and to adopt their own local protocol.

The following protocol is relatively simple in nature, which should make it easy to use and/or adopt to local circumstances. The procedure will only work where both parties try and make it work. Failure to cooperate might therefore be a factor in favour of referral to the County Council Monitoring Officer or to the Public Services Ombudsman for Wales.

3. Issues which should be considered under this process

Low level complaints about Members, including:

- Minor complaints from Members about Members
- Minor complaints from Officers about Members
- Members alleged to have not shown respect and consideration for others – either verbally or in writing

3a. Issues which should not be considered under this process

Complaints which must be directed to the Public Services Ombudsman for Wales. The Code of Conduct for members of local authorities in Wales – Guidance from the Public Service Ombudsman for Wales is available on the Rhuddlan Town Council's website under Policies:

- Complaints instigated by a member of the public.
- Serious complaints – breaches of the Code of Conduct/failure to disclose interests/bullying/abuse of position or trust/repeated breaches.
- Complaints made by the Clerk/Proper Officer.
- Vexatious, malicious or frivolous complaints.
- Members' complaints about officers which should be dealt with using the Council's internal complaints process.
- Repetitive low-level complaints.

4. The Complaint

All complaints must be made in writing to the Clerk of the Council to undertake a first sift to ensure that the complaint is at a low level and should not be dealt with by way of a complaint to the Ombudsman. If appropriate, therefore, the Clerk should firstly seek an early resolution of any such dispute by liaising informally with the individual members concerned prior to the resolution process described below. It is vitally important that the “accused” member is given full details of the complaint against them so that in the interests of natural justice they are in a position to prepare their response to the accusation.

5. Resolution Process

The involvement of the Chair/Vice-Chair of the Council in the following process is not to adjudicate on the complaint, but to attempt to get the members involved to come to an agreement as to how the issue(s) could be resolved on an amicable basis.

The Clerk will act as a facilitator for the resolution process below.

- a. **If the complaint is between Members other than the Chair** of the Council, the Clerk and the Chair will meet individually with the complainant and Member subject of the complaint to seek an agreed resolution.
- b. **If the complaint is between Members, one of whom is the Chair** of the Council, but not the Vice-Chair, the Clerk and the Vice-Chair will meet with the complainant and Member subject of the complaint to seek an agreed resolution.
- c. **If the complaint has been made by an employee, but not the Clerk** against a Member other than the Chair of Council, the Clerk and the Chair of Council will meet with the officer and the Member subject of the complaint to seek an agreed resolution.
- d. **If the complaint has been made by an employee, but not the Clerk against the Chair of Council**, the Clerk and the Vice-Chair of Council will meet with the officer and the Chair to seek an agreed resolution.
- e. **If the complaint has been made by the Clerk** then it is likely to be best practice that this complaint is forwarded by way of a complaint to the Ombudsman.

6. Possible results of the process

If an agreement is reached by Members and/or employee during this stage then no further action is required.

If agreement cannot be reached the aggrieved Member/employee would always have the opportunity of referring the matter to the Ombudsman.

Examples of agreements might include issue a letter of apology, a written undertaking or commitment not to breach the Code of Conduct in the future a commitment to undertake training or an agreement that on the basis of the evidence that no further action should be taken and the matter be closed.

7. Time for the process

It is the intention that all of the processes can be completed as quickly as possible to resolve the issue. However exact timing will depend on the availability of individuals to attend the meetings.

8. Important Points to note in preparing a process for use by the Council

It is suggested that any meetings held with a view to discussing the issues of complaints and/or resolving matters are at the very least minuted, if not recorded. This is to ensure that agreements are captured. This will also be useful in the event that matters break down or escalate and need to be referred to the PSOW. It may also be useful as evidence in the event of further similar breaches of the conduct and future conduct.

Councils need to be clear on their powers in respect of code of conduct matters. The Ombudsman has seen examples of councils who have deemed it appropriate to fully investigate a code complaint, decide that there has been a breach and some have even thought it appropriate to consider the issue of a sanction. Investigations of possible breaches of the Code are matters for the Ombudsman. The Local Government Act 2000 gives him the authority to carry out such investigations. The Council has no legal authority to undertake such investigations or to make findings of a breach of the Code of Conduct, which are decisions that can only be reached by a Standards Committee or the Adjudication Panel for Wales.

