

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the meeting on the 11th May 2023

Hybrid Meeting

Present:

Cllr Mike Kermode (Mayor)
Cllr Val Simmons (Deputy Mayor)
Cllr Ivor Beech
Cllr Jackie Burnham
Cllr Reg Davies
Cllr Mike Elgin
Cllr Arwel Roberts
Cllr Bleddyn Williams
Town Clerk
Clerical Assistant/Minute Clerk

Members were informed that the meeting was being recorded, audio only.
There were 2 members of the public present.

1. Apologies

Cllrs Ann Davies, Gareth Rowlands, & Rob Williams.

2. Declaration of Interest

Cllr Mike Kermode for Item 12 Rhuddlan Nature Reserve, and Cllr Arwel Roberts in his capacity as a County Councillor on Item 12.

3. Urgent Matters

None

4. Police Matters

No report received and no NWP Officer present

The Mayor reminded Members of the Council formal protocol for meetings e.g. no side discussions, turn mobile phones off etc.

5. Cemetery Update from DCC Officers

The mayor welcomed Andy Clerk and Mike Bennion to the meeting to inform the Council regarding cemetery flooding and the provision of a new cemetery.

Andy Clerk thanked the Council for the invitation to update Members and the Council's patience on the issues. Continuing with a short history of the various reports, surveys, meetings, and investigations that had taken place which has now led to the preparation of a Business Case for DCC Capital Scrutiny Committee in the near future. Expected to be in the region of £300-500k. This is for the only option to install an underground storage tank, which will require emptying by pumping out. Welsh Water were approached to allow the stored water to be pumped into the main system but this was refused. The storage tank will incorporate telemetry systems to inform on levels so emptying can be achieved at the right time.

Andy Clerk reminded Members that repairs had already been completed on the collapsed drains found during the investigations.

There then followed a discussion on how DCC informs burial plot applicants of the potential flooding of their loved ones graves which has only been undertaken in the last 18 months consequently raising several complaints about the issue.

A Member had concerns about any contamination of the stored water from the cemetery which could require regular testing. This has not been factored into the Business Case, only the construction costs of the underground tank system.

Another Member had historical knowledge of a stream that diverted water from the land before development of Clos David Owen into an old RAF Camp septic tank and asked if this could be an option. The DCC officers had not discovered any such system from their lengthy investigations so assume that this is not an option anymore.

In a response to a question from the Mayor as to how the Town Council might assist in seeking the necessary funding it was decided to write formally to DCC supporting the scheme and its funding by DCC. **Resolved.**

The Mayor then moved the update to the question of a new cemetery reminding the officers and Members that the Town Council had investigated certain sites themselves over the last 4 years but to no avail. Andy Clark responding said that DCC Scrutiny had discussed his issue and resolved "That there was no appetite to explore another cemetery site due to cost and the capacity available in other towns". Although Members questioned the fact that people from Rhuddlan would be buried in other town cemeteries the officers could not change the policy adopted by DCC.

There was a question about who was responsible for grave stones or memorials that had been damaged or knocked over. In some cases the remaining family of the deceased had either passed on themselves or moved many miles away so would not be repairing them. Mike Bennion answered that DCC does complete cemetery memorial surveys but they are the responsibility of the deceased family. The last known contact would be formally written to and if not reinstated, DCC will make the memorial safe.

The Mayor thanked both officers for their time in attending the meeting and giving the update.

6. Minutes

Town Council Meeting 13th April 2023

The Minutes were proposed as a true record by Cllr Jackie Burnham, seconded by Cllr Mike Elgin. **Resolved.**

The minutes were duly signed.

