



Rhuddlan Town Council

Full Council Hybrid Meeting Thursday 9th October 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker (Jointed remotely)
Cllr Ann Davies
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Steve Wilson - Town Clerk and Responsible Financial Officer

Elaine Hughes and Ruth Salisbury from DCC Play Rangers Service
Community Police Sergeant Iwan Hughes and a PCSO.
There was 10 members of the public present.

The meeting commenced with the Mayor Cllr Jackie Burnham presenting the Aelwyn Morgan Award for 2025 to Des Hayes for 50 years' service to Scouting in Rhuddlan. She also presented bouquets to runners up Georgine Grey for her great volunteering work in Rhuddlan and Mai Soloman for 30 years' service to the Treasure Chest Breast Cancer Support Group. The Mayor had earlier presented a bouquet to Ellen Beer for her volunteering work at Rhuddlan Community Centre.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Bleddyn Williams.

2. Declaration of Interest

Cllr Ivor Beech item 12, Cllr Mike Kermode item 14 and Cllr Ann Davies item 13.

3. Urgent Matters as Agreed by the Chairperson

No matters arisen.

4. Denbighshire Play Rangers

Elaine Hughes and Ruth Salisbury presented what the team do and asked the council if they would fund term time weekly play sessions in Rhuddlan on Admiral's Field. 39 sessions would cost £5,142.54 which included 2 rangers and 1 supervisor. It would also guarantee 11 school holiday sessions. This was discussed by Councillors. Cllr Ann Davies proposed the council proceed, seconded by Cllr Mike Kermode. **Resolved.**

5. Police Matters

The Clerk shared the latest crime data off the police website.

Sergeant Iwan Hughes shared with councillors; anti-social behaviour issues at Rhuddlan Castle, an update on e-bikes/scooters initiative, clarification of who is responsible for parking issues, the Cuppa with a Copper initiative, and a pub watch scheme that is being set up.

Cllr Mike Elgin shared the issues highlighted from the Road Safety meeting held on 8/10 especially speeding on Highlands Road. The Clerk will share data with the Police, and the police will act on any specific detailed information and see if they can get Go Safe to monitor Meliden Road. Cllr Elgin made the police aware of recent accidents on the Rhuddlan Golf Club roundabout.

Councillors also highlighted issues with motorists chasing the lights on the bridge, large heavy vehicles blatantly breaking the weight limits on the bridge and asked about the use of CCTV and participation in the ride along with the police scheme.

6. Minutes:

a. Town Council Meeting held on 11th September 2025

After minor typo corrections identified by Mayor Jackie Burnham the minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting

Cllr Jackie Burnham ran Councillors through the minutes from the Biodiversity meeting held on 2/10. Cllr Mike Kermode proposed the council do the biodiversity training as a whole council, seconded by Cllr Ann Davies. **Resolved.** Cllr Val Simmons proposed that they were a true record, seconded by Cllr Ivor Beech. **Resolved.** Cllr Arwel Roberts proposed the council start the November meeting early to celebrate Rhuddlan's successes in the Your Neighbourhood Wales in Bloom awards, seconded by Cllr Jackie Burnham. **Resolved.** Cllr Mike Elgin proposed that the council enter Admiral Field in the awards in 2026, seconded by Cllr Arwel Roberts. **Resolved.**

Cllr Mike Egin ran Councillors through the minutes of the Road Safety Working Group meeting held on 8/10. Councillors discussed existing SIDS and additional SID's for Rhyl Road and Highlands Road, speed reduction opportunities for Highlands Road. Cllr Mike Kermode proposed that the two vandalised SIDs are repaired and that the Clerk reports on the cost and feasibility of two new SID's, seconded by Cllr Val Simmons. **Resolved.**

7. Progress Report from Minutes

Clerk updated councillors regarding the following:

- DCC team thanked for their work on the Heritage Centre Project and next meeting scheduled for 22/10.
- A Carlow Councillor has been formally invited to the Mayor's civic service.
- OVW AGM and conference was cancelled.
- Leaving bin bags by public waste bins is classed as fly tipping.
- Nerys Rowlands has agreed to the closure of the Rhuddlan and Rhyl in Need Charity.
- DCC contacted regarding lorries using cemetery layby as an overnight stop.
- Go-safe acknowledged request to set up Community Speeding Team.
- Lack of junction line on Parc Edith reported to DCC

8. Reports from:

a. The Mayor and Deputy Mayor

The Mayor and Deputy Mayor had submitted a written report which was accepted by members. The Mayor added she had chaired the Biodiversity Committee meeting and attended the Personnel Committee Meeting on 2/10, attended Dementia Group dance and called in to the Treasure Chest coffee afternoon on 4/10, attended the Road Safety Committee meeting on 8/10 and presented Ellen Beer with bouquet because she couldn't attend the meeting with the other nominees for Aelwyn Morgan Award on the 9/10.

Cllr Ivor Beech added he had attended the opening of Maggie's Cancer Centre at YGC and attended the Llangollen Civic Sunday.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report

The Clerk had submitted a written report. He added that:

- The MS group had thanked council for the loan of its speaker and offered the council use of their newly purchased unit.
- Received congratulation from Bay of Colwyn Council to all the Rhuddlan winners in the Wales in Bloom awards 2025.
- HSBC have informed council that interest rates are being reduced.
- Notice that all CCTV cameras in Rhuddlan are in service.

The report was accepted

9. County Councillor Reports

Cllr Arwel Roberts had submitted a written report. He added that he had attended a Rhyl Prom site visit as Chair of DCC, informed the council that the dropped kerb project is now out to tender and unlikely to be in place by Remembrance Sunday and the new sign for Highlands Close will be installed soon.