Protocol adopted by Rhuddlan Town Council on 13th February 2019.

Eich cyf / Your ref

Ein cyf / Our ref : 44/2023/0097

Dyddiad / Date : 21/02/2023

Rhif ffon / Direct dial : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2023/0097

CYNNIG / PROPOSAL: Trosi a newid defnydd adeiladau amaethyddol i ddarparu cyfleuster storio diogel dan do, parcio, mynediad a gwaith cysylltiedig / Conversion and change of use of agricultural buildings to provide an indoor secure storage facility, parking, access and associated works

LLEOLIAD / LOCATION: Home Farm , Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y Cyngor Sir.

The above-described application has been received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythur hwn.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view,

chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y
Cyhoedd a Chefn Gwlad

objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside
Services



Clerk

From: Jake <jake@fbelshaw.co.uk>
Sent: 18 January 2023 09:16
To: 'Clerk'
Cc: 'mikekermode'
Subject: RE: RE: 44/2022/0768
Attachments: Rhuddlan - PP10B - Proposed Pole Sign Location.pdf; Rhuddlan - PP10A - Proposed Pole Sign Location.pdf

Morning Steve,

The original proposal is drawing PP10A which is a 6m high pole sign. This was rejected.

We are now proposing a smaller direction sign at 2.3m high. Drawing PP10B.

Would this be an acceptable proposal?

Kind Regards,

Jake Lee

Frank Belshaw - Building Surveyors Limited
Wheatley Springs Barn
Wheatley Lane Road
Barrowford
Nelson
Lancashire
BB9 6QS

Tel: 01282 699668
Fax: 01282 602447
Company Registration No: 6934987

From: Clerk <clerk@rhuddlantowncouncil.gov.uk>
Sent: Wednesday, January 18, 2023 8:32 AM
To: jake@fbelshaw.co.uk
Cc: 'mikekermode' <mikekermode@btinternet.com>
Subject: RE: RE: 44/2022/0768

Good Morning Jake
Can you please send me through the amended plans?
Thanks and regards

Steve Wilson MA and CILCA

Clerk Dref Rhuddlan Town Clerk
07775 673706

----- Forwarded message -----

From: Jake <jake@fbelshaw.co.uk>
Date: 17 Jan 2023 13:31
Subject: RE: 44/2022/0768

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ALL DIMENSIONS TO BE CHECKED ON SITE

DO NOT SCALE FROM THIS DRAWING EXCEPT FOR THE PURPOSES OF LOCAL AUTHORITY PLANNING

REV DATE DESCRIPTION
A 09/26/21 KFC sign removed

Frank Johnson
Building Services Limited
10000 Highway 100, Suite 100, Richmond, BC V6V 2G9
Tel: 604-273-1111 Fax: 604-273-1112

Café Fortune Ltd

store address
RHUDDLAN
FORMER HARVEY'S AMERICAN BAR & GRILL
MARSH RD
RHUDDLAN
RT11
L1B 5J4
client:
CAFE FORTUNE

