

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Dear Councillor

5th September 2025

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 11th September 2025 at **6.30pm**. Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 11th September so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.*

Agenda

1. **Apologies**
2. **Declarations of Interest * See page 2**
3. **Urgent Matters as Agreed by the Chairperson**
4. **Rhuddlan Active Travel Scheme** – to receive an update off DCC
5. **Police matters** - to receive a crime report
6. **Minutes:**
 - a. To approve minutes of the Town Council meeting held on 10th July 2025
 - b. To approve minutes of any Committee and Working Group meetings held since last meeting (Library/Heritage Centre held on 25/6 and & Events Committee 17/7 & 2/9)
7. **Progress report from minutes**
8. **Reports from:**
 - a. The Mayor and Deputy Mayor
 - b. The Town Clerk – correspondence and project report
9. **County Councillors' Reports** – to receive reports
10. **Planning**
11. **Budget & Finance Matters**
 - a. Grant requests
 - a. Friends of Rhuddlan Library
 - b. Approve the September payments listing due
 - c. Receive and review ½ year accounts
12. **Donation of a Community Defibrillator** – to consider a suitable location
13. **The Rhuddlan and Rhyl relief in need charity number 246542** – to decide whether to close
14. **Community Matters**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

15. **Review reasons for apologies**
16. **Aelwyn Morgan Award**

17. Date of next meetings:

- Full Town Council meeting Thursday 9th October 2025.

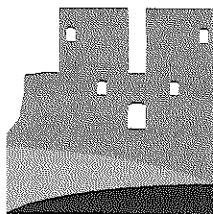
Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk

***Declaration of Interest**

Personal interest – If you have a personal interest in any business of your Council, you must disclose the existence and nature of the interest before participating in any business to which it relates.

Prejudicial Interest – You must ask yourself whether a member of the public, if he or she knew all the relevant facts, would think that your personal interest was so significant that it would be likely to prejudice your judgement. In other words, the interest must be perceived as likely to harm or impair your ability to judge the public interest. This must be declared before the item is discussed, and you will be expected to leave the room and not participate in the item.

In both cases you need to complete the form the Clerk gives you and it will appear on the register of member's interest on the RTC Website



Cyngor Tref
Rhuddlan
Town Council

Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gynghorydd

5 Medi 2025

Rwyf yn eich galw trwy hyn i fynychu cyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos Iau, 11 Medi 2025 am **6.30pm**. Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Glerc y Dref erbyn 4pm ar 11 Medi fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn **Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ**.*

Agenda

1. **Ymddiheuriadau**
2. **Datgan Buddiant * Gweler tudalen 2**
3. **Materion Brys fel y'u Cytunwyd gan y Cadeirydd**
4. **Cynllun Teithio Llesol Rhuddlan – derbyn diweddariad gan CSDd**
5. **Materion yr Heddlu – derbyn adroddiad troseddu**
6. **Cofnodion:**
 - a. Cymeradwyo cofnodion cyfarfod Cyngor y Dref a gynhaliwyd ar 10 Gorffennaf 2025
 - b. Cymeradwyo cofnodion cyfarfod unrhyw Bwyllgor neu Weithgor a gynhaliwyd ers y cyfarfod diwethaf (Llyfrgell/Canolfan Dreftadaeth – cynhaliwyd ar 25/6 a'r Pwyllgor Digwyddiadau – cynhaliwyd 17/7 a 2/9)
7. **Adroddiad cynnydd ar sail y cofnodion**
8. **Adroddiadau gan:**
 - a. Y Maer a'r Dirprwy Faer
 - b. Clerc y Dref – gohebiaeth ac adroddiad ar brosiectau
9. **Adroddiadau'r Cynghorwyr Sir – derbyn yr adroddiadau**
10. **Cynllunio**
11. **Y Gyllideb a Materion Ariannol**
 - a. Ceisiadau am grantiau
 - a. Cyfeillion Llyfrgell Rhuddlan
 - b. Cymeradwyo'r rhestr o daliadau sy'n ddyledus ym mis Medi
 - c. Derbyn ac adolygu'r cyfrifon hanner blwyddyn
12. **Cyfraniad – Deffibriliwr Cymunedol – ystyried lleoliad addas**
13. **Elusen cymorth mewn angen Rhuddlan a'r Rhyll (rhif elusen 246542) – penderfynu a ddylid dod â'r elusen i ben**
14. **Materion Cymunedol**

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

15. **Adolygu'r rhesymau dros absenoldebau**

16. Gwobr Aelwyn Morgan

17. Dyddiad y cyfarfodydd nesaf:

- Cyfarfod llawn o Gyngor y Dref, dydd Iau, 9 Hydref 2025.

Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlantowncouncil.gov.uk

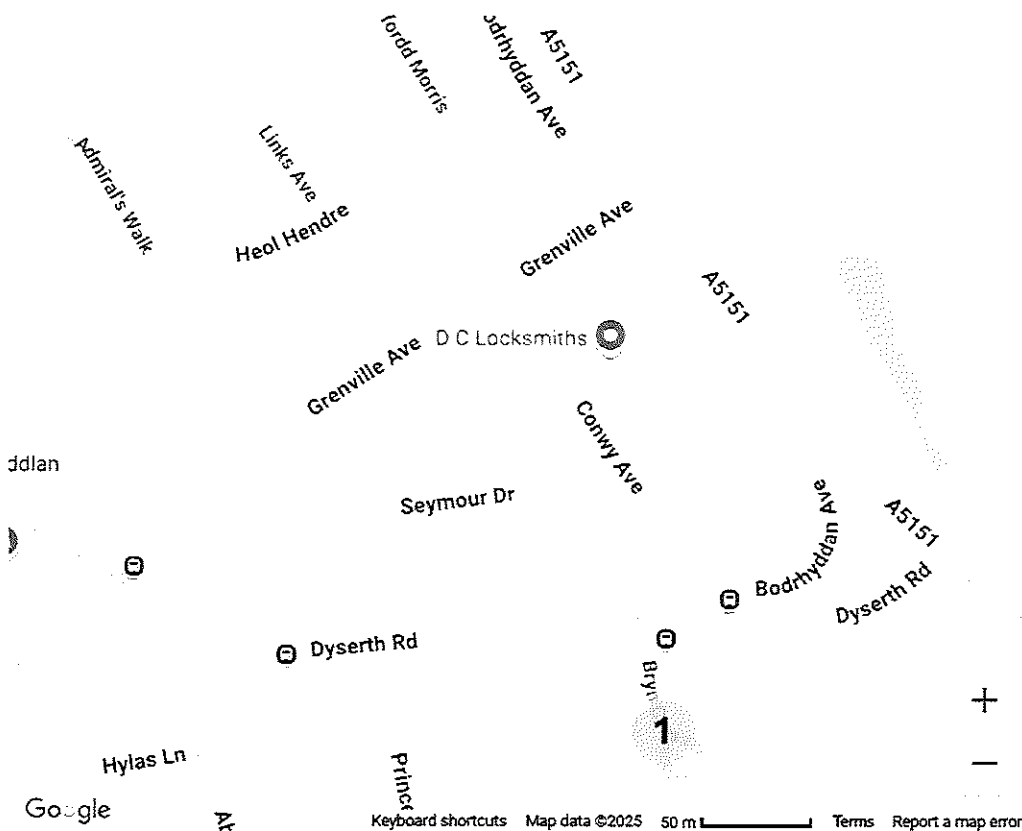
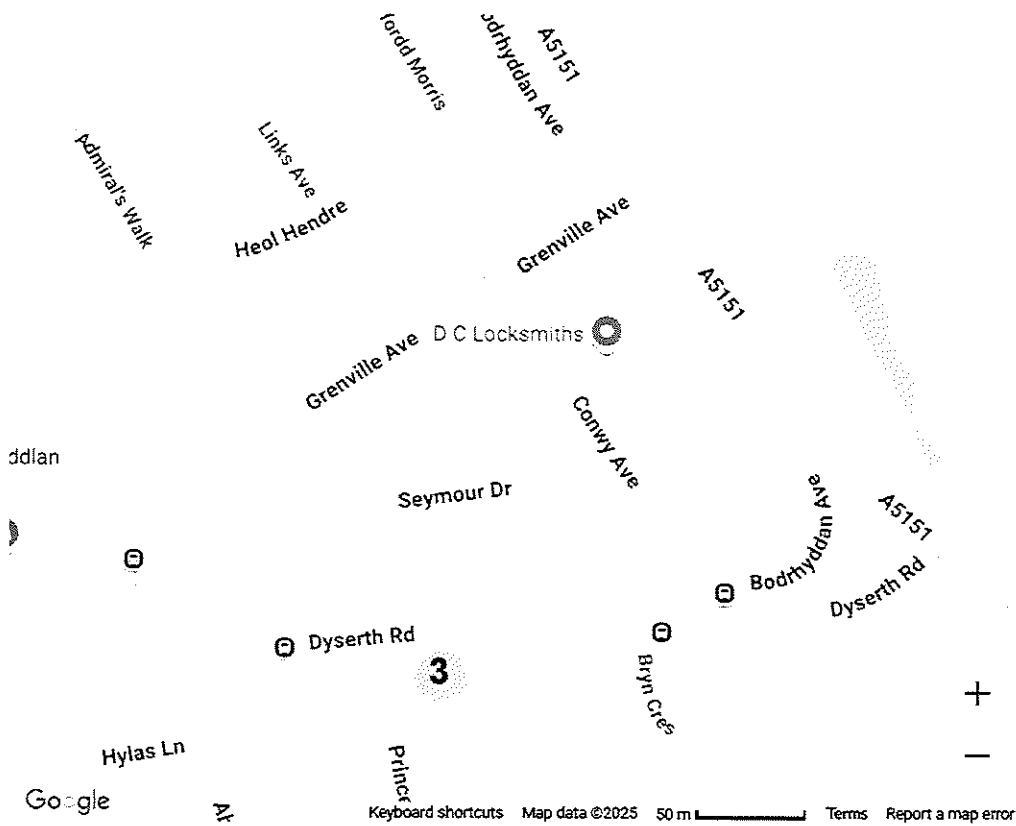
***Datgan Buddiant**

Buddiant personol – Os oes gennych fuddiant personol yn unrhyw fater yn ymwneud â'ch Cyngor, mae'n rhaid i chi ddatgelu'r buddiant a natur y buddiant cyn cymryd rhan yn unrhyw drafodion cysylltiedig.

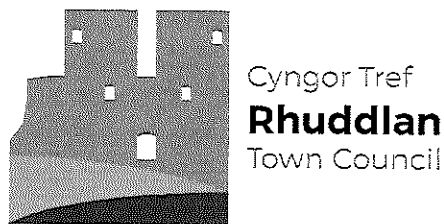
Buddiant rhagfarnus – Mae'n rhaid i chi ofyn i chi eich hun a fyddai aelod o'r cyhoedd, petai'n gwybod yr holl ffeithiau perthnasol, yn credu bod eich buddiant personol mor arwyddocaol fel y byddai'n debygol o niweidio neu ragfarnu eich barn. Mewn geiriau eraill, rhaid ystyried bod y buddiant yn debygol o niweidio neu amharu ar eich gallu i ddod i benderfyniad er budd y cyhoedd. Rhaid datgan hyn cyn y trafodir yr eitem a bydd disgwyl i chi adael yr ystafell a pheidio â chymryd rhan yn yr eitem.

Yn y ddau achos uchod, mae angen i chi lenwi'r ffurflen a roddir i chi gan y Clerc a bydd yn ymddangos ar gofrestr buddiannau aelodau ar wefan Cyngor Tref Rhuddlan.

September 2025 Meeting – Crime Report



Location	January						February						March						April				May					June												
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Burglary	Other Crime	Possession of Weapons	Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Other Crime	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Burglary	Drugs	Other Crime	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Drugs	Public order	Vehicle Crime	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Violence & Other Offences						
A525 ST Asaph Rd							1	1												1		1									2									
Abergele Road	1			1											1											1					4									
Admirals Walk																										1														
Asda												1		1													1													
B5249																																								
Berlan Avenue			1				2			1																1														
Bryn Cres																1																	1							
Bryn Hafod																1												1												
Church Street																										1						1								
Clos Y Berlan																								1																
Clos David Owen							1		1																															
Clwyd Avenue																																								
Cross Street																									1									2						
Dyserth Road																2													1					2						
Eton Park																																								
Ffordd Dewi																																								
Ffordd Morris																																								
Ffordd Porthdy																1								1								1								
Glyn Avenue									1																															
Gwindy Street	1					1	1																																	
Harding Avenue					1		1	2								3																1		1						
High Street									1																															
Highlands Close																																								
Highlands Road																								1									1							
Hoel Hendre																1																								
Howell Avenue											1																1					1								
Hylas Lane		1								1																														
Kerfoot Ave																														1										
Llys Hendre																	2		1					3																
Liys Pen-y-Forrdd																																		1						
Maes Y Bryn																																		2						
Maes-Y-Castell																										1	1													
Maes Fyddian																										1							1							
Maes Onnen																																		1						
Maes Rhosyn																																								
Marsh Road		1					1																				2	1				1								
Nant Close																																								
Parliament Street	1																							1				1												
Parliament Street Car Park																									1				1					2						
Park Edith	1	1					1			1						2								1					1											
Parc-y-Lleng																															1			1						
Pentre Lane							1						1								1		1	1																
Plas-Y-Brenin							1																																	
Princes Road			1				5									1												1												
Princes Park																																2								
Rhyl Road	1																1																	1						
Seymour Drive																			1																					
Tan-Yr-Eglwys																1				1		2		1	1															
Trevor Avenue																																								
Vicarage Lane																																								
Vicarage Lane Car Park							1																																	
Total	5	3	2	1	1	1	17	3	1	4	1	1	1	1	1	12	1	3	1	2	3	1	1	11	2	2	1	1	2	12	4	1	1	2	2	1	16	1	3	11



Rhuddlan Town Council - Full - Council Hybrid Meeting

Thursday 10th July 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Ann Davies (Joined remotely)
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Steve Wilson - Town Clerk and Responsible Financial Officer

There was 1 member of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Sophie Baker, Cllr Bleddyn Williams and Morgan Ditchburn – Assistant Town Clerk.

