

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

3rd January 2025

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 9th January 2025 at 7pm. Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 9th January so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at Hwb Rhuddlan, Clos David Own, Rhuddlan LL18 2UJ.*

Agenda

1. **Apologies**
2. **Declarations of Interest** * See page 2
3. **Urgent Matters as Agreed by the Chairperson**
4. **Police matters** To receive a crime report
5. **Minutes:**
 - a. To approve minutes of the Town Council meeting held on 12th December 2025
 - b. To approve minutes of any Committee and Working Group meetings held since last meeting
6. **Progress report from minutes**
7. **Reports from:**
 - a. The Mayor and Deputy Mayor
 - b. The Town Clerk – correspondence and project report
8. **County Councillors' Reports** – to receive reports
9. **Planning**
10. **Budget & Finance Matters**
 - a. Agree 2025/2026 budget and associated Precept
 - b. Grant requests
 - c. Approve the payments listing due
11. **Main Sewer Pipe issues** – to discuss
12. **Community Matters**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

13. Date of next meetings:

- Full council meeting scheduled on Thursday 13th February 2025

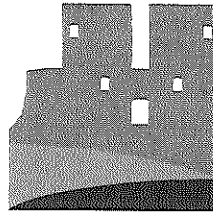
Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk

***Declaration of Interest**

Personal interest – If you have a personal interest in any business of your Council, you must disclose the existence and nature of the interest before participating in any business to which it relates.

Prejudicial Interest – You must ask yourself whether a member of the public, if he or she knew all the relevant facts, would think that your personal interest was so significant that it would be likely to prejudice your judgement. In other words, the interest must be perceived as likely to harm or impair your ability to judge the public interest. This must be declared before the item is discussed and you will be expected to leave the room and not participate in the item.

In both cases you need to complete the form the Clerk gives you and it will appear on the register of member's interest on the RTC Website



Cyngor Tref
Rhuddlan
Town Council

Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gyngorydd

3 Ionawr 2025

Rwyf yn eich galw trwy hyn i fynychu cyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos Iau, 9 Ionawr 2025 am 7pm. Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Clerc y Dref erbyn 4pm ar 9 Ionawr fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.*

Agenda

1. **Ymddiheuriadau**
2. **Datgan Buddiant * Gweler tudalen 2**
3. **Materion Brys fel y'u Cytunwyd gan y Cadeirydd**
4. **Materion yr Heddlu Derbyn adroddiad troseddu**
5. **Cofnodion:**
 - a. Cymeradwyo cofnodion cyfarfod Cyngor y Dref a gynhaliwyd ar 12 Rhagfyr 2025
 - b. Cymeradwyo cofnodion unrhyw gyfarfodydd Pwyllgor neu Weithgor a gynhaliwyd ers y cyfarfod diwethaf
6. **Adroddiad cynnydd ar sail y cofnodion**
7. **Adroddiadan gan:**
 - a. Y Maer a'r Dirprwy Faer
 - b. Clerc y Dref – gohebiaeth ac adroddiad am brosiectau
8. **Adroddiadau'r Cynghorwyr Sir – derbyn yr adroddiadau**
9. **Cynllunio**
10. **Y Gyllideb a Materion Ariannol**
 - a. Cytuno ar gyllideb 2025/2026 a'r Praesept cysylltiedig
 - b. Ceisiadau am grantiau
 - c. Cymeradwyo'r rhestr o daliadau sy'n ddyledus
11. **Materion yn ymwneud â'r Brif Bipell Garthion – i'w trafod**
12. **Materion Cymunedol**

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

13. Dyddiad y cyfarfod nesaf:

- Cyfarfod llawn y cyngor wedi'i drefnu ar gyfer dydd Iau, 13 Chwefror 2025

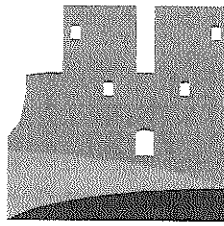
Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlancouncil.gov.uk

***Datgan Buddiant**

Buddiant personol – Os oes gennych fuddiant personol yn unrhyw fater yn ymwneud â'ch Cyngor, mae'n rhaid i chi ddatgelu'r buddiant a natur y buddiant cyn cymryd rhan yn unrhyw drafodion cysylltiedig.

