



**Rhuddlan Town Council – Minutes of the Queen’s Jubilee Working Group held on the 27th
January 2022**

Virtual Meeting during the Covid 19 Restrictions

Present:

Cllr Mike Elgin (Mayor)
Cllr Ann Davies
Cllr Andrew Smith
Town Clerk
Clerical Assistant/Minute Clerk

1. Apologies

Cllr Jackie Burnham, Cllr Gareth Rowlands

There were three members of the public present representing some of the Rhuddlan community groups who may want to participate in the jubilee event. Reverend Peter Mayo-Smith St Mary’s Church, Sue Butterworth Crochet & Craft Club, and Roy Price from the Community Association.

The Mayor thanked the groups for their attendance and welcomed them to the meeting.

2. Declaration of Interest

Cllr Andrew Smith reference Cor Meibion Colwyn

3. Election of Chair

The Mayor asked for nominations to Chair the meeting.

Cllr Ann Davies nominated Cllr Elgin, seconded by Sue Butterworth which was later withdrawn.

Cllr Mike Elgin nominated Cllr Andrew Smith, seconded by Rev Mayo-Smith. **Resolved.**

4. Clarify the Purpose of the Meeting

Cllr Andrew Smith proceeded to highlight the thinking of the Town Council behind tonight’s meeting so that a jubilee event may be organised in Rhuddlan with as many community groups as possible participating. He also informed the meeting what the Town Council had already approved, and were hoping to support as the event organisation progresses. This included participation in the Lighting of the Beacon element, support for a concert in the

church, and support for any community group that may require it to deliver their jubilee involvement.

The attendee community groups were then asked to share their potential involvement ideas to date.

Roy Price reported that the Community Centre had no plans as they had previously asked Town Council if they had any jubilee plans and received an answer that at that time Council didn't have any. However the Lunch Club are to organise an afternoon tea for Saturday 4th June.

Sue Butterworth who was deputising for Ingrid Unsworth, who was otherwise engaged this evening, reported that the crochet & craft club had met once and had discussed some ideas on what they could potentially contribute which included bollards decoration, high street decoration, small crochet items, and "toppers" in the local area. No decisions made yet though.

Cllr Andrew Smith reiterated the offer of the Town Council assisting when they decide and share their ideas with Council.

Rev Mayo-Smith informed the meeting that he was attending instead of the vicar Jayne Coxall who is otherwise disposed this evening. He had received an e-communication from the vicar on the event and would advise when elements of the communication arise or would seek clarification from the vicar afterwards.

The Chair explained the beacon lighting element which is being organised by the Town Council. It is to be held on Thursday 2nd June at 9.45pm across the country and would be placed outside the church overlooking the Vale of Clwyd. It was explained that this element of the jubilee is strictly ruled by the jubilee's 71 page guidance due to legal essentials, and safety requirements. It is also subject to several steps that must be followed at certain times that evening. Rev Mayo-Smith supported this being outside the church adding that due to him being a professional fireworks display organiser confirmed this a suitable site as opposed to Twt Hill.

5. Discuss Potential Ideas

The Council has already approved the support for a concert and the Chair shared the progress of this elements organisation to date involving Cor Meibion Colwyn who were very keen to participate. The cost to be met by the Town Council. Further discussion highlighted that Trelawnyd Male Voice Choir might be available and be approached. **Cllr Andrew Smith to action.**

The meeting then discussed the concert date and the audience numbers that would be appropriate in the church. Last year's Remembrance Day concert had 150 attending but there was a suggestion that 200 might be achievable.

The concert date was proposed as a recommendation to Council of 4th June, at the church.

Resolved to recommend

Rev Mayo-Smith supported the 150 capacity but would seek clarification of 200 from the vicar and report back. **Resolved to recommend an agreed number.**

The next issue was the distribution of tickets which brought about a lengthy and wide ranging discussion. Several avenues of how this may be achieved were put forward and included:-

- Free tickets with donations
- Free for Rhuddlan residents
- Free for local community groups

- Charge for a ticket as the committee felt a charge would be required to control numbers
- E-ticket Company –
- Sell in shops
- 1st come 1st served on a specific launch date
- Cllrs to distribute

No recommendation was made but Town Council will need to debate the issue.

Several more issues were debated which are far too numerous to Minute but included:-

- Money raised to be split between church and a local charity. St Kentigern suggested.
- Equipment required for choir by church
- Use of chancellery for choir, and nave for ticket holders (note restricted view due to double nave)
- Castle lighting to be coloured red white & blue for event (**Clerk to investigate with local man**)
- Organisation of an event for children at Coed y Brain or Admirals Field. Potential organisers Sara King, girl guides, scouts, Dragon FC, PTA, and DCC youth service. **Recommendation to investigate this element further** and look at Sat 4th June for it. **Cllr Andrew Smith to approach Sara King.**
- School half term and double bank holiday reducing the potential numbers of organisers and attendees to any event due to family holidays.
- Approach businesses to provide refreshments of tea and Welsh cakes.
- Best business window display competition. **Resolved to recommend**
- Best house display competition. **Resolved to recommend.**
- Advert in parish magazine. Clerk to investigate deadline. **Resolved to recommend.**
- Rhuddlan child nurseries to be approached reference colourful bunting. **Resolved to recommend.**
- Church bells to be rung by Cllr Reg Davies at the time of the Queens Jubilee Parade on Thursday 2nd June. **Resolved to recommend.**

6. Potential Timetable of Jubilee Events

Lighting the Beacon Thursday 2nd June 9.45pm

Lighting of castle in representative colours from Thursday 2nd June to Sunday 5th June

Lunch Club afternoon tea event Saturday 4th June

Concert Saturday evening 4th June

Children's Event Saturday 4th June

Town decoration with bunting and "toppers" all week

The Chair summed up the many recommendations and actions that the group had discussed and listed above. He suggested that another meeting be agreed to report back on what had transpired from those actions. Recommendations will be put to Town Council for their support and approval once more detail was available. Adding his thanks to the attendees and their community groups for their great enthusiasm for the jubilee in Rhuddlan, and hoping that they might be able to discuss their involvement with their group soon and report back.

7. Date of Next Meeting – Tuesday 22nd February 2022 @ 7pm