

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

4th October 2024

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 10th October 2024 at **6.30pm**. Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 10th October so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at **Hwb Rhuddlan, Clos David Own, Rhuddlan LL18 2UJ**.*

Agenda

1. **Apologies**
2. **Declarations of Interest** * See page 2
3. **Urgent Matters as Agreed by the Chairperson** – Notice of items which, in the opinion of the Chairperson, should be considered as a matter of urgency in accordance with Standing Orders
 - a. Resignation of Cllr Robert Williams
4. **Police matters** To receive a crime report
5. **Minutes:**
 - a. To approve minutes of the Town Council meeting held on 12th September 2024
 - b. To approve minutes of any Committee and Working Group meetings held since last meeting
6. **Progress report from minutes**
7. **Reports from:**
 - a. The Mayor and Deputy Mayor
 - b. The Town Clerk – correspondence and project report
8. **County Councillors' Reports** – to receive reports
9. **Budget & Finance Matters**
 - a. Receive spend report April to October 2024
 - b. Approve the payments listing due
10. **Planning**
 - a. 44/2024/1304/HH Installation of an Air Source Heat Pump at MEANDER, ABERGELE ROAD, RHUDDLAN, DENBIGHSHIRE, LL18 5UE.
 - b. 44/2024/1314/PF Change of use of garage to a shop and general retail (Use Class A1) at ASH MOTORS MARSH ROAD, RHUDDLAN, DENBIGHSHIRE, LL18 5UB
11. **Bench along the river** – to receive update off Cllr Arwel Roberts
12. **Draft Reserve Policy** – to review, agree and adopt policy
13. **Community Matters**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that

disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

14. Date of next meetings:

- Full council meeting scheduled on Thursday 14th November 2024

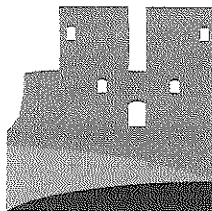
Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk

***Declaration of Interest**

Personal interest – If you have a personal interest in any business of your Council, you must disclose the existence and nature of the interest before participating in any business to which it relates.

Prejudicial Interest – You must ask yourself whether a member of the public, if he or she knew all the relevant facts, would think that your personal interest was so significant that it would be likely to prejudice your judgement. In other words, the interest must be perceived as likely to harm or impair your ability to judge the public interest. This must be declared before the item is discussed and you will be expected to leave the room and not participate in the item.

In both cases you need to complete the form the Clerk gives you and it will appear on the register of member's interest on the RTC Website



Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gyngorydd

4 Hydref 2024

Rwyf yn eich galw trwy hyn i fynychu cyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos Iau, 10 Hydref 2024 am **6.30pm**. Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Glerc y Dref erbyn 4pm ar 10 Hydref fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn **Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ**.*

Agenda

1. **Ymddiheuriadau**
2. **Datgan Buddiant * Gweler tudalen 2**
3. **Materion Brys fel y'u Cytunwyd gan y Cadeirydd** – Rhybudd am eitemau a ddylai, ym marn y Cadeirydd, gael eu hystyried fel mater o frys yn unol â'r Rheolau Sefydlog
 - a. Ymddiswyddiad y Cyngorydd Robert Williams
4. **Materion yr heddlu** Derbyn adroddiad troseddu
5. **Cofnodion:**
 - a. Cymeradwyo cofnodion cyfarfod Cyngor y Dref a gynhaliwyd ar 12 Medi 2024
 - b. Cymeradwyo cofnodion unrhyw gyfarfodydd Pwyllgor neu Weithgor a gynhaliwyd ers y cyfarfod diwethaf
6. **Adroddiad cynnydd ar sail y cofnodion**
7. **Adroddiadau gan:**
 - a. Y Maer a'r Dirprwy Faer
 - b. Clerc y Dref – gohebiaeth ac adroddiad ar brosiectau
8. **Adroddiadau'r Cynghorwyr Sir** – derbyn yr adroddiadau
9. **Y Gyllideb a Materion Ariannol**
 - a. Derbyn yr adroddiad gwariant, Ebrill – Hydref 2024
 - b. Cymeradwyo'r rhestr o daliadau sy'n ddyledus
10. **Cynllunio**
 - a. 44/2024/1304/HH Gosod Pwmp Gwres Ffynhonnell Aer yn MEANDER, Ffordd ABERGELE, RHUDDLAN, SIR DDINBYCH, LL18 5UE.
 - b. 44/2024/1314/PF Newid defnydd garej i siop a manwerthu cyffredinol (Dosbarth Defnydd A1) yn ASH MOTORS MARSH ROAD, RHUDDLAN, SIR DDINBYCH, LL18 5UB
11. **Mainc ar lan yr afon** – derbyn diweddariad gan y Cyngorydd Arwel Roberts
12. **Polisi Cronfeydd wrth Gefn Drafft** – adolygu, cytuno a mabwysiadu'r polisi
13. **Materion Cymunedol**