The Mayor welcomed all present and reminded Councillors to follow the Code of Conduct and be respectful to other members.

2. Declarations of Interest

None.

3. Urgent Matters as Agreed by the Chairperson

None.

4. Police Matters

The Clerk ran members through the latest crime data. There were no Police Officers in attendance.

5. Minutes:

a. Town Council Meeting held on 12th June 2025

Subject to correcting some minor typo errors the minutes were accepted as a true record, proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

6. Progress Report from Minutes

The Clerk updated councillors regarding the following:

- Clarified it was the Urdd to invite to Youth club regarding Welsh language and culture.
- Has requested site meeting with Cadw regarding the Town Ditch.
- Informed councillors that the DCC Active Travel will attend September meeting to update councillors, agreed to start meeting at 6.30pm and promote meeting so residents with an interest in Active Travel are aware.
- Lost finger post sign on High Street has been replaced and installed, DCC have already refunded the costs to RTC.
- De-fib now installed at Ysgol Y Castell.
- Clerk explained the need for a second custodian for the 6 RTC de-fibs. Councillors volunteered to cover all 6.
- Update members on One Voice Wales conference recently attended.

Cllr Mike Elgin and Cllr Arwel Roberts joined the meeting.

- Cllr Ann Davies updated members about the tree issues in Parc Y Lleng.
- Cllr Val Simmons updated councillors on the Friends of the Library group and Cllr Ann Davies updated Councillors on the Library Task Force meeting noting the stress it was putting on some library staff.

7. Reports from:

a. The Mayor and Deputy Mayor

The Mayor had submitted a written report which was accepted by members.

She updated members on the wildlife garden pack for Admiral's Field and the Clerk confirmed the Council had been successful in being awarded this pack.

The Mayor added she was doing her first charity event on Saturday evening with a walk-up Snowdon in aid of Action for Children.

b. The Town Clerk - Correspondence and Project report

The Clerk had submitted a written report. Which was accepted by Councillors. He ran through the report and the following was discussed:

- The DCC stance not to change any roads back to 30mph. Cllr Gloria Lambert proposed the council write to DCC to say the Council believe the original roads identified to go back to 30mph are still valid and that the Meliden Road where it goes from 60mph to 20mph should be changed from 60mph to 40mph. Seconded by Cllr Ivor Beech, **Resolved.**
- Councillors suggested that the Play Rangers should be allowed to use the Hwb if required for the summer play sessions at no cost.
- Councillors agreed to invite the 100-year-old veteran to be a guest at the VJ Party in the Park. The invitation will be sent by the Clerk from the Mayor.
- Cllr Mike Kermode proposed the council purchase 2 banners to use on the day of the Community Market at a cost of approx. £140, seconded by Cllr Arwel Roberts. **Resolved.**

- Cllr Mike Kermode proposed the Clerk send a letter of thanks to Hugh and Helen Jones at Pengwern Farm to thank them for loaning the bales of straw for the Gwledd, Seconded y Cllr Arwel Roberts. **Resolved.**
- The DCC Community Grant scheme, it was agreed to look at the opportunity to put a lit trim trail around the Admiral's Field path and whether it could be used to fund an element of the toilets.

8. County Councillor Reports

Cllr Ann Davies ran through her written report that was accepted by Councillors. Councillors discussed the lack of DCC garden maintenance and accidents at the Golf Club roundabout.

Cllr Arwel Roberts proposed the council contact DCC Street Scene to offer to work together in relation to the maintenance of the flower boxes, seconded by Cllr Mike Kermode. **Resolved.** It was agreed to discuss further in the September meeting.

Cllr Arwel Roberts apologised for his and Cllr Elgin's lateness to the meeting and ran through his written report that was accepted by Councillors. He stated he did not go to Coleg Llandrillo nor will be attending the Eisteddfod in Llangollen on DCC chair duties as he had to take it easy after his recent illness. He added an issue regarding a lack of sign on Highland Close.

He reminded councillors of Quiz Mawr being held on 25th July in the Community Centre

He invited councillors to his Dementia Group Open Garden at his house on 26th July.

Councillors discussed issues regarding footpaths in the area and traffic on Pentre Lane. The Clerk was asked to contact DCC's Footpath Officer (Adrian Walls) for a list of footpaths in and around Rhuddlan.

9. Planning

- a. No applications to consider.

10. Budget & Finance Matters

- a. Grant Requests

- i) St Kentigern Sponsorship of two golf tees at Rhuddlan Charity Golf day. Cllr Mike Kermode proposed the full amount requested of £80. Cllr Val Simmons seconded. **Resolved.**

- b. Councillors reviewed the payment listing and Cllr Arwel Roberts proposed payments are made, Cllr Mike Kermode seconded. **Resolved.**

- c. Cllr Arwel Roberts proposed allowances payments made to the Mayor and Deputy Mayor are maintained at £500 for Deputy Mayor and £2,000 for the Mayor, seconded by Cllr Mike Kermode. **Resolved.**

- d. The Clerk ran members through the account's year to date with no issues identified.

Cllr Mike Kermode proposed that the Mayor and Deputy Mayor approve the August payments listing as there is no council meeting, seconded by Cllr Val Simmons. **Resolved.**

11. The public toilets agenda item was moved to Part 2 of the meeting.

12. Cllr Mike Kermode updated members regarding the Heritage Centre project. In conclusion he stated that it is very unlikely that a new build heritage centre would get a heritage lottery grant however the team were still going to discuss with the National Lottery. Guidelines had changed and grants are much more likely to be awarded to projects modifying existing

buildings. He stated that the maximum grant for the Lottery Community fund was £500k so this was not an option. Cllr Ivor Beech updated members to future plans for Bodrhyddan Hall which would include some form of Heritage Centre. Councillors also discussed other potential buildings in the area.

