

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

3rd June 2023

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 8th June at 7pm. Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 8th June 2023 so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at Hwb Rhuddlan, Clos David Own, Rhuddlan LL18 2UJ.*

Agenda

1. **Apologies**
2. **Declarations of Interest**
3. **Urgent Matters as Agreed by the Chairperson** – Notice of items which, in the opinion of the Chairperson, should be considered as a matter of urgency in accordance with Standing Orders
4. **Police matters** – to receive crime report
5. **Minutes** – Approve minutes of Town Council meetings held on 11th May, 2023.
6. **Progress report from minutes**
7. **Correspondence from:**
 - a. The mayor
 - b. The town clerk including project report
8. **County Councillors' Reports** – to receive reports
9. **Events Committee** – to receive minutes from Events Committee meeting held on 15th May, 2023
10. **Review of Policies:**
 - a. Risk Assessment
11. **Planning**
 - a. 44/2023/0318 Erection of 1 no. detached bungalow, formation of access and parking and associated works at Land at (Part garden of) 16 Maes Rhosyn, Rhuddlan, Rhyl
 - b. 44/2023/0325 Erection of a single storey extension to rear of dwelling, alterations, erection of dormer and insertion of rooflights to roof and associated works at 7 Bryn Hafod, Rhuddlan, Rhyl
 - c. 44/2023/0346 Erection of a single storey extension to rear, porch extension to front, alterations to existing vehicular access and associated works at Cherry Tree House Waen Road, Rhuddlan, Rhyl
 - d. LDP – to determine 2 councillors to attend information sessions

e. Council Tax Long Term Empty and Second Homes Premium Charge Consultation

12. Budget & Finance Matters

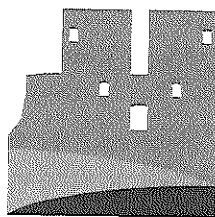
- a. Grant requests
- b. Approve the payments listing due

13. Community Matters

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

17. Date of next meeting: 13th July 2023

Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk



Cyngor Tref
Rhuddlan
Town Council

Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gyngorydd

3 Mehefin 2023

Estynnir gwahoddiad i chi trwy hyn i gyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos Iau, 8 Mehefin am 7pm. Dylai aelodau'r cyhoedd sy'n dymuno mynychu drwy Zoom gysylltu â Chlerc y Dref erbyn 4pm ar 8 Mehefin 2023 fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod ar y noson hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn **Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ**.*

Agenda

1. **Ymddiheuriadau**
2. **Datgan Buddiant**
3. **Materion Brys fel y'u Cytunwyd gan y Cadeirydd** – Rhybudd am faterion a ddylai, ym marn y Cadeirydd, gael eu trin fel materion brys yn unol â'r Rheolau Sefydlog
4. **Materion yr Heddlu** – derbyn adroddiad trosedd
5. **Cofnodion** – Cymeradwyo cofnodion Cyngor y Dref a gynhaliwyd ar 11 Mai 2023.
6. **Adroddiad cynnydd yn seiliedig ar y cofnodion**
7. **Gohebiaeth gan:**
 - a. Y maer
 - b. Clerc y dref gan gynnwys adroddiad am brosiectau
8. **Adroddiadau'r Cynghorwyr Sir** – derbyn yr adroddiadau
9. **Pwyllgor Digwyddiadau** – derbyn cofnodion cyfarfod y Pwyllgor Digwyddiadau a gynhaliwyd ar 15 Mai 2023
10. **Adolygu Polisiâu:**
 - a. Asesu Risg
11. **Cynllunio**
 - a. 44/2023/0318 Codi 1 byngalo ar wahân, creu mynedfa ac ardal barcio a gwaith cysylltiedig ar dir yn (Rhan o ardd) 16 Maes Rhosyn, Rhuddlan, Y Rhyl
 - b. 44/2023/0325 Codi estyniad unllawr yng nghefn yr annedd, addasiadau, codi dormer, gosod ffenestri to a gwaith cysylltiedig yn 7 Bryn Hafod, Rhuddlan, Y Rhyl
 - c. 44/2023/0346 Codi estyniad unllawr yn y cefn, estyniad i'r portsh yn y blaen, addasiadau i'r fynedfa bresennol i gerbydau a gwaith cysylltiedig yn Cherry Tree House, Ffordd Waen, Rhuddlan, Y Rhyl
 - d. CDLI – dewis 2 gyngorydd i fynychu'r sesiynau gwybodaeth
 - e. Ymgynghoriad ar godi'r premiwm Treth y Cyngor ar gyfer cartrefi gwag hirdymor ac ail gartrefi
12. **Y Gyllideb a Materion Ariannol**

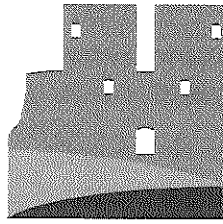
- a. Ceisiadau am grantiau
- b. Cymeradwyo'r rhestr o daliadau dyledus

13. Materion Cymunedol

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod

17. Dyddiad y cyfarfod nesaf: 13 Gorffennaf 2023

Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlantowncouncil.gov.uk



Cyngor Tref
Rhuddlan
Town Council

Annual General Meeting Thursday 11th May 2023

(A face to face and virtual meeting)

1. Appointment of Mayor 2022/3

Cllr Reg Davies nominated Cllr Mike Kermode for the position of Mayor, seconded by Cllr Arwel Roberts and there being no other nominations, Members voted unanimously for Cllr Kermode. **Resolved.**

Cllr Kermode thanked his fellow Councillors for the honour bestowed on him and said that he would do his utmost to fulfil the responsibilities of Mayor to the best of his ability.

2. Signing of Declaration of Acceptance of Office (Mayor)

Cllr Kermode was asked to read the declaration, sign it for all to see, and return a hard copy to the Clerk.

3. To Record attendance and apologies for the AGM

a) Present Cllr Mike Elgin (Retiring Mayor)

Cllr Mike Kermode (Retiring Deputy Mayor)

Cllr Ivor Beech

Cllr Jackie Burnham

Cllr Reg Davies

Cllr Arwel Roberts

Cllr Val Simmons

Town Clerk

Clerical Assistant/Minute Clerk

b) Apologies Cllrs Ann Davies, Gareth Rowlands, Bleddyn Williams, Rob Williams

At this point Cllr Mike Kermode as Mayor welcomed all to the meeting. Nine members of the public were present and all present were informed that the AGM was being recorded on audio only.

4. Appointment of Deputy Mayor

Cllr Val Simmons had been nominated as Deputy Mayor. Cllr Kermode said that although Cllr Simmons had only been a Councillor for 12 months, she had already made a positive impact in a number of ways and had proved to be a valuable team member. Members voted unanimously for Cllr Simmons. **Resolved.**

Cllr Val Simmons thanked the Members for the honour of being appointed Deputy Mayor and pledged her support for the Mayor and the decisions of the Town Council.

5. 2023/4 Mayor's Welcome Speech

The Mayor said that he was pleased to see so many family and friends at the meeting, along with past Town Councillors and the current Chairman of Denbighshire CC as well as the immediate past Chair.

Cllr Kermode and his wife had moved to Rhuddlan in 1970. Their family had soon appreciated the town's facilities, the friendliness of fellow residents, and saw what a lovely place it was for their daughters, Jackie and Gill, to grow up and prosper. Their various careers were highlighted to Members along with some of voluntary activities they have undertaken and continue to be involved in.

Cllr Kermode and his wife were looking forward to an enjoyable year ahead as Mayor and Mayoress and he was looking forward to his new role in the Council. He has two key themes for the year. Firstly, to continue the great work done by previous Mayor's in supporting the Councils positive actions and the Town Plan. Secondly, to encourage more volunteering and community service which can make such an important difference within the town. This was clearly evident in the efforts made by various groups to make the recent Coronation weekend such a success.

He was very pleased to note that Cllr Val Simmons had been honoured as Volunteer of the Year by Denbighshire Voluntary Services Council.