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

14. Dyddiad y cyfarfod nesaf:

- Cyfarfod y cyngor llawn wedi'i drefnu ar gyfer dydd Iau, 14 Tachwedd 2024

Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlancouncil.gov.uk

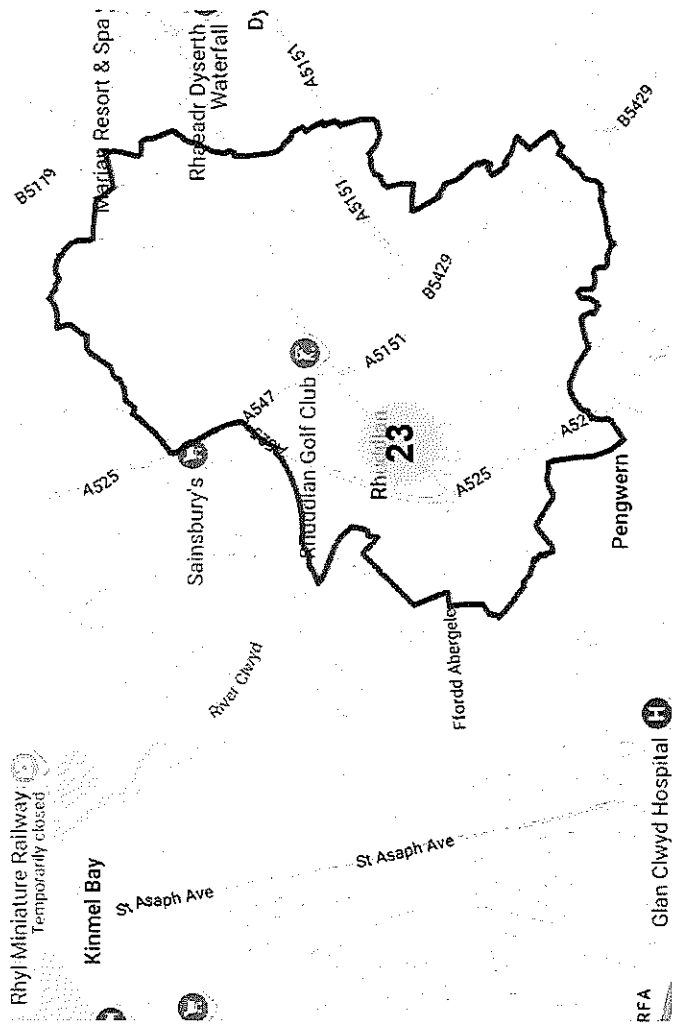
***Datgan Buddiant**

Buddiant personol – Os oes gennych fuddiant personol yn unrhyw fater yn ymwneud â'ch Cyngor, mae'n rhaid i chi ddatgelu'r buddiant a natur y buddiant cyn cymryd rhan yn unrhyw drafodion cysylltiedig.

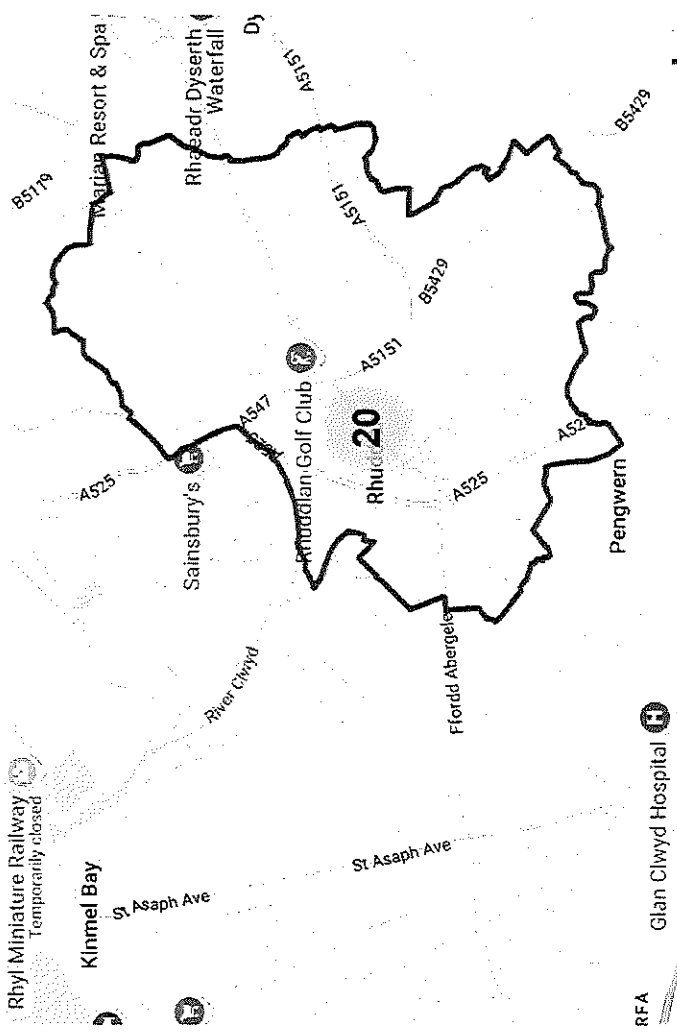
Buddiant rhagfarnus – Mae'n rhaid i chi ofyn i chi eich hun a fyddai aelod o'r cyhoedd, petai'n gwybod yr holl ffeithiau perthnasol, yn credu bod eich buddiant personol mor arwyddocaol fel y byddai'n debygol o niweidio neu ragfarnu eich barn. Mewn geiriau eraill, rhaid ystyried bod y buddiant yn debygol o niweidio neu amharu ar eich gallu i ddod i benderfyniad er budd y cyhoedd. Rhaid datgan hyn cyn y trafodir yr eitem a bydd disgwyl i chi adael yr ystafell a pheidio â chymryd rhan yn yr eitem.

Yn y ddwy achos uchod, mae angen i chi lenwi'r ffurflen a roddir i chi gan y Clerc a bydd yn ymddangos ar gofrestr buddiannau aelodau ar wefan Cyngor Tref Rhuddlan.

October Meeting – Crime Report

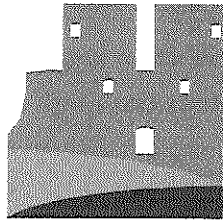


All Crimes (23)	▼
August 2024	▼
23 crimes were reported here in August 2024	
Violence and sexual offences	14
Anti-social behaviour	4
Burglary	2
All other crime	3



All Crimes (20)	▼
July 2024	▼
20 crimes were reported here in July 2024	
Violence and sexual offences	15
Criminal damage and arson	2
Anti-social behaviour	1
All other crime	2

Location	April				May				June				July				August				Total April to August									
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Shoplifting	Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Shoplifting	Drugs	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Shoplifting	Possession of Weapons	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson		Other Theft	Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour	Burglary	Criminal Damage & Arson	Public Order	Shoplifting	Violence & Other Offences
A525 ST Asaph Rd	1														1													1	2	5
Abergele Road						1																								1
Admirals Walk						1						1																	1	3
Asda			2						3																					5
B5249													1																	1
Berlan Avenue						2					1	1																		4
Bryn Cres																								1	1					3
Bryn Hafod	1						1																							2
Church Street	1										1						1					1	1	1	1					10
Clos Y Berllan																									1					1
Clwyd Avenue																														8
Cross Street	2					2	2												1											1
Eton Park						1																								1
Ffordd Porthdy	1			1			1						1																	4
Gwindy Street													1	1																5
Harding Avenue																		2												2
High Street										1	1																			2
Highlands Road						1																								1
Howell Avenue																														1
Hylas Lane																	1													2
Llys Hendre							1						1																	3
Maes-Y-Castell																										1				2
Marsh Road		1															1						1							7
Nant Close																									1					1
Parliament Street																										1				3
Parliament Street Car Park	1					1											1							1						5
Park Edith																														2
Pentre Lane																														3
Plas-Y-Brenin																	1													2
Princes Road																														2
Rhyl Road																														2
Tan-Yr-Eglwys																														5
Vicarage Lane Car Park																														1



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the meeting on the 12th September 2024

Hybrid Meeting

Present:

CLlr Val Simmons (Mayor)
CLlr Jackie Burnham (Deputy Mayor)
CLlr Ivor Beech
CLlr Reg Davies
CLlr Mike Elgin
CLlr Mike Kermode
CLlr Arwel Roberts
CLlr Gareth Rowlands
CLlr Bleddyn Williams
Steve Wilson - Town Clerk and Responsible Financial Officer

There was 1 member of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

CLlr Ann Davies

The Mayor welcomed all present and reminded Members to follow the Code of Conduct and be respectful to other members.

