

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council

Full Council Hybrid Meeting Thursday 11th December 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Bleddyn Williams (remotely)
Steve Wilson - Town Clerk and Responsible Financial Officer

Thaisa Wells and Patrick Williams from the Walk Wheel Cycle Trust and Ben Wilcox-Jones and Rebecca Musgrave from DCC

There were 2 Police Officers in attendance.

There was 1 member of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Ann Davies

2. Declaration of Interest

None

3. Urgent Matters as Agreed by the Chairperson

The Mayor introduced Heidi Barton-Price who has been appointed Assistant Town Clerk starting on 12th January 2026.

4. Police Matters *Appendix 1*

The Clerk ran through the latest Crime data. The police stated there have been no major issues with crime in Rhuddlan and stated that some incidents are reported by more than one person and this makes the crime numbers look much higher than they are.

The police passed on a warning regarding a spate of distraction burglaries in the area and gave advice on what residents should do. The police confirmed that they visit local schools as part of their patrols.

5. Active Travel Plan

The Walk Wheel Cycle Trust (Ex Sustrans), with DCC updated councillors on the Rhuddlan Active Travel Plan. They ran through the consultations to-date and what actions they were proposing to take forward to detailed design stage with the possibility of carrying out the works in the 2026/27 financial year, if bids for funding were successful. The improvements included the widening of paths, installing informal road crossings, share road/path areas and other safety improvements. They stated they have discarded the one-way system. This was discussed by councillors who highlighted some slight tweaks to the plans and some other ideas. DCC were reminded to consider Rhyl Rd in future plans. The DCC a team will present the formal designs to the council at a special meeting in late February 2026. Councillors thanked the team for their good work to date and for considering all the feedback from residents during the consultation process. They confirmed the installation of dropped kerbs in various locations would commence in January.

6. Minutes:

a. Town Council Meeting held on 13th November 2025 *Appendix 2*

The minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting

Cllr Mike Kermode gave councillors an update on the events committee meeting held on 10th December and Cllr Arwel Roberts updated the council on the twinning with Carlow.

7. Progress Report from Minutes

Clerk updated Councillors regarding the following:

- Invitation sent via Kate Thew to invite the new DCC CEO to a future meeting.
- Letter sent to BCHB regarding A&E.
- Trees at rear of Parc Y Llong trimmed and tidy up of Knights being progressed.
- Residents of High Street backing onto Admiral's Field have been sent a letter regarding parking.
- Youth team contacted regarding the pebble snake.
- Councillor's email addresses added to website and notice board.

8. Reports from:

a. The Mayor and Deputy Mayor

Appendix 3

The Mayor and Deputy Mayor had submitted a written report. The Mayor Cllr Jackie Burnham stated she could not attend the unveiling of the plaque commemorating Philip Jones Griffiths. The Deputy Mayor Cllr Ivor Beech informed councillors that he had attended an event at Maggie's North Wales on 11/12.



Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report *Appendix 4*

The Clerk had submitted a written report. He added that:

- Councillors needed to agree if the SID in Pentre lane should be reinstalled or relocated. This was discussed and the council decided to request the SID is located at its original location.

The report was accepted

9. County Councillor Reports *Appendix 5*

Cllr Arwel Roberts had submitted a written report which he ran councillors through. He added he had attended the opening of a park in Bodelwyddan.

The report was accepted

10. Planning

There were no planning applications to consider.

11. Budget & Finance Matters

a. Grant Requests

i) Urdd National Eisteddfod Ynys Mon 2026

Discussed by councillors, Cllr Jackie Burnham proposed a £100 donation seconded by Cllr Mike Kermode. **Resolved.**

ii) Urdd Fund For All

Discussed by councillors. Cllr Jackie Burnham proposed a £230 donation, seconded by Cllr Ivor Beech. **Resolved.**

b. Approve the December payments listing due *Appendix 6*

Councillors reviewed the payment listing. Cllr Val Simmons proposed it is paid, Cllr Mike Kermode seconded. **Resolved.**

c. Receive Q3 Financial Report *Appendix 7*

The Clerk took councillors through the year-to-date accounts stating that the finances were as planned.

12. Section 6 Biodiversity and Resilience of Ecosystems Report 2025 *Appendix 8*

The Clerk had previously shared the plan with Councillors, Cllr Arwel Roberts proposed the Council approve and submit the report, seconded by Cllr Mike Kermode. **Resolved.**

13. Defibrillator for Highlands Road/Pentre Lane area.

The Clerk ran through the options and councillors agreed the electrical box concept which the Clerk will bring a firm proposal to councillors in the new year.

14. Asset Transfer Committee.

Discussed by councillors and Councillors Sophie Baker, Mike Elgin, Bleddyn Williams and Ivor Beech agreed to join the committee which will meet in the new year.

15. Rhuddlan Cemetery

Cllr Mike Kermode updated the council regarding the non-availability of burial plots at Rhuddlan Cemetery. This was discussed by councillors who also added concerns regarding



the issue of flooding at existing plots. Cllr Arwel Roberts proposed that the council write to DCC asking them to clarify the latest situation and what advice they are giving Rhuddlan residents and undertakers. Cllr Ivor Beech suggested a method of draining the water which will be included in the letter, seconded by Cllr Reg Davies. **Resolved.**

16. One Voice Wales AGM Motions

Councillors reviewed the motions and agreed them in principle, proposed by Cllr Mike Kermode, seconded by Cllr Val Simmons. **Resolved.** Cllr Ivor Beech will vote on behalf of RTC at the AGM in January.

