

Rhuddlan Town Council Annual General Meeting

Dear Councillor

5th May 2023

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, **11th May 2023 at 6pm**. Members of the public are welcome to attend but if joining by Zoom must inform the Town Clerk by 4pm on 10th May 2023 so that necessary arrangements can be made. *Can join by Zoom or attend in person at Hwb Rhuddlan, Clos David Own, Rhuddlan LL18 2UJ.

AGENDA

1. Appointment of mayor for 2023/24
2. Signing of Declaration of Acceptance of Office (mayor)
3. To Record: (A) Attendance (B) Apologies (For both Annual and General Meetings)
4. Appointment of Deputy mayor
5. 2023/2024 Mayor's Welcome Speech
6. 2022/2023 Mayor's Farewell Speech
7. Formally approve Minutes of the Annual Meeting held on the 12th May 2022
8. Appointments for Internal Committee / Working Groups:
 - a. Information / Website Committee
 - b. Personnel Committee
 - c. Bio-diversity Committee
 - d. Events Committee
9. External Bodies:
 - a. Denbighshire CCTV Partnership
 - b. Rhuddlan Community Association
 - c. Governor – Ysgol y Castell
 - d. Rhuddlan Local Nature Reserve
 - e. Denbighshire Tourism Forum
10. Cheque Signatories

Steve Wilson

Town Clerk -07775 673706 clerk@rhuddlantowncouncil.gov.uk

Rhuddlan Town Councils – Committees and Groups 2022/2023

Information and Website Group – Gareth Rowlands, Mike Kermode, Jackie Burnham, Val Simmons & Bleddyn Williams.

Personnel Committee – Mike Elgin, Arwel Roberts & Mike Kermode

Road Safety – All council members

CCTV – Bleddyn Williams, Ivor Beech & Arwel Roberts

Ysgol Y Castell – Jackie Burnham

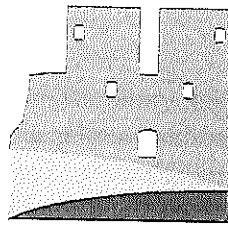
Nature Reserve – Gareth Rowlands & Ivor Beech

DCC Tourism Forum – Val Simmons & Robert Williams

Rhuddlan Community Association – Mike Elgin

Events Committee – Mike Elgin, Mike Kermode, Val Simmons, Arwel Roberts & Ivor Beech

Cheque Signatories – Steve Wilson, Gareth Rowlands, Arwel Roberts, Ann Davies, Reg Davies, Mike Kermode & Mike Elgin



Cyngor Tref
Rhuddlan
Town Council

Annual General Meeting Thursday 12th May 2022

Virtual Meeting during Covid 19 Restrictions

1. Signing of Declarations of Acceptance of Office

The Clerk asked that all Councillors read the acceptance document sent them, sign it in view of all present, and confirm they have signed it. All complied. A hard copy to be returned to the Clerk.

2. Appointment of Mayor 2022/3

Cllr Elgin invited nominations from the Members as the Deputy Mayor from last year was not re-elected. Cllr Mike Kermode proposed that to ensure continuity, and to offer our current Mayor a full year's office, effected by Covid restrictions, that Cllr Elgin should be appointed as Mayor. Cllr Jackie Burnham seconded. **Resolved.**

Cllr Elgin thanked the Members for appointing him Mayor again, saying that due to the Covid restrictions it had been a difficult year in supporting the community, and fulfilling tasks he would have loved to undertaken.

Cllr Gareth Rowlands offered his congratulations along with other Members, and looked forward to another good year of Council meetings.

3. Signing of Declaration of Acceptance of Office (Mayor)

Cllr Elgin was asked to read the declaration, sign it for all to see, and return a hard copy to the Clerk.

4. To Record attendance and apologies for the AGM

Present Cllr Mike Elgin (Mayor)

Cllr Ivor Beech

Cllr Jackie Burnham

Cllr Ann Davies

Cllr Reg Davies

Cllr Mike Kermode

Cllr Arwel Roberts

Cllr Gareth Rowlands

Cllr Val Simmons

Cllr Bledodyn Williams

Cllr Rob Williams

Town Clerk

Clerical Assistant/Minute Clerk

Apologies None

Cllr Elgin welcomed all to this virtual meeting, especially mentioning our 3 newly elected councillors and a message of looking forward to working with them over the next 5 years.

Two members of the public were present Gill & Roy Price representatives of the Community Centre Association who were also welcomed warmly.

Members were informed that the meeting was not recorded.