2. Declarations of Interest

CLlr Arwel Roberts – agenda item 15, CLlr Reg Davies –agenda item 16b/c and CLlr Val Simmons – agenda item 16b/b

3. Urgent Matters

The Mayor congratulated CLlr Arwel Roberts on being appointed Vice Chairman of Denbighshire County Council.

4. Police Matters

The Police sent their apologies and the Clerk run the council through the crime figures for May and June. A member reported an issue that the Clerk agreed to pass onto the Police Team.

5a. Minutes of Town Council Meeting held on 11th July 2024

The Minutes were proposed as a true record by Cllr Gareth Rowlands, seconded by Cllr Mike Kermode. **Resolved.** The Minutes were signed by the Mayor

b. The Minutes of the Events Committee meeting held on 16nd July 2024

Cllr Mike Kermode run through the minutes. Cllr Val Simmons proposed council acceptance of the minutes, seconded by Cllr Mike Kermode. **Resolved.**

c. The Minutes of the Library & Museum Working Group meeting held on 11nd July 2024.

Cllr Gareth Rowlands run through the minutes. The main point was it being a Heritage Centre rather than a Museum. Cllr Arwel Roberts proposed council acceptance of the minutes, seconded by Cllr Mike Kermode. **Resolved.**

6. Progress Report from Minutes

The Clerk updated councillors regarding the following:

- Complaint to Cwybr Fawr Partnership – no further action.
- Response to lack of gardening maintenance was discussed, Cllr Jackie Burnham proposed it is discussed at a future meeting, seconded by Cllr Gareth Rowlands. **Resolved.**
- Discussion on other DCC activities that may need council intervention was discussed including financial pressure on residents. Agreed as previous point to discuss at a future meeting.
- Response from the DCC CEO had been received and forwarded to councillors.
- Next foraging event 28/9 after the first one was cancelled.

7. Reports from

a. The Mayor had submitted a written report and added she had visited with Cllr Arwel Roberts, residents in Pentre Lane regarding waste collection issues.

The Deputy Mayor's reported she had attended the Picnic in the Park Event, a charity fashion show, recruitment meetings and presented the Women of the Year awards at the Rhuddlan Slimming Group event. **Both reports were accepted.**

b. The Town Clerk had circulated his report and noted that several items that need Members approval.

- The Rhuddlan Dragons have identified a safety issue regarding hollows where the line markings are on Admiral's Field. They have offered to do the rectification work if RTC purchase the top soil and seed at a cost of approximately £360. Cllr Jackie Burham proposed the council fund, seconded by Cllr Mike Kermode. **Resolved.**

- Updated members on an 'unowned' dog waste bin overflowing in Gwindy Street. The Clerk had got it emptied and stated annual costs of a twice monthly empty would be £156. Cllr Mike Kermode proposed the council fund and Cllr Arwel Roberts seconded. **Resolved.**
- Cllr Gareth Rowlands had obtained some DCC dog waste signs for use in problem areas that can be attached to lamp posts. Cllr Gareth Rowlands proposed that the council put them up, seconded by Cllr Arwel Roberts. **Resolved.**
- Updated members on household waste in council maintained waste bins. Waste issues were discussed by councillors including a suggestion that bins could have narrow openings to prevent this and issues with fly tipping in rural field gateways.

8. County Councillor Reports

Cllr Arwel Roberts had circulated his written report for Members attention. In addition he stated he had met with Mr Gethin Morgan from the North Wales Regional Partnership Board at a DCC Scrutiny Committee meeting and had encouraged him to meet with the Rhuddlan Dementia Group.

Two councillors passed on further concerns regarding the bin collection situation not improving and the increase in fly tipping. **The report was accepted**

9. Assistant Clerk Recruitment

Cllr Ivor Beech explained his concerns with the way the recruitment was debated at the July Council meeting. Cllr Mike Kermode chair of the Personnel Committee clarified that the correct process was being followed. This process was agreed by councillors at the July meeting, without any votes against the proposed arrangements.

10. Update regarding meeting with DCC on Finance and Partnerships

The Clerk took councillors through the summary of the meeting (pre-circulated). Councillors empathised with DCC's financial challenges and discussed the information and stated it should be considered as part of the council's annual budget planning process.

11. Public Toilets

The latest information received off DCC regarding accurate costs of running the toilets is not sufficient for the council to debate and make any decisions. This includes condition surveys of the buildings and footfall. Cllr Mike Kermode proposed the council inform DCC that the council are unable to make a decision as it does not have sufficient accurate information, seconded by Cllr Arwel Roberts. **Resolved.**

12. Active Travel Plan

Cllr Mike Egin took councillors through concerns a member of the public had noted about the minutes of the meeting held on 2nd July 2024. Councillors discussed this and Cllr Mike Kermode proposed that the council notes the discussion with the member of the public and welcome his observations. The minutes do not need any alteration but the council confirms that they are not working hand-in hand with DCC because the Active Travel is a DCC project.

The town council's role is to help facilitate consultation with relevant stakeholders. This was seconded by Cllr Arwel Roberts. **Resolved.**

13. One Voice Wales guidance on the Six Month Rule

The Clerk took councillors through the guidance document. Cllr Mike Kermode proposed the document is adopted, seconded by Cllr Jackie Burnham. **Resolved**

14. Planning

a. 44/2024/1211/HH - Demolition of existing garage and outbuildings to rear. Erection of single storey rear extension, formation of additional parking to front and associated works at Fairfield, 17 Vicarage Lane, Rhuddlan, LL18 2UF – The council had no objections or comments to make regarding this application. Cllr Arwel Roberts declared a personal interest and did not participate in this item.

15. Budget & Finance Matters

a. Review of external audit 2022/23 report.