13. Cllr Mike Kermode ran through the Library SLA and proposed the current payments be extended until 31st March 2028 which will give the staff some job security, seconded by Cllr Val Simmons. **Resolved.**

14. The council representative role for the One Voice Wales Area Committee was discussed and Cllr Jackie Burnham proposed it should be the Deputy Mayor, seconded by Cllr Ann Davies. **Resolved.**

15. The Police Commissioner's Innovate to Grow fund was discussed and councillors suggested potential projects including the lights around the Admiral's Field path, replacement floor covering at Vicarage Lane play area and additional SIDS.

16. Community Matters:

Cllr Jackie Burnham - Rainbows, Brownies and Guides are looking a home for 17 weeks, discussed and appears Ebenezer Chapel will suffice.

Cllr Ivor Beech – Highlighted water leak in Gwindy Street, Cllr Reg Davies has reported it, and one lady has already slipped as a result. Clerk to chase Welsh Water. Informed members of the new farm shop at Abbey Farm.

Cllr Arwel Roberts – A residents asked regarding CCTV at the car park in Parliament Street as partner had had a fall and reported to DCC, Cllr Roberts was disappointed that DCC did not ask to view any CCTV footage.

Cllr Mike Kermode – VJ Day 15/8 there will be a joint Church service at 6pm in Bodelwyddan Marble Church with Rhuddlan residents and Councillors invited to attend.

Cllr Reg Davies – Complaint from MOP in Hylas Lane regarding overgrown hedge (Cadw responsibility) which is already being dealt with by DCC.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The members of the public left the meeting and the recording was stopped.

Cllr Arwel Roberts proposed the council move to part 2, seconded by Cllr Mike Kermode. **Resolved.**

The member of public left the meeting.

17. Review reasons for apologies

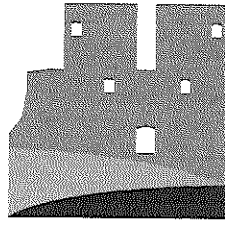
Both apologies were accepted by councillors.

18. Public Toilets

The issue was discussed by councillors

19. Date of next meetings:
Thursday 11th September 2025

Signed Date:.....
Cllr Jackie Burnham (Mayor)



Cyngor Tref
Rhuddlan
Town Council

Minutes of Heritage Centre Working Group Meeting

25 June 2025, Rhuddlan Hwb

Present

Cllr Mike Kermode
Cllr Val Simmons
Steve Wilson – Town Clerk
Morgan Ditchburn – Assistant Town Clerk
Matthew Baker DCC Libraries
Richard Polen – Rhuddlan Historical Society

1. Apologies

Cllr Mike Elgin, Cllr Jackie Burnham, Deborah Owen

2. Declaration of Interest - None

3. Update on Funding following funding fair visit

a. New Build funding options

Discussion took place regarding the recent meeting with the Heritage Fund and Community Fund in Rhyl. Cllr Mike Kermode, Richard Polen, and Morgan Ditchburn updated the group on the discussions that took place. The Heritage Fund have updated their policies and are focusing on conservation of assets rather than new builds. For a new build to be approved, it would need to be a strong case and would need to highlight there are no other options available.

b. Asset Acquisition funding options

The Heritage Fund were pushing for asset acquisition over new build. Discussion took place and there is no option to take this route as there is no heritage property available for purchase.

It was decided the new build was the best option going forward.

Morgan will arrange a meeting with Heritage Fund to discuss the next steps.

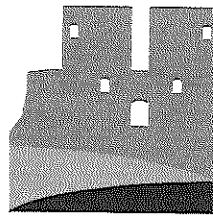
4. Friends of the Library Update

Cllr Val Simmons has been appointed as Chair of the group, and Richard Polen as Treasurer. They are currently looking for a secretary. They are going to have a table at Picnic in the Park to promote the group and host some activities. Events will take place, with one taking place at Halloween and another at Christmas. They will also work with other groups who use the library too to support them.

The group will need a logo to help promote them. Morgan will create of mock logos for them to have a look at and see what the group would like.

4. Date of next meeting

Details will be sent out.



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council

Events Committee

Minutes of the Meeting on Thursday 17 July 2025

Present:

Cllr Ann Davies

Cllr Mike Elgin

Cllr Mike Kermode

Cllr Arwel Roberts

Cllr Val Simmons

Cllr Bleddyn Williams

Gill Price

Steve Wilson - Town Clerk and Responsible Financial Officer

Morgan Ditchburn – Assistant Town Clerk

1. **Apologies - None**
2. **Declarations of Interest - None**
3. **Minutes – review the minutes of the previous meeting**
The minutes were All agreed.
4. **Progress from Minutes**
The Clerk has paid the grant for the Community Centre's VE day afternoon tea.
5. **VJ Day 15 August Church Service**
A joint service with Bodelwyddan Town Council has been organised. Both Mayors will attend. The Clerk waiting to for further details which he will forward on.
6. **VJ Day Summer Event 2 August and Scarecrow Competition**
Cllr Mike Kermode thanked the Clerk for the evacuation plan and risk assessments.
There will be a Volunteer briefing the morning before the event.
There will be zoning of the volunteers to help monitor the event throughout the day.
On the day prior the Clerk will ensure things are ready at the Hwb. All tables and chairs will be collected from Ebenezer Chapel and the Community Centre on Friday. Straw bales can be stored in the marquee.
There will be security monitoring the site Friday and Saturday night.
A First Aid Responder has been engaged and will be patrolling all day.

Set up will be from 7am on Saturday. Assistance needed to set up the tables and chairs, as well as bales and the stage.

The tent initially provided for The Rhyl Youth marching band will now be used to host the Veteran guests because band have no need of it now.

Posters will be distributed around town on noticeboards, the library, community centre, and local shops.

Bunting will be placed around the field prior to the event, then after the event it will be placed around the town for VJ Day.

7. Twinning Update

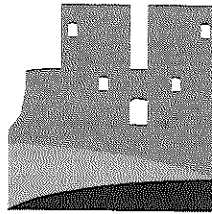
Cllr Arwel Roberts has invited representatives from Carlow in Ireland to attend the Picnic in the Park event and is waiting on a response.

8. Consider any new applications for support

a. Rhuddlan Community Centre VJ Event

Application for VJ Lunch Club event at the Community Centre. It will be a VJ themed buffet with music, dressing up, and dancing. If event runs at a loss, the Town Council will consider supporting.

9. Agree the date of the next meeting: Tuesday 2 September 2025 7pm



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council - Events Committee

Draft Minutes of the Meeting held on 2nd September 2025

Present:

Cllr Mike Kermode (Chair)
Cllr Ann Davies (Remotely)
Cllr Mike Elgin
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Bleddyn Williams (Remotely)
Steve Wilson - Town Clerk and Responsible Financial Officer
Morgan Ditchburn – Assistant Town Clerk
Rev Peter Mayo-Smith
Gill and Roy Price
Tim Davies

1. **Apologies** – Canon Jayne Coxall

2. **Declarations of Interest** - None

3. **Minutes – review the minutes of the previous meeting**

The minutes from the meeting held on 17th July 2025 were agreed as a true record.

Proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved.**

4. **Progress from Minutes**

No matters arising.

5. **VJ Day Volunteer Picnic in the Park and Volunteer Fair**

The Clerk provided a summary of the day which everyone agreed went well and to plan at a cost of £4,246 to put on.

It was discussed by councillors and the main points raised were:

- Councillors help for the closure and clean up after the event had finished was disappointing.
- The local MS attended (on his own accord). Cllr Arwel Roberts proposed that the Chair of DCC, Rhuddlan's MP and MS are invited as guests to next year's event, seconded by Cllr Val Simmons. **Resolved.**
- Letter of thanks received from guest Eric Ward.
- Suggestion that an allotment tent with flower and vegetable competitions and displays are considered for next year's event.
- Suggestion that resource is sourced to help with the setting up and closure of next year's event.

- Suggestion to look at more of a carnival type event next year with some other income sources.
- Proposed by Cllr Mike Kermode to hold a similar event on 1st August 2026, seconded by Cllr Mike Elgin. **Resolved.**

6. Remembrance Sunday

Rev Peter Mayo-Smith run through his plans for this year's service. The readings were agreed with the Mayor reading the English lesson and Cllr Ann Davies reading the Welsh lesson. Cllr Arwel Roberts will read the Kohima epitaph in Welsh.

Clerk to check who is playing the Last Post in Church and at the War Memorial.

Clerk to ask Tim if he will act as Parade Marshall again.

Agreed to formally invite the Chair of DCC, Deputy Lord Lieutenant, MP and MS.

Proposed by Cllr Jackie Burnham to purchase new service booklets for this alternative Remembrance Service, seconded by Cllr Mike Kermode. **Resolved.**

7. Switch on of Christmas Lights

Agreed to do at 4pm on Monday 1st December, Clerk to contact Canon Jayne Coxall to say a few words and ask Rotary Club if they can bring the Christmas Float to provide music.

8. Community Carols around the tree

Discussed and agreed to hold the event on Saturday 20th December at 5pm.

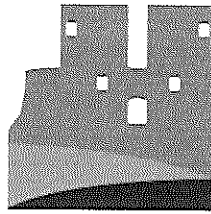
Gill Price agreed to organise the wrapping of the gifts.

Clerk to contact Santa to ensure he is booked for the day

9. Consider any new applications for support

None

10. Date of the next meeting: Wednesday 3rd December.



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council September 2025 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

It's been a busy summer, with VJ Day Anniversary Celebrations, new shop openings and fund raisers.

11th July - I attended St. Kentigern Hospice Golf Day at Rhuddlan Golf Club. They held an amazing auction in the evening and raised a fantastic amount of money - They thanked RTC for sponsoring some of the tees.

12th July - this was a non-stop day starting with a Riverboat Cruise with Conwy Town Council and finishing with a Snowdon Night Walk. We were rewarded with the most spectacular view at sunrise and raised over £50k for Action For Children - thank you to everyone who donated, my contribution was £1,180 and I was in the top 10 fundraisers.

26th July - I was invited to open "Now to Bed", who have moved their bed shop from Rhyl to Rhuddlan - located opposite Aldi.

28th July - Attended meeting about Public Toilets

2nd August - Picnic in the Park - what an amazing day and again the weather was kind.

8th August – Attended the VJ Day Anniversary Lunch Club organised by the Community Centre. We enjoyed a VJ Day inspired buffet.

15th August - Another multi-tasking day! I was invited to St. Kentigern Hospice Garden Party, which was delightful. They were showing the work that had been done so far to provide users with a beautiful outdoor space.

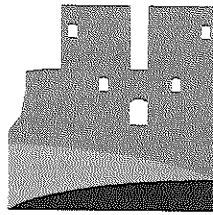
In the afternoon, I presented Evan with his prize for the VJ Day Bunting competition, and, in the evening, I attended a joint VJ Day Anniversary church service at The Marble Church with Bodelwyddan Town Council.

Tuesday 19th August - I presented Emily-Rose with her prize for the VJ Day Bunting Competition outside Hazel Court where they were on display.

Sunday 31st August - I presented Paula Austin with first prize for the VJ Day Scarecrow competition. She had created an amazing Land Girl Scarecrow.

I then joined the Memories and Wellness walk with the Dementia Group from Hwb Rhuddlan to the Nature Reserve.

Tuesday 2nd September - Events Committee Meeting



Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for September 2025 Meeting

Correspondence

The following has been received:

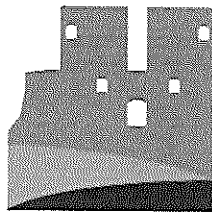
1. Thank you from the Urdd for the council's donation.
2. Concerns from DCC road team regarding a spate of vandalism of SIDS across the county including two of Rhuddlan's. Suggest meeting of Road Safety Committee to discuss.
3. Thank you from St Kentigern for sponsoring 2 gold tees.
4. Response from DCC regarding damaged tourism sign in Parliament Street car park stating they will not repair and have removed it from the frame.
5. E-mail from a resident enquiring as to what solutions the Council have as to the town's resilience against any upcoming environmental upheavals. **RESPONSE REQUIRED.**
6. E-mail from SLCC with the agreement on local government pay which applies from 1st April 2025 for council staff.
7. Thank you from the Rhuddlan Community Group for its grant and ongoing support.
8. Concerns from local resident regarding cars speeding on Ffordd Ganol – asked to report directly to the police.
9. Email from local resident who wants to pay for a defibrillator and cabinet in memory of her late partner. Has asked the council to identify. **RESPONSE REQUIRED.**
10. Email from DCC stating there is no more that can be done by Denbighshire County Council to discourage cyclists from remaining on their bicycle when travelling across the bridge. The existing 'Cyclists Dismount' signs are clear and in optimum permission.
11. Email via our visit Rhuddlan website from an American Gwenith Closs-Colgrove who said "I am President of a Welsh museum in Wymore, NE., U.S.A. We would like to work with Rhuddlan as a sister city. One of the fine homes in your city was named after our town and it is called 'Wymore Villa'. Let me know how I can proceed with this project". **RESPONSE REQUIRED.**
12. Notification from DCC that they have paid the second precept payment.
13. Email with our bin emptying contractor regarding the council's bin on the path on Vicarage Lane Field by the entrance to Parc y Lleng. Residents are dumping

numerous full bin bags adjacent to the bin which is resulting in the bin having to be emptied more frequently which the council will pay for. He is asking whether the bin should be relocated or removed. **RESPONSE REQUIRED.**

14. Request from local resident that a SID should be relocated on Ffordd Ganol.

Dates for the diary

- Future Community Markets Saturdays 13/9, 11/10, 8/11 & 13/12
- Remembrance Sunday parade and service Sunday 9th November from 10.15am
- Switch on of Christmas Lights Monday 1st December at 4pm
- Mayor Cllr Jackie Burnhams Civic Sunday 7th December at 2pm
- Community Carols around the Tree Saturday 20th December 5pm



Cyngor Tref
Rhuddlan
Town Council

County Councillor Ann Davies –Report for September 2025 Meeting

CEMETERY GATES

These gates are in need of painting. The request has been forwarded to the cemetery team.

