



**Rhuddlan Town Council – Minutes of the Queen’s Jubilee Working Group held on the 22nd
February 2022**

Virtual Meeting during the Covid 19 Restrictions

Present:

Cllr Andrew Smith (Chair)
Cllr Mike Elgin (Mayor)
Cllr Ann Davies
Cllr Gareth Rowlands
Town Clerk
Clerical Assistant/Minute Clerk

1. Apologies

Ingrid Unsworth

There were three members of the public present. Reverend Jayne Coxall, Sue Butterworth Crochet & Craft Club, and Gill Price from the Community Association.
Andy Smith thanked the groups for their attendance and welcomed them to the meeting.

2. Declaration of Interest

None given

3. Chair’s Update

Cor Meibion Colwyn have now been booked for the concert on Saturday 4th June 7pm at St Mary’s.

The distribution of concert tickets had still not been resolved although several ideas had previously been discussed. Jayne Coxall confirmed maximum numbers that could be present in the body of the church (chancellery for choir) was 200. There then followed a useful discussion on how best to distribute the tickets. including free for people to turn up on the night basis, charge a small fee, residents of Rhuddlan first, management of system, and non-shows of ticket holders to name a few. The group was informed that other Councils are offering free ticket distribution on a first come first served basis. Additionally, it was suggested that donations could be made as previously done for Remembrance Day Concert and the proceeds given half to the church funds and half to a charity yet to be nominated. Cllr Gareth Rowlands proposed that the tickets be distributed free on a first come first

served basis for 200 people, and encouraging attendees to make a donation for the church & a nominated charity as above. Seconded by Cllr Ann Davies.

Resolved to recommend to full Council for approval.

Advertising to be discussed at the next meeting.

Cllr Mike Elgin informed the group that the bowling club had agreed to hold a community event on the Sunday to play bowls, novelty games, and afternoon tea, with a request for bowlers to be dressed in 1950's bowling attire.

Sue Butterworth said that the crochet group had not met again since the last meeting and she was concerned that only a few members had the necessary skills to crochet "toppers" for post boxes. Sue thought however that some attendees might rise to the occasion and produce something. Cllr Andrew Smith asked that any ideas or offers of involvement be communicated to the group when known or if they needed some support from the Council. Cllr Ann Davies had received lots of wool donations if needed. Gill Price added that there was a knitting group that meets at the community centre and she will ask them if they wanted to participate. Sue reiterated that the crochet group was not really formed as such yet but she would come back with any feedback.

Gill Price indicated what the Community Centre Association was holding an afternoon tea from 2pm on Saturday 4th June, decoration of the hall and centre, and red/white/blue flowers to be planted in the front garden area. The Chair repeated the offer of support if needed from the Council.

4. Clerk's Update

The Clerk had contacted several of the potential participants.

- CADW were happy to colour the castle lighting and are investigating how this can be achieved.
- Dragons FC have not responded yet to calls or emails.
- Two children's nurseries have been contacted but no response yet received.
- Posters for the Best House & Business Competitions have been designed and are ready.
- Ysgol Y Castell are supportive of participating and a teacher will be leading on this. Awaiting further contact.
- The parish magazine deadline is the 15th of each month.

Recommendation – That the prize for the Best House decoration be £50 and that a shield be purchased for the Best Decorated Business.

The group then discussed many activities that could potentially be included and which required voluntary group's participation to enable that to happen. Discussed the need for one large event such as a football tournament for all the other activities to add onto. Several organisations were mentioned and the Chair again reminded the group that support was available for any such organisation if needed. Everyone was keen to see a full day's activities and discussed a long list of potential activities. It was noted that more detail would be coming forward as time drew nearer to the jubilee. This included a fancy dress competition for young and old, a best hat competition, children's activities on admiral's field, artisan stalls, food fayre, and invitation to care homes to participate.

Recommendations – Clerk to investigate children's activities on Admiral's Field managed by Sarah King (Andy Smith to make contact), Dragon FC, DCC youth service, brownies and scouts. Investigate artisan stalls through a contact from Jayne Coxall. Sue Butterworth to

contact the local care homes to investigate their participation. Use the community centre afternoon tea event or the best dressed competition which is open to all ages.

5. Beacon Update – Cllr Gareth Rowlands had previously agreed to undertake the role of lighting the beacon as successfully done by him in 2018 for the Battles Over event. The group voiced their thanks to Cllr Rowlands.

The site for the beacon event within the church grounds was agreed with Jayne Coxall. There then followed a short discussion on what else could be organised to accompany this event in the church grounds. This included singing the Commonwealth song, recording it and playing through a PA system (which the community centre could provide), and serious consideration given to the H&S issues that might occur by holding other activities at the same time. Jayne Coxall agreed to investigate an event to accompany the lighting of the beacon.

Recommendation – acceptance of Cllr Gareth Rowlands offer lighting the beacon. Approval of the agreed site for the beacon.

6. Jubilee Tree & Plaque – As part of the Queen's Green Canopy there is an opportunity to plant a tree. The Clerk informed the group that the Royal British Legion sell plaques at a cost of £145 and tree's cost around £30. Trees can be purchased from a DCC tree nursery in St Asaph, or Pottles Nursery.

The group then discussed a suitable site for a tree. The overwhelming support was for the library on Town Council land, with the Vicarage Lane small football field as a back-up or Admiral's Field. Involvement of the local environmental group was to be sought who had recently planted some trees.

Recommendation – a tree & plaque to be purchased and sited at the library on Town Council land. Agree to the Involvement of the Community group.

7. Any Other Business – The Chair thanked all present for their involvement and opened the discussion up to any other business they might have.

Jayne Coxall asked if the Council had considered bunting. Cllr Andrew Smith answered that the schools have been invited to be involved with this aspect already. The group then discussed other ways of inviting the community with providing bunting through the high street and around street bollards. The Clerk had seen official plaques for placing on lamp posts too and was tasked with seeking costs for these from the British Legion.

This led to a short debate about the siting of such items near and/or across the highway. Cllr Ann Davies was asked to approach DCC Highways and Street Scene officers to gauge their thoughts as a Rhuddlan County Councillor.

The group were informed that Coed y Brain could possibly be completed and open by the time of the jubilee events.

Recommendation – Schools and other organisations be invited to provide bunting. Town Council to agree to provide official lamp post plaques. Seek DCC comment on suitable high street sites for the bunting and plaques.

7. Date of Next Meeting – Tuesday 29th March 2022 @ 7pm

It was agreed that due to the early apology from the Clerk for that date Cllr Gareth Rowlands would host the next virtual meeting.