7. Progress Report from Minutes

- a. **DCC Youth Service** – DCC still expected to start the youth club in May.
- b. **Kings Coronation** – The distribution of the commemorative water bottles was well received.
- c. **MUGA Light Replacement** – Quotes received and a meeting to view them is on May 18th.
- d. **Rhuddlan Castle Update** – Although 2 flag poles have been placed on the battlements it is understood this is only a temporary measure by Cadw before returning to their preferred erection on the ground level. Town Council will await Lord Langford's continued support on this matter.
- e. **Hearing Loop** – This will be installed on 2nd June.
- f. **Admirals Field Circulatory Path** – To be reviewed at the May 18th meeting
- g. **Wild Flower areas** – It was reported by a Member that there was now a concern over the lack of grass cutting at the Nant Clos area. Cllr Arwel Roberts as a County Councillor reported that he had been informed that a DCC officer, Mike Bennion, was trying to organise a meeting with all parties on this issue. After a discussion on the precedent set of DCC cutting this area for many years the Council decided to await the meeting before taking any action. It was agreed that Cllrs Arwel Roberts, Val Simmons and the Clerk attend any meetings arranged to discuss this issue. **Resolved.**
- h. **Repositioning of 2 x SIDs** – update included in retiring Mayor's report for this meeting.
- i. **Directional Road Signs** – DCC state that a sign to The Hwb cannot be provided as it directs into an unadopted road, Clos David Owen. Local knowledge believes that this road was adopted previously so the Clerk was tasked with enquiring with DCC Highways. **Resolved.**
- j. **Community Matters** – there is to be another litter pick on June 3rd at 9am.
- k. **Audit Wales** – The Town Council decided not to write to Audit Wales reference the delay of the 2021/2 audits but to progress latest audit as planned.
- l. **Admiral's Field** - Three quotes had been sought to clean the slippery playground surfaces. Two had been returned and Members agreed to accept the quote of £1200 +vat. **Resolved.**
- m. A meeting with a contractor for the provision of new access gates from Rhyl Road will be held soon and it is hoped to provide feedback at the June meeting. Members agreed to see any forthcoming designs before getting quotes for the construction and erection costs which are expected by August. **Resolved.**
- n. Tenders for the circulatory path have received and will be assessed on May 18th, and an application for this project has been made to the Burbo Bank wind farm.
- o. Internal Auditors – DCC engaged as agreed in April.
- p. Grass Cutting – Existing contractor's quote has been accepted.
- q. Barfield Road – Clerk to ascertain ownership of land .
- r. Public Footpath between Hylas Lane & Bonc Hill – Reported to DCC Customer Services who say they have done what they can to improve the path.

- s. Parking issues on Abbey Road – Clerk updated members that the provision of yellow lines would be not be possible what advice the police had given regarding the issue.

8. Correspondence from:

a. i) The Retiring Mayor (appendix 1)

The mayor had circulated his report prior to the meeting.

Of particular mention was a meeting held with Ed Parry & Rebecca Musgrave from DCC road safety team. The subject of the SID on Meliden Rd was discussed as vehicles travel from Meliden towards Rhuddlan. Town Council had shown concern that it should be moved further towards Meliden nearer to the 30mph sign. Although the officers could see the point made, it was their opinion that this would not make any difference but could relocate it if the Town Council would pay for it. It was proposed by Cllr Jackie Burnham, seconded by Cllr Mike Elgin that the cost of this SID relocation be sought. **Resolved.**

The relocation of the SID on Rhyl Rd near Highlands Rd was also discussed at the meeting whereby Town Council asked if it could be relocated closer to the golf club near The Rise property. Ed Parry agreed and will seek the costs and discuss with Town Council again.

It was reported that due to the impending 20mph speed limit nationwide DCC will not be doing anymore surveys for now. Members confirmed to the Mayor that they were happy with this.

The report was accepted

ii) The newly installed Mayor

During his verbal report the Mayor mentioned 2 emails received. One sending residents congratulations to Cllr Mike Elgin as a successful Mayor. The other suggesting that a letter of congratulations be sent to Wrexham AFC on their promotion, not only for the men's side but also for the women's, and youth team sides. It was also suggested that the Manager should be congratulated. This was so proposed by Cllr Bleddyn Williams, seconded by Cllr Arwel Roberts. **Resolved.**

The report was accepted.

b. The Town Clerk & Town Plan update. (appendix 2)

The Clerk had circulated his report in advance of the meeting and read through the various items of correspondence and project updates from the town plan.