The new Mayor's charities for the year 2023/4 are St Kentigern Hospice, and The Alzheimer's Society. A charity dance is already organised for mid-September and other fund raising activities will be announced as the year progresses

6. 2022/3 Mayor's Farewell Speech

Cllr Mike Elgin in his speech reflected on the three separate Royal events which happened in a very short period of time. Queens Elizabeth's platinum jubilee, her death, and the announcement of King Charles III as our new king. The town did a great job in organising appropriate and successful activities to mark these Royal events culminating in the Coronation celebrations last weekend. Cllr Elgin was particularly pleased to see Y Ddraig Goch flying high on the Rhuddlan Castle battlements noting Lord Langford's contribution in making this happen.

Cllr Mike Elgin then highlighted several happenings during his tenure as Mayor. This included his Civic Service at St Mary's, the annual Remembrance Day parade, and of course the town's biggest project for a long time, Y Hwb, which was officially opened on March 1st 2023. He wished to thanks all who have helped and participated in the various happenings but especially the Town Clerk, Steve Wilson who had worked tirelessly in managing Y Hwb project and saving the Town Council a large sum of money by doing so. Steve has proved a great asset to the Council along with all the elected Members during Mike's year. Cllr Elgin pledged his help and support to Cllr Mike Kermode during 2023/4. Cllr Kermode in particular had been a great help with his astute advice, intellect and level headedness.

The Assistant Clerk, although receiving medical treatment to improve his health, has shown a positive attitude and Mike wished him all the best with the continuing treatment.

In his conclusion Cllr Elgin thanked his wife for her support as consort. Although naturally shy, she has bravely conquered this for this important supportive role, to be by Mike's side at many functions and events.

7. Formal Approval of the 2022 AGM Minutes

Members agreed the Minutes were a true record and no Matters Arising were noted. **Resolved.**

8. Appointments to Internal Committees & Working Groups

- a) **Information/website Committee** – Cllrs Gareth Rowlands, Mike Kermode, Jackie Burnham, Val Simmons, and Bleddyn Williams. **Resolved.**
- b) **Personnel Committee** – Cllrs Mike Kermode as Mayor and as the Council's Personnel Adviser, Val Simmons as Deputy Mayor and Mike Elgin as the immediate past Mayor. **Resolved.**
- c) **Biodiversity Committee** – Cllrs Jackie Burnham, Arwel Roberts, Val Simmons. Cllrs Ivor Beech and Rob Williams are to be asked to be members of this committee given their profession as farmers. **Resolved.**
- d) **Events Committee** – Cllrs Ivor Beech, Mike Elgin, Mike Kermode, Arwel Roberts, and Val Simmons. **Resolved.**

9. Appointments to External Bodies

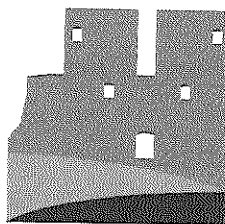
- a) **Denbighshire CCTV Partnership** – Cllrs Ivor Beech, Arwel Roberts, and Bleddyn Williams. **Resolved.**
- b) **Rhuddlan Community Association** – The Association's constitution states that the current Mayor be the Town Council representative. Cllr Mike Kermode. **Resolved.**
- c) **Ysgol y Castell, Governor** – Cllr Jackie Burnham. **Resolved.**
- d) **Rhuddlan Local Nature Reserve** – Cllrs Ivor Beech, and Gareth Rowlands. **Resolved.**
- e) **Denbighshire Tourism Forum** – Cllrs Val Simmons, and Rob Williams. **Resolved.**
- f) **Road Safety** – all councillors. **Resolved.**

10. Cheque Signatories.

All Members are eligible to be signatories but Cllrs Ann Davies, Reg Davies, Mike Elgin, Mike Kermode, Arwel Roberts, and Gareth Rowlands were agreed along with the Clerk. **Resolved.**

Signed:Cllr Mike Kermode (Mayor)

Date:



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the meeting on the 11th May 2023

Hybrid Meeting

Present:

Cllr Mike Kermode (Mayor)
Cllr Val Simmons (Deputy Mayor)
Cllr Ivor Beech
Cllr Jackie Burnham
Cllr Reg Davies
Cllr Mike Elgin
Cllr Arwel Roberts
Cllr Bleddyn Williams
Town Clerk
Clerical Assistant/Minute Clerk

Members were informed that the meeting was being recorded, audio only.
There were 2 members of the public present.

1. Apologies

Cllrs Ann Davies, Gareth Rowlands, & Rob Williams.

2. Declaration of Interest

Cllr Mike Kermode for Item 12 Rhuddlan Nature Reserve, and Cllr Arwel Roberts in his capacity as a County Councillor on Item 12.

3. Urgent Matters

None

4. Police Matters

No report received and no NWP Officer present

The Mayor reminded Members of the Council formal protocol for meetings e.g. no side discussions, turn mobile phones off etc.

5. Cemetery Update from DCC Officers

The mayor welcomed Andy Clerk and Mike Bennion to the meeting to inform the Council regarding cemetery flooding and the provision of a new cemetery.

Andy Clerk thanked the Council for the invitation to update Members and the Council's patience on the issues. Continuing with a short history of the various reports, surveys, meetings, and investigations that had taken place which has now led to the preparation of a Business Case for DCC Capital Scrutiny Committee in the near future. Expected to be in the region of £300-500k. This is for the only option to install an underground storage tank, which will require emptying by pumping out. Welsh Water were approached to allow the stored water to be pumped into the main system but this was refused. The storage tank will incorporate telemetry systems to inform on levels so emptying can be achieved at the right time.

Andy Clerk reminded Members that repairs had already been completed on the collapsed drains found during the investigations.

There then followed a discussion on how DCC informs burial plot applicants of the potential flooding of their loved ones graves which has only been undertaken in the last 18 months consequently raising several complaints about the issue.

A Member had concerns about any contamination of the stored water from the cemetery which could require regular testing. This has not been factored into the Business Case, only the construction costs of the underground tank system.

Another Member had historical knowledge of a stream that diverted water from the land before development of Clos David Owen into an old RAF Camp septic tank and asked if this could be an option. The DCC officers had not discovered any such system from their lengthy investigations so assume that this is not an option anymore.

In a response to a question from the Mayor as to how the Town Council might assist in seeking the necessary funding it was decided to write formally to DCC supporting the scheme and its funding by DCC. **Resolved.**

The Mayor then moved the update to the question of a new cemetery reminding the officers and Members that the Town Council had investigated certain sites themselves over the last 4 years but to no avail. Andy Clark responding said that DCC Scrutiny had discussed his issue and resolved "That there was no appetite to explore another cemetery site due to cost and the capacity available in other towns". Although Members questioned the fact that people from Rhuddlan would be buried in other town cemeteries the officers could not change the policy adopted by DCC.

There was a question about who was responsible for grave stones or memorials that had been damaged or knocked over. In some cases the remaining family of the deceased had either passed on themselves or moved many miles away so would not be repairing them. Mike Bennion answered that DCC does complete cemetery memorial surveys but they are the responsibility of the deceased family. The last known contact would be formally written to and if not reinstated, DCC will make the memorial safe.

The Mayor thanked both officers for their time in attending the meeting and giving the update.

6. Minutes

Town Council Meeting 13th April 2023

The Minutes were proposed as a true record by Cllr Jackie Burnham, seconded by Cllr Mike Elgin. **Resolved.**

The minutes were duly signed.

