

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting
Full Council Meeting Thursday 12th March 2026

MINUTES

Present:

Cllr Jackie Burnham (Mayor)
Cllr Mike Kermode
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Gloria Lambert
Cllr Reg Davies
Cllr Sophie Baker (remotely)
Steve Wilson - Town Clerk and Responsible Financial Officer
Heidi Barton-Price - Assistant Town Clerk
Police: Alexandra Jones PCSO 2839 – Agenda Item 4 and 5
Denbighshire County Council – Ben Wilcox Jones – Agenda Item 5
There was 1 member of the public present

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Ivor Beech (Deputy Mayor)
Cllr Bleddyn Williams
Cllr Ann Davies
Cllr Mike Elgin

Police Sergeant Iwan Hughes (PS 3030) - Alexandra Jones (PCSO 2839) in attendance as above.

2. Declaration of Interest

Cllr Reg Davies: Item 11a. b. St Mary's Church – duly signed.

Cllr Jackie Burnham: Item 12. Allotments proposal – duly signed.

The Mayor reminded attendees to follow the Code of Conduct.

3. Urgent Matters as Agreed by the Chairperson

None.

4. Police Matters

Alexandra Jones PCSO 2839 provided an update on calls received over the past 6 weeks: 101 calls received in total, including 4 cases of antisocial behaviour, 1 burglary, and 1 domestic/assault. No further calls had been received regarding Highlands Road. Where the Police executed warrants due to suspected drug activity it was clarified that these were in relation to personal usage.

Councillors were reminded that residents should report any issues or concerns through the 101 number or alternatively to attend a "Cuppa with a Copper" session.

The Clerk ran through the latest Crime data. *Appendix 1*

5. Safety Issues on Highlands Road

DCC Ben Wilcox-Jones in attendance for this item to discuss improvement opportunities.

He highlighted previous speed survey data from December 2025 which showed the average speed on Highlands Road recorded as 24.7mph with only 1% recorded at driving over 40mph. He explained that Go Safe had taken an educational approach, offering roadside education or penalty points to drivers. Further interrogation of the data is to be carried by DCC to provide the Police with more targeted information to include volume of traffic, speed, and times of day of occurrence.

Various measures were discussed for addressing speeding issues on Highlands Road including speed bumps, chicanes, temporary speed camera, use of a speed indicator device as a potential deterrent, speed camera signs and public awareness promotion, however, all of these raised concerns about safety, the limited resources available and ultimately the impact these would actually make to drivers habits.

Ben Wicox-Jones informed Councillors that traffic calming schemes are extremely expensive and would need to be sought through the Grant Funding body. They are only granted by being based on speed and the number of collisions. It was confirmed that only 1 injury/accident had occurred in the past 10 years and no collisions in the last 3 years. Therefore, this would not be justified.

The discussion concluded that as a first step/in the short-term, an enforcement campaign by Go Safe would be the way forward with DCC to continue to pressure Go Safe for this to be carried out.

Ben Wilcox-Jones also to contact Go Safe regarding their Communication Strategy around the promotion of the issue,

The Town Clerk to continue to pursue the possibility of setting up of a Community Safety Team involving local residents.

Before leaving the meeting, Ben Wilcox-Jones updated Councillors regarding Active Travel – Castle Street/Hylas Lane. Currently validating assumptions and during April/May real life testing will be conducted on site. Dropped kerb installations are almost complete with only 2 to be done.

Alexandra Jones PCSO 2839 and Ben Wilcox-Jones both left the meeting at this point.

6. Minutes:

- a. To approve minutes of the Town Council meeting held on 12th February 2026. *Appendix 2*

Amendment: Cllr Sophie Baxter to Cllr Sophie Baker on pages 1 and 6.

It was minuted that Cllr Gloria Lambert's absence at the Town Council meeting held on 15th January 2026 had been due to a miscommunication e-mail error.

p4 – Date amended from 26th to 25th March – Meeting the new DCC CEO for Cllr Arwel Roberts.

The minutes were proposed as a true record by Cllr Arwel Roberts, seconded Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

- b. To approve minutes of any Committee and Working Group meetings held since last meeting.

Minutes of Events Committee held on 11th March 2026. *Appendix 3*

The Town Clerk confirmed his meeting 23rd February with DCC Youth Services when they discussed the Youth Club and their involvement at the Volunteer Fair Event. It was agreed they will use the 6m x 6m marquee.

The circus skills costs were queried as was the use of Ebenezer Chapel due to footfall concerns. It was proposed by the Mayor, Cllr Jackie Burnham to amend the use of Ebenezer Chapel to accommodate something else such as a children's zone and this was seconded by Cllr Arwel Roberts. **Resolved.**

The minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

7. Progress Report from Minutes

The Town Clerk confirmed and updated:

- Offer from Tenovus Cancer Care to speak to council about cancer and the work Tenovus does. The invitation has been sent for them to attend a meeting and their response is awaited.



