

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

6th September 2024

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 12th September 2024 at 7pm. Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 12th September so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at Hwb Rhuddlan, Clos David Own, Rhuddlan LL18 2UJ.*

Agenda

1. **Apologies**
2. **Declarations of Interest** * See page 2
3. **Urgent Matters as Agreed by the Chairperson** – notice of items which, in the opinion of the Chairperson, should be considered as a matter of urgency in accordance with Standing Orders
4. **Police matters** To receive a crime report
5. **Safety of lithium ion batteries** - To receive information from Ron Bailey
6. **Minutes:**
 - a. To approve minutes of the Town Council meeting held on 11th July 2024
 - b. To approve minutes of any Committee and Working Group meetings held since last meeting
7. **Progress report from minutes**
8. **Reports from:**
 - a. The Mayor and Deputy Mayor
 - b. The Town Clerk – correspondence and project report
9. **County Councillors' Reports** – to receive reports
10. **Assistant Clerk Recruitment** – concerns from Cllr Ivor Beech
11. **Update on finance/budget meeting with DCC attended by Clerk & Mayor**
12. **Public Toilets** – to agree a formal response to Denbighshire County Councils communication regarding the cessation of funding for public toilets
13. **Active Travel Plan** – to review amended minutes and receive an update from the chairman of the Road Safety Working Group
14. **6 month rule** – to consider the paper from One Voice Wales
15. **Planning**
 - a. 44/2024/1211/HH - Demolition of existing garage and outbuildings to rear. Erection of single storey rear extension, formation of additional parking to front and associated works at Fairfield, 17 Vicarage Lane, Rhuddlan, LL18 2UF
16. **Budget & Finance Matters**
 - a. Review of External Audit 2022/23 report
 - b. Grant requests
 - a. Samaritans NE Wales (Rhyl)

- b. Bethan Jones Singing Tuition
- c. St Marys Church
- d. Positive Action for Strokes
- c. Approve the payments listing due

17. Community Matters

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

18. Personnel Committee - to receive an update regarding the recruitment for the replacement Assistant Clerk

19. Aelwyn Morgan Award 2024 – to review nominations and vote on the award

20. Date of next meetings:

- Full council meeting scheduled on Thursday 10th October 2024

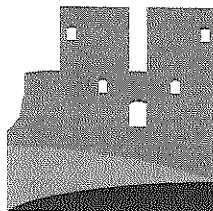
Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk

***Declaration of Interest**

Personal interest – If you have a personal interest in any business of your Council, you must disclose the existence and nature of the interest before participating in any business to which it relates.

Prejudicial Interest – You must ask yourself whether a member of the public, if he or she knew all the relevant facts, would think that your personal interest was so significant that it would be likely to prejudice your judgement. In other words, the interest must be perceived as likely to harm or impair your ability to judge the public interest. This must be declared before the item is discussed and you will be expected to leave the room and not participate in the item.

In both cases you need to complete the form the Clerk gives you and it will appear on the register of member's interest on the RTC Website



Cyngor Tref
Rhuddlan
Town Council

Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gyngorydd

6 Medi 2024

Rwyf yn eich galw trwy hyn i fynychu cyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos Iau, 12 Medi 2024 am 7.00pm. Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Glerc y Dref erbyn 4pm ar 12 Medi fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. *Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn **Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.**

Agenda

1. **Ymddiheuriadau**
2. **Datgan Buddiant * Gweler tudalen 2**
3. **Materion Brys fel y'u Cytunwyd gan y Cadeirydd** – rhybudd am eitemau a ddylai, ym marn y Cadeirydd, gael eu hystyried fel mater o frys yn unol â'r Rheolau Sefydlog
4. **Materion yr Heddlu** Derbyn adroddiad troseddu
5. **Diogelwch batris lithiwm Ion** – Derbyn gwybodaeth gan Ron Bailey
6. **Cofnodion:**
 - a. Cymeradwyo cofnodion Cyngor y Dref a gynhaliwyd ar 11 Gorffennaf 2024
 - b. Cymeradwyo cofnodion cyfarfodydd unrhyw Bwyllgor neu Weithgor a gynhaliwyd ers y cyfarfod diwethaf
7. **Adroddiad ar gynnydd ar sail y cofnodion**
8. **Adroddiadau gan:**
 - a. Y Maer a'r Dirprwy Faer
 - b. Clerc y Dref – gohebiaeth ac adroddiad am brosiectau
9. **Adroddiadau'r Cyngorwyr Sir** – derbyn adroddiadau
10. **Recriwtio'r Clerc Cynorthwyo** – pryderon y Cyngorydd Ivor Beech
11. **Diweddariad am y cyfarfod cyllid/cyllideb gyda CSDd a fynychwyd gan y Clerc a'r Maer**
12. **Toiledau Cyhoeddus** – cytuno ar ymateb ffurfiol i gyfathrebiad Cyngor Sir Ddinbych ynglŷn â rhoi'r gorau i ariannu toiledau cyhoeddus
13. **Cynllun Teithio Llesol** – adolygu'r cofnodion a ddiwygiwyd a derbyn diweddariad gan gadeirydd Gweithgor Diogelwch y Ffyrdd
14. **Rheol 6 mis** – ystyried papur gan Un Llais Cymru
15. **Cynllunio**
 - a. 44/2024/1211/HH – Dymchwel garej presennol ac adeiladau allanol presennol yn y cefn. Codi estyniad unllawr yn y cefn, creu lle parcio ychwanegol yn y blaen a gwaith cysylltiedig yn Fairfield, 17 Coetiau Postol, Rhuddlan, LL18 2UF
16. **Y Gyllideb a Materion Ariannol**
 - a. Adolygu adroddiad yr Archwilydd Allanol 2022/23
 - b. Ceisiadau am grantiau
 - a. Samariaid Gogledd-ddwyrain Cymru (Y Rhyl)
 - b. Bethan Jones Gwersi Canu

- c. Eglwys y Santes Fair
- d. 'Positive Action for Strokes'
- c. Cymeradwyo'r rhestr o daliadau dyledus

17. Materion Cymunedol

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

18. **Pwyllgor Personél** - derbyn diweddariad am y broses o recriwtio Clerc Cynorthwyol newydd

19. **Gwobr Aelwyn Morgan 2024** – derbyn enwebiadau a phleidleisio dros enillydd y wobwr

20. **Dyddiad y cyfarfodydd nesaf:**

- Cyfarfod cyngor llawn wedi'i drefnu ar gyfer dydd Iau, 10 Hydref 2024

Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlantowncouncil.gov.uk

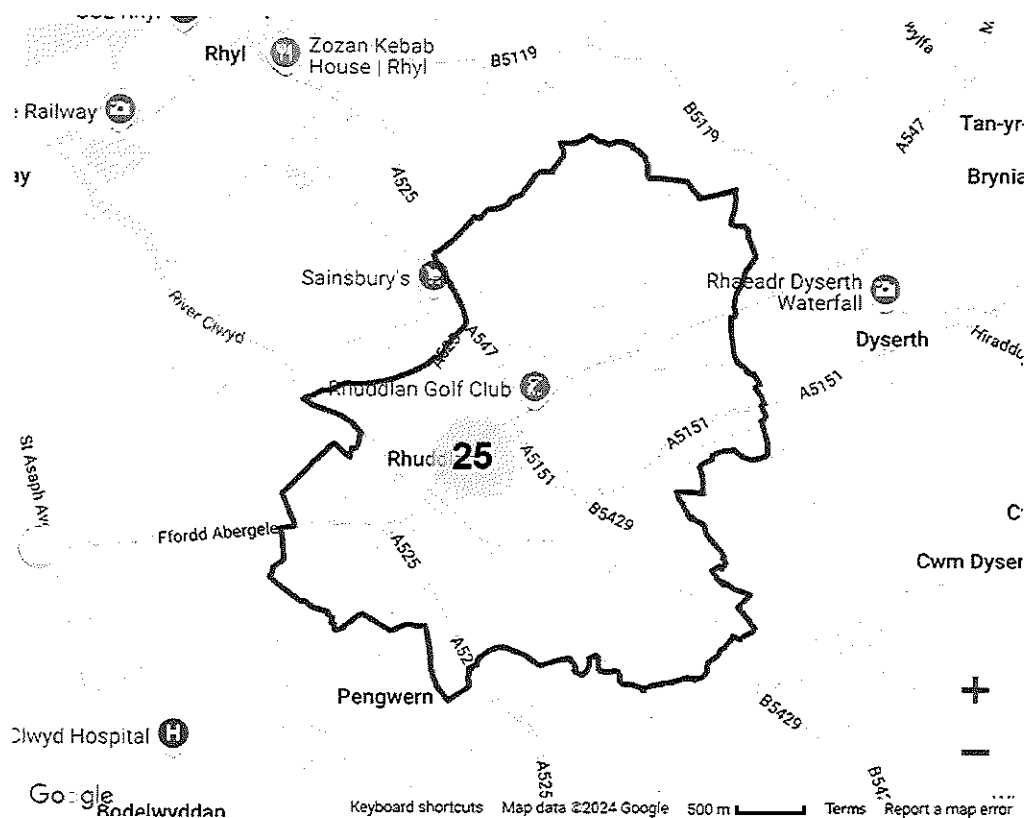
***Datgan Buddiant**

Buddiant personol – Os oes gennych fuddiant personol yn unrhyw fater yn ymwneud â'ch Cyngor, mae'n rhaid i chi ddatgelu'r buddiant a natur y buddiant cyn cymryd rhan yn unrhyw drafodion cysylltiedig.

Buddiant rhagfarnus – Mae'n rhaid i chi ofyn i chi eich hun a fyddai aelod o'r cyhoedd, petai'n gwybod yr holl ffeithiau perthnasol, yn credu bod eich buddiant personol mor arwyddocaol fel y byddai'n debygol o niweidio neu ragfarnu eich barn. Mewn geiriau eraill, rhaid ystyried bod y buddiant yn debygol o niweidio neu amharu ar eich gallu i ddod i benderfyniad er budd y cyhoedd. Rhaid datgan hyn cyn y trafodir yr eitem a bydd disgwyl i chi adael yr ystafell a pheidio â chymryd rhan yn yr eitem.

Yn y ddwy achos uchod, mae angen i chi lenwi'r ffurflen a roddir i chi gan y Clerc a bydd yn ymddangos ar gofrestr buddiannau aelodau ar wefan Cyngor Tref Rhuddlan.

Crime Report for September 2024 Meeting



All Crimes (25)

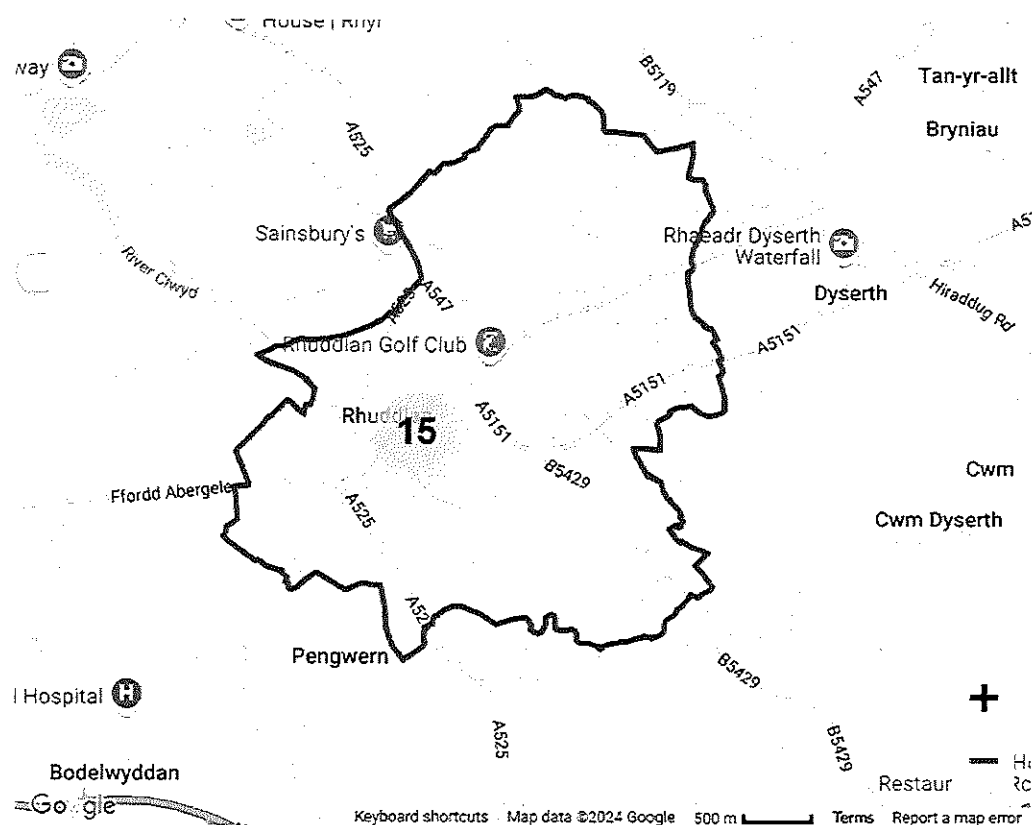
May 2024

25 crimes were reported here in May 2024

Violence and sexual offences	11
Anti-social behaviour	7
Shoplifting	3
All other crime	4

[View crime definitions](#)

[Download area crime data](#)



All Crimes (15)

June 2024

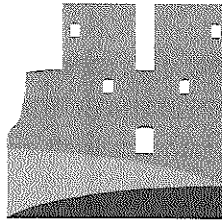
15 crimes were reported here in June 2024

Violence and sexual offences	10
Anti-social behaviour	2
Criminal damage and arson	1
All other crime	2

[View crime definitions](#)

[Download area crime data](#)

Location	April						May						June					Total April to June 2024	
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Shoplifting	Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Shoplifting	Drugs	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Possession of Weapons	Shoplifting		Violence & Other Offences
A525 ST Asaph Rd		1																	1
Abergele Road													1						1
Admirals Walk							1						1						2
Asda				2						3									5
B5249													1						1
Berllan Avenue						2						1	1						4
Bryn Hafod	1						1												2
Church Street	1												1			1			3
Clwyd Avenue																		1	1
Cross Street	2					2	2											1	7
Eton Park						1													1
Ffordd Porthdy	1				1			1					1						4
Gwindy Street													1	1				1	3
Harding Avenue																		2	2
High Street											1		1						2
Highlands Road							1												1
Hylas Lane									1									1	2
Llys Hendre							1						1						2
Maey-Y-Castell														1					1
Marsh Road			1														1		2
Parliament Street Car Park		1				1												1	3
Plas-Y-Brenin															1			1	2
Tan-Yr-Eglwys							1						2					2	5



Cyngor Tref
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Rhuddlan Town Council – Minutes of the meeting on the 11th July 2024

Hybrid Meeting

Present:

Cllr Val Simmons (Mayor)
Cllr Jackie Burnham (Deputy Mayor)
Cllr Ivor Beech
Cllr Ann Davies (virtual attendance)
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Arwel Roberts
Cllr Gareth Rowlands
Cllr Bleddyn Williams
Steve Wilson - Town Clerk
Paul Smith - Clerical Assistant/Minute Clerk (virtual attendance)

There was 1 member of the public present, and Jim Jones, CEO North Wales Tourism (virtual attendance)

The meeting was recorded from this point (audio only)

1. Apologies

None

The Mayor welcomed all present and reminded Members to follow the Code of Conduct and be respectful to other members.