7. Progress Report from Minutes

- a. **DCC Youth Service** – DCC still expected to start the youth club in May.
- b. **Kings Coronation** – The distribution of the commemorative water bottles was well received.
- c. **MUGA Light Replacement** – Quotes received and a meeting to view them is on May 18th.
- d. **Rhuddlan Castle Update** – Although 2 flag poles have been placed on the battlements it is understood this is only a temporary measure by Cadw before returning to their preferred erection on the ground level. Town Council will await Lord Langford's continued support on this matter.
- e. **Hearing Loop** – This will be installed on 2nd June.
- f. **Admirals Field Circulatory Path** – To be reviewed at the May 18th meeting
- g. **Wild Flower areas** – It was reported by a Member that there was now a concern over the lack of grass cutting at the Nant Clos area. Cllr Arwel Roberts as a County Councillor reported that he had been informed that a DCC officer, Mike Bennion, was trying to organise a meeting with all parties on this issue. After a discussion on the precedent set of DCC cutting this area for many years the Council decided to await the meeting before taking any action. It was agreed that Cllrs Arwel Roberts, Val Simmons and the Clerk attend any meetings arranged to discuss this issue. **Resolved.**
- h. **Repositioning of 2 x SIDs** – update included in retiring Mayor's report for this meeting.
- i. **Directional Road Signs** – DCC state that a sign to The Hwb cannot be provided as it directs into an unadopted road, Clos David Owen. Local knowledge believes that this road was adopted previously so the Clerk was tasked with enquiring with DCC Highways. **Resolved.**
- j. **Community Matters** – there is to be another litter pick on June 3rd at 9am.
- k. **Audit Wales** – The Town Council decided not to write to Audit Wales reference the delay of the 2021/2 audits but to progress latest audit as planned.
- l. **Admiral's Field** - Three quotes had been sought to clean the slippery playground surfaces. Two had been returned and Members agreed to accept the quote of £1200 +vat. **Resolved.**
- m. A meeting with a contractor for the provision of new access gates from Rhyl Road will be held soon and it is hoped to provide feedback at the June meeting. Members agreed to see any forthcoming designs before getting quotes for the construction and erection costs which are expected by August. **Resolved.**
- n. Tenders for the circulatory path have received and will be assessed on May 18th, and an application for this project has been made to the Burbo Bank wind farm.
- o. Internal Auditors – DCC engaged as agreed in April.
- p. Grass Cutting – Existing contractor's quote has been accepted.
- q. Barfield Road – Clerk to ascertain ownership of land .
- r. Public Footpath between Hylas Lane & Bonc Hill – Reported to DCC Customer Services who say they have done what they can to improve the path.

- s. Parking issues on Abbey Road – Clerk updated members that the provision of yellow lines would not be possible and what advice the police had given regarding the issue.

8. Correspondence from:

a. i) The Retiring Mayor

The Mayor had circulated his report prior to the meeting.

Of particular mention was a meeting held with Ed Parry & Rebecca Musgrave from DCC road safety team. The subject of the SID on Meliden Rd was discussed as vehicles travel from Meliden towards Rhuddlan. Town Council had shown concern that it should be moved further towards Meliden nearer to the 30mph sign. Although the officers could see the point made, it was their opinion that this would not make any difference but could relocate it if the Town Council would pay for it. It was proposed by Cllr Jackie Burnham, seconded by Cllr Mike Elgin that the cost of this SID relocation be sought. **Resolved.**

The relocation of the SID on Rhyl Rd near Highlands Rd was also discussed at the meeting whereby Town Council asked if it could be relocated closer to the golf club near The Rise property. Ed Parry agreed and will seek the costs and discuss with Town Council again.

It was reported that due to the impending 20mph speed limit nationwide DCC will not be doing anymore surveys for now. Members confirmed to the Mayor that they were happy with this.

The report was accepted

ii) The newly installed Mayor

During his verbal report the Mayor mentioned 2 emails received. One sending residents congratulations to Cllr Mike Elgin as a successful Mayor. The other suggesting that a letter of congratulations be sent to Wrexham AFC on their promotion, not only for the men's side but also for the women's, and youth team sides. It was also suggested that the Manager should be congratulated. This was so proposed by Cllr Bleddyn Williams, seconded by Cllr Arwel Roberts. **Resolved.**

The report was accepted.

b. The Town Clerk & Town Plan update.

The Clerk had circulated his report in advance of the meeting and read through the various items of correspondence and project updates from the town plan.

Several elements of the report were discussed - in particular:-

- Letter from Anita Fagen asking the Town Council to display the Achievement Certificate for the Nature Reserve in Y Hwb. **Resolved.**
- A request from Rhuddlan Community Association to relocate the 2 benches from the town ditch area to the proposed wild flower area somewhere near the circulatory path on Admiral's Field. Members agreed to review this request when Admiral's Field circulatory path is looked at. **Resolved.**
- Congratulations from Dyserth Community Council on reaching the next stage of becoming a site for the National Eisteddfod. They offer support with any application required to progress this project.

The report and project update were accepted

9. County Councillor Reports

a. Cllr Arwel Roberts had circulated his written report in which he mentioned that his year as Chair of DCC had been very busy but a wonderful experience seeing so many things going on within the County by many volunteers and officers.

The Chair of DCC dinner held at Fon Vei proved a great success and Cllr Roberts informed Members that over £1,000 had been raised on the night. He was particularly pleased to congratulate the young boy who had designed a new flag to commemorate the coronation of the new King, and him leading a tour of our lovely town of Rhuddlan to representatives of Ruthin town.

The report was accepted

10. Events Committee Minutes 18th April 2023

The mayor asked those Members of the Committee to confirm the Minutes as a true record. **Resolved.**

The main issues arising were the Kings Coronation events and the Gwledd Fest. The next meeting of the committee will review the coronation weekend activities, and it was reported that 3 banners for the Gwledd Fest have been erected but were seeking approval for 2 more to be purchased. **Resolved.**

Members were informed that Rhuddlan Bowling Club in particular had a successful day of activities for the coronation, raising much needed funding, and holding a children's colouring competition. It was also noted that the provision of a bouncy castle and other inflatables by the Dragons FCC was very popular.

A marching band had also proved popular who received a donation of £100 for their services. Although the committee have delegated powers to pay this, the Mayor asked if members were supportive of this action. They were. **Resolved.**

Members were encouraged to help at the Gwledd Fest.

At this point the mayor asked if the Town Council would consider holding a similar event as an annual fun day or summer fete. It was proposed by Cllr Arwel Roberts that the events committee be asked to investigate this idea further. Seconded by Cllr Mike Kermode. **Resolved.**

11. Review of Policies

a. Remuneration Policy – The Clerk explained the mandatory nature of having such a policy and had circulated a drafted policy for Members consideration. It was noted that Members can donate this remuneration payment to local charities if they wish. Members approved the policy. **Resolved.**

12. Nature Reserve Request for Support

The reserve Management Advisory Group (MAG) has recently been informed by DCC Highways that the current welcome sign across the main entrance interferes with the operation of the traffic lights at the reserve's exit. The sign will be relocated within the reserve, and a directional sign from Station Rd will need to be provided. The MAG will

request this from DCC and is seeking the Town Council's support for this request. **Resolved.**

The MAG is seeking additional car parking to the reserve as the current one is often full and is some distance away from the recently developed dementia friendly sensory garden area. They have highlighted an area at the end of the reserve that links with the A525 dual carriageway and is a hard standing part of the old Station Rd. The land is owned by DCC and could provide car parking, disabled car parking, as well as coach parking which is an element of Rhuddlan Town Plan. The request is for the Town Council to support this proposal. **Resolved.**

13. Planning

Cllr Val Simmons as Deputy Mayor took Members through the application.

44/2023/0300 – Telephone Exchange, Gwindy St. Rhuddlan. Formation of a secure storage compound including 3 no. storage containers, perimeter fencing, and associated works.

No objections

14. Budget & Finance

a. Grant request from the 1st Rhuddlan Scouts Group – Members were informed that this was for a defibrillator at a total cost of £1400. During a short discussion members wondered if this would be better being organised by the Town Council and added to the list of Council's defibrillators as it would provide a good public facility. An agreement should be made with the scouts for them to meet the cost of the electricity required and the Council the purchase, install and maintain the defibrillator. **Resolved.**

b. Approve the payments list – Cllr Arwel Roberts proposed the list be approved for payment, seconded by Cllr Bleddyn Williams. **Resolved.**

c. Standing Orders Amendment – required to take into account the salary increases for the Clerk and assistant Clerk. **Resolved.**

15. Community Matters

a. Cllr Reg Davies asked for clarity on who is contacted for CCTV footage of incidents. Is it Town Council? Cllr Arwel Roberts as one of the representatives on the CCTV Partnership said that only the police can ask CCTV for footage. So any incident should be reported to police directly who can then request footage if necessary. It was noted that only one conviction has ever been completed.

b. Cllr Jackie Burnham highlighted an area of grass near the golf club roundabout which has an old bench on it. She had noticed that a fir tree has been planted there overnight. Members agreed that to write to the golf club to inform them in case they own the land in question. **Resolved.**

c. Cllr Burnham had noted that the grass verge along the A5151 had received a one 1m wide cut as opposed to a 2m wide cut as Town Council had resolved to ask for. Members agreed that the Clerk ask DCC again for the 2m cut. **Resolved.**

d. Cllr Bleddyn Williams reported a vape was found on Vicarage Lane playground.