Several elements of the report were discussed - in particular:-

- Letter from Anita Fagan asking the Town Council to display the Achievement Certificate for the Nature Reserve in Y Hwb. **Resolved.**
- A request from Rhuddlan Community Association to relocate the 2 benches from the town ditch area to the proposed wild flower area somewhere near the circulatory path on Admiral's Field. Members agreed to review this request when Admiral's Field circulatory path is looked at. **Resolved.**
- Congratulations from Dyserth Community Council on reaching the next stage of becoming a site for the National Eisteddfod. They offer support with any application required to progress this project.

The report and project update were accepted

9. County Councillor Reports (appendix 3)

a. Cllr Arwel Roberts had circulated his written report in which he mentioned that his year as Chair of DCC had been very busy but a wonderful experience seeing so many things going on within the County by many volunteers and officers.

The Chair of DCC dinner held at Fon Vei proved a great success and Cllr Roberts informed Members that over £1,000 had been raised on the night. He was particularly pleased to congratulate the young boy who had designed a new flag to commemorate the coronation of the new King, and him leading a tour of our lovely town of Rhuddlan to representatives of Ruthin town.

The report was accepted

10. Events Committee Minutes 18th April 2023 (appendix 4)

The mayor asked those Members of the Committee to confirm the Minutes as a true record. **Resolved.**

The main issues arising were the Kings Coronation events and the Gwledd Fest. The next meeting of the committee will review the coronation weekend activities, and it was reported that 3 banners for the Gwledd Fest have been erected but were seeking approval for 2 more to be purchased. **Resolved.**

Members were informed that Rhuddlan Bowling Club in particular had a successful day of activities for the coronation, raising much needed funding, and holding a children's colouring competition. It was also noted that the provision of a bouncy castle and other inflatables by the Dragons FCC was very popular.

A marching band had also proved popular who received a donation of £100 for their services. Although the committee have delegated powers to pay this, the Mayor asked if members were supportive of this action. They were. **Resolved.**

Members were encouraged to help at the Gwledd Fest.

At this point the mayor asked if the Town Council would consider holding a similar event as an annual fun day or summer fete. It was proposed by Cllr Arwel Roberts that the events committee be asked to investigate this idea further. Seconded by Cllr Mike Kermode. **Resolved.**

11. Review of Policies (see agenda or website)

a. Remuneration Policy – The Clerk explained the mandatory nature of having such a policy and had circulated a drafted policy for Members consideration. It was noted that Members can donate this remuneration payment to local charities if they wish. Members approved the policy. **Resolved.**

12. Nature Reserve Request for Support

The reserve Management Advisory Group (MAG) has recently been informed by DCC Highways that the current welcome sign across the main entrance interferes with the operation of the traffic lights at the reserve's exit. The sign will be relocated within the reserve, and a directional sign from Station Rd will need to be provided. The MAG will

request this from DCC and is seeking the Town Council's support for this request. **Resolved.**

The MAG is seeking additional car parking to the reserve as the current one is often full and is some distance away from the recently developed dementia friendly sensory garden area. They have highlighted an area at the end of the reserve that links with the A525 dual carriageway and is a hard standing part of the old Station Rd. The land is owned by DCC and could provide car parking, disabled car parking, as well as coach parking which is an element of Rhuddlan Town Plan. The request is for the Town Council to support this proposal. **Resolved.**

13. Planning

Cllr Val Simmons as Deputy Mayor took Members through the application.

44/2023/0300 – Telephone Exchange, Gwindy St. Rhuddlan. Formation of a secure storage compound including 3 no. storage containers, perimeter fencing, and associated works.

