



Rhuddlan Town Council - Events Committee

Minutes of the Meeting held on 29th April 2026

Present:

Cllr Mike Kermode (Chair)
Cllr Jackie Burnham (Mayor)
Cllr Mike Elgin
Cllr Arwel Roberts
Steve Wilson - Town Clerk and Responsible Financial Officer
Gill Price (Community Centre)
Roy Price (Community Centre)
Ffion White and Paul Edwards (Bespoke Events)

Apologies – Cllr Val Simmons & Cllr Ann Davies

1. **Declarations of Interest** – Cllr Mike Elgin, Cllr Mike Kermode, Cllr Jackie Burnham and Cllr Arwel Roberts (all on item 6 – Volunteer Fair and Picnic in the Park)
2. **Minutes – review the minutes of the previous meeting**
The minutes from the meeting held on 11th March 2026 were reviewed and the actions from the meeting are already agenda items so no further discussion required.
3. **Gwledd Food Fest 16th May 2026**
Ffion and Paul provided an update stating that the outside area was full and there were a few spaces left inside the Community Centre to be filled.
Entertainment is booked including Professor Llusern for the children's entertainment and Ffion will send a schedule to the Clerk to publicise and create some laminated posters for the day. It was proposed by Cllr Arwel Roberts to move the stage for the Wee Bag Band onto the pavement, seconded by Cllr Mike Kermode. **Resolved.**
The use of the space at the bottom of Parliament Street in front of Parliament house and the two garages opposite for stalls was discussed and Cllrs Arwel Roberts and Mike Kermode will visit the affected residents to see if this was OK.
The Clerk will supply the letters for local residents to Cllr Mike Kermode. Cllr Mike Kermode proposed that the two local schools were sent promotional material to publicise the event, and that if either school would provide a choir to open the event, then the council would make a £25 donation, seconded by Cllr Arwel Roberts. **Resolved.**
The Clerk was asked to contact Ysgol Y Castel to get permission to use the car park for vendor's vehicles, Cllr Arwel proposed a £50 donation to the school if the car parking is allowed, seconded by Cllr Mike Elgin. **Resolved.**

The purchasing of 3 Gazebos for the three entry points was discussed and Cllr Jackie Burnham proposed that 3 are purchased if the forecast looks wet, seconded by Cllr Mike Kermode. **Resolved.** The gazebos could be used by any community group in Rhuddlan.

The risk assessment was discussed, and it was agreed to ask the first aider to park his car across one entrance and Cllr Mike Kermode offered to park his car across the second one by the chapel.

The clerk was requested to remind the police about the event.

4. Volunteer Fair and Picnic in the Park 1st August 2026

The Clerk provided an update from Cllr Ann Davies who stated she is not available to manage the proposed competition tent. This was discussed, and it was agreed it would need a separate team to manage this part of the event. It was suggested to ask Merched Y Wawr first, then the Dyserth WI, followed by the council (non-Event committee members) if they could take it on.. The Bowl's Club volunteered to hold the children's colouring competition.

5. Twinning

Cllr Arwel Roberts updated the team on efforts made with Carlow and noted their poor response despite his efforts, they have been invited to the Gwledd and the Summer Event.

6. Applications for Financial Support - None received.

7. Date of the next meeting: Tuesday 30th June 2026 at 7pm.