



Rhuddlan Town Council

Full Council Hybrid Meeting

Thursday 12 June 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Reg Davies
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Bleddyn Williams
Cllr Val Simmons
Morgan Ditchburn - Assistant Town Clerk
Guy Salkeld – CADW

There was 2 members of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Steve Wilson - Town Clerk and Responsible Financial Officer. Annual Leave.
DCC Youth Team

The Mayor welcomed all present and reminded Members to follow the Code of Conduct and be respectful to other members.

2. Signing the Acceptance of Office

Newly elected Cllr Gloria Lambert signed.

3. Declarations of Interest

Cllr Reg Davies, Cllr Mike Elgin, Cllr Mike Kermode. Item 13a.

4. Urgent Matters as Agreed by the Chairperson

No matters arisen.

5. Police Matters

No new crime data to report nor in attendance. Cllr Mike Kermode reported an incident with a traveller group in the Golf Club carpark recently, which caused problems for the club. The police did arrive however the group have now left. They have moved on to the field at Cwybr Fawr Farm for an annual event. Last year where the event took place, it caused a lot of problems for the local retail park.

Cllr Mike Elgin entered.

6. DCC Youth Team

Unable to attend but sent through a update report which Assistant Clerk read out. This has also been shared with councillors. Cllr Arwel Roberts would like to acknowledge the excellent work the team do and suggested Urdd should be involved with the, to encourage Welsh language. He proposed to write to them to ask for assistance with the Youth Team. Cllr Val Simmons seconded. **Resolved.**

Deputy Mayor Ivor Beech left the meeting.

7. CADW

There was a lengthy discussion on with Cadw representative Guy Salkeld regarding the removal of trees from an area that Cadw have identified as a scheduled monument. It was noted that the trees in question have been there for about eight years, therefore they are established. It was agreed a site visit, with Guy Salkeld of Cadw, would be needed in order to gather a full understanding of the site. Guy Salkeld has also said he will review the records he has on file. Guy Salkeld and Clerk to arrange a date to do a site visit proposed by Cllr Mike Kermode, seconded by Cllr Val Simmons. **Resolved.**

8. Minutes:

a. Town Council Meeting held on 15 May 2025 & AGM held on 8th May 2025

Town Council Meeting: Cllr Mike Kermode noted the running costs of the library on page 2 should read £16,000 not £5,000. On page 5, Cllr Mike Kermode is not on the working group regarding the toilets, but in the meeting was standing in for the Clerk. Who could not attend.

Cllr Bleddyn Williams was in the room, not online.

Where is states 'Arthur Royles' it should read 'Mark Royles'.

Proposed Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

AGM: Proposed Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting (Events and Biodiversity both held on 3rd June 2025)

The Mayor gave an update on the biodiversity meeting. Proposed Cllr Arwel Roberts, seconded Cllr Jackie Burnham. **Resolved.**

Events: Cllr Mike Kermode gave an update to the councillors. The Picnic in the Park is proceeding well and the event will be VJ themed. There is a range of entertainment that will take place and the costs are at c. £4,500 to host the event. Stressed that they are looking for maximum participation from the councillors.

The Gwledd was a success. Even though there were a 100 people less attending this year, people were staying longer. The net costs were £2,500. Next year's event will take place on 16 May 2026.

Twinning: Cllr Arwel Roberts has invited representatives from Borris to attend the Picnic in the Park event.

The two sets of minutes were signed by the relevant chairs.

9. Progress Report from Minutes

The Assistant Clerk updated councillors regarding the following:

- Active Travel Plan: Awaiting a date from Ben Wilcox Jones as to when a specific council meeting to brief the council on feedback received.
- Finger post sign: The sign should have been delivered and now awaiting an installation date.
- Defib for the school is in place now. Waiting on the electrician to install. The Mayor stated that after speaking with the electrician when on site at the school, the job to install the defib had still not been sent to him. There needs to be a push to DCC to get it installed.
- Awaiting permission to install the scooter signs and dog waste signs on lamp posts.
- Approach to Rhuddlan discussed.
- Assistant Clerk is looking into the town gaining World Heritage status and compiling a report.
- Letter was sent to the Community Centre clarifying the situation regarding the toilets and the misleading news article.
- Kate Thew DCC Council Liaison Officer will be joining the September meeting to explain her job role.
- Letter sent to DCC regarding the same day 3pm deadline for reporting a missed bin collection, suggesting it should be the following day. No Response yet.
- Annual Report has been published and a copy is available in the library.
- The overgrown hedge on Castle Street has been reported to DCC>

10. Reports from:

a. The Mayor and Deputy Mayor

Both the Mayor and Deputy Mayor submitted a written report.

Mayor: the Mayor has been busy attending many events and gave update on events attended so far.

Deputy Mayor: Given by the Mayor.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report

The Assistant Clerk gave the Clerk's update.

The Clerk had submitted a written report.

The following has been received:

1. Email from a resident having lived in Rhuddlan for nearly 63yrs objecting to her mail being addressed as RHYL, not Rhuddlan.
2. Email from MS Cymru sincerely thanking the council for inviting them to participate at this year's Gwledd.
3. Notice of One Voice Wales Innovative Practice Conference being held on Wednesday 2 July 2025 taking place at the Royal Welsh Showground, Builth Wells the cost is £67. Proposed Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**
4. Email from HSBC telling the council that they are reducing their interest rates.
5. Various communications from Denbighshire County Council, One Voice Wales and other organisations forwarded onto the councillors.

General update: The Clerk and Assistant Clerk would appreciate councillors responding to emails and phone calls. This will ensure the efficient operations of Rhuddlan Town Council.

Dates for the diary: Summer Volunteer Fair and Picnic in the Park 2nd August at Admiral's Field. As many volunteers as possible are required to make this event a success.

11. County Councillor Reports

Cllr Ann Davies and Cllr Arwel Roberts both ran through their written reports.

The written reports were accepted.

12. Planning

a. Nothing received before the meeting.

13. Budget & Finance Matters

a. Grant Requests

i) Rhuddlan Scouts

Cllr Mike Elgin proposed the full amount requested. Cllr Val Simmons seconded. **Resolved.**

ii) Rhuddlan Community Group

Cllr Ann Davies proposed the full amount, Cllr Val Simmons seconded. **Resolved.**

b. Approve the payments listing due

Councillors reviewed the payment listing with. Cllr Mike Kermode proposed, Cllr Mike Elgin Seconded. **Resolved.**

14. Community Matters

Cllr Reg Davies noted the ongoing issues with the trees in that join the town ditch as they are over 30 feet high and impacting on the houses they overlook. They are blocking out sunlight and need cutting back, but does not know who owns the trees. The Clerk has previously contacted Clwyd Alyn Housing Association but had no response. Cllr Ann Davies will make enquiries to Clwyd Alyn directly.

Cllr Val Simmons will attend the Friends of the Library meeting on 26 June and will update the Town Council afterwards. Cllr Mike Kermode proposed that Cllr Val Simmons is the formal representative at the meeting. Cllr Mike Elgin seconded. **Resolved.**

Discussion on feedback from Active Travel consultation. Will wait until DCC have collated all feedback then will arrange a meeting to analyse feedback.

Cllr Arwel Roberts updated on the process of improving the drop kerbs in town.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The members of the public left the meeting and the recording was stopped.

15. Review reasons for apologies

No apologies to review.

16. Date of next meetings:

Thursday 10 July 2025

Signed **Date:**.....
Cllr Jackie Burnham (Mayor)