

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

4th July 2025

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 10th July 2025 at 7pm. Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 10th July so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.*

Agenda

1. **Apologies**
2. **Declarations of Interest * See page 2**
3. **Urgent Matters as Agreed by the Chairperson**
4. **Police matters** - to receive a crime report
5. **Minutes:**
 - a. To approve minutes of the Town Council meeting held on 12th June 2025
 - b. To approve minutes of any Committee and Working Group meetings held since last meeting (Library/Heritage Centre held on 25th June 2025)
6. **Progress report from minutes**
7. **Reports from:**
 - a. The Mayor and Deputy Mayor
 - b. The Town Clerk – correspondence and project report
8. **County Councillors' Reports** – to receive reports
9. **Planning**
 - a. Any other applications received between 5/7 and 10/7
10. **Budget & Finance Matters**
 - a. Grant requests
 - a. St Kentigern golf day sponsorship of 2 tees £80
 - b. Approve the July payments listing due
 - c. Agree allowances paid to Mayor and Deputy Mayor
 - d. Review year to date accounts
11. **Public Toilets** – to receive update and discuss DCC proposals
12. **Heritage Centre** – to receive update
13. **Library** – To agree and sign SLA with DCC
14. **One Voice Wales Area Committees** – to agree RTC Councillor to join committee
15. **"Innovate to Grow" fund** – to discuss whether council should apply
16. **Community Matters**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that

disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. Review reasons for apologies

18. Date of next meetings:

- Full Town Council meeting Thursday 11th September 2025.

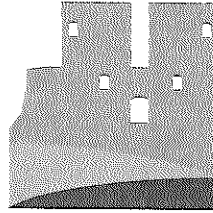
Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk

***Declaration of Interest**

Personal interest – If you have a personal interest in any business of your Council, you must disclose the existence and nature of the interest before participating in any business to which it relates.

Prejudicial Interest – You must ask yourself whether a member of the public, if he or she knew all the relevant facts, would think that your personal interest was so significant that it would be likely to prejudice your judgement. In other words, the interest must be perceived as likely to harm or impair your ability to judge the public interest. This must be declared before the item is discussed, and you will be expected to leave the room and not participate in the item.

In both cases you need to complete the form the Clerk gives you and it will appear on the register of member's interest on the RTC Website



Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gyngorydd

4 Gorffennaf 2025

Rwyf yn eich galw trwy hyn i fynychu cyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos lau, 10 Gorffennaf 2025 am 7pm. Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Glerc y Dref erbyn 4pm ar 10 Gorffennaf fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.*

Agenda

1. **Ymddiheuriadau**
2. **Datgan Buddiant * Gweler tudalen 2**
3. **Materion Brys fel y'u Cytunwyd gan y Cadeirydd**
4. **Materion yr heddlu – derbyn adroddiad troseddu**
5. **Cofnodion:**
 - a. Cymeradwyo cofnodion cyfarfod Cyngor y Dref a gynhaliwyd ar 12 Mehefin 2025
 - b. Cymeradwyo cofnodion cyfarfodydd unrhyw Bwyllgor neu Weithgor a gynhaliwyd ers y cyfarfod diwethaf (Llyfrgell/Canolfan Dreftadaeth – cynhaliwyd ar 25 Mehefin 2025)
6. **Adroddiad cynnydd ar sail y cofnodion**
7. **Adroddiadau gan:**
 - a. Y Maer a'r Dirprwy Faer
 - b. Clerc y Dref – gohebiaeth ac adroddiad am brosiectau
8. **Adroddiadau'r Cyngorwyr Sir – derbyn adroddiadau**
9. **Cynllunio**
 - a. Unrhyw geisiadau eraill a dderbyniwyd rhwng 5/7 a 10/7
10. **Y Gyllideb a Materion Ariannol**
 - a. Ceisiadau am grantiau
 - a. Noddi 2 ti ar ddiwrnod golff Sant Cyndeyrn, £80
 - b. Cymeradwyo rhestr daliadau mis Gorffennaf
 - c. Cytuno ar lwfansau a delir i'r Maer a'r Dirprwy Faer
 - d. Adolygu cyfrifon y flwyddyn hyd yma
11. **Toiledau Cyhoeddus – derbyn diweddariad a thrafod cynigion CSDd**
12. **Canolfan Dreftadaeth – derbyn diweddariad**
13. **Llyfrgell – Cytuno a llofnodi Cytundeb Lefel Gwasanaeth gyda CSDd**
14. **Pwyllgorau Ardal Un Llais Cymru – cytuno i Gyngorydd CSRh ymuno â'r pwyllgor**
15. **Cronfa "Arloesi i Dyfu" – trafod a ddylai'r cyngor wneud cais**
16. **Materion Cymunedol**

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion

canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

17. Adolygu rhesymau dros ymddiheuriadau

17. Dyddiad y cyfarfod nesaf:

- Cyfarfod llawn Cyngor y Dref, dydd Iau, 11 Medi 2025.

Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlaintowncouncil.gov.uk

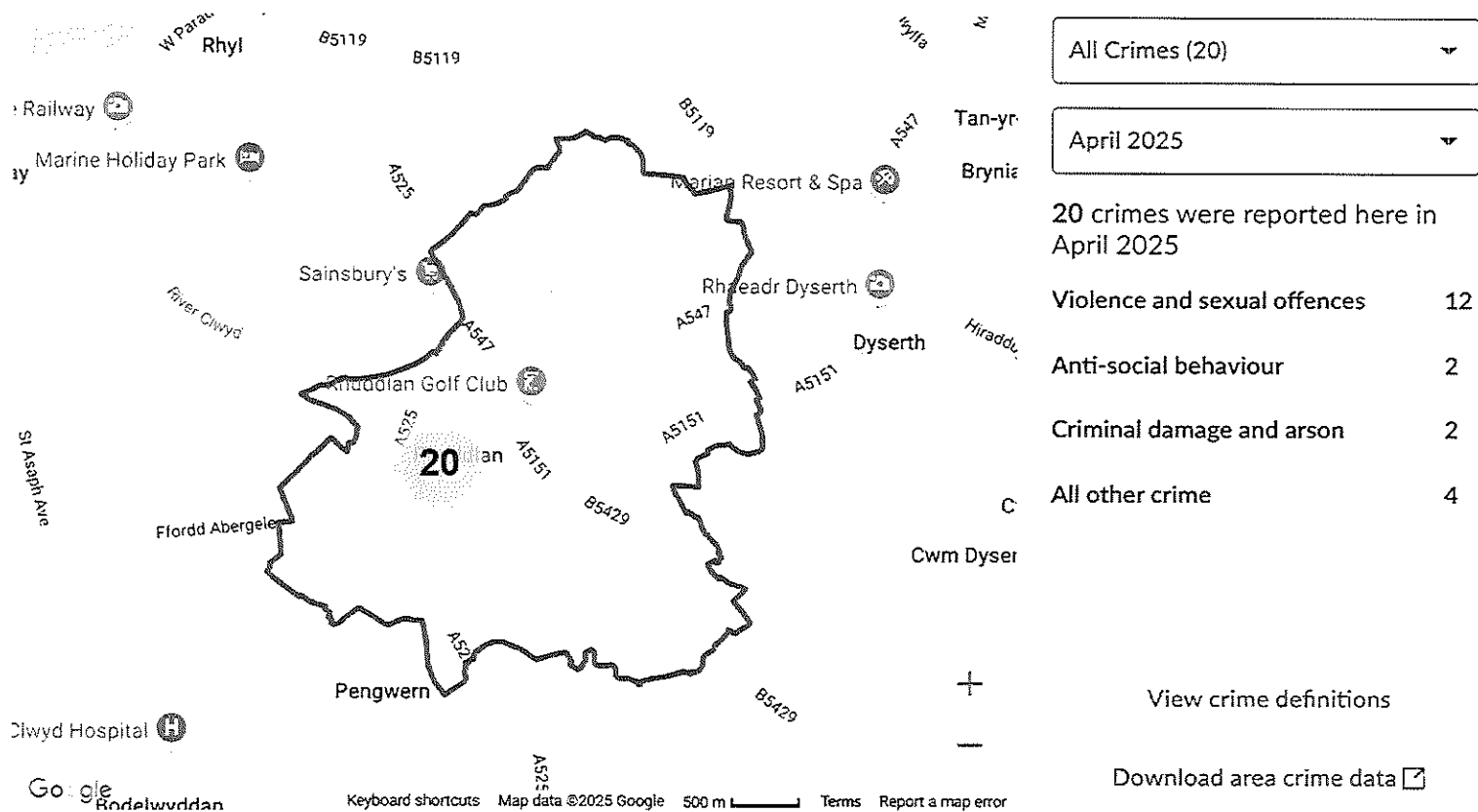
***Datgan Buddiant**

Buddiant personol – Os oes gennych fuddiant personol yn unrhyw fater yn ymwneud â'ch Cyngor, mae'n rhaid i chi ddatgelu'r buddiant a natur y buddiant cyn cymryd rhan yn unrhyw drafodion cysylltiedig.

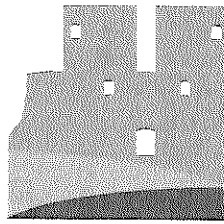
Buddiant rhagfarnus – Mae'n rhaid i chi ofyn i chi eich hun a fyddai aelod o'r cyhoedd, petai'n gwybod yr holl ffeithiau perthnasol, yn credu bod eich buddiant personol mor arwyddocaol fel y byddai'n debygol o niweidio neu ragfarnu eich barn. Mewn geiriau eraill, rhaid ystyried bod y buddiant yn debygol o niweidio neu amharu ar eich gallu i ddod i benderfyniad er budd y cyhoedd. Rhaid datgan hyn cyn y trafodir yr eitem a bydd disgwyl i chi adael yr ystafell a pheidio â chymryd rhan yn yr eitem.

Yn y ddau achos uchod, mae angen i chi lenwi'r ffurflen a roddir i chi gan y Clerc a bydd yn ymddangos ar gofrestr buddiannau aelodau ar wefan Cyngor Tref Rhuddlan.

July 2025 Meeting – Crime Report



Location	January							February							March							April					YTD				
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Burglary	Other Crime	Possession of Weapons	Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Other Crime	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Burglary	Drugs	Other Crime	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson		Drugs	Public order	Shoplifting	Violence & Other Offences
A525 ST Asaph Rd							1	1												1		1							1	5	
Abergele Road	1			1											1											1				4	
Admirals Walk																														0	
Asda												1		1													1			3	
B5249																														0	
Berllan Avenue			1				2			1																				4	
Bryn Cres																	1													1	
Bryn Hafod																1														1	
Church Street																										1				1	
Clos Y Berllan																	1													1	
Clos David Owen							1		1																	1				2	
Clwyd Avenue																														0	
Cross Street																		1										2		3	
Dyserth Road																2														2	
Eton Park																														0	
Ffordd Dewi																														0	
Ffordd Morris																														0	
Ffordd Porthdy																1								1				1		3	
Glyn Avenue								1																						1	
Gwindy Street	1					1	1																							3	
Harding Avenue					1		1	2								3														7	
High Street								1																						1	
Highlands Close																														0	
Highlands Road																								1				1		2	
Hoel Hendre																1														1	
Howell Avenue										1																			1	2	
Hylas Lane		1								1																				2	
Llys Hendre																	2		1					3						6	
Maes-Y-Castell																													1	1	
Maes Fyddian																													1	1	
Maes Onnen																														0	
Maes Rhosyn																														0	
Marsh Road		1					1																				2	1		5	
Nant Close																														0	
Parliament Street	1																						1			1			1	4	
Parliament Street Car Park																														0	
Park Edith	1	1					1			1						2								1						7	
Pentre Lane							1						1								1		1	1						6	
Plas-Y-Brenin							1																							1	
Princes Road			1				5									1													1	8	
Rhyl Road	1																1													2	
Seymour Drive																			1											1	
Tan-Yr-Eglwys																1					2			1	1				1	6	
Trevor Avenue																														0	
Vicarage Lane																														0	
Vicarage Lane Car Park							1																							1	
Total	5	3	2	1	1	1	1	17	3	1	4	1	1	1	1	12	1	3	1	2	3	1	1	11	2	2	1	1,	2	12	98



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council

Full Council Hybrid Meeting

Thursday 12 June 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Ann Davies
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Bleddyn Williams
Cllr Val Simmons
Morgan Ditchburn - Assistant Town Clerk
Guy Salkeld – CADW

There was 2 members of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Steve Wilson - Town Clerk and Responsible Financial Officer. Annual Leave.
DCC Youth Team

The Mayor welcomed all present and reminded Members to follow the Code of Conduct and be respectful to other members.