17. Community Matters

Cllr Arwel Roberts mentioned the success of the Hwb and that the Town Plan needs a review. Cllr Jackie Burnham highlighted an electricity supply issue in Bryn Hafod and broken tree branch on the High Street that she dealt with.

Cllr Ivor Beech asked the council write to the Community Centre to thank them for providing a delicious hot buffet and highlighted how good the Rhuddlan Christmas lights are looking. He also highlighted an issue with muck spreading on fields on the Abergele Road and asked Cllr Arwel Roberts to inform DCC.

Cllr Sophie Baker shared details of her day spent with the local police team and raised an issue with some residents saying they are not seeing event notices. This was discussed by councillors.

Cllr Mike Elgin informed the council of the passing of ex-Councillor Tony Rainford who had been instrumental in the development of the Community Centre. Councillors agreed to send a letter of condolence.

Cllr Val Simmons informed council that speeding on Highlands Road had got worst. The Clerk agreed to chase up the setting up of the Community Speeding Team.

Cllr Mike Kermode clarified the Town Plan is still a live document,

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Mike Kermode proposed, Cllr Val Simmons seconded. **Resolved.**

The members of the public left the meeting, and the recording was stopped.

18. Review reasons for apologies

Cllr Ann Davies – no reason given

19. Minutes from Personnel Committee meetings of 18th November and 4th December

Cllr Mike Kermode ran Councillors through the minutes and informed them that Heidi Barton-Price has been appointed as Assistant Clerk and starts on 12th January 2026. Councillors agreed to pay the Clerk 40hrs of overtime assimilated since the previous Assistant Clerk left.



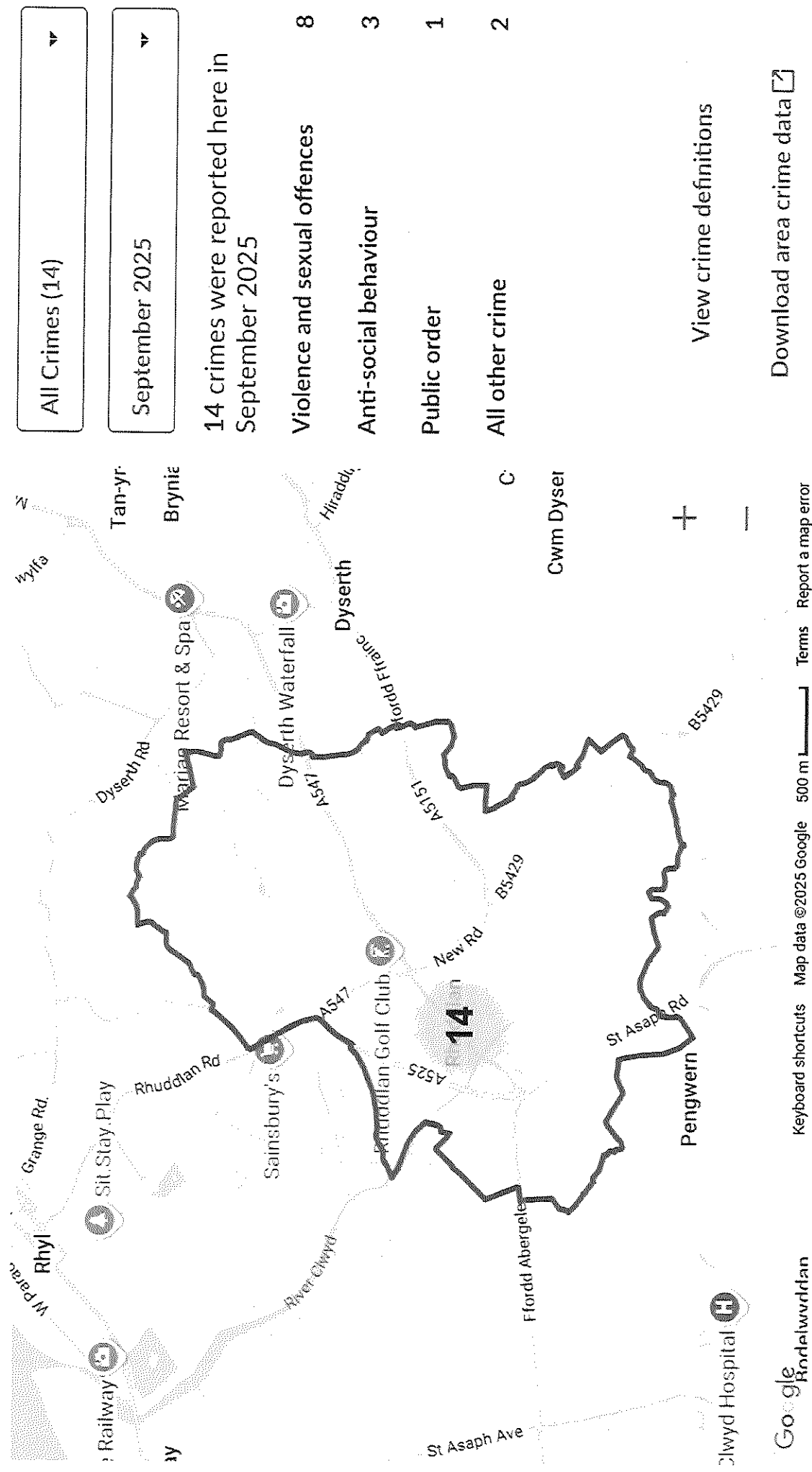
20. Date of next meetings:

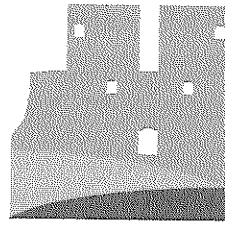
Precept/Budget Setting Meeting - Wednesday 7th January 2026

Next Full Council Meeting -Thursday 8th January 2026.