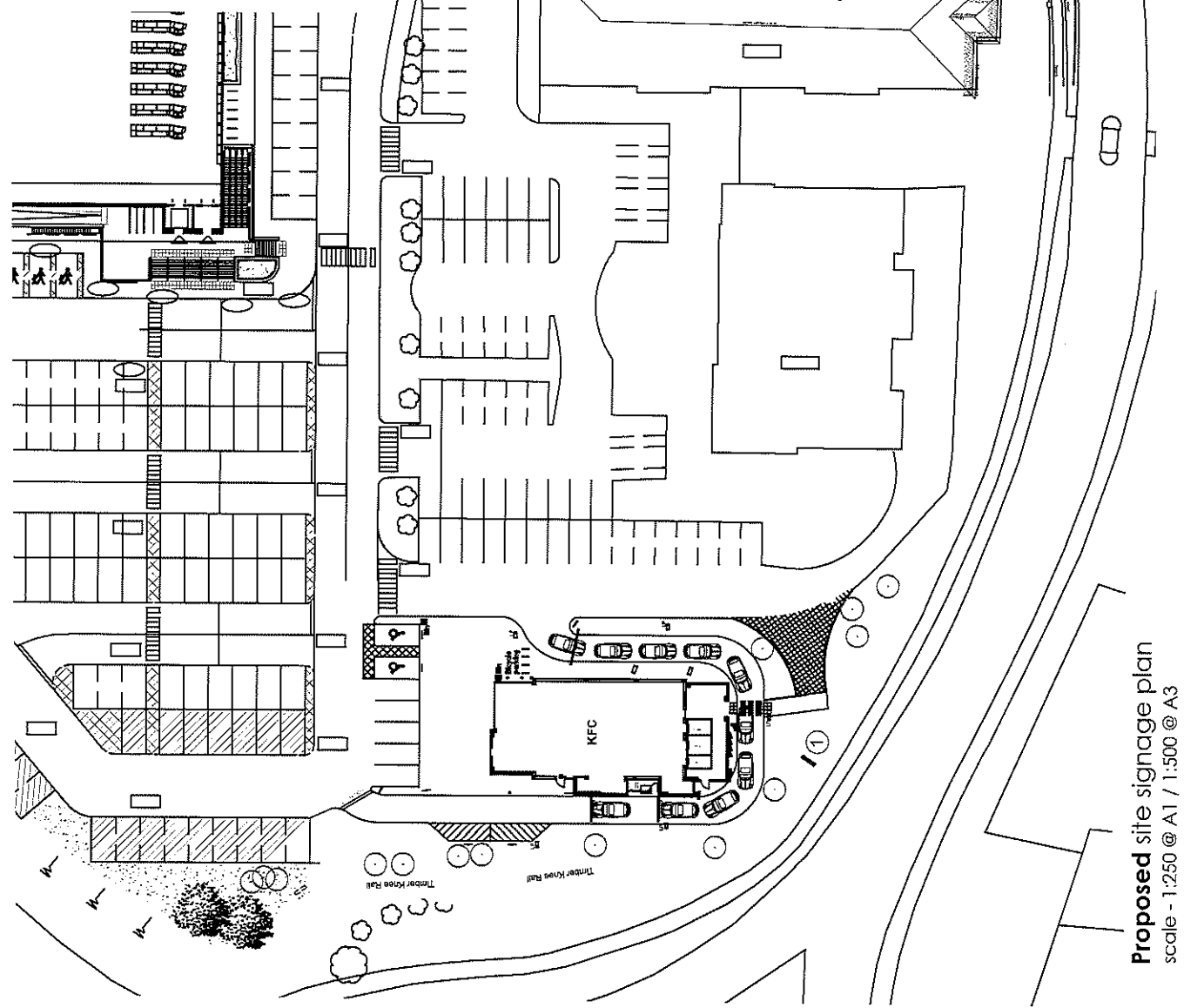
drawing title
**PROPOSED
POLE SIGN LOCATION PLAN**

drawn by checked date
JL 13/05/2022

scale
1:250 @ A1

drawing no. revision
2021/95/PP10 A

EXTERNAL SIGNAGE SCHEDULE	
sign no.	description
130	DISK DRIVE THRU INTERNALLY ILLUMINATED, 6m HIGH POLE SIGN.
1250	STARBUCKS LOGO SIGN @ 1250mm Dia.
	KFC LOGO BUCKET 1160mm x 1160mm
	POLE @ 350mm DIAMETER
	SHOPFITTER TO PROVIDE POWER USING DEVELOPERS' DUCTS.
	2500x2500x1000mm CONCRETE BASE



Proposed site signage plan
scale - 1:250 @ A1 / 1:500 @ A3

Name of Insurance Brooker		Cost	
BHIB Council's Insurance	£	1,982.89	Based on a three-year deal
Gallaghers (existing)	£	2,801.93	Opne year deal
Recommendation			
BHIB Council's Insurance	£	1,982.89	Based on a three-year deal

Clerk

From: Dale Beaumont <DBeaumont@macmillan.org.uk>
Sent: 08 February 2023 09:55
To: clerk@rhuddlantowncouncil.gov.uk
Subject: Macmillan Cancer Support – We Need Your Help!
Attachments: Case for support - Denbighshire - Bilingual.pdf

Dear Clerk,

I hope this email finds you well.