No objections

14. Budget & Finance

a. Grant request from the 1st Rhuddlan Scouts Group – Members were informed that this was for a defibrillator at a total cost of £1400. During a short discussion members wondered if this would be better being organised by the Town Council and added to the list of Council's defibrillators as it would provide a good public facility. An agreement should be made with the scouts for them to meet the cost of the electricity required and the Council the purchase, install and maintain the defibrillator. **Resolved.**

b. Approve the payments list – Cllr Arwel Roberts proposed the list be approved for payment, seconded by Cllr Bleddyn Williams. **Resolved.** (appendix 5)

c. Standing Orders Amendment – required to take into account the salary increases for the Clerk and assistant Clerk. **Resolved.**

15. Community Matters

a. Cllr Reg Davies asked for clarity on who is contacted for CCTV footage of incidents. Is it Town Council? Cllr Arwel Roberts as one of the representatives on the CCTV Partnership said that only the police can ask CCTV for footage. So any incident should be reported to police directly who can then request footage if necessary. It was noted that only one conviction has ever been completed.

b. Cllr Jackie Burnham highlighted an area of grass near the golf club roundabout which has an old bench on it. She had noticed that a fir tree has been planted there overnight. Members agreed that to write to the golf club to inform them in case they own the land in question. **Resolved.**

c. Cllr Burnham had noted that the grass verge along the A5151 had received a one 1m wide cut as opposed to a 2m wide cut as Town Council had resolved to ask for. Members agreed that the Clerk ask DCC again for the 2m cut. **Resolved.**

d. Cllr Bleddyn Williams reported a vape was found on Vicarage Lane playground.

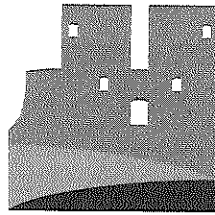
e. Cllr Ivor Beech had noticed a loose kerbstone on the High St near the funeral parlour and opposite the parking bays. The Clerk will report this to DCC and Cllr Beech will send him a photo to include in the report. **Resolved.**

It was noted that any Town Councillor can report an issue directly to DCC Customer Services.

The recording of the meeting was switched off.

17. Date of next meeting – 8th June, 2023 Full Council Hybrid Meeting 7pm

Signed.....Mike Kermode.....Cllr Mike Kermode (Mayor)
8/6/23.



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Mayor Mike Elgin's Report for May 2023 Meeting

On Thursday 27th April Marianne and I attended The Chair of Denbighshire Arwel Roberts charity event at The Fei Von in Rhuddlan. It was a really good evening with a lot of money raised for charity. I must add that Arwel has been a fantastic Chair over the past 12 months and has promoted Rhuddlan far and wide which is really good. Diolch Arwel.

On 29th April Marianne and I attended The Dementia Group dance at The Community Centre to raise both awareness and funds for the group. It was an excellent afternoon enjoyed by a large number. Many thanks to The Group Sec Cllr Kermode.

On 26th April I met with Edward Parry and Rebecca Musgrave from DCC Road safety dept.

We surveyed the SID on Meliden Rd for traffic travelling into Rhuddlan from Meliden as we were concerned it was sited too far from the 30 mph sign. Edward could see our concerns however he does not believe it would be hugely beneficial to move this SiID further towards Meliden due to the bend in the road.

In respect of the SID on Rhyl Road near Highlands Road for traffic travelling out of Rhuddlan towards Rhyl he agreed this should be moved. He agreed the best place is near The Rise. He will therefore find out the cost etc and liaise with us.

In respect of New Road concerns regarding speeding we made a site visit and discussed siting of SIDS. Rebecca pointed out that at present due to the impending 20 mph change they are not doing speed surveys, and this makes it very difficult to judge. She suggested the council wait until the speed limit changes take effect and look at it again next year. I personally agree. Whilst we were at the site traffic was complying with the 30-mph limit.

The planned events for the Kings Coronation have taken a fair bit of my time and I would like to thank The Clerk and Deputy Mayor for help in putting up bunting throughout the Town.

On 26th April I met with Richard Polden Chair of The Community group to discuss various issues such as re location of trees from Vicarage Lane and the replacement of the planters by the Chemist. The new planters have now been delivered by Cllr Reg Davies and will be planted up by the group on 10th May

On 22nd April I attended The Treasure Chest coffee morning in the Community Centre and was pleased to hear they raised over £600 for The Cancer Unit at YGC.

