



**Rhuddlan Town Council – Minutes of the Queen’s Jubilee Working Group held on the 29th
March 2022**

Virtual Meeting during the Covid 19 Restrictions

Present:

Cllr Andrew Smith (Chair)
Cllr Mike Elgin (Mayor)
Cllr Ann Davies
Cllr Gareth Rowlands
Clerical Assistant/Minute Clerk

1. Apologies

Jayne Coxall Vicar of St Mary’s
Town Clerk

One member of the public was present. Sue Butterworth Crochet & Craft Club.

2. Declaration of Interest

None given

3. Update on Admiral’s Field Event

The Chair and the Clerk had both been in contact with David Roberts of Dragons FC to discuss their involvement with organising a football tournament for the younger members of the community. Although they like the idea there has been no further commitment or response. The Chair adding that it is more than likely that Coed Y Brain will not be completed in time for the event.

One Councillor pointed out that events had been held on the site previously without the Coed Y Brain facility and did not see this as a problem. It was essential to have something for the younger generation of Rhuddlan and queried if the Clerk could support this event. The Chair pointed out that the Clerk and himself had spent many hours trying to secure someone or a community organisation to take this forward but had not been successful. He agreed that this element of the event is important to Town Council and several organisations had been contacted as suggested before by this working group, but the Chair and Clerk had no more capacity to undertake the actual organisation. Perhaps the Councillor could take it on? They declined.

Another Councillor noted that everything was being done to arrange this element and we must wait for Dragons FC to respond. If it's a negative answer then we will not have this element.

This led to a long discussion on how it could be achieved as the Platinum Jubilee was such a significant occasion and will not be repeated for a long time. This included the Town Council providing a Jubilee Cup for the tournament, medals for all participants, temporary toilets, and any other financial support for the organisers. Encouraging family (bring your own) picnics, acknowledgement of the long hours spent by the Chair/Clerk trying to engage with potential organisations, the use of social media, and an itinerary of what had already been confirmed elements of the celebrations.

Recommendation – Town Council awaits a response from Dragons FC, and if positive, support for the provision of a cup, medals, and toilets.

4. Update on Concert

The Chair reminded the group that they had agreed previously to recommend that the tickets be distributed free on a first come first served basis for 200 people, and encouraging attendees to make a donation for the church & a nominated charity as above. This was approved by the Full Council on March 10th.

Unfortunately Jayne Coxall was not present this evening so a decision on the nominated charity cannot be agreed with the church tonight. However, the Ukraine Appeal was mentioned as a suitable recipient. After a short discussion it was noted that Ukraine is the focus of many donations and this could leave local charities struggling for support. The group therefore agreed to recommend to the church that it receives 50% of funds donated and the remainder 50% be split equally between St Kentigern and Ty Gobaith.

Recommendation – to Town Council, that the concert starts at 7pm on Saturday 4th June. To the church, that 50% of the ticket donations go to St Kentigern and Ty Gobaith. The chair is to discuss with the church any support they might need with this event.

5. Update on Beacon

The group was reminded that the beacon is a UK wide event and will be lit by Cllr Gareth Rowlands at 9.45pm on Thursday 2nd June within the grounds of St Mary's church. As Jayne Coxall cannot be present this evening it was difficult to discuss any further assistance Council might be able to offer.

One topic was the singing of the Commonwealth Song as requested by the Jubilee guidelines. How could this be done? Church choir, tape recording, or hard copies circulated for people to sing along. Another was the church providing refreshments.

The group heard that such topics had been discussed with Jayne and she was to speak with members of the church to see what could be done. As a consequence it was agreed that we should await their response, and if any further support is required.

6. School & Nursery Update

Still awaiting the school's response as to what they can do to help the jubilee events but Castle Day Nursery have shown an interest in participating, but want to know ideas as to what we want them to do. Sue Butterworth added the name of the Monday painting group and an emerging Rhuddlan Men's Sheds group who had shown an interest in participating in some way.

At this point the discussion was about providing decoration & bunting on the bridge which brought about concerns for the safety of those participating so near to the highway unless it was the footbridge. It was confirmed that Cllr Ann Davies, as a County Councillor, had contacted DCC Highways on this issue and had received permission and guidance which was shared with the Chair.

The Chair asked that the Council's thanks be recorded in the Minutes for Cllr Davies' assistance.

The group agreed that the Clerk prepare a risk assessment of how the decorations would be completed.

Recommendation – The Council prepare a risk assessment of how the decorations will be completed. The school, nursery, painting group, and Rhuddlan Men's Sheds be invited to participate by providing decoration and bunting for the bridge.

This brought about a discussion on the topic of placing British Legion jubilee plaques on lampposts and the provision of a commemorative flag for the church. Lamppost sites were put forward and it was agreed to use the ones covered by poppies last year. This numbers 52 and it was noted that the Christmas lights use 27. It was agreed to get costings for both of these and ask approval from Full Council to fund their preferred lampposts.

Recommendation – Town Council to approve funding of lamppost plaques, and a jubilee flag if the church agrees to fly it.

7. Any Other Business

i) Sue Butterworth explained an idea that the crochet & knitting group would like to provide with the funding support already confirmed from Town Council.

The Knights statues to be dressed in the clothes of 3 eras of the Queens reign along with masks depicting the Queen at different times of her reign, and two corgi's as representative of the Queens love for this breed.

Recommendation – Council approve this idea.

The group thanked Sue and the crochet club for their contributions.

ii) The bowling club had met recently and it was decided to formally ask Town Council for financial support for its open day community event and refreshments. During a short discussion the sum of £100 was suggested as it was open to all.

Recommendation – that Council consider support of £100 for the bowling club community event for refreshments, and prizes for the fancy dress element.

iii) In an answer to a question about marketing the group the Chair highlighted that information will be posted on the Town Council website and Facebook page. In addition there will be an advert placed in the parish magazine and in the Journal, a notice placed in the Council's noticeboards, and the community centre. The church will be asked to promote the whole itinerary of events. The Rhuddlan Today social media site was mentioned and it was agreed to send info to the editor for consideration of inclusion. It was hoped that the Journal would do its own article about local Jubilee Events nearer the time and that we should include ours.

Recommendation – Council approve these marketing measures to ensure a successful Jubilee event.

iv) The group were reminded that Town Council had already approved that Cllr Reg Davies is to ring the church bells on Thursday 2nd June at the time of the Queens Jubilee Parade. It will start at Horse Guards at 10am and finish at 12.25pm and be added to our itinerary of events.

7. Date of Next Meeting – Tuesday 26th April 2022 @ 7pm