Buddiant rhagfarnus – Mae'n rhaid i chi ofyn i chi eich hun a fyddai aelod o'r cyhoedd, petai'n gwybod yr holl ffeithiau perthnasol, yn credu bod eich buddiant personol mor arwyddocaol fel y byddai'n debygol o niweidio neu ragfarnu eich barn. Mewn geiriau eraill, rhaid ystyried bod y buddiant yn debygol o niweidio neu amharu ar eich gallu i ddod i benderfyniad er budd y cyhoedd. Rhaid datgan hyn cyn y trafodir yr eitem a bydd disgwyl i chi adael yr ystafell a pheidio â chymryd rhan yn yr eitem.

Yn y ddau achos uchod, mae angen i chi lenwi'r ffurflen a roddir i chi gan y Clerc a bydd yn ymddangos ar gofrestr buddiannau aelodau ar wefan Cyngor Tref Rhuddlan.



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council – Minutes of the meeting on Thursday 12th December 2024

Hybrid Meeting

Present:

Cllr Val Simmons (Mayor)
Cllr Jackie Burnham (Deputy Mayor)
Cllr Sophie Baker
Cllr Ivor Beech
Cllr Ann Davies (remotely)
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Arwel Roberts
Cllr Bleddyn Williams (remotely)
Steve Wilson - Town Clerk and Responsible Financial Officer (remotely)

There were 2 members of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Gareth Rowlands – illness, absence accepted by Council

The Mayor welcomed all present and reminded Members to follow the Code of Conduct and be respectful to other members.

2. Declarations of Interest

Cllr Arwel Roberts – agenda items 10 and 11b(c)
Cllr Jackie Burnham – agenda item 11b(c)

3. Signing Declaration of Acceptance of Office

The Mayor formally welcomed newly elected Cllr Sophie Baker who then read out, agreed to follow and signed the Declaration of Acceptance of Office.

4. Urgent Matters

None

5. Police Matters

The Clerk ran the council through the crime figures for October.

6a. Minutes of Town Council Meeting held on 14th November 2024

Subject to adding a note regarding some potential new sites for Rhuddlan Town Football Club, the minutes were proposed as a true record by Cllr Arwel Roberts, seconded by Cllr Mike Kermode. **Resolved.** The Minutes were signed by the Mayor

6b. The Minutes of the Library Working Group meeting held on 27th November 2024. Cllr Mike Kermode took members through the minutes. Members present at that meeting confirmed they were true and accurate. He reminded Members that the Library needs to be considered in the Precept setting process in January. Cllr Ivor Beech asked to clarify the point on ownership that was subsequently clarified by Cllr Kermode.

7. Progress Report from Minutes

The Clerk updated councillors regarding the following:

- Code of Conduct training will take place in-house on 27/2 at Hwb Rhuddlan.
- No response from the North Wales Police regarding e-scooters and e-bikes so the Clerk will write to the Police Commissioner for a response.
- No formal response received off Cllr Ann Davies regarding Cllr Mike Elgin's statement at the October meeting.
- Update on MUGA lighting and CPR training.
- Cllr Burnham stated the paving slab has not been repaired and Cllr Beech reported another issue with paving slabs which was promptly resolved by DCC.

Cllr Ann Davies was given the opportunity to verbally respond to Cllr Elgin's statement. She gave Members a refresh of the history of the Station Road and Abbey Road issues. She states that neither she nor Robert Williams arranged the meeting with DCC but she had sent a lot of emails to DCC regarding the issues and that Mr Williams was not formally invited to the site meeting at Abbey Road as stated by Cllr Mike Elgin. Cllr Davies stated that she attended another recent meeting with Officers at Abbey Road and again that Cllr Elgin's facts in the October meeting were incorrect.

Cllr Elgin responded stating that what Cllr Ann Davies had just said did not address the point made in his statement to members in the October meeting. The point was that Cllr Ann Davies had not told the truth regarding Gareth Davies MS arranging the meeting in Abbey Road and that Cllr Ann Davies had accused Cllr Elgin of not telling the truth in front of Councillors and a large number of members of the public. Cllr Elgin stated that he had evidence from Gareth Davies MS that proved the point. Cllr Elgin reiterated that Cllr Davies had not in any way addressed the issue in his statement and had not apologised for making factually incorrect statements to the council and members of the public regarding him. Cllr Elgin stated he was very disappointed with Cllr Davies response.

8. Reports from

a. The Mayor and Deputy Mayor had submitted a written report and informed Members that the Treasure Chest Event was rescheduled due to the storm to 14/12 at the Hwb. Cllr Mike Kermode proposed that no charge was made for Hwb hire, seconded by Cllr Val Simmons. **Resolved.** Both the Mayor and Deputy added they attended the Carol Concert at St Mary's on 12/12.