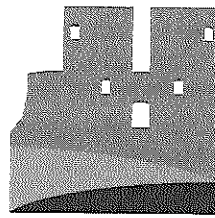
Over the Coronation weekend coming up I have been invited to St Marys Church and The Community Centre on Sunday and then will be busy on Admirals field and The Bowling Club on Monday where a number of groups are holding activities to celebrate.

On 3rd of May I received an email from David Manners of Cadw following complaints by Lord Langford re the Flag poles at the Castle. He stated the following-

"The temporary fix of the flags is in place for the coronation. The Head of Cadw has agreed that they unlike our other monuments can fly them from today until Tuesday morning and our contractors have been asked to lower them once more. Although the poles are new the flags cannot be raised and lowered from the ground level.

A proposal for the permanent solution is being compiled and will be submitted by our Head of Conservation through the official decision-making process for dealing with such issues for ancient monuments. The permanent solution will include a ground-based mechanism which will enable the Cadw Custodians to operate the flags.

I hope you, the Major and the town enjoy the Coronation and the local celebrations."



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Clerk's Report and Correspondence for May 2023 Meeting

Correspondence

The following has been received:

1. Payment of first instalment of Precept of £61,103 off DCC
2. Payment of 2022/2023 VAT reclaim of £18,327 off HMRC
3. Very late invitation to council to participate in North Wales Fire and Rescue Service Emergency Cover Consultation - Focus Groups (sent to councillors).
4. Letter off Anita Fagen asking if we would display the achievement certificate for the Nature Reserve in the Hwb – Decision required.
5. Letter of thanks of McMillan Cancer for £700 donation.
6. Request from the Community Association to relocate the 2 benches from the town ditch to the proposed wildflower area somewhere around the new perimeter path at Admirals Field. This would also include the planting of two or three flowering trees to complete the project along with the plaque already recovered – Decision required
7. Request off Kelly Hodder Transport Officer DCC to meet to talk about bus shelters.
8. Numerous emails regarding the flying of a flag for the coronation at Rhuddlan Castle.
9. Various One Voice Wales and DCC communications sent to councillors.

Project Update

Community Market – the next market is scheduled on 17th June.

Gwledd is on 20/5 and councillor's support and help on the day is essential.

Improvements to Vicarage Lane Car Park – No change but update requested

Admirals Field path, tenders received and to be assessed on 18/5. Burbobank grant application for £20,000 submitted. Met with two DCC Officers to show them the project.

Tenders for grass cutting - £432.00 per cut , £335 per cut and £105 per cut. Existing contractor was awarded the contract.

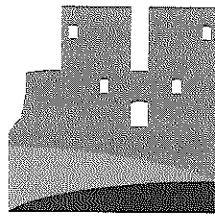
New containers delivered for High Street and works order given to transfer to new containers.

Hwb

- Wi-Fi installation still ongoing

- Cleaning was too expensive using a company so other options being investigated.
- Awaiting date for work to automate doors on external disabled toilet and main entrance.
- Notice board delivered and will be installed on 18/5

MUGA lights – three quotes received and will be reviewed on 18/5. Within allocated budget.



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County Councillor Arwel Roberts - Report for May 2023 Meeting

This has been a very busy few weeks.

Returned from the Pan Celtic Festival in Ireland and committed myself to these events and issues.

18fed o Ebrill- Events committee in Hwb Rhuddlan.

19eg o Ebrill - Invited to Coleg Llandrillo. Toured the site and we were informed of the plans they have for the future. Present as one of the Rhyl College board.

19eg o Ebrill - Chair a meeting of Ysgol y Castell Governing Board

20fed o Ebrill- Virtual meeting of the Elwy Mag.

21ain o Ebrill- Moved from one coffee morning to another. Bore Coffi y Glannau yn Festri y Capel and the Treasure Chest Coffee Morning in the Community Centre.

24ain o Ebrill- Sit and Fit in the Community Centre.

