



Rhuddlan Town Council

Events Committee - Draft Minutes of the Meeting on 3rd June 2025

Present:

Cllr Mike Kermode (Chair)
Cllr Jackie Burnham (Mayor)
Cllr Mike Elgin
Cllr Arwel Roberts
Cllr Val Simmons
Steve Wilson - Town Clerk and Responsible Financial Officer
Gill Price and Roy Price - Community Centre Trustees

1. **Apologies** – Cllrs Bleddyn Williams and Morgan Ditchburn (Assistant Town Clerk)
2. **Declarations of Interest** - None
3. **Minutes – review the minutes of the previous meeting held on 22nd April 2025**
Previously agreed by full town council
4. **Requests for Financial Support**
The Community Centre's VE Day afternoon tea event was discussed and Cllr Mike Kermode proposed a grant of £200, subject to receipt of a completed application form, seconded by Cllr Jackie Burnham. **Resolved.**
5. **Volunteer Fair and Picnic in the Park on 2nd August 2025**
This was discussed:
 - i) Agreed to make it a VJ Day 80th anniversary themed event with 1940's style entertainment plus a competition for the best 1940s style attire for adults and children.
 - ii) Scarecrow competition in town and at allotments with deadline for entry of 31st July to allow judging and presentation at event on 2nd August, scarecrows to stay up until VJ Day which is 15th August.
 - iii) Bunting to go on railings and bridge prior to the 2nd August and stays until after 15th August.
 - iv) Rhyl Youth Marching band and entertainers to be asked to play some 1940's style music and songs.
 - v) Clerk estimated the cost will be in the region of £4,500 and ran through the latest status of the event plan

6. **VJ Day 15 August**

It was agreed to ask Canon Jayne to hold a VJ Service at St Mary's (Similar to VE Day less the beacon). Community Centre to look at holding a VJ Day themed Lunch Club on 8th August

7. **Twinning**

Cllr Arwel Robers updated everyone about his visit to Carlow, highlighting the Certificate of Friendship signed during the visit. Cllr Arwel Roberts proposed that the key people from Carlow be invited to Rhuddlan to meet the Town Council and others, with a small civic reception in the Hwb and this might link up with the Picnic in the Park in August, seconded by Cllr Mike Kermode. **Resolved.**

8. **Gwledd**

This was discussed:

- i) Agreed that feedback was excellent, attendance was slightly down but people stayed longer. Some minor operational problems were noted and will be taken account of for next year's event.
- ii) Location of stalls and charges to vendors to be increased for hot food vendors, ice cream van and bars, charges would be slightly less for hot food vendors located in the small car park. Agreed to allow the Town Clerk and organisers to agree a pricing matrix. A larger deposit will be requested to reduce vendor no-shows on the day.
- iii) To maintain the same range of entertainment next year, when the event will be held on Saturday 16th May.
- iv) To see if the event will work with only one stage/gazebo to facilitate better access to stalls in the smaller car park.
- v) Cllr Arwel Roberts proposed that a raffle is held to raise funds for Mayor's charity, seconded by Cllr Jackie Burnham. **Resolved**
- vi) The Clerk ran through the accounts for the event and stated the net cost of holding the 2025 event to the council will be £2,336.
- vii) Agreed to maintain the Event Organisers fees for 2026 at the 2025 level.
- viii) Additional promotions and possible drone footage and more advertising on the High Street on the day of the event will be looked at.
- ix) Big thank you to all volunteers, organisers and organisations that helped with the event.

9. **Date of the next meeting:** Thursday 17th July 2025, 7.15pm at Hwb Rhuddlan

Signed Cllr Mike Kermode (Chair)

Date