2. Declarations of Interest

None expressed

3. Urgent Matters

None

4. North Wales Tourism (NWT)

The Mayor invited Jim Jones to address the meeting. Mr Jones gave members a comprehensive update on tourism issues in North Wales and Wales.

The Mayor then thanked Jim Jones for his excellent presentation and discussion. Jim then left the meeting.

5. Police Matters

No Police Officers attended the meeting nor was any police report provided. The Clerk circulated and took members through a report of incidents in Rhuddlan sourced from the North Wales Police website.

A member raised concern regarding alleged anti-social behaviour at the nearby retail park and at McDonalds Restaurant. This was at the same time of an event being held at Cwybr Farm. Members were concerned that it could have impacted Rhuddlan Town Centre. Following a short discussion, it was decided to write to the land owner raising concerns. Proposed by Cllr Jackie Burnham, seconded by Cllr Mike Kermode. **Resolved.**

A member raised a concern that residents cannot report issues at Rhuddlan police station and must utilise the website or 101. Members recalled the building being gifted to the police for the purpose of a police station and it is believed that a covenant exists which may state that residents can report incidents in person. The Clerk was tasked with writing to NWP asking for a copy of the covenant. **Resolved.**

6a. Minutes of Town Council Meeting held on 13th June 2024

The Minutes were proposed as a true record by Cllr Arwel Roberts, seconded by Cllr Mike Kermode. **Resolved.** The Minutes were signed by the Mayor

b. The Minutes of the Active Travel meeting held on 2nd July 2024

The Chair of this group Cllr Mike Elgin asked those that were present if the Minutes were a true record of what was discussed. Council agreed their accuracy and suggested they be approved. **Resolved.**

7. Progress Report from Minutes

Regarding the Active Travel meeting Members were told there is to be further consultation in the autumn with stakeholders including the school, members of the public and town council. It was made clear that DCC were committed to further consultations leading to implementing proposals at the Ysgol y Castell/Hylas Lane area. They will finalise these once the consultations have been completed and analysed.

Regarding the Council meeting on 13th June, the Clerk stated the Bus shelter had been repaired, waste collection letter of complaint had been sent to DCC, UK Parliament representative agreed to attend September Council meeting regarding the safety of lithium batteries and that the Rhyl Rd SID was working again. Cllr Ann Davies informed members that the Hylands Rd speed survey is completed, speeds were above the speed limit and GoSafe are to be informed by DCC.

8. Reports from

a. The Mayor reported that she had completed OVW Chaining Skills training. The following items have happened since her report include news that the bus service will return to stopping at Tweedmill factory outlet starting September and Cllr Mike Kermode congratulated the Mayor on her hard work on this issue.

Overhanging trees on Rhyl Rd have been cut back by DCC and that she had attended the St Kentigern golf event.

The Deputy Mayor's report had been circulated but she added that she had just recently presented the prizes for the speed poster competition at Ysgol Y Castell.

Both reports were accepted.

b. The Town Clerk had circulated his report and noted that several items need Members approval.

Parliament St car park free parking agreement with DCC runs out in September and DCC asked if the council want to continue with the agreement post September. There will be a slight increase in costs. Cllr Gareth Rowlands proposed the council continue to fund as it was in the budget, seconded by Cllr Jackie Burnham. **Resolved.**

A letter from Rhuddlan Bowls Club regarding a charity Bowls Event in aid of St Kentigern, asking whether the Town Council would like to sponsor the event.

Cllr Mike Elgin as chairman of the Bowls Club declared an interest.

After a short discussion Cllr Mike Kermode proposed sponsoring the event with £40, seconded by Cllr Jackie Burnham. **Resolved.**

The Clerk asked Members if this sponsorship and any other grants awarded at this meeting be added to tonight's payments list. Cllr Gareth Rowlands so proposed, seconded by Cllr Mike Kermode. **Resolved.**

In response to a Members question regarding no grant application being submitted, the Clerk stated that this was not a grant, but sponsorship so the form was not required.

9. County Councillor Reports

Cllr Ann Davies provided a verbal report and she commented that the Zoom reception was very good that evening, the Assistant Clerk agreed and commented that the relocation of the equipment in the chamber had made positive improvements. Cllr Ann Davies then thanked the Mayor in her efforts to reinstate the Tweedmill Outlet bus stop. She then commented about the overgrown vegetation on Gwindy St had been reported to DCC. The Vape shop does not need planning permission as it's not a change of use but the signage display maybe investigated. The waste collection in Rhuddlan on Tuesday did collect the majority of household bins but not all. She stated she had seen a video of operators entering a property but not emptying the bins, and gave members an example of a resident with dementia who needs an assisted collection which has not yet been provided. She is pursuing this and hopes that such vulnerable residents might in the future be exempt from recycling as this task can be

too onerous on them. A Member had been informed that the local litter bins had shown a 70% increase in rubbish being deposited and wanted Cllr Davies to note that it implies people are depositing their rubbish in litter bins instead of recycling it at home.

The report was accepted

Cllr Arwel Roberts had circulated his written report for Members attention. Additional points raised were as follows:

Cylch Meithrin had not had a bin collection for months until very recently, and a Rhyl dentist approached Cllr Roberts about their waste not being collected. Cllr Roberts has escalated these issues to DCC.

Cllr Roberts duplicated the concerns regarding the inappropriate signage installed on the Vape Shop on Rhuddlan High Street. The concerns were discussed in detail by Members with Cllr Mike Kermode proposing that the council contact DCC to urge them to make a quick decision and if this does not happen then the council write to the shop owners, seconded by Cllr Jackie Burnham. Cllr Mike Elgin proposed an amendment that the shop owner is contacted first and if this is unsuccessful then then DCC are contacted to resolve. Cllr Bleddyn Williams then tabled a further amendment that the Town Council take no further action and allow DCC to follow their enforcement investigations. Seconded by Cllr Gareth Rowlands **Resolved**.

Mentioned issues regarding Phosphate contamination of the River Clwyd impacting wildlife and fish. Cllr Ivor Beech advised councillors about the significant pollution effects from other sources, such as of dishwasher tablets.

Although weed killing and grass cuttings had been enacted there was a shortage of operatives to collect the risings.

Invited all members to the Dementia group's AGM on 18/7.

The report was accepted

Both County Councillors advised Members about the DCC Customer Services backlog of complaints and urged patience.

10. Public Toilets

The Clerk reminded Members on the progress to date and reported that the council had not received appropriate answers to the Council's queries from DCC. Members debated the issue. Cllr Gareth Rowlands suggested that the council does not take on the toilets from DCC, this was seconded by Cllr Mike Elgin as the council did not know the actual cost of taking off this service. Cllr Jackie Burnham proposed that the council investigate with local businesses the £500 payment for use of their facilities, seconded by Cllr Mike Kermode. The Clerk reminded members of all the options open to the council. A member did not agree with the cessation of potentially taking on the toilets and reported that Carrog had already taken on their public toilet. It was suggested that the council should wait for a response from DCC to its original questions before making any decisions. Another member reinforced the importance of public toilets for many groups of people in our community. Cllr Arwel Roberts proposed that Town

Council wait till September before making a decision, seconded by Cllr Reg Davies. **Resolved.**

11. DCC Rhuddlan Town Regeneration Summary

Cllr Arwel Roberts took members through the DCC document and informed members that there is a workshop on the Denbighshire Economic Strategy being held in which the Clerk and some members of the council will participate.

12. Foraging sessions

Cllr Gareth Rowlands was tasked to investigate Town Council supporting another session at the nature reserve. He had met with the provider Sarah Taylor who was happy to organise one. She has funding for one more session only and provided two dates if Council wishes to support the cost of a second one. The cost is £300 per 3 hour session and 10 people can attend each one. Dates would need to be confirmed. Cllr Rowlands proposed that Town Council confirm the first free session, and financially support the second session. Seconded by Cllr Mike Kermode. **Resolved.**

13. Knights' Statues & Library Rose Gardens

These two areas have not been maintained and are looking unsightly. DCC have been requested on a number of occasions to carry out the works with no action yet been taken. Members discussed asking the if the community group would be interested in looking after the areas or whether a contractor should be engaged to do the work. Cllr Gareth Rowlands proposed that a contractor be engaged but Cllr Jackie Burnham tabled an amendment that Rhuddlan local community group be asked first. This amendment was seconded by Cllr Arwel Roberts. Cllr Ann Davies proposed a further amendment to ask DCC Street Scene via Wendy Davies/ Mike Bennion. This was seconded by Cllr Arwel Roberts. **Resolved.**

14. Planning

None received

15. Budget & Finance Matters

a. Grant Requests

i) **Rhuddlan Community Group** – application for £1,750 towards plants & materials, room hire, insurance and stationary. It was recognised what a great job they do. Cllr Mike Kermode proposed approval of the grant, seconded by Cllr Arwel Roberts. **Resolved.**

ii) **River & Sea Sense** – application resubmission for £450 which now makes clear that it is for delivering class workshops and teacher training. Cllr Jackie Burnham as a school governor confirms that the school has been consulted by RSS and proposed the grant approval. Seconded by Cllr Arwel Roberts. **Resolved.**

iii) **Treasure Chest - Breast Cancer** – application for £1,350 towards training at Marsden Hospital for a BCHUB nurse who will then pass on the training to other nurses at Glan Clwyd. Members noted that this support group was a worthy cause and Cllr

Arwel Roberts proposed that the grant be approved. Seconded by Cllr Mike Kermode. **Resolved.**

iv) **St Kentigern Charity Golf event** – application for the sponsorship of two tees at a total of £80. Cllr Gareth Rowlands so proposed approval, seconded by Cllr Mike Kermode. **Resolved.**

b. Payments List

The list was proposed for approval by Cllr Gareth Rowlands, seconded by Cllr Mike Kermode. **Resolved.**

16. Community Matters

- Cllr Arwel Roberts reported that the Beyond the Gates farming-based event had now insurance for the event in place and proposed that the previously agreed financial support of £500 now be released. Seconded by Cllr Mike Kermode. **Resolved.**
- Reminder that the Community Market is on Sat 13th July.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Cllr Mike Kermode proposed the council moved to part 2. Seconded by Cllr. Val Simmons.

The recording was switched off and Members of the public asked to leave

17. Minutes of the Personnel Committee 4th July 2024

The Minutes had been circulated prior to the meeting and Cllr Mike Kermode as Chair and Personnel Adviser, gave an outline of the proposals following the resignation of the Assistant Clerk. These related to changes in hours and an enhanced role for the Assistant Clerk. Cllr Kermode proposed the recommendations be approved by the Council and asked that the Personnel Committee be given the power to carry out the recruitment process.

The proposals were seconded by Cllr Gareth Rowlands. **Resolved.**

A member asked why the Council required an Assistant Clerk and was informed that the current Clerk's workload is high because there are more events and community work. This new structure will allow the Assistant Clerk to have a wider role including the operation of the Rialtas finance system and to shadow elements of the Town Clerk's work. This would be important in any cases of sudden illness, as had happened a few months ago. It will also be a potential opportunity for succession planning.

The Personnel Committee had also discussed matters connected with the Council's Local Resolution Protocol and communications between the Monitoring Officer and the Town Clerk. This is explained further in the next item.

18. Complaints Process

Cllr Kermode explained that this item is to discuss the existing process for members making complaints about other members and staff members using the Council's Local Resolution Protocol. A Town Councillor had made a complaint directly to the Monitoring Officer (not following the correct process) and as a result a number of recent communications had taken place between the Clerk, Monitoring Officer and the Town Councillor. The Monitoring Officer had set up a meeting on 18th June between himself, the Town Councillor, Mayor, Past Mayor and the Town Clerk.

This meeting was cancelled at short notice without any reason given. Cllr Mike Kermode regarded this as disrespectful towards the Town Council. In addition there had been no responses from the Monitoring Officer to a number of emails from the council and him. There was concern that Town Councillor's direct approach to the Monitoring Officer reflected on the impartiality of the Clerk and Mayor as in-house mediators. The Clerk had received clarification from One Voice Wales on the matter and their view was that the Monitoring Officer should not have direct involvement at the initial stage of an internal complaints process.

The Town Councillor who made the complaint gave their account of what happened and why they had involved the Monitoring Officer. There then followed discussion about the use of the internal complaints procedure.

Cllr Mike Kermode made a three part proposal.

Part 1 – The council reminds everyone that we have an Internal Complaints and Resolution process and that the Monitoring Officer has no role in this at the initial stages.

Part 2 – The Town Council refuses to be drawn into meetings with the Monitoring Officer about any internal complaints – they need to be handled in-house or by the Ombudsman.

Part 3 – The Council writes to DCC Chief Executive and complains about the Monitoring Officer's decision to get involved in the Town Council's internal complaints matters.