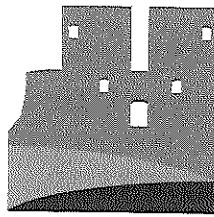
e. Cllr Ivor Beech had noticed a loose kerbstone on the High St near the funeral parlour and opposite the parking bays. The Clerk will report this to DCC and Cllr Beech will send him a photo to include in the report. **Resolved.**

It was noted that any Town Councillor can take a photo of some issue and send to DCC Customer Services themselves without going through the Town Council.

The recording of the meeting was switched off.

17. Date of next meeting – 8th June, 2023 Full Council Hybrid Meeting 7pm

Signed.....Cllr Mike Kermode (Mayor)



Cyngor Tref
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Rhuddlan Town Council
8th June 2023

Agenda item 7 (a)

Mayor's Events and Correspondence

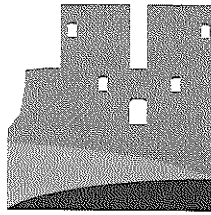
Events/Attendances

- May 19th – I visited the library to meet members of the Historical Society who were hosting a display of materials that linked with coronations and royalty. I also spoke to a number of residents that attend the library's coffee and chat sessions. Very good feedback from everyone and excellent work by the library staff.
- May 20th – Had great pleasure in opening the first Gwledd-Fest event to be run by the council. Mayoress Sue and I had an excellent day that attracted the most visitors so far. Many thanks to all of those people that supported the organisation and running of the event; especially Cllrs. Val Simmons, Arwel Roberts, Ivor Beech, Jackie Burnham, Mike Elgin and Gareth Rowlands. Also, many thanks to the Town Clerk and to Ffion and Paul from Bespoke Events.
- 26th May – I called into LL Estates in the High Street to congratulate them on the work they did selling cakes for raise funds towards Ty Gobaith / Hope House hospice – excellent work by the team there.
- June 1st – Attended my first meeting as a trustee of the Rhuddlan Town Community Association.
- June 3rd – I plan to be part of the team doing a litter pick around parts of the town – hope that we get plenty of volunteers to help with this tidy up.

Correspondence

- I have received emails from a resident at Maes y Castell complaining that the DCC wildflower project has removed the use of a grassed play area and that children were now having to play on the roadside.
- I have had verbal complaints from a number of residents about the weeds and grass growing in the edges of the gutters in our roads and streets. I have explained that this is a DCC issue but I did promise to raise the matter at Town Council.

- I congratulated Cllr. Reg Davies' grandson, Aled, through Facebook, on him becoming a volunteer with RNLI at Rhyl. This is a great example of volunteering by the younger generation.



Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for June 2023 Meeting

Correspondence

The following has been received:

1. Email from visitor to Rhuddlan visiting Rhuddlan as a result of finding the town trail leaflet asking to renovate the oak knight figures which look neglected and the area overgrown (C1)
2. Email from Wayne Hughes Rhuddlan FC requesting support finding a ground as the existing facilities are very poor. They are struggling to get support to carry out various works to make improvements (C2)
3. Email from Clwyd Alyn Housing Association regarding ownership of land on Vicarage Lane playing field in relation to tree maintenance. States they are happy for us to maintain but cannot confirm yet who owns the land in question (C3)
4. Email from OVW asking to complete a survey on Twinning (C4)
5. Email from Tony Ward DCC asking would RTC consider funding part of the cemetery re-work (C5)
6. Email from DCC regarding a questionnaire sustainability of tourism (C6)
7. Email from Richard Polden of the Historical Society bringing to the attention of the council that the chapel in Gwindy Street is on the market and whether the council and HS do a feasibility study on how to equip and run a museum (C7)
8. Email from Claire Cunnah at DCC stating that due to staffing issues at DCC the Youth Club/Activities will now start on Monday September 4th. They will also be carrying out summer activities based at Hwb/Admiral's Field during the summer period (C8)
9. E-mail from Institute of Government and Policy regarding part-funded "Building back better High Streets" C9

Project Update

Community Market – the next market is scheduled on 17th June.

Improvements to Vicarage Lane Car Park – No change

Admirals Field path tender have reviewed by team and determined that the tenders are not like for like. Contractors stated there maybe a less cost solution so consultant engineers have been requested to review the specification.

Hwb Wi-Fi installation still ongoing, BT Open Reach are giving 3rd party land owner a 3rd chance, if no response they will progress with the works.

Hwb cleaning, individual cleaner to be engaged.

Hwb door automation, supplier contacted council to state mistake with quote and was for one door not two so go-ahead given to automate external toilet door only.

Hwb notice board to be installed.

Hwb hearing loop installed

MUGA lights, decision to go with DCC quote and works order placed.

1. The first step is to identify the problem. This involves understanding the situation and the goals that need to be achieved.

Clerk

From: harri hughes 
Sent: 11 May 2023 22:07
To: clerk@rhuddlantowncouncil.gov.uk
Subject: Rhuddlan Town FC

Hi my name is Wayne Hughes,

I've been running Rhuddlan Town football club seniors for 8 years now and we have been playing at Pengwern College over those years, We are desperate to improve our facilities as come November to March we can't get many games on because of poor drainage on our pitch which needs work but as a self funded club we can't afford it, our barriers and dugouts need upgrades and we are unable to afford any of this, we have been held back from developing many junior teams and a women's team due to our pitch being unplayable for large periods of the season, we have fallen behind local teams like Meliden, Kinmel Bay, St Asaph and many more due to them gaining support.

We desperately need some help to keep this club going, another option would be to find a new ground to play at with your help if anything is around Rhuddlan, any suggestions and support would be massively appreciated by myself and the club.

Kind regards
Wayne Hughes
Rhuddlan Town Fc
Sent from

Sent from [Outlook for iOS](#)

Clerk

From: Tom Bishop <Thomas.Bishop@clwydalyn.co.uk>
Sent: 13 May 2023 08:05
To: clerk@rhuddlantowncouncil.gov.uk
Subject: RE: Ownership of land at Parc-Y-Lleng LL18 2UX

Hi Steve,

I can confirm that I have met with our property solicitor on site today.

Unfortunately following the visit, we are still not certain if the trees are within our title. We have however identified some items for further inquiry. Our legal team is liaising with our development team in order to turn over all the stones we can to try and confirm completely.

In the interim I can confirm that we would have no objection to the Town Council carrying out works to trim / tidy up the area. All I would ask is that you is that if you could keep me informed as to when / what you plan to do just in case I receive any queries from our residents.

Thanks

Tom

From: Tom Bishop <Thomas.Bishop@clwydalyn.co.uk>
Sent: 02 May 2023 22:16
To: clerk@rhuddlantowncouncil.gov.uk
Subject: RE: Ownership of land at Parc-Y-Lleng LL18 2UX

Hi Steve,

Just wanted to keep you updated, our property solicitor has responded to me and obtained the relevant land registry documents.

However some were not available for immediate download so we are awaiting some other documents in the post.

We have scheduled a site visit for the 12th of may to review these documents on site.

Hopefully then I will be able to respond fully to your initial query.

Apologies for the delay on this but both myself an our property solicitor have both been on annual leave.

Thanks

Tom

From: Tom Bishop <Thomas.Bishop@clwydalyn.co.uk>
Sent: 13 April 2023 15:50
To: clerk@rhuddlantowncouncil.gov.uk
Subject: Ownership of land at Parc-Y-Lleng LL18 2UX

Hi Steve,

Dear Chair / Clerk,

TWINNING SURVEY REQUEST

Through its Programme for Government, the Welsh Government has committed to reinvigorating our twinning relationships across the EU through a Young People's Twinning Fund. The aim of the commitment is twofold: with one part relating to the strengthening of current twinning arrangements, and the second part specifically about allowing youth exchanges between twinned areas.

Twinning arrangements, in Wales, are managed through local arrangements so there is no central repository to show the extent of twinning activity, what those activities are intended to promote, nor the effectiveness of the activities in bringing benefits to local areas in Wales.

