

Rhuddlan Town Council Meeting

Dear Councillor

7th May 2026

You are hereby summoned to attend a Hybrid* meeting of Rhuddlan Town Council on Thursday, 14th May 2026 at 7pm (please note the AGM will take place prior to the main meeting). Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 14th May so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at **Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.***

Agenda

1. **Apologies**
2. **Declarations of Interest * See page 2**
3. **Urgent Matters as Agreed by the Chairperson**
4. **Police matters - to receive a crime report**
5. **Minutes:**
 - a. To approve minutes of the Town Council meeting held on 9th April 2026
 - b. To approve minutes of any Committee and Working Group meetings held since last meeting (Events 29th April)
6. **Progress report from minutes**
7. **Reports from:**
 - a. The Mayor and Deputy Mayor
 - b. The Town Clerk – correspondence and project report
 - c. County Councillors reports
8. **Planning**
 - a. 44/2026/0166/PS Variation of condition no. 5 of planning permission 44/2024/1314 to allow the premises to be used for broader non-food/comparison retail at ASH MOTORS Marsh Road, Rhuddlan, LL18 5UB.
 - b. 44/2026/0178/HH Erection of extensions to side and rear of dwelling and alterations including re-roofing to provide additional accommodation within roof at first floor level at INGLENOOK, 34 Vicarage Lane, Rhuddlan, LL18 2UF
 - c. 44/2026/0148/HH Erection of new boundary walls to Highlands Close and Ffordd Ganol; construction of a new vehicular access off Highlands Close; alterations to vehicular access off Ffordd Ganol; extension to garage and associated works at 12 Highlands Close, Rhuddlan, LL18 2RU
9. **Budget & Finance Matters**
 - a. Grant requests
 - a. Rhuddlan Local History Society
 - b. Internal Audit – to receive the report from the Internal Auditor
 - c. Annual Governance Statement – to consider the questions and respond accordingly
 - d. Accounting Statements – to consider and agree the accounting statement figures and authorise the signature of the annual return.
 - e. Electors' Rights – to note the dates of the Exercise of Public Rights for 2025 to 2026 accounts

- f. Cleaning charges for Hwb Rhuddlan – To discuss increase from £12/hr to £14/hr
- g. Approve the May payments listing due
- 10. **Go North Wales** – to agree membership for 2026
- 11. **Rhuddlan Knights** – discuss comments regarding disrepair
- 12. **Community Matters**

Part 2. Exclusion of press and public. By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 13. **Review reasons for apologies**
- 14. **Date of next meetings:**
 - Full Town Council meeting Thursday 11th June 2026.

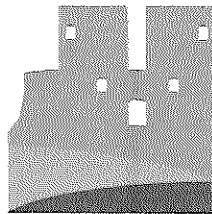
Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk

***Declaration of Interest**

Personal interest – If you have a personal interest in any business of your Council, you must disclose the existence and nature of the interest before participating in any business to which it relates.

Prejudicial Interest – You must ask yourself whether a member of the public, if he or she knew all the relevant facts, would think that your personal interest was so significant that it would be likely to prejudice your judgement. In other words, the interest must be perceived as likely to harm or impair your ability to judge the public interest. This must be declared before the item is discussed, and you will be expected to leave the room and not participate in the item.

In both cases you need to complete the form the Clerk gives you and it will appear on the register of member's interest on the RTC Website



Cyfarfod Cyngor Tref Rhuddlan

Annwyl Gynghorydd

7 Mai 2026

Rwyf yn eich galw trwy hyn i fynychu cyfarfod Hybrid* Cyngor Tref Rhuddlan a gynhelir nos lau, 14eg Mai 2026 am 7pm (sylwer, cynhelir y Cyfarfod Cyffredinol Blyneddol cyn y prif gyfarfod). Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Glerc y Dref erbyn 4pm ar 14eg Mai fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn **Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.***

Agenda

1. **Ymddiheuriadau**
2. **Datgan buddiant* Gweler tudalen 2**
3. **Materion Brys fel y'u cytunwyd gan y Cadeirydd**
4. **Materion yr heddlu – derbyn adroddiad troseddu**
5. **Cofnodion:**
 - a. Cymeradwyo cofnodion cyfarfod Cyngor y Dref a gynhaliwyd ar 9 Ebrill 2026
 - b. Cymeradwyo cofnodion cyfarfodydd unrhyw Bwyllgor neu Weithgor a gynhaliwyd ers y cyfarfod diwethaf (Digwyddiadau, 29 Ebrill)
6. **Adroddiad cynnydd ar sail y cofnodion**
7. **Adroddiadau gan:**
 - a. Y Maer a'r Dirprwy Faer
 - b. Clerc y Dref – gohebiaeth ac adroddiad ar brosiectau
 - c. Adroddiadau'r Cynghorwyr Sir
8. **Cynllunio**
 - a. 44/2026/0166/PS Amrywio amod rhif 5 caniatâd cynllunio 44/2024/1314 er mwyn gallu defnyddio'r eiddo at ddefnydd adwerthu ehangach dim bwyd/defnydd tebyg yn ASH MOTORS Marsh Road, Rhuddlan, LL18 5UB.
 - b. 44/2026/0178/HH Codi estyniadau ar ochr ac yng nghefn annedd ac addasiadau gan gynnwys ailddo i ddarparu llety ychwanegol yn y to ar y llawr cyntaf yn INGLENOK, 34 Coetiau Postol, Rhuddlan, LL18 2UF
 - c. 44/2026/0148/HH Codi waliau newydd ar y ffin rhwng Clos Ucheldir a Ffordd Ganol; adeiladu mynediad newydd i gerbydau oddi ar Clos Ucheldir; addasiadau i'r mynediad i gerbydau oddi ar Ffordd Ganol; estyniad i garej a gwaith cysylltiedig yn 12 Clos Ucheldir, Rhuddlan, LL18 2RU
9. **Y Gyllideb a Materion Ariannol**
 - a. Ceisiadau am grantiau
 - a. Cymdeithas Hanes Lleol Rhuddlan
 - b. Archwiliad Mewnol – derbyn adroddiad yr Archwilydd Mewnol
 - c. Datganiad Llywodraethu Blyneddol – ystyried y cwestiynau ac ymateb yn briodol
 - d. Datganiadau Cyfrifo – ystyried a chytuno ar ffigyrau'r datganiad cyfrifo ac awdurdodi llofnodi'r datganiad blyneddol.

- e. Hawliau Etholwyr – nodi dyddiadau arfer Hawliau'r Cyhoedd ar gyfer cyfrifon 2025–2026
- f. Costau glanhau Hwb Rhuddlan – trafod y cynnydd o £12 yr awr i £14 yr awr
- g. Cymeradwyo'r rhestr o daliadau sy'n ddyledus ym mis Mai
- 10. **Go North Wales** – cytuno ar aelodaeth yn 2026
- 11. **Marchogion Rhuddlan** – trafod sylwadau am eu cyflwr gwael
- 12. **Materion Cymunedol**

Rhan 2. Cau allan y wasg a'r cyhoedd. Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, mae'r wasg a'r cyhoedd yn cael eu cau allan o drafodaethau ar y materion canlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

- 13. **Adolygu'r rhesymau dros ymddiheuriadau**
- 14. **Dyddiad y cyfarfod nesaf:**
 - Cyfarfod llawn Cyngor y Dref, dydd Iau, 11 Mehefin 2026.