Signed  Date: 15/1/2026
Cllr Jackie Burnham (Mayor)

December 2025 Meeting – Crime Report





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Full Council Hybrid Meeting Thursday 13th November 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Ann Davies
Cllr Reg Davies
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Bleddyn Williams
Steve Wilson - Town Clerk and Responsible Financial Officer

Two Police Officers; PC Will 3251 and PCSO 4457 Thatcher
There was 6 members of the public present.

The meeting commenced with the Mayor Cllr Jackie Burnham congratulating The Rhuddlan Nature Reserve, Rhuddlan Bowls Club, Rhuddlan Town Community Association and Rhuddlan Allotments Society on their successes in the Wales in Bloom Your Neighbourhood Awards

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Mike Elgin & Cllr Val Simmons

2. Declaration of Interest

Cllr Ann Davies item 12.

3. Urgent Matters as Agreed by the Chairperson

The Mayor informed members of the appointment of Helen White as the new CEO of Denbighshire County Council. Mayor Jackie Burnham proposed that the CEO is invited to a future Council Meeting, seconded by Cllr Arwel Roberts. **Resolved.**

The Mayor ran members through the requirements of the Wildlife Garden installation on Admiral's field which was discussed by Councillors. Cllr Gloria Lambert proposed we postpone until April 2026, seconded by Cllr Mike Kermode. **Resolved.**

The Mayor updated Councillors on the successful Remembrance Sunday Service and Parade. The Mayor suggested that The Rhyl Marching Band, The Council Standard Bearer and The Parade Marshall are rewarded for their essential support. The following donations were proposed by Cllr Arwel Roberts:

Rhyl Marching Band - £200

The Council Standard Bearer Lisa Lee's chosen charity Blind Veterans UK - £100

The Parade Marshall Inspector Tim's chosen charity Wellspring Community - £100

Seconded by Cllr Mike Kermode. **Resolved**

Cllr Ann Davies shared serious concerns about poor conditions and services at Glan Clwyd Hospital A & E department. Cllr Jackie Burnham proposed the Council write to Betsi Cadwaladr University Health Board to express concerns and copy in the MS, Welsh Health Minister, First Minister and MP, seconded by Cllr Arwel Roberts. **Resolved.**

4. Police Matters

The Clerk ran through the latest Crime data and the Police team highlighted working with the DCC Youth and Play Ranger teams to resolve some minor anti-social behaviour issues. They updated Councillors on the e-scooter/bike initiative. Councillors stated they were disappointed that no Police Officer turned up for the Cuppa with a Copper initiative at the Kings Head, the police team said this was being investigated and Sergeant Iwan would provide an update.

5. Minutes:

a. Town Council Meeting held on 9th October 2025

After minor typo corrections the minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting

Cllr Arwel Roberts ran Councillors through the minutes of the Heritage Centre Working Group meeting held on 28th October, he highlighted the Rhuddlan History day being organised in June by the History Society and that he is investigating the electronic Rhuddlan trails funded by Cadwyn Clwyd.

6. Progress Report from Minutes

Clerk updated Councillors regarding the following:

- The Play Ranger led afterschool play sessions funded by the Council have started on Thursdays from 3.15pm to 4.45pm.
- DCC have stated that no speed repeater signs are allowed on Highlands Road, the two SID's are under repair, and the clerk is looking into the cost of two new SIDs for Highlands Road and Rhyl Road.
- The invitation for Carlow Councillors to attend the Mayors Civic Sunday have been declined however Carlow have stated that a representative/s will visit Rhuddlan in early 2026.

- The trees at Parc Y Lleng will be trimmed on 25/11.
- The roses at the Library have been tidied by Noel Henry as DCC had not be able to do them in 2025. Cllr Arwel Roberts proposed that Noel is engaged to tidy up the area at the Knights, seconded by Cllr Jackie Burnham. **Resolved.**

Cllr Arwel Roberts reminded Councillors of his charity concert.

Cllr Ann Davies asked about the installation of disabled friendly play equipment at the Vicarage Lane play area, the Clerk stated he is looking at this as part of commuted sums for 2026.

7. Reports from:

a. The Mayor and Deputy Mayor

The Mayor and Deputy Mayor had submitted a written report and the Mayor advised members she did not attend the school meeting on 10/11.

The Deputy Mayor Cllr Ivor Beech informed members he had attended a Behind the Gate event in which John Saunders-Davies had raised £2,300 for St Kentigern.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report

The Clerk had submitted a written report. He added that:

- Updated Councillors on the Cadw enforcement action on Vicarage Lane Playing Field. A local community group would like to put a memorial bench where the tree has been replanted on the field. Councillors had no issue with this.
- Informed Councillors that he had to put a road closure order in place for Remembrance Sunday at a cost of £1,500. It was agreed next year, to ask the local police team to drive ahead of the parade on the return journey.
- Discussed email from British Gas about a complaint regarding parking at the end of the access road adjacent to Admiral's Field. The issue of works vehicles from Neo Power parking in the same area was identified. Cllr Jackie Burnham proposed the Council write to all residents that back onto the access road to remind them it is for access only and not for parking, seconded by Cllr Mike Kermode. **Resolved.**
- The 2024/25 external audit was returned unqualified.
- Councillors discussed the complaint about cones used by the Dragon's container on the MUGA and decided no action was required.

