



Rhuddlan Town Council

Full Council Hybrid Meeting Thursday 11th December 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Bleddyn Williams (remotely)
Steve Wilson - Town Clerk and Responsible Financial Officer

Thaisa Wells and Patrick Williams from the Walk Wheel Cycle Trust and Ben Wilcox-Jones and Rebecca Musgrave from DCC

There were 2 Police Officers in attendance.

There was 1 member of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Ann Davies

2. Declaration of Interest

None

3. Urgent Matters as Agreed by the Chairperson

The Mayor introduced Heidi Barton-Price who has been appointed Assistant Town Clerk starting on 12th January 2026.

4. Police Matters

The Clerk ran through the latest Crime data. The police stated there have been no major issues with crime in Rhuddlan and stated that some incidents are reported by more than one person and this makes the crime numbers look much higher than they are.

The police passed on a warning regarding a spate of distraction burglaries in the area and gave advice on what residents should do. The police confirmed that they visit local schools as part of their patrols.

5. Active Travel Plan

The Walk Wheel Cycle Trust (Ex Sustrans), with DCC updated councillors on the Rhuddlan Active Travel Plan. They ran through the consultations to-date and what actions they were proposing to take forward to detailed design stage with the possibility of carrying out the works in the 2026/27 financial year, if bids for funding were successful. The improvements included the widening of paths, installing informal road crossings, share road/path areas and other safety improvements. They stated they have discarded the one-way system. This was discussed by councillors who highlighted some slight tweaks to the plans and some other ideas. The DCC a team will present the formal designs to the council at a special meeting in late February 2026. Councillors thanked the team for their good work to date and for considering all the feedback from residents during the consultation process. They confirmed the installation of dropped kerbs in various locations would commence in January.

6. Minutes:

a. Town Council Meeting held on 13th November 2025

The minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting

Cllr Mike Kermode gave councillors an update on the events committee meeting held on 10th December and Cllr Arwel Roberts updated the council on the twinning with Carlow.

7. Progress Report from Minutes

Clerk updated Councillors regarding the following:

- Invitation sent via Kate Thew to invite the new DCC CEO to a future meeting.
- Letter sent to BCHB regarding A&E.
- Trees at rear of Parc Y Llong trimmed and tidy up of Knights being progressed.
- Residents of High Street backing onto Admiral's Field have been sent a letter regarding parking.
- Youth team contacted regarding the pebble snake.
- Councillor's email addresses added to website and notice board.

8. Reports from:

a. The Mayor and Deputy Mayor

The Mayor and Deputy Mayor had submitted a written report. The Mayor Cllr Jackie Burnham stated she could not attend the unveiling of the plaque commemorating Philip Jones Griffiths. The Deputy Mayor Cllr Ivor Beech informed councillors that he had attended an event at Maggie's North Wales on 11/12.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report

The Clerk had submitted a written report. He added that:

- Councillors needed to agree if the SID in Pentre lane should be reinstalled or relocated. This was discussed and the council decided to request the SID is located at its original location.

The report was accepted

9. County Councillor Reports

Cllr Arwel Roberts had submitted a written report which he ran councillors through. He added he had attended the opening of a park in Bodelwyddan.

The report was accepted

10. Planning

There were no planning applications to consider.

11. Budget & Finance Matters

a. Grant Requests

i) Urdd National Eisteddfod Ynys Mon 2026

Discussed by councillors, Cllr Jackie Burnham proposed a £100 donation seconded by Cllr Mike Kermode. **Resolved.**

ii) Urdd Fund For All

Discussed by councillors. Cllr Jackie Burnham proposed a £230 donation, seconded by Cllr Ivor Beech. **Resolved.**

b. Approve the December payments listing due

Councillors reviewed the payment listing. Cllr Val Simmons proposed it is paid, Cllr Mike Kermode seconded. **Resolved.**

c. Receive Q3 Financial Report

The Clerk took councillors through the year-to-date accounts stating that the finances were as planned.

12. Section 6 Biodiversity and Resilience of Ecosystems Report 2025

The Clerk had previously shared the plan with Councillors, Cllr Arwel Roberts proposed the Council approve and submit the report, seconded by Cllr Mike Kermode. **Resolved.**

13. Defibrillator fir Highlands Road/Pentre Lane area.

The Clerk ran through the options and councillors agreed the electrical box concept which the Clerk will bring a firm proposal to councillors in the new year.

14. Asset Transfer Committee.

Discussed by councillors and Councillors Sophie Baker, Mike Elgin, Bleddyn Williams and Ivor Beech agreed to join the committee which will meet in the new year.

15. Rhuddlan Cemetery

Cllr Mike Kermode updated the council regarding the non-availability of burial plots at Rhuddlan Cemetery. This was discussed by councillors who also added concerns regarding the issue of flooding at existing plots. Cllr Arwel Roberts proposed that the council write to

DCC asking them to clarify the latest situation and what advice they are giving Rhuddlan residents and undertakers. Cllr Ivor Beech suggested a method of draining the water which will be included in the letter, seconded by Cllr Reg Davies. **Resolved.**

16. One Voice Wales AGM Motions

Councillors reviewed the motions and agreed them in principle, proposed by Cllr Mike Kermode, seconded by Cllr Val Simmons. **Resolved.** Cllr Ivor Beech will vote on behalf of RTC at the AGM in January.

17. Community Matters

Cllr Arwel Roberts mentioned the success of the Hwb and that the Town Plan needs a review. Cllr Jackie Burnham highlighted an electricity supply issue in Bryn Hafod and broken tree branch on the High Street that she dealt with.

Cllr Ivor Beech asked the council write to the Community Centre to thank them for providing a delicious hot buffet and highlighted how good the Rhuddlan Christmas lights are looking. He also highlighted an issue with muck spreading on fields on the Abergele Road and asked Cllr Arwel Roberts to inform DCC.

Cllr Sophie Baker shared details of her day spent with the local police team and raised an issue with some residents saying they are not seeing event notices. This was discussed by councillors.

Cllr Mike Elgin informed the council of the passing of ex-Councillor Tony Raindord who had been instrumental in the development of the Community Centre. Councillors agreed to send a letter of condolence.

Cllr Val Simmons informed council that speeding on Highlands Road had got worst. The Clerk agreed to chase up the setting up of the Community Speeding Team.

Cllr Mike Kermode clarified the Town Plan is still a live document,

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Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Mike Kermode proposed, Cllr Val Simmons seconded. **Resolved.**

The members of the public left the meeting, and the recording was stopped.

18. Review reasons for apologies

Cllr Ann Davies – no reason given

19. Minutes from Personnel Committee meetings of 18th November and 4th December

Cllr Mike Kermode ran Councillors through the minutes and informed them that Heidi Barton-Price has been appointed as Assistant Clerk and starts on 12th January 2026. Councillors agreed to pay the Clerk 40hrs of overtime assimilated since the previous Assistant Clerk left.

20. Date of next meetings:

Precept/Budget Setting Meeting - Wednesday 7th January 2026

Next Full Council Meeting -Thursday 8th January 2026.

Signed Date:.....

Cllr Jackie Burnham (Mayor)

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