Steve Wilson – Clerc y Dref 07775 673706 clerk@rhuddlantowncouncil.gov.uk

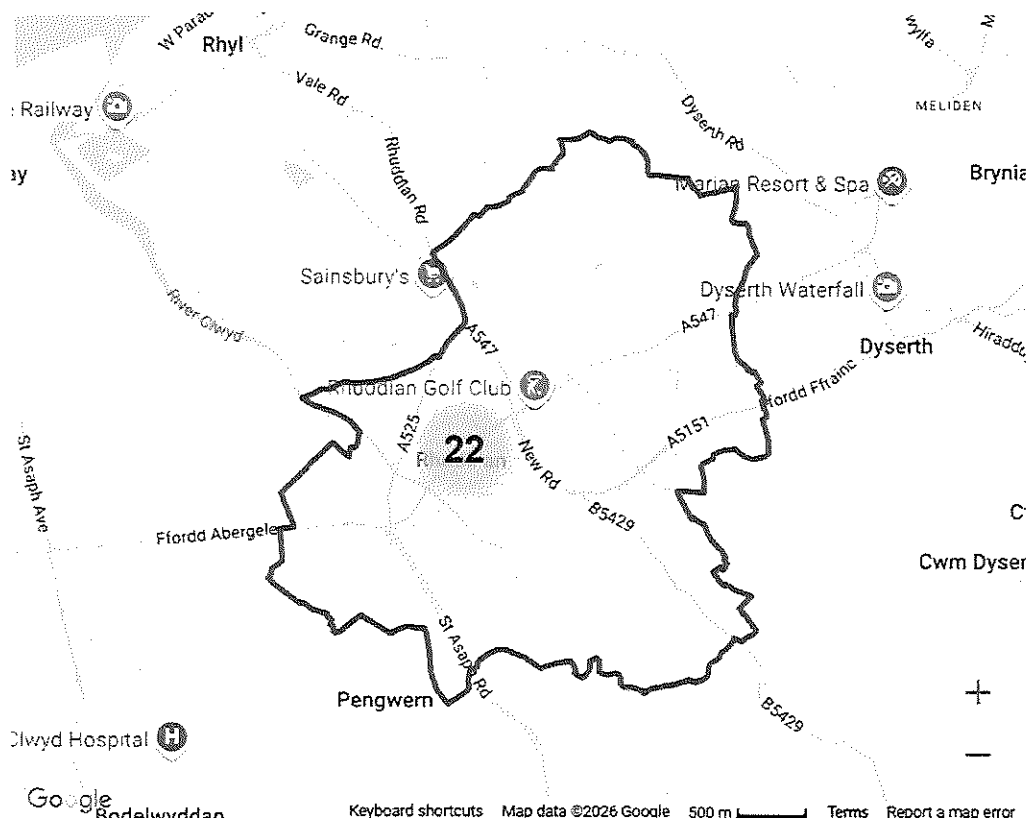
***Datgan buddiant**

Buddiant personol – Os oes gennych fuddiant personol yn unrhyw fater yn ymwneud â'ch Cyngor, mae'n rhaid i chi ddatgelu'r buddiant a natur y buddiant cyn cymryd rhan yn unrhyw drafodion cysylltiedig.

Buddiant rhagfarnus – Mae'n rhaid i chi ofyn i chi eich hun a fyddai aelod o'r cyhoedd, petai'n gwybod yr holl ffeithiau perthnasol, yn credu bod eich buddiant personol mor arwyddocaol fel y byddai'n debygol o niweidio neu ragfarnu eich barn. Mewn geiriau eraill, rhaid ystyried bod y buddiant yn debygol o niweidio neu amharu ar eich gallu i ddod i benderfyniad er budd y cyhoedd. Rhaid datgan hyn cyn y trafodir yr eitem a bydd disgwyl i chi adael yr ystafell a pheidio â chymryd rhan yn yr eitem.

Yn y ddau achos uchod, mae angen i chi lenwi'r ffurflen a roddir i chi gan y Clerc a bydd yn ymddangos ar gofrestr buddiannau aelodau ar wefan Cyngor Tref Rhuddlan.

May 2026 Meeting – Crime Report



All Crimes (22)

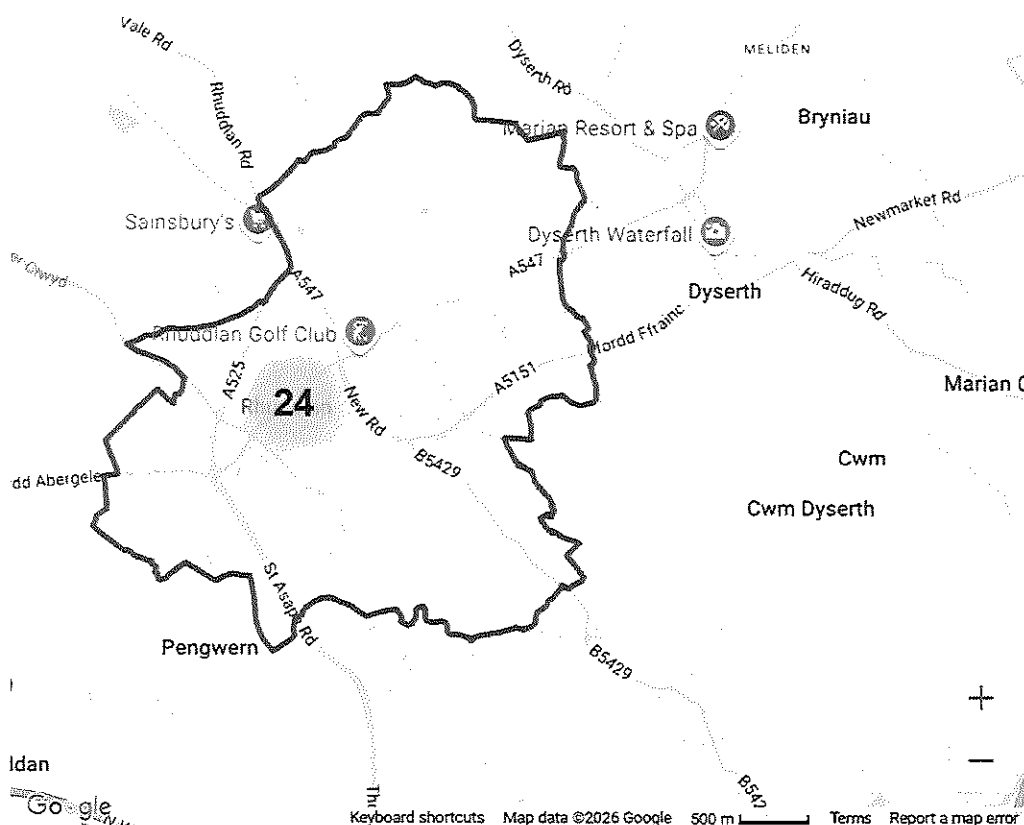
February 2026

22 crimes were reported here in February 2026

Violence and sexual offences	8
Anti-social behaviour	6
Criminal damage and arson	3
All other crime	5

[View crime definitions](#)

[Download area crime data](#)



All Crimes (24)

March 2026

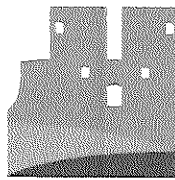
24 crimes were reported here in March 2026

Violence and sexual offences	8
Anti-social behaviour	7
Criminal damage and arson	3
All other crime	6

[View crime definitions](#)

[Download area crime data](#)

Location	January				February							March							
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Drugs	Posetion of a weapon	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Other Crime	Other Theft	Violence & Other Offences
A525 ST Asaph Rd	1		1	1		1	1												
A547 Meliden Road																			
Abergele Road																			
Admirals Walk																			
Asda										1		2							
B5249																			
Berllan Avenue					1	1													
Bryn Cres						1						2							1
Bryn Hafod																			
Church Street																			
Clos Y Berllan													1						
Clos David Owen																			
Clwyd Avenue																			
Cross Street		2			1	1							2						
Dyserth Road					1														
Eton Park																		1	1
Fairlands Avenue																			
Fford Aber																			1
Ffordd Dewi																			
Ffordd Ganol											1								
Ffordd Morris																			
Ffordd Porthdy																			
Glyn Avenue												1							
Grenville Avenue																			
Gwindy Street																			
Harding Avenue	1																1	1	1
High Street																			
Highlands Close																			1
Highlands Road					1											1			
Hoel Hendre																			
Howell Avenue																			
Hylas Lane																			1
Kerfoot Ave																			
Links Avenue			1																
Llys Hendre																			
Llys Pen-y-Forrdd												1							
Lon Cwybr		1			2														
Maes Y Bryn																			
Maes-Y-Castell																			
Maeys Helyg																			
Maes Fyddian																			
Maes Onnen																			
Maes Rhosyn																			
Marsh Road						1				1			1						
Nant Close							1	1	1				1						
Parliament Street																			
Parliament Street CP																			
Park Edith													4	1					1
Parc-y-Lleng						1						1							
Pentre Lane																			
Plas-Y-Brenin					1														
Princes Road																			
Princes Park																			
Rhyl Road															1				
Seymour Drive																			
Tan-Yr-Eglwys																			1
Treetops Court							1									1			
Trevor Avenue																			
Vicarage Lane																			
Vicarage Lane Car Park												1							
Total	2	3	2	1	7	6	3	1	1	2	1	8	7	3	1	2	1	2	8



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

Full Council Meeting Thursday 9th April 2026

MINUTES

Present:

Cllr Jackie Burnham (Mayor)

Cllr Mike Kermode

Cllr Val Simmons

Cllr Gloria Lambert

Cllr Reg Davies

Cllr Ann Davies

Cllr Mike Elgin

Cllr Sophie Baker

Cllr Bleddyn Williams

Cllr Arwel Roberts (remotely Item 6 onwards)

Steve Wilson - Town Clerk and Responsible Financial Officer

Heidi Barton-Price - Assistant Town Clerk

There was 1 member of the public present

The meeting was recorded from this point (audio only)

1. Apologies

Ivor Beech (Deputy Mayor)

2. Declaration of Interest

Cllr Mike Kermode for Agenda items 10a.a. and 10.a.c.

Cllr Mike Elgin for his update under Community Matters Agenda item 13.

Cllr Arwel Roberts for Agenda item 10.a.c

The Mayor reminded attendees to follow the Code of Conduct.

The Town Clerk reminded Councillors of the Pre-Election Guidance for Town & Community Councillors in Wales Senedd Election – 7 May 2026 during the pre-election period: 8 April – 7 May 2026. Drawing their attention to political neutrality and restrictions on Town Council resources and social media use.

3. Urgent Matters as Agreed by the Chairperson

None.

4. Police Matters

Neither Police Sergeant Iwan Hughes (PS 3030) nor Alexandra Jones (PCSO 2839) were in attendance for this agenda item.

The Town Clerk updated that no new crime data was available at this time.

5. Minutes:

- a. To approve minutes of the Town Council meeting held on 12th March 2026,

The minutes were proposed as a true record by Cllr Mike Kermode, seconded by Cllr Val Simmons. **Resolved.**

- b. To approve minutes of any Committee and Working Group meetings held since last meeting

Cllr Gloria Lambert ran Councillors through the draft minutes of the: Etifeddiaeth - Heritage Working Group held 31st March 2026.

The minutes were proposed as a true record by Cllr Gloria Lambert and seconded by Cllr Reg Davies. **Resolved.**

The Mayor duly signed the minutes.

6. Progress Report from Minutes

The Town Clerk confirmed and updated:

- Community Safety Team: Noting that while residents had expressed concerns, there was limited interest in forming a Community Safety Team for Highlands Road.

Cllr Mike Elgin highlighted that any traffic concerns should be logged with the Police.

The Mayor, Cllr Jackie Burnham proposed that the Town Clerk write to thank the Police for initiating traffic enforcement measures on Highlands Road and prepare a generic response for residents who complain about speeding, including information about reporting to the Police. This was seconded by Cllr Mike Elgin.

- The grant for Easter Eggs had been paid by DCC and is now on the payment list.
- Offer from Tenovus Cancer Care to speak to council about cancer and the work Tenovus does. Confirmed they will attend the 11th June meeting at 6.30pm.

7. Reports from:

a. The Mayor and Deputy Mayor

The Mayor had submitted a written report.

In addition to the Community Centre meeting it was proposed that the “Cuppa with a Copper” sessions be held there. The Town Clerk to write to the Police with this proposal for it to be part of the Community Market which is well attended and the incentive would be more visible to the public.

to change the venue from the King’s Head.

The Mayor highlighted the upcoming Mayor’s ABBA themed Charity Event at Rhuddlan Golf Club on 10th April 2026 to raise funds for St. Kentigern Hospice and Action for Children.

The written report was accepted.

b. The Town Clerk – correspondence and project report.

The Town Clerk updated Councillors regarding the following:

Correspondence

The following has been received:

1. Two complaints from residents living adjacent to Admiral’s Field regarding the floodlights at the MUGA being on when the lights were not working due to a fault with the CCTV electrics. This has been resolved.
2. Complaint from a local resident regarding speeding on Ffordd Ganol. Town Clerk instructed him to inform residents to report all incidents to the Police.
3. A letter via the Mayor from a resident asking why the town council tax code in Rhuddlan is twice as much as that in Rhyl. Town Clerk had replied that this was based on population and services in an area.
4. Bi-annual statement of the UK Government Debt Management Office.
5. Various One Voice Wales and DCC communications emailed to councillors.

Commuted Sums

Town Clerk and Assistant Town Clerk had met with DCC Community Development Officer, Samantha Mullan regarding grant/funding availability. Town Clerk and Cllr Gloria Lambert visited play areas looking at various accessible play equipment options. Town Clerk to progress proposal with the addition of applying for Gwynt y Mor grant was proposed by Cllr Mike Kermode and seconded by Cllr Mike Elgin.

Gwynt y Mor application could then look to the resurfacing of Vicarage Lane and providing 2/3 accessible pieces of equipment (including Commuted Sum above and match funding).

Samantha Mullan will also be providing further information about grants and funding opportunities to progress the Heritage digital recordings.

- Promotion of Open Meeting at the Golf Course – contributing to that element of the Town Plan.
- Town Clerk has issued press release regarding 2026/2027 Precept in Rhuddlan.
- The £11,253 VAT refund has been received.
- Internal Audit arrangements made – see Item 10c.

Site visit with Keep Wales Tidy on 7th April regarding the Wildlife Garden Admiral's Field / Local Places for Nature Wildlife Garden package.

The initial scrape proposal is not within the package, however, there is money within the budget to progress this with DCC Countryside Services.

Initial ideas are around raised beds/benches adjacent to the Allotments, a shed, tools, water butt and raised pond to the rear of the Hwb. Wildflower turf area, fruit trees and hedging.

Firmer proposals will be reviewed and drawings will be brought back by the Town Clerk to a future meeting for approval.

Cllr Arwel Roberts joined the meeting remotely at this point.

Cllr Mike Kermode requested that the Town Clerk update DCC Countryside Services regarding the above.

Dates for the diary

- AGM and May meeting – 14th May 2026
- Gwledd – Saturday 16th May 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026

Councillors to note that the Town Clerk is on annual leave from 5pm on Thursday 16th April until 8am on 27th April 2026.

8. County Councillor Reports

a. Report by Councillor Ann Davies

Cllr Ann Davies had submitted a written report which she ran Councillors through. In addition she had visited a resident on his 100th birthday. The Mayor, Cllr Jackie Burnham confirmed that she had also visited the gentleman (as an additional to 7a. above).

Cllr Bleddyn Williams commented that the bollard referred to in her report has been in situ for a long time.

The report was accepted.

b. Report by Councillor Arwel Roberts

Cllr Arwel Roberts had submitted a written report.

No further additions. He proffered congratulations to Cllr Reg Davies on receiving Maundy money from the King.

There were no observations made and the report was accepted.

9. Planning

- a. 44/2026/0124/PF Proposal : Siting of an InPost Parcel Locker at Rhuddlan Library, 9 Vicarage Lane, Rhuddlan.

Cllr Val Simmons confirmed the Library had no objections and Cllr Sophie Baker highlighted that this proposal would be a welcome addition to Aldi/Sainsbury lockers.

Cllr Mike Kermode proposed and Cllr Bleddyn Williams seconded that there were no comments or objections to this application.

- b. 44/2026/0148/HH - 12 Highlands Close, Rhuddlan, Rhyl, Denbighshire, LL18 2RU. Proposal: Erection of new boundary walls to Highlands Close and Ffordd Ganol; construction of a new vehicular access off Highlands Close; alterations to vehicular access off Ffordd Ganol; extension to garage and associated works.