- Met with Rhuddlan Dragons on 4th March to share and agree the SLA regarding the use of Rhuddlan Playing Fields.
- Memorial bench had been installed and a thank you received from residents.
- An accident had occurred with the fence at the field which will be repaired. The Town Clerk to look at grant funding option for this in the future.
- Hazel Court white lining of parking space – completed.

8. Reports from:

a. The Mayor and Deputy Mayor

The Mayor had submitted a written report. *Appendix 4*

Unfortunately, the Mayor and her Consort were unable to attend 8th March, Chair of DCC, Cllr Arwel Roberts's Civic Church Service in Rhuddlan.

The Deputy Mayor, Cllr Ivor Beech also sent apologies for this event.

The Mayor took the opportunity to highlight arrangements for the Remembrance Parade, recommending that the Police Sergeant remain with the parade for the whole route and also all roads be closed next time.

The written report was accepted.

b. The Town Clerk – correspondence and project report. *Appendix 5*

The Town Clerk updated Councillors regarding the following:

Correspondence:

The following had been received:

1. E-mail from local resident thanking the council for funding the installation of the bench on Vicarage Lane.
2. Email from HSBC informing the council that the interest rate on its accounts will be reduced from 10th March.
3. Response from DCC, Michael Bennion stating *"Rhuddlan Cemetery is now full for full burial interments; however, we still have capacity for ashes interments. With regards to the flooding a few years ago we provided costs for the installation of a ground water drainage scheme which would address the flooding issues at the cemetery, however this wasn't progressed as the costs were prohibitive and Welsh Water would not provide permission for the discharge of the water into their system unfortunately"*.
4. Various One Voice Wales and DCC communications emailed to councillors.

The Town Clerk sought a decision to maintain DCC as Internal Auditors. Cllr Mike Kermode proposed and Cllr Val Simmons seconded. **Resolved.**

The Trim Trail lighting has now been installed around the Admiral's Field path and the Town Clerk will now close the grant.

The Local History Society had requested a free parking day on 27th June, and this request was proposed by Cllr Arwel Roberts and seconded by Cllr Mike Kermode to be accepted. **Resolved.**



Dates for the diary

- Mayor's Charity Evening – Friday 10th April 2026.
- Gwledd – Saturday 16th May 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026

9. County Councillor Reports

a. Report by Councillor Arwel Roberts Appendix 6

Cllr Arwel Roberts had submitted a written report which he ran councillors through.

In addition Cllr Arwel Roberts requested that the Town Clerk write to DCC regarding the state of Marsh Road and it being a danger to residents (overgrown, litter, etc).

He had attended a Scottish Power event in Llandudno that morning and also Ysgol Gwernant, a school in Llangollen at their Curlew book launch that afternoon.

He reported that the sign in the ditch at Rhualt had been replaced and the pothole in Cross Street work had been completed.

The report was accepted

b. Report by Councillor Ann Davies Appendix 7

Cllr Ann Davies had submitted a written report.

There were no observations made and the report was accepted.

10. Planning

- 44/2026/0013/AD - Display of post mounted sign in relation to Abbey Farm at Strawberry Field, Land Off Dyserth Road, Rhuddlan
- 44/2026/0070/TP - Crown reduction of 1 no. birch tree subject to Tree Preservation Order No. 3 (2026) at The Banquet House Princes Road, Rhuddlan

Cllr Mike Kermode proposed and Cllr Arwel Roberts seconded that there were no comments or objections to these applications.

11. Budget & Finance Matters

a. Grant requests:

- Marie Curie UK

The request for £1000 to support home nursing in Rhuddlan be accepted was proposed by Cllr Mike Kermode and seconded by Cllr Arwel Roberts. **Resolved.**

- St Mary's Church

Cllr Reg Davies left the meeting for this proposal.

The request for £1,000 for events to support Tourism be accepted was proposed by



Cllr Arwel Roberts and seconded by Cllr Mike Kermode. **Resolved.**

c. Rhuddlan Library

The request for £253 for Easter eggs be accepted was proposed by Cllr Mike Kermode and seconded by Cllr Gloria Lambert. **Resolved.**

b. Approve the March payments listing due *Appendix 8*

The Town Clerk confirmed that the grant at the end of March would be 100% spent.

Councillors reviewed the payment listing. Cllr Arwel Roberts proposed it is paid and Cllr Mike Kermode seconded. **Resolved.**

12. Watering Proposal from Allotment Society

The Mayor, Cllr Jackie Burnham signed a Declaration of Interest as a plot holder for this item.

Councillors discussed the proposal if raised beds are installed and it was proposed on the proviso that the grant is to go ahead that the £500 annual payment be made. Proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**

13. Commuted sums

Councillors discussed the £1,200 application.