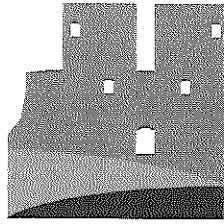
These proposals were seconded by Cllr Mike Elgin and two members abstained from the vote. **Resolved.**

19. Urgent Decisions

It was proposed that if during the August recess, should any issue require urgent attention then the Clerk and Mayor should discuss it and decide on appropriate. If this cannot be achieved then a special meeting be convened for the purpose of deciding an action. Proposed by Cllr Mike Kermode, seconded by Cllr Arwel Roberts. **Resolved.**

18. Date of next meeting – 12/9/2024 Full Council Meeting 7pm

Signed Cllr Val Simmons (Mayor)



Cyngor Tref
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Rhuddlan Town Council – Minutes of the Events Committee Meeting 16th July 2024

Held at Hwb Rhuddlan

Cllr Mike Kermode (Chair)
Cllr Val Simmons (Mayor)
Cllr Jackie Burnham (Observer)
Cllr Mike Elgin
Cllr Arwel Roberts
Steve Wilson - Town Clerk

The meeting was recorded audio only

1. Apologies

Gill Price, Ffion White and Paul Edwards

2. Declaration of Interest

None

3. Minutes

The previous meeting Minutes of 11/6/2024 had been reviewed & approved by the Full Council meeting on 13/6/2024.

4. Progress from the Minutes

The event support request already approved by the council in relation to the "Over the Gate" event at Pengwern on 14/9 is to be paid to The Denbigh Rotary Club who are managing the finances for this event.

Discussed entry fee to Gwledd which will be reviewed next year.

5. Summer Fun Day on August 3rd

The Clerk updated the committee on preparations. Suggestions regarding posters and PR were made and noted with a focus on the entertainment on the day.

Agreed to purchase some large toilet directional signs.

Agreed to do a dog muck sweep on the morning of the event.

Agreed to ask Teeson to loan some cones to cone off Hwb and MUGA car park.

6. Other Business

Proposed and agreed to add Twinning to the Entertainment Committee's remit.

7. Applications for support

There were no applications made.

8. Future Scheduled Events

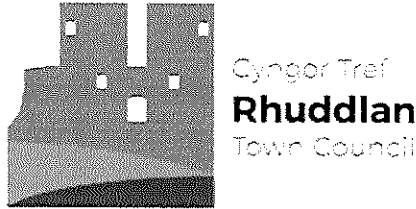
2nd December – Switch on of Lights

21st December – Community Carols around the tree

9. Date of the next meeting

To be agreed.

Signed Cllr Mike Kermode Chair



Rhuddlan Town Council 12th September 2024 - Mayor's Report

17th July - Attended a meeting in County Hall Ruthin, they explained the County Councils financial position and future forecasts, also exploring opportunities for town councils. A very interesting and alarming afternoon. It was good to see Councillor Mike Kermode giving a presentation on behalf of Town Councils.

22nd July - Attended Rhuddlan DCC Strategy Focus Group

28th July - A had a wonderful afternoon at Rhuddlan Bowling Club it was Rhuddlan Bowling Club vs Dyserth Bowling Club for the re-enactment of the Admirals Cup and to present the trophy. £425 was raised for St Kentigern's. It was well attended.

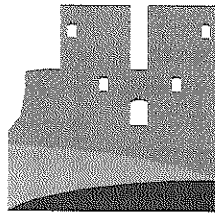
3rd August - Attended Picnic in the Park , what a wonderful afternoon enjoyed by everyone who attended. Well organised in the volunteer's marquee and all the events on the field, including all the music. This event was again very well attended.

23rd August - Attended the Library for a catch up the residents plus information for the Tweedmill Buses.

4th September - Attending a Fashion Show Charity Events supporting their Mayor Anna Macauley Kinmel Bay & Towyn Council.

7th September - Attending a Coffee & Activities Morning at the Community Centre

9th September - Attending Raising the Flag for the Emergency Services at County Hall Ruthin.



Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for September 2024 Meeting

Correspondence

The following has been received:

1. Thank you off Rhuddlan Bowls Club for the sponsorship for their recent open day.
2. Thank you of St Kentigern for golf tee sponsorship.
3. Response off Michael Bennion regarding the Knights Rose Garden stating they fully appreciate the council's concerns but unfortunately this is the situation throughout the county not just in Rhuddlan. Streetscene Services have seen a significant reduction in resources over the last 12 to 18 months which has had an inevitable impact on the standards we deliver. I can assure the council that myself, Wendy and the team are doing the best we can with the resources we have available and we do not wish to see standards falling, however this is the reality of the situation Streetscene is facing at the moment.
4. Thank you off Rhuddlan Community Group for the Grant.
5. Thank you off River and Sea Sence for the grant.
6. Email from a resident concerned with illegal parking at the top of Church Street and men behaving in a suspicious manner, also complained about the yellow signs on the Vape Shop.
7. Response from DCC Graham Boase regarding RTC's complaint about the Monitoring Officer in regards to a complaint from a Town Councillor. SEND OUT TO MEMBERS BEFORE MEETING
8. Email from Rhuddlan Dragons identifying safety concerns on Admiral's Field due to lines on the football pitch creating a trip hazard for children. They have agreed to rectify if RTC provide top soil, grass seed and rotavator hire. They have asked for 3 tons of top soil that will cost around £360. **Decision**
9. Email from DCC Gary Williams responding to RTC's complaint regarding waste.
10. Email from resident complaining about aggressive behaviour of teenagers on Admiral's Field and overweight people using the play equipment.
11. Emails from the Community Association, Bowls Club, History Society, Allotments and RBL thanking the council for the 3/8 Summer Event.
12. Email from a resident concerned by the state of the BT building in Gwindy Street and risk to children trespassing when the gates have not been secured in the evening.

13. Email from resident complaining about an overflowing dog waste bin in Gwindy Street. DCC said not responsible so I got it emptied by Heddwyn at a cost of £15. Future emptying is £6 per visit, I propose every 2 weeks at a cost per year of £156. **Decision** required by council.
14. Thank you letter from Treasure Chest Breast Cancer Support for the grant and an explanation of what the money is paying for.
15. Email from Bruno Peakes Pagent Master and OVW regarding VE Day 80 - 8th May 2025.
16. Email from resident regarding being allegedly verbally abused by a member of staff at the entrance to the car boot sale opposite Sainsburys.
17. Email from the Rhuddlan Stroke Club asking for an update on their grant application submitted last year.
18. Email from St Marys Church stating they were unaware of the planning application for the property adjacent to the entrance of the church and concerns on the impact will have on access to the church.
19. Email from resident regarding slippery pavements in the Vicarage Lane area.

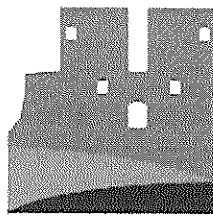
Project Update

Community Market – the next market is on 14th September.

Reminder for members to respond to Civic Sunday Invitation from Mayor Val Simmons.

Playgrounds now visually inspected weekly by Clerk. Some repairs ongoing utilising handyman Brial Jackson.

Replacement de-fib pads no longer supplied FOC by the Welsh Ambulance Service. 2 sets have been replaced by Clerk in Rhuddlan at a cost of £40+VAT per set.



Cyngor Tref
Rhuddlan
Town Council

County Councillor Arwel Roberts – Adroddiad/Report for meeting on 12th September 2024

I am very impressed that our Hwb Rhuddlan is a centre for adult learning for the Welsh Language.

I am also impressed by the support given by the planning section of DCC to persuade the owner of the vape convenience shop on the High Street to change its advertising and shutter. The County Council, Town Council and residents worked well together to achieve this positive outcome.

The Rhuddlan Bowling Club should be congratulated for their achievements this year. Many people have visited the green which is one of the best in North Wales and the Club has been hosting very important County League Cup competitions. The Ladies team were the winners of their division and in the Colwyn Bay and Llandudno Section B the team of mixed members won the cup and have been promoted to Division A.

The new way of collecting waste is slowly becoming stable. Many virtual meetings have occurred and I chaired two of them. Many County Councillors have been frustrated and still are especially those who represent rural areas, a rural area near Pentre Lane was one of them. I hope that the problems for the residents on this lane has eased. The lady Mayor and myself called to meet a resident and others in his house. I cannot understand that the bins are not emptied on Tuesdays like every other household in Rhuddlan.

My wife and I are looking forward to represent the Town of Rhuddlan in the event (Annual Award Ceremony) arranged by the Cymru yn ei Blodau (Wales in Bloom) committee in Abergavenny on Friday the 13th of September. I am grateful to Cllr Gareth Rowlands and his wife Nerys for the offer of a lift to the event.

I have dealt with the following enquiries:

Bench on the tow path of the river Clwyd – very grateful to Jim Kilpatrick – Countryside Services for his assistance. It had to be removed because of erosion.

Secondly an empty house in Rhodfa Cwybr – it is now for sale and has been empty for four years. I'm still waiting for a sign to be placed outside Bryn Castell owned by DCC. Officer informs me it would be on the market anytime now through Williams Estates.

A resident has had a very unfortunate experience with the Car Boot Sale opposite Sainsburys. I advised the resident contact the police.

The trees overlooking the wall to the Community Centre are dangerous. I made enquiries if they were on the Pendorlan grounds but the housing officer says they are not. The street scene officers are on the case.

A resident is complaining that road fumes are causing harm to his health and the County are aware of his concerns – vehicle fumes which build up at the traffic lights on the bridge.

Abbey Road – 81% of respondents who answered a questionnaire, and live either on the road or in the vicinity do not support the introduction of parking restrictions, such as double yellow lines.

A resident who has a daughter who unfortunately has many learning disabilities is highly concerned that she has lost the free transport to a safe caring environment – I'm still waiting for an answer from the County Officers.

Has anyone a garage for a resident, so he could rent it to park his car? All garages owned by DCC are already booked.

Meeting between DCC and City, Town and Community Councils – Summary for RTC Councillors

Attendees include Chairs, Mayors and Clerks. From DCC:

Leader of the Council - Cllr. Jason McLellan, Lead Members for Finance, Performance and Strategic Assets – Cllr. Gwyneth Ellis, Chief Executive – Graham Boase & Head of Finance and Audit – Liz Thomas.

Aims of the session:

1. Information session to give council's a better understanding of County Council's forecast financial position in the medium term and impact.
2. To have an open, honest, and transparent discussion with councils who are an important stakeholder.
3. Develop/Strengthen partnership working to serve communities at a local level.
4. Start of discussions – to inform policy with an opportunity for City, Town and Community Councils to engage and shape policy with County Council.

Run through the services DCC provide to 95,000 residents in 46,000 households that include:

Social care for the elderly, children and other vulnerable members of our community, Maintenance of our roads, footpaths, bridges etc, Waste and recycling services, street cleaning and other environmental issues, Housing, Libraries, Education, schools and youth services, Elections, registrars of births, deaths and marriages, Parks and open spaces, Planning and building control services and many, many, more.

The council's budget is £271 funded 13% from business rates, 26% from council tax and 61% from WG Revenue Support Grant.

Spent on 33% schools, 22% adult social care (see pie chart for other areas of spend)

Funding gap 2025/2026 is £21.4m (mid-range)

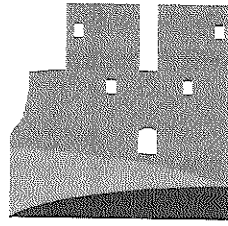
Massive external pressure affecting what services cost to provide

DCC presented Building Community Resilience and identified areas that local councils could take on/get involved with and the advantages of doing so. These included:

Community transport schemes, community centres and youth services, tourism activities, leisure facilities, car parks, parks, open spaces and play areas, public toilets, litter bins, street cleaning, Lifeguards, cemeteries, allotments, bus Shelters, libraries, school crossing patrols and heritage attractions.

The next steps are:

Discuss the slides with your local council, provide feedback to DCC on what areas are of interest to RTC in partnership working? and what DCC could do to assist the sector to move forward in this area.



Cyngor Tref
Rhuddlan
Town Council

**Rhuddlan Town Council – Updated Minutes of the Special Active Travel Plan meeting held on 2nd
July 2024**

Hybrid Meeting

Present:

Cllr Mike Elgin (Chair)
Cllr Val Simmons (Mayor)
Cllr Jackie Burnham (Deputy Mayor)
Cllr Mike Kermode
Cllr Arwel Roberts
Cllr Gareth Rowlands
Steve Wilson (Town Clerk)
Ben Wilcox-Jones and Rebecca Musgrove (DCC)
Sophie Lloyd, Thaisa Wells and Patrick Williams (Sustrans via Zoom)

1. Apologies

Cllr Bleddyn Williams
Paul Smith (Assistant Clerk)

2. Declarations of Interest

None given

3. Key Points

Ben Wilcox-Jones gave councillors a summary of work done to date including consultations. He stated that the amount of feedback and quality of the feedback had been very good and has helped them to develop further proposals that will be consulted on. He explained the new proposals which included elements of the previous 6 proposals and reiterated they are only focusing on the school part of the 76-page active travel plan.

Discussions took place regarding lighting and resurfacing the privately owned alleyway, different options for one way traffic routes, the importance of engaging with the school, pupils, parents as well as local residents, use of buses, pedestrian crossings at Abbey Road and Rhyl Road to link up with the new Admiral's Field path and the state of pavements around the school.

A member asked whether the costs involved could be justified because only a small proportion of pupils walk to school and nearly half of pupils do not live in Rhuddlan. Ben explained that the objectives are multi-faceted to include safety and infrastructure improvements in addition to encouraging active travel and would also need education, training and publicity to succeed. He stated it should benefit the area as a whole, Patrick added it is a change of behaviour and how important engagement was in this need to educate people about active travel.

Patrick gave a summary of feedback from the school consultations and stated he will send out the specific pupil feedback out at a later date.

It was generally agreed that as with most projects there would not be full consensus from all stakeholders but stakeholder feedback was important if the project was to proceed to the next stage.

Ben explained the next steps which start with a phase 2 consultation in Autumn 2024. This will include classroom sessions at the school, after-school workshops at the school gate and a public consultation in the large room at the Community Centre. It was agreed there must be sufficient staff to allow all residents to participate, that a presentation would be good and maybe other rooms in the Community Centre can be used for that. Publicity will be done using a leaflet drop, stakeholder emails and appropriate press releases. Ben stated they had learnt the lessons from the consultations that took place previously.