Cllrs discussed the proposal and whilst there were no objections in principle, their concerns over the wall height and adherence to Planning Regulations be noted in the response. This was proposed by Cllr Ann Davies and seconded by Cllr Bleddyn Williams.

10. Budget & Finance Matters

- a. Grant requests

Cllr Mike Kermode left the meeting at this point.

- a. Rhuddlan Dementia Group

The Dementia Group had requested that future meetings at the Hwb be available to them free of charge, saving the group £80 a year which would allow the amount to be used towards their various activities.

It was proposed that the grant of £80 be paid to them pending a full grant application being made. This was proposed by Cllr Bleddyn Williams and seconded by Cllr Sophie Baker. **Resolved.**

Cllr Mike Kermode returned to the meeting at this point.

- b. 2026 Llangollen International Musical Eisteddfod

The Llangollen International Musical Eisteddfod had made an appeal to the Town Council to support them (as in previous years) for 2026.

The level of financial support of £100 (as previous 2025) was to be offered, this was proposed by Cllr Bleddyn Williams and seconded by Cllr Ann Davies. **Resolved.**

Cllr Mike Kermode and Cllr Arwel Roberts left the meeting at this point.

c. Nature Reserve Partnership wildlife hunt

The Town Clerk outlined a request for £400 from Rhuddlan Nature Reserve to facilitate a wildlife adventure hunt.

It was proposed by Cllr Bleddyn Williams that the Town Council should fund the event, Cllr Val Simmons seconded. **Resolved.**

Cllr Mike Kermode and Cllr Arwel Roberts returned to the meeting at this point.

The Town Clerk highlighted a video of a Day Out in Rhuddlan that also promoted the Nature Reserve as well as Rhuddlan as a whole and will circulate a web link.

b. Approve the April payments listing due

Cllr Ann Davies sought clarification over loans: the footpath being over 5 years and the repayments on the Hwb over 20 years. Cllr Mike Kermode confirmed borrowing as usual practice for Town Councils.

Councillors reviewed the April 2026 payment listing. Cllr Mike Elgin proposed it is paid and Cllr Val Simmons. **Resolved.**

c. Agree scoping document for internal audit

The Town Clerk presented Councillors with a draft scoping document from Denbighshire County Council's Internal Audit Team following the Town Council's request for them to perform the audit of accounts for 2025-26.

Councillors reviewed the document. Cllr Val Simmons proposed it be accepted for the Internal Audit to be carried out and Cllr Bleddyn Williams seconded. **Resolved.**

d. The approval of the use of a variable Direct Debit

The Town Clerk sought Councillor's approval of the use of variable Direct Debits. This was proposed to be accepted by Cllr Mike Kermode and Cllr Mike Elgin seconded. **Resolved.**

e. Unpaid Hwb invoice 214

The Town Clerk highlighted the unpaid Hwb invoice 214 for the amount of £200 as unrecoverable.

It was proposed to 'write-off' this invoice off as an unrecoverable bad debt by Cllr Bleddyn Williams and seconded by Cllr Mike Kermode. The Town Clerk will place a warning as regards the company on One Voice. **Resolved.**

f. Approval of payments to councillors 2026/2027

The Town Clerk had provided a paper of the payment allowances for Councillors for 2026-2027 for review.

They were proposed to be accepted by Cllr Val Simmons and seconded by Cllr Mike Elgin. **Resolved.**

In addition, the Town Clerk informed Councillors that the accounts had been closed with 74.89% budget spent (with a larger reserve). To be presented in detail at the AGM in May.

11. One Voice Wales membership 2026/27 – to agree membership

The Town Clerk had provided a copy of the Invoice/Membership Form 2026-27.

Cllr Mike Kermode highlighted the membership as being value for money in providing support. The membership was proposed to be continued by Cllr Mike Kermode and seconded by Cllr Bleddyn Williams. **Resolved.**

12. Election of Mayor and Deputy Mayor elect

Cllr Ann Davies proposed that the current Mayor, Cllr Jackie Burnham be Mayor elect for 2026/2027. Cllr Mike Elgin seconded. **Resolved.**

There were 2 nominations made for Deputy Mayor elect for 2026/27:

1. Cllr Ann Davies proposed Cllr Sophie Baker and this was seconded by Cllr Reg Davies.
2. Cllr Mike Kermode proposed Cllr Mike Elgin and this was seconded by Cllr Val Simmons.

A closed ballot was undertaken with Cllr Mike Elgin being appointed as Deputy Mayor elect for 2026/2027.

13. Community Matters

Cllr Arwel Robert had received a telephone call from the Chair of the Community Centre thanking him for saving them money by transferring their waste arrangements to DCC. Also, a letter of thanks regarding the Football Team now picking up their litter at Admiral's Field.

Cllr Val Simmons thanked the Town Council for the donation of Easter eggs, Cllr Mike Kermode for his support and shops, Community Centre and everyone who helped with the clue setting. A further 50 Easter eggs were purchased by Friends of the Library due to the demand on the day. 205 children had participated and it was a great opportunity to promote the Friends of the Library work and also for people to join the Library. There are plans for a Keep Britain Tidy meeting at the Library and a potential GeoCache being located there.

Cllr Mike Kermode – None.

Cllr Gloria Lambert outlined a resident's issue regarding Council tax. Cllr Ann Davies advised her to ask the resident to contact her and provide full details.

Town Clerk confirmed Cwmpas Digital Denbighshire funding is secured until September 2026.

Cllr Jackie Burnham – None.

Cllr Sophie Baker – None.

Cllr Ann Davies to pull together a 'competition programme' for the extra marquee being provided at the Picnic in the Park event. To work with the Town Clerk on the programme to be presented to the next Events Committee.

Cllr Reg Davies had received enquiries regarding whether a seat by the River could be installed – possibly below the Church. The Town Clerk and Cllr Reg Davies to make arrangements for them to walk the route to scope out any options for a seat to be installed.

Cllr Mike Elgin had signed a Declaration of Interest as a resident of Abbey Road. He highlighted a resident's social media post with many other residents agreeing with the post concerning vehicle speeds and unsafe driving on the narrow section of Abbey Road leading to Abbey Farm Caravan and campsite. This stretch has no pavement, is approximately 7 feet wide, and is heavily used by pedestrians accessing local footpaths. Increased traffic from the campsite, farm shop, and coffee shop now includes larger vehicles and drivers unfamiliar with single-track rural roads.

Residents report that some visitors are travelling too fast for the conditions, creating significant risk to walkers, families with children, and dog owners who have limited space to move aside.

Recommended that the Town Council via the Town Clerk refer this matter to DCC Highways department for urgent assessment as the situation is considered a potential serious safety concern. This was proposed by the Mayor and seconded by Cllr Mike Kermode. **Resolved.**

Cllr Bleddyn Williams – None.

Part 2 Exclusion of the Press & Public

PART 2 BUSINESS – It was proposed by Cllr Mike Kermode, seconded by Cllr Bleddyn Williams and duly resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The member of the public left the meeting.

The meeting recording (audio only) was stopped at this point.

14. Review Reasons for Apologies

Cllr Ivor Beech – No reason
Accepted.

15. Date of Next Meetings

- Events Committee Meeting – Wednesday 29th April 2026.
- AGM / Town Council – Thursday 14th May 2026.

The Town Clerk reminded Councillors that at this AGM that policies and the

Annual Report will be reviewed.

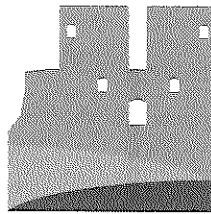
- Etifeddiaeth - Heritage Working Group – Tuesday 26th May 2026

Signed:

Date:

Cllr Jackie Burnham (Mayor)

[Faint, large, stylized watermark text, possibly reading "WELSH HERITAGE" or similar, is visible diagonally across the page.]