2. Signing the Acceptance of Office

Newly elected Cllr Gloria Lambert signed.

3. Declarations of Interest

Cllr Reg Davies on item 13a and Cllr Mike Kermode on item 13b.

4. Urgent Matters as Agreed by the Chairperson

No matters arisen.

5. Police Matters

No new crime data to report nor in attendance. Cllr Mike Kermode reported an incident with a traveller group in the Golf Club carpark recently, which caused problems for the club. The police did arrive however the group have now left. They have moved on to the field at Cwybr Fawr Farm for an annual event. Last year where the event took place, it caused a lot of problems for the local retail park.

Cllr Mike Elgin entered.

6. DCC Youth Team

Unable to attend but sent through a update report which Assistant Clerk read out. This has also been shared with councillors. Cllr Arwel Roberts would like to acknowledge the excellent work the team do and suggested Urdd should be involved with the, to encourage Welsh language. He proposed to write to them to ask for assistance with the Youth Team. Cllr Val Simmons seconded. **Resolved.**

Deputy Mayor Ivor Beech left the meeting.

7. CADW

There was a lengthy discussion on with Cadw representative Guy Salkeld regarding the removal of trees from an area that Cadw have identified as a scheduled monument. It was noted that the trees in question have been there for about eight years, therefore they are established. It was agreed a site visit, with Guy Salkeld of Cadw, would be needed in order to gather a full understanding of the site. Guy Salkeld has also said he will review the records he has on file. Guy Salkeld and Clerk to arrange a date to do a site visit proposed by Cllr Mike Kermode, seconded by Cllr Val Simmons. **Resolved.**

8. Minutes:

a. Town Council Meeting held on 15 May 2025 & AGM held on 8th May 2025

Town Council Meeting: Cllr Mike Kermode noted the running costs of the library on page 2 should read £16,000 not £5,000. On page 5, Cllr Mike Kermode is not on the working group regarding the toilets, but in the meeting was standing in for the Clerk. Who could not attend.

Cllr Bleddyn Williams was in the room, not online.

Where is states 'Arthur Royles' it should read 'Mark Royles'.

Proposed Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

AGM: Proposed Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting (Events and Biodiversity both held on 3rd June 2025)

The Mayor gave an update on the biodiversity meeting. Proposed Cllr Arwel Roberts, seconded Cllr Jackie Burnham. **Resolved.**

Events: Cllr Mike Kermode gave an update to the councillors. The Picnic in the Park is proceeding well and the event will be VJ themed. There is a range of entertainment that will take place and the costs are at c. £4,500 to host the event. Stressed that they are looking for maximum participation from the councillors.

The Gwledd was a success. Even though there were a 100 people less attending this year, people were staying longer. The net costs were £2,500. Next year's event will take place on 16 May 2026.

Twinning: Cllr Arwel Roberts has invited representatives from Borris to attend the Picnic in the Park event.

The two sets of minutes were signed by the relevant chairs.

9. Progress Report from Minutes

The Assistant Clerk updated councillors regarding the following:

- Active Travel Plan: Awaiting a date from Ben Wilcox Jones as to when a specific council meeting to brief the council on feedback received.
- Finger post sign: The sign should have been delivered and now awaiting an installation date.
- Defib for the school is in place now. Waiting on the electrician to install. The Mayor stated that after speaking with the electrician when on site at the school, the job to install the defib had still not been sent to him. There needs to be a push to DCC to get it installed.
- Awaiting permission to install the scooter signs and dog waste signs on lamp posts.
- Approach to Rhuddlan discussed.
- Assistant Clerk is looking into the town gaining World Heritage status and compiling a report.
- Letter was sent to the Community Centre clarifying the situation regarding the toilets and the misleading news article.
- Kate Thew DCC Council Liaison Officer will be joining the September meeting to explain her job role.
- Letter sent to DCC regarding the same day 3pm deadline for reporting a missed bin collection, suggesting it should be the following day. No Response yet.
- Annual Report has been published and a copy is available in the library.
- The overgrown hedge on Castle Street has been reported to DCC>

10. Reports from:

a. The Mayor and Deputy Mayor

Both the Mayor and Deputy Mayor submitted a written report.

Mayor: the Mayor has been busy attending many events and gave update on events attended so far.

Deputy Mayor: Given by the Mayor.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report

The Assistant Clerk gave the Clerk's update.

The Clerk had submitted a written report.

The following has been received:

1. Email from a resident having lived in Rhuddlan for nearly 63yrs objecting to her mail being addressed as RHYL, not Rhuddlan.
2. Email from MS Cymru sincerely thanking the council for inviting them to participate at this year's Gwledd.
3. Notice of One Voice Wales Innovative Practice Conference being held on Wednesday 2 July 2025 taking place at the Royal Welsh Showground, Builth Wells the cost is £67. Proposed Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**
4. Email from HSBC telling the council that they are reducing their interest rates.
5. Various communications from Denbighshire County Council, One Voice Wales and other organisations forwarded onto the councillors.

General update: The Clerk and Assistant Clerk would appreciate councillors responding to emails and phone calls. This will ensure the efficient operations of Rhuddlan Town Council.

Dates for the diary: Summer Volunteer Fair and Picnic in the Park 2nd August at Admiral's Field. As many volunteers as possible are required to make this event a success.

11. County Councillor Reports

Cllr Ann Davies and Cllr Arwel Roberts both ran through their written reports.

The written reports were accepted.

12. Planning

a. Nothing received before the meeting.