When questioned about potential timescales subject to successful Autumn consultations and a future decision (not yet been made) to proceed it was stated that the detailed designs could be done to enable applications for funding in 2025/2026. The subsequent construction and implementation of the first phase of active travel improvements could be 2026/2027.

Ben stressed the team will take account of all relevant feedback.

Signed..... Cllr Mike Elgin



Llais Cyngorau Cymuned a Thref yng Nghymru
The Voice of Community and Town Councils in Wales

Practice Development Note 7

Attendance by Members: The 6-month rule

Date Issued August 2024

Review Date August 2025

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Lyn Cadwallader BA(Hons), PGDipHsg, DBA, PGDipLOPS, Chartered MCiH
Prif Weithredwr/Chief Executive www.onevoicewales.org.uk

OVW Practice Development Note 7

Attendance by Members: The 6-month rule

A simple guide for Community and Town Councils

Action	Purpose	Timescale	At-a-glance timescale
1. Introduction: The six-month rule for attendance			
1.1 If a Member fails to attend a meeting during a six-month period, that member automatically ceases to be a member of the council, unless the failure was due to some reason approved by the council before the end of the six-month period.	Statutory requirement	A Member must attend at least one meeting every six months.	Within a six-month period.
1.2 This is quite a fixed rule, with little room to avoid its reach. As is often the case, the <u>legislation</u> can be hard to interpret. Hopefully, this note will help.	To ensure compliance.		Study the Guidance ASAP.

2. What constitutes a meeting?			
2.1 "Attendance at a meeting" includes Full Council or any committee or sub-committee.	Statutory requirement	Within a six-month period	A Member must attend at least one meeting every six months.
2.2 It also includes any joint committee, joint board, or other body by whom, for the time being any of the Council's functions are being discharged. It includes a body appointed to advise the council on any matter relating to the discharge of its functions.			
2.3 Attendance as representative of the Council at a meeting of any body of persons also counts as "attendance."			
2.4 Do "events" count? Remembrance Sunday, a carol service or summer fair? If they are official events organised or supported by the Council, then they			

may well count. A chat in the shops with a local resident would not.			
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Action	Purpose	Timescale	At-a-glance timescale
3. Exemptions			
3.1 Membership of the armed forces at a time of war is a statutory excuse. So is service under the Crown in connection with a war or emergency. It allows the Member relief from disqualification due to absence if the failure is due to that employment.			

Action	Purpose	Timescale	At-a-glance timescale
4. Approving absences			

4.1 If a councillor wants their absence from a meeting to be approved by the council, they should submit a written request together with the reason for absence before the meeting takes place.	<u>Local Government Act 1972</u> <u>s85.</u>	This must be done before the meeting. It cannot be retrospective.	Before the meeting to which the absence relates.
4.2 The Council should resolve and vote on the approval of absence.	<u>Local Government Act 1972</u> <u>s85.</u>		
4.3 If a Member is ill, the Council can approve the absence without a written request.		This will require the Clerk to be vigilant in monitoring attendance levels and in such cases the Clerk can include the matter on a Council agenda seeking approval of the absence on the part of the member.	Monitor attendance regularly.

Action	Purpose	Timescale	At-a-glance timescale
5. Apologies for absence			

5.1 Apologies need not be submitted in writing, but the reason should be minuted. However, if the absence is to be formally approved, then this must be by way of an affirmative resolution.		At the meeting	At the meeting
5.2 The Council should resolve and vote on the approval of absence. The receiving, acceptance and noting of apologies alone does <i>not</i> constitute formal Council approval of absence.			

Action	Purpose	Timescale	At-a-glance timescale
6. If a Member breaches the rule			
6.1 If a member falls foul of the rule, then disqualification is immediate.		Immediate	Immediate
6.2 The Council should formally declare the vacancy at the earliest opportunity and notify the local Electoral Registration Officer, or equivalent, of the County (Borough) Council.		As soon as the vacancy arises	As soon as the vacancy arises
6.3 Notice of the vacancy will be published. This will usually be undertaken by the County (Borough) Council, though local arrangements may differ. An election will be called if requested by ten electors.		Notice published as soon as possible. Usual practice is for the Electoral Services Team to prepare the notice and request the Community Council to publish it locally.	Electors have 14 days to request an election.
6.4 If no election is then requested, the vacancy can be filled by co-option. One Voice Wales will publish further guidance on this process, but in the meantime, Councils may also find this advice from the Vale of Glamorgan Council helpful (Part B) (Note: period of office is now five years not four.)			As soon as practicable.

Some key tips:

- Study the rules with care. Take advice if you are facing a complex situation.
- Take care over recording apologies for absence. Submitting an apology is not the same as requesting formal approval to be absent, which requires a formal resolution, as explained above. Absences must be *formally* approved if the six-month rule is to be avoided.
- The minutes of the meeting must record if it resolved to approve a Member's absence from the meeting, and if possible, the reason for absence. This must not conflict with the duty to handle personal data or sensitive personal data in accordance with data protection legislation. For example, if the absence was due to ill health, the minutes may record this but not the detail of his/her ill health. The length of absence approved is at the council's discretion.
- Don't cut corners. Attendance at events is important, but it is no substitute for participation in Council meetings and taking decisions. Participation in Council meetings is an important part of a Member's role as a democratically elected member of a statutory body. It is an area where they represent the community and advocate on its behalf.
- Make sure you have the following in place:
 - (i) Keep an accurate record of attendance. Members are summoned to attend Council meetings and should attend. Consider asking them to confirm that they will attend in advance.
 - (ii) Introduce an attendance sheet for Members to sign, to support the Clerk's notes. (This can also be used to record declarations of interest.)
 - (iii) Be especially vigilant to record any Members who participate remotely.
 - (iv) Check that the minutes record who was present. Try to avoid cut and pasting from last month's minutes, as it's easy to make a mistake.
 - (v) Record any members who were absent. This will help avoid doubt. (Your standing orders probably require this anyway.)
 - (vi) Establish your position on members who only attend for part of a meeting. Members who attend for part of a meeting can be regarded as having attended for the purpose of the six-month rule but consider recording if a Member arrives late or leaves early. This will also help in terms of any votes taken or declarations of interest.
 - (vii) Keep a log of which members attend which meetings etc to keep track of attendance.
 - (viii) If you have the resources, consider publication of attendance levels on-line, on your notice boards and/or in the Annual Report. This will improve accountability.
 - (ix) Remind members that it is *their* responsibility to attend regularly. The Clerk can help (see below) but it is a rule for members to adhere to.
 - (x) Think about whether you want the Clerk to remind any members who are coming up to the deadline that they need to attend. Make sure you apply this consistently and fairly though.

Eich cyf./Your ref:
Ein cyf./Our ref: 44/2024/1211/HH
Dyddiad/Date: 20/08/2024
Rhif union/Direct dial: 01824706727
Ebost/Email: planning@denbighshire.gov.uk



Dyddiad/Date: 20 August 2024

Rhuddlan Town Council
(none)

CAIS: 44/2024/1211/HH

CYNNIG:

Dymchwel garej ac adeiladau allanol presennol yn y cefn. Codi estyniad cefn unllawr, creu lle parcio ychwanegol yn y blaen a gwaith cysylltiedig / Demolition of existing garage and outbuildings to rear. Erection of single storey rear extension, formation of additional parking to front and associated works

LLEOLIAD: FAIRFIELD, 17 COETIAU POSTOL, RHUDDLAN, Y RHYL, SIR DDINBYCH, LL18 2UF

Annwyl Syr / Fadam

Mae'r cais uchod wedi dod i law y Cyngor Sir a gellir ei weld ar y ddolen isod:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=cv>

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymgynghorol hwn, ac oherwydd mae'n bosibl nad ystyri'r unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond penderfynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foisol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir

roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor a fydd ar gael i'w archwilio gan y

APPLICATION: 44/2024/1211/HH

PROPOSAL:

Dymchwel garej ac adeiladau allanol presennol yn y cefn. Codi estyniad cefn unllawr, creu lle parcio ychwanegol yn y blaen a gwaith cysylltiedig / Demolition of existing garage and outbuildings to rear. Erection of single storey rear extension, formation of additional parking to front and associated works

LOCATION: FAIRFIELD, 17 VICARAGE LANE, RHUDDLAN, RHYL, DENBIGHSHIRE, LL18 2UF

Dear Sir / Madam

The above-described application has been received by the County Council and can be viewed at the link below:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=en>

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be

adroddiad y pwyngor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein:
www.sirddinbych.gov.uk/cynllunio

Edrychaf ymlaen at glywed gennych.
Yr eiddoch yn gywir

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a
Chefn Gwlad
Rheoli Datblygu, Cyngor Sir Ddinbych, Blwch Post 62,
Rhuthun, LL15 9AZ.

Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

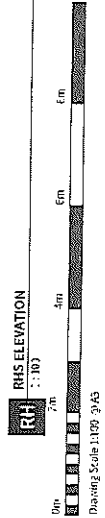
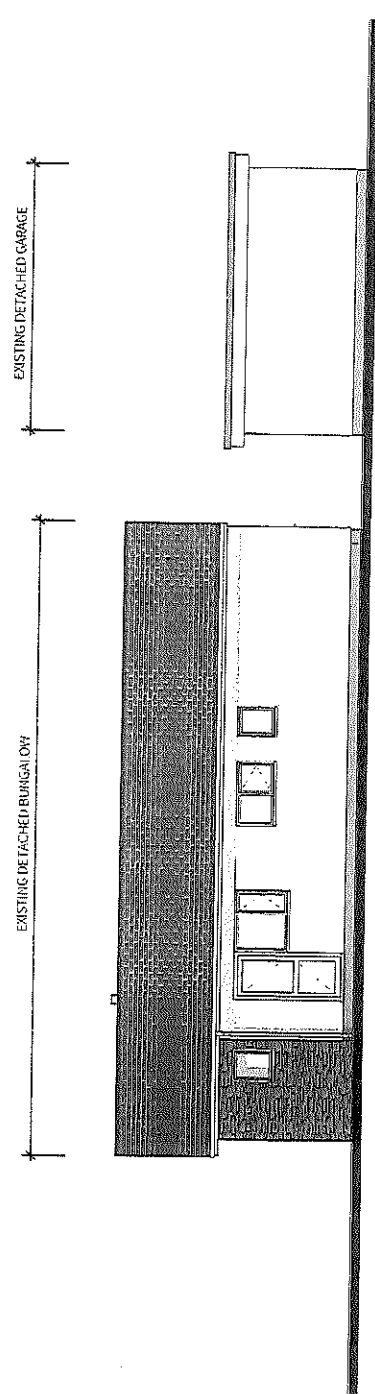
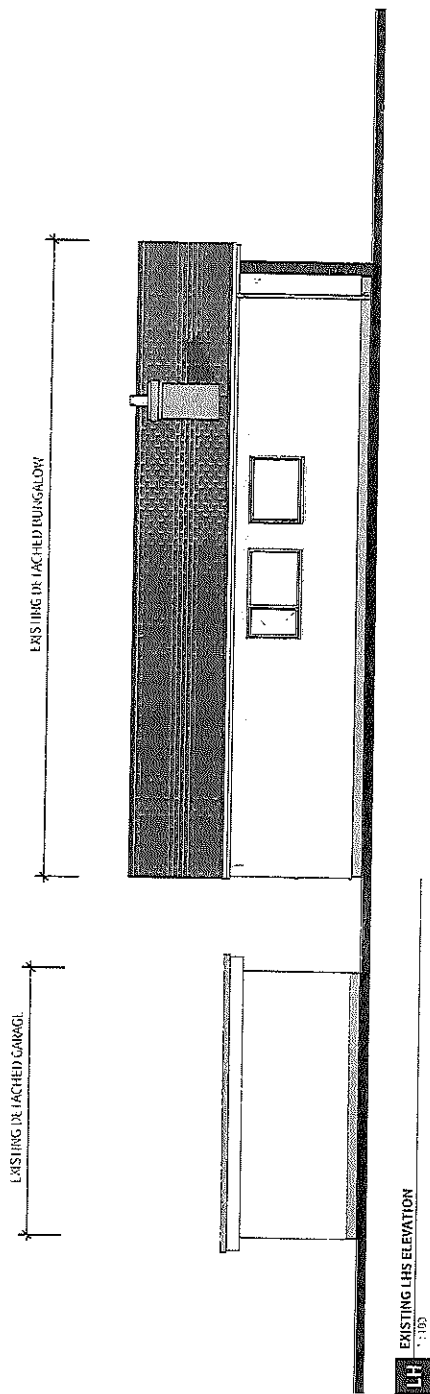
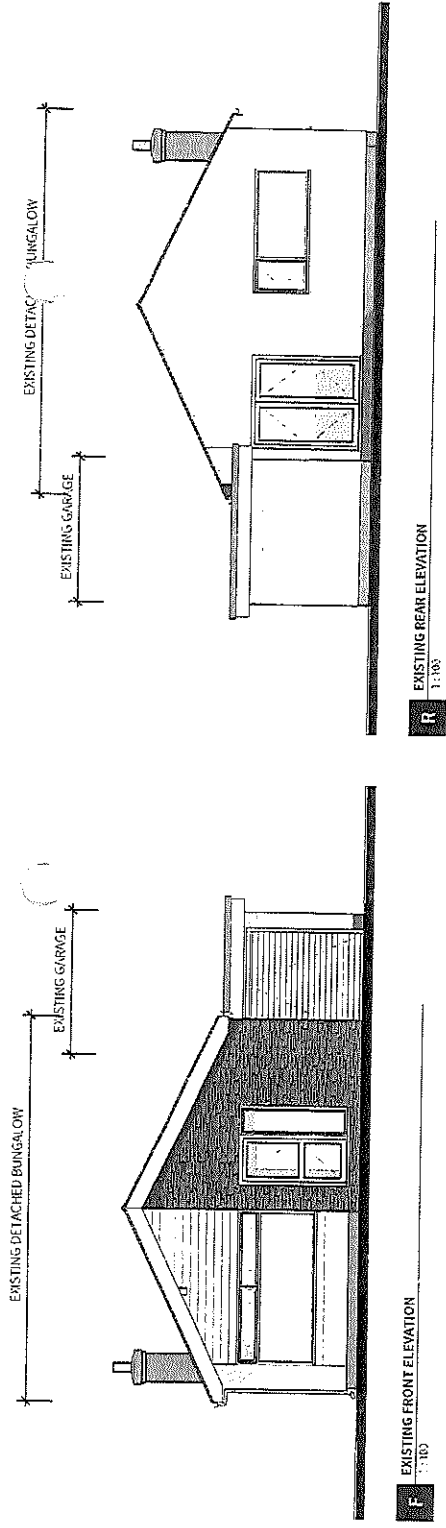
Please note that application details can be viewed on-line:
www.denbighshire.gov.uk/planning

I look forward to hearing from you.
Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside Services
Development Management, Denbighshire County Council, PO
Box 62, Ruthin, LL15 9AZ.