As part of the work to scope options on how best to reinvigorate twinning relationships across the EU through a Young People's Twinning Fund, we are conducting a survey of current twinning arrangements across Wales. This survey is seeking your views to understand how twinning relationship arrangements are being undertaken across Wales, and the demand within local government to strengthening them. The survey will also allow the Welsh Government to consider how a twinning fund might look, whilst recognising the challenging financial situation within which we are currently operating.

One Voice Wales is working closely with the Welsh Government, to engage with councils in Wales and seek their view to gather the information that will serve to help target efforts and support,

I would urge you therefore to take a little time to complete and return this survey by no later than 16 June 2023

You can access the survey on-line through the following web-link:

<https://www.smartsurvey.co.uk/s/KDKWB1/>

Your help in relation to this matter would be greatly appreciated and I would hope you will take the time to complete the survey so that we will achieve a very high response rate.

Clerk

From: Tony Ward - Corporate Director <tony.ward@denbighshire.gov.uk>
Sent: 22 May 2023 08:33
To: clerk.rhuddlan
Cc: Andy Clark - Interim HoS
Subject: RE: Rhuddlan Cemetery
Attachments: Letter to DCC in support of Capital to fund improvements to Rhuddlan Cemetery.pdf

Bore da Steve

Thank you for your letter to our Chief Executive, attached.

I am aware that Andy is working on a Business Case to deliver drainage improvements at Rhuddlan Cemetery, and we will make sure that the letter of support from the Town Council is included when the Business Case is submitted. I understand that the works are likely to be expensive, and I'm conscious that the Council is facing a very challenging couple of years, financially speaking. With that in mind, I thought that I needed to ask whether the Town Council had any appetite/ability to fund any of these potential works? Is this something that has been considered or discussed by the Town Council?

The Business Case will be considered by DCC either way, but it may help the Business Case if the Town Council were able to make a financial contribution. I therefore felt that I had to ask the question.

Cofion / Regards

Tony

Tony Ward

Cyfarwyddwr Corfforaethol: Yr Economi a'r Amgylchedd / Corporate Director: Environment and Economy
 Ffôn / Tel: 01824 706397 Symudol / Mobile: 07825451448

E-bost: tony.ward@sirddinbych.gov.uk / E-mail: tony.ward@denbighshire.gov.uk

Gwefan: <http://www.sirddinbych.gov.uk> / Website: <http://www.denbighshire.gov.uk>

Rydym yn croesawu gohebiaeth yn y Gymraeg. Ni fydd unrhyw oedi wrth ymateb i ohebiaeth a dderbyniwyd yn Gymraeg.

We welcome correspondence in Welsh. There will be no delay in responding to correspondence received in Welsh.

Rwy'n gweithio'n hyblyg – felly, er ei fod yn addas i mi e-bostio nawr, nid wyf yn disgwyl ymateb na gweithred y tu allan i'ch oriau gwaith eich hun.

I work flexibly – so whilst it suits me to email now, I do not expect a response or action outside of your own working hours.

----- Forwarded message -----

From: Clerk <clerk@rhuddlancouncil.gov.uk>

Date: 19 May 2023 08:00

Subject: Rhuddlan Cemetery

Clerk

From: Nicola S. Williams <Nicola.S.Williams@denbighshire.gov.uk>
Sent: 25 May 2023 13:11
To: undisclosed-recipients:
Subject: Darparu Twristiaeth Gynaliadwy i AHNE Bryniau Clwyd a Dyffryn Dyfrdwy / Delivering Sustainable Tourism for the Clwydian Range and Dee Valley AONB

Rydych yn derbyn yr e-bost hwn oherwydd eich bod wedi cofrestru ar gyfer Llythyrau Twristiaeth Sir Ddinbych. Anfonwch e-bost ataf os ydych yn dymuno dad-danysgrifio ar unrhyw adeg. Sgroliwch i lawr ar gyfer y Saesneg. / You are receiving this email because you have registered to receive Denbighshire Tourism Newsletters. Please email me if you would like to unsubscribe at any time. Please scroll down for the English.

Gweler isod am neges o AHNE Bryniau Clwyd a Dyffryn Dyfrdwy / Please see below for message from Clwydian Range & Dee Valley AONB

Annwyl Cydweithiwr,

Ar 25ain Ebrill cynhaliom weithdy i ystyried sut y gallwn wella cynaliadwyedd twristiaeth o fewn rhanbarth Bryniau Clwyd a Dyffryn Dyfrdwy, a fynychwyd gan gynrychiolwyr o'r sectorau cyhoeddus a phreifat. Roedd yn drafodaeth yn hynod ddiddorol a oedd yn cwmpasu llawer o dir ac yn dangos yn glir i ni gefnogaeth y sector cyfan i ddull cyfannol, cydweithredol o ddatblygu a chyflawni gweledigaeth twristiaeth gynaliadwy ar gyfer y rhanbarth.

Rydym wedi llunio'r holiadur byr hwn i'n helpu i gasglu barn pobl ar y dull arfaethedig ac i'n galluogi i ymgynghori'n ehangach. Byddem yn ddiolchgar pe baech yn cymryd 10 munud i gwblhau'r holiadur a'i rannu gyda chydweithwyr a chymdeithion yn y sector twristiaeth.

Holiadur - Cymraeg

Y dyddiad cau ar gyfer ymateb yw dydd Mercher 7fed Mehefin.

Bydd canfyddiadau'r holiadur a'r weledigaeth ddrafft ar gyfer y rhanbarth yn cael eu trafod mewn ail weithdy i'w gynnal yn ddiweddarach ym mis Mehefin (Dyddiad i'w gadarnhau).

Dear Colleague,

On the 25th April we held a workshop to consider how we can improve the sustainability of tourism within the Clwydian Range and Dee Valley region, attended by representatives from the public and private sectors. It was a fascinating discussion which covered a lot of ground and clearly indicated to us the sector-wide support for a holistic, collaborative approach to developing and delivering a sustainable tourism vision for the region.

We have put together this short questionnaire to help us pull together people's opinions on the proposed approach and to enable us to consult more widely. We would be grateful if you would take 10 minutes to complete the questionnaire and share it with colleagues and associates within the tourism sector.

Questionnaire - English

The deadline for responses is Wednesday 7th June.

The findings of the questionnaire and the draft vision for the region will be discussed at a second workshop to be held later in June (Date tbc).

Clerk

From: Josie Polden ~~josie.polden@gmail.com~~
Sent: 29 May 2023 11:22
To: Rhuddlan Town Council
Subject: Rhuddlan Museum

Good day Steve

I hope you had a good leave, anywhere nice?

As you are probably aware the Chapel in Gwindy Street came onto the market, and I brought this to the attention of Mike Kermode, I now understand tenders for the sale of the building have to be submitted by the 8th June, expected sale price around £100k.

Although this will be too late for any action at this time, Mike suggested I raise the issue – perhaps doing a proper feasibility study about “how to run and equip a museum” this would be a vital step forward before the Council starts to buy or rent property.

I will leave it with you, if you want to discuss the project further, give me a call or come and have a coffee.

Regards

Richard

Clerk

From: Claire Cunnah <Cunnah.Claire@denbighshire.gov.uk>
Sent: 30 May 2023 13:19
To: clerk.rhuddlan
Subject: RE: New Rhuddlan session

Hi again Steve,

Further to last week's email, I have checked the calendar, and the start date of the new session will be Monday 4th September, if everyone your side is in agreement.

If this is ok, please may we have access to the Hwb over the summer holidays so we can arrange resources.

Many thanks

Claire

From: Claire Cunnah
Sent: 26 May 2023 11:46
To: 'Clerk' <clerk@rhuddlantowncouncil.gov.uk>
Subject: New Rhuddlan session

Bore da Steve

Further to my meeting yesterday with our Head of Service, Liz Grieve, she has asked that due to staffing pressures, we postpone the start of the open access session until September.

I appreciate this will be a disappointment and I am truly sorry for the delay in opening.

I will be in work next week if you wish to discuss this further.