13. Budget & Finance Matters

a. Grant Requests

i) Rhuddlan Scouts

Cllr Mike Elgin proposed the full amount requested of £1,240. Cllr Val Simmons seconded. **Resolved.**

ii) Rhuddlan Community Group

Cllr Ann Davies proposed the full amount of £1,900, Cllr Val Simmons seconded. **Resolved.**

b. Approve the payments listing due
Councillors reviewed the payment listing with. Cllr Mike Kermode proposed, Cllr Mike Elgin Seconded. **Resolved.**

14. Community Matters

Cllr Reg Davies noted the ongoing issues with the trees in that join the town ditch as they are over 30 feet high and impacting on the houses they overlook. They are blocking out sunlight and need cutting back, but does not know who owns the trees. The Clerk has previously contacted Clwyd Alyn Housing Association but had no response. Cllr Ann Davies will make enquiries to Clwyd Alyn directly.

Cllr Val Simmons will attend the Friends of the Library meeting on 26 June and will update the Town Council afterwards. Cllr Mike Kermode proposed that Cllr Val Simmons is the formal representative at the meeting. Cllr Mike Elgin seconded. **Resolved.**

Discussion on feedback from Active Travel consultation. Will wait until DCC have collated all feedback then will arrange a meeting to analyse feedback.

Cllr Arwel Robets updated on the process of improving the drop kerbs in town.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The members of the public left the meeting and the recording was stopped.

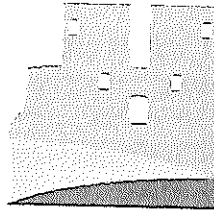
15. Review reasons for apologies

No apologies to review.

16. Date of next meetings:

Thursday 10 July 2025

Signed Date:.....
Cllr Jackie Burnham (Mayor)



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council June 2025 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

18th June - I completed part 2 of Biodiversity Training with One Voice Wales

23rd June – I chaired School Governor's meeting at Ysgol Y Castell

24th June – I addended Governors Wales meeting

25th June – I attended Armed Forces Day event in Ruthin where Cllr. Arwel Roberts raised the flag and gave an excellent speech which paid tribute to the Reservists as well as the full-time members of the Armed Forces.

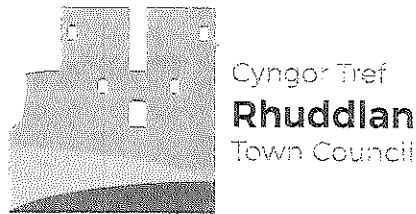
26th June – I attended charity Afternoon Tea Party hosted by Paul Oxley in his home to raise funds for St. Mary's Church.

29th June (morning) – I attended Conwy Civic Service

29th June (afternoon) – I attended Abergele Civic Service

3rd July – I attended Biodiversity meeting with Keep Wales Tidy

6th July – I attended Ruthin Civic Service



Clerk's Project Report and Correspondence for July 2025 Meeting

Correspondence

The following has been received:

1. Email from a DCC telling the council that no 20mph speed limits will be changed.
Any RTC response?
2. Email from HSBC telling the council that they are removing the £8-month (Council) and £5-month (Charity) bank charges.
3. Details from DCC regarding a review of second home and long-term empty property council tax premiums (shared with councillors)
4. Note from Keep Wales Tidy that the council had passed stage 1 of the grant application for Local Places for Nature Wildlife Garden package.
5. Enquiry from resident regarding fishing in two ponds in and adjacent to the Nature Reserve
6. Complaint from one resident regarding the noise levels from Rhuddfest.
7. E mail from Denbighshire Play Ranger Service finalising their summer programme for our open access play sessions with sessions planned on Admiral's Field on Wednesday 23rd July 10:30- 12:00, Wednesday 30th July 10:30 – 12:00, Wednesday 13th August 10:30 – 12, Wednesday 20th August – 10:30 – 12, & Wednesday 27th August 10:30-12
8. Various other communications from Denbighshire County Council, One Voice Wales and other organisations forwarded onto the councillors.

Dates for the diary

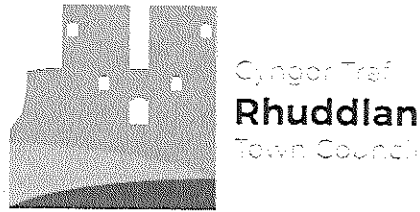
July Community Market Saturday 12th July 10am to 2pm

VJ Themed Summer Volunteer Fair and Picnic in the Park 2nd August at Admiral's Field. As many volunteers as possible are required to make this event a success.

August Community Market Saturday 9th August 10am to 2pm

Mayor Cllr Jackie Burnhams Civic Sunday 7th December at 2pm

**The Clerk and Assistant Clerk would appreciate councillors responding to emails and phone calls.
This will ensure the efficient operations of Rhuddlan Town Council.**



County Councillor Ann Davies –Report for July 2025 Meeting

HIGHWAYS FUNDING.

DCC has received £4.8 million to boost its road maintenance programme. Significant improvements will include the following three roads:

Abergele Road, Road, Rhuddlan.

Nant y Garth Pass, Ruthin.

Ty Newydd Road, Rhyl.

PARK Y LLENG.

I visited the site to view the overgrown trees on the boundary of Park y Lleng and the library play field. I spoke to a representative of Clwyd Alyn Housing and this concern has now been passed on to the property inspector to action once she has visited the site. Further update to follow.

PLAY SESSIONS ON ADMIRALS PLAY FIELD

DCC are currently finalising their summer programme for the open access play sessions during the school summer holidays

23rd July- 27th August 10;30-12.

Local schools will be informed. As we have many young carers in Rhuddlan I have ensured the young carers officer is given this information also.

GOLF CLUB ROUNDABOUT

Over the past twelve months there have been many accidents on the above roundabout. I have passed this concern on to highway officers.

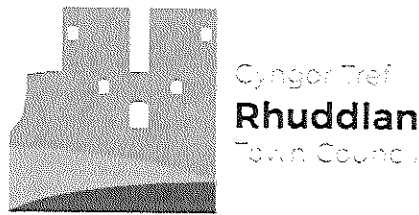
OVERGROWN FLOWER BOXES

We have many unsightly flower boxes in the Highlands Road. Maes y Bryn and Golf Club roundabout area. Streetscene officers inform me that due to significant reduction in resources over the past 18

months with staff leaving etc this is having an inevitable impact on the standards delivered. Such a shame that the gateway to our town is looking in need of a tidy up Possible solution is for RTC take over maintenance of these boxes?