The Clerk took councillors through the 'Qualified' audit report in detail and explained the actions taken to rectify the identified issues. The council accepted this update.

b. Grant Requests

a) **Samaritans NE Wales** – application for £100 towards providing this service in North Wales. Cllr Jackie Burnham proposed approval of the grant, seconded by Cllr Val Simmons. **Resolved.**

b) **Bethan Jones Singing Tuition** – application for £257 toward holding a local competition. Cllr Gareth Rowlands proposed no grant is given as this is a business and the council does not give grants in these circumstances. Seconded by Cllr Jackie Burnham. Cllr Val Simmons declared an personal interest in this item. **Resolved**

c) **St Mary's Church** – application for £1,700 towards supporting community events such as School Events, Civic Events, Artisan Fairs and floodlighting of the church. Cllr Mike Kermode proposed grant of £1,250 be awarded. Seconded by Cllr Ivor Beech. Cllr Reg Davies declared a prejudicial interest and left the meeting whilst this was discussed. **Resolved.**

d) **Positive Action For Strokes** – application for £1,075 to fund activities at the club for one year. Cllr Arwel Roberts proposed the grant is given, seconded by Cllr Mike Elgin. **Resolved.**

c. Payments List

The list was proposed for approval by Cllr Gareth Rowlands, seconded by Cllr Arwel Roberts. **Resolved.**

16. Community Matters

Cllr Reg Davies expressed concerns that the Vicarage Lane car park is always full. The Clerk agreed to discuss the issue with DCC.

Cllr Arwel Roberts reminded members about the potential twinning with Carlow in Ireland and the Clerk will put on the October agenda.

Cllr Mike Kermode reminded members of two upcoming Dementia Group events.

Cllr Ivor Beech reminded members of the upcoming Behind the Gate event.
Cllr Val Simmons highlighted the Scottish Power site at Barrfield Road needs further maintenance.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Cllr Mike Kermode proposed the council moved to part 2. Seconded by Cllr. Jackie Burnham.

The recording was switched off and the member of the public asked to leave

17. Minutes of the Personnel Committee 10th July 2024

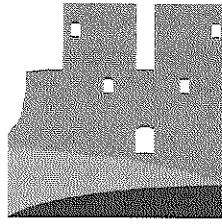
The Minutes had been circulated prior to the meeting and Cllr Mike Kermode updated the council that of the 4 shortlisted candidates for the Assistant Clerk position, 2 had pulled out prior to the interviews and that Hayley Gibbons has been offered the position subject to the receipt of satisfactory references.

18. Aelwyn Morgan Award 2024

The council received 5 nominations and councillors voted Mrs Maggie Thompson- Williams as the 2024 recipient. The award will be presented before the October council meeting.

18. Date of next meeting – 10th October 2024 Full Council Meeting 6.30pm

Signed Cllr Val Simmons (Mayor)



Cyngor Tref
Rhuddlan
Town Council

Minutes of Library Working Group Meeting

Held on 12th September 2024 at Rhuddlan Library

Present:

Cllr Gareth Rowlands (Chairperson)
Cllr Val Simmons (Mayor)
Cllr Mike Kermode
Mathew Baker (DCC Libraries)
Richard Polden (Rhuddlan Local History Society)
Steve Wilson – (Town Clerk)

1. Apologies

Cllr Mike Elgin and Deborah Owen (DCC Principal Librarian)

2. Declaration of Interest

None given

3. Discussions

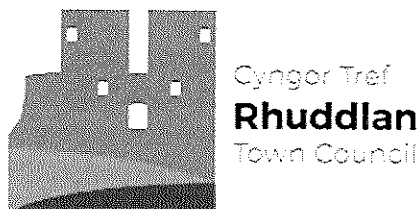
Cllr Gareth Rowlands welcomed everyone to the meeting and thanked them for attending. The following was discussed:

1. The group discussed the Heritage Centre Concept rather than a museum, it was agreed that it could develop into a museum in future years.
2. Agreed to ask DCC Office Gary Richards to the library for a site visit to discuss what the DCC Property Management Team could support the group with. Clerk to action.
3. Discussed the potential design concepts and agreed to invite local draughtsman Brian Robinson to the next meeting.
4. Regarding visits to other museums, it was stated that Llangollen is shut until next year and that Mold was a good match. The Clerk agreed to organise a meeting on 26/9 at either 10am or 2pm.
5. Discussed funding opportunities noting that Carley had given the names of three potential sources.

6. Library sponsorship options were discussed, agreed that a sponsorship summary document needs to be compiled to show potential sponsors what the library does, for who, what options are available and what they could get out of it.
7. Cllr Gareth Rowlands agreed to collate a list of potential sponsors.
8. The setting up a Friends of Rhuddlan Library Group was discussed. It was noted that Fran in Community Resilience Team at DCC has expertise in this and should be invited to a future meeting to discuss.

Date of next meeting Friday 11th October at 9am at Hwb Rhuddlan.

SignedCllr Gareth Rowlands



Rhuddlan Town Council October 2024 - Mayor and Deputy Mayor's Report

Mayors Report:

14th September

Attended the Community Market in the morning, it was nice to see some new stall holders. Spoke to some residents regarding problems with their green bins, County Councillor Arwel Roberts was also there and is going to assist them.

I also attended in the afternoon the Behind the Gates Event it was a fantastic, very well attended with many activities going on for adults and children. I had a chat with John Davies the organiser he was very happy with the success of the event. I was so pleased that Rhuddlan Town Council supported this event. It may become an annual event?

In the evening of 14th September I attended The Mayor of Colwyn Bay Charity Quiz and Supper Evening, it was very enjoyable.

16th September

I attended the opening of The Retreat Café-Bar in Rhuddlan to wish them well in their new venture. A lovely setting with outdoor tables as well as inside and lovely food and drinks.

24th September

Attended a meeting at Rhuddlan Library with DCC Architects, Cllr Mike Kermode, Cllr Mike Elgin and Richard Polden (History Society) regarding plans for a Heritage Centre.

27th September

I went to Mold Museum and Library with Cllr Mike Elgin, Richard Polden. It was a very interesting meeting with Sophie

27th September

I went to the Library for a catchup with the residents, still some of them having problems with their green bins, I have contacted Cllr Arwel Roberts again. Plus, other problems which I will try and sort out for them. I also topped them up with poo bags

29th September

Attended the Civic Service of Cllr Peter West Chairman of Denbighshire County Council at St Asaph Cathedral.

5th October

Attending the Community Dance at the Community Centre.