The report was accepted

8. County Councillor Reports

Cllr Ann Davies ran through her written report and added the gates at the cemetery will be repainted in the spring, that DCC are quick at rectifying safety issues with the pavements when reported, highlighted issues with stolen bins and informed members of the Care and Repair service.

Cllr Arwel Roberts had submitted a written report. He added that he had issues regarding stolen bins and ran Councillors through the DCC regulations on bin replacement. He shared a "fire safety in the home" leaflet to share with residents, gave an update on dropped kerbs and a crossing that it is difficult to manoeuvre a mobility scooter across.

He shared he had attended a ceremony to welcome 8 new British citizens and had attended the opening of a centre at Ysgol Twm o'r Nant.

Both reports were accepted

Cllr Ivor Beech shared with residents the risk of fire when charging mobility scooters and storing them on an escape route which could hinder an evacuation.

9. Planning

There were no planning applications to consider.

10. Budget & Finance Matters

a. Grant Requests

i) Glan Clwyd Kilimanjaro Group

Cllr Ann Davies declared an interest and left the meeting while this item was discussed. Discussed by Councillors, Cllr Jackie Burnham proposed a £250 donation in principle subject to the Council being informed of the location of the garden, seconded by Cllr Bleddyn Williams. **Resolved.**

ii) Wales Air Ambulance Community Council Appeal 2025

Discussed by Councillors. Cllr Mike Kermode proposed a £1,000 donation, seconded by Cllr Bleddyn Williams. **Resolved.**

b. Approve the November payments listing due

Councillors reviewed the payment listing. Cllr Mike Kermode proposed it is paid, Cllr Arwel Roberts seconded. **Resolved.**

c. Renewal of SLCC membership for 2026

Cllr Mike Kermode proposed the Council renew, seconded by Cllr Arwel Roberts. **Resolved.**

11. Council Asset Transfer Committee

Councillors discussed the establishment of an Asset Transfer Committee. Cllr Mike Kermode proposed the Committee is set up, seconded by Cllr Ivor Beech. **Resolved.** Membership will be discussed at the December meeting.

12. Lighting from the Hwb to the MUGA Car Park.

The Clerk ran through the issue and explained he will be putting an additional two solar lights on the path in this area that should resolve the issue.

13. Pebble Snake at Vicarage Lane

Cllr Ann Davies reminded Councillors of the history of the snake and Councillors discussed the best way forward. It was decided to ask the Youth Club if they would be prepared to do some restoration and the Council could then reinstate on the wall.

14. Grant Priosect Perthyn Project Grant

Cllr Arwel ran Councillors through this opportunity linked with housing and promoting the Welsh language. He stated he will get Menter Iaith involved and report back to the Council.

15. Community Matters

Cllr Arwel Robers suggested the council get more fire safety leaflets and give out to residents. Cllr Bleddyn Williams had received a request that the MUGA lights stay on longer in the evenings.

Cllr Mike Kermode thanked Councillors for the community market stall that raised £80 for the Dementia Group. He informed Councillors of a charity concert featuring Muddy Boots is being

held at the Community Centre on the 28/11 and a Dementia Friendly Carol Service being held at St Marys on 11/12 at 10.30am.

Cllr Sophie asked that Councillors email addresses are added to the council website.

Cllr Ivor Beech shared details of a recent event held regarding the impact to farming in the Ukraine that the Russian Invasion has caused.

Cllr Jackie Burnham highlighted litter issues after football matches and parties in the Hwb.

Part 2 Exclusion of the Press & Public

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Cllr Arwel Roberts proposed, Cllr Mike Kermode seconded. **Resolved.**

The members of the public left the meeting, and the recording was stopped.

15. Review reasons for apologies

Cllr Val Simmons – vacation

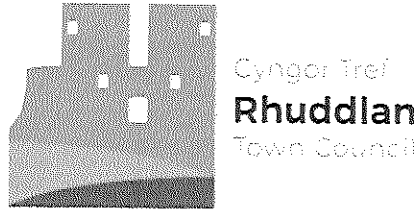
Cllr Mike Elgin – retired police event

Both absences accepted by Councillors.

16. Date of next meetings:

Thursday 11th December 2025.

Signed Date:.....
Cllr Jackie Burnham (Mayor)



Rhuddlan Town Council December 2025 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

18th November – Attended a Personnel Committee meeting shortlisting for the Assistant Clerk vacancy.

20th November – Attended the Council organised first aid training

21st November – Attended the Nature Reserve MAG Meeting

21st November – Attended the Chair of Denbighshire County Council's Charity Concert at St. Asaph Cathedral

28th November – Attended a fantastic night of music and dancing at the Community Centre with Muddy Boots to raise money for Rhuddlan Dementia Group

1st December – Hosted the switching on of the Rhuddlan Christmas lights

2nd December – Attended Conwy Town Mayors' charity event at Theatre Colwyn

3rd December – Attended the unveiling of a plaque commemorating Philip Jones Griffiths at Rhuddlan Library

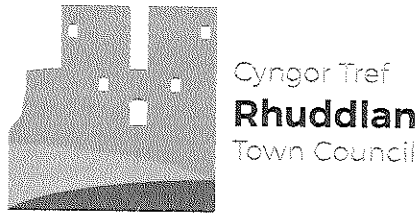
3rd December – Attended the Chair of DCC Christmas Carol Concerts at St. Thomas Church Rhyl in aid of St. Kentigern Hospice

4th December - Attended a Personnel Committee meeting conducting interviews for the Assistant Clerk vacancy.

5th December - Attended a Personnel Committee meeting conducting interviews for the Assistant Clerk vacancy.

7th December – Hosted my Civic Service at St Mary's Church Rhuddlan.

10th December – Attended the Events Committee meeting



Clerk's Project Report and Correspondence for December 2025 Meeting

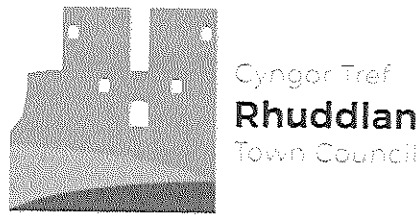
Correspondence

The following has been received:

1. E-mail from One Voice Wales asking councils to comment on the NESO (National Energy System Operator) and RESP (Regional Energy Strategic Plans) consultation methodology. Sent to councillors to respond directly.
2. Email from DCC informing the council that they are replacing the electronic signs at the bus shelters by the ASDA garage. This is the first phase and DCC will install others in 2026.
3. Update from DCC on the broken SIDs which will be reinstalled soon. They still have concerns regarding the one Nr Pentre Lane. **Decision required.**
4. Various notices from DCC and OCW sent to councillors for information.

Dates for the diary

- Final Council run Community Markets on Saturday 13th December.
- Community Carols around the Tree Saturday 20th December 5pm



Cllr Arwel Roberts Adroddiad - Rhagfyr 2025

4 Barfield Road

Officer informs me that they have located and traced a surface water drain that runs up the footway to a point in the footway outside property no.4. More details in the meeting – hopefully these actions will alleviate the flooding problems for the house owners.

Improving the Town's Main Roads

The same officer has promised that the following roads will be improved in early 2026:

- Station Road and a section of the high Street/Rhyl Road are included on next year's patching and resurfacing 2026 Programme. The road gullies will also be cleaned out in conjunction with these works.
- A section of the A547 Between the Bryn Cwybyr and Golf club roundabout has also deteriorated and is being monitored for possible inclusion in next year's Capital Programme, funding permitting.
- Barrfield Road also requires carriageway patching works to resolve the unevenness of the road. Drainage works to resolve the flooding shall be undertaken in the new year, date to be confirmed.

Toilets

I challenged an officer in a Cabinet meeting regarding the fact that the Town Council had only agreed to a 1year SLA from 1/7/26 for DCC to open, close and clean the toilets at the cost indicated in the discussions (i.e. £12,503), I said that we had as a TC had agreed to 2year SLA. Since then, the officers have corrected the statement.

Gwarchodfa Natur

The Nature Reserve is one of the main attractions for our residents. I have started to find data on the bird species who visit the reserve. A friend has noted 43 different birds. I have offered to bring classes to the reserve the local school every month to note the changes occurring within the area.

I have taken certificates given to the Nature Reserve MAG to be framed by the Willow Collective support staff. The MAG group are hopeful that they can be placed in the HWB.

Slabs and the Marchogion

The slabs in front of Notice Board have now been improved. The Knights area has been cleared by a gardener paid by Rhuddlan Town Council. DCC street scene worried about the wall at the back, TC should be aware of this.

Bryn Castell

You are aware that this property has been sold by DCC. With the money housing officers have purchased a property in Clos y Berllan. They are monitoring the potential sale of another property.

Empty Properties

If you are aware any such properties, please inform us – the two County Councillors. Also, any property which is in a dire state.

Electrical Charging Sites

There are three locations on DCC land which are considered for a site. The three locations are car parks. The one by the library being the favourite for ECS. It may never happen, at least it's being considered.

Events as Chair of DCC

13/11/25 – opened a new facility called Hadau'r Nant on Ysgol Twm y Nant site.

21/11/25 – Cyngerdd yn y Gadeirlan – Concert in the Cathedral to raise finances for the Chair's good causes.

2/12/25 – Ysgol Bryn Hedydd – Wildflower Meadow Competition

3/12/25- Event in Rhuddlan Library to show a plaque regarding Philip Jones Griffiths – photojournalist.

3/12/25- Carol Service organised by DCC in St Thomas Church.

5/12/25 – Digwyddiad/event in Queen's Market Rhyl.

8/12/25 - Ysgol Esgob William Morgan – Wildflower Meadow Competition.

Date: 11/12/2025

Rhuddlan Town Council

Page 1

Time: 11:41

Current Bank A/c

List of Payments made between 01/12/2025 and 31/12/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/12/2025	BT	DD	79.00		Hwb Wifi
11/12/2025	Steve Wilson	PABT0846	160.20	Personnel	Travel Expenses
11/12/2025	Steve Wilson Starling	PABT0847	15.34	Personnel	Non VAT Expenses
11/12/2025	Home Bargains	PABT0848	149.71	Events Committee	Selection Boxes
11/12/2025	Defib Warehouse	PABT0949	19.13	Order 175723	Defib starter pack
11/12/2025	Argos	PABT0850	168.00	6621611942	Replacement Key Safe
11/12/2025	Ecitiv Limited	PABT0851	39.90	Events Committee	Vegan Selection Boxes
11/12/2025	Amazon EU	PABT0852	6.61	GB58V2JQNAEU	Batteries Key Safe
11/12/2025	Amazon EU	PABT0853	19.19	GB58VPOZAEUI	Copier Paper
11/12/2025	Zoom Video Communications	PABT0854	15.59	INV329363218	Zoom 11/11-10/12
11/12/2025	Mari A Williams Translations	PABT0855	133.92	Anfoneb 1616	Translations Nov 2025
11/12/2025	JB Heating Services	PABT0857	120.00	Inv 30332	Service/Repair Boiler at Hwb
11/12/2025	HMRC	PABT0858	912.24	120PP01122176	PAYE & NI end 5/12
11/12/2025	NEST Pension	DD	274.29		Pension Month 8
11/12/2025	Steve Wilson	SO	1,705.52		Salary to 30/11
11/12/2025	Steve Wilson	PABT0859	89.78		Salary Adjustment
11/12/2025	Web Studio North Wales	DD	240.00	Inv 9683	Website and SM management
11/12/2025	Web Studio North Wales	PABT0860	300.00	Inv9686	Visit Rhuddlan WS & SM
11/12/2025	BRI's Clooming metals	DD	73.25	Bill 13171759	Gas Hwb 3/11-2/12
11/12/2025	British Gas	DD	75.48	Bill 13144008	MUGA Electricity 27/10-1/12
11/12/2025	British Gas	DD	53.34	Bill 13121755	Electricity Hwb 27/10-27/11
11/12/2025	Greegrass Services Limitd	PABT0861	990.00	INV 13642	Trim Trees Parc Y Lleng
11/12/2025	Play & Leisure Limited	PABT0862	192.00	Number 14323	Cradle Swing Seat
11/12/2025	RHUDDLAN TOWN COMMUNITY	PABT0863	150.00	Inv 309	Hire of CC for Dec market
11/12/2025	SLCC Ltd.	PABT0864	240.00	MEM256003-1	Membership for 2026
11/12/2025	Inscribe Print and Design	PABT0865	133.90	Inv 00004757	Booklets for Civic Service
11/12/2025	Angeia Wilkins	PABT0866	84.00		Hwb cleaning 18/11 to 12/12
11/12/2025	HSBC UK	DD	2.00		Paying in 1 cheque
11/12/2025	Glan Clwyd Kilimanjaro Group	PABT0867	250.00	Nov Mins Item 10ai	Grant towards A&E garden
11/12/2025	Wales Air Ambulance Community	PABT0868	1,000.00	Nov Mins Item 10aii	Grant
11/12/2025	Acquire	PABT0869	160.00		Choir Civic Sunday
11/12/2025	Mrs Gill Price	PABT0870	900.00		Buffet Civic Sunday
11/12/2025	Rhyl Youth Marching band	PABT0871	200.00	Nov 2025 Mins Item 3	Donation for RS and SE
11/12/2025	Blind Veterans UK	PABT0872	100.00	Nov Mins item 3	Donation for supporting RS
11/12/2025	Wellspring Community	PABT0873	100.00	Nov Mins Item 3	Donation IWO Parade Marshall
11/12/2025	Tesco Mobile	DD	24.99		Clerk and Assis mobile
11/12/2025	Bay of Colwyn Council Mayors f	PABT0856	8.00		ticket to charity event
11/12/2025	Glascoed Timber	PABT0876	2,160.00	Invoice C13	Grass cutting 2025
11/12/2025	Glascoed Timber	PABT0877	1,008.00	Invoice B64	Hedge cutting/planter maintena
11/12/2025	Glascoed Timber	PABT0878	2,496.00	Invoice C14	Emptying Bins 2025
11/12/2025	St Marys Church Rhuddlan	PABT0874	200.00		Civic Sunday charges
11/12/2025	BRI's Clooming metals	DD	-73.25		Gas Hwb Correction

Continued on Page 2

Date: 11/12/2025

Rhuddlan Town Council

Page 2

Time: 11:41

Current Bank A/c

List of Payments made between 01/12/2025 and 31/12/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/12/2025	British Gas	DD	73.25	13171756	Hwb Gas
Total Payments			15,049.38		

09/12/2025

10:29

Rhuddlan Town Council

Page 1

Detailed Receipts & Payments by Budget Heading 09/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100 Income						
1076 Precept	133,116	199,674	66,558			66.7%
1090 Interest Received	1,377	1,500	123			91.8%
1200 Other Income	10,426	0	(10,426)			0.0%
1201 Community Market Fees	650	1,500	850			43.3%
1202 Hwb Bookings	2,235	3,900	1,665			57.3%
Income :- Receipts	<u>147,804</u>	<u>206,574</u>	<u>58,770</u>			<u>71.6%</u>
Net Receipts	<u>147,804</u>	<u>206,574</u>	<u>58,770</u>			
110 Administration						
4000 Staff Salary	20,760	30,865	10,105		10,105	67.3%
4010 PAYE & NI	9,485	16,500	7,015		7,015	57.5%
4030 Pension	2,272	5,160	2,888		2,888	44.0%
4060 Payroll Admin	245	388	143		143	63.1%
4080 Training	1,036	1,500	464		464	69.1%
4090 Mayors Allowance	1,500	1,500	0		0	100.0%
4100 Deputy Mayors Allowance	500	500	0		0	100.0%
4110 Councillors Allowance	2,253	2,288	35		35	98.5%
4120 Extra Responsibility Allowance	500	500	0		0	100.0%
4130 Bank Charges	73	120	47		47	60.7%
4140 Audit Fees	825	800	(25)		(25)	103.1%
4160 Subscriptions & Memberships	1,193	1,260	67		67	94.7%
4170 Insurance	0	2,750	2,750		2,750	0.0%
4180 Stationery & Postage	126	800	674		674	15.8%
4185 Photo Copier related	178	260	82		82	68.6%
4190 Civic Duties	1,261	1,500	239		239	84.0%
4200 Telephone & Broadband	208	360	152		152	57.9%
4210 Website & Photography	3,800	5,400	1,600		1,600	70.4%
4220 Financial Software	1,054	1,200	146		146	87.8%
4260 Bus Shelters	440	1,250	810		810	35.2%
4275 Travel Expenses	1,078	2,000	922		922	53.9%
4290 Sundries	1,512	1,250	(262)		(262)	121.0%
4300 Translation Services	1,161	2,500	1,339		1,339	46.4%
Administration :- Indirect Payments	<u>51,462</u>	<u>80,651</u>	<u>29,189</u>	<u>0</u>	<u>29,189</u>	<u>63.8%</u>
Net Payments	<u>(51,462)</u>	<u>(80,651)</u>	<u>(29,189)</u>			
120 Community Projects						
4290 Sundries	675	2,500	1,825		1,825	27.0%