TWT HILL BENCHES

Countryside officers have visited the site to view deteriorating benches, they have agreed to upgrade a bench but as this has a memorial plaque attached it's a sensitive issue.



County Councillor Arwel Roberts – Adroddiad/Report for July 2025 Meeting

Message from DCC officer regarding Abergele Straights.

With regards to Abergele Straights we are utilising part of the Welsh Government LGBTI monies to surfacing sections of this road. The surfacing will be the outer edges of both lanes for the entire length between Rhuddlan roundabout and Borth roundabout.

The centre section of the road is in good condition structurally so it would not be a prudent use of the funds to undertake a full width reconstruction.

These works are programmed to take place in October 2025 and will be carried out during nighttime hours to minimise the disruption to the travelling public.

Message from Garry Davies regarding Nature Reserve.

Cllr Barry Mellor and cabinet member did enquire with the Climate Change Team as to whether they would create a wildflower area on the hardstanding at Rhuddlan Reserve. After discussion it was decided that the Countryside Service Team (North) would look at the preferred options before looking to secure the necessary funds.

Graham Boase CEO

It was quite a shock when the news was released that the Chief Executive of DCC is to retire at the end of January 2026.

Chair of Denbighshire County Council Engagements.

1. A visit to Ysgol Melyd, Galltmelyd - 11/6/25
2. Codi baneri y Lluoedd Arfog (Armed Forces Day) - raising the flags - 25/6/25.
3. Ssremoni Dinasyddiaeth yn y Rhyl. Civic Ceremony in Rhyl - 25/6/25.
4. Meeting with Children from 4 High Schools and the Children's Commissioner – 2/7/25.

Other meetings

1. Workshop- approach to homelessness/long-term empty and Second Homes -10/6/25
2. Llywodraethwyr - Governor's meeting Ysgol y Castell - 23/6/25

3. Rhuddlan Dementia Group meeting - 24/6/25
4. Cylch Meithrin Dewi Sant Meeting - 24/6/25
5. Pwyllgor Cymdeithas Gymraeg Rhuddlan - 25/6/25
6. Sit and Fit - 30/6/25
7. CCTV meeting - 3/7/25
8. Sit and Fit - 4/7/25
9. Cyngor Llawn yn Rhuthun DCC full council meeting- chairing - 8/7/25.
10. Music Memories - 8/7/25
11. Llandrillo College meeting in Rhyl College - 8/7/25
12. Pwyllgor Rheoli Menter Iaith Sir Ddinbych - 9/7/25.

Issues

1. A resident has complained about the flat above the Model Shop on the High Street has all the bins propped up against side of her house, but they have not been emptied for weeks. Bin men will not take them because they are not in the proper bins. They stink. They will attract rats, and they are a real eyesore.
2. Still waiting for a solution regarding 14 Barrfield Road.
3. Marsh Road - growth on hedges is causing worries to residents and holidaymakers.
4. Similar problems regarding path which leads from Princes Road to the housing estate

Time: 10:24

Current Bank A/c

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/07/2025	Cllr Sophie Baker	PABT0700	208.00		Annual Allowance
10/07/2025	Cllr Jackie Burnham	PABT0701	2,208.00		Annual Allowances
10/07/2025	Cllr Ivor Beech	PABT0702	708.00		Annual Allowance
10/07/2025	Cllr Ann Davies	PABT0703	208.00		Annual Allowance
10/07/2025	Cllr Reg Davies	PABT0704	208.00		Annual Allowance
10/07/2025	Cllr Mike Elgin	PABT0705	208.00		Annual Allowance
10/07/2025	Cllr Mike Kermode	PABT0706	208.00		Annual Allowance
10/07/2025	Cllr Gloria Lambert	PABT0707	173.33		Annual Allowance
10/07/2025	Cllr Arwel Roberts	PABT0708	208.00		Annual Allowance
10/07/2025	Cllr Val Simmons	PABT0709	208.00		Annual Allowance
10/07/2025	Cllr Bleddyn Williams	PABT0710	208.00		Annual Allowance
10/07/2025	One Voice Wales	PABT0711	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0712	42.00		Training (CJB)
10/07/2025	One Voice Wales	PABT0713	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0714	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0715	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0716	67.00	June 2025 Meeting	Conference 2/7 Clerk
10/07/2025	RHUDDLAN TOWN COMMUNITY	PABT0717	150.00	Inv 249	Hire of CC for July Market
10/07/2025	RHUDDLAN TOWN COMMUNITY	PABT0718	15.00	Inv 250	CC Hire Meeting 2/6
10/07/2025	ST Kentigern	PABT0719	80.00	July Meeting	Sponsorship 2 tees
10/07/2025	RHUDDLAN TOWN COMMUNITY	PABT0720	200.00	Events Committee	VE Day event grant
10/07/2025	Zoom Video Communications	PABT0721	15.59	INV57074606	Zoom 11/6 to 10/7
10/07/2025	Denbighshire County Council	PABT0722	250.00	Inv802401713	Internal Audit 2024-25
10/07/2025	Tesco Mobile	DD	15.99	Bill 1342050730872	Assis Clerk phone
10/07/2025	One Voice Wales	PABT0723	42.00	Invoice 9594	Training (JB)
10/07/2025	Glascoed Timber	PABT0724	1,692.00	Invoice B64	Misc works
10/07/2025	1st Rhuddlan Scout Group	PABT0725	1,240.00	June mins item 13aa	Grant
10/07/2025	Rhuddlan Community Group	PABT0726	1,900.00	June mins item 13ab	Grant
10/07/2025	BT	DD	79.00		Wifi Hwb
10/07/2025	Vodafone	DD	19.69		Clerks mobile
10/07/2025	BT	DD	-79.00		Hwb Wifi
10/07/2025	BT	DD	79.00		Hwb Wifi
10/07/2025	Amazon EU	PABT0727	9.99	282977055	Stationary
10/07/2025	Amazon EU	PABT0728	20.99	5425S7LAEUI	Stationary
10/07/2025	Steve Wilson	PABT0729	39.60	Personnel	Travel Expenses
10/07/2025	Steve Wilson Starling	PABT0730	14.05		Postage
10/07/2025	One Voice Wales	PABT0731	42.00	Inv 9718	Training (MD)
10/07/2025	British Gas	DD	43.61	Bill 11559132	Hwb Electricity
10/07/2025	British Gas	DD	11.76	Bill 11559130	MUGA Electricity
10/07/2025	HSBC UK	DD	34.34		Bank Charges 21/5 to 20/9
10/07/2025	Steve Wilson	SO	1,705.52		Salary
10/07/2025	Steve Wilson	PABT0732	37.92		Salary Adj
10/07/2025	MOrgan Ditchburn	SO	601.33		Salary
10/07/2025	NEST Pension	SO	263.59		Pension Clerk