5. Appointment of Deputy Mayor

Cllr Elgin invited nominations. Cllr Gareth Rowlands proposed Cllr Mike Kermode noting that he was experienced as a Councillor and a worthy recipient of the office. Seconded by Cllr Reg Davies. **Resolved.**

Cllr Kermode thanked the Members for the honour of being appointed Deputy Mayor and pledged his support for the Mayor.

6. 2022/3 Mayor's Welcome Speech

The Mayor had not prepared a welcome speech but his Farewell Speech to follow would include this aspect.

7. 2022/3 Mayor's Farewell Speech

Cllr Elgin highlighted several positives from 2021/2 and asked that all Members think of our community by working together as a team rather than as individuals. He warmly welcomed again, and congratulated, our 3 newly elected Councillors, and those Councillors who had been re-elected. He also gave mention of those who were not re-elected or had resigned thanking them for their work over their term of office, adding that Andy Smith & Syd Gaskin had been long standing Councillors and wished this to be recorded along with his thanks to them for their participation and support.

The previous Clerk had resigned this year after 5 years service, but an equally capable Clerk, Steve Wilson, had been appointed and was carrying out his tasks in fine manner. Mention was also made of the Assistant Clerk support although having some health issues at present. The one thing that has stuck in Cllr Elgin's mind about last year is the unbelievable and incredible amount of good work being done by so many members of the community.

The Mayor then informed Members of the charity fundraising events that had taken place over the last year with a bike ride, gala dinner at the Rhuddlan golf club, and a hamper raffle.

8. Formal Approval of the 2021 AGM Minutes

Cllr Gareth Rowlands proposed the Minutes be approved. Seconded by Cllr Mike Kermode. **Resolved**

9. Appointments to Internal Committees & Working Groups

a) **Information/website Committee** – Cllrs Gareth Rowlands, Mike Kermode, Jackie Burnham, Val Simmons, and Bleddyn Williams. **Resolved.**

b) **Personnel Committee** – Cllrs Mike Elgin, Mike Kermode, Arwel Roberts, and to include Cllr Kermode as advisor to the group given his past experience on personnel matters in addition to his Deputy Mayor role. **Resolved.**

- c) **Anti-Speed Working Group** – all Councillors are invited to attend this working group which will nominate a chair at their initial meeting for 2022/3. **Resolved.**
- d) **Coed Y Brain** – Cllrs Gareth Rowlands, Mike Elgin, and Mike Kermode have acted as a supervisory “sounding committee” to assist the Clerk to deliver the project within his delegated powers, and an agreed budget line. Any Member can participate if they would wish to. **Resolved.**

Members noted that the Mayor will serve as an ex officio member of all internal committees or working groups.

10. Appointments to External Bodies

- a) **Denbighshire CCTV Partnership** – Cllr Gareth Rowlands wished to withdraw from his representation of Town Council on the partnership and explained how the partnership worked in making decisions. Each partner has one voting Member which is currently Cllr Rowlands. Cllr Rowlands proposed Cllr Arwel Roberts represent Town Council as its voting Member. Seconded by Cllr Mike Kermode. **Resolved.**
Cllr Roberts informed Council that he would accept provisionally whilst awaiting post-election decisions by Denbighshire CC.
Members thought that having a companion to attend with Cllr Roberts or to deputise for him was necessary. Cllr Bleddyn Williams volunteered his services along with Cllr Ivor Beech. **Resolved.**
- b) **Rhuddlan Community Association** – The Mayor Cllr Mike Elgin. **Resolved.**
- c) **Ysgol y Castell Governors** – Cllr Jackie Burnham. **Resolved.**
- d) **Rhuddlan Nature Reserve** – Cllr Gareth Rowlands will continue and he asked if anyone else would like to get involved. Cllr Ivor Beech was suggested as a newly elected councillor to gain experience of such collaboration with the community. Cllr Beech volunteered himself. **Resolved.**
It was noted that Cllr Ann Davies and Cllr Arwel Roberts both attend as Rhuddlan County Councillors.
- e) **Denbighshire Tourism Partnership** – Cllr Rob Williams was proposed as a tourism interested person and who as a newly elected Councillor could gain some experience of Council work and representation. Seconded by Cllr Ivor Beech. **Resolved.**
Members acknowledged that Cllr Val Simmons had experience of tourism issues too and so it was proposed by Cllr Ann Davies that Cllr Simmons deputise for Cllr Williams when necessary. Seconded by Cllr Mike Elgin. **Resolved.**

11. Cheque Signatories.

All Members are eligible to be signatories if they so wished but Cllrs Arwel Roberts, Gareth Rowlands, Ann Davies, Reg Davies, Mike Kermode, and Mike Elgin were agreed. **Resolved.**
The Clerk reminded Members that once online banking was completed no signatures would be required.

Signed:Cllr Mike Elgin (Mayor)

Date:

