



Rhuddlan Town Council Meeting

Full Council Meeting Thursday 12th February 2026

M I N U T E S

Present:

Cllr Jackie Burnham (Mayor)

Cllr Ivor Beech (Deputy Mayor)

Cllr Sophie Baker

Cllr Mike Kermode

Cllr Arwel Roberts

Cllr Val Simmons

Cllr Ann Davies

Cllr Mike Elgin

Cllr Bleddyn Williams (remotely)

Cllr Gloria Lambert

Steve Wilson - Town Clerk and Responsible Financial Officer

Heidi Barton-Price (Assistant Town Clerk)

Police Sergeant - Iwan Hughes (PS 3030)

Sarah Unwin – Denbighshire County Council, Youth Services

There was 1 member of the public present

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Reg Davies

Alexandra Jones PCSO 2839 – Police Sergeant Iwan Hughes in attendance as above.

2. Declaration of Interest

None. The Mayor reminded attendees to follow the Code of Conduct.

3. Urgent Matters as Agreed by the Chairperson

None.

4. Police Matters

Police Sergeant - Iwan Hughes confirmed that there were no patterns or trends along the Denbighshire coastal area. There had only been 20 reports in total in Rhuddlan to end of January, with the majority being domestic related instances – there were no Police concerns at present.

As per previous Minutes (15th January) the Town Clerk confirmed that a Denbighshire County Council Manager had been invited and will attend the March meeting regarding the speeding issues on Highlands Road for Councillors to raise concerns and to see what could be done.

Police Sergeant Iwan Hughes confirmed that he would attend this meeting.

Cllr Val Simmons confirmed that this issue had also been raised at the CCTV meeting held on 28th January 2026.

The Clerk ran through the latest Crime data.

Police Sergeant - Iwan Hughes left the meeting at this point.

5. Minutes:

- a. To approve minutes of the Town Council meeting held on 15th January 2026.

The minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

- b. To approve minutes of any Committee and Working Group meetings held since last meeting.

None.

6. Progress Report from Minutes

The Town Clerk confirmed and updated:

11th December Minutes:

- Regarding the invitation sent for the new DCC CEO, confirmed the CEO will meet with councils at a joint meeting instead.
- Letter sent to BCUHB regarding A&E and confirmed that a response had been received. Town Clerk to circulate a copy.
- Trees at rear of Parc Y Llong trimmings has been completed.
- Grants have not yet been paid and are to be paid in March.
- Regarding the defibrillator for Highlands Road/Pentre Lane, drawings are required which the Clerk is getting quotations.
- Rhuddlan Cemetery – Town Clerk to raise with Cllr Ivor Beech providing a page on drainage solutions.
- Message of thanks from Isobel Rainford for condolences sent.

- Town Clerk to action re: Community Speeding Team.

25th January Minutes:

- Cemetery lay-by – this has been raised by Cllr Arwel Roberts as DCC County Councillor : nothing to do with Gas board and DCC stated they had done temporary repairs months ago.
- Parking restrictions in Abbey Road – Town Clerk has contacted DCC Manager – Mike Jones to seek clarification from DCC that they will carry out meaningful consultation with residents. The Town Clerk confirmed the response received was that this will be carried out as a Traffic Regulation Order (TRO) with a meeting currently being arranged with N Wales Police. This will follow the TRO process to include statutory Community Council and public consultation.

7. Reports from:

a. The Mayor and Deputy Mayor

The Mayor had submitted a written report. The written report was accepted.

The Deputy Mayor apologised that he had no feedback regarding One Voice Wales January AGM as he unfortunately was unable to attend the meeting.

b. The Town Clerk – correspondence and project report.

The Town Clerk thanked Cllr Mike Kermode for acting as Temporary Town Clerk whilst he was off and informed Councillors that he was now back to full duties.

The Town Clerk updated Councillors regarding the following:

1. E-mail from the Youth Club regarding the Covid pebbles at Vicarage Lane. They would like to be involved and are asking what the council want in relation to where the pebbles go, to fill the gaps and get reinstated at the existing location or to remove and create a framed display.

Councillors discussed the various options and the Town Clerk and Cllr Sophie Baxter to attend one of their Youth Club sessions to share and discuss ideas.

2. Offer from Tenovus Cancer Care to speak to council about cancer and the work Tenovus does.

Cllr Ann Davies proposed and Cllr Mike Kermode seconded to accept their invitation - for them to be invited to attend the April meeting at 6.30pm.

Resolved.

3. Commuted Sums - £1,200

Councillors discussed the options around providing an accessible piece of equipment for a play area and the costs involved. The Town Clerk to pursue the RTC application.

Cllr Ann Davies proposed to seek best funding and Cllr Mike Kermode

seconded with the view to provide an accessible piece of equipment for the play area at Vicarage Lane.

4. Park Y Lleng

The Town Clerk updated Councillors on the trees having been re-planted and a proposed Memorial bench being located at Vicarage Lane field and to seek their view on funding the installation.

Cllr Mike Kermode proposed and Cllr Arwel Roberts seconded that the installation cost should be met. **Resolved.**

5. Various One Voice Wales and DCC communications emailed to Councillors.

Dates for the diary

- Events Committee Meeting – Wednesday 11th March 2026
- Gwledd – Saturday 16th May 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026
- Mayor's Charity Evening – Friday 10th April 2026.