I have finalised all the arrangements for my Charity Evening on Saturday 23rd November tickets £25

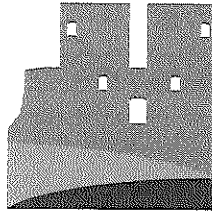
I have now finalised the Acquire Choir for my Civic Service on Sunday 8th December.

I would love your support for both of these events

Deputy Mayor

28th September

Attended the Foraging Event at Rhuddlan Nature Reserve organised by DCC at the request of RTC. It was a fantastic talk and everyone was very surprised at the number of edible and medicinal plants within such a small area of the Nature Reserve including Wild Marjoram, Rosehip, Carb Apples, Sorrel, Comfrey and much more. It would be good to have more events like this within the town



Cyngor Tref
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Clerk's Project Report and Correspondence for October 2024 Meeting

Correspondence

The following has been received:

1. Resignation letter of Cllr Rob Williams.
2. Request from Cllr Arwel Roberts that the council send a letter of congratulations to the organisers of Beyond the Gate. **Decision required.**
3. Email from the Chair, Ingrid Lewis and the Colwyn in Bloom Committee, congratulating the Town on its successes both in the main competition and in the 'It's your Neighbourhood' section of the Wales in Bloom awards.
4. Thank you letter of Positive Actions for Strokes for the grant.
5. Thank you letter from St Marys Church for the grant.
6. Email informing the council that the Senedd's Local Government and Housing Committee has launched a consultation into the role, governance and accountability of the community and town council sector. Forwarded to Councillors.
7. Email informing the council of a consultation on The Infrastructure (Wales) Act 2024. Forwarded to Councillors.
8. Email seeking information to inform their scrutiny of the Welsh Governments Draft Budget 2025-2026. Forwarded to Councillors.
9. Email from DCC Just to confirm the cost for the 1hr free subsidy at Parliament St will increase by 33% for 25/26. The 33% is in line with the tariff increases which came in on the 4th March 2024. Increases from £4,405 to £5,859.
10. Complaint from a member of the public who lives off Admiral's Field regarding MUGA lights causing issues and discomfort.
11. Update from DCC on Youth club shared with councillors. Request for some pots, pans, baking trays and oven gloves. **Decision required.**
12. Letter from a Rhuddlan Resident to Graham Boase at DCC regarding the Active Travel Plan. Forwarded to Councillors.
13. Thank you from the Urdd Gobaith Cymru for the grant.
14. Email from DCC stating they are carrying out Hybrid Code of Conduct training for all councils. Forwarded to Councillors to give me a date.

Project Update

Community Market – the next market is on 12th October

Reminder for members to respond to Civic Sunday Invitation and Charity Musicals Event from Mayor Val Simmons.

Bus Shelter repairs required, Briain Jackson quoted and instructed to proceed.

Hwb projector not functioning correctly so inexpensive replacement purchased. Used by Popeth Cymru for Welsh classes and the Youth Club.

Issue with supplier of unmetered electricity for Christmas Lights.

Reminders

Paul Smith's Funeral is on Friday 11th October at 10am in St Asaph Crematorium

Remembrance Sunday is on 10th November

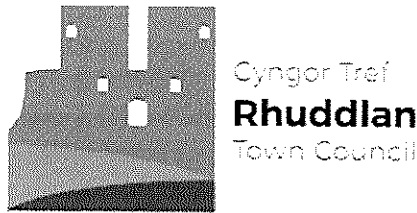
November Community Market is on 9th November

Mayor's Charity Concert at Rhuddlan Golf Club on 23rd November at 7pm

Switch on of Lights is on 2nd December at 4pm

Mayor's Civic Sunday at St Marys Church is on 8th December at 2pm

Community Carols is on 21st December at 4pm in the Community Centre



County Councillor Arwel Roberts – Adroddiad/Report for October 2024 Meeting

1. The changes to the collection of waste have not been as successful as envisaged, nevertheless, the problems are being tackled. Instead of 20 recycling rounds per day, they will be increased to 26- 28 rounds per day from October onwards.

During a virtual meeting to discuss this with officers I queried if all food bins were collected- these bins are the most important of all. They were adamant that they were.

I'm frustrated on behalf of residents who need to have AHP bins (purple). They are not available now until November. I have explained that residents are having great difficulty to fill the forms for such bins. I collected one such bin for a person from the Town a month ago . I'm willing to collect such bins again if there are any.

I was informed that one family had one of the boxes on the trolley was broken by the waste collectors. The residents were informed that they would have to pay for a new one . In the meeting I mentioned that this was ridiculous.

I also informed the officers that the excess bins have not been collected on one street in Rhuddlan. I still not sure if they have been.

The Green Bins in the Bowling Club is a saga. The Club wanted one extra bin . I asked and asked and when we returned from a holiday, I was informed by the Greenkeepers they had three new ones.

I also queried if there was more fly tipping occurring around the County but the officers were not giving me a detailed answer.

I also mentioned the dog muck on our streets and no enforcement officers etc.

2. Cllr Mike Kermode and myself had an useful virtual meeting with Mr Gethin Morgan chief Officer for North Wales Regional Partnership Board. We were concerned that Rhuddlan Dementia Group wasn't been giving a quality mention in a County Scrutiny Meeting where I was a member. This is a chance for me to thank Cllr Mike for all his hard work. His latest effort is a bilingual booklet for all residents in Rhuddlan and part of Dyserth.

3. I enjoyed the visit to Beyond the Gate event which was supported by this council - Tu ol i'r Giat. Well done John Saunders Davies.

4. This Sunday the 29th of September I attended the Service prepared for Chair of Denbighshire in the Llanelwy Cathedral.

5. Many thanks to Cllr Gareth Rowlands and his wife Nerys for their company on the journey to the Wales in Bloom event in Abergavenny. The four of us bought many award certificates back to Rhuddlan. Special mention to Mrs Anita Fagin Chair of the Nature Reserve who claimed the John Woods Environmental Award- she is now one this year's Wales in Bloom Community Champions.