It was proposed that the Town Clerk make the application for the full amount to fund a piece of accessible play area equipment. The Town Clerk and Cllr Gloria Lambert delegated to assess the current facilities, before determining the specific equipment to request in the grant application due April 24th. Proposed by Cllr Mike Kermode and seconded by Cllr Arwel Roberts. **Resolved.**

14. Community Matters

Cllr Val Simmons still to meet with Sarah, Youth Services.

Expressed thanks to Cllr Mike Kermode for his support in arranging the Easter Egg Hunt with Friends of the Library.

Clarity had been sought regarding the £5,000 grant and it had been confirmed that it can be used by Friends of the Library in any way to support education.

Cllr Reg Davies – None.

The Mayor, Cllr Jackie Burnham – None.

Cllr Arwel Roberts highlighted the poster advertising Rhuddlan & District Welsh Committee – Open Meeting 24th March at the Golf Club. The Town Clerk to promote via social media.

Cllr Gloria Lambert highlighted the Brighter Futures Santa float and that they are now looking for funding for this year. Cllr Mike Kermode advised that they should email the Town Clerk.

Cllr Sophie Baker drew Councillors attention to a post made by LL Estates offering support to Youth Clubs. To raise with the Rhuddlan Youth Club and potential sponsorship of the marquee in August.

Part 2 Exclusion of the Press & Public

PART 2 BUSINESS – It was proposed by Cllr Mike Kermode, seconded by Cllr Arwel Roberts and duly resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The member of the public left the meeting.

The meeting recording (audio only) was stopped at this point.

12. Review Reasons for Apologies

Cllr Ivor Beech (Deputy Mayor) – Unwell.

Cllr Bleddyn Williams – Work commitments.

Cllr Mike Elgin – Leave.

Cllr Ann Davies – No reason.

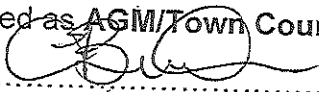
All the apologies were accepted by the council.

13. Date of Next Meetings

- Etifeddiaeth - Heritage Working Group – rescheduled to 31st March 2026
- Full Town Council meeting – Thursday 9th April 2026

The Town Clerk drew Councillors attention to the two meetings scheduled in May: AGM – 14th May 2026 and Town Council Meeting - 21st May 2026.

It was proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons that they be amalgamated as **AGM/Town Council on 14th May 2026.**

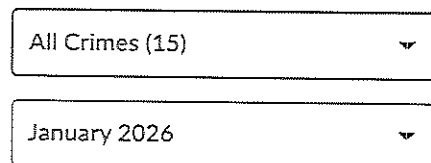
Signed: 

Date: 9/4/2026

Cllr Jackie Burnham (Mayor)

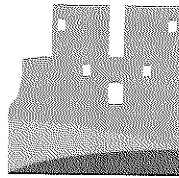
Appendix 1

Edit crime type and time period

[View crime definitions](#)

Download area crime data

Location	January				
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Violence & Other Offences
A525 ST Asaph Rd	1		1	1	
A547 Meliden Road					
Abergele Road					
Admirals Walk					
Asda					
B5249					
Berllan Avenue					1
Bryn Cres					
Bryn Hafod					
Church Street					
Clos Y Berllan					
Clos David Owen					
Clwyd Avenue					
Cross Street		2			1
Dyserth Road					1
Eton Park					
Fairlands Avenue					
Fford Aber					
Ffordd Dewi					
Ffordd Morris					
Ffordd Porthdy					
Glyn Avenue					
Grenville Avenue					
Gwindy Street					
Harding Avenue	1				
High Street					
Highlands Close					
Highlands Road					1
Hoel Hendre					
Howell Avenue					
Hylas Lane					
Kerfoot Ave					
Links Avenue			1		
Llys Hendre					
Llys Pen-y-Forrdd					
Lon Cwybr		1			2
Maes Y Bryn					
Maes-Y-Castell					
Maesys Helyg					
Maes Fyddian					
Maes Onnen					
Maes Rhosyn					
Marsh Road					
Nant Close					
Parliament Street					
Parliament Street CP					
Park Edith					
Parc-y-Lleng					
Pentre Lane					
Plas-Y-Brenin					1
Princes Road					
Princes Park					
Rhyl Road					
Seymour Drive					
Tan-Yr-Eglwys					
Trevor Avenue					
Vicarage Lane					
Vicarage Lane Car Park					
Total	2	3	2	1	7



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Full Council Meeting Thursday 12th February 2026

MINUTES

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Mike Kermode
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Ann Davies
Cllr Mike Elgin
Cllr Bleddyn Williams (remotely)
Cllr Gloria Lambert
Steve Wilson - Town Clerk and Responsible Financial Officer
Heidi Barton-Price (Assistant Town Clerk)
Police Sergeant - Iwan Hughes (PS 3030)
Sarah Unwin – Denbighshire County Council, Youth Services
There was 1 member of the public present

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Reg Davies

Alexandra Jones PCSO 2839 – Police Sergeant Iwan Hughes in attendance as above.

2. Declaration of Interest

None. The Mayor reminded attendees to follow the Code of Conduct.