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council - Events Committee

Draft Minutes of the Meeting held on 29th April 2026

Present:

Cllr Mike Kermode (Chair)
Cllr Jackie Burnham (Mayor)
Cllr Mike Elgin
Cllr Arwel Roberts
Steve Wilson - Town Clerk and Responsible Financial Officer
Gill Price (Community Centre)
Roy Price (Community Centre)
Ffion White and Paul Edwards (Bespoke Events)

Apologies – Cllr Val Simmons & Cllr Ann Davies

1. **Declarations of Interest** – Cllr Mike Elgin, Cllr Mike Kermode, Cllr Jackie Burnham and Cllr Arwel Roberts (all on item 6 – Volunteer Fair and Picnic in the Park)
2. **Minutes – review the minutes of the previous meeting**
The minutes from the meeting held on 11th March 2026 were reviewed and the actions from the meeting are already agenda items so no further discussion required.
3. **Gwledd Food Fest 16th May 2026**
Ffion and Paul provided an update stating that the outside area was full and there were a few spaces left inside the Community Centre to be filled.
Entertainment is booked including Professor Llusern for the children's entertainment and Ffion will send a schedule to the Clerk to publicise and create some laminated posters for the day. It was proposed by Cllr Arwel Roberts to move the stage for the Wee Bag Band onto the pavement, seconded by Cllr Mike Kermode. **Resolved.**
The use of the space at the bottom of Parliament Street in front of Parliament house and the two garages opposite for stalls was discussed and Cllrs Arwel Roberts and Mike Kermode will visit the affected residents to see if this was OK.
The Clerk will supply the letters for local residents to Cllr Mike Kermode. Cllr Mike Kermode proposed that the two local schools were sent promotional material to publicise the event, and that if either school would provide a choir to open the event, then the council would make a £25 donation, seconded by Cllr Arwel Roberts. **Resolved.**
The Clerk was asked to contact Ysgol Y Castel to get permission to use the car park for vendor's vehicles, Cllr Arwel proposed a £50 donation to the school if the car parking is allowed, seconded by Cllr Mike Elgin. **Resolved.**

The purchasing of 3 Gazebos for the three entry points was discussed and Cllr Jackie Burnham proposed that 3 are purchased if the forecast looks wet, seconded by Cllr Mike Kermode. **Resolved.** The gazebos could be used by any community group in Rhuddlan.

The risk assessment was discussed, and it was agreed to ask the first aider to park his car across one entrance and Cllr Mike Kermode offered to park his car across the second one by the chapel.

The clerk was requested to remind the police about the event.

4. **Volunteer Fair and Picnic in the Park 1st August 2026**

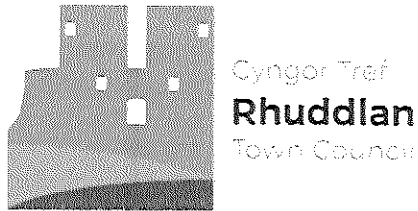
The Clerk provided an update from Cllr Ann Davies who stated she is not available to manage the proposed competition tent. This was discussed, and it was agreed it would need a separate team to manage this part of the event. It was suggested to ask Merched Y Wawr first, then the Dyserth WI, followed by the council (non-Event committee members) if they could take it on.. The Bowl's Club volunteered to hold the children's colouring competition.

5. **Twinning**

Cllr Arwel Roberts updated the team on efforts made with Carlow and noted their poor response despite his efforts, they have been invited to the Gwledd and the Summer Event.

6. **Applications for Financial Support - None received.**

7. **Date of the next meeting: Tuesday 30th June 2026 at 7pm.**



Rhuddlan Town Council May 2026 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

Things are starting to get busy again as I come to the end of my first term as mayor of Rhuddlan.

10th April – I hosted my Mamma Mia Mayor's charity event at Rhuddlan Golf Club. It was a fantastic evening which was full to the rafters and raising over £1600 for my chosen charities. This has brought my total raised to over £3500 for the year.

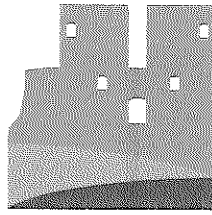
16th April – I attended the Community Centre Trustees Meeting

27th April – I attended the Denbighshire County Council's Town and Community Council meet and greet session which was hosted by the CEO Helen White This was an excellent meeting with lots of positive conversations about everyone working together better. Future meetings will be scheduled quarterly.

29th April – I attended the Events Committee Meeting.

6th May – I participated in Sgwrs in Starbucks.

13th May – I attended the mayor of Llandudno Town Council's Charity Bingo Night.



Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for May 2026 Meeting

I attended with the mayor the meet and greet session held by Denbighshire CEO Helen While held on 27th May.

On 1st May, I met Keep Wales Tidy staff as they built pollinator flower beds from sleepers on Admiral's Field. When the plants arrive, we hope to involve pupils from Ysgol y Castell in the planting. The team will return on 12th May to deliver and lay the wildflower turf. Councillors are welcome to come along and help. I also took delivery of a bench and gardening equipment which is stored in the Lockup.

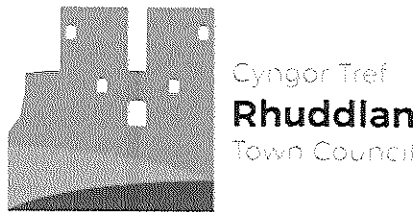
Correspondence

The following has been received:

1. Notification from the Council's payroll provider, Sage & Company, that it joined the BK Plus Group on 15th April 2026. BK Plus is an independent accountancy firm.
2. Notification from Denbighshire County Council that payment 1 of the Precept has been made on 30th April. The payment was £65,813.33.
3. Email from a resident reporting an incident on Admiral's Field on 4 May. At around 5.30pm, while leaving the allotments, the resident saw a child (aged 10–11, from the property where Neo Power vehicles are parked) riding a petrol-powered mini motorbike at speed around the field. The resident states this happens regularly. On this occasion, an adult male from the same property was also riding a high-powered road motorbike across the field at speed and performing stunts. The resident reports that several groups of children were playing on the field at the time and that dog walkers were using the path. I advised the resident to report to the police which she has done.
4. Complaint via a Facebook post regarding litter on Twt hill suggesting a litter bin and dog poo bin are installed by the council.
5. Various One Voice Wales and DCC communications emailed to councillors.

Dates for the diary

- Gwledd – Saturday 16th May 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026



County Cllr Arwel Roberts - Adroddiad i'r Cyngor Tref – Ebrill 2026. Report to the Town Council- May 2026.

Mae fy nghyfnod fel Cadeirydd y Sir yn dirwyn i ben . Dydd Mawrth nesaf byddaf yn trosglwyddo £6 mil o bunnoedd i'r ddau achos da - Hosbis Sant Cyndeyrn a Cyfle Teg i Bawb (Urdd Gobaith Cymru) . £3 mil o bunnoedd yr un.

My time as Chair of DCC is about to finish. Next Tuesday I will be transferring £3k each to St Kentigern Hospice and Fair Chance to everyone (Welsh League of Youth)

Mi fyddaf mewn dau amgylchiad arall ar ddiwedd yr wythnos yma gyda Awen fy ngwraig . Un yn Dinbych a'r llall yn ardal Wrecsam.

I will be present with Awen in 2 other events as Chair by the end of this week. One in Dinbych and the other in Wrexham.

Diolch i'r Cyngor Sir am wella cyflwr y rheilenau stryd yn y dref.

Thanks to the County Council for improving the state of the Street Railings in the town.

Wedi anfon gair at rheolwyr stryd am gyflwr arwydd - Stryd y Castell.

Have sent a word to the Street Scene Section regarding a broken sign in Castle Street.

Diolch i bwy bynnag ddaru gasglu dau bag bin o sbwriel yn Ffordd y Gors.

Thanks to whoever collected two bin bags of litter in Marsh Road.

Diolch i'r Maer am fynychu paned a sgwrs (ar ol gwaith) ar y 6ed o Fai.