Continued on Page 2

Time: 10:24

Current Bank A/c

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/07/2025	HMRC	PABT0733	1,072.20	120PP01122176	PAYE & NI
10/07/2025	Web Studio North Wales	DD	240.00	Inv 9195	Website and Social media Mgmt
10/07/2025	Web Studio North Wales	PABT0734	300.00	Inv 9197	Tourism website and SM mgmt
10/07/2025	Mari A Williams Translations	PABT0735	160.25	Inv 1569	Translations June
10/07/2025	Brian Jackson	PABT0736	1,032.72		Misc Maintenance
10/07/2025	Angela Wilkins	PABT0737	96.00		Hwb Cleaning
Total Payments			16,455.47		

2025/2026 Allowances

All Councillors (mandatory or opt out)

Home Working	£	156.00	Per councillor
Consumables	£	52.00	Per councillor

Mayor

Mayor's Allowance	£	1,500.00
Mayor's extra responsibility allowance	£	500.00

Deputy Mayor

Deputy Mayor's allowance	£	500.00
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Detailed Receipts & Payments by Budget Heading 03/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>100 Income</u>						
1076 Precept	66,558	199,674	133,116			33.3%
1090 Interest Received	0	1,500	1,500			0.0%
1200 Other Income	2,094	0	(2,094)			0.0%
1201 Community Market Fees	100	1,500	1,400			6.7%
1202 Hwb Bookings	895	3,900	3,005			22.9%
Income :- Receipts	<u>69,647</u>	<u>206,574</u>	<u>136,927</u>			<u>33.7%</u>
Net Receipts	<u>69,647</u>	<u>206,574</u>	<u>136,927</u>			
<u>110 Administration</u>						
4000 Staff Salary	9,379	30,865	21,486		21,486	30.4%
4010 PAYE & NI	4,289	16,500	12,211		12,211	26.0%
4030 Pension	799	5,160	4,361		4,361	15.5%
4060 Payroll Admin	756	388	(368)		(368)	194.8%
4080 Training	487	1,500	1,013		1,013	32.5%
4090 Mayors Allowance	1,500	1,500	0		0	100.0%
4100 Deputy Mayors Allowance	500	500	0		0	100.0%
4110 Councillors Allowance	2,253	2,288	35		35	98.5%
4120 Extra Responsibility Allowance	500	500	0		0	100.0%
4130 Bank Charges	58	120	62		62	48.6%
4140 Audit Fees	570	800	230		230	71.3%
4160 Subscriptions & Memberships	140	1,260	1,120		1,120	11.1%
4170 Insurance	0	2,750	2,750		2,750	0.0%
4180 Stationery & Postage	70	800	730		730	8.7%
4185 Photo Copier related	55	260	205		205	21.0%
4190 Civic Duties	12	1,500	1,488		1,488	0.8%
4200 Telephone & Broadband	119	360	241		241	33.0%
4210 Website & Photography	1,550	5,400	3,850		3,850	28.7%
4220 Financial Software	377	1,200	823		823	31.4%
4260 Bus Shelters	0	1,250	1,250		1,250	0.0%
4275 Travel Expenses	488	2,000	1,512		1,512	24.4%
4290 Sundries	1,417	1,250	(167)		(167)	113.4%
4300 Translation Services	549	2,500	1,951		1,951	22.0%
Administration :- Indirect Payments	<u>25,869</u>	<u>80,651</u>	<u>54,782</u>	<u>0</u>	<u>54,782</u>	<u>32.1%</u>
Net Payments	<u>(25,869)</u>	<u>(80,651)</u>	<u>(54,782)</u>			
<u>120 Community Projects</u>						
4290 Sundries	(769)	2,500	3,269		3,269	(30.8%)

Detailed Receipts & Payments by Budget Heading 03/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4400 Christmas Street Lights	3,640	11,387	7,747		7,747	32.0%
4410 Remembrance Day	0	500	500		500	0.0%
4420 CCTV - Crime & Disorder	0	5,100	5,100		5,100	0.0%
4430 Grant - Town Council	200	5,000	4,800		4,800	4.0%
4440 Grant - Community Events	4,887	10,000	5,113		5,113	48.9%
4441 Grant - Youth Project Fund	0	4,000	4,000		4,000	0.0%
4450 Green Community Projects	0	2,500	2,500		2,500	0.0%
4460 Library - Running Costs	0	30,450	30,450		30,450	0.0%
4629 Anti Speed Campaign	0	1,250	1,250		1,250	0.0%
4635 Defib Devices	1,415	1,416	1		1	99.9%
4636 Free Car Parking initiative	0	5,920	5,920		5,920	0.0%
4637 Dog Waste initiatives	304	1,250	946		946	24.3%
4650 CYB PWLB Loan	3,438	6,877	3,439		3,439	50.0%
4653 Hwb Running Costs	1,835	5,000	3,165		3,165	36.7%
4654 Public Toilets Hwb Running Cos	0	9,100	9,100		9,100	0.0%
4655 Admirals Path PWLB Loan	2,326	4,652	2,326		2,326	50.0%
4656 Community Market	484	1,800	1,316		1,316	26.9%
4800 Grt Support arts S145 LGA 1972	100	500	400		400	20.0%
4801 Grt plants Flowers Op Sp 1906	1,900	2,500	600		600	76.0%
4803 Grt assist voluntary organisat	2,052	5,000	2,948		2,948	41.0%
4804 Grt Supp sport & other clubs	775	1,000	225		225	77.5%
4805 Grt Community/village halls	0	1,500	1,500		1,500	0.0%
4901 Town Plan 2024-2027	0	8,333	8,333		8,333	0.0%
4902 DCC Cutback contingency	0	40,000	40,000		40,000	0.0%
4903 Cemetery Working Group	0	3,167	3,167		3,167	0.0%
Community Projects :- Indirect Payments	22,587	170,702	148,115	0	148,115	13.2%
Net Payments	(22,587)	(170,702)	(148,115)			
<u>130 Playing Fields</u>						
4290 Sundries	1,475	2,084	609		609	70.8%
4600 Repairs & Maintenance	4,256	6,000	1,744		1,744	70.9%
4610 Electricity MUGA	289	1,140	851		851	25.3%
4620 Grass Cutting	0	2,000	2,000		2,000	0.0%
4630 Litter Collection	0	1,800	1,800		1,800	0.0%
Playing Fields :- Indirect Payments	6,020	13,024	7,004	0	7,004	46.2%
Net Payments	(6,020)	(13,024)	(7,004)			