PARK Y LLENG

The trees causing a problem for residents will be cut by Clwyd Alun. We are now in receipt of boundary ownership, a meeting with Clwyd Alun, DCC, town clerk and I is being arranged in the next few weeks to discuss further.

GOLF CLUB ROUNDABOUT

Another accident on this roundabout where a car was impaled in the railings and had to be cut free, all photographic evidence has been forwarded to the highways team. I am promised a site meeting ASAP.

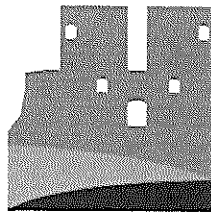
DCC RANGERS LED PLAY SCHEME

The weekly DCC play schemes at Admirals field has been well received, children and parents really enjoy these sessions. The play leaders are to be commended for their contributions. Hopefully, with grant funding they can continue during term time. Plans are also in place to support young carers of which we have many in Rhuddlan.

YSGOL Y CASTELL.

It was interesting to visit YYC and listen to a talk by Horeb regarding the archaeological dig, the artifacts on display included 90000-year-old relics found in the land adjacent to the school in 2021. It was good to see how well informed and interested the children were, credit go to and staff at jesters the well run after school club.

It's good to see the new extension progressing well.



Cyngor Tref
Rhuddlan
Town Council

County Councillor Arwel Roberts - Report

Adroddiad – Report – Medi/September 2025

14/07/25 – involved in the welcome procedure for the Cymru yn ei Blodau judge in the Nature reserve and the Clwb Bowlio. Hopefully I can be present in the presentation event occurring in Wrexham on the 3rd of October.

15/07/25 – DCC workshop – DCC Vision and DLL update.

18/07/25 – present with the owners of the Thatched Cottage, Hylas Lane with Cllr A Davies and County Officer regarding traffic problem.

25/07/25 – involved in the Cwis Mawr organised in the Community Centre. Organised by the Y Gymdeithas Gymraeg Rhuddlan and Menter Iaith Sir Ddinbych.

01&02/08/25 – assisted on the Friday and Saturday morning to organise the Picnic in the Park event.

05/02/25 – travelled back from the Eisteddfod to welcome Cabinet member of the Welsh Government to the Queens Market Rhyl.

14/08/25 – invited to Ysgol y Castell for a site visit this to inspect the building work started there and a talk given to us regarding the archaeology finds on the site.

20/08/25 – assisted by a CWMPAS officer whilst in the Rhuddlan Library – well worth it.

20/08/25 – travelled to Rhuthun to welcome persons who will now be United Kingdom residents after the occasion – 9 new residents who are now part of the Denbighshire community.

30/08/25 – thanks to Cllr Val Simmons and myself and the work done previously by our Clerk eleven people were involved in the litter pick day.

30/08/25 – my wife and I really enjoyed a concert in the Llanelwy Cathedral over £7k raised for the Sant Cyndeyrn Hospice.

31/08/25 – enjoyed the walk from the Hwb to the Warchodfa Natur – organised by the Rhuddlan Dementia Group – main person behind the event was the ex-Mayor Cllr Kermode.

02/09/25 – was in the Hwb for our events committee meeting.

03/09/25 – hedfan Baner y Lluaman Goch ar gyfer Diwrnod y Llynges Fasnach – event organised by DCC to fly the RED ENSIGN for the Merchant Navy Day

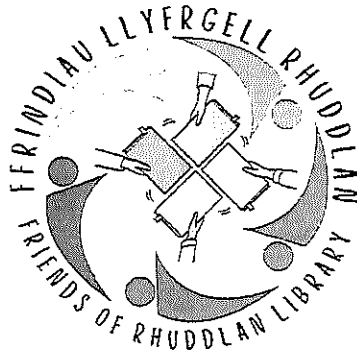
09/09/25 – hedfan Baner Gwasanaethau Argyfwng – Fly the Emergency Service Day.

We are very lucky to have Wendy Davies as one of our Street Officers

She has assisted me to:

- 1) Have just received stickers for the town – asking residents to bag dog poo and rubbish and place them in the bins, also thanks to our Town Clerk for his assistance.
- 2) Heol Hendre footpath – residents were complaining about overhanging branches. The work has been done to remove them – I presume the owners of the trees will have to pay the contractor for the work done.
- 3) Similar to the Hoel Hendre issues, bushes were hanging over part of a pavement on Vicarage Lane – resolved and the owner has had an invoice. These bushes/trees are dangerous to residents especially persons with sight problems.
- 4) During the litter pick day, a resident was very concerned about fly tipping in a carpark area near Gwindy Street. An office chair and other chairs left for DCC to collect. Wendy and her team are on the case to find the culprits.
- 5) The new sign for CLOS YR UCHELDIR has arrived and now we are waiting for the Traffic Team to place it in its proper place.
- 6) I have reported that our gullies are full of debris, and they need to be emptied before the Autumn storms arrive.

Regarding dropped kerbs – DCC officer Rebecca Musgrave has informed me that the traffic engineer has been designing them for various parts of Rhuddlan including one in front of the Community Centre. Once the design stage is complete the job will be issued to tender and a contractor appointed. Realistically it could fall into October/November for construction. Rebecca will be in touch with Cllr A Davies and myself to discuss the matter further.



Town Clerk
Rhuddlan Town Council
Clos David Owen
Rhuddlan
LL18 2UJ

XX September 2025

'Friends of Rhuddlan Library'

I enclose a grant Application in support of the recently formed 'Friends of Rhuddlan Library'

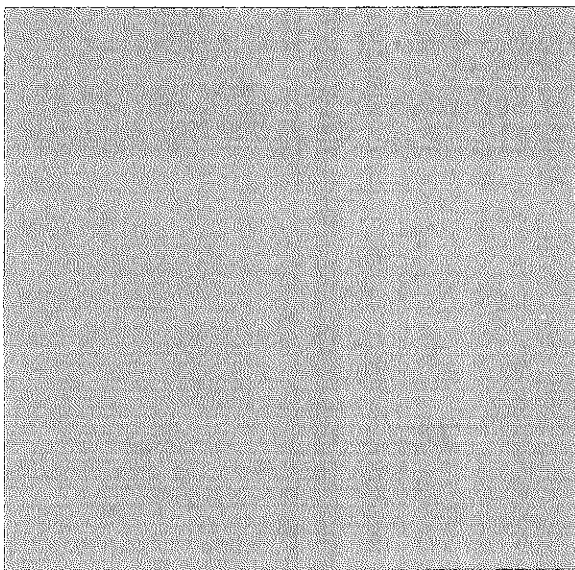
We are unable to provide a set of accounts or bank statements for the reasons mentioned.