3. Urgent Matters as Agreed by the Chairperson

None.

4. Police Matters

Police Sergeant - Iwan Hughes confirmed that there were no patterns or trends along the Denbighshire coastal area. There had only been 20 reports in total in Rhuddlan to end of January, with the majority being domestic related instances – there were no Police concerns at present.

As per previous Minutes (15th January) the Town Clerk confirmed that a Denbighshire County Council Manager had been invited and will attend the March meeting regarding the speeding issues on Highlands Road for Councillors to raise concerns and to see what could be done.

Police Sergeant Iwan Hughes confirmed that he would attend this meeting.

Cllr Val Simmons confirmed that this issue had also been raised at the CCTV meeting held on 28th January 2026.

The Clerk ran through the latest Crime data.

Police Sergeant - Iwan Hughes left the meeting at this point.

5. Minutes:

- a. To approve minutes of the Town Council meeting held on 15th January 2026.

The minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

- b. To approve minutes of any Committee and Working Group meetings held since last meeting.

None.

6. Progress Report from Minutes

The Town Clerk confirmed and updated:

11th December Minutes:

- Regarding the invitation sent for the new DCC CEO, confirmed the CEO will meet with councils at a joint meeting instead.
- Letter sent to BCUHB regarding A&E and confirmed that a response had been received. Town Clerk to circulate a copy.
- Trees at rear of Parc Y Llong trimmings has been completed.
- Grants have not yet been paid and are to be paid in March.
- Regarding the defibrillator for Highlands Road/Pentre Lane, drawings are required which the Clerk is getting quotations.
- Rhuddlan Cemetery – Town Clerk to raise with Cllr Ivor Beech providing a page on drainage solutions.
- Message of thanks from Isobel Rainford for condolences sent.

- Town Clerk to action re: Community Speeding Team.

25th January Minutes:

- Cemetery lay-by – this has been raised by Cllr Arwel Roberts as DCC County Councillor : nothing to do with Gas board and DCC stated they had done temporary repairs months ago.
- Parking restrictions in Abbey Road – Town Clerk has contacted DCC Manager – Mike Jones to seek clarification from DCC that they will carry out meaningful consultation with residents. The Town Clerk confirmed the response received was that this will be carried out as a Traffic Regulation Order (TRO) with a meeting currently being arranged with N Wales Police. This will follow the TRO process to include statutory Community Council and public consultation.

7. Reports from:

a. The Mayor and Deputy Mayor

The Mayor had submitted a written report. The written report was accepted.

The Deputy Mayor apologised that he had no feedback regarding One Voice Wales January AGM as he unfortunately was unable to attend the meeting.

b. The Town Clerk – correspondence and project report.

The Town Clerk thanked Cllr Mike Kermode for acting as Temporary Town Clerk whilst he was off and informed Councillors that he was now back to full duties.

The Town Clerk updated Councillors regarding the following:

1. E-mail from the Youth Club regarding the Covid pebbles at Vicarage Lane. They would like to be involved and are asking what the council want in relation to where the pebbles go, to fill the gaps and get reinstated at the existing location or to remove and create a framed display.

Councillors discussed the various options and the Town Clerk and Cllr Sophie Baker to attend one of their Youth Club sessions to share and discuss ideas.

2. Offer from Tenovus Cancer Care to speak to council about cancer and the work Tenovus does.

Cllr Ann Davies proposed and Cllr Mike Kermode seconded to accept their invitation - for them to be invited to attend the April meeting at 6.30pm.

Resolved.

3. Commuted Sums - £1,200

Councillors discussed the options around providing an accessible piece of equipment for a play area and the costs involved. The Town Clerk to pursue the RTC application.

Cllr Ann Davies proposed to seek best funding and Cllr Mike Kermode

seconded with the view to provide an accessible piece of equipment for the play area at Vicarage Lane.

4. Park Y Lleng

The Town Clerk updated Councillors on the trees having been re-planted and a proposed Memorial bench being located at Vicarage Lane field and to seek their view on funding the installation.

Cllr Mike Kermode proposed and Cllr Arwel Roberts seconded that the installation cost should be met. **Resolved.**

5. Various One Voice Wales and DCC communications emailed to Councillors.

Dates for the diary

- Events Committee Meeting – Wednesday 11th March 2026
- Gwledd – Saturday 16th May 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026
- Mayor's Charity Evening – Friday 10th April 2026.

8. County Councillor Reports

a. Report by Councillor Arwel Roberts

Cllr Arwel Roberts had submitted a written report which he ran councillors through. The report was accepted

Cllr Arwel Roberts had chaired County Council that day and confirmed the 4.76% Council Tax level increase.

As DCC Chair he was proud to welcome new citizens to DCC as part of his role and will be attending the following:

8th March – Ebenezer Chapel DCC Chair's Civic Service

26th March – Meeting the new DCC CEO

A new DCC Chair will be appointed in April 2026.