Detailed Receipts & Payments by Budget Heading 03/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>999 VAT Data</u>						
115 VAT on Receipts	7,913	0	(7,913)			0.0%
VAT Data :- Receipts	<u>7,913</u>	<u>0</u>	<u>(7,913)</u>			
515 VAT on Payments	3,406	0	(3,406)		(3,406)	0.0%
VAT Data :- Indirect Payments	<u>3,406</u>	<u>0</u>	<u>(3,406)</u>	0	<u>(3,406)</u>	
Net Receipts over Payments	<u>4,506</u>	<u>0</u>	<u>(4,506)</u>			
Grand Totals:- Receipts	77,560	206,574	129,014			37.5%
Payments	57,882	264,377	206,495	0	206,495	21.9%
Net Receipts over Payments	<u>19,678</u>	<u>(57,803)</u>	<u>(77,481)</u>			
Movement to/(from) Gen Reserve	<u>19,678</u>	<u>(57,803)</u>	<u>(77,481)</u>			

Rhuddlan Town Council – 11th July 2025

Public Conveniences – Proposed Closure by DCC

Notes of a meeting held on 13th June – attended by members and officers from Denbighshire County Council (DCC), Rhuddlan Town Council (RTC), St. Asaph City Council and Dyserth Community Council.

1. DCC's main points:

- They felt that feedback showed that asset transfers were now off the agenda.
- DCC will fund the toilets in the 3 locations until 31 March 2026 but they will close after that date unless there is financial support from the local councils.
- There was little potential for DCC to raise funds in the 2026-27 budget because of pressure on other higher priority and statutory services.
- The costs of operating the 3 toilets was again mentioned to be £40,500 (i.e. £13,500 per local council if they all entered into a Service Level Agreement and DCC are looking for responses during the summer.
- DCC will continue to look for funds for card-entry arrangements for the toilets.

2. RTC responses

- Surprised to hear that DCC had taken asset transfers off the agenda because the Council had not said no to the idea but it was clear that such a step would need careful consideration.
- It was a pity that the proposal for a simple SLA to cover the costs of operating the toilets had not been raised much earlier in the process by DCC because that is just what RTC did in response to DCC's cutback in library opening hours.
- Concerns about statements reported in the press that there had been "radio-silence" from the local councils about the toilet closures – this was definitely not the case – the main problem was DCC did not provide any detailed information or costs – DCC did apologise about the statements.
- A simple SLA for the operation of the toilets did provide an effective option because it maintains the present employee team and provides cover for illness and holidays. It also avoids any potential problems from a formal asset transfer.
- A card-entry arrangement might not be wanted at Rhuddlan because of the potential for this system to exclude access to certain people.

3. Responses by the other local councils

- St. Asaph's representatives appear to favour the SLA solution
- Dyserth's representatives still had concerns about increasing their budget to meet the costs of an SLA, they also commented that they may be able to find local volunteers that would operate the toilets.

4. Next Steps

- The 3 local councils agreed to report the discussions to their July meetings and meet with DCC later on, to consider the actions agreed by them.

Cllr. Mike Kermode – RTC/June 2025

Rhuddlan Town Council

From: Hayley Jones <hayley.jones@denbighshire.gov.uk>
Sent: 27 June 2025 14:50
To: clerk.rhuddlan
Subject: PC costs

Good Afternoon

As per our previous discussions I have attached PC costs for Rhuddlan Princes Road.

We have put in an estimated visitor numbers.

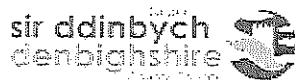
Rhuddlan - Princes Road		
61105 - Repair & Maint. - Contractors	780	
61134 - Electricity	427	
61147 - Water/Sewerage(Metered Supply)	895	
Proportion cost of running Van 1	13,000	
Estimated Income based on 50 visits per week	(2,600)	Based on £1 per visit
Estimated Net Cost	12,503	

Any queries please don't hesitate to contact me.

Cofion cynnes / Kind Regards

Hayley

Hayley Jones
Prif Rheolwraig Arwylo a
Glannau



Prifffyrdd a Gwasanethau
Amgylcheddol
01824 712131 /
07780665817

Hayley Jones
Principal Manager Catering
& Cleaning Services

Highways and
Environmental Services
01824 712131 /
07780665817

Dilyn ni ar Twitter: <http://twitter.com/cyngorsDd> - Follow us on Twitter:
<http://twitter.com/DenbighshireCC>
Ymwelwch a ni ar-lein ar <http://www.sirddinbych.gov.uk> - Visit us online at
<http://www.denbighshire.gov.uk>

Mae'r wybodaeth a gynhwysir yn yr e-bost hwn ac unrhyw ffeiliau a drosglwyddir gydag o wedi eu bwriadu yn unig ar gyfer pwy bynnag y cyfeirir ef ato neu atynt. Os ydych wedi derbyn yr e-bost hwn drwy gamgymeriad, hysbyswch yr anfonwr ar unwaith os gwelwch yn dda. Mae cynnwys yr e-bost yn cynrychioli barn yr unigolyn(ion) a enwir uchod ac nid yw o angenrheidrwydd yn cynrychioli barn Cyngor Sir Ddinbych.