My name is Dale, Relationship Fundraising Coordinator at Macmillan Cancer Support in Wales.

I am getting in touch today to say thank you for your support in the past and to ask if your Town/Community Council would kindly consider choosing to support Macmillan Cancer Support as one of your beneficiaries in 2023.

At Macmillan we have heard from many people living with cancer who have felt the impact of the pandemic on their financial situation, for example the loss of income as a result of having to shield and not work, or the additional costs of travelling by private transport to appointments to avoid risk of contracting the virus.

Recent increases to the cost of living - impacting all aspects of life including energy, food, national insurance, council tax, rail and transport-related fuel costs - will only be adding to the financial strain. Inflation, which is the rate at which prices rise, has reached its highest recorded level in decades and is continuing to rise, while the UK is forecast to fall into a recession.

We need to be there for people with cancer in the future, whatever it takes. We need to continue to provide brilliant services and we need to carry on working side by side with the NHS, our incredible Macmillan professionals, and dedicated partners. In these unprecedented and challenging times, we are doing everything we can to support people living with cancer throughout this crisis and beyond, but we can't do this alone, and we urgently need your help!

Although we are a national charity, we have a local heart and the money raised in Wales is spent right here in local communities to help local people living with cancer. Please see attached details of how we have helped people living with cancer with medical, emotional, and financial support in your area.

At Macmillan, we rely entirely on donations and fundraising to support all our services and we couldn't do it without the generosity of local businesses, organisations, and individuals like yourselves. We would very much appreciate your support and hope you will be able to make a donation this year.

One of the easiest ways to make a financial donation is through our website

<https://donation.macmillan.org.uk/Donation>

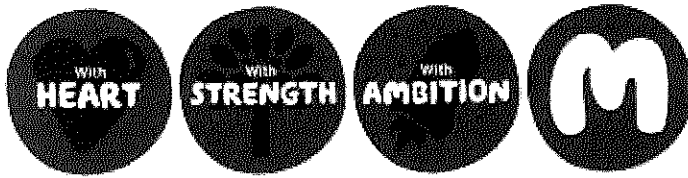
- **Or by calling** our **Supporter Care Team** on 0300 1000 200 to donate over the phone. The team can also arrange a BACS transfer for you if you prefer.
- **Or by post** - Cheques can be posted with a covering letter (*please include your name & address so we can thank you*) to **Macmillan Cancer Support, PO Box 791, York House, York, YO1 0NJ**. Please make cheques payable to Macmillan Cancer Support.

Please don't forget, if you need to access Macmillan support you can do so by visiting our website www.macmillan.org.uk or by calling our free support line on 0800 808 0000 7 days a week 8am – 9pm.

Thank you for your consideration and invaluable ongoing support.

Kindest regards,

Dale Beaumont *He / Him (hear my name)*
Relationship Fundraising Coordinator
Macmillan Cancer Support
Email: dbeaumont@macmillan.org.uk
Phone: 02078404752



We are Macmillan. We do whatever it takes. With heart. With strength. With ambition.

For information, support or just someone to talk to, call 0808 808 00 00 or visit macmillan.org.uk.

To donate, volunteer, raise money or campaign with us, call 0300 1000 200 or visit macmillan.org.uk.

Annwyl Clerc,

Gobeithio y bydd yr e-bost hwn yn eich cael yn iach.

Fy enw yw Dale, Cydlynnydd Codi Arian Perthynas Cynorth Cancer Macmillan yng Nghymru.

Rydwi'n cysylltu heddiw i ddweud diolch yn fawr i chi am eich cefnogaeth y y gorffennol ac i ofyn a fyddai eich Cyngor Tref/Cymuned yn garedig iawn yn ystyried dewed cefnogi Cynorth Cancer Macmillan fel un o'ch buddiolwyr yn 2023.