27ain o Ebrill- Attended the CCTV Board Meeting. Russell House Rhyl. 1:30 pm

28ain o Ebrill - Met the headteacher of Ysgol y Castell and the Vice Chair of the Governing Board.

28ain o Ebrill- Met members of the management of the Nature Reserve on site and then moved to Hwb Rhuddlan for a meeting. I invited the local PCSO to the site also.

Dyletswyddau ' Duties of the Chair of Denbighshire.

24ain o Ebrill. Invited to see the Chief Executive and Chair of St Kentigern Hosbis Llanelwy.

26ain o Ebrill- I visited 4 schools -Ysgol Gallt Melyd. Ysgolion Penmorfa a Clawdd Offa Prestatyn and Caer Drewyn Corwen.

27ain o Ebrill 8am Invited to the wonderful site of Gofal Dydd. 10am - croesawu- welcomed the Deputy Minister for Arts and Sports Dawn Bowden to the beautiful setting of Ruthun Goal to present North Rast Wales Archives Accreditation Award.

27ain o Ebrill - Cinio y Cadeirydd. Chairman's Dinner in the Fon Vei Rhuddlan- guest of honour Graham Boase Denbighshire Chief Executive and cabaret session at the end by the

Dyffryn Divas. Great night well organised by Eleri Woolford and the proprietors of the business.

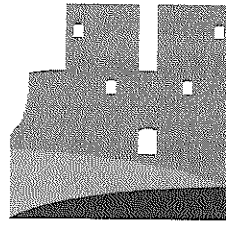
3-5- 2023 - Attended a Buckingham Palace Tea Party.

Future Commitments

5-5-2023 - raising a new flag designed by one of Denbighshire primary school pupils to congratulate the new King.

5-5-2023 - Visit Ysgol Bodfari and Ysgol Plas Brondyffryn, Dinbych.

9-5-2023- Retirement from the Chairmanship of Denbighshire good luck to the next person in the post.



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Rhuddlan Town Council – Minutes of the Events Committee Meeting 18th April 2023

Held at Rhuddlan Community Centre

Present:

Cllr Mike Kermode (Chair)
Cllr Mike Elgin (Mayor)
Cllr Arwel Roberts
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk

There were several members of the public present representing some of Rhuddlan's voluntary community groups.

Shirley Capper Rhuddlan Bowling Club, Seren Evans SPAR, Donna Musgrove Rhuddlan Beavers. Paul Edwards and Ffion White Bespoke Events.

The Chair welcomed all those present.

1. Apologies

Several community groups had sent their apologies which are recorded below but formally are not required to be minuted as they do not form part of the events committee membership.

Eldon Jones Rhuddlan Allotment Association, Sue Butterworth and Gill Price Rhuddlan Friendship Group, Jayne Coxall, Paul Oxley and Alan Jones St Mary's Church.

2. Declaration of Interest

Cllr Mike Elgin and Cllr Arwel Roberts Rhuddlan Bowls Club.

3. Minutes

The previous meeting Minutes had been approved by Full Council meeting on 9th March 2023.

4. Matters Arising

The flag poles have been removed from the castle battlements and the town council has written to CADW to ask if replacements will be ready for the coronation.

Coronation Bunting has been purchased and received. A contractor engaged to erect/remove it on behalf of the Council. It will be erected from the footbridge end of town to the golf club roundabout.

All the sponsorship applied and agreed has been paid out.

The Gwledd food festival is progressing well and an update is on the agenda for this evening.

The opening of the Hwb was a successful event enjoyed by many.

Notification of the Rhuddlan Dementia Group Dance on April 29th

5. Coronation Weekend

The committee asked the various groups to update on their individual events reminding them that anymore assistance can be applied for if required.

Rhuddlan Bowling Club – Cllrs Mike Elgin and Arwel Roberts had already declared an interest as members of this group. The preparations are progressing as planned. They would like more funding for the engagement of Rhyl Marching Band who they have arranged to participate and gave the timing of their activity. In the absence of a specific amount Cllr Val Simmons proposed £100, seconded by Cllr Mike Elgin. **Resolved.**

The agreed prize money for competitions (1st prize £25 2nd prize £15) will be made available on the day from the Clerk for the fancy dress competition which will be judged by Cllrs Ann Davies and Val Simmons at 2.30pm.