The report was accepted.

b. The Town Clerk had circulated his report and added the following late items of correspondence.

- DCC have stated that they will not replace the unsafe finger post directional sign on the High Street at the top of Gwindy Street. They have also removed the wrong one. Cllr Beech asked if an insurance claim could be made and the Clerk explained that was not possible in this case. Cllr Kermode proposed that the council get a cost for a replacement sign with an additional finger post for the Spiritualist Centre (at their cost), seconded by Cllr Val Simmons. **Resolved.** Cllr Ann Davies stated that the Town Council funded the original sign purchase.
- Email received from DCC regarding a new consultation on the closure of public toilets in Denbighshire. Cllr Mike Kermode proposed the council strongly argue that there is a need for public toilet in Rhuddlan, seconded by Cllr Ann Davies. **Resolved**

The report was accepted.

9. County Councillor Reports

Cllr Ann Davies gave her verbal report which included:

- Welcomed and congratulated Cllr Sophie Baker.
- Reported collapsed drain at top of Highlands Road – sorted by DCC.
- Working with a DCC officer Graham White to resolve remaining bin collection issues.
- Investigated pavement issues in Ffordd Nant area – sorted by DCC.
- Very little storm damage in Rhuddlan.
- Had visited a number of people who live alone to see if they were OK.
- DCC library meeting scheduled for Monday 16/12.

Cllr Arwel Roberts had circulated his written report for Members attention and ran through each item.

He highlighted the potential for the Mayor and others to visit Carlow in April when the pan-Celtic festival is held and sign a "Certificate of Friendship" with the town.

Cllr Roberts updated members on freshwater ponds and suggested they may be an opportunity for one at the Cemetery.

Cllr Ivor Beach highlighted that some of the swans had migrated and shared some ideas regarding the dropped kerb issue at the Community Centre.

Cllr Mike Kermode proposed that a Carlow based music band were invited to perform at the Council's summer event, seconded by Cllr Arwel Roberts. **Resolved.** He suggested that the Clerk looks to identify a funding stream to pay for this to happen.

The report was accepted

10. Planning

Cllr Arwel Roberts declared an interest as County Councillor on Planning and did not participate in this item.

a. 44/2024/1501/HH - Erection of a two storey extension to side and single storey extension to rear of dwelling and associated works at 16 Tirionfa, Rhuddlan, Denbighshire, LL18 6LT. Proposed by Cllr Mike Kermode and seconded by Cllr Reg Davies that the council has no comments or objection. **Resolved.**

b. 44/2024/1374/HH - Alterations to dwelling including extension to roof to form flat gable to side and flat roof dormer to rear of dwelling at Fron Deg Princes Road, Rhuddlan, Denbighshire, LL18 5RA. Proposed by Cllr Arwel Roberts and seconded by Cllr Mike Kermode that the council has no comments or objection. **Resolved.**

c. EN010137 – Changes to Mona Offshore Wind Farm – received.

11. Budget & Finance Matters

a. The Clerk ran members through the P3 financial summary stating there were no financial issues and spend was on plan to budget.

b. Grant requests were discussed by councillors and:

- The Urdd's Fund for all appeal - Cllr Arwel Roberts proposed a £220 grant, seconded by Cllr Bleddyn Williams. **Resolved.**

- Rhuddlan Scouts - Members were keen to support but the application was not specific enough with no quotes received for any of the work. It was suggested that they are asked to resubmit and the Clerk offered to assist and signpost towards other grants such as Gwynt Y Mor and also from the owner of the Odyn.

- Ysgol Y Castell – Cllr Arwel Roberts declared an interest as County Councillor Governor and did not participate in this item. Cllr Jackie Burnham declared an interest as a she is Chair of Governors but as she is the Town Council Appointed Governor it was confirmed she did not need to declare an interest. This was discussed by members who support the idea but want the defibrillator mounted externally so it is available to members of the public as well as the school at all times. Cllr Mike Kermode proposed the council support this application subject to it being externally located, seconded by Cllr Reg Davies. **Resolved.**

c. It was agreed that Cllrs Jackie Burnham and Ivor Beech would become signatories for the Rhuddlan Charity Account in addition to Cllr Gareth Rowlands.

d. Cllr Arwel Roberts proposed to pay all payments on the payments listing, seconded by Cllr Mike Kermode. **Resolved.** Cllr Mike Kermode proposed the Clerk contacts the

Christmas light suppliers to see if he can get a good deal to extend the contract, seconded by Cllr Arwel Roberts. **Resolved.**

12. Community Matters

None.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Cllr Jackie Burnham proposed the council moved to part 2. Seconded by Cllr. Mike Kermode. **Resolved.**

The recording was switched off and the member of the public asked to leave

Cllr Ann Davies left the meeting at this point.

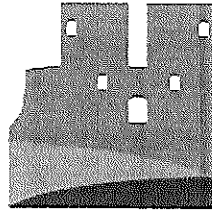
13. Minutes of the Personnel Committee from 20th and 27th November 2024

The Minutes had been circulated prior to the meeting and Cllr Mike Kermode ran Members through the minutes. Members of the committee agreed they were a true and accurate record. He confirmed that Martin Fearnley had been appointed and had accepted the role of Assistant Clerk starting on 5th January 2025. **Resolved.**

The Mayor thanks everyone for their attendance and closed the meeting.

18. Date of next meeting – 9th January 2025 Full Council Meeting 7pm

Signed Cllr Val Simmons (Mayor)



Cyngor Tref
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Rhuddlan Town Council January 2025 Meeting - Mayor and Deputy Mayor's Report

Mayor

12th December – I attended the Dementia Group Christmas Service at St Mary's Church.

13th December – I attended the Library for a Christmas together with residents.

13th December – I attended the Lunch Club Christmas Party at the Community Centre.

14th December - I attended the Community Market and had a table raising money for my Mayor's Charities.

17th December - I judged the Best Dressed Shop in Rhuddlan with Cllr. Arwel Roberts.

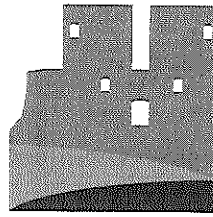
19th December - I judged the Best Dressed Houses

21st December – I helped set up and attended the Community Carols around the Tree at the Community Centre. It was another excellent event by Rhuddlan Town Council which was well attended.

23rd December - I started to try and meet the winners of the Businesses and Residents of the Best Dressed Shops & Houses in Rhuddlan, this took 5 days backwards and forwards to catch people in. I would recommend in future for the best dressed house, that you can nominate your house or be nominated by someone else. It could be put it on Social Media and put the information on a poster to be displayed on our notice boards.

7th January – I attended the Library working group meeting.

Deputy Mayor



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Clerk's Project Report and Correspondence for January 2025 Meeting

Correspondence

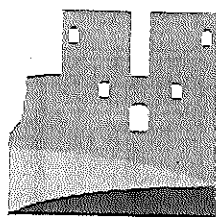
The following has been received:

1. Update regarding CCTV and the move from Cheshire to Conwy of monitoring contract which has been delayed but should be in place early in the new year, estimated mid-February. In the meantime, Cheshire will continue.
2. Information off One Voice Wales regarding the COVID-19 Day of Reflection 2025 will take place on Sunday 9 March next year. It will be an opportunity for communities across the UK to come together in a Day of Reflection for the COVID-19 pandemic and remember those who lost their lives, reflect on the sacrifices made by many during the COVID-19 pandemic and provide an opportunity for people to reflect on their experiences of the pandemic in a way that suits them best.
3. Notice of DCC that they have paid the final Precept payment of £66,404.
4. Notice off DCC regarding a further public consultation on their draft "Local toilets strategy for Denbighshire"
5. Notice from Coleg Menai GLIM Multiply Project that the council have been successful in their grant application for equipment to support learning at Hwb Rhuddlan. Equipment includes a large interactive SmartScreen, Chromebook laptops, cupboard and charging station. The council have to help run a short multiply numeracy course at Hwb Rhuddlan in return.
6. Digital Health Check report from One Voice Wales recommending that councillors use Rhuddlan Town Council email addresses, use more online collaborative tools regarding document sharing and offer digital training for councillors to enhance their confidence and competency using digital tools. The report was very positive. **Decision Required.**
7. Revised Proposals Report in relation to the review of Senedd Constituencies in Wales copied to councillors.
8. Quote off Brian Jackson for replacement basketball boards for the MUGA at £230 each. **Decision Required.**

Project and Event Update

No Community Market in January.

A big thank you to all councillors and their partners who helped set up and run the Community Carols in the Community Centre on 21/12.