Rydym yn croesawu gohebiaeth yn Gymraeg a ni fydd unrhyw oedi wrth ymateb i ohebiaeth a dderbyniwyd yn Gymraeg.
We welcome correspondence in Welsh and there will be no delay in responding to correspondence received in Welsh.



P3	Updated Issue	07/08/2024
P2	Updated Issue	26/05/2024
P1	Issued for Planning	07/03/2024
R0	Description	Draw
Client		
MR M HUGHES		
Project		
17 VICARAGE LANE, RHUDDLAN		
AT Architecture and Design Drawing Services		
07/08/2024		
ARCH + DESIGN		
NOTE: Renovation Extensions Grounds New Build Other Landscape		
Drawn By	Drawn Title	Rev
PL.03	Existing Elevations	P3

MATERIALS KEY

- 1 EXISTING STONE CLADDING TO BE RE-BUILT
- 2 PROPOSED WHITE RENDER SYSTEM
- 3 PROPOSED HIGH QUALITY BLACK VERTICAL CLADDING
- 4 PROPOSED WHITE FRAMED WINDOWS & AIR DOORS
- 5 PROPOSED FLAT ROOF
- 6 PROPOSED HIGH QUALITY WHITE HORIZONTAL CLADDING
- 7 PROPOSED WHITE RAINWATER GOODS & ROOFLINE

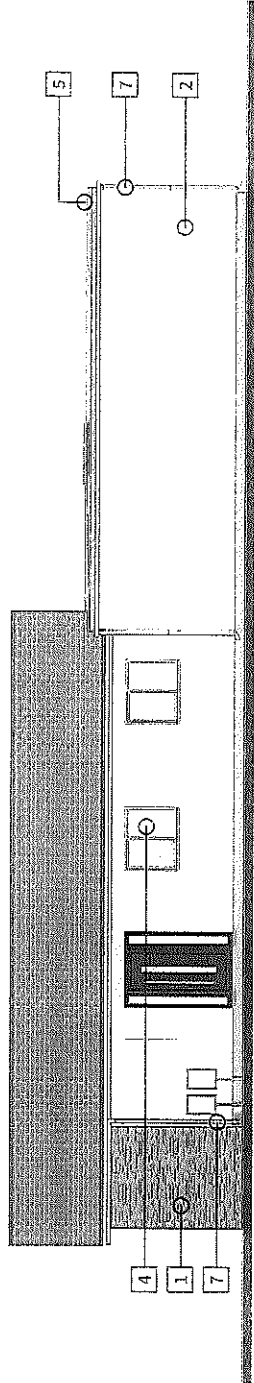
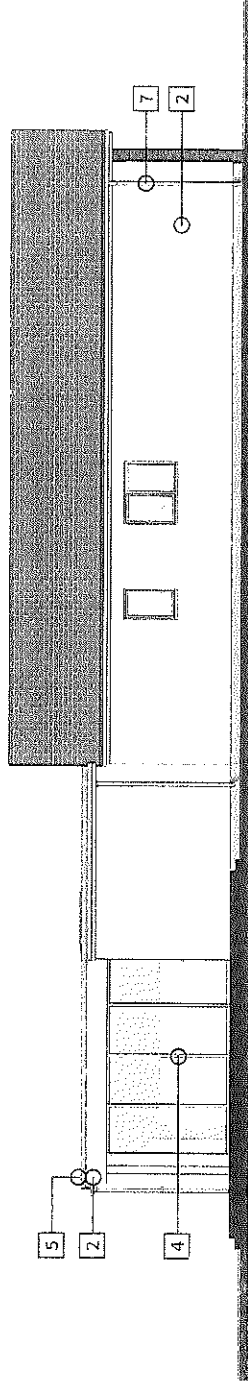
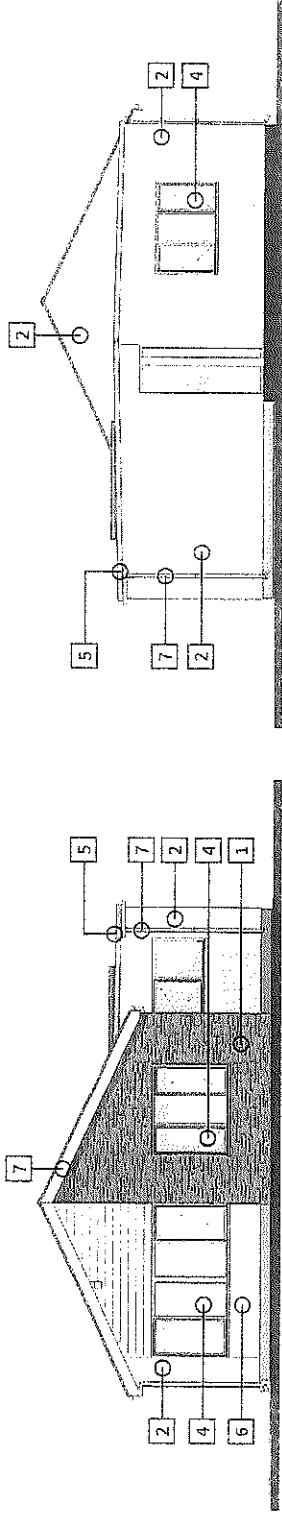
P3	Updated Issue	07/06/2024
P2	Updated Issue	26/05/2024
P1	Issued for Planning	07/05/2024
Rev	Description	Date

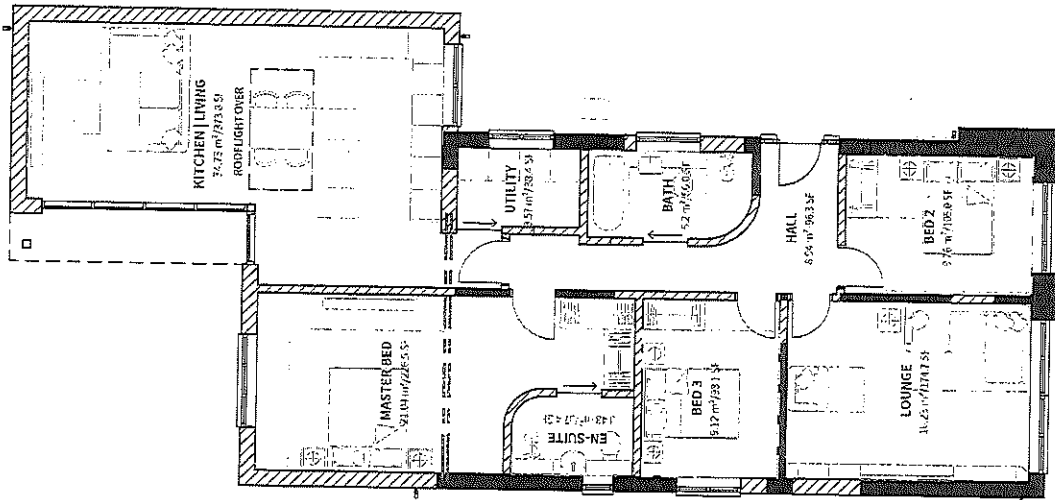
Client
MR M HUGHES

Project
17 VICARAGE LANE, RUDDLAN
Architectural and Design Drafting Services

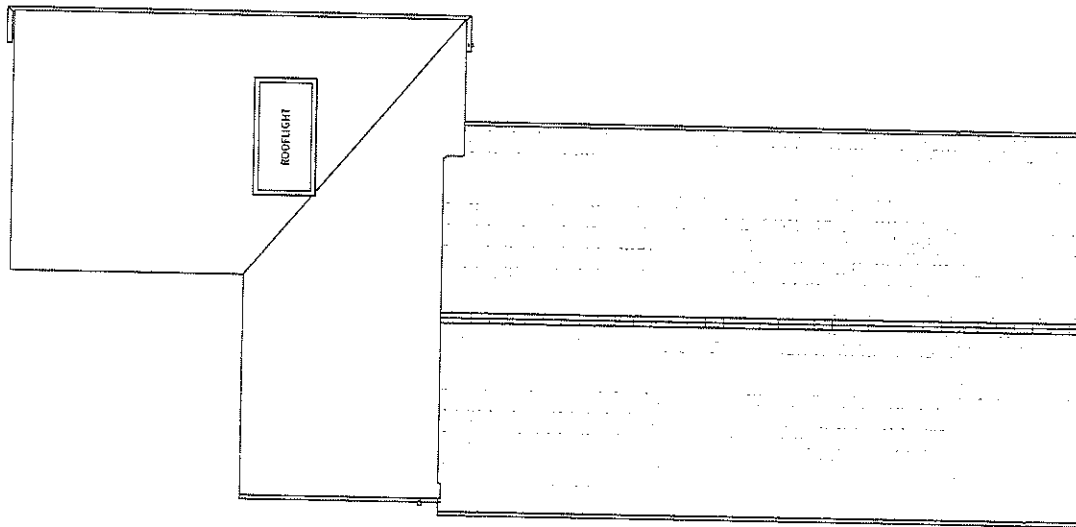


Approved by: [Signature] Extension / Alterations / New Build / 3D Visualisation	Page
Revision no. [Date] / [Scale]	PL 05 Proposed Elevations
	P3





00 Ground Floor Plan As Proposed
1:100



RF Roof Plan As Proposed
1:100



Schedule: Net Area As Proposed		
Room Name	Net Area	Net Area (Imperial)
00-Ground		
BATH	52 m²	56 SF
BED 2	9.76 m²	105 SF
BED 3	9.12 m²	98 SF
EN-SUITE	3.48 m²	37 SF
HALL	8.54 m²	96 SF
KITCHEN/LIVING	34.73 m²	374 SF
LOUNGE	16.23 m²	175 SF
MASTER BED	21.04 m²	226 SF
UTILITY	37.01 m²	398 SF
Grand total: 9	112.06 m²	1206 SF
	112.06 m²	1206 SF

P3	Updated Issue	07/06/2024
P2	Updated Issue	20/05/2024
P1	Issued for Planning	07/05/2024
Rev	Description	Date
Client	MR M HUGHES	

Project
17 VICARAGE LANE, RHUDDLAN

Architect and Design Drawing Services
info@atm.co.uk



ARCH + DESIGN

Non-Professional Preparation | Licensed to: Mrs. Sadiya D.V. G. | Signature
Drawing: 01/05/2024
PL 04 Proposed Floor Plans
Rev: P3

Schedule Net-Area As Existing		
Room Name	Net Area	Net Area (Imperial)
00-Ground		
BEDROOM 1	13.73 m ²	148 SF
BEDROOM 2	5.31 m ²	57 SF
DINING	8.19 m ²	88 SF
GARAGE	12.28 m ²	132 SF
HALLWAY	3.57 m ²	38 SF
KITCHEN	9.52 m ²	104 SF
LOUNGE	15.63 m ²	168 SF
PORCH	2.57 m ²	28 SF
SHOWER	2.72 m ²	29 SF
STORE	1.4 m ²	15 SF
STORE	0.52 m ²	6 SF
WC	1.36 m ²	15 SF
Grand total 12	76.89 m ²	828 SF
	76.89 m ²	828 SF

P3	Updated Issue	07/06/2024
P2	Updated Issue	28/05/2024
P1	Issued for Planning	07/05/2024
Rev	Description	Issue
0001		

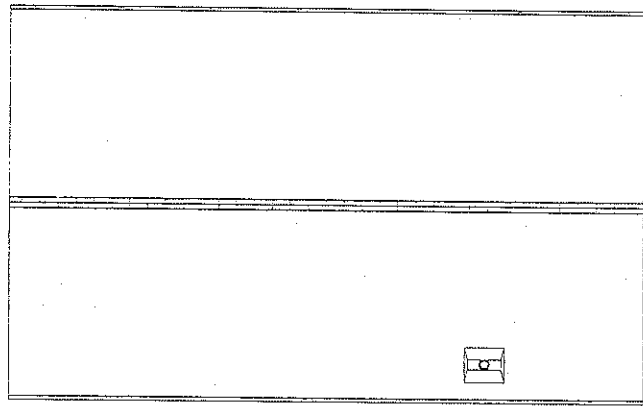
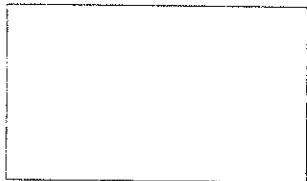
MR M HUGHES

17 VICARAGE LANE, RHUDDLAN

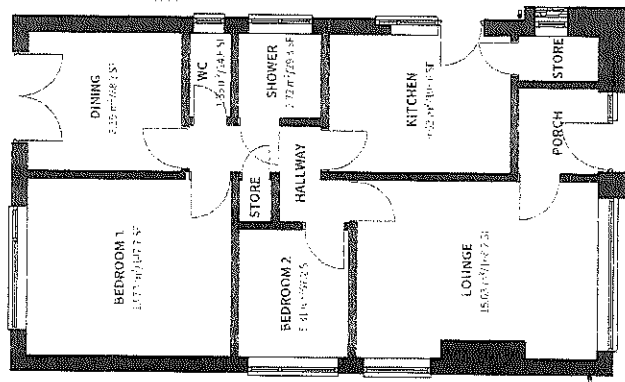
Architectural and Design Drawing Scale: 1:100

ARCH + DESIGN

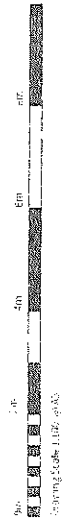
PL 02	Existing Floor Plans	P3
Project Name: 17 Vicarage Lane, Rhuddlan Drawing Title: Existing Floor Plans Date: 07/05/2024		

