



Grants and Community Support Awarding Policy and Application Form (Approved 10/11/2022 and reviewed 8/5/25)

Rhuddlan Town Council overriding objective is to make Rhuddlan a great place to live, work and visit in addition to promoting the Welsh language. To support these objectives the council has a grant scheme which offers grants and support to organisations and community groups for projects, events and activities for the benefit of residents in Rhuddlan. They must contribute towards at least one of the following:

- Cultural activities including promoting the Welsh Language
- Biodiversity
- Recreational activities
- Community activities
- A healthier Rhuddlan
- A safer Rhuddlan

Eligibility¹

- Must have a bank or building society account
- Applications must be for initiatives that benefit the Rhuddlan area or residents of Rhuddlan
- Applications can only be submitted from recognised “not for profit” community group or organisation²
- All applications must submit an up-to-date set of accounts/ bank statement
- Retrospective grants will not be considered

¹ The council will consider applications from groups and organisations that organise National Cultural events that can be attended or accessed by Rhuddlan residents.

² The council may accept applications from “for profit” organisations when the project significantly benefits the local community.

Procedure

- The grant application form can be obtained from the Town Clerk or downloaded from the Town Council website
- Applications can only be considered at the full monthly town council meeting
- Grant application must be submitted on the Town Council’s application form.

After receipt of grant

- The Town Council must be included in any publicity material.
- The Town Council have the right to mention its support on its website
- The Town Council Logo can be forwarded on request to the Town Clerk.

Application for Grant Funding and Community Support

Details about your Organisation/Group

Organisation name

Name of Secretary

Address

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Post Code Tel

Email.....

Name of Treasurer

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Address

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Post Code Tel

Email.....

What are the main aims/objectives of your organisation? Maximum 50 words

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Where and when does your organisation meet?

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Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required)

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Please state the amount you are asking for with a breakdown of the estimated total costs:

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Please provide details of any other sources of income to be used towards this project/activity/event:

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Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

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Has your organisation/group received a grant from Rhuddlan Town Council in the last three years?

Yes ☐ No ☐

If yes, please provide details:

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Please provide any other information that you would wish the Council to take into account when considering this application:

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Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application (if not, please state reason why below)

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Copy of latest audited accounts Yes ☐ No ☐

Copy of latest bank statement Yes ☐ No ☐

Covering letter on headed notepaper Yes ☐ No ☐

Name

Position

Signature Date

Please return this form to:
Town Clerk, Rhuddlan Town Council, Hwb Rhuddlan, Clos David Owen, Rhuddlan,
Denbighshire, LL18 2UJ.

07775 673706 clerk@rhuddlantowncouncil.gov.uk