Detailed Receipts & Payments by Budget Heading 03/10/2024

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100 Income						
1076 Precept	132,807	199,211	66,404			66.7%
1090 Interest Received	1,043	750	(293)			139.1%
1200 Other Income	3,974	0	(3,974)			0.0%
1201 Community Market Fees	600	1,500	900			40.0%
1202 Hwb Bookings	2,273	3,900	1,628			58.3%
Income :- Receipts	<u>140,697</u>	<u>205,361</u>	<u>64,664</u>			<u>68.5%</u>
Net Receipts	<u>140,697</u>	<u>205,361</u>	<u>64,664</u>			
110 Administration						
4000 Staff Salary	15,155	28,552	13,397		13,397	53.1%
4010 PAYE & NI	7,014	14,724	7,710		7,710	47.6%
4030 Pension	2,188	4,172	1,984		1,984	52.4%
4060 Payroll Admin	230	275	45		45	83.5%
4070 Staff Expenses	0	200	200		200	0.0%
4080 Training	345	1,000	656		656	34.5%
4090 Mayors Allowance	1,500	1,500	0		0	100.0%
4100 Deputy Mayors Allowance	500	500	0		0	100.0%
4110 Councillors Allowance	2,080	2,288	208		208	90.9%
4120 Extra Responsibility Allowance	500	500	0		0	100.0%
4130 Bank Charges	58	100	42		42	58.0%
4140 Audit Fees	0	800	800		800	0.0%
4150 Professional Fees	0	250	250		250	0.0%
4160 Subscriptions & Memberships	912	1,083	171		171	84.2%
4170 Insurance	0	2,750	2,750		2,750	0.0%
4180 Stationery & Postage	249	800	551		551	31.1%
4185 Photo Copier related	110	375	265		265	29.4%
4190 Civic Duties	182	1,250	1,068		1,068	14.6%
4200 Telephone & Broadband	124	193	69		69	64.4%
4210 Website & Photography	1,413	5,400	3,987		3,987	26.2%
4220 Financial Software	897	690	(207)		(207)	130.0%
4260 Bus Shelters	1,040	1,250	210		210	83.2%
4275 Travel Expenses	617	1,650	1,033		1,033	37.4%
4290 Sundries	1,079	1,250	171		171	86.3%
4300 Translation Services	1,498	3,500	2,002		2,002	42.8%
Administration :- Indirect Payments	<u>37,689</u>	<u>75,052</u>	<u>37,363</u>	<u>0</u>	<u>37,363</u>	<u>50.2%</u>
Net Payments	<u>(37,689)</u>	<u>(75,052)</u>	<u>(37,363)</u>			

Detailed Receipts & Payments by Budget Heading 03/10/2024

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>120 Community Projects</u>						
4290 Sundries	0	2,500	2,500		2,500	0.0%
4400 Christmas Street Lights	4,045	11,387	7,342		7,342	35.5%
4410 Remembrance Day	58	500	442		442	11.6%
4420 CCTV - Crime & Disorder	0	7,000	7,000		7,000	0.0%
4430 Grant - Town Council	3,240	3,250	10		10	99.7%
4440 Grant - Community Events	8,738	10,000	1,262		1,262	87.4%
4441 Grant - Youth Project Fund	2,700	5,067	2,367		2,367	53.3%
4450 Green Community Projects	300	1,500	1,200		1,200	20.0%
4460 Library - Running Costs	12,000	12,000	0		0	100.0%
4629 Anti Speed Campaign	678	1,250	572		572	54.2%
4635 Defib Devices	90	1,416	1,326		1,326	6.4%
4636 Free Car Parking initiative	0	8,750	8,750		8,750	0.0%
4637 Dog Waste initiatives	608	583	(25)		(25)	104.3%
4650 CYB PWLB Loan	6,877	6,877	0		0	100.0%
4653 Hwb Running Costs	3,196	5,426	2,230		2,230	58.9%
4654 Public Toilets Hwb Running Cos	0	6,048	6,048		6,048	0.0%
4655 Admirals Path PWLB Loan	4,652	4,563	(89)		(89)	102.0%
4656 Community Market	960	1,500	540		540	64.0%
4800 Grt Support arts S145 LGA 1972	150	1,000	850		850	15.0%
4801 Grt plants Flowers Op Sp 1906	1,750	2,500	750		750	70.0%
4803 Grt assist voluntary organisat	2,525	5,000	2,475		2,475	50.5%
4804 Grt Supp sport & other clubs	830	1,000	170		170	83.0%
4805 Grt Community/village halls	0	1,500	1,500		1,500	0.0%
4900 Additional Support Library	0	8,586	8,586		8,586	0.0%
4901 Town Plan 2024-2027	0	8,333	8,333		8,333	0.0%
4902 DCC Cutback contingency	17,000	33,333	16,333		16,333	51.0%
4903 Cemetery Working Group	0	4,167	4,167		4,167	0.0%

Community Projects :- Indirect Payments

70,396	155,036	84,640	0	84,640	45.4%
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Net Payments

(70,396)	(155,036)	(84,640)
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130 Playing Fields

4290 Sundries	0	2,084	2,084		2,084	0.0%
4600 Repairs & Maintenance	1,444	4,167	2,723		2,723	34.7%
4610 Electricity MUGA	368	1,140	772		772	32.3%
4620 Grass Cutting	0	1,378	1,378		1,378	0.0%
4630 Litter Collection	0	1,167	1,167		1,167	0.0%

Playing Fields :- Indirect Payments

1,813	9,936	8,123	0	8,123	18.2%
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Net Payments

(1,813)	(9,936)	(8,123)
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Detailed Receipts & Payments by Budget Heading 03/10/2024

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>999 VAT Data</u>						
115 VAT on Receipts	38,468	0	(38,468)			0.0%
VAT Data :- Receipts	<u>38,468</u>	<u>0</u>	<u>(38,468)</u>			
515 VAT on Payments	2,745	20,659	17,914		17,914	13.3%
VAT Data :- Indirect Payments	<u>2,745</u>	<u>20,659</u>	<u>17,914</u>	<u>0</u>	<u>17,914</u>	<u>13.3%</u>
Net Receipts over Payments	<u>35,723</u>	<u>(20,659)</u>	<u>(56,382)</u>			
Grand Totals:- Receipts	179,165	205,361	26,196			87.2%
Payments	112,642	260,683	148,041	0	148,041	43.2%
Net Receipts over Payments	<u>66,523</u>	<u>(55,322)</u>	<u>(121,845)</u>			
Movement to/(from) Gen Reserve	<u>66,523</u>					

