

Cyngor Tref  
**Rhuddlan**  
Town Council

## Events Committee

11<sup>th</sup> January 2024

A meeting of the Rhuddlan Town Council Events Committee is to be held on Tuesday 16<sup>th</sup> January 2024 at 7pm. This Hybrid meeting is taking place at **Hwb Rhuddlan**, Clos David Owen, Rhuddlan LL18 2UJ. Members of the public are welcome to attend in person or via Zoom. If attending remotely then please inform the Clerk by 3pm on the day of the meeting.

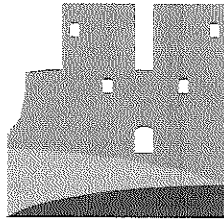
### Agenda

1. Apologies
2. Declarations of Interest
3. Minutes – review the minutes of the previous meeting held on 12<sup>th</sup> December 2023
4. Progress from minutes
5. Review Community Christmas Carols around the tree and agree 2024 date
6. Summer 2024 Event on Admiral's Field
7. Gwledd Update
8. DLL Community Grant Fund
9. Consider any new applications for support
10. Agree the date of Next Meeting

*Steve Wilson*

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## **Rhuddlan Town Council – Minutes of the Hybrid Events Committee Meeting 12<sup>th</sup> December 2023**

**Held at Hwb Rhuddlan**

Cllr Mike Kermode Mayor  
Cllr Val Simmons Deputy Mayor  
Cllr Mike Elgin  
Cllr Arwel Roberts  
Town Clerk  
Clerical Assistant/Minute Clerk

Roy Price, Gill Price and Seren Evans were in attendance.  
The Chair welcomed all those present & thanked them for their attendance

### **1. Apologies**

Cllr Ivor Beech

### **2. Declaration of Interest**

None given

### **3. Minutes**

The previous meeting Minutes of 3/10/23 had been reviewed & approved by the Full Council meeting on 12/10/2023.

### **4. Progress from the Minutes**

The Clerk reported on the success of the Remembrance Sunday and thanked the Community Centre representatives for their great support.

Although there was a slight issue with the Christmas lights switching on/off for a short while it had not diminished the success of the event.

The Red Carpet event was successful.

### **5. Community Christmas Carols around the tree 16/12/23**

The Clerk requested that those Members who are volunteering to assist on the day gather at 2pm to begin the event set up, which will open at 5pm for the public. The singing will begin at 5.30pm (a cappella) allowing time for people to arrive and socialise. Santa to arrive at around 5.50pm and the grotto will open at 6pm.

The event to finish at 6.45-7.00pm.

There then followed a detailed discussion around the arrangements.

Any items remaining at the end will be donated to Love North Wales for distribution around the local community. The Community Centre offered their assistance in warming the mince pies & mulled wine, and providing the tea & coffees.

Seren offered to help with backdrops for the grotto and its decoration.

The event marketing so far was discussed and Members suggests contacting Castle Day Nursery announcing at St Mary's Church forthcoming dementia event.

The Mayor asked if anyone had any potential concerns they had noted, which highlighted the need for Santa to have a "chaperone", two doors in grotto for easy in/out access, and Hi-Viz waistcoats for volunteers.

**All the above were Resolved.**

#### **6. Recent Community Market**

Cllr Arwel Roberts informed the committee that the raffles had made £83 for the bowling club and £127 for the Dementia Group. The committee asked for their thanks to the Community Centre for their continued support with these markets, to be recorded.

**Resolved.**

#### **7. Applications for support**

No applications received.

#### **8. DCC Leisure Grant Scheme for Community Events**

Cllr Mike Elgin had noted the potential opportunity for The Council to apply for up to £20,000 for any future events Council is considering. The Clerk will inform all Members of the scheme, and ask for any ideas they may like to make for the next Events Committee meeting. There was a suggestion that both the Gwledd Fest and the potential summer event being considered by the committee could be part of any such application.

The next meeting is to be held on Tuesday January 16th 2024, 7pm at the Hwb.