Rhuddlan Town Council and Denbighshire County Council

SERVICE LEVEL AGREEMENT (SLA)

April 1st 2024 – 31st March 2027

1. Purpose of the service level agreement

Rhuddlan Library is run in partnership between Denbighshire County Council and Rhuddlan Town Council. This service level agreement (SLA) is a contract between a Denbighshire County Council (DCC) and Rhuddlan Town Council (RTC) that defines the level of service expected from DCC and clearly sets out the roles and responsibilities of both parties. As consideration for this SLA, RTC have agreed to contribute £12,000 per annum towards the operational costs of Rhuddlan Library and One Stop Shop and an additional £17,000 per annum from June 2024 to maintain the opening hours at 23 per week.

2. Roles and Responsibilities:

- DCC shall continue to be responsible for the management and of payment of costs associated with:
 - Staffing
 - Health & Safety (fire & activity risk assessments, maintenance of fire system including
 - Emergency lighting, detection devices and firefighting equipment)
 - Cleaning & caretaking
 - Hygiene services
 - Maintenance of security & fire systems (including emergency lighting, fire extinguishers, smoke
 - Heat detectors, weekly testing of alarms)
 - NNDR (National Non-Domestic Rates)
 - Water testing
 - Insurance
 - Refuse collection
 - PAT testing
 - Fixed wire testing
 - Utilities (gas / electricity / water)
 - Replacement of loose furnishings (desk, tables, blinds, electrical appliances in the ownership of DCC)
 - Costs related to the service contracts / maintenance & repair of plant.
 - Telephony and ICT maintenance, replacements & licensing (DCC lines and equipment)
 - Licensing (PRS for music, PPL for music, events)
 - CCTV
- DCC will be responsible for all internal and external maintenance.
- DCC will ensure that all staff are trained to the appropriate level.
- DCC will be responsible for informing DCC Finance & Assets of the re – build costs and other losses ensuring that appropriate levels of insurance are in place.
- DCC will approve capital improvements to the property
- DCC will continue to be responsible for recruitment and all personnel.
- DCC will continue to be responsible for financial management, strategic performance and

- programming.
- DCC will continue to be responsible for procurement of goods and services
- Use of the buildings outside of regular library opening times will be facilitated by DCC, subject to a signed agreement by each user group and keyholding arrangements made in advance of use.

3. Conditions of Rhuddlan Town Council contribution towards running costs:

Rhuddlan Town Council will contribute £12,000 per annum from April 1st 2024 to March 31st, 2027, on condition that a review will take place annually in November/December to agree the future arrangements for the library building and a quarterly report is provided to the Town Council outlining performance and activity.

In addition, the Town Council have agreed to contribute an additional £17,000 per annum to cover the costs of maintaining library opening hours at their existing level of 23 hours per week. This will be reviewed annually and the DCC will commit to working with RTC to identify potential funding sources to fund the library.

It is understood that a reduction or withdrawal of the contribution would result in the reduction of staffing levels and opening hours.



.....
Liz Grieve, Head of Communities and Customers

Signed on behalf of Denbighshire County Council

.....
Signed on behalf of Rhuddlan Town Council

Subject:

Innovate to Grow Fund - Opportunity to Support Community Safety

From: CoLC@onevoicewales.wales <CoLC@onevoicewales.wales>

Sent: 13 June 2025 09:07

Subject: Innovate to Grow Fund - Opportunity to Support Community Safety

Dear Council Member

I hope this message finds you well.

I am writing to inform you about the “**Innovate to Grow**” fund launched by the North Wales Police and Crime Commissioner, which may be of interest to your council and community. This initiative aims to support local projects that improve community safety, prevent crime, and support vulnerable people across North Wales.

Funding is available for community groups, charities, and local organisations – including town and community councils determined on a case-by-case basis – with innovative ideas that align with the Commissioner’s priorities.

You can find full details about the fund, eligibility criteria, and how to apply here:

= <https://www.northwales-pcc.gov.uk/innovate-grow>

I would encourage you to share this opportunity with relevant local groups and consider whether your council may wish to apply directly or support a joint application.

Kind regards,

Vanessa

Vanessa Owens

Cost of Living Crisis Project Support Officer

Swyddog Cefnogi Prosiect Argyfwng Costau Byw

Un Llais Cymru / One Voice Wales

24c Stryd y Coleg / 24c College Street

Rhydaman / Ammanford

SA18 3AF

07442768752 / 01269 595400

vowens@onevoicewales.wales



Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: <https://www.unllaiscymru.cymru/>

Website: <https://www.onevoicewales.wales/>

One Voice Wales Area Committees

We have established 16 Area Committees across Wales. Each Area Committee has a designated One Voice Wales Development Officer who supports Committees and helps to organise the quarterly meetings.

Overall Purpose

The committee shall be called 'X Area Committee' hereinafter referred to as the Area Committee.

Status

Each Area Committee shall operate as a vehicle for dealing with local and regional matters, share good practice and act as a sounding board on specific policy or organisational matters for One Voice Wales National Executive Committee.

Membership

The membership of the Area Committee shall comprise all Community and Town Councils in the area who are members of One Voice Wales.

A Community or Town Council can have two representatives at each meeting and their contact details should be provided to One Voice Wales to ensure they receive the papers for the meeting.

Frequency of Meetings

Area Committee meetings shall be held quarterly on a date and at a location agreed by the Area Committee. Consideration shall be given to the timing of meetings based on the advice of the Development Officer.

Meetings will normally be held on a physical basis in the Spring and Summer months and virtually in the Autumn and Winter months.

Area Committee meetings shall normally commence at 7.00 pm and conclude by 9.00 pm.

Any meetings additional to the quarterly meetings shall be subject to the approval of the Chief Executive Officer. An AGM is also held.

Area Committees shall be entitled to agree resolutions to be forwarded to the AGM of One Voice Wales, in accordance with a timetable to be advised by officers.