Continued over page

Detailed Receipts & Payments by Budget Heading 09/12/2025

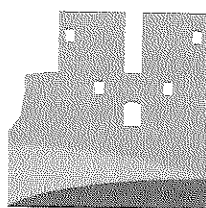
Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4400 Christmas Street Lights	5,449	11,387	5,938		5,938	47.9%
4410 Remembrance Day	1,434	500	(934)		(934)	286.8%
4420 CCTV - Crime & Disorder	3,519	5,100	1,581		1,581	69.0%
4430 Grant - Town Council	1,850	5,000	3,150		3,150	37.0%
4440 Grant - Community Events	9,582	10,000	418		418	95.8%
4441 Grant - Youth Project Fund	5,143	4,000	(1,143)		(1,143)	128.6%
4450 Green Community Projects	0	2,500	2,500		2,500	0.0%
4460 Library - Running Costs	29,600	30,450	850		850	97.2%
4629 Anti Speed Campaign	0	1,250	1,250		1,250	0.0%
4635 Defib Devices	1,431	1,416	(15)		(15)	101.0%
4636 Free Car Parking initiative	5,919	5,920	1		1	100.0%
4637 Dog Waste initiatives	725	1,250	525		525	58.0%
4650 CYB PWLB Loan	6,877	6,877	0		0	100.0%
4651 CYB Adaptations DO NOT USE	4,410	0	(4,410)		(4,410)	0.0%
4653 Hwb Running Costs	3,577	5,000	1,424		1,424	71.5%
4654 Public Toilets Hwb Running Cos	109	9,100	8,991		8,991	1.2%
4655 Admirals Path PWLB Loan	4,652	4,652	(0)		(0)	100.0%
4656 Community Market	1,388	1,800	412		412	77.1%
4800 Grt Support arts S145 LGA 1972	150	500	350		350	30.0%
4801 Grt plants Flowers Op Sp 1906	2,280	2,500	220		220	91.2%
4803 Grt assist voluntary organisat	3,652	5,000	1,348		1,348	73.0%
4804 Grt Supp sport & other clubs	775	1,000	225		225	77.5%
4805 Grt Community/village halls	0	1,500	1,500		1,500	0.0%
4901 Town Plan 2024-2027	0	8,333	8,333		8,333	0.0%
4902 DCC Cutback contingency	0	40,000	40,000		40,000	0.0%
4903 Cemetery Working Group	0	3,167	3,167		3,167	0.0%
Community Projects :- Indirect Payments	93,195	170,702	77,507	0	77,507	54.6%
Net Payments	(93,195)	(170,702)	(77,507)			
<u>130 Playing Fields</u>						
4290 Sundries	2,665	2,084	(581)		(581)	127.9%
4600 Repairs & Maintenance	5,386	6,000	614		614	89.8%
4610 Electricity MUGA	443	1,140	697		697	38.9%
4620 Grass Cutting	1,800	2,000	200		200	90.0%
4630 Litter Collection	2,080	1,800	(280)		(280)	115.6%
Playing Fields :- Indirect Payments	12,375	13,024	649	0	649	95.0%
Net Payments	(12,375)	(13,024)	(649)			

Detailed Receipts & Payments by Budget Heading 09/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>999 VAT Data</u>						
115 VAT on Receipts	7,913	0	(7,913)			0.0%
VAT Data :- Receipts	<u>7,913</u>	<u>0</u>	<u>(7,913)</u>			
515 VAT on Payments	9,003	0	(9,003)		(9,003)	0.0%
VAT Data :- Indirect Payments	<u>9,003</u>	<u>0</u>	<u>(9,003)</u>	0	<u>(9,003)</u>	
Net Receipts over Payments	<u>(1,090)</u>	<u>0</u>	<u>1,090</u>			
Grand Totals:- Receipts	155,717	206,574	50,857			75.4%
Payments	166,035	264,377	98,342	0	98,342	62.8%
Net Receipts over Payments	<u>(10,318)</u>	<u>(57,803)</u>	<u>(47,485)</u>			
Movement to/(from) Gen Reserve	<u>(10,318)</u>	<u>(57,803)</u>	<u>(47,485)</u>			



Cyngor Tref
Rhuddlan
Town Council

Reporting on Section 6

Community and Town Councils

Environment (Wales) Act 2016 Part 1 – Section 6

The Biodiversity and Resilience of Ecosystems Duty

The Biodiversity and Resilience of Ecosystems Duty Report 2025			
Name of Community or Town Council:		Rhuddlan Town Council	
Group:		2	
Introduction and Context			
- Rhuddlan Town Council covers an area which includes the River Clwyd, Rhuddlan Castle, farmland and a nature reserve. The council is responsible for two playing fields, one of which is a historical monument. The council is committed to improving biodiversity in Rhuddlan and the surrounding area. - There are approximately 1,700 households, a population around 4,000 people and a Precept of £199.4k for the last financial year. - Any actions form part of a wider goal which acknowledges that under the Well-being of Future Generations (Wales) Act 2015, the Community Council should provide for "a prosperous economy, a healthy and resilient environment and vibrant cohesive communities". - The council helps biodiversity through: - Improving its own land to encourage greater biodiversity. - Active involvement with local nature reserve, school and local voluntary groups. - Ensuring planning applications and development enhance rather than negatively impacting biodiversity. - Providing financial support to local voluntary groups.			
Action Report 2023 - 2025			
NRAP Objective	Action carried out to...		Monitored by:
1	-embed biodiversity into decision making & procurement	The Town Council's Biodiversity Committee established in September 2023. It meets quarterly to drive improvements to Biodiversity in Rhuddlan.	Clerk ensures meetings take place and actions are implemented.