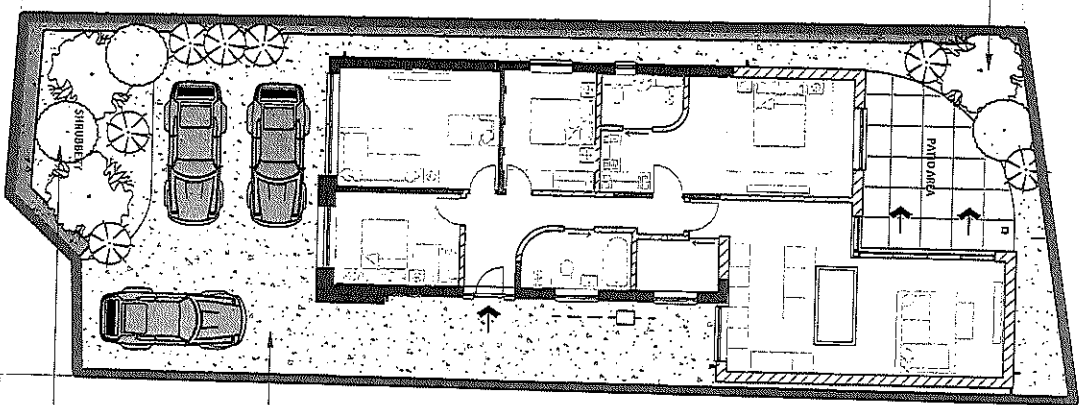


RF Roof Plan As Existing
1:100

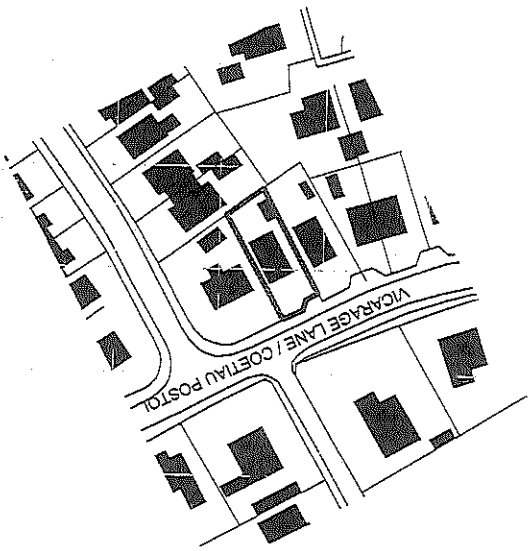


00 Ground Floor Plan As Existing
1:100





Site Plan As Proposed
1-150



1
Location Plan
1:1250

Ordinance Survey, [c] Crown Copyright 2024. All rights reserved. Licence number 100022432



P3	Updated Issue	07/05/2024
P2	Updated Issue	26/04/2024
P1	Issued for Planning	07/05/2024
Rev	Description	Draw

MR M HUGHES

17 VICARAGE LANE, RHUDDLAN

At Architecture and Design Drafting Services
of Scotland only



For the Renovations | Extensions | Conversions | New Builds | 3D Visualisations.

PL.01 **Location and Site Plans**

P3

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body: Rhuddlan Town Council

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	115,542	130,584	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	166,000	169,280	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	5,471	20,582	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	35,828	38,956	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	6,877	6,877	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	113,724	149,031	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	130,584	125,583	Total balances and reserves at the end of the year. Must equal $(1+2+3) - (4+5+6)$.
Statement of balances			
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	130,584	125,583	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	0	0	Total balances should equal line 7 above: Enter the total of $(8+9-10)$.
12. Total fixed assets and long-term assets	362,008	364,474	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	121,262	117,429	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £13,840* under section 137. These payments are included within 'Other payments' in the Accounting Statement. *Codes 4430, 4440, 4441 & 4450

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

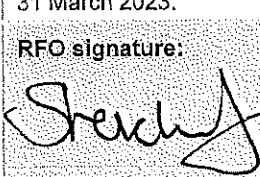
Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.

RFO signature:


Name: Steve Wilson
Date: 13/4/2023

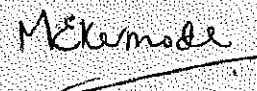
Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref: 15C Post Audit Item 14a July 2023

Chair of meeting signature


Name: Mike Elgin
Date: 13/4/2023


Mike KEENMODE

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	☒	☐	☐	☐	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	☒	☐	☐	☐	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	☐	☐	☒	☐	Insert text

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	☐	☐	☒	☐	Insert text None Identified
13. Insert risk area	☐	☐	☒	☐	Insert text
14. Insert risk area	☐	☐	☒	☐	Insert text

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 12/06/23.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: Sarah Fox-Byrne

Signature of person who carried out the internal audit: Sarah Fox-Byrne

Date: 12/06/23

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2023 of **Rhuddlan Town Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Qualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Basis of Qualification

Accounting Statement

I am unable to conclude whether or not the Accounting Statement properly/fairly presents the Council's receipts and payments/income and expenditure and financial position:

- The Council has not prepared its accounts in accordance with proper practices. The Council has understated both its income and expenditure figures due to transactions posted within its accounting system effectively cancelling each other out. We are unable to determine the extent of this error due to the pervasive nature of this error. We recommend that prior to submitting the 2024-25 annual return that it restates its 2023-24 accounting statement figures with a disclosure of any changes made.
- Additionally, the Council has included non-taxable allowances within staff costs.

Annual Governance Statement

In my opinion, the Annual Governance Statement is not consistent with the Council's internal controls and governance arrangements for the year:

- Assertion 1 and 4 – approval of accounting statements and exercise of electors' rights. The Council did not make proper arrangements for the approval of the accounts in line with the timetable and requirements set in the Accounts and Audit (Wales) Regulations 2014 and approved the accounting statements after the commencement of the inspection period.

- Assertion 2. Adequate internal controls. The Council does not receive a full list of payments that is to be approved in line with its financial regulations. The Council should ensure that this information is included within the minutes of the meeting or presented within the agenda in advance of the meeting.
- Assertion 9: The Council is the Sole Trustee of The Admiral's Playing Field, Rhuddlan (Charity number: 504749) and has marked N/A in its Annual Governance Statement. The financial accounts due to the Charity Commission are overdue.

Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

Outdated Contract of Employment

The contract of employment of one employee still refers to being appointed on the NJS salary point 12 to 17 pay range of the National Joint Council for Local Government Services (NJC). The NJC has agreed the new pay scales and were amended in 2019-20. This employee's pay scale has not been adjusted to reflect this amendment.

This means there is an inconsistency between the contract of employment and the pay awarded by the Council. We recommend that the Council reviews the Clerk's pay and if necessary, update the contract of employment..

Incomplete Annual Return

The Accounting Statement line 11 has been left blank

Papers circulated to members

The Council has not published has not published papers that have been circulated to members in advance of meetings as required by the Local Government (Democracy) (Wales) Act 2013.

Adequate Insurance

In our view the Council has only limited fidelity guarantee insurance coverage regarding covering the risk of fraud. We recommend that the level of cover should be reviewed to ensure that the level of cover is at least the balance carried forward plus one precept instalment for the next financial year

Invalid VAT numbers on invoices paid

The Council incurs VAT on many of the payments it makes during the year. Our audit identified that one supplier's invoices charged VAT but did not include a valid VAT number. This means that this company is not registered for VAT under that particular VAT number.

There is a risk that the Council has incurred excess expenditure, paying VAT that was not due to be paid. As a consequence of this, the Council should not reclaim the VAT from HRMC. We recommend that:

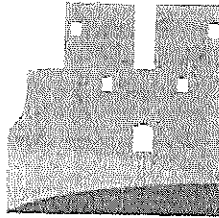
- the Council investigates why its supplier has charged VAT using an invalid VAT number
- amends its VAT returns and reports the issue to HMRC

There are no further matters I wish to draw to the Council's attention.



Date: 01/08/2024

Richard Harries, Director, Audit Wales
For and on behalf of the Auditor General for Wales



Cyngor Tref
Rhuddlan
Town Council

Application for Grant Funding 2024/2025

Details about your organisation / Group

Name of Organisation SAMARITANS NE Wales (RHYL)

Name of Secretary Sandra Baxter

Address : 23 Bedford Street RHYL LL18

Post Code LL18 1SY Tel ~~01248 888888~~

Email : ~~01248 888888~~

Name of Treasurer Dave Childs

Address 23 Bedford Street RHYL

Post Code LL18 1SY Tel

Email ~~01248 888888~~

What are the main aims/objectives of your organisation? Maximum 50 words

Our aim is to reduce the number of suicides by giving emotional support over the phone to those callers who are isolated, distressed or despairing and feel that they have no-one they can turn to in confidence. Our callers often have complex mental health issues..

Where and when does your organisation meet?

23 Bedford Street Rhyll – we are open daily from 10-1.30pm, evenings 7 – 10.30pm, Thursday midnight – 4am and Friday and Saturday from 10pm to 01.30 am.

Project / Activity Details

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

It is hard to give an exact number but we feel anyone dealing with suicidal thoughts or mental health.

We also believe that we may be able to recruit more volunteers from Rhuddlan which in turn will help us to answer more calls, help more people and increase awareness of mental health in the area.

Has your organisation/group received a grant from Rhuddlan Town Council previously?

Yes ☐ No ☒

If yes, please provide details:

Please provide any other information that you would wish the Council to take into account when considering this application:

The Samaritans of North-East Wales is based in Rhyl. We are a voluntary charity, one of 201 branches throughout the UK and Ireland, and one of nine branches in Wales and the only branch in North-East Wales. We have been in Rhyl for the past fifty years and we recruit our volunteers from across North Wales.

We aim to increase listening volunteers over the next 3 years to double our current numbers. We also aim to become more involved in the local community. We have already increased our presence at local hospitals, events etc. We would like to offer the opportunity for people to meet with us at local libraries etc but all of these extra activities incur costs.

We are always mindful that our number one priority is to be available for telephone callers.

Everyone member of our organisation in Rhyl is unpaid -that includes our Directors, leadership team and all volunteers.

Roles such as outreach, treasury, fundraising, training, recruitment are all undertaken by existing volunteers who also commit to at least 1 shift a week on the telephone.

Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

2/4

Receipts and Payments Report

	Actual One Month Jul 2024	Actual Year To Date Jul 2024	Actual Year To Date Jul 2023	Budget Year	Budget Jul 2024	Budget Year to Jul 2024	Budget Variance YTD
Receipts							
Surplus Brought forward from Prior Year	0.00	17748.39	19591.15	17748.39	0.00	17748.39	0.00
Donations - Branch Fundraising Income	315.30	1209.71	188.99	2040.00	170.00	680.00	529.71
Donations - General	0.00	0.00	268.00	1536.00	128.00	512.00	-512.00
Grants - Government	0.00	0.00	0.00	2500.00	0.00	0.00	0.00
Shop Income / Sale of Donated Goods	0.00	0.00	0.00	240.00	20.00	80.00	-80.00
Total Receipts	315.30	18958.10	20048.14	24064.39	318.00	19020.39	-62.29
Payments							
Advertising & Publicity - Other	858.54	975.35	0.00	0.00	0.00	0.00	-975.35
Branch Meetings	0.00	-3.00	0.00	0.00	0.00	0.00	3.00
Cleaning - Office	54.00	477.32	8.37	414.50	172.50	238.50	-238.82
Equipment < £5,000	0.00	173.83	73.32	0.00	0.00	0.00	-173.83
Inspection charges	0.00	0.00	0.00	533.84	0.00	415.04	415.04
Insurance	0.00	0.00	0.00	864.00	864.00	864.00	864.00
Maintenance - Building	105.00	668.81	358.20	768.00	64.00	256.00	-412.81
New Branch Contribution (NBC) - Branches	0.00	0.00	0.00	146.00	0.00	0.00	0.00
Other Expenses - volunteers	0.00	44.99	0.00	276.00	23.00	92.00	47.01
Outreach Costs	401.65	401.65	0.00	168.00	14.00	56.00	-345.65
Postage	0.00	0.00	0.00	20.00	5.00	10.00	10.00
Printing	0.00	19.82	0.00	90.00	20.00	40.00	20.18
Rates	0.00	499.45	308.69	331.00	0.00	331.00	-168.45
Refreshments	8.18	155.01	32.36	120.00	10.00	40.00	-115.01
Repairs - Building	36.92	36.92	0.00	0.00	0.00	0.00	-36.92
Software Licences	0.00	92.80	135.00	331.00	0.00	145.00	52.20
Sundry office costs	0.00	135.71	0.00	276.00	23.00	92.00	-43.71
Telephone	53.17	1044.15	957.85	3696.00	308.00	1232.00	187.85
Training volunteers	0.00	24.20	0.00	0.00	0.00	0.00	-24.20
Travel - volunteers	216.15	925.75	883.45	3288.00	274.00	1096.00	170.25
Utilities - Electricity	0.00	0.00	961.84	732.00	61.00	244.00	244.00
Utilities - Gas	0.00	610.79	1111.27	2184.00	182.00	728.00	117.21
Utilities - Water Rates	0.00	0.00	80.53	160.00	87.00	87.00	87.00
VAT paid on purchases	100.14	545.22	313.94	1080.00	90.00	360.00	-185.22

Branch: Rhyl

Page 2

Receipts and Payments Report

VAT Recovery	0.00	-327.85	-23.44	-60.00	-5.00	-20.00	307.85
Total Payments	1833.75	6500.92	5201.38	15418.34	2192.50	6306.54	-194.38
Net surplus/deficit	-1518.45	12457.18					

Balance at the Bank per statement

Account Name

Statement Balance

HSBC NORTH EAST WALES

17457.18

4/4

Email

What are the main aims/objectives of your organisation? Maximum 50 words

To bring local children in the community together for weekly singing and acting lessons at an affordable cost.

To provide children between the ages of 4-18 with the opportunity to perform on a stage in front of their friends and family.

To help children develop their social skills and confidence in a positive, encouraging environment.

To spread my love of performing arts with the next generation.

Where and when does your organisation meet?

We hold regular weekly classes in Rhyl and Dyserth on Tuesdays, wednesdays and Saturdays.

Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required)

I am planning on hosting a community event in september 2024. A singing competition for all children locally able to enter. The aim of this event is to bring together lots of local singers, from different schools and clubs to perform and celebrate their love of singing together. This event ensures to be a positive encouraging environment for all, each participant will win a medal and certificate for attending the event. We are looking to purchase, medals, trophies, certificates, and help hire two industry judges to attend the event. Also a small amount of advertising would be beneficial.

Please state the amount you are asking for with a breakdown of the estimated total costs:

Trophies £95.00

Medals £30.00

Certificates £12.00

Leaflets £20.00

Judges contribution £100.00

2065

Total- £257

.....
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.....

Please provide details of any other sources of income to be used towards this project/activity/event:

.....T
We will be charging an entry fee for all who attend the event, this will go towards paying the cost of hiring the room.....

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

Their will be losts of local children attending, from rhuddlan, rhyll, dyserth and prestayn!.....
.....

Has your organisation/group received a grant from Rhuddlan Town Council previously?

Yes ☐ No/

If yes, please provide details:

.....
.....

.....
.....

Please provide any other information that you would wish the Council to take into account when considering this application:

We as a school love to perform at local events in prestayn, dyserth and Rhyl, and are really looking forward to hosting our own not for profit event inclusive to all the local children in denbighshire.

.....
.....

.....
Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application (if not, please state reason why below)

Bethan Jones.....I can provide our business account bank statements if you would wish to see them.....
.....
.....
.....

Copy of latest audited accounts Yes ☐ No ☐

Copy of latest bank statement Yes / No ☐

Covering letter on headed notepaper Yes ☐ No ☐

Name Bethan Jones.....
.....

Position Principal.....
.....

SignatureBethan Jones.....
05/08/24..... Date

Please return this form to:

Town Clerk

4 of 5

Rhuddlan Town Council
Clos David Owen
Rhuddlan
LL18 2UJ

Or email clerk@rhuddlantowncouncil.gov.uk

Agenda 16 b/c

Grants and Community Support Awarding Policy and Application Form (Approved 10/11/2022 and reviewed annually)

Rhuddlan Town Council's overriding objective is to make Rhuddlan a great place to live, work and visit in addition to promoting the Welsh language. To support these objectives the council has a grant scheme which offers grants and support to organisations and community groups for projects, events and activities for the benefit of residents in Rhuddlan. They must contribute towards at least one of the following:

- Cultural activities including promoting the Welsh Language
- Biodiversity
- Recreational activities
- Community activities
- A healthier Rhuddlan
- A safer Rhuddlan

Eligibility¹

- Must have a bank or building society account
- Applications must be for initiatives that benefit the Rhuddlan area or residents of Rhuddlan
- Applications can only be submitted from recognised "not for profit" community group or organisation²
- All applications must submit an up to date set of accounts/ bank statement
- Retrospective grants will not be considered

1 The council will consider applications from groups and organisations that organise National Cultural events that can be attended or accessed by Rhuddlan residents.

2 The council may accept applications from "for profit" organisations when the project significantly benefits the local community.

Procedure

- The grant application form can be obtained from the Town Clerk or downloaded from the Town Council website
- Applications can only be considered at the full monthly town council meeting
- Grant application must be submitted on the Town Council's application form.

After receipt of grant

- The Town Council must be included in any publicity material.
- The Town Council have the right to mention its support on its website
- The Town Council Logo can be forwarded on request to the Town Clerk.

Application for Grant Funding and Community Support

Details about your Organisation/Group:

Organisation name: St Mary's Church, Rhuddlan

Name of Secretary: Ian Davidson

Address: Church Street, Rhuddlan, Denbighshire

Post Code: LL18 2YA

Tel: ~~01745 844444~~

Email: ~~rhuddlan@stmaryschurch.org.uk~~

Name of Treasurer: Jill Donnelly

Address: ~~100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000~~

Post Code: ~~LL18 2YA~~

Tel: ~~01745 844444~~

Email: ~~rhuddlan@stmaryschurch.org.uk~~

What are the main aims/objectives of your organisation? Maximum 50 words

St Mary's prime aim is to serve as a Christian place of worship in Rhuddlan – a role it has fulfilled for more than 700 years. This religious role is combined with more secular functions with appeal to the wider community.

Where and when does your organisation meet?

Church services are held every Sunday and most Thursday mornings, with occasional services at other times. The latter include baptisms, weddings and funerals.

The church and churchyard are left open to the public daily throughout the year – providing ready access to a building of spiritual and historic interest and to a churchyard which offers a pleasant, peaceful and biodiverse outdoor space.

Other activities include: Artisans' Fairs (x 10 per year); Ysgol y Castell end-of-term services (x 4 per year plus practices) and other events (e.g. Open Doors weekend; Christmas Tree Festival; occasional concerts; dog show; community services – including Remembrance Day and Civic services).

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Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required):

The overall purpose of this funding application is to seek financial support in 2024/25 for the continued maintenance and promotion of the 13th century church of St Mary's as a significant historic and community resource in Rhuddlan.

Specifically, support for energy costs associated with the following community focussed activities:

Artisan's Fairs (x 10 per year) - running for 13 years, this well established event links St Mary's to the wider community providing a well supported retail opportunity for local crafters and consumers from Rhuddlan and further afield.

Ysgol y Castell end-of-term whole-school services/celebrations (x4 per year plus associated practices). St. Mary's Church is the only venue in the town able to host the ~200 pupils and staff of y Castell along with audiences of ~150 family members.

Other community events (e.g. Christmas Tree Festival; Open Doors exhibition) (~x 4 days).

Total gas heating costs for these events in 2024 estimated at ~£700 (excludes electricity and water use).

Provision of church floodlighting illuminating St Mary's as an iconic building (alongside the castle) on Rhuddlan's western skyline - and serving as an impressive beacon for the town.

Electricity costs for provision of floodlighting in 2024 estimated at ~£300.

Maintenance of the church grounds including car park – provides (i) much needed parking space for visitors; (ii) an area for outside stalls and cafe at Artisan's Fairs and similar events (e.g. Dog show); and (iii) safe access to the churchyard as a peaceful and attractive greenspace and including numerous headstones and monuments of historic interest.

Annual cost of grounds maintenance in 2024 ~£700

Please state the amount you are asking for with a breakdown of the estimated total costs:

Costs as stated:

*Total gas heating costs for community events in 2023-24 estimated at ~£700 (excludes electricity and water use).**

*Electricity costs for provision of floodlighting in 2023-24 estimated at ~£300.**

Annual cost of grounds maintenance in 2023-24 ~£700

Total ~£1,700

**Note gas and electric costs have approximately doubled from those in 2023 due to tariff rises.*

Please provide details of any other sources of income to be used towards this project/activity/event:

Other costs/resources associated with these events provided from church funds/volunteer support.

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

Artisan's Fairs ~1,000

School services ~1,400

Christmas Tree Festival ~400

Other events ~200

Total ~3,000

Has your organisation/group received a grant from Rhuddlan Town Council in the last three years?

Yes

If yes, please provide details:

Annual support has been provided for a similar programme of community events/facilities.

4/11

Please provide any other information that you would wish the Council to take into account when considering this application:

None.

Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application

(if not, please state reason why below)

Copy of latest audited accounts - Yes – Note: Audited accounts omit reference to St Mary's historic parish share debt. This currently stands at £18,000 reduced from ~£35,500 by annual repayments of ~£2,000 paid since 2014.

Copy of latest bank statements - Yes

Covering letter on headed notepaper: No -Note: no further information to add

Name: Ian Davidson

Position: CC Secretary

Signature:



Date 13th August 2024

Please return this form to:

Town Clerk, Rhuddlan Town Council, PO Box 242, Mold, Flintshire, CH7 9FW

07775 673706 clerk@rhuddlantowncouncil.gov.uk

5/11

St Mary's Church, Rhuddlan

Analysis of income and expenditure Selected period: 01 January 2023 to 31 December 2023

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
Donations and legacies						
0101 - Standing Order Planned Giving	810	—	—	—	810	715
0102 - Occasional Giving via Bank	—	—	—	—	—	60
0110 - Gift Aid Envelopes - Occasional	25	—	—	—	25	1,150
0111 - Gift Direct	3,964	—	—	—	3,964	7,083
0112 - Other planned giving	—	—	—	—	—	820
0113 - Weekly envelope planned giving	—	—	—	—	—	54
0114 - Special Service Giving Envelopes	—	—	—	—	—	—
0201 - Loose plate offering	4,765	—	—	—	4,765	4,277
0202 - Offerings - Weddings	(180)	—	—	—	(180)	—
0203 - Offerings - Baptisms	112	—	—	—	112	45
0204 - Offerings - Funerals	—	—	—	—	—	190
0301 - Gift day receipts	—	—	—	—	—	—
0302 - Wall safe / box donations	216	—	—	—	216	168
0303 - One off Gift Aid donations	—	—	—	—	—	—
0304 - Gifts of quoted securities	—	—	—	—	—	—
0305 - Donations appeals etc	1,983	—	—	—	1,983	1,832
0306 - Contactless Donations	—	—	—	—	—	—
0401 - Mission Boxes	—	—	—	—	—	—
0402 - Other collections/mission appeals	—	—	—	—	—	433
0501 - Recovered HMRC Gift Aid receipts	614	—	—	—	614	1,114
0502 - Recovered HMRC GASDS receipts	1,676	—	—	—	1,676	722
0503 - Recovered Gift Direct Gift Aid	1,997	—	—	—	1,997	—
0601 - Legacies	—	—	—	—	—	2,748
0701 - Recurring grants	—	—	—	—	—	—
0702 - Non-recurring one-off grants	6,276	—	—	—	6,276	2,300
Donations and legacies Totals	22,263	—	—	—	22,263	23,714
Income from charitable activities						
0901 - Fees for Occasional Offices	—	—	—	—	—	(45)
0902 - Wedding fee	1,950	—	—	—	1,950	225
0903 - Blessing fee	—	—	—	—	—	—
0904 - Publication of Banns	—	—	—	—	—	—
0905 - Funeral fee	3,820	—	—	—	3,820	2,538
0906 - Burial fee	176	—	—	—	176	—
0907 - Memorial fee	575	—	—	—	575	—
0908 - Search of registers	—	—	—	—	—	—
Income from charitable activities Totals	6,521	—	—	—	6,521	2,718

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Other trading activities						
0801 - Fund raising	8,849	—	—	—	8,849	6,144
0802 - Other funds generated	—	—	—	—	—	—
0803 - Hall Rental Income	—	—	—	—	—	—
0804 - Magazine/other publication sales	6,272	—	—	—	6,272	6,702
0805 - Sundry income	380	—	—	—	380	—
0806 - Printing Income	—	—	—	—	—	—
0807 - Church Building Rental	60	—	—	—	60	—
0808 - MA/Parish share rebate	—	—	—	—	—	—
Other trading activities Totals	15,561	—	—	—	15,561	12,846
Investments						
1001 - Dividends/investment income	—	—	—	—	—	—
1020 - Bank and building society interest	63	—	—	—	63	18
1030 - Rent from investment land or buildings	—	—	—	—	—	—
Investments Totals	63	—	—	—	63	18
Other income						
1101 - Insurance claims	—	—	—	—	—	—
1102 - Surplus - Sales of fixed assets	—	—	—	—	—	—
1103 - Sales of fixed assets	—	—	—	—	—	—
1104 - Sale of investments	—	—	—	—	—	—
1105 - Loans received	—	—	—	—	—	—
1106 - Loan repayments received	—	—	—	—	—	—
Other income Totals	—	—	—	—	—	—
Income and endowments Grand totals	44,410	—	—	—	44,410	39,297

Expenditure

Raising funds

3101 - Fees paid to fund raisers	114	—	—	—	114	—
3102 - Costs of applying for grants	—	—	—	—	—	—
3103 - Costs of generating resources - giving	—	—	—	—	—	—
3104 - Costs of fund raising	580	—	—	—	580	—

Raising funds Totals	695	—	—	—	695	—
-----------------------------	-----	---	---	---	-----	---

Expenditure on charitable activities

2001 - Diocesan share	25,241	—	—	—	25,241	23,916
2101 - Clergy expenses	859	—	—	—	859	809
2102 - Clergy expenses - mileage	—	—	—	—	—	—
2103 - Clergy expenses - printing/postage/stati	—	—	—	—	—	—
2104 - Clergy expenses - Clergy expenses - equi	—	—	—	—	—	—
2120 - Council tax	—	—	—	—	—	—
2145 - Parsonage - water	253	—	—	—	253	178
2146 - Parsonage - gas	—	—	—	—	—	—
2147 - Parsonage - electricity	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