Confirmed that Barfield Road flooding improvements will be carried out at the end of February/early March. Resurfacing of Station Road and Rhyl Road to be carried out in the next financial year.

b. Verbal Report by Councillor Ann Davies

Cllr Ann Davies provided a verbal report.

The Cemetery flooding issues are ongoing with the Cemetery gate to be upgraded once the weather improves.

Bin and recycling issues are also ongoing.

Whilst highlighting the pothole on Rhyl Road the Town Clerk submitted an online report.

9. Planning

- a. 44/2025/0579/TC Felling of 1 no. Birch Tree within Rhuddlan Conservation Area at The Banquet House Princes Road, Rhuddlan.

Cllr Mike Kermode proposed and Cllr Ann Davies seconded that there were no objections to this application.

10. Budget & Finance Matters

- a. Grant Requests – None received
- b. Approve Insurance arrangements for 2026/2027.

The Town Clerk informed Councillors that unfortunately there had not been time to tender this year, however, the renewal from Clear Council was only marginally higher than the previous year as it now included the Hwb cover.

The insurance was discussed by Councillors and it was proposed to accept the renewal cost by Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**

- c. Approve the February payments listing due

Councillors reviewed the payment listing. Cllr Arwel Roberts proposed it is paid and Cllr Mike Kermode seconded. **Resolved.**

The final payments listing will be published on 13th March and can be found on the Rhuddlan Town Council Website under financial information
<https://rhuddlantowncouncil.gov.uk>.

11 a. Complaint regarding littering of Admiral's Field

The Mayor highlighted the complaint letter received of litter following football matches. Councillors discussed how to move forward with the new organisers taking responsibility.

It was proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons that the Town Clerk write to them and invite them to a future meeting with a view to developing a formal agreement. The Town Clerk to write to the complainant to inform them of this action.

11 b. Community Matters

Cllr Arwel Roberts informed Councillors that the Heritage Sub Committee Meeting is scheduled to be held on 25th March with Cllr Reg Davies being invited.

Cllr Mike Elgin met with a resident of Pentre Lane and discussed some good ideas regarding road safety. The crossing at Rhyll Road/Highlands Road is a concern and although County Cllrs Arwel Roberts and Ann Davies have been in contact with DCC around issues it was proposed by Cllr Arwel Roberts and seconded by Cllr Ann Davies that the Town Clerk write to DCC to request a meeting on site.

Cllr Val Simmons attended the CCTV meeting on 28th January and reported back that all CCTV is working and the crime rate has remained static over the past 3 years.

Cllr Val Simmons attended the Youth Club as part of looking at the legacy funding of £5k allocation from Friends of Rhuddlan Library. She welcomed and introduced Sarah Unwin, DCC Youth Services to the meeting at this point:

Sarah Unwin thanked RTC for the opportunity to highlight the Youth Club's activities and offered an open invitation to Councillors to attend sessions. The Town Clerk highlighted the RTC events being held during the year and will link with Sarah around the Youth Club's involvement at any events. The Town Clerk to invite her to the Events Committee scheduled for 11th March 2026 and the possibility of a tent being allocated to the Youth Service at the summer Volunteer Fair and Picnic in the Park.

Other places for Cllr Val Simmons to attend included Castle Day Nursery, the Cubs and Scouts and the Guides.

The Mayor highlighted that the line is very faint on the disabled space outside Hazel Court and needs to be made clearer. The Town Clerk will report to DCC.

The Deputy Mayor welcomed the Town Clerk's return to duties and reminded Councillors of the Duty of Care for employee's health.

Cllr Sophie Baker had reported the pothole on Hylas Lane/Abbey Road.

Cllr Gloria Lambert reported ongoing rubbish issues, especially trolleyboc issues during the bad weather.

Cllr Mike Kermode reminded Councillors of the Assisted Collection Service available for residents.

The first Community Market at the Community Centre will be held this Saturday 14th February 2026.

Part 2 Exclusion of the Press & Public

PART 2 BUSINESS – It was proposed by Cllr Mike Kermode, seconded by Cllr Ivor Beech and duly resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The member of the public left the meeting.

The meeting recording (audio only) was stopped at this point.

12. Review Reasons for Apologies

Cllr Reg Davies – Personal circumstances. Accepted

13. Date of Next Meetings

- Events Committee – Wednesday 11th March 2026
- Full Town Council meeting - Thursday 12th March 2026

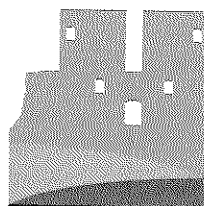
- Biodiversity Sub Committee meeting – Wednesday 18th February 2026 (now to be rescheduled)

Signed:

Date:

Cllr Jackie Burnham (Mayor)

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Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council - Events Committee

Draft Minutes of the Meeting held on 11th March 2026

Present:

Cllr Mike Kermode (Chair)
 Cllr Jackie Burnham (Mayor)
 Cllr Arwel Roberts
 Cllr Val Simmons
 Cllr Anne Davies (Observer - Remotely)
 Steve Wilson - Town Clerk and Responsible Financial Officer
 Heidi Barton-Price – Assistant Clerk
 Sam Clark (St Mary's Church)
 Gill Price (Community Centre)
 Roy Price (Community Centre)
 Ffion White and Paul Edwards (Bespoke Events)

Apologies – Cllr Mike Elgin & Shirly Capper

1. **Declarations of Interest - None**
2. **Minutes – review the minutes of the previous meeting**
 The minutes from the meeting held on 10th December 2025 were reviewed. The Clerk updated members on the Christmas Tree idea or the roundabout. Agreed to get the Clerk to do a proposal to present at the April full council meeting.
3. **Community Carols at the Community Centre**
 This was discussed. It was agreed the event was good but very few young children were in attendance. Promotion was discussed and the idea of a school poster competition in October and individual invites for all Rhuddlan children in Ysgol Y Castell and Dewi Sant were put forward and agreed.
4. **Gwledd Food Fest 16th May 2026**
 Ffion and Paul provided an update stating that 80% of the Vendors will be food and drink. There were 5 spaces left inside the Community Centre to be filled.
 Entertainment is booked including Professor Llusern for the children's entertainment. It was agreed to see what other options were available but maintain this booking for now. The circus skills were considered and a suggestion made to see if the Ebenezer Chapel could be used. Cllr Arwel Roberts agreed to find out if it was available and safe to use.
 The Clerk stated that the TEN was in place, the road closure application submitted and that no street vending licences were required. The Clerk was asked to purchase High Viz Jackets with the Rhuddlan Town Council logo on the back.

5. **Summer Event 1st August 2026**

The Clerk provided an update stating all entertainment was booked, the marquees were reserved and the tenders gone out for the soft play. Cllr Ann Davies suggested a smaller marquee is used for some competitions such as baking/vegetables/flower displays etc. These could be prepared then judged on the day. The Clerk was tasked with getting a cost of an additional marquee with chairs and tables and Cllr Ann will bring a proposal to the next Events Committee meeting.

The Clerk will check if the Circus Skills are suitable and available on the day and see if they can be put adjacent to the Ariel Arts.

Cllr Mike Kermode reminded the group that some support will be procured to move the tables on the day.

The Clerk was asked to invite the Wales Air Ambulance to the Volunteer tent.

Cllr Jackie Burnham asked for all events to have a Facebook event published.

6. **Twinning**

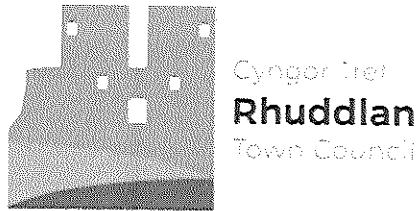
Cllr Arwel Roberts updated the team on efforts made with Carlow and noted their poor response despite his good efforts but it will be his last attempt to gain their involvement when he visits in a few weeks. He also updated on the USA link.

7. **Applications for Financial Support - None received.**

8. **Other**

The Menter Gymraeg Rhuddlan a'r Cylch on the 24th March at Rhuddlan Golf Club and Dementia Dance on 30th April at the Community Centre were highlighted.

9. **Date of the next meeting: Wednesday 29th April 2026 at 7pm.**



Rhuddlan Town Council February 2026 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

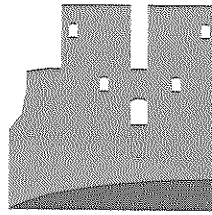
19th February – I attended the Rhuddlan Community Centre Trustees Meeting.

23rd February – I attended a meeting with Ysgol Y Castell and Jesters After School Club as a member of the Finance and Staffing Committee.

4th March– I met with The Town Clerk and Rhuddlan Dragons to sign new agreement for the use of Admirals Playing Field.

8th March – Myself and my Consort Carl attended Chair of DCC, Arwel Roberts's Civic Church Service in Rhuddlan.

11th March – I attended Rhuddlan Town Council Events committee meeting.



Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for March 2026 Meeting

Met with DCC Youth Services on 23/2 to discuss the Youth Club and their involvement at the Volunteer Fair Event. Agreed they will use the 6m x 6m marquee with possibly a silent disco and they are also bringing 2 pieces of equipment.

Met with Rhuddlan Dragons on 4/3 to share and agree the SLA regarding the use of Rhuddlan Playing Fields.

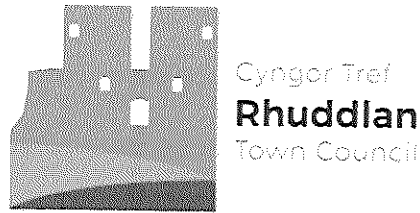
Correspondence

The following has been received:

1. E-mail from local resident thanking the council for funding the installation of the bench on Vicarage Lane.
2. Email from HSBC informing the council that the interest rate on its accounts will be reduced from 10th March.
3. Response from Michael Bennion stating *"Rhuddlan Cemetery is now full for full burial interments; however, we still have capacity for ashes interments. With regards to the flooding a few years ago we provided costs for the installation of a ground water drainage scheme which would address the flooding issues at the cemetery, however this wasn't progressed as the costs were prohibitive and Welsh Water would not provide permission for the discharge of the water into their system unfortunately"*.
4. Various One Voice Wales and DCC communications emailed to councillors.

