



Rhuddlan Town Council – Minutes of the Queen’s Jubilee Working Group held on the 17th May 2022

Virtual Meeting during the Covid 19 Restrictions

Present:

Cllr Jackie Burnham
Cllr Mike Elgin (Mayor)
Cllr Ann Davies
Cllr Mike Kermode
Cllr Gareth Rowlands
Cllr Val Simmons
Town Clerk

Apologies:

Assistant Clerk/Minute Clerk

Four members of the public were present. Sue Butterworth Crochet & Craft Club, Jayne Coxall Vicar of St Mary’s, and Roy & Gill Price Community Centre representatives

The Mayor said that as the previous Chair of the group, had not been re-elected therefore the group needed to appoint a new Chair. He proposed the Deputy Mayor Cllr Mike Kermode for the role, seconded by Cllr Gareth Rowlands. **Resolved to recommend.**

Introduction

The Chair explained that there was no formal Agenda for the meeting but the Full Council meeting on 12th May had concerns about two issues of the Jubilee Event, the effectiveness of the flyer and the concert ticket distribution.

The Issues

Rhuddlan has a population of around 3500 and only 200 people can be accommodated in the church. Who will be the gate keeper and refuse admittance to a potential large number of people? The flyers do not mention details on ticket allocation and have already been printed and are scheduled for delivery commencing 20th May. Could people assume that the flyer was actually a ticket?

The flyer was posted on the screen for all to see.

A suggestion was that something could be attached to the flyer on how and where to get a ticket on a first come first served basis. The group heard that this is something the Pavilion Theatre in Rhyl did if amendments were required.

The Clerk could produce tickets and shared on screen a draft design. The group asked that it should include “this is your ticket” and “grants free entry for 1 person”. All agreed they were happy with the ticket. **Resolved to recommend.**

How to distribute concert tickets

Cllr Mike Elgin suggested holding back 40 tickets for church members, then offer tickets to local community groups eg. Community Centre Association, then to those who attend various activity groups at the Community Centre, and lastly offer to the community on a first come first served basis.

A lengthy debate then ensued around having a draw for tickets, flyer with attachment to say where tickets can be got, email the Clerk, and have three venues for tickets. Possible venues for the tickets were discussed such as the community centre, church, and a local business.

Cllr Gareth Rowlands so proposed, seconded by Cllr Jackie Burnham. **Resolved to recommend.**

Flyer – now that they are printed, what can be done with them? They can be reprinted if necessary. Originally Sue Butterworth and Andy Smith were to start distribution on Friday 20th and Cllr Mike Elgin and Andy on 18th. There was then a discussion on who could distribute flyers and where they would cover. The need to develop a larger team to cover the whole of Rhuddlan, church members to deliver in the streets where they live, get a list of streets to map out areas and by whom, 90% of flyers will be thrown away anyway, and the use of social media, the Councils website and FB pages.

This again brought about a discussion on what social media to use and what information to include. The group wanted to use Council’s website and FB pages along with Rhuddlan Today and Next Door. Cllr Burnham suggested contacting the administrator of the social media sites and asking that the event be marketed on their FB heads. It was reported that it was already on the church site.

It was proposed that social media be used instead of the flyers and on the Council’s noticeboards & website. **Resolved to recommend.**

The Clerk suggested having two posters (beacon and concert events) and placing them in Rejuvenate, the church, Community Centre. **Resolved to recommend.**

An advert in the parish magazine was rejected because it would be printed after the event. Group agreed not to waste the flyers by delivering some to the HTM Park, the library, and Drs Surgery. **Resolved to recommend.**

Other Issues

The group heard that the bowling clubs jubilee event already has posters displayed and that the Community Centre afternoon tea has a displayed poster.

CADW have said they will have coloured lights switched on for the jubilee.

The Knights decorations are being completed on 16th

The lamppost plaques & jubilee flag have not yet arrived. Cllr Gareth Rowlands offered to erect these and asked that the Clerk informs him when they have arrived. Cllrs Mike Elgin and Mike Kermode offered to help on the afternoon of Thursday 26th.

The Best Dressed businesses are to receive their notification by Friday 20th. Judging assumed to be done by Cllrs Mike Kermode, Mike Elgin, and Sue Butterworth.

The beacon arrangements were relayed to the group and it will be delivered to the church site on the Thursday morning along with wood, and a safety barrier.

In answer to a query about who is to check the tickets it was reported that the vergers would and details on the refreshments were discussed.

In answer to a query about how we know how many tickets have been given out there were several suggestions made. The Clerk said that his home made tickets would be ready by lunchtime on Wednesday.

The Queens Green Canopy tree has not been purchased yet by the Clerk and DCC Countryside Services will advise on the species and potentially being purple to co-ordinate with the jubilee colours. Permission is required by the library manager, agreed the Mayor will plant it on Thursday 2nd June at 2pm. All invited to help and attend.

Photographs could not be done by Brian Colclough so it was suggested that Barrie Mee be asked as well as a volunteer from Men's Sheds. **Resolved to recommend.**

There being no other items for discussion Cllr Mike Kermode suggested that any further decisions should be made by the collective group e-mail. **All agreed to this.**

Signed.....Cllr Mike Kermode (Chairman)