It was agreed to hold the children's colouring competition on the day at 1pm in the bowls club marquee which will also require prize money availability that day. The Clerk was asked to supply the paper and crayons. **Resolved.**

Table & chairs from the HWB can be borrowed by the club if they wish.

A discussion took place on the merits of having a coronation flag for the bowls club or a flag described by Cllr Arwel Roberts which was recently seen at a local school having the 4 devolved nations depicted thereon. The size of whatever flag is decided upon will need to be given to the Clerk. **Resolved.**

PA system - It was also agreed to contribute £20 towards the supply of Gwyn Price's PA system. **Resolved.**

Other Organisations - The Clerk reported that St Mary's Church, Rhuddlan Friendship Group, and Rhuddlan Historical Society were all happy with their progress on their particular events. But the Marching Band agreed tonight is not on the marketing flyer which has now been distributed so it will be added to the Council's website and Facebook page. It was agreed that the bowling club will add to their marketing efforts too.

Marketing - Some attendees had not received the events general leaflet and there were no more remaining. The Clerk as tasked with sending the SPAR an A5 leaflet poster. **Resolved.**

The Rhuddlan Beavers - were represented via Zoom by Donna Musgrove for the first time.

Cllr Mike Kermode as Chair welcomed Donna and introduced the events committee members and participants. He also mentioned that the town council was willing to help fund any event that the beavers might like to organise.

Donna was hoping to participate on the Monday celebratory events at Admiral's Field. She will post on the beaver's Facebook page to ask for volunteers but she and her husband will

assist in some way. In answer if the cubs and scouts would like to participate Donna said she would ask their respective leaders.

6. Gwledd Fest

Cllr Kermode introduced the professional organisers engaged by the town council to those present and informed everyone that the school car park was available for stall holders vehicles on the day along with the school choir at 11am. The contact for the choir was passed on.

Bespoke Events – A very informative and lengthy list of the activities booked were discussed including:-

65 stall holders already booked and paid up.

Rebag Band, Dyffryn Diva Girls, and Muddy Boots Band booked.

Formal opening agreed to be 10.45am

Professor Llusern a magician has been booked

Yoga Tutor free taster session

Several food and drink concessions were listed along with confirmation that alcohol licenses were in place. More hot food concessions were needed though if possible. Bowls Club and Bespoke Events to discuss later the provision of burgers at the club BBQ. The Community Centre Association will provide basic teas & coffees in the centre via the counter as the other areas are required for other stalls. **Resolved.**

Menter Iaith attending

Banners are being reprinted for this year's dates.

There are 3 walkie talkies being made available from Bespoke Events and the first aid cover has been confirmed.

Cllr Arwel Roberts is to arrange straw bales from Pengwern farm. He will also arrange Heno coverage of the event if possible.

Marketing strategy was discussed and will include the parish magazine, council's website and Facebook page, with the Clerk going to inform the various holiday/caravan parks.

Bespoke Events and Clerk to arrange siting of banners and the use of each other's logo's on the reprinting. **Resolved.**

Resolved.

Ffion will forward some previous event pictures for town council website.

The Community Centre will be arranged to be open from 7.30am if possible. Clerk to arrange. **Resolved.**

All councillors are to be encouraged to volunteer on the day and to be there around 8-8.30am if possible please.

7. New Applications for Support

None received

The committee wanted to remind the community groups that if a group wanted to organise other events during 2023 they could approach the Town Council for assistance, or if they wanted to add something to the Kings Coronation weekend.