Thanks to the Mayor for attending the Cuppa and chat on the 6th of May

Dyddiad/Date: 14/04/2026

Rhuddlan Town Council

CAIS/APPLICATION: 44/2026/0166/PS

LLEOLIAD/LOCATION: ASH MOTORS Marsh Road, Rhuddlan, Rhyl, Denbighshire, LL18 5UB

CYNNIG/PROPOSAL: Amrywiad o amod rhif 5 o ganiatad cynllunio rhif 44/2024/1314 i ganiatau i'r safle gael ei ddefnyddio ar gyfer manwerthu ehangach nad yw'n fwyd/cymhariaeth / Variation of condition no. 5 of planning permission code no. 44/2024/1314 to allow the premises to be used for broader non-food/comparison retail

Annwyl Syr / Fadam

Mae'r cais uchod wedi dod i law y Cyngor Sir a gellir ei weld ar y ddolen isod:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=getApplication&id=126474>

neu

<https://developments.denbighshire.gov.uk/planning/>

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythyr hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghyngorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond penderfynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foisol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn

Dear Sir / Madam

The above-described application has been received by the County Council and can be viewed at the link below:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=getApplication&id=126474>

or

<https://developments.denbighshire.gov.uk/planning/>

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd ar y rhyngwryd.

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

**Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd
a Chefn Gwlad**

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public on the internet.

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

**Head of Planning, Public Protection and Countryside
Services**

Rydym yn croesawu gohebiaeth yn Gymraeg a ni fydd unrhyw oedi wrth ymateb i ohebiaeth a dderbyniwyd yn Gymraeg.

We welcome correspondence in Welsh and there will be no delay in responding to correspondence received in Welsh.

Dyddiad/Date: 22/04/2026

Rhuddlan Town Council

CAIS/APPLICATION: 44/2026/0178/HH

LLEOLIAD/LOCATION: INGLENOOK, 34 Vicarage Lane, Rhuddlan, Rhyl, Denbighshire, LL18 2UF

CYNNIG/PROPOSAL: Codi estyniadau i ochr a chefn yr annedd a newidiadau gan gynnwys ail-doi i ddarparu llety ychwanegol o fewn y to ar lefel y llawr cyntaf / Erection of extensions to side and rear of dwelling and alterations including re-roofing to provide additional accommodation within roof at first floor level

Annwyl Syr / Fadam

Mae'r cais uchod wedi dod i law y Cyngor Sir a gellir ei weld ar y ddolen isod:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=getApplication&id=126492>
neu
<https://developments.denbighshire.gov.uk/planning/>

Os oes gennych unrhyw sylwadau yr hoffech i'r Cyngor eu hystyried pan fyddant yn ymdrin â'r cais, anfonwch nhw ar bapur o fewn 21 diwrnod o ddyddiad y llythur hwn.

Byddwn yn gwerthfawrogi'n fawr iawn pe gallech nodi ein cyfeirnod a chynnwys disgrifiad byr o'r cynnig ar eich ymateb os yw hynny'n bosibl.

Byddaf yn cymryd nad oes gennych unrhyw sylwadau os na chlywaf gennych o fewn y cyfnod o 21 diwrnod. Mae'n bosibl y gwneir penderfyniad ar y cais ar ddiwedd y cyfnod ymghynghorol hwn, ac oherwydd mae'n bosibl nad ystyrir unrhyw sylwadau a gyflwynir ar ôl y dyddiad cau gan y Cyngor.

Yn y fan hyn dylwn ddweud na all y Cyngor Sir ond penderfynnu ar geisiadau cynllunio ond ar sail ystyriaethau cynllunio dilys. Fel arfer ni chymerir bod pethau fel colli golygfa, gwrthwynebiad ar sail foesol, cystadleuaeth annheg ac anghydfod cyfreithiol preifat, er enghraifft, yn berthnasol i deilyngdod cais cynllunio, a dylech wybod na all y Cyngor Sir roi unrhyw bwys arwyddocaol ar faterion o'r fath wrth wneud penderfyniad.

Sylwch os gwelwch yn dda bod raid i'r Cyngor Sir, o dan Ddeddf Llywodraeth Leol (Hawl i Wybodaeth) 1985, sicrhau bod unrhyw lythyr a dderbyniwyd fel papurau cefndir i'r cynnig ar gael i'w archwilio gan y cyhoedd.

Fe all y cais uchod gael ei ystyried gan aelodau'r Pwyllgor Cynllunio, ac os felly bydd eich ymateb yn cael ei gyhoeddi yn

Dear Sir / Madam

The above-described application has been received by the County Council and can be viewed at the link below:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=getApplication&id=126492>
or
<https://developments.denbighshire.gov.uk/planning/>

If you have any observations which you would like the Council to consider when they deal with the application, I would ask you to forward them in writing within 21 days of the date of this letter.

It would be very much appreciated if you could quote our reference number and include a brief description of the proposal in your response if at all possible.

I will assume that you have no observations if I do not hear from you within the 21-day period. The application may be determined at the end of this consultation period, hence any representations received after the expiry date may not be taken into account by the Council.

I should respectfully advise at this stage that the County Council can only determine planning applications on the basis of valid planning considerations. Matters such as loss of view, objections on moral grounds, unfair competition and private legal disputes, for example, are not normally accepted as material to the planning merits of an application, and you should be aware that the County Council would not be able to attach any significant weight to such matters in making a decision.

Please note that under the provisions of the Local Government (Access to Information) Act 1985, the County Council is obliged to make available for public inspection any letter received as background papers on the proposal.

adroddiad y pwyllgor, a fydd ar gael i'w archwilio gan y cyhoedd ar y rhyngrwyd.

Edrychaf ymlaen at glywed gennych.

Yr eiddoch yn gywir

EMLYN JONES

**Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd
a Chefn Gwlad**

The above application may be considered by members of the Planning Committee, in which case your response will be published in the committee report which will be available for inspection by the public on the internet.

I look forward to hearing from you.

Yours faithfully

EMLYN JONES

**Head of Planning, Public Protection and Countryside
Services**

Rydym yn croesawu gohebiaeth yn Gymraeg a ni fydd unrhyw oedi wrth ymateb i ohebiaeth a dderbyniwyd yn Gymraeg.

We welcome correspondence in Welsh and there will be no delay in responding to correspondence received in Welsh.

Dyddiad/Date: 05/05/2026

Rhuddlan Town Council

CAIS/APPLICATION: 44/2026/0148/HH

LLEOLIAD/LOCATION: 12 Highlands Close, Rhuddlan, Rhyl, Denbighshire, LL18 2RU

CYNNIG/PROPOSAL: Codi waliau ffin newydd i Highlands Close a Ffordd Ganol; adeiladu mynediad newydd i gerbydau oddi ar Highlands Close; newidiadau i fynediad i gerbydau oddi ar Ffordd Ganol; estyniad i'r garej a gwaith cysylltiedig / Erection of new boundary walls to Highlands Close and Ffordd Ganol; construction of a new vehicular access off Highlands Close; alterations to vehicular access off Ffordd Ganol; extension to garage and associated works

Annwyl Syr / Fadam

Ysgrifennais atoch yn flaenorol ynglyn â'r cais uchod sydd wedi'i gyflwyno i'r Cyngor Sir.

Rwyf wedi derbyn cynlluniau/dogfennau diwygiedig/ychwanegol, ac mae copi ohonynt ar gael ar ein gwefan:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=getApplication&id=126455>
neu

<https://developments.denbighshire.gov.uk/planning/>

Os hoffech gyflwyno unrhyw sylwadau am y cynlluniau/dogfennau diwygiedig, yna byddwn yn ddiolchgar o'u derbyn o fewn yr 21 diwrnod nesaf

Os na chlywaf gennych o fewn yr amser hwn byddaf yn cymryd nad oes gennych unrhyw sylwadau i'w gwneud ar y cynlluniau/dogfennau, neu nad ydych yn dymuno ailystyried unrhyw sylwadau a anfonwyd atom eisioes.

Mae'r cyngor a roddwyd yn fy llythyr blaenorol am y nifer o gynrychiolwyr a ganiateir ar ein gwefan a phroses y Pwyllgorau Cynllunio yn dal yn berthnasol.