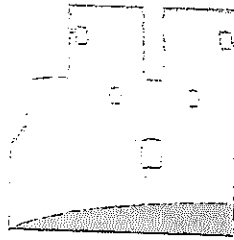
The group was formed as a result of the financial support given to the library by Rhuddlan Town Council, to support and promote the library in any way possible, but not be involved in the day to day running of the library.

I hope you can look favourably upon this request

Kind regards

Reford





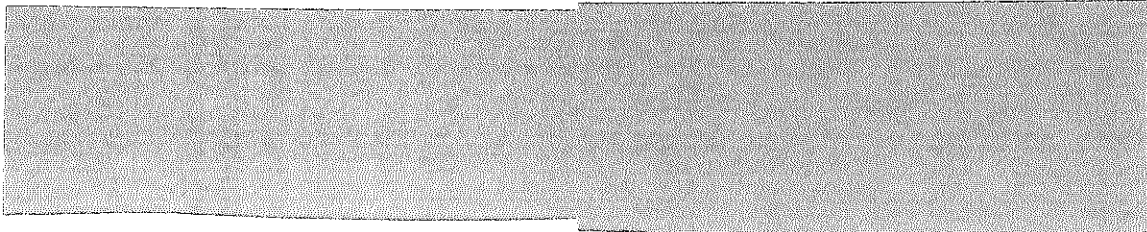
Cyngor Tref
Rhuddlan
Town Council

Application for Grant Funding 2025/2026

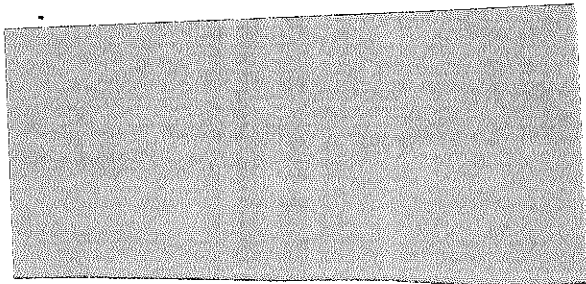
Details about your organisation / Group

Name of Organization: Friends of Rhuddlan Library

Name of Secretary: Mrs Nerys Rowlands,



Name of Treasurer: Richard Polden



What are the main aims/objectives of your organisation? Maximum 50 words:

To promote Rhuddlan library within the local and further community using all possible means.

Invite all sections of the community to become involved in the library projects.

Apply for funding and raise money related to the objectives of the group.

Friends of Rhuddlan Library will not be involved with the existing day to day running of the library, but will support it by organising events both free and fund raisers.

Where and when does your organisation meet?

Monthly at Rhuddlan Library

Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required)

Friends of Rhuddlan Library are new group requiring funds for the following purposes:

Advertising materials (banners, pop up banners, posters, notepaper etc)
Insurance
Name badges
Fundraising event expenses
General set up costs

Please state the amount you are asking for with a breakdown of the estimated total costs:

Amount requested £1500

Insurance £200
Advertising material £500
Fundraising event expenses £300 (against planned events)
General new organisation set up costs with reserves against unknowns £500

Please provide details of any other sources of income to be used towards this project/activity/event:

A voluntary contribution box put out at events.

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

All Rhuddlan residents, also people from other areas that avail themselves of the many Rhuddlan Library services.

Has your organisation/group received a grant from Rhuddlan Town Council previously?

No

Please provide any other information that you would wish the Council to take into account when considering this application:

"Friends of Rhuddlan Library" is a new officially constituted group formed in July with 10 enthusiastic committee members who soon got into their stride with attendance at the 'Picnic in the Park' event creating a lot of interest. The group have also assisted with summer library events.

Future events will include a Halloween Bingo, and an 'After Christmas' drop in event on the afternoon of the 8th January. The Friday morning coffee morning will also be supported by the group, and we are also looking into a Murder Mystery event.

As this application is being prepared, we have after much angst been granted a bank account, details are being awaited

Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application (if not, please state reason why below)

Audited accounts: We have not completed a year to have audited accounts.

Bank statement: We have been advised we have a bank account; we are still awaiting account details.

Copy of latest audited accounts Yes ☐ No ☒

Copy of latest bank statement Yes ☐ No ☒

Covering letter on headed notepaper Yes ☒ No ☐

Name RICHARD POLDEN

Position TREASURER

Signature [Signature] Date 3/9/25

Please return this form to:

Town Clerk
Rhuddlan Town Council
Clos David Owen
Rhuddlan
LL18 2UJ

Or email clerk@rhuddlantowncouncil.gov.uk

Time: 14:53

Current Bank A/c

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2025	EDF Energy	PABT0789	54.00	1517122222/024	Collection charge Xmas Lights
11/09/2025	British Gas	DD	34.12	Bill No 12176398	Hwb Electricity 30/7 to 27/8
11/09/2025	British Gas	DD	12.18	Bill No 12176370	Electricity MUGA lights
11/09/2025	Steve Wilson	PABT0774	49.05	Personnel Committee	Travel Expenses August 2025
11/09/2025	Steve Wilson Starling	PABT0775	134.00	Personnel Committee	Starling expenses
11/09/2025	Screwfix	PABT0776	119.98	Admirals Working Gro	Shelves Hwb Container
11/09/2025	Zoom Video Communications	PABT0777	15.59	INV317046229	Zoom 11/8 to 10/9
11/09/2025	Screwfix	PABT0778	12.26	A22533771633	Hardware to make signs
11/09/2025	Scot-Petshop Ltd	PABT0779	505.44	Inv12144	Dog Waste bags
11/09/2025	One Voice Wales	PABT0780	42.00	Invoice 9920	Training CGL
11/09/2025	Plastecowood Ltd	PABT0781	666.00	May 2025 minutes	Replacement Planter
11/09/2025	Tesco Mobile	DD	25.54	Bill 134256984783	Clerk's Mobile
11/09/2025	RHUDDLAN TOWN COMMUNITY	PABT0782	150.00	Invoice 258	Hire of CC for CM September
11/09/2025	HMRC	PABT0787	1,113.24	120PP01122176	PAYE & NI
11/09/2025	Morgan Ditchburn	PABT0786	9.08		Salary Adjustment
11/09/2025	Morgan Ditchburn	SO	601.33		Salary
11/09/2025	Steve Wilson	PABT0785	89.78		Salary Adjustment
11/09/2025	Steve Wilson	SO	1,705.52		Salary
11/09/2025	NEST Pension	DD	362.60		Pension
11/09/2025	BT	DD	79.00		Hwb Wifi
11/09/2025	Web Studio North Wales	DD	240.00	Invoice 9414	Website and SM Mgmt
11/09/2025	Mari A Williams Translations	PABT0783	84.74	Invoice1588	Translations Jul and Aug 2025
11/09/2025	Web Studio North Wales	PABT0784	300.00	Invoice 9415	Visit Rhuddlan Website & SM
11/09/2025	British Gas	DD	8.77	Bill 12258319	Gas Hwb
11/09/2025	Angela Wilkins	PABT0788	96.00		Hwb Cleaning 19/8 to 12/9
Total Payments			6,510.22		