2/11

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
2148 - Parsonage - oil/wood/LPG/other	—	—	—	—	—	—
2149 - Parsonage - other expenses	—	—	—	—	—	—
2150 - Clergy - telephone/mobile/internet	—	—	—	—	—	—
2170 - Professional development & training cost	—	—	—	—	—	—
2201 - Assistant clergy fees/expenses	—	—	—	—	—	—
2202 - Readers Expenses	—	—	—	—	—	—
2203 - Curate expenses	—	—	—	—	—	—
2210 - Readers expenses - mileage	—	—	—	—	—	—
2211 - Readers expenses - printing/postage/stat	—	—	—	—	—	—
2212 - Readers expenses - equipment	—	—	—	—	—	—
2220 - Curate expenses - mileage	—	—	—	—	—	—
2221 - Curate expenses - printing/postage/stati	—	—	—	—	—	—
2222 - Curate expenses - equipment	—	—	—	—	—	—
2230 - Lay Ministers expenses	—	—	—	—	—	—
2231 - Lay Ministers expenses - mileage	—	—	—	—	—	—
2232 - Lay Ministers expenses - printing/postag	—	—	—	—	—	—
2233 - Lay Ministers expenses - equipment	—	—	—	—	—	—
2234 - Lay Ministers Salary	—	—	—	—	—	—
2235 - Lay Ministers HMRC payments	—	—	—	—	—	—
2236 - Lay Ministers Pension contributions	—	—	—	—	—	—
2340 - Maintenance of services	475	—	—	—	475	337
2341 - Costs of vergers, organists and choir	1,625	—	—	—	1,625	350
2342 - Music & performance expenses	159	—	—	—	159	—
2343 - Music Instrument Tuning/Maintenance	—	—	—	—	—	—
2344 - Costs of digital services (streaming, su	—	—	—	—	—	—
2345 - Costs of Copyright License	—	—	—	—	—	146
2401 - Costs of meetings	—	—	—	—	—	—
2402 - Bank and Credit Card Charges	227	—	—	—	227	446
2403 - Cost of printing, post and stationery	2,966	—	—	—	2,966	3,009
2404 - MA - telephone/mobile/internet	—	—	—	—	—	50
2405 - Office and general expenditure	—	—	—	—	—	—
2406 - Admin/Staff Salary	—	—	—	—	—	—
2407 - Depreciation	—	—	—	—	—	—
2408 - Leasing and Hire purchase charges	—	—	—	—	—	—
2409 - Professional Fees	—	—	—	—	—	—
2410 - IE/Audit and accountancy fees	1,000	—	—	—	1,000	367
2411 - Investment management fees	—	—	—	—	—	—
2412 - Trustee Training and development	—	—	—	—	—	—
2413 - Trustee expenses	—	—	—	—	—	—
2414 - Trustee Other Costs	—	—	—	—	—	—
2415 - Gifts to individuals	—	—	—	—	—	200
2421 - Admin/Staff HMRC payments	—	—	—	—	—	—
2422 - Admin/Staff Pension contributions	—	—	—	—	—	—
2423 - Admin/Staff Expenses	—	—	—	—	—	—
2424 - Admin/Staff Equipment	—	—	—	—	—	—
2425 - Admin/Staff Other Costs	—	—	—	—	—	—
2450 - MA/LMA central costs	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2501 - Church operating costs - insurance	1,601	—	—	—	1,601	1,374
2502 - Church operating costs - electricity	208	—	—	—	208	247
2503 - Church operating costs - gas	986	—	—	—	986	837
2504 - Church operating costs - water	282	—	—	—	282	253
2505 - Church operating costs - other	—	—	—	—	—	—
2506 - Church operating costs - oil/LPG	—	—	—	—	—	—
2507 - Interest on parish loans	—	—	—	—	—	—
2508 - Church repairs and maintenance	5,825	—	—	—	5,825	691
2509 - Church Cleaning	27	—	—	—	27	—
2510 - Church operating costs - tel./mob./internet	—	—	—	—	—	—
2511 - Church operating costs - fire equipment,	84	—	—	—	84	170
2601 - Churchyard management costs	15	—	—	—	15	—
2602 - Church hall operating costs - other	—	—	—	—	—	—
2603 - Church hall operating costs - electric	—	—	—	—	—	74
2604 - Church hall operating costs - gas	—	—	—	—	—	256
2605 - Church hall operating costs - insurance	145	—	—	—	145	—
2606 - Church hall costs - repairs/maintenance	—	—	—	—	—	—
2607 - Church hall costs - tel./mob./internet	—	—	—	—	—	—
2608 - Church hall operating costs - water	—	—	—	—	—	—
2609 - Church hall - equipment repair & renewal	—	—	—	—	—	—
2611 - Church hall operating costs - cleaning	—	—	—	—	—	—
2612 - Other property repairs/maintenance	—	—	—	—	—	—
2613 - Other property - insurance	—	—	—	—	—	—
2614 - Other property - electricity	—	—	—	—	—	—
2615 - Other property - gas	—	—	—	—	—	—
2616 - Other property - oil/LPG	—	—	—	—	—	—
2617 - Other property - water	—	—	—	—	—	—
2618 - Other property - tel./mob./internet	—	—	—	—	—	—
2619 - Other property - compliance costs	—	—	—	—	—	—
2641 - Churchyard grass cutting	708	—	—	—	708	671
2642 - Churchyard structural repairs	—	—	—	—	—	1,313
2643 - Churchyard memorial costs	—	—	—	—	—	—
2644 - Churchyard grave costs	—	—	—	—	—	—
2701 - Major building repairs and renovations	—	—	—	—	—	—
2801 - Children & young people activity costs	179	—	—	—	179	—
2803 - Payments to parish lay workers	—	—	—	—	—	—
2804 - Cost of church publications	207	—	—	—	207	633
2805 - Cost of mission & evangelism	—	—	—	—	—	—
2806 - Other costs of parish mission work	—	—	—	—	—	—
2807 - Cost of maintaining websites and social	136	—	—	—	136	136
2901 - Support of diocesan projects	—	—	—	—	—	—
2902 - Support of church charities & projects	350	—	—	—	350	273
2903 - Support of UK charities	—	—	—	—	—	230

There may be minor discrepancies in the totals if the pence are not being shown

9/11

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
2904 - Support of international mission & proje	—	—	—	—	—	—
Expenditure on charitable activities Totals	43,568	—	—	—	43,568	36,973
Other expenditure						
3001 - Purchase of asstes for church purposes	—	—	—	—	—	—
3002 - Purchase of investments	—	—	—	—	—	—
3003 - Loans made	—	—	—	—	—	—
3004 - Loans received repayments	—	—	—	—	—	—
3005 - Loss on sale of fixed asset	—	—	—	—	—	—
Other expenditure Totals	—	—	—	—	—	—
Expenditure Grand totals	44,263	—	—	—	44,263	36,973

There may be minor discrepancies in the totals if the pence are not being shown

10/11

St Mary's Church, Rhuddlan

Balance sheet (Summary)
As at: 31 December 2023

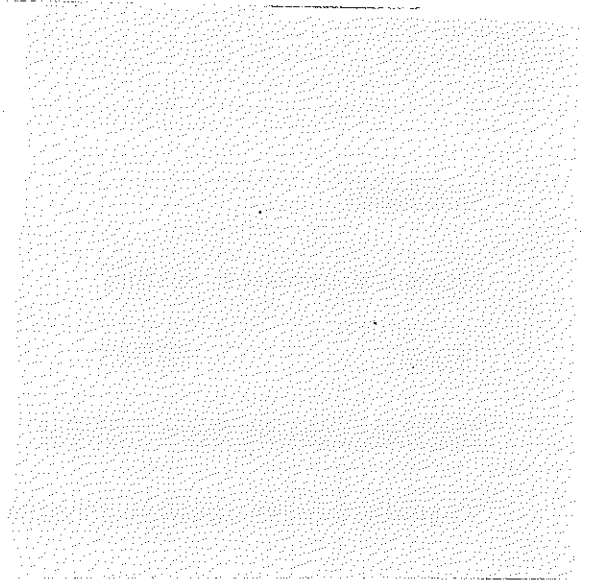
	As at 31/12/2023 £	As at 31/12/2022 £
Fixed assets		
Investments	3,948	3,948
	<u>3,948</u>	<u>3,948</u>
Current assets		
Cash at bank and in hand	32,839	32,692
	<u>32,839</u>	<u>32,692</u>
Net current assets less current liabilities	<u>32,839</u>	<u>32,692</u>
Total assets less current liabilities	<u>36,787</u>	<u>36,640</u>
Total net assets less liabilities	<u>36,787</u>	<u>36,640</u>
Represented by		
Unrestricted		
Unrestricted - General fund	20,962	20,815
Restricted		
Restricted - Rhuddlan Building fund	5,913	5,913
Restricted - Rhuddlan Churchyard fund	1,319	1,319
Restricted - Rhuddlan Chancel Repair fund	3,948	3,948
Restricted - Rhuddlan Magazine fund	4,643	4,643
Funds of the church	<u>36,787</u>	<u>36,640</u>

There may be minor discrepancies in the totals if the pence are not being shown

11/11

Agenda 16 ald

POSITIVE ACTION FOR STROKES
RHUDDLAN COMMUNITY CENTRE



Hello Steve,

I hope you are well. Firstly please note new address.

Please find attached an application for funding for 24/25 year for the Stroke Club.

I should be grateful if the Town Council would give it consideration.

Thanks for your help and best wishes,

Sheila Tagholm.

20/07/2024

20/08/2024

Sheila Tagholm

POSITIVE ACTION FOR STROKES. PAS

TREASURER'S REPORT 2023 - 2024

1. CURRENT ACCOUNT (COMMUNITY CHURCH OF ST. MARY)

INCOME

Opening balance £1587
Subs. £2933
(includes profit from raffles)
Transfers from savings account £1000
Sub total £5520

EXPENDITURE

Hire of premises £1440
Catering Tesco's £2342
Chips £113.60
Raffle prizes £18.53
Botcha £500
Craft Classes £897.98
Materials £113.95
Total £5442.03

INCOME LESS EXPENDITURE £5520-£5442.03=£77.97 transfer to savings account at 14th May 2024.

2.SAVINGS ACCOUNT (BUSINESS SELECT ACCOUNT)

Opening balance=£1045.90
Transfer to Current Account =£1000
Balance=£45.90
Interest=£7.04
Final balance= £52.94

Marie Jones.



AATACCA

26/08/24

COPY

Application for Grant Funding

Details about your organisation / Group

Name of Organisation POSITIVE ACTION FOR STROKES (P.A.S)

Name of Secretary SHEILA TAGHEM.

Address:

St

Post Code

Email.

Name

Address

Post Code / Tel

Email /

What are the main aims/objectives of your organisation? Maximum 50 words

To facilitate stroke survivors in leading a
more confident and fulfilling life through
the encouragement of other stroke survivors
and volunteers with shared experiences.

Where and when does your organisation meet?

Rhuddlan Community Centre - Every Wednesday

Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required)

1) Batcha classes £20.00 every 2 weeks

Annual cost for 23/24 year was £500.

* 2) The club would also like to offer

taichi / mindfulness sessions once every

two weeks - $£25 \times 23 = £575$

we meet for 40 weeks p.a.

* we have held a trial session with great benefits to the members.

Please state the amount you are asking for with a breakdown of the estimated total costs:

We would like to apply for a grant of £1075

to cover the cost of Batcha classes and

Taichi / mindfulness sessions.

Cost per year £500 for Batcha.

" " " £575 " Taichi / mindfulness.

Please provide details of any other sources of income to be used towards this project/activity/event:

At the present time we are running

at a loss. I have not applied for

other grants.

Membership subs. - £~~100~~ - income, includes profit
from raffles £2933

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

9 - 15

4 of 6

Has your organisation/group received a grant from Rhuddlan Town Council previously?

Yes ☒ No ☐

If yes, please provide details:

2022 I think

Please provide any other information that you would wish the Council to take into account when considering this application:

Our current financial situation is not
very good as you will see from bank
statements.

We provide a Christmas dinner free of
charge and a nourishing 2 course
meal everytime we meet.

We stopped the craft sessions to save funds

Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application (if not, please state reason why below)

P. Taghian

21/07/24

Copy of latest audited accounts

Yes ☒ No ☐

Copy of latest bank statement

Yes ☒ No ☐

Covering letter on headed notepaper

Yes ☒ No ☐

Name SHEILA TAGHOLM

Position SECRETARY | TREASURER

26/05/24

Signature

Date

Please re

Town Cle
Rhuddlar
PO Box 2
Royal Ma
Mandudn
LL31 1QX

lerk
n Town Councils
Jand Owen

LL 19 240

07775 673706

clerk@rhuddlaintowncouncil.gov.uk

Time: 13:59

Current Bank A/c

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2024	Steve Wilson Starling Card	PABT0469	112.86	AR/MK/VS	July Clerk starling spend
12/09/2024	Steve Wilson	PABT0470	105.30		Travel August 2024
12/09/2024	Steve Wilson Starling Card	PABT0471	7.30		Expenses Summer Event
12/09/2024	Zoom Video Communications	PABT0472	15.59	INV268462844	Zoom Charge
12/09/2024	Catalyst Systems (North Wales)	PABT0473	33.60	INV 53662	Resolve laptop issues
12/09/2024	Currys	PABT0474	329.00	CUR2452071447	Cooker Hwb - pay Starling
12/09/2024	Sage & Co	PABT0475	166.20	Ref183500/KLM	166.20
12/09/2024	HSBC UK	DD	8.00	Statement	Bank Charges
12/09/2024	The Rubber Company Limited	PABT0476	223.80	RS-RHU01	Repair Kit for playground
12/09/2024	Gwynedd Engraving	PABT0477	37.00	INV312	Leaving Gift
12/09/2024	Tew Tew Tennau	PABT0478	300.00		Summer Event Entertainment
12/09/2024	Mathew David Roberts	PABT0479	250.00		Summer Event Entertainment
12/09/2024	Karen Turnbull	PABT0480	10.00		Community Market Refund
2/09/2024	Townsend Supplies Ltd	PABT0481	252.00	INV75478	Cycle Rack for Hwb
12/09/2024	RHUDDLAN TOWN COMMUNITY	PABT0483	150.00	INV193	Community Centre Hire Market S
12/09/2024	Web Studio North Wales	DD	240.00	INV8189	Website and Social Media Mgmt
12/09/2024	Angela Wilkins	PABT0482	96.00	2/9/2024	Hwb Cleaning 27/8 to 20/9
12/09/2024	British Gas	DD	15.34	Bill 8627714	Electricity MUGA
12/09/2024	British Gas	DD	39.63	Bill 8627717	Electricity Hwb
12/09/2024	British Gas	DD	7.60	Bill 86277721	Gar Hwb
12/09/2024	BT	DD	72.37		Broadband Hwb
12/09/2024	Denbighshire County Council	PABT0484	3,240.00	802229403	Youth Services
12/09/2024	Vodafone	DD	14.81		Clerk's Mobile Phone
12/09/2024	NEST Pension	DD	313.92		Clerk Pension
12/09/2024	HMRC	PABT0486	958.96	120PP01122176	PAYE & NI
12/09/2024	Steve Wilson	SO	1,780.11		Salary
12/09/2024	Steve Wilson	PABT0485	207.75		Salary Adjustment
12/09/2024	Viking Offices UK Limited	PABT0487	255.54	13263363W	Filing Cabinet
2/09/2024	Pheonix Security North Wales	PABT0488	107.64	INV 1323	Summer Event Evening Security
12/09/2024	Brian Jackson	PABT0489	1,022.50		Install bike rack&misc Mainten

Total Payments	<u>10,372.82</u>
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