The next Events Committee meeting is to held on Monday 15th May at 7pm at a venue yet to be arranged followed by a Gwledd Fest meeting at 8pm

Draft

Date: 11/05/2023

Rhuddlan Town Council

Page 1

Time: 10:13

Current Bank A/c

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/05/2023	Cllr. M Kermode	PABT0131	2,212.00		Allowances
11/05/2023	Cllr. V Simmons	PABT0132	712.00		Allowances
11/05/2023	Cllr. I Beech	PABT0133	212.00		Allowance
11/05/2023	Cllr. J Burnham	PABT0134	212.00		Allowance
11/05/2023	Cllr. A Davies	PABT0135	212.00		Allowance
11/05/2023	Cllr. R Davies	PABT0136	212.00		Allowance
11/05/2023	Cllr. M Elgin	PABT0137	212.00		Allowance
11/05/2023	Cllr. A Roberts	PABT0138	212.00		Allowance
11/05/2023	Cllr. G Rowlands	PABT0139	212.00		Allowance
11/05/2023	Cllr. B Williams	PABT010	212.00		Allowance
11/05/2023	Steve Wilson	PABT0141	75.60	MK & AR	Travel Expenses April 2023
11/05/2023	Mari A Williams Translations	PABT0142	248.76	Invoice 1296	Translations April 2023
11/05/2023	Canda Copying Limited	PABT0143	23.86	Invoice 458101	Charge for copies
11/05/2023	Canda Copying Limited	PABT0144	37.20	Invoice 457746	Copier rental
11/05/2023	Rialtas	PABT0145	184.20	Invoice SM27729	Alpha annual licence & support
11/05/2023	Rialtas	PABT0146	124.85	Invoice SM28424	Asset Inventory Licence
11/05/2023	Rialtas	PABT0147	594.00	Invoice 30486	Year end support
11/05/2023	Blachere Illuminations UK Ltd	PABT0148	1,520.38	Doc SI55966	Additional Xmas lights
11/05/2023	HMRC	PABT0149	981.43	120PP01122176	PAYE & NI
11/05/2023	Steve Wilson	SO	1,736.63		Salary
11/05/2023	Steve Wilson	PABT0150	43.48		Salary adj
11/05/2023	Paul Smith	PABT0151	4.00		Salary adj
11/05/2023	Paul Smith	SO	223.87		Salary
11/05/2023	Tracy Morris	PABT0152	26.00	Inc dated 24/4/23	Cleaning Hwb
11/05/2023	Web Studio North Wales	SO	240.00	Invoice 6735	Website and FB website
11/05/2023	HSBC UK	DD	8.00		Bank Charges
11/05/2023	British Gas	DD	148.10	Bill No 4624839	Electric Muga
11/05/2023	British Gas	DD	43.86	Bill No 4625169	Electricity Hwb
11/05/2023	Sage & Co	PABT0153	85.80	Invoice W7561	Payroll charges Q1/2023
11/05/2023	Denbighshire County Council	PABT0154	2,322.72	Inv 801925863	Street Sign Community Centre
11/05/2023	RHUDDLAN TOWN COMMUNITY	PABT0155	150.00	Invoice No 53	Community Market June
11/05/2023	Steve Wilson Starling Expense	PABT0156	500.00	ME and MK	Expenses
11/05/2023	Rhyl Marching Band	PABT0157	100.00		Donation for support on 8/5
11/05/2023	Vodafone	PABT0158	13.73	B2-571786462	Mobile Phone Clerk
11/05/2023	NEST Pension	PABT0159	493.32		Pension May payment
11/05/2023	British Gas	DD	32.08	4666661	Gas Hwb Rhuddlan
11/05/2023	Glascoed Timber	PABT0160	288.00	Invoice A37	Planters change over
11/05/2023	Glascoed Timber	PABT0161	1,104.00	Invoice A38	Tree Removal No 1 Admirals
11/05/2023	Glascoed Timber	PABT0162	1,224.00	Invoice A39	Tree removal 2 Admirals
11/05/2023	Glascoed Timber	PABT0163	252.00	Invoice A40	Prep for Coronation Admirals
11/05/2023	Goodsigns & Print	PABT0164	272.52	Inv 111089	Signs for Gwledd
11/05/2023	Crown gas and power	DD	15.49	2811495	Final Gas payment HWB
Total Payments			17,737.88		