Ym Macmillan, rydyn ni wedi clywed gan nifer o bobl sy'n byw gyda chanser ac sydd wedi teimlo effaith y pandemig are u sefyllfa ariannol. Er enghraifft, effeithiwyd ar golli incwm o ganlyniad i orfod cysgodi a pheidio â mynd i'r gwaith neu gostau ychwanegol teithio ar gludiant preifat i apwyntiadau i osgoi'r risg o dal y firws.

Cynnydd yng nghostau byw diweddar – mae hyn wedi affeithio ar bob agwedd o fywyd gan gynnwys costau ynni, bwyd, yswiriant cenedlaethol, treth cyngor, costau tannwydd trenau a chludiant o bob math – bydd y rhain i gyd yn ychwanegu at y straen ariannol. Mae chwyddiant, sef y gyfradd lle mae prisiau'n codi, wedi cyrraedd ei lefel uchaf erioed ar gofnod mewn degawdau ac mae'n dal godi ac mae rhagolygon y bydd y DU yn dioddef dirwasgiad.

Mae'n rhaid i ni fod yno i bobl sy'n dioddef gan ganser yn y dyfodol, beth bynnag sy'n digwydd. Mae'n rhaid i ni barhau i ddarparu gwasanaethau gwych a rhaid i ni barhau i weithio ocrh yn ochr gyda'r GIG, ein gweithwyr proffesiynol anhygoel Macmillan a phartneriaid ymroddgar. Yn yr amseroedd heriol a digynsail hyn, rydyn ni'n gwneud popeth a allwn i gefnogi pobl sy'n byw gyda chanser drwy gydaol yr argyfwng hwn a thu hwn. Ond, ni allwn wneud hyn ein hunain a rhaid i ni gael eich cymorth ar fyrder!

Er ein bod yn elusen genedlaethol, mae gennym galon leol ac mae'r arian a gyfrennir yng Nghymru'n cael ei wario yma mewn cymunedau lleol i helpu pobl leol sy'n byw gyda chaner. Gweler manylion atodedig ynglyn â sut rydyn ni wedi helpu pobl sy'n byw gyda chanser gyda chymorth meddygol, emosiynol ac ariannol yn eich ardal.

Macmillan Cancer Support In Denbighshire

Because cancer can affect your life in so many ways, we do whatever it takes to give people the support they need. We're going all out to support people with cancer across the UK and in Denbighshire, but we can't do it without you.

The Need

Right now, more than 3 million people are living with cancer in the UK, rising to 4 million by 2030. That means on average someone is diagnosed with cancer every 90 seconds.



Around 680 people in Denbighshire are diagnosed with cancer on average, each year.



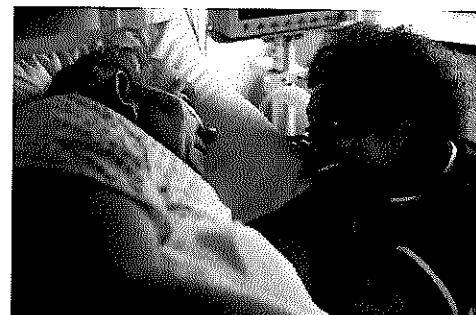
Around 320 people die of cancer, on average, each year in Denbighshire.



At least 4,100 people are living with cancer in Denbighshire, as of 2015. This is predicted to rise to 6,600 by 2030.



It is estimated that 16% of the population in Denbighshire are income deprived.



Angela, Nurse in conversation at patient's bedside.

The solution

We provide physical, financial and emotional support to people living with cancer. This includes expert nurses, an information and support service, an online community, welfare advice as well as Macmillan Grants.



100 Grants

To people in Denbighshire in 2021 for a total of £35,000.



171 Calls

To Macmillan's Support Line service from people in Denbighshire in 2021.



3 Macmillan professionals

In funding (partially or full) in Denbighshire as of 2021.

How you can help

Through better treatment we have added years to life, but now we need to add life to years.

£33

could pay for a Macmillan nurse for an hour, helping patients and their families receive essential support.

£132

could pay for a Macmillan Information and Support Assistant for a day, giving people living with cancer the opportunity to ask questions and talk through their concerns.

£350

could pay for a Macmillan Grant that helps a person living with cancer heat their home when they really need to.

We are almost entirely funded by donations and simply cannot support the growing number of people who need us without your help.