List of Payments made between 01/10/2024 and 31/10/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/10/2024	British Gas	DD	50.28	Bill 8913339	Electricity MUGA
10/10/2024	British Gas	DD	47.47	Bill 8913341	Electricity Hwb Rhuddlan
10/10/2024	British Gas	DD	34.57	Bill 8913343	Gas Hwb Rhuddlan
10/10/2024	Kings Electrical and Testing	PABT0493	67.85	Inv 10278	Connect Hwb Cooker
10/10/2024	Steve Wilson	PABT0494	87.55	MK/VS	Travel Expenses
10/10/2024	Angela Wilkins	PABT0495	96.00		Cleaning Hwb Rhuddlan
10/10/2024	Mari A Williams Translations	PABT0496	215.51	Invoice 1469	Translations Sept & Oct 2024
10/10/2024	Denbighshire County Council	PABT0497	29,000.00	Inv 802242040	Contribution Rhuddlan Library
10/10/2024	Samaritans Rhyl NE Wales	PABT0498	100.00	Sept Minutes 15b/a	Grant
10/10/2024	Thornccliffe Building Supplies	PABT0499	225.60	Inv 41604664	Top Soil Admiral's Field
10/10/2024	One Voice Wales	PABT0500	40.00	Inv 8611	Training
10/10/2024	Steve Wilson	SO	1,780.11		Salary
10/10/2024	Steve Wilson	PABT0501	207.75		Salary Adjustment
10/10/2024	HMRC	PABT0502	958.96	120PP01122176	PAYE & NI
10/10/2024	NEST Pension	DD	313.92		Pension
10/10/2024	Web Studio North Wales	SO	240.00	Inv 8296	Website & Social Media Mgmt
10/10/2024	Denbigh Rotary Club	PABT0503	20.00		Tickets Mayor Beyond the Gate
10/10/2024	St Marys Church	PABT0504	1,250.00	Sept Mins Item 16b/c	Grant
10/10/2024	Positive action for strokes	PABT0505	1,075.00	Sept Mins Item 16b/d	Grant
10/10/2024	Zoom Video Communications	PABT0506	15.59	INV 272518693	Zoom
10/10/2024	HSBC UK	DD	8.00		Bank Charges
10/10/2024	RHUDDLAN TOWN COMMUNITY	PABT0507	150.00	Inv 199	Hire of CC October Market
10/10/2024	Vodafone	DD	14.81		Clerk's Mobile
10/10/2024	BT	DD	72.37		Broadband Hwb Rhuddlan
10/10/2024	Steve Wilson Starling Card	PABT0509	74.26	MK/VS	Starling Misc Expenses
10/10/2024	UK Debt Management	DD	3,438.40	261665	PWLB Loan Repayment Hwb
10/10/2024	UK Debt Management	DD	2,326.10	670864	PWLB Loan Admirals Path
10/10/2024	Royal British Legion 2024	PABT0508	50.50		Wreaths x 2
10/10/2024	Royal British Legion 2024	PABT0508C	-50.50		Wreaths x 2 increase in cost
10/10/2024	Royal British Legion 2024	PABT0508A	58.00		Wreaths x 2
Total Payments			41,968.10		

Eich cyf./Your ref:
Ein cyf./Our ref: 44/2024/1304/HH
Dyddiad/Date: 23/09/2024
Rhif union/Direct dial: 01824706727
Ebost/Email: planning@denbighshire.gov.uk



Dyddiad/Date: 23 September 2024

Rhuddlan Town Council

CAIS: 44/2024/1304/HH

CYNNIG:

Gosod Pwmp Gwres Ffynhonnell Aer / Installation of an Air Source Heat Pump

LLEOLIAD: MEANDER Ffordd ABERGELE, RHUDDLAN, Y RHYL, SIR DDINBYCH, LL18 5UE

Annwyl Syr / Fadam

Mae'r cais uchod wedi dod i law y Cyngor Sir a gellir ei weld ar y ddolen isod:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=cy>

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymgynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond penderfynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio diiys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau

bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd yn Swyddfeydd y Cyngor ac ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio ar-lein: www.sirddinbych.gov.uk/cynllunio

APPLICATION: 44/2024/1304/HH

PROPOSAL:

Gosod Pwmp Gwres Ffynhonnell Aer / Installation of an Air Source Heat Pump

LOCATION: MEANDER ABERGELE ROAD, RHUDDLAN, RHYL, DENBIGHSHIRE, LL18 5UE

Dear Sir / Madam

The above-described application has been received by the County Council and can be viewed at the link below:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=en>

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public at the Council Offices and on the internet.

Edrychaf ymlaen at glywed gennych.
Yr eiddoch yn gywir
Please note that application details can be viewed on-line:
www.denbighshire.gov.uk/planning

I look forward to hearing from you.