Kind regards

Claire

Claire Cunnah
Swyddog Ieuenctid Cymunedol Rhyl
Gwasanaeth Ieuenctid
Tai a Chymunedau
07500992443
cunnah.claire@sirddinbych.gov.uk
www.sirddinbych.gov.uk

Claire Cunnah
Community Youth Worker Rhyl
Housing and Communities
07500992443
cunnah.claire@denbighshire.gov.uk
www.denbighshire.gov.uk

Clerk

From: Daniel Weston <danielw@igpp-training.org.uk>
Sent: 31 May 2023 09:25
To: clerk@rhuddlancouncil.gov.uk
Subject: Building Back Better High Streets

Hi Steve,

I wanted to get in touch with you today as I have 5 places available for a **part-funded rate** on our Building Back Better High Streets online conference which takes place on Thursday 6 July.

Can I send over details of the reduced rates and the agenda?

Following the success of the Institute's previous High Streets conferences in 2021 and 2022, this conference will explore the latest policies and strategies for improving high streets and town centres.

What are the learning outcomes?

- Hear the latest policy updates and guidance for ensuring a fast, effective plan for high street recovery and development
- Examine the value of community-led innovation, considering opportunities for regions to launch their own plans and drive change
- Learn how digital innovation, cyber security, artificial intelligence, and other technologies can be used to enhance public security
- Discover the role of local leadership in delivering the levelling up agenda, allocating project funding, and mitigating the impact of delays

Please reply to this email if you require any further information.

Kind regards,

Daniel Weston
Business Development and Account Executive
IGPP Institute of Government & Public Policy

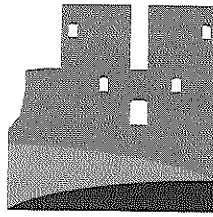
IGPP Institute of Government
& Public Policy



**University of
East London**

The event is being organised by the Institute of Government and Public Policy. The Institute aims to be a pre-eminent think tank with the goals of making governance and policy-making more inclusive and open to a broad coalition of stakeholders. Please visit us online to learn more about who we are.

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Cyngor Tref
Rhuddlan
Town Council

County Councillor Arwel Roberts - Report for June 2023 Meeting

Please see letter to DCC highways below regarding a number of issues:

I hope a solution to the traffic problem regarding the lights by the Morfa/Table Table can be found. Peter Lee has done a marvellous work on this project and I hope he recovers soon since he is an important part of your team . I reinforce my view that we shouldn't be hasty regarding finding an answer to the traffic problems here and in other parts of the Town. There is a need to divert traffic towards the bypass especially those travelling from Meliden and Prestatyn .

Secondly Sustrans and Ben are in the process of producing an active plan for the Town and surrounding area. This would be worth considering and could possibly be of assistance to alleviate the Town traffic problems including the lights leading to Marsh Road.

Thirdly where does the 20mph procedure affect the traffic problem within the Town?

Unfortunately, I couldn't visit Abbey Road after the meeting regarding the lights. I wasn't informed of this until I was about to leave you. I believe it's all regarding yellow lines on that road could you give me more details please. A concerned resident from the road has just phoned me.

Could I have your support please regarding the development of a second car park in the Rhuddlan Nature Reserve. You are aware of the project that the management of the Reserve are keen to make it easier for persons with disabilities to park.

Since my time as a Chair of Denbighshire I now have been invited to join other committees on behalf of the P C group.

One Scrutiny Committee, the Audit Committee and Planning Committee for instance.

Once again I thank all who supported the good causes nominated by myself . £4,500 raised. Half will be used for a Dementia project using artefacts for memory recall in 2 centres within the County.

Cylch y Nant - Nant Close, I think we will have a comprised situation soon. More details in the meeting.

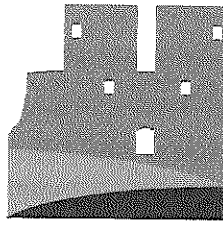
Toilets near the Odyn, thanks Cllr Burnham for bringing the problem of youths climbing on to the roof of the toilet and causing unfortunate incidents to the owner of the building behind. The police and Denbighshire are aware of the problem.

The Gwledd Rhuddlan was a great day - good work by the Clerk, Ffion and Paul. Thanks to the Mayor's expertise on the dance floor and in the open air also. Thanks to the school and Chapel for their cooperation and the bales expertly delivered by Cllr Ivor.

The pupils of Ysgol y Castell sang very well also. Success has reached them, third in the Urdd National Eisteddfod for the Cerdd Dant competition in Llandyfri this year.

Tony Ward corporate director has informed us County Councillors that they have appointed a new Head of Highways and Environmental Services. He, Graham Boase Chief Executive and five Councillors were involved in the appointment. The person appointed isn't working within Denbighshire at present. An outside person from another authority I presume.

Ann Lloyd since the 24th of May is now head of adults and homelessness within Denbighshire. She was doing the work on an interim period previously.



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the Events Committee Meeting 15th May 2023

Held at Rhuddlan Community Centre

Face to Face and Virtual Meeting

Present:

Cllr Mike Kermode (Chair)
Cllr Val Simmons
Cllr Ivor Beech
Cllr Mike Elgin
Cllr Arwel Roberts
Town Clerk
Clerical Assistant/Minute Clerk

Paul Edwards and Ffion White from Bespoke Events were present.

1. Apologies

Several community groups had sent their apologies.

2. Declaration of Interest

Cllr Mike Elgin and Cllr Arwel Roberts for Rhuddlan Bowls Club.

3. Minutes

The previous meeting Minutes had been approved by Full Council on 11th May 2023.

4. Progress from Minutes

The flag poles at Rhuddlan Castle were flying on the coronation weekend and are still operative.

Coronation bunting on the footbridge (castle side) have been taken down as they are broken in several places. The others will remain until after the Gwledd Fest. **Resolved.**

Admirals Field bunting will be removed by Town Council. **Resolved.**

There are four Gwledd Fest banners already erected and a board at Ash Motors.

The Community Centre will be open from 7.00am for the Gwledd Fest.

Cllr Ivor Beech has agreed to collect the bales from the supplier and deliver them to site at around 9.30am

Cllr Arwel Roberts will lead the stall holders to park their vehicles at the school car parking area and Bespoke Events will be erecting directional signs to it.

5. Coronation Weekend Review

The committee heard that the church service and picnic were not attended by as many people as had been anticipated, however it had been a success.

The bowls club reported a successful day but received no entrants for the fancy dress competition. They noted that the Dragons FC activities brought a lot of people who purchased food from the bowls club BBQ.

It was noted that the allotment scarecrow competition only received two entrants.

This led the committee to think that competitions were not favoured by residents and so we should look at alternative activities for future events. Perhaps a magician's tent would prove better value and perhaps the school might get involved in the competitions. The Rhyl marching band was well received and should be considered in the future. It was agreed that the band receive a donation of £100.

Overall, the weekend cost the Town Council between £4k and £4.5k, including the costs of the bunting, and it was felt that this was good value for money. Although there was some wet weather on the Monday there were lots of people attending the Sunday and Monday events producing an excellent community atmosphere.

The success of the weekend showed that Council sponsorship of local organisations' events was productive. The potential for sponsoring a "Community Fun Day" of events on the field in the mid-summer of 2024 would be discussed at a later meeting.

It was noted that not all Councillors were participating in these events and it was hoped that the situation would improve in the future because it does provide them with a great opportunity to engage with residents of Rhuddlan.

6. Gwledd Fest

Cllr Kermode welcomed Ffion and Paul from Bespoke Events and informed the meeting that this year's Gwledd Fest was the 7th one and that he was looking forward to building on the success of the recent coronation weekend's events.

Ffion explained that 45 stalls had booked places, of which 31 were food stalls. There had been some that had dropped out since the last meeting and some might not yet turn up on the day. The entertainment is very similar to last year so should prove successful. Menter Iaith had not yet said what they were doing but would be attending.

The music will start at 10am, the opening by the Mayor will be at 10.45am, followed by the school choir at 11am.

There was a small concern that a skip currently located in Parliament St might be used as a litter bin by those attending and it was agreed to speak to the contractors about this.

There then followed a discussion on various electric supply requests by stall holders who might need generators or use the community centre outside power supplies. The Clerk will take a meter reading before and after the event to assist with this.

The bands will require two gazebos and the first aid provision has been booked. The collection buckets are in hand and the street vending licence has been applied for. There was no provision for disabled parking other than on local streets.

It was noted that stall holders cannot leave till 4pm and must be gone by 5pm.

There was short discussion on the use of cash or cards which needs to be progressed at a future meeting of the committee but for now, if someone refuses to pay the £2 entrance fee, they will be allowed to pass for free.