To donate, volunteer, raise money or campaign with us, call 0300 1000 200 or visit macmillan.org.uk



Scan our QR code to donate

**MACMILLAN
CANCER SUPPORT**



Registered with
**FUNDRAISING
REGULATOR**

Macmillan Cancer Support, registered charity in England and Wales (261017), Scotland (SC039907) and the Isle of Man (604). Also operating in Northern Ireland. Printed on sustainable material. Please recycle.

Cymorth Cancer Macmillan

Yn Sir Ddinbych

Oherwydd bod cancer yn gallu affeithio ar eich bywyd mewn cynifer o ffyrdd, rydyn ni'n gwneud beth bynnag sydd ei angen i roi'r cymorth angenrheidiol i bobl. Rydyn ni'n gwneud ein gorau i gefnogi pobl sy'n byw gyda chanser ar draws y DU ac yn Sir Ddinbych, ond ni allwn ei wneud hebddoch chi.

Yr Angen

Ar hyn o bryd, mae mwy na 3 miliwn o bobl yn byw gyda chanser yn y DU. Bydd hyn yn codi i 4 miliwn erbyn 2030. Mae hyn yn golygu ar gyfartaledd bod rhywun yn cael diagnosis cancer bob 90 eiliad.



Ar gyfartaledd, mae tua 680 o bobl yn cael diagnosis cancer yn Sir Ddinbych bob blwyddyn.



Ar gyfartaledd, mae tua 320 o bobl yn marw o ganser bob blwyddyn yn Sir Ddinbych.



Mae o leiaf 4,100 yn byw gyda chanser yn Sir Ddinbych ers 2015. Rhagfynegir y bydd hyn yn cynyddu i 6,600 erbyn 2030.



Brasamcanir bod 16% o boblogaeth Sir Ddinbych wedi'u hamddifadu'n ariannol.



Angela, Nyrs mewn sgwrs wrth ochr gwely claf.

Yr Ateb

Rydym ni'n darparu cymorth corfforol, ariannol ac emosïynol i bobl sy'n byw gyda chanser. Mae hyn yn cynnwys nyrsys arbenigol, gwasanaeth gwybodaeth a chymorth, cymuned ar-lein, cyngor budd ynghyd â Grantiau Macmillan.



100 o Grantiau

I bobl yn Sir Ddinbych yn 2021 sef cyfanswm o £35,000.



171 o Alwadau

I wasanaeth Llinell Gymorth Macmillan oddi wrth bobl yn Sir Ddinbych yn 2021.



3 o weithwyr proffesiynol Macmillan

Yn cael eu hariannu (rhan neu lawn amser) yn Sir Ddinbych o 2021.

Sut gallwch chi helpu

Drwy well triniaeth, rydym wedi ychwanegu blynyddoedd at fywyd, ond yn awr rhaid i ni ychwanegu bywyd at flynyddoedd.

Gallai **£33** dalu am nyrs Macmillan am awr i helpu cleifion a'u teuluoedd dderbyn cymorth hanfodol.

Gallai **£132** dalu am Gynorthwydd Gwybodaeth a Chymorth Macmillan am ddiwrnod gan roi cylfe i bobl sy'n byw gyda chanser siarad am eu pryderon a gofyn cwestiynau.

Gallai **£350** dalu am Grant Macmillan sy'n helpu person sy'n byw gyda chanser wresogi ei gartref/chartref pan fydd wir angen gwneud hynny.

Rydym yn cael ein hariannu bron yn gyfan gwbl drwy roddion. Ni allwn gefnogi'r nifer cynyddol o bobl sydd ein hangen heb eich help chi.

I gyfrannu, gwirfoddoli, codi arian neu ymgyrchu gyda ni, gallwch ffonio 0300 1000 200 neu ymweld â macmillan.org.uk



Sganiwch ein cod QR i gyfrannu

CYMORTH CANCER MACMILLAN

Registered with / Cofrestrwyd gyda'r
FUNDRAISING
REGULATOR
RHEOLEDDIWR
CODI ARIAN

Cymorth Cancer Macmillan, elusen gofrestredig yng Nghymru a Lloegr (261017), Yr Alban (SC039907) ac Ynys Manaw (604). Hefyd yn gweithredu yng Ngogledd Iwerddon. Wedi'i argraffu ar ddeunydd cynaliadwy. Cofiwch ailgylchu.

