



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council - Events Committee

Draft Minutes of the Meeting held on 2nd September 2025

Present:

Cllr Mike Kermode (Chair)
Cllr Ann Davies (Remotely)
Cllr Mike Elgin
Cllr Arwel Roberts
Cllr Val Simmons
Cllr Bleddyn Williams (Remotely)
Steve Wilson - Town Clerk and Responsible Financial Officer
Morgan Ditchburn – Assistant Town Clerk
Rev Peter Mayo-Smith
Gill and Roy Price
Tim Davies

1. **Apologies** – Canon Jayne Coxall

2. **Declarations of Interest** - None

3. **Minutes – review the minutes of the previous meeting**

The minutes from the meeting held on 17th July 2025 were agreed as a true record.

Proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved.**

4. **Progress from Minutes**

No matters arising.

5. **VJ Day Volunteer Picnic in the Park and Volunteer Fair**

The Clerk provided a summary of the day which everyone agreed went well and to plan at a cost of £4,246 to put on.

It was discussed by councillors and the main points raised were:

- Councillors help for the closure and clean up after the event had finished was disappointing.
- The local MS attended (on his own accord). Cllr Arwel Roberts proposed that the Chair of DCC, Rhuddlan's MP and MS are invited as guests to next year's event, seconded by Cllr Val Simmons. **Resolved.**
- Letter of thanks received from guest Eric Ward.
- Suggestion that an allotment tent with flower and vegetable competitions and displays are considered for next year's event.
- Suggestion that resource is sourced to help with the setting up and closure of next year's event.

- Suggestion to look at more of a carnival type event next year with some other income sources.
- Proposed by Cllr Mike Kermode to hold a similar event on 1st August 2026, seconded by Cllr Mike Elgin. **Resolved.**

6. Remembrance Sunday

Rev Peter Mayo-Smith run through his plans for this year's service. The readings were agreed with the Mayor reading the English lesson and Cllr Ann Davies reading the Welsh lesson. Cllr Arwel Roberts will read the Kohima epitaph in Welsh.

Clerk to check who is playing the Last Post in Church and at the War Memorial.

Clerk to ask Tim if he will act as Parade Marshall again.

Agreed to formally invite the Chair of DCC, Deputy Lord Lieutenant, MP and MS.

Proposed by Cllr Jackie Burnham to purchase new service booklets for this alternative Remembrance Service, seconded by Cllr Mike Kermode. **Resolved.**

7. Switch on of Christmas Lights

Agreed to do at 4pm on Monday 1st December, Clerk to contact Canon Jayne Coxall to say a few words and ask Rotary Club if they can bring the Christmas Float to provide music.

8. Community Carols around the tree

Discussed and agreed to hold the event on Saturday 20th December at 5pm.

Gill Price agreed to organise the wrapping of the gifts.

Clerk to contact Santa to ensure he is booked for the day

9. Consider any new applications for support

None

10. Date of the next meeting: Wednesday 3rd December.

Mike Kermode 2/2/25.