



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council

Events Committee

Minutes of the Meeting on Thursday 17 July 2025

Present:

Cllr Ann Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Bleddyn Williams
Gill Price
Steve Wilson - Town Clerk and Responsible Financial Officer
Morgan Ditchburn – Assistant Town Clerk

1. **Apologies** - None
2. **Declarations of Interest** - None
3. **Minutes – review the minutes of the previous meeting**
The minutes were All agreed.
4. **Progress from Minutes**
The Clerk has paid the grant for the Community Centre's VE day afternoon tea.
5. **VJ Day 15 August Church Service**
A joint service with Bodelwyddan Town Council has been organised. Both Mayors will attend. The Clerk waiting to for further details which he will forward on.
6. **VJ Day Summer Event 2 August and Scarecrow Competition**
Cllr Mike Kermode thanked the Clerk for the evacuation plan and risk assessments.
There will be a Volunteer briefing the morning before the event.
There will be zoning of the volunteers to help monitor the event throughout the day.
On the day prior the Clerk will ensure things are ready at the Hwb. All tables and chairs will be collected from Ebenezer Chapel and the Community Centre on Friday. Straw bales can be stored in the marquee.
There will be security monitoring the site Friday and Saturday night.
A First Aid Responder has been engaged and will be patrolling all day.

Set up will be from 7am on Saturday. Assistance needed to set up the tables and chairs, as well as bales and the stage.

The tent initially provided for The Rhyll Youth marching band will now be used to host the Veteran guests because band have no need of it now.

Posters will be distributed around town on noticeboards, the library, community centre, and local shops.

Bunting will be placed around the field prior to the event, then after the event it will be placed around the town for VJ Day.

7. Twinning Update

Cllr Arwel Roberts has invited representatives from Carlow in Ireland to attend the Picnic in the Park event and is waiting on a response.

8. Consider any new applications for support

a. Rhuddlan Community Centre VJ Event

Application for VJ Lunch Club event at the Community Centre. It will be a VJ themed buffet with music, dressing up, and dancing. If event runs at a loss, the Town Council will consider supporting.

9. Agree the date of the next meeting: Tuesday 2 September 2025 7pm

M. H. M. 17/7/25.