List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2023	Steve Wilson Starling Expenses	PABT0080	500.00		Top up expenses card
08/03/2023	Initial Washroom Hygiene	PABT0079	158.65	Sanitary annual cont	Sanitary bins via Starling
09/03/2023	Tracey Morris	PABT0077	26.00		Clean Hwb
09/03/2023	HSBC UK	DD	10.50	Statement	Bank Charges 21/1 to 20/2
09/03/2023	Tracy Morris	PABT0081	13.00		Hwb Cleaning 1 hr
09/03/2023	Mari A Williams Translations	PABT0082	184.86	Inv 1258	Translations Feb 2023
09/03/2023	Mayor of Denbigh Charity Ball	102947	50.00	Inv 27/02/2023	Charity Event Denbigh
09/03/2023	P. Smith	PABT0083	12.99		Expenses
09/03/2023	RBA Consulting Limited	PABT0084	1,320.00	Invoice 5762	Design works path on Admirals
09/03/2023	One Voice Wales	PABT0085	739.00		2023/2024 Membership
09/03/2023	North Wales Doors & Windows	PABT0086	487.68	Inv 23 02 2023	Closers on toilet doors
09/03/2023	R A Stoakes Sound Design	PABT0087	3,367.00	SD1165	Hearing Loop Community Centre
09/03/2023	Goodsigns & Print	PABT0088	165.90	INV 110936	Signs Hwb
09/03/2023	Holywell Town Council	PABT0089	50.00	Inv 14 02 2023	Charity Event
09/03/2023	One Voice Wales	PABT0090	70.00	Training courses	Invoice 6891
09/03/2023	Brian Jackson	PABT0078	300.00	Inv Feb 2023	Hwb toilet reinforcement
09/03/2023	RHUDDLAN TOWN COMMUNITY	PABT0091	150.00	Inv 44 03/03/2023	Hire of Centre March Market
09/03/2023	BHIB Councils Insurance	PABT0092	1,982.89	LC/RHUS/03123-H4FF	Insurance 13/3/23 to 12/3/24
09/03/2023	Steve Wilson	PABT0093	149.85	AR/ME/MK	Travel Expenses Feb 2023
09/03/2023	Rhyl Town Council	PABT0094	70.00	Inv280223	Charity Dinner
09/03/2023	Web Studio North Wales	SO	240.00	Invoice 6551	Website and FB management
09/03/2023	Cwmni Urdd Gobaith Cymru 2021	PABT0095	200.00	Jan Minutes	Additional payment for Event
09/03/2023	HMRC	PABT0096	949.29	120PP01122176	PAYE and NI
09/03/2023	Paul Smith	SO	223.87		Salary
09/03/2023	Steve Wilson	SO	1,736.63		Salary
09/03/2023	NEST Pension	DD	273.80		Pension
09/03/2023	Vodafone	DD	13.00		Mobile Phone
09/03/2023	Dragons Football Club	PABT0097	475.00	March Minutes	Coronation Event
09/03/2023	Rhuddlan Bowling Club	PATB0098	792.80	March Meeting	Coronation Event
09/03/2023	Rhuddlan Friendship Group	PABT0099	450.00	March Minutes	Coronation Events
09/03/2023	St Marys Church	PABT0100	865.50	March Meeting	Coronation Events
09/03/2023	Rhuddlan Historical Society	PABT0101	100.00	March Minutes	Coronation Event
09/03/2023	Rhuddlan Allotments	PABT0102	100.00	March Minutes	Coronation Event
Total Payments			16,228.21		

03/03/2023

Rhuddlan Town Council

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Receipts and Payments Summary - Cashbook 1

Current Bank A/c

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	211,807.67	218,574.19	
Total Receipts / Payments	211,807.67	218,574.19	Closing Trial Balance
Opening Balance	130,583.87		
Closing Balance		123,817.35	123,817.35
	<u>342,391.54</u>	<u>342,391.54</u>	