7. New Applications for Support

None received

The next Events Committee meeting is to held on Tuesday 20th June at 7.30pm

DRAFT

Rhuddlan Town Council
Risk Assessment
Reviewed 9th June 2022

Identified Risk	Potential consequence of risk	Assessment of impact (H/M/L)	Likelihood of risk occurring (H/M/L)	Controls in place to manage risk	Required Action
Loss or damage of physical assets, furniture, equipment owned by the Council.	Assets unable to be used. Expense of replacing assets.	H	M	An up to date register of assets. Adequate insurance of assets.	Additional assets notified to Insurance company.
The risk of damage to third party property or individuals as a consequence of the Council providing services or amenities to the public.	Risk of litigation should an individual or third party property become injured or damaged.	H	L	An up to date register of assets. Public liability insurance. Quarterly Inspections of Play Areas.	Essential maintenance work to be carried out in play areas.
Loss of cash through theft or dishonesty.	The Council may be unable to provide its services. Damage to reputation of the Council.	L	L	Quarterly bank reconciliations to be carried out.	Internal & External audit to be carried out annually.

Rhuddlan Town Council
Risk Assessment
Reviewed 9th June 2022

Identified Risk	Potential consequence of risk	Assessment of impact (H/M/L)	Likelihood of risk occurring (H/M/L)	Controls in place to manage risk	Required Action
Banking arrangements	Loss of income through being overdrawn and incurring charges.	L	L	Quarterly bank reconciliations to be carried out. The budget is monitored each month and balances are transferred between the deposit account and current account when required.	Quarterly reconciliation and control of banking.
Keeping proper financial records in accordance with statutory requirements.	Qualification of accounts by external auditor.	L	L	Monthly invoices due are approved by Town Council.	Audit trail kept.
Ensuring all business activities are within legal powers applicable to local councils.	Possible external auditor investigation / public interest report. This would result in increased fees and bad publicity for the Council.	H	L	All payments are authorised by the Council at Council meetings and payments are signed by three approved signatories.	Payments reviewed and authorized by Town Council each month.

Rhuddlan Town Council
Risk Assessment
Reviewed 9th June 2022

Identified Risk	Potential consequence of risk	Assessment of impact (H/M/L)	Likelihood of risk occurring (H/M/L)	Controls in place to manage risk	Required Action
Ensuring that all requirements are met under employment law and Inland Revenue regulations.	Fines for not meeting requirements. Liability for unpaid tax.	H	L	Payroll records are maintained monthly. Employee has contract for employment which is reviewed annually.	Complying with HMRC requirements.
Ensuring that all requirements are met under Customs and Excise regulations.	Entitlement to reclaim of VAT.	L	L	VAT invoices are retained.	VAT to be analysed separately in the cash book. VAT returns are to be submitted annually.
Ensuring the adequacy of the annual precept within sound budgeting arrangements.	The Council would not be able to meet its objectives due to lack of funds.	H	L	The Council set a budget annually in the annual budget meeting. Actual expenditure against budgeted expenditure is reported to Council	This is carried out in the Precept Meeting in January

Rhuddlan Town Council
Risk Assessment
Reviewed 9th June 2022

Identified Risk	Potential consequence of risk	Assessment of impact (H/M/L)	Likelihood of risk occurring (H/M/L)	Controls in place to manage risk	Required Action
Income from Charity fund raising events is paid into the current account.	The Charity Income distorts figures of the Town Council.	M	M		A separate account for fund raising events was set up in April 2019.
Too much money in reserves.	This may detract from future funding /grants	M	M	CIPFA advises between 10/15% in balances.	The Town Council has recognised the level of reserves it was carrying and a step by step approach has been taken to decrease this
Ensuring the proper use of funds granted to local community bodies under specific powers or under s137.	Improper use of public funds.	H	L	Grants are considered and approved at a Town Council meeting. A copy of the most recent accounts is requested.	To consider grant applications on a regular basis rather than once annually.
Proper, timely and accurate reporting of council business in the minutes.	The Council could be open to challenge if they do not have an accurate record of any decisions taken.	M	H	Minutes are taken at each Council meeting by the Clerk, these are properly numbered and are approved at	Minutes, once approved to be made available to the public by placing in the library and on the Town Council's website.

Rhuddlan Town Council
Risk Assessment
Reviewed 9th June 2022

Identified Risk	Potential consequence of risk	Assessment of impact (H/M/L)	Likelihood of risk occurring (H/M/L)	Controls in place to manage risk	Required Action
				the next Council meeting.	
Responding to electors wishing to exercise their rights of inspection.	An elector could complain if they are not able to exercise their right of inspection of accounts.	L	L	A notice is put up on Council notice boards notifying electors of their right to inspection of the accounts during the relevant inspection period.	This is done annually
Proper document control.	Increased fee from the internal auditor or external auditor if there is a poor audit trail.	L	L	All documents are filed. There is an audit trail to support documentation.	This is monitored
Register of members' interests and gifts and hospitality in place, complete, accurate and up to date.	Possible complaint by elector.	L	L	All members have adopted the code of conduct.	This is monitored

Eich cyf / Your ref

Ein cyf / Our ref : 44/2023/0318

Dyddiad / Date : 18/05/2023

Rhifunio / Direct dial : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2023/0318

CYNNIG / PROPOSAL: Codi 1 byngalo ar wahan, ffurfio mynediad a pharcio a gwaith cysylltiedig /
Erection of 1 no. detached bungalow, formation of access and parking and
associated works

LLEOLIAD / LOCATION: Land at (Part garden of) 16 Maes Rhosyn, Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y
Cyngor Sir.

The above-described application has been
received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r
Cyngor eu hystyried pan fyddant yn ymdrin â'r
cais, anfonwch nhw ar bapur o fewn 21 diwrnod
o ddyddiad y llythur hwn.

If you have any observations which you would like
the Council to consider when they deal with the
application, I would ask you to forward them in
writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe
gallech nodi ein cyfeirnod a chynnwys disgrifiad
byr o'r cynnig ar eich ymateb os yw hynny'n
bosibl.

It would be very much appreciated if you could
quote our reference number and include a brief
description of the proposal in your response if at all
possible.

Byddaf yn cymryd nad oes gennych unrhyw
sylwadau os na chlywaf gennych o fewn y
cyfnod o 21 diwrnod. Mae'n bosibl y gwneir
penderfyniad ar y cais ar ddiwedd y cyfnod
ymghynghorol hwn, ac oherwydd mae'n bosibl
nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y
dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do
not hear from you within the 21-day period. The
application may be determined at the end of this
consultation period, hence any representations
received after the expiry date may not be taken
into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir
ond pendefynnu ar geisiadau cynllunio ond ar
sail ystyriaethau cynllunio dilys. Fel arfer ni
chymerir bod pethau fel colli golygfa,

I should respectfully advise at this stage that the
County Council can only determine planning
applications on the basis of valid planning
considerations. Matters such as loss of view,
objections on moral grounds, unfair competition

gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngrwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:

www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a Chefn Gwlad

and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside Services

Eich cyf / Your ref

Ein cyf / Our ref : 44/2023/0325

Dyddiad / Date : 30/05/2023

Rheffwrthod / Ref : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2023/0325

CYNNIG / PROPOSAL: Codi estyniad unllawr yng nghefn yr annedd, addasiadau, codi dormer, gosod ffenestri to a gwaith cysylltiedig / Erection of a single storey extension to rear of dwelling, alterations, erection of dormer and insertion of rooflights to roof and associated works

LLEOLIAD / LOCATION: 7 Bryn Hafod, Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y Cyngor Sir.

The above-described application has been received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythur hwn.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view,

chwymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y
Cyhoedd a Chefn Gwlad

objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Please note that application details can be viewed on-line: www.denbighshire.gov.uk/planning

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside
Services



Eich cyf / Your ref

Ein cyf / Our ref : 44/2023/0346

Dyddiad / Date : 25/05/2023

Rhifunio / Direct dial : 01824 706727

Rhuddlan Town Council

Steve Wilson

PO Box 242

Mold

CH7 9FW

Annwyl Syr / Fadam

Dear Sir / Madam

CAIS / APPLICATION: 44/2023/0346

CYNNIG / PROPOSAL: Codi estyniad unllawr yn y cefn, estyniad porth i'r blaen, newidiadau i'r fynedfa gerbydau presennol a gwaith cysylltiedig / Erection of a single storey extension to rear, porch extension to front, alterations to existing vehicular access and associated works

LLEOLIAD / LOCATION: Cherry Tree House Waen Road, Rhuddlan, Rhyl

Derbyniwyd y cais a ddisgrifiwyd uchod gan y Cyngor Sir.