Dates for the diary

- Heritage Centre Committee – Wednesday 25th March 2026 at 5pm
- Gwledd – Saturday 16th May 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026



County Cllr Arwel Roberts - Adroddiad i'r Cyngor Tref – Mawrth 2026. Report to the Town Council- February 2026.

Derbyn neges gan y Maer – un o'r trigolion yn cwyno am y ffaith nad yw ei biniau yn cael eu gwagio.
I recieved a message from our Mayor - a resident complaining that her bins are not emptied.

Derbyn neges gan y Cyngorydd Merfyn Parry – y gwrthglawdd wedi torri ar Gylchfan y Borth.
I received a message from Cllr Merfyn Parry regarding a broken barrier on Borth Crossroads.

4 Ffordd Barrfield

Bydd gwaith ar y gweill ger y ty hwn yn fuan.

Work – a small drainage system has been approved here – the officer stated it will start this month.

Ffordd yr Orsaf. Station Road. Stryd Fawr. High Street. Ffordd yr Ucheldir – Highlands Road

Bydd y ddwy ffordd gyntaf yma yn cael eu gwella yn ystod y flwyddyn ariannol nesaf ac mae y swyddog yn gobeithio y bydd yr olaf yn gynnwysiedig hefyd

The first 2 roads will be improved in the next financial year and hopefully the last one also as the officer has informed me. Tomorrow the 5th of March we will be given more information in the Elwy Mag meeting.

Ffordd y Gors – Marsh Road

Rwyf wedi anfon negeseon am gyflwr y ffordd yma . Cofier fod yma dri maes carafanau ar ei diwedd.

I have sent messages to the County regarding the state of this road, I reminded them that there are three caravan sites at the end of it.

Clirio sbwriel – clearing rubbish

Yn ddiolchgar iawn dau person wedi clirio sbwriel ar y ffordd uchod.

I am very grateful that two persons have cleared rubbish on the above street.

Cyflwr y ty yn Tan yr Eglwys – gormod o sbwriel o'i gwmpas – wedi cwyno dros trigolion cyfagos.

State of one of the houses in Tan yr Eglwys – rubbish around it – a fire risk – have informed the county housing section.

Cyfarfod Etifeddiaeth Heritage Meeting

Wedi cynnal cyfarfod rhithiol gyda Heidi a dwy swyddog o'r Sir er mwyn paratoi at yn cyfarfod ar y 25ain o Fawrth – agenda diddorol.

Have arranged a virtual meeting with Heidi and two County officers to prepare for the Heritage meeting on the 25th of March – interesting agenda for the meeting – diolch Heidi.

Willmore Villa

Mae Awen fy ngwraig wedi ymchwilio i hanes y cysylltiad y ty hwn – mi gewch yr hanes yn rhifyn Ebrill o bapur bro Y Glannau

My wife Awen has been researching the connection of this house in Dyserth Road – you can read her account in the April edition of the Glannau.

Clwb Bowlio y Dref – Rhuddlan Bowling Club

Awen wedi derbyn y cynnig i siarad am y gamp o fowlio ar radio cymru – dydd Iau y 12fed o Fawrth 12:10pm

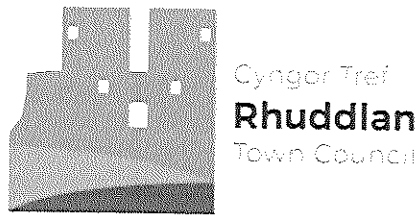
Awen has accepted the invitation to talk about the sport of bowling on the 12th of March 12:10 pm.

Dyletswyddau Cadeirydd y Sir – Duties of the Chair of Denbigshire County Council.

1. County Working Group – Climate Change and ecological – 13/02/26
2. Judging Public Speaking for Clwyd Young Farmers – 18/02/26
3. Welcoming pupils from Ysgol Pant Pastynog to the County's Chamber – 23/02/26
4. Chaired a Council Workshop – Wrap Waste Composition Analysis – 24/02/26

5. Welcoming pupils from Ysgol Borthyn Rhuthun to the County's Chamber – 25/02/26
6. Official re-opening of Corwen library – 26/02/26
7. Flag raising – Dydd Gwyl Dewi – 27/02/26
8. Arranged a meeting with Menter Iaith Sir Ddinbych – 27/02/26– croeso to a meeting arranged in Rhuddlan Golf Club on the 24th of March – 7pm
9. Elwy Mag Meeting – 05/03/26
10. Will visit St Asaph Brownies – 05/03/26
11. Online workshop with transport for Cymru – 6/03/26
12. Representing DCC in the Charity Dinner in Beaufort Park Hotel arranged for the Chair of Flintshire County Council
13. My Civic Service in Ebeneser Chapel Rhuddlan 2pm – 8/03/26
14. Council Workshop – Member officer relations – 10/03 /26
15. Online Member Workshop - Car Park Tariffs – 12/03/26

Please note the meal at the Chinese organised in the Fon Vei on the 25th of March 6pm start – guest of honour Helen White – Chief Ex of DCC.