		Planning applications are reviewed with biodiversity in mind, comment on all responses asking for DCC to ensure there are no adverse effects on local biodiversity and enhancements made including the installation of swift and bat boxes	Clerk runs council through planning applications and ensures appropriate feedback is given in responses
	-raise awareness of biodiversity & its importance	Most Councillors have received Biodiversity Training from DCC Countryside Services Officer. Councillors encouraged to attend One Voice Wales further training modules on Biodiversity. The council installed a path around Admiral's Field to make the Playing Field more accessible to people in wheelchairs, mobility scooters and those with prams etc. It also encourages people to visit the Playing Fields in the colder and wetter seasons. The council hold at least 6 litter picks a year involving adults, children, local groups which help children understand the importance of not littering and of recycling. The council invited Denbighshire's Countryside team to its Volunteering Fair and Summer Event in August 2024 to demonstrate the art of hedge laying. The volunteering Fair is open to all volunteering groups including those linked with Biodiversity such as the Rhuddlan Community Group and Nature Reserve.	Chair of Biodiversity Committee encourages councillors to attend training. Training is listed on the council's training plan which is reported in annual report.
2	-safeguard principal species and habitats	A wildlife garden planned for Admiral's Field including: A wetland wildflower garden A large area of wildflowers via turf Raised beds of UK pollinating plants.	Grant application with Keep Wales Tidy awarded.

		Council will consider the impact to biodiversity of all planning applications it considers.	Implemented by May 2026.
3	-restore & create habitats and resilient ecological networks	As above, New wetland wildflower garden, wild flowering part of Admiral's field and introduction of native pollinators.	May 2026
4	-tackle negative factors: for e.g. reduce pollution, use nature-based solutions, address invasive species	The council run and promote regular Community litter picks which include both Council owned green areas as well as the nature reserve and once a year the banks of the River Clwyd.	
5	-use improve and share evidence	The council take advice from the DCC Countryside Services Team when carrying out any green works in the town.	
6	-support capacity and/or other organisations	Council involvement with Rhuddlan Nature Reserve – 2 councillors are members of the Management Committee, and a Partnership Working Agreement has been signed with the council taking the leadership of obtaining grants for improvements. Rhuddlan Community Group is sponsored to plant pollinators around the town. Biodiversity budget allocated annually. Match funding budget allocated for Nature Reserve improvements. Council funded two teachers from Ysgol Y Castell to attend woodland training so they can deliver this activity and learning to pupils in the school. The council has formally recognised other organisations for their success in Wales in Bloom – Your Neighbourhood awards including Rhuddlan Bowls Club, Rhuddlan Allotments Society, Rhuddlan Nature Reserve and Rhuddlan Town Community Association.	Partnership agreement for Nature Reserve signed Annual Grant awarded Budget allocated Budget allocated Completed in 2023 Done in 2024 and 2025

		The council plans to gain Wales in Bloom Your Neighbourhood Status for Admiral's Field. Grants available to local groups and organisations including those linked with improving biodiversity.	For 2026/27 Ongoing
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Review of Section 6 actions for 2023 to 2025

What has worked well?	The formation of the Council's Biodiversity Committee has been a key element in facilitating the delivery of improved biodiversity performance for the council. It has not been perfect but has gradually gather momentum. The successful Keep Wales Tidy Wildlife Garden grant pack has helped the council focus on this element of council activity. The Biodiversity awareness training for councillors certainly helped put the subject into councillor considerations in meetings. This has been helped by a councillor who is a local farmer sharing his experiences with councillors including involvement in national biodiversity initiatives. The replacement floodlights at the MUGA have reduced energy consumption and the council's environmental footprint. Funding the Rhuddlan Community Groups planting of flowers in tubs around the town has both improved the look of the town, helped improve resident's wellbeing and supported pollinators.
What have the barriers been?	Not all councillors have the motivation, time or willingness to attend further biodiversity training. The council does not have an unlimited budget and the impact of Denbighshire County Council forcing the Town Council to fund the likes of libraries and public toilets limits funding of other projects and activities which will include biodiversity. It is difficult to engage both members of the public and councillors to volunteer with activities, generally it is the same faces. The lack of green spaces under council control/ownership impact opportunity as play areas and sports field are important facilities in the community and the challenge is to enhance these facilities and well as improving biodiversity. Biodiversity is just one aspect of the council's remit.

What will change?	The proposed improvements to Admiral's Filed will focus councillors and the local community to get involved in these projects. They will only succeed with the involvement of the council, residents as well as local groups supported by Keep Wales Tidy. The allocation of a budget to the Council's Biodiversity Committee will allow it to seek out further opportunities and be able to fund and implement.
How and when will the S6 duty be monitored and the S6 plan reviewed	The duty will be monitored through full council via the approval of the Biodiversity Committee minutes of meetings held quarterly. The S6 plan will be reviewed annually during December each year and the plan updated.

Approved by full town council on 11th December 2025. Agenda and minute item 12.

