



Personnel Committee

(Cllrs Ivor Beech Val Simmons, Jackie Burnham and Mike Kermode)

26th September 2025

Dear Personnel Committee (and other Town Councillors for information).

I confirm that there will be a meeting of the **Personnel Committee on Thursday 2nd October 2025 at 8pm in Hwb Rhuddlan, Clos David Owen, Rhuddlan, LL182UJ.**

As is usual practice, non-committee members may attend as observers, and it will help if observer members inform the Town Clerk in advance. Arrangements for a zoom link will be organised if this is required.

Members of the public wishing to attend may do so by informing the Town Clerk by the 4pm on 2nd October so that necessary arrangements can be made.

Agenda

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Minutes** – Review the minutes of the meeting held on 14th April 2025 (already approved by the Council)
- 4. Part 2 Business** - It is recommended that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
- 5. Assistant Clerk's Resignation – to consider next steps**

Yours faithfully,

Cllr. Mike Kermode

Secretary and Adviser to the Personnel Committee

For further information contact - Stephen Wilson – Town Clerk 07775 673706

clerk@rhuddlantowncouncil.gov.uk