Detailed Receipts & Payments by Budget Heading 03/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100 Income						
1076 Precept	133,116	199,674	66,558			66.7%
1090 Interest Received	659	1,500	841			43.9%
1200 Other Income	2,094	0	(2,094)			0.0%
1201 Community Market Fees	300	1,500	1,200			20.0%
1202 Hwb Bookings	1,445	3,900	2,455			37.1%
Income :- Receipts	137,614	206,574	68,960			66.6%
Net Receipts	137,614	206,574	68,960			
110 Administration						
4000 Staff Salary	14,468	30,865	16,397		16,397	46.9%
4010 PAYE & NI	6,679	16,500	9,821		9,821	40.5%
4030 Pension	1,417	5,160	3,743		3,743	27.5%
4060 Payroll Admin	162	388	226		226	41.8%
4080 Training	750	1,500	750		750	50.0%
4090 Mayors Allowance	1,500	1,500	0		0	100.0%
4100 Deputy Mayors Allowance	500	500	0		0	100.0%
4110 Councillors Allowance	2,253	2,288	35		35	98.5%
4120 Extra Responsibility Allowance	500	500	0		0	100.0%
4130 Bank Charges	68	120	52		52	57.0%
4140 Audit Fees	825	800	(25)		(25)	103.1%
4160 Subscriptions & Memberships	953	1,260	307		307	75.6%
4170 Insurance	0	2,750	2,750		2,750	0.0%
4180 Stationery & Postage	98	800	702		702	12.2%
4185 Photo Copier related	120	260	140		140	46.3%
4190 Civic Duties	12	1,500	1,488		1,488	0.8%
4200 Telephone & Broadband	163	360	197		197	45.2%
4210 Website & Photography	2,450	5,400	2,950		2,950	45.4%
4220 Financial Software	1,054	1,200	146		146	87.8%
4260 Bus Shelters	440	1,250	810		810	35.2%
4275 Travel Expenses	646	2,000	1,354		1,354	32.3%
4290 Sundries	1,457	1,250	(207)		(207)	116.6%
4300 Translation Services	634	2,500	1,866		1,866	25.4%
Administration :- Indirect Payments	37,150	80,651	43,501	0	43,501	46.1%
Net Payments	(37,150)	(80,651)	(43,501)			
120 Community Projects						
4290 Sundries	481	2,500	2,019		2,019	19.2%

Detailed Receipts & Payments by Budget Heading 03/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4400 Christmas Street Lights	3,936	11,387	7,451		7,451	34.6%
4410 Remembrance Day	0	500	500		500	0.0%
4420 CCTV - Crime & Disorder	0	5,100	5,100		5,100	0.0%
4430 Grant - Town Council	200	5,000	4,800		4,800	4.0%
4440 Grant - Community Events	9,133	10,000	867		867	91.3%
4441 Grant - Youth Project Fund	0	4,000	4,000		4,000	0.0%
4450 Green Community Projects	0	2,500	2,500		2,500	0.0%
4460 Library - Running Costs	0	30,450	30,450		30,450	0.0%
4629 Anti Speed Campaign	0	1,250	1,250		1,250	0.0%
4635 Defib Devices	1,415	1,416	1		1	99.9%
4636 Free Car Parking initiative	0	5,920	5,920		5,920	0.0%
4637 Dog Waste initiatives	725	1,250	525		525	58.0%
4650 CYB PWLB Loan	3,438	6,877	3,439		3,439	50.0%
4653 Hwb Running Costs	2,395	5,000	2,605		2,605	47.9%
4654 Public Toilets Hwb Running Cos	0	9,100	9,100		9,100	0.0%
4655 Admirals Path PWLB Loan	2,326	4,652	2,326		2,326	50.0%
4656 Community Market	928	1,800	872		872	51.5%
4800 Grt Support arts S145 LGA 1972	100	500	400		400	20.0%
4801 Grt plants Flowers Op Sp 1906	1,900	2,500	600		600	76.0%
4803 Grt assist voluntary organisat	2,052	5,000	2,948		2,948	41.0%
4804 Grt Supp sport & other clubs	775	1,000	225		225	77.5%
4805 Grt Community/village halls	0	1,500	1,500		1,500	0.0%
4901 Town Plan 2024-2027	0	8,333	8,333		8,333	0.0%
4902 DCC Cutback contingency	0	40,000	40,000		40,000	0.0%
4903 Cemetery Working Group	0	3,167	3,167		3,167	0.0%

Community Projects :- Indirect Payments

29,803	170,702	140,899	0	140,899	17.5%
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Net Payments

(29,803)	(170,702)	(140,899)
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130 Playing Fields

4290 Sundries	1,500	2,084	584		584	72.0%
4600 Repairs & Maintenance	5,006	6,000	994		994	83.4%
4610 Electricity MUGA	314	1,140	826		826	27.5%
4620 Grass Cutting	0	2,000	2,000		2,000	0.0%
4630 Litter Collection	0	1,800	1,800		1,800	0.0%

Playing Fields :- Indirect Payments

6,820	13,024	6,204	0	6,204	52.4%
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Net Payments

(6,820)	(13,024)	(6,204)
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Detailed Receipts & Payments by Budget Heading 03/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
999 VAT Data						
115 VAT on Receipts	7,913	0	(7,913)			0.0%
VAT Data :- Receipts	<u>7,913</u>	<u>0</u>	<u>(7,913)</u>			
515 VAT on Payments	4,723	0	(4,723)		(4,723)	0.0%
VAT Data :- Indirect Payments	<u>4,723</u>	<u>0</u>	<u>(4,723)</u>	<u>0</u>	<u>(4,723)</u>	
Net Receipts over Payments	<u>3,190</u>	<u>0</u>	<u>(3,190)</u>			
Grand Totals:- Receipts	145,527	206,574	61,047			70.4%
Payments	78,497	264,377	185,880	0	185,880	29.7%
Net Receipts over Payments	<u>67,031</u>	<u>(57,803)</u>	<u>(124,834)</u>			
Movement to/(from) Gen Reserve	<u>67,031</u>	<u>(57,803)</u>	<u>(124,834)</u>			