County Cllr Ann Davies- Report to the Town Council for March 2026 Meeting

HIGHLANDS ROAD

Op Atal paid a visit to the above location.

There were 3 positive interactions with members of the local community. Several educational inputs but no tickets issued on the day.

The site will remain on the list for a revisit.

DROPPED FOOTWAYS

KM Construction have completed all but one dropped footway on the southern side of Rhuddlan. They have commenced works on the northern side currently working on Tan yr Eglwys.

They will then move to carry out works in Hylas Lane.

THE RISE

The sale of a bungalow at The Rise has been completed. The amount specified in the legal agreement for affordable housing [which includes a home buy scheme] is approx. £ 64.000.

The commuted sums for open space will be approx. £5.000. This is ring fenced for Rhuddlan and individual groups including RTC are eligible to apply for this funding.

PRINCESS ROAD

The felling of an ancient Yew tree in Princess Road will not take place. I have spoken to the tree officer, and she is visiting the site to consider work on cutting back the branches which overhang the pavement.

Date: 12/03/2026

Rhuddlan Town Council

Page 1

Time: 12:16

Current Bank A/c

List of Payments made between 01/03/2026 and 31/03/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/03/2026	Steve Wilson	PABT0913	77.85	Personnel Committee	Travel February 2026
12/03/2026	Steve Wilson Starling	PABT0914	42.00	Personnel Committee	TEN's for 2 events
12/03/2026	Mari A Williams Translations	PABT0915	152.46		Translations February 2026
12/03/2026	Web Studio North Wales	PABT0916	300.00	Invoice 9986	Visit Rhuddlan Website Managem
12/03/2026	Web Studio North Wales	DD	240.00	Invoice 9982	Website & SM Management
12/03/2026	Angela Wilkins	PABT0917	96.00		Hwb Clean 17/2 to 13/3
12/03/2026	One Voice Wales	PABT0918	42.00		Training (Clerk)
12/03/2026	British Gas	DD	28.69	Bill 14041115	Hwb Electricity
12/03/2026	HSBC UK	DD	2.00		Bank Charges 21/1-20/2
12/03/2026	Glascoed Timber	PABT0919	336.00	Feb minutes item 4	Install seat at Vicarage Lane
12/03/2026	NEST Pension	DD	387.92		Pension Feb 2026
12/03/2026	HMRC	PABT0920	1,552.55	120PP01122176	PAYE & NI
12/03/2026	Heidi Barton-Price	PABT0921	272.30		Salary February 2026
12/03/2026	Steve Wilson	SO	1,705.22		Sairy February 2026
12/03/2026	Steve Wilson	PABT0922	642.08		Salary Adj
12/03/2026	Peak Marquee Hire	PABT0923	831.60		Deposit Marquee Hire
12/03/2026	Tesco Mobile	DD	24.99		Clerk and Assist Mobile
12/03/2026	Urdd National Eisteddfod 2026	PABT0924	100.00	Dec Minutes 11ai	Grant
12/03/2026	Urdd Fund for All	PABT0925	230.00	Dec Minutes 11aii	Grant
12/03/2026	Zoom Video Communications	PABT0926	15.59	Inv 341355426	Zoom 11/2-10/3
12/03/2026	Street Solutions UK Ltd	PABT0927	179.79	Invoice 41423	Cones for Trim Trail Project
12/03/2026	Cadet Direct Ltd	PABT0928	38.90	Invoice SI-280401	Case for Council Standard
12/03/2026	BT	DD	79.00		Hwb Wifi
12/03/2026	British Gas	DD	63.61	Bill 14098496	Hwb Gas
12/03/2026	The Print Place limited	PABT0929	533.66	Grant	Trim Trail Signs
12/03/2026	British Gas	DD	65.53	Bill 14073799	MUGA Electricity
12/03/2026	Kings Electrical and Testing	PABT0930	114.00	Hwb lighting repair	Kings Electrical and Testing
12/03/2026	Sage & Co	PABT0931	109.20	INV1777	Payroll charges Oct to Dec 25
12/03/2026	TT Drainage & Plumbing Service	PABT0932	138.00	J1468	Unblock Hwb Drains
12/03/2026	Brian Jackson	PABT0933	1,580.00		Install Solar Lights
12/03/2026	Denbighshire County Council	PABT0934	60.00	103034/8025514	Domain annual charge
Total Payments			10,040.94		