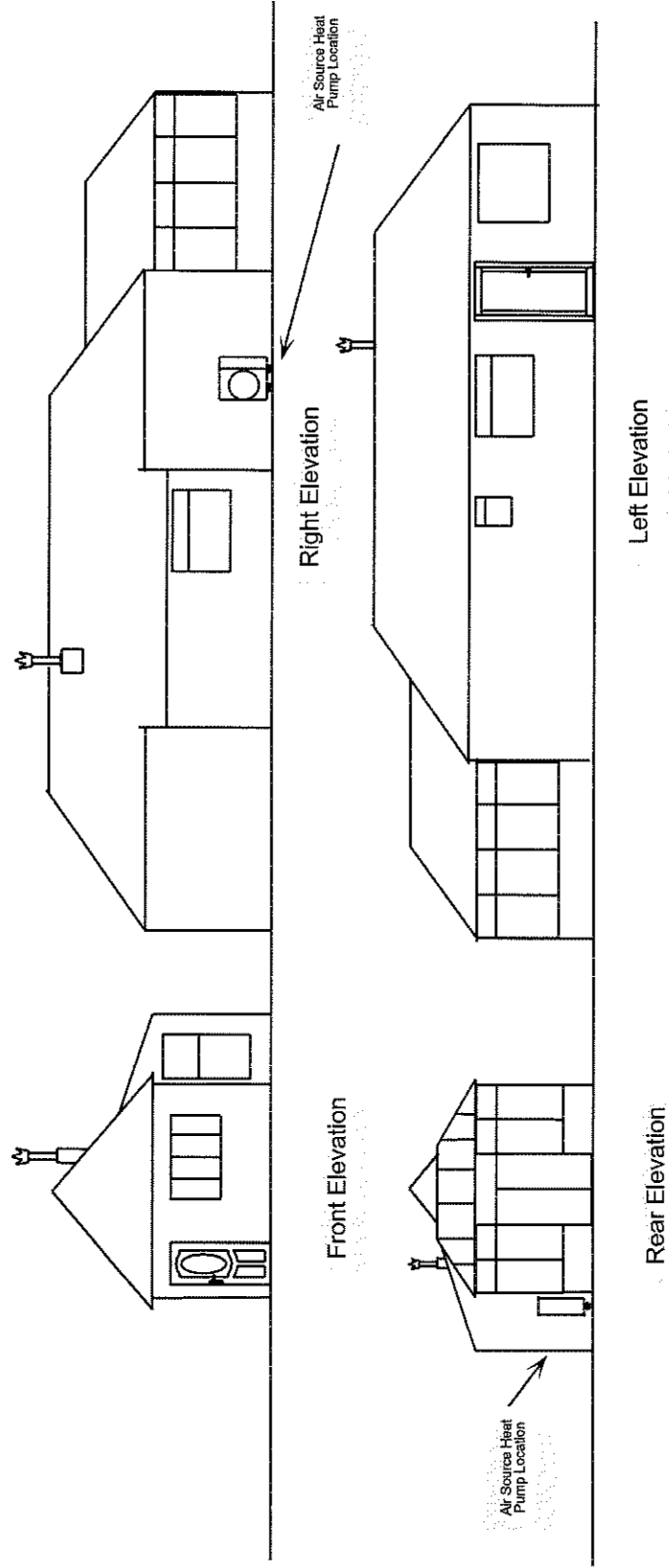
Yours faithfully

EMLYN JONES

Head of Planning, Public Protection and Countryside Services
Development Management, Denbighshire County Council, PO
Box 62, Ruthin, LL15 9AZ.

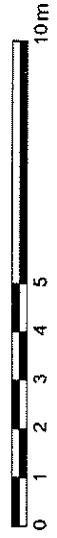
Rydym yn croesawu gohebiaeth yn Gymraeg a ni fydd unrhyw oedi with ymateb i chebiaeth a dderbyniwyd yn Gymraeg.
We welcome correspondence in Welsh and there will be no delay in responding to correspondence received in Welsh.

Drawing 01- Rev B



Project Type
Meander, LL18 5UE

SCALE 1:100



Drawing Title
PROPOSED ELEVATIONS

Drawing is indicative
and for planning
purpose only.

Eich cyf./Your ref:
Ein cyf./Our ref: 44/2024/1314/PF
Dyddiad/Date: 01/10/2024
Rhif union/Direct dial: 01824706727
Ebost/Email: planning@denbighshire.gov.uk



Dyddiad/Date: 01 October 2024

Rhuddlan Town Council

CAIS: 44/2024/1314/PF

CYNNIG:

Newid defnydd garej i siop a manwerthu cyffredinol (Dosbarth Defnydd A1) / Change of use of garage to a shop and general retail (Use Class A1)

LLEOLIAD: ASH MOTORS MARSH ROAD, RHUDDLAN, Y RHYL, SIR DDINBYCH, LL18 5UB

Annwyl Syr / Fadam

Mae'r cais uchod wedi dod i law y Cyngor Sir a gellir ei weld ar y ddolen isod:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=cy>

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymglynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond pendefynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foisol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd ar y rhyngwyd.

Sylwch y gallwch weld manylion am y cais cynllunio arlein:

APPLICATION: 44/2024/1314/PF

PROPOSAL:

Newid defnydd garej i siop a manwerthu cyffredinol (Dosbarth Defnydd A1) / Change of use of garage to a shop and general retail (Use Class A1)

LOCATION: ASH MOTORS MARSH ROAD, RHUDDLAN, RHYL, DENBIGHSHIRE, LL18 5UB

Dear Sir / Madam

The above-described application has been received by the County Council and can be viewed at the link below:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=search&language=en>

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

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Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public on the internet.

Cyfeirnod y gallwch weld manylion am y cas yn llunio a'i fframio.
www.sirddindibych.gov.uk/cynllunio

Please note that application details can be viewed on-line:
www.denbighshire.gov.uk/planning

Edrychaf ymlaen at glywed gennych.
Yr eiddoch yn gywir

I look forward to hearing from you.
Yours faithfully

EMLYN JONES

Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a

EMLYN JONES
Head of Planning, Public Protection and Countryside Services
Development Management, Denbighshire County Council, PO
Box 62, Ruthin, LL15 9AZ.

Rydym yn croesawu gohebiaeth yn Gymraeg a ni fydd unrhyw oedi wrth ymateb i ohebiaeth a dderbyniwyd yn Gymraeg.
We welcome correspondence in Welsh and there will be no delay in responding to correspondence received in Welsh.

Reserves Policy

Agreed XX/XX/XXXX

1. Introduction

Rhuddlan Town Council has a legal requirement to maintain reserves sufficient to meet its operational needs. Legislation does not specify the levels of reserves the Council should hold but the norm is that General Reserves should be between 3-12 months of average Council revenue spend.

2. Types of reserves:

2.1. General Reserve – These are not ringfenced funds used for revenue expenditure and are available for such circumstances as uneven cash flows, to offset excess expenditure over budget from the previous financial year, unexpected events, spend or emergencies, and to accommodate, in the short term, the potential requirements of the town funding the retention of services 'transferred' from the Principal Authority.

2.1.1 The agreed reserve for 2024/2025 is £57,450.

2.2 Earmarked Reserve – These are ringfenced reserves for any reason where the Council reasonably believes it may incur an expenditure in the future. The Councils current earmarked reserves are shown below

2.2.1 The Council has no earmarked reserves in the 2024/2025 budget.

3. Creation and Maintenance of Reserves

3.1 The General Reserve is created by allocating budget to create the General Reserve during the annual budget and precept meeting held in January. It is the responsibility of the Clerk & Responsible Officer to advise the Council on estimated available funds at financial year end that could be used. The General Reserve must be sufficient to cover the key financial risks as identified in the Council's financial risk assessment document. Should an circumstance occur during the financial year which exhausts the General Reserve, the Earmarked Reserve should, under resolution of the Council, be transferred into the General Reserve.

3.2 The Earmark Reserve is established for the specific purpose under the heading of each specific Earmarked Reserve budget item. When a specific Earmarked Reserve is fully spent then

no further spend should be made against that specific Earmarked Reserve except by resolution of the Council and available other reserves being available. The Council may wish to reinstate the Earmarked Reserve with a value approved by the Council.

3.3 Both the General Reserve and Earmarked Reserve are reported on quarterly by the Clerk and Responsible Financial Officer. The final accounts when placed before the Council, for approval, shows the movements in the reserves throughout the year. The balances to be maintained are a matter for the Council to approve following recommendations from the Town Clerk and Responsible Financial Officer.

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