Caiff unrhyw ddata personol a gaiff ei brosesu gan Adran Gynllunio Cyngor Sir Ddinbych ei drin mewn cydymffurfiaeth â gofynion y Rheoliad Diogelu Data Cyffredinol (GDPR) (Rheoliad (UE) 2016/679). Caiff unrhyw ddata a gaiff ei ddarparu ei brosesu at ddibenion asesu ceisiadau cynllunio yn unig. Am wybodaeth bellach am sut mae Cyngor Sir Ddinbych yn prosesu eich data personol a'ch hawliau, gwelwch ein hysbyseb preifatrwydd ar ein gwefan os gwelwch yn dda:

<https://www.denbighshire.gov.uk/cy/preifatrwydd/preifatrwydd.aspx>

Yr eiddoch yn gywir

Dear Sir / Madam

I wrote to you previously in connection with the above application which has been submitted to the County Council.

I have now received amended/additional plans/documents, a copy of which is available for inspection on our website:

<https://developments.denbighshire.gov.uk/planning/index.html?fa=getApplication&id=126455>
or

<https://developments.denbighshire.gov.uk/planning/>

Should you wish to make any representations on the amended plans/documents, then I would be grateful to receive them within the next 21 days.

If I do not hear from you within this period I shall assume you have no representations to make on the amended plans/documents, and that you do not wish to revise any observations which may already have been forwarded.

Advice in my previous letter relating to the availability of representations on our website, and the Planning Committee process, remain relevant.

Any personal data processed by Denbighshire County Council Planning Department is done so in accordance with the requirements of the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679). Any data supplied will be processed only for the purpose of assessing planning applications. For further information about how Denbighshire County Council processes personal data and your rights, please see our privacy notice on our website:

<https://www.denbighshire.gov.uk/en/privacy/privacy.aspx>

Yours faithfully

EMLYN JONES

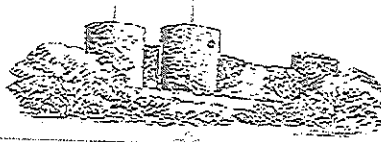
**Pennaeth Gwasanaethau Cynllunio, Gwarchod y Cyhoedd a
Chefn Gwlad**

EMLYN JONES

**Head of Planning, Public Protection and Countryside
Services**

Rydym yn croesawu gohebiaeth yn Gymraeg a ni fydd unrhyw oedi wrth ymateb i ohebiaeth a dderbyniwyd yn Gymraeg.
We welcome correspondence in Welsh and there will be no delay in responding to correspondence received in Welsh.

CYNDDEITHIAS HANES LLEOL RHUDDLAN



RHUDDLAN LOCAL HISTORY SOCIETY

Rhuddlan Town Council
Clos David Owen
Rhuddlan
LL18 2UJ

5th May 2026.

To Rhuddlan Town Councillors for consideration

Rhuddlan Heritage Day

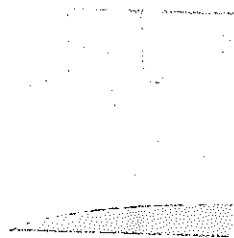
Attached is a grant application for your kind consideration in respect of a Heritage Day the Rhuddlan Local History Society are organising to draw attention to the rich heritage Rhuddlan and the surrounding area has to offer, the event is organised to attract families, admission is free to displays and to listen to guest speakers.

Kind regards

Yn gywir iawn

A handwritten signature in black ink, appearing to read 'Richard Polden'.

Richard Polden (chairman)



Cyngor Tref
Rhuddlan
Town Council

Application for Grant Funding 2026/2027

Details about your organisation / Group

Name of Organisation ...Rhuddlan Local History Society

Name of Secretary: Mrs Isobel Rainford

/

/

Name of Treasurer: Chris Grier

/

/

F

E

V

organisation? Maximum 50 words

T
y are to acknowledge and encourage
the interests of people in the local history of Rhuddlan and the surrounding
area through monthly lectures, local history days, and gather memories from
older residents to preserve our heritage.

Where and when does your organisation meet?

Monthly lectures are held in the Rhuddlan Community Centre, and monthly
committee meetings in Rhuddlan Library

Project / Activity Details

For what purpose are you applying for funding (please continue on a separate sheet if required)

The Rhuddlan History Society are organising a Heritage Day on Saturday 27th June, using the Community Centre for displays and refreshments, the Ebenezer Chapel for guest speakers, and the library will be the start point for the family treasure hunt and other displays, in addition two history walks will also take place starting from the Community Centre.

St Mary's Church will also be open as it the Artisans Fair

Please state the amount you are asking for with a breakdown of the estimated total costs:

£600

Total estimated cost of the event £1600

Breakdown as follows:

Room Hire – Community Centre including refreshments purchases	£200
Ebenezer Chapel room hire + cost of speakers	£400
Library costs including Treasure hunt costs prizes	100
History walk leaders	100
Pull up x 2 & long fence banners x 2 + 2000 leaflets	500
Shop window photos	100
Unknown contingencies	200

Please provide details of any other sources of income to be used towards this project/activity/event:

Rhuddlan History Society are providing £1000

Approximately how many people from the Rhuddlan Area will benefit from this project/activity/event?

Something that has never been tried before, we are hoping it will prove popular as we are providing something different for all age groups.

Has your organisation/group received a grant from Rhuddlan Town Council previously?

Yes ☐ No ☒

If yes, please provide details:

I am not certain, not in the 8 years I have been involved

Please provide any other information that you would wish the Council to take into account when considering this application:

The History Society are organising this event to support RTC Heritage subcommittee to promote Rhuddlan's rich heritage, we are working hard at this already with monthly displays in our three display cases in Rhuddlan Library, it is hoped that the work of this group will realise a permanent home for our heritage.

Statement to be completed by the Chairman/Secretary/Treasurer of the organisation.

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm I have enclosed a copy of the following documentation to support this application (if not, please state reason why below)

.....
.....

Copy of latest audited accounts

Yes ☒ No ☐

Copy of latest bank statement

Yes ☒ No ☐

Covering letter on headed notepaper

Yes ☒ No ☐

Name RICHARD POLDEN

Position CHAIRMAN

Signature  Date 5/5/26

Please return this form to:

Town Clerk
Rhuddlan Town Council
Clos David Owen
Rhuddlan
LL18 2UJ

Or email clerk@rhuddlantowncouncil.gov.uk



Welcome to your NatWest Statement

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If you have changed your address or telephone number please let us know.

Date	Description	Paid In (£)	Withdrawn (£)	Balance (£)
06 MAR 2026	BROUGHT FORWARD			
09 MAR	Bill Payment RHUDDLAN TOWN COMM RTCC ROOM HIRE FP 07/03/26 10 08091554543106000N			4,425.24
	Bill Payment MR R. J. POLDEN RLHS TRANSFER FP 07/03/26 10 47091434527265000N		20.00	4,405.24
10 MAR	Credit No.000282 601730 10MAR 1116		25.50	4,379.74
	Credit No.000283 601730 10MAR 1116	30.00		4,409.74
		24.00		4,433.74

Account Name
RHUDDLAN LOCAL HISTORY SOCIETY
CYMDEITHAS HANES LLEOL RHUDDLAN



CHRIS GRIER
RHUDDLAN LOCAL HISTORY
PLAS MADOC
RHUDDLAN
DENBIGHSHIRE
LL18 5AW

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	Credit No.000283 601730 10MAR 1116	24.00		4,433.74

RLHS - Treasurer's report for the period to March 31st 2025

Income

Current Account		
Non-members	£199.00	
Non-members paid into	£9.00	Rows 5 & 6 total £208.00
Project Account		
Membership fees (part)	£960.10	
Membership fees paid	£1,092.00	Rows 7 & 8 total £2,052.10
into Project Account		
including 2023/24		
Meeting receipts inc	£378.20	
raffle receipts		
Donations & research	£151.69	
Sale of products inc	£687.00	
calendars		
Miscellaneous	£2.00	
Total Current Account	£3,478.99	
income		
Project Account		
Membership fees	£72.00	
Total Project Account	£72.00	
income		
Total income (all accounts)	£3,550.99	