The written report was accepted.

Cllr Ann Davies verbally reported the following:

- Update on the trees at Parc Y Llog.
- Lack of play equipment at the Vicarage Lane Play area that could be used by children with a disability and the steep ramp.

- Concerns over the number of accidents at the Rhuddlan Golf Club Roundabout and is pursuing a meeting with DCC Highway Officers.

Cllr Ann Davies stated she has a declaration of prejudicial interest in item 13c.

10. Planning

- 1) 44/2025/0345/PS - variation of condition no. 2 of planning permission code no. 44/2023/0783/PF to allow alterations to the design of the dwelling at Land Adjacent to Church Yard Entrance Church Street, Rhuddlan. No issues providing there is no impact to biodiversity in the area, proposed by Cllr Mike Elgin, seconded by Cllr Jackie Burnham. **Resolved.**
- 2) 44/2025/0413/PF - change of use from Class A1 (retail) to Class D2 (assembly and leisure) with ancillary D1 (health centre/training) as a wellbeing centre at Clwyd House High Street, Rhuddlan. No issues or comments providing there is no impact to biodiversity in the area, proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved.**
- 3) 44/2025/0403/PF - demolition of existing buildings and erection of a replacement indoor storage facility including access and parking at Bodrhyddan Home Farmhouse, Rhuddlan. No issues or comments providing there is no impact to biodiversity in the area, proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved.**

11. Budget & Finance Matters

a. Grant Requests

i) Theatre Bara Caws

Discussed by councillors. Cllr Arwel Roberts proposed a £50 donation, seconded by Cllr Val Simmons. **Resolved.**

ii) Urdd Gobaith Cymru

Discussed by councillors. Cllr Arwel Roberts proposed a £100 donation, seconded by Cllr Val Simmons. **Resolved.**

iii) Glan Clwyd Kilimanjaro Trek and ICU Garden.

Discussed by councillors. Cllr Mike Kermode proposed they be asked to formally apply for a grant, seconded by Cllr Val Simmons. **Resolved.**

b. Approve the October payments listing due

Councillors reviewed the payment listing. Cllr Mike Kermode proposed, Cllr Ann Davies seconded. **Resolved.**

12. Rhuddlan Nature Reserve

Cllr Mike Kermode took Councillors through his proposal. This was discussed by Councillors and Cllr Mike Kermode proposed the Council sign up to a partnership with the Nature Reserve MAG and DCC Countryside Services and the Rhuddlan Dementia Group and allocate £2,000 for match funding grant applications, seconded by Cllr Val Simmons. **Resolved.**

13. Public Toilets

The Council had Previously decided about the toilets at its July meeting which was to proceed with an asset transfer with DCC for the building and to have a 12-month service level agreement with them for the running of the toilets but there was now a need to revisit this. Cllr Mike Kermode proposed that the Council suspends Standing Order 15 (“the six-month rule”) so that the matter could be considered again – seconded by Cllr Mike Elgin – **Resolved**. This was discussed in detail by Councillors. Cllr Mike Elgin highlighted the high cost per estimated user and the other toilets available in the vicinity. Cllr Sophie Baker did not support charging for toilet usage, Cllr Ann Davies expressed concern that a decision was being rushed, and the council should wait until April to see what happens. Cllr Mike Kermode highlighted that RTC like St Asaph City Council were being proactive in relation to taking on the toilets and that the residents would not be happy if the council let the toilets close. Cllr Arwel Roberts suggested businesses could be asked to sponsor some aspects of the operating costs. Cllr Mike Kermode proposed that the council continue with what was agreed in the July meeting and agree to a two-year SLA with DCC with no charging for usage being introduced. Seconded by Cllr Reg Davies. **Resolved**.

14. Trees on Vicarage Lane Playing Field

Cllr Ann Davies shared details of her meeting with Clwyd Alun Housing Association regarding trimming the trees on Vicarage Lane, the trees are on both Council owned and CAHA owned land, so CAHA proposed they pay 50% of the cost and RTC pays the other 50% and that CAHS would ensure and fund all future maintenance. The Clerk has gone out to tender and stated it would cost the council around £750. Proposed by Cllr Reg Davies to pay 50% of the costs providing CAHA agree to maintain in the future, seconded by Cllr Jackie Burnham. **Resolved**.

15. Community Matters

Cllr Reg Davies highlighted the poor state of the roses at the Knights.

Cllr Arwel Roberts shared details of his DCC chairman’s charity concert on 23/11.

Cllr Bleddyn Williams informed the council of a resident who has recently raised a sum of money for charity and suggested a letter of congratulations is sent from the Mayor.

Cllr Val Simmons updated councillors on the Friends of Rhuddlan Library.

Cllr Ivor Beech informed Councillors of the sad passing of Nora Williams, a stalwart of St Mary’s Church. Councillors agreed to send a condolence card to the church.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Mike Kermode proposed, Cllr Arwel Roberts seconded. **Resolved**.

The members of the public left the meeting and the recording was stopped.

16. Review reasons for apologies

Bleddyn Williams, work engagements – accepted by councillors.

17. Personnel Minutes

Cllr Mike Kermode took Councillors through the minutes of the Personal Committee meeting held on 2/10. The committee recommended ceasing council running of the Community

market from the end of 2025 and recruiting a replacement Assistant Clerk working 35hrs per month. The acceptance of the minutes and recommendations was proposed by Cllr Arwel Roberts, seconded by Cllr Val Simmons. **Resolved.**

16. Date of next meetings:

Thursday 13th November 2025.

Signed Date:.....
Cllr Jackie Burnham (Mayor)

DRAFT