

Cyngor Tref
Rhuddlan
Town Council

Events Committee

12th April 2023

A meeting of the Rhuddlan Town Council Events Committee is to be held on Tuesday 18th April 2023 at 7pm. This Hybrid meeting is taking place at **Hwb Rhuddlan**, Clos David Owen, Rhuddlan LL18 2UJ. Members of the public are welcome to attend in person or via Zoom. If attending remotely then please inform the Clerk by 3pm on the day of the meeting.

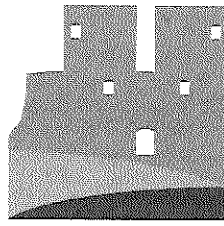
Agenda

1. Apologies
2. Declarations of Interest
3. Minutes – review the minutes of the previous meeting
4. Matters Arising from minutes
5. Coronation Weekend – update from groups
6. Gwledd-Fest – update on latest position
7. Consider new applications for support
8. Agree the date of Next Meeting – proposed Monday 15/5

Steve Wilson

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Rhuddlan Town Council – Minutes of the Events Committee Meeting 2nd March 2023

Held at Rhuddlan Community Centre

Present:

Cllr Mike Kermode (Chair)
Cllr Ivor Beech
Cllr Mike Elgin (Mayor)
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk

There were several members of the public present representing some of Rhuddlan's voluntary community groups. See list below.

Rhuddlan Bowling Club, Rhuddlan Allotments Association.

The Chair welcomed all those present, and asked they introduced themselves.

1. Apologies

Cllr Arwel Roberts

In addition several community groups had sent their apologies which are recorded below but formally are not required to be minuted as they do not form part of the events committee membership.

Sue Butterworth, Gill Price Rhuddlan Friendship Group, Roy Price Rhuddlan Community Centre, Dave Roberts Dragons FC and Ffion White Bespoke Events.

2. Declaration of Interest

Cllr Mike Elgin Rhuddlan Bowls Club item 5.

3. Minutes

The meeting reviewed the Minutes of the last 3 meetings held on 5th December 2022, 24th January 2023 (2 meetings). Each was agreed as an accurate recording of the meetings by those present.

4. Matters Arising

A list of events being organised by Cadw in the Rhuddlan Castle had been received. Although a survey had been provided by Cadw as to the structural issues around the current flag poles, it was noted that Lord Langford was following this up with vigour and was hoping

to solve the issues with Cadw. The alternative is to replace the current flag poles on the ground.

The Clerk reported that DCC had given permission for bunting to be erected from lamppost to lamppost but not crossing the highway. He is investigating companies to do this for the Town Council which is proving expensive so now looking at purchasing bunting and engaging a contractor to erect the bunting separately.

Cllr Mike Kermode informed the meeting that although community representatives are very welcome to be present at the meeting and to contribute to the discussion but they could not vote on any decisions required. Reminding all that the committee has a designated budget for events in Rhuddlan for 2023.

5. Coronation Weekend

The committee asked the various groups to update on their individual events and to provide any support for their bid for funding for the weekend activities.

Rhuddlan Bowling Club – Cllr Mike Elgin had already declared an interest as a member of this group. The bid is for a total of £792.80 towards a BBQ grill and catering supplies. Several activities were to take place including a King & Queen fancy dress competition, a fun bowls competition for adults and children, a children's colouring competition, and potentially a marching band to open proceedings.

The committee approved the financial support of £792.80. **Resolved**

The club was reminded that if the marching band did participate they could bid for more funding if required.

This is a Monday May 8th event

Rhuddlan Friendship Group – The bid is for a total of £450 towards providing free parking in Parliament Street car park, advertisements, bunting, centre decoration, adult & children activities e.g. best crown, best dressed in red white & blue, and lastly the attendance of the Mayor.

The committee approved the financial support of £450. **Resolved.**

The committee agreed to request RTC to approve one of the 5 free days parking on Sunday May 7th. **Resolved.**

This is a Sunday May 7th event

Rhuddlan Allotment Society – The bid is for a total of £200 towards the cost of prizes for a scarecrow competition and refreshments. They also were asking permission from Town Council to erect a gazebo for the selling of plants. This was granted.

During the discussion it was decided that the prize element of any event bid would be met by Town Council in addition to the formal bid application and this to be agreed by all groups for continuity as £25 for 1st and £15 for 2nd for all categories and age groups.

The committee therefore approved the financial support of £100 towards refreshments and the prize money as above. **Resolved.**

In this case the prize money would be £25 for 1st place in the adult scarecrow competition, £15 for 2nd place, and £25 in the children's scarecrow competition, £15 for 2nd making a total of £80.

This is a Monday May 8th event.

St Mary's Church – The bid is for a total of £865.50 for display boards, tables, a band, refreshments, and prizes for various competitions. It was noted that the items above will be

used in the future as the church is currently removing pews to provide a versatile open space.

The committee approved the financial support of £865.50. **Resolved.**

This is a Sunday May 7th event.

Rhuddlan Historical Society – The bid is for a total of £100 for refreshments, advertising, and admin costs for 4 days activities on May 5th, 12th, 19th, and 26th to inform residents of Rhuddlan's rich history, a display of local artefacts, and assisting with family ancestry investigations.

The committee approved the financial support £100. **Resolved.**

Dragons FC – The bid is for a total of £475 for the hire of an inflatable football pitch, assault course, and bouncy castle.

The committee approved the financial support of £475. **Resolved.**

The committee also agreed that if there is to be a football competition Town Council will fund the prize money at the same amounts as the other two competitions.

The Town Council will advertise the various events as a collective weekend by several methods including a leaflet drop and social media but would require event information by the end of March for gathering together and getting it all collated ready for printing by the end of April.

Cllr Mike Kermode thanked all the various groups for their enthusiasm and involvement with the Kings Coronation weekend events.

6. Gwledd Fest

Cllr Kermode updated the committee on progress being held on May 20th 2023 at the community centre and Parliament St car park. The Town Council has engaged a professional event organiser to take this forward. There are 40 exhibitors already confirmed with 10 spaces remaining, three bands booked, a magician, and a yoga tasting session. Community groups are invited to participate with a free stall if requested. The local MS group so requested and the committee agreed. **Resolved.**

7. Potential Future Events

The committee wanted to remind the community groups that if a group wanted to organise other events during 2023 they could approach the Town Council for assistance, or if they wanted to add something to the Kings Coronation weekend.

- The Hwb public open event is to be held on Saturday 4th March 11am till 1pm.
- The committee then heard of several forthcoming events in Rhuddlan.
- The Dementia Group are holding a Dance event on April 29th which is a week before the coronation weekend. Entry is £5
- The committee asked that those groups supported by Town Council please recognise the fact on any advertising they create.

- Cllr Mike Elgin was eager to have a meeting with CADW to make them aware of the potential to work together for any non-commercial events they might be considering in the future.

The next Events Committee meetings will be held on Tuesday 18th April and Tuesday 16th May at 7pm - venue yet to be confirmed.