Cyngor Tref
Rhuddlan
Town Council

County Councillor Arwel Roberts – Adroddiad/Report for January 2024 Meeting

Last month (Dec 2024) the Partnership Scrutiny Committee of which I'm a member had representatives from Cyfoeth Naturiol Cymru and Dŵr Cymru being cross examined. I, like other councillors asked pertinent questions. One officer has contacted me since on e-mail and I will send his report to you where he gave more details to the questions I asked. The theme was the fact that beaches in Rhyl and Prestatyn are now without a blue flag.

I have had residents from one street complaining about the fact that a skip at one house is always full and attracting seagulls and rats. It has been reported. Generally, this is a growing problem. I can envisage further problems occurring at one house in Rhyl Road . A vehicle (lorry) in front of the house is rusting away.

E- scooters and E - bikes are still a problem in Rhuddlan and other towns and need to be reported to the police. Data needs to be compiled as evidence to send to DCC and the Police Commissioner.

I have made enquiries regarding how many garages are owned by DCC in Rhuddlan. I will send the answer to you later.

It is great to see the Hwb being used by different residents and societies. One resident enquired if you could bank your money there. I had a wry smile when I answered that it's is used by residents, local groups, the council, the Youth Club and Dysgu Cymraeg classes are held there but it's not a banking hub.

It was a privilege to assist Treasure Chest one Saturday morning. Mai Solomon and her friends were very grateful that the Hwb was available after inclement weather had cancelled their plans for the previous weekend.

Public Conveniences, I know that officers are willing to come to one of our monthly meetings to discuss the finances and hopefully they could come to our next meeting but it could be the February meeting.

I'm still waiting for details regarding the costs of keeping the area by the entrance to the Library parking area and around the wooden Knights up to standard from DCC.

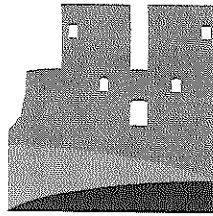
Lastly can I thank our Clerk for his hard work especially during the Christmas event he organised in the Community Centre last month.

Time: 08:23

Current Bank A/c

List of Payments made between 01/01/2025 and 31/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
09/01/2025	Glascoed Timber	PABT0569	1,995.60	B52	Bin Emptying
09/01/2025	Web Studio North Wales	DD	240.00	Invoice 8566	Website and Social Media Mgmt
09/01/2025	Cllr Mike Kermode	PABT0570	30.60		Christmas Tree and travel exps
09/01/2025	Zoom Video Communications	PABT0566	15.59	INV284522266	Zoom charges
09/01/2025	M25 Global Ltd	PABT0565	30.50	894487375-2024-1119	Drink Cups
09/01/2025	HSBC UK	DD	10.00	December Invoice	Bank Charges
09/01/2025	Urdd Gobaith Cymru	PABT0571	220.00	Minutes item 11b	Grant December Meeting
09/01/2025	Steve Wilson Starling Expenses	PABT0567	317.15	Dec exp VS/MK/JM	Carols event sundries
09/01/2025	Steve Wilson	PABT0568	77.85	MK/VS/JB	Travel Expenses
09/01/2025	Steve Wilson	PABT0572	100.00	MK/VS/JB	Xmas Comp Prizes
09/01/2025	Steve Wilson	SO	2,050.06		Salary
09/01/2025	BT	DD	72.37		Wifi Hwb
09/01/2025	Vodafone	DD	18.51		Clerk Mobile
09/01/2025	Mari A Williams Translations	PABT0573	135.46	Invoice 1498	December Translation Services
09/01/2025	HMRC	PABT0574	997.13	120PP01122176	PAYE and NI
09/01/2025	NEST Pension	DD	326.75		Pension
09/01/2025	Angela Wilkins	PABT0575	96.00		Hwb Cleaning 7/1 to 31/1
09/01/2025	Steve Wilson	PABT0572	-100.00	VS/MK/JM	Correction
09/01/2025	Steve Wilson	PABT0572	127.50	MK/VS/JB	Comp Prizes and Misc Expenses
Total Payments			6,761.07		



Cyngor Tref
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Rhuddlan Town Council Meeting 9th January 2025

Additional Notes

1. The final payments listing will be published on 9/1 and can be found on the Rhuddlan Town Council Website under financial information <https://rhuddlantowncouncil.gov.uk>.
2. The police report will be updated in the published minutes that can be found on the council's website or in the Library after the minutes have been approved. As the agenda went for issue the police data had not been updated on the North Wales Police Website.