8. County Councillor Reports

a. Report by Councillor Arwel Roberts

Cllr Arwel Roberts had submitted a written report which he ran councillors through. The report was accepted

Cllr Arwel Roberts had chaired County Council that day and confirmed the 4.76% Council Tax level increase.

As DCC Chair he was proud to welcome new citizens to DCC as part of his role and will be attending the following:

8th March – Ebenezer Chapel DCC Chair's Civic Service

26th March – Meeting the new DCC CEO

A new DCC Chair will be appointed in April 2026.

Confirmed that Barfield Road flooding improvements will be carried out at the end of February/early March. Resurfacing of Station Road and Rhyl Road to be carried out in the next financial year.

b. Verbal Report by Councillor Ann Davies

Cllr Ann Davies provided a verbal report.

The Cemetery flooding issues are ongoing with the Cemetery gate to be upgraded once the weather improves.

Bin and recycling issues are also ongoing.

Whilst highlighting the pothole on Rhyl Road the Town Clerk submitted an online report.

9. Planning

- a. 44/2025/0579/TC Felling of 1 no. Birch Tree within Rhuddlan Conservation Area at The Banquet House Princes Road, Rhuddlan.

Cllr Mike Kermode proposed and Cllr Ann Davies seconded that there were no objections to this application.

10. Budget & Finance Matters

- a. Grant Requests – None received
- b. Approve Insurance arrangements for 2026/2027.

The Town Clerk informed Councillors that unfortunately there had not been time to tender this year, however, the renewal from Clear Council was only marginally higher than the previous year as it now included the Hwb cover.

The insurance was discussed by Councillors and it was proposed to accept the renewal cost by Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**

- c. Approve the February payments listing due

Councillors reviewed the payment listing. Cllr Arwel Roberts proposed it is paid and Cllr Mike Kermode seconded. **Resolved.**

The final payments listing will be published on 13th March and can be found on the Rhuddlan Town Council Website under financial information
<https://rhuddlantowncouncil.gov.uk>.

11 a. Complaint regarding littering of Admiral's Field

The Mayor highlighted the complaint letter received of litter following football matches. Councillors discussed how to move forward with the new organisers taking responsibility.

It was proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons that the Town Clerk write to them and invite them to a future meeting with a view to developing a formal agreement. The Town Clerk to write to the complainant to inform them of this action.

11 b. Community Matters

Cllr Arwel Roberts informed Councillors that the Heritage Sub Committee Meeting is scheduled to be held on 25th March with Cllr Reg Davies being invited.

Cllr Mike Elgin met with a resident of Pentre Lane and discussed some good ideas regarding road safety. The crossing at Rhyl Road/Highlands Road is a concern and although County Cllrs Arwel Roberts and Ann Davies have been in contact with DCC around issues it was proposed by Cllr Arwel Roberts and seconded by Cllr Ann Davies that the Town Clerk write to DCC to request a meeting on site.

Cllr Val Simmons attended the CCTV meeting on 28th January and reported back that all CCTV is working and the crime rate has remained static over the past 3 years.

Cllr Val Simmons attended the Youth Club as part of looking at the legacy funding of £5k allocation from Friends of Rhuddlan Library. She welcomed and introduced Sarah Unwin, DCC Youth Services to the meeting at this point:

Sarah Unwin thanked RTC for the opportunity to highlight the Youth Club's activities and offered an open invitation to Councillors to attend sessions. The Town Clerk highlighted the RTC events being held during the year and will link with Sarah around the Youth Club's involvement at any events. The Town Clerk to invite her to the Events Committee scheduled for 11th March 2026 and the possibility of a tent being allocated to the Youth Service at the summer Volunteer Fair and Picnic in the Park.

Other places for Cllr Val Simmons to attend included Castle Day Nursery, the Cubs and Scouts and the Guides.

The Mayor highlighted that the line is very faint on the disabled space outside Hazel Court and needs to be made clearer. The Town Clerk will report to DCC.

The Deputy Mayor welcomed the Town Clerk's return to duties and reminded Councillors of the Duty of Care for employee's health.

Cllr Sophie Baxter had reported the pothole on Hylas Lane/Abbey Road.

Cllr Gloria Lambert reported ongoing rubbish issues, especially trolleyboc issues during the bad weather.

Cllr Mike Kermode reminded Councillors of the [Assisted Collection Service](#) available for residents.

The first Community Market at the Community Centre will be held this Saturday 14th February 2026.

Part 2 Exclusion of the Press & Public

PART 2 BUSINESS – It was proposed by Cllr Mike Kermode, seconded by Cllr Ivor Beech and duly resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The member of the public left the meeting.

The meeting recording (audio only) was stopped at this point.

12. Review Reasons for Apologies

Cllr Reg Davies – Personal circumstances. Accepted

13. Date of Next Meetings

- Events Committee – Wednesday 11th March 2026
- Full Town Council meeting - Thursday 12th March 2026

- Biodiversity Sub Committee meeting – Wednesday 18th February 2026 (now to be rescheduled)

Signed:

Date:

Cllr Jackie Burnham (Mayor)

DRAFT