The above-described application has been received by the County Council.

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilyn. Fel arfer ni

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view,

chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y
Cyhoedd a Chefn Gwlad

objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

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I look forward to hearing from you.

Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside
Services



Denbighshire Replacement Local Development Plan (LDP) Candidate Sites

The Denbighshire replacement LDP 2018 – 20233 is being progressed with the Preferred Strategy having been approved on 9th May 2023 .

<https://moderngov.denbighshire.gov.uk/ieListDocuments.aspx?CId=134&MId=6774&LLL=0>

The council will be now working towards the next formal consultation stage for the LDP which will be the Deposit Plan. The Deposit LDP will contain detailed policies and land allocations and it is anticipated it will be subject to consultation later this year.

At the start of the LDP preparation process in 2018 the Council made a 'Call for Sites' which invited landowners and interested parties to submit any land they wanted to be considered for inclusion in the replacement LDP 2018 – 2033. As part of our on-going engagement with City, Town and Community Councils we want to ensure that you are familiar with any candidate sites in your community area and also to invite you to send 2 representatives to an information session.

Attached to this letter you will find a map, or several maps depending on the number of principal settlements, which shows all of the candidate sites that were submitted for consideration to the Council in your community area. If there are no candidate sites shown on the maps that means no candidate site has been put forward in the shown area. All candidate sites are also available for viewing on the Denbighshire CC's LDP webpage:

<https://www.denbighshire.gov.uk/en/planning-and-building-regulations/local-development-plan/replacement-local-development-plan/replacement-local-development-plan.aspx>

Candidate sites do not benefit from planning permission. They have been submitted to the Council for consideration in the replacement LDP but no decision has currently been made on any sites by the Council.

Please be aware that a very small number of shown candidate sites have already received planning permission under the provisions contained in the adopted LDP 2006 – 2021 since their submission in 2018. These are primarily re-submissions of existing LDP land allocations. They are however shown on the attached maps for completeness and transparency reasons.

Information sessions are being held :

1. Thursday 15th June, 5-7pm, County Hall, Wynnstay Road, Ruthin, LL15 1YN
2. Tuesday 27th June, 5-7pm, Llangollen Town Hall, Castle St, Llangollen LL20 8NU
3. Thursday 6th July, 5-7pm, Meliden Community Association, 10 Ffordd Talargoch, Meliden, Prestatyn LL19 8LA

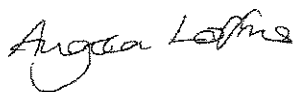
These information sessions will provide you with an opportunity to provide planning-related observations on the submitted candidate sites and find out more about the LDP preparation process in general.

Please confirm which of the information sessions your 2 representatives will be attending to assist with managing the events.

If you have any questions, please contact the LDP Team:

planningpolicy@denbighshire.gov.uk

01824 706916



Angela Loftus

Rheolwr Cynllunio Strategol a Thai | Strategic Planning and Housing Manager

Cynllunio Strategol a Thai | Strategic Planning and Housing

To All

Council Tax Long Term Empty and Second Homes Premium Charge Consultation

Our Cabinet Members have considered the recently updated powers available to Local Authorities granted to them by Welsh Government, around increasing council tax premium charges on long term empty homes and second homes.

As a next step we are going out to consultation and I wanted to take this opportunity to raise your awareness as follows -

- Advance notice to be given to raise awareness of the consultation with partners such as MPs, MSs, City, Town and Community Councils, Housing Associations, SLT and Citizens Advice Denbighshire
- Public consultation from Friday 26th May 2023 to 21 June 2023, available online and at Denbighshire Libraries and One Stop Shops

I have attached a link to the consultation that will be live in line with the above dates:-

<https://countyconversation.denbighshire.gov.uk/project/717>

Please note this link is not live on the Denbighshire website until Friday 26th May 2023. However I have attached the consultation document including the survey questions.

Subject to Council approval to increase these premiums, the earliest actual change in the levels of Council Tax Premiums being charged is April 2024.

From regional work that continues to take place the expectation is that although this a lever for Local Authorities to raise additional money, the main driver is to bring housing stock into use. Current figures indicate there are 637 long term empty properties and 391 second homes across Denbighshire.

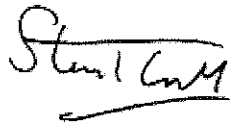
There are a number of exclusions outlined by Welsh Government to these charges that are set out within the consultation documentation and are shown below, they include

- When a property is unoccupied where the resident is in permanent residential care/hospital

- Where the resident has died (for up to 6 months after grant of probate or letters of administration)
- Properties being marketed for sale or for let (limited to one year)
- Where the occupation of a second home is restricted by a planning condition and limited to use as a holiday home, or non residential

If you have any questions in relation to this please feel free to contact me.

Yours sincerely



Steve Gadd
Head of Finance and Audit



Time: 11:25

Current Bank A/c

List of Payments made between 01/06/2023 and 30/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/06/2023	Goodsigns & Print	PABT0165	150.00	INV 111095	Banners for Gwledd
08/06/2023	EDF Energy	PABT0166	644.67	000015051640	Electricity Xmas Lights
08/06/2023	Steve Wilson	PABT0167	121.50	AR/MK	Travel Expenses
08/06/2023	HMRC	PABT0168	329.93	120PP01122176	O/S PAYE & NI carried fwd 2017
08/06/2023	HSBC UK	DD	8.00	Statement	Bank Charges to 20/5
08/06/2023	Fenland Leisure Products Ltd	PABT0169	276.00	SIN0582428	Spare parts play equip repair
08/06/2023	Cllr Gareth Rowlands	PABT0170	27.00	Receipt 18/5/23	Keys for Admirals
08/06/2023	Dyffryn Divas	PABT0171	200.00	Inv 0014	Gwledd Entertainment
08/06/2023	Weebagband	PABT0172	680.00	In 857	Gwledd Entertainment
08/06/2023	JTM Signs	PABT0173	594.00	Inv 16091	Gwledd road closure
08/06/2023	Notice Board Company (UK) Ltd	PABT0174	718.90	Inv 20673	Notice Board for Hwb
08/06/2023	Mr R Eckersall	PABT0175	300.00	Inv	Gwledd Muddy Boots Entertainme
08/06/2023	PR Event Cover	PABT0176	90.00	INV0001	Gwledd First Aid Cover
08/06/2023	Mari A Williams Translations	PABT0177	314.64	Inv 1301	Translations May
08/06/2023	HMRC	PABAT0178	981.43	120PP01122176	PAYE & NI June 2023
08/06/2023	Paul Smith	SO	227.87	Payslip	Salary
08/06/2023	Steve Wilson	SO	1,780.11	Payslip	Salary
08/06/2023	Denbighshire County Council	PABT0179	60.00	Inv 801943272	RTC Domain registry renewal 2
08/06/2023	Paul Smith	PABT0180	20.00	Receipt 683173	Expenses May 2023
08/06/2023	Web Studio North Wales	SO	240.00		Website & FB management
08/06/2023	British Gas	PABT0181	30.91	Bill No 4829671	Electricity MUGA
08/06/2023	British Gas	PABT0181CO	-30.91		Correction
08/06/2023	British Gas	DD	30.91	Bill No 4829671	Electricity MUGA
08/06/2023	B Jackson	PABT0182	529.83		Play equip repairs
08/06/2023	RHUDDLAN TOWN COMMUNITY	PABT0183	200.00	Inv No 66	Hire of CC for Gwledd
08/06/2023	RHUDDLAN TOWN COMMUNITY	PABT0184	50.00	Inv 73	Civic Sunday Hire of CC
08/06/2023	British Gas	DD	36.71	Bill No 4833296	Electricity Hwb
08/06/2023	NEST Pension	DD	283.32	GBP0141591115	Pension
Total Payments			8,894.82		

