



**Rhuddlan Town Council – Minutes of the Queen’s Jubilee Working Group held on the 26th
April 2022**

Virtual Meeting during the Covid 19 Restrictions

Present:

Cllr Andrew Smith (Chair)
Cllr Mike Elgin (Mayor)
Town Clerk
Clerical Assistant/Minute Clerk

1. Apologies

Cllr Gareth Rowlands
Cllr Ann Davies
Roy & Gill Price Community Centre representatives

Two members of the public were present. Sue Butterworth Crochet & Craft Club and Jayne Coxall Vicar of St Mary’s.

2. Declaration of Interest

None given

3. Update on Choir Concert

The event flyer was shared on screen and the Clerk was expecting the printer to deliver them by 3rd May. The group decided to distribute them 2 weeks before the events on Friday 20th May. Sue Butterworth to deliver to the Maes Helyg and Vicarage Lane side of town, Cllrs Andrew Smith & Cllr Mike Elgin the opposite side.

Jayne Coxall will distribute flyer within the church community and ask that they help deliver them in their local streets. Adding that she will also post the flyer on the church Facebook pages. Jayne then explained the order of the event programme which is 7pm start straight through to the end of the concert, followed by light refreshments organised by the church volunteers. Cllr Andrew Smith will confirm the time.

Cllr Andrew Smith reminded Jayne that funding was still available if they needed. Jayne to enquire with the relevant people.

4. Update on the Beacon lighting event

Jayne detailed the church’s timetable.

MS

Alan Jones will commence a musical item at 8.30pm with a 50's/60's singalong following at 9pm. Then refreshments till 9.45pm when the beacon is to be lit in co-ordination with the national lighting of beacons.

5. Update on tree, plaque, bunting, and street decorations

The local children's nursery had already completed their ribbon bunting for the bridge and Ysgol Y Castell had received their material to progress their bridge bunting participation. The Clerk and Sue will risk assess the bridge bunting erection and then organise the erection of bunting in a safe manner at a date yet to be confirmed.

Sue is to erect the Knights bunting and decoration by the 16th May.

The 53 lamppost plaques (already ordered) are to be erected by week commencing 16th May. Rhuddlan Men's Sheds still to respond as to doing this but Cllr Andrew Smith, the Clerk, and Sue will take over if they can't do it.

The tree for the Queens Green Canopy should be coming from Pottles Nursery and the plaques are expected to be delivered week commencing 2nd May. The actual planting and plaque erection is to be agreed by Rhuddlan Town Council. Who have already agreed to do this in the library site on land owned by the Council. This will therefore be after the elections on May 5th.

6. Bell Ringing, Best Dressed Business, Best Dressed house, marketing

The Chair informed the group that Cllr Reg Davies was attending a meeting tonight with bell ringers from Abergele to investigate St Mary's bell ringing event on Thursday 2nd June from 10am to 1pm

The best dressed business trophy is in place and will be advertised to businesses by the end of the first week in May. Judging will take place at 7pm on Monday 30th May and the winners announced at the beacon lighting event. Judging to be done by Cllr Andrew Smith, Cllr Mike Elgin, and Sue Butterworth.

The best dressed house monetary prize has been agreed by the town council. Judging will take place at 7pm on Wednesday 1st June again by Cllr Andrew Smith, Cllr Mike Elgin, and Sue Butterworth. The winners to be announced at the beacon lighting event.

The Chair reminded members of the group that if they see a best dressed business or house they should inform him or the Clerk to ensure none are missed out.

Ysgol Y Castell are to hold a jubilee party on Friday 27th May.

Rhuddlan Bowls Club Community Event on Sunday 5th June

Community Centre afternoon tea on Saturday 4th June at 2pm. Cllr Smith will advise the centre that if they want the Mayor to attend they will have to formally invite the Mayor via the town council after the elections on May 5th.

The Clerk asked that photos should be taken on the above for posting on social media and sending to the Journal newspaper. The group suggested that Brian Colclough a local and good photographer be approached by the Clerk to provide some photos which was agreed.

7. Any Other Business

The Chair reported he was very pleased at the involvement of so many community organisations and volunteers towards this important event in the UK's history, and thanked those present for their help. He informed the group that he felt that there was now no need to meet again but to carry out the various tasks above. The group agreed.

Should anyone need some support then contact Cllr Smith or the Clerk.

MS

Sue Butterworth thanked the Chair and the group members for their warm welcome as a member of the public, and commented that she felt the group had worked well together.

Aid de Memoir

Agreed work prior to weekend

18/5-20/5 – Delivery of Fliers

By 16/5 – Knights Decorated

By 6/5 – Letter to shops regarding best dressed shop competition

TBA by council – Planting of tree and installation of plaque

16/5-22/5 – Decoration of bridge and installation of lamp post decorations

1/6 judging of best dressed shop and best dressed house

List of events – Thurs 2nd bell ringing 10am-1pm and then beacon events at the church including music by Alan Jones starting at 8.30pm, sing along, refreshments and lighting beacon at 21.45

Friday 3rd – nothing

Sat 4th Com Centre afternoon tea at 2pm, Choir Concert starting at 7pm

Sunday 5th – Bowling club community open day starting at 2pm

Dates

Flyer distribution Friday 20th May

Knights Bunting by 16th May

Lampost plaques week commencing 16th May

Bridge Bunting TBC after risk assessment

Tree planting and plaque TBA by town council after elections.

Best dressed business judging Mon 30th May 7pm

Best Dressed house judging 1st June 7pm

School jubilee party Friday 27th May.

Signed:  Cllr Mike Elgin (Mayor)

Date: 12/5/2022