Outgoings

Current Account		
Speakers' fees &	£511.50	
donations in lieu of fees		
Venue hire	£200.00	
Special events	£0.00	
Website & Membership	£339.99	
of BALH & FindMyPast		
Equipment / Supplies	£1,307.53	
Refreshments & raffle costs	£0.00	includes £726.97 for a showcase for library, £462 calendars (100)
Donations	£750.00	£250 to each of Treasure Chest, St Kentigern's & Pet Rescue Welfare Association
Research costs	£0.00	£20 Wreath (British Legion)
Miscellaneous	£20.00	
Total Current Account	£3,129.02	
expenditure		
Project Account		
Membership subs	£1,101.00	Transferred to Current Account. £1,029 for 2023/24 & £72 for 2024/25
Total Project Account	£1,101.00	
expenditure (transfer)		
Total outgoings (all accounts)	£4,230.02	

Cash Float carried forward £36.28 NB: This amount is unverified

Current Account Reconciliation

Opening balance at 05/04/2024	£4,548.44
Add Receipts for the year	£3,478.99
Less Outgoings for the year	£3,129.02
Balance at 31/03/2025	£4,898.41

Project Account Reconciliation

Opening balance at 05/04/2024	£1,029.00
Add Receipts for the year	£72.00
Less Outgoings for the year	£1,101.00
Balance at 31/03/2025	£0.00

Grand Totals

£5,577.44
£3,550.99
£4,230.02
£4,898.41
-£679.02

Loss for year

I certify to the best of my knowledge that these accounts are a true and fair reflection of the state of the accounts as at 31/03/2025

Honorary Treasurer: -

Dated

10/4/25

Honorary Auditor: -

Dated

9/4/25

RLHS - All Accounts Reconciliation 2024/25

	Current a/c	Project a/c	Grand total
Opening balance at 06/04/24	£4,548.44		
Receipts for the year	£3,478.99	£1,029.00	£5,577.44
Outgoings for the year	£3,129.02	£72.00	£3,550.99
Unpresented cheque	£0.00	£1,101.00	£4,230.02
			£0.00
Closing balance at 31/03/25	<u>£4,898.41</u>	<u>£0.00</u>	<u>£4,898.41</u>
Total Bank Balances 2023/24	£5,577.44	Float	£36.28 <i>Estimated</i>
Total Bank Balances 2024/25	£4,898.41	Float	£36.28 <i>Estimated</i>
Loss for the year 2024/25	£679.03		

List of Payments made between 01/05/2026 and 31/05/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/05/2026	Amazon EU	PABT0969	11.38	GB63JSMC5AE	Cable Ties Starling
14/05/2026	Steve Wilson	PABT0953	3.00	PC	Starling expenses
14/05/2026	Steve Wilson	PABT0954	103.95	PC	Travel Expenses
14/05/2026	HMRC	PABT0955	1,013.18	120PP01122176	PAYE & NI
14/05/2026	Steve Wilson	SO	1,705.52		Salary
14/05/2026	Steve Wilson	PABT0956	89.78		Salary Adjustment
14/05/2026	Heidi Barton-Price	PABT0957	479.73		Salary
14/05/2026	NEST Pension	DD	274.29		Pension
14/05/2026	Web Studio North Wales	SO	240.00	Invoice 10170	Website and SM Mgmt
14/05/2026	Web Studio North Wales	PABT0958	300.00	Invoice 10175	Visit Rhuddlan Website & SM
14/05/2026	C Baglin	PABT0959	300.00	INV583	Entertainment Gweledd
14/05/2026	Mari A Williams Translations	PABT0960	192.83	Invoice 1657	Tranlastion April 2026
14/05/2026	British Gas	DD	54.79	Bill 14758217	Hwb Gas
14/05/2026	British Gas	DD	40.88	Bill 14701440	Electricity Hwb
14/05/2026	British Gas	DD	118.42	Bill 14705019	MUGA Lights
14/05/2026	Llanduddno Mayor's Charity Acc	PABT0961	20.00		2 tickets for charity event
14/05/2026	Catalyst Systems (North Wales)	PABT0962	148.32	Inv 62288	Office 365 for Assistant
14/05/2026	Rialtas	PABT0964	730.80	Invoice 33635	Year End Accounts
14/05/2026	One Voice Wales	PABT0965	851.00	April meeting	Membership 2026-2027
14/05/2026	Tesco Mobile	DD	24.99	Bill 134290033949	Clerk & Assist mobile
14/05/2026	Amazon EU	PABT0970	53.76	GB633P04PAEUI	Stationary for Heidi
14/05/2026	Amazon EU	PABT0970	-53.76		Stationary correction
14/05/2026	Amazon EU	PABT0970	43.76	GB633P04PAEUI	Stationary Heidi
14/05/2026	Zoom Video Communications	PABT0971	15.59	INV349447647	Zoom 11/4 to 10/5 2026
14/05/2026	Amazon EU	PABT0972	9.56	GB63KGKRAAE	Stationary
14/05/2026	Rhuddlan Allotments	PABT0973	500.00	March 26 mins itm 12	Grant
14/05/2026	Heidi Barton-Price	PABT0974	13.50	Steve Wilson	Travel Expenses
14/05/2026	Angela Wilkins	PABT0975	96.00		Hwb Cleaning 28/4 to 22/5
14/05/2026	BT	DD	87.02		Hwb Wifi
14/05/2026	Canda Copying Limited	PABT0976	37.20	Invoice 100273323	Phoocopier Rental
14/05/2026	Canda Copying Limited	PABT0977	34.28	Invoice 100273582	Copie charges
15/05/2026	HSBC UK	DD	2.00		Bank Charges
15/05/2026	North Wales Fencing Ltd	PABT0963	584.40	Invoice 226186	Roll of Mesh for MUGA repair
15/05/2026	Rhuddlan Dementia Group	PABT0966	80.00	April Mins item 10A	Grant
15/05/2026	2026 Llangollen International	PABT0967	100.00	April Mins item 10A	Grant
15/05/2026	Entec Door Services	PABT0968	180.00	Inv SI-27408	Assess Hwb disabled door
Total Payments			8,486.17		

Annual Return for the Year Ended 31 March 2026

Agenda item 9c

Accounting statement 2025-26 for:

Name of body: Rhuddlan Town Council

	Year ending		Notes and guidance
	31 March 2025 (£)	31 March 2026 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	101,842	156,024	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	199,211	199,674	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	51,516	25,422	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	43,144	43,492	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	11,529	11,529	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	141,871	142,769	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	156,024	183,331	Total balances and reserves at the end of the year. Must equal $(1+2+3) - (4+5+6)$.
Statement of balances			
8. (+) Debtors			Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	156,024	183,331	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors			Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward			Total balances should equal line 7 above: Enter the total of $(8+9-10)$.
12. Total fixed assets and long-term assets	472,214	472,214	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	125,904	118,001	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, that for the year ended 31 March 2026:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.			Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.			Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at www.rhuddlancouncil.gov.uk			Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.			Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.			Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: - Effective financial management including the setting and monitoring of the Council's budget and preparation and approval of the annual accounts - Maintenance and security of accurate and up to date accounting and other financial records - Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.			Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year and has prepared and approved its accounts in accordance with legislation	D
7. We have maintained an adequate system of internal control and management of risk, including: - measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments - assessment and management of risks facing the Council - an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.			Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.			Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.			Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021			Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement	
1. Expenditure under S137 Local Government Act 1972 Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2025-26 was £11.10 per elector. In 2025-26, the Council made payments totalling £12,542 under section 137. These payments are included within 'Other payments' in the Accounting Statement.	
2.	

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
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Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2026.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
	Minute ref:
RFO signature:	Chair signature:
Name:	Name:
Date:	Date:

* Please include an explanation for any 'No' answers

Annual internal audit report to:

Name of body: _____

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2026.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.					
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.					
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.					
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.					
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.					
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.					
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.					
8. Asset and investment registers were complete, accurate, and properly maintained.					

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.					
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.					
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.					

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2025-25 and 2026-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:

Signature of person who carried out the internal audit:

Date:

* Please include an explanation for any 'No' answers