



Rhuddlan Town Council – Minutes of the Events Committee Meeting 5th December 2022

Held at the Rhuddlan Community Centre

Present:

Cllr Mike Kermode (Chair)
Cllr Ivor Beech
Cllr Mike Elgin (Mayor)
Cllr Arwel Roberts
Cllr Val Simmons
Town Clerk
Clerical Assistant/Minute Clerk

There was 1 member of the public present, Seren Evans, Rhuddlan Spar.

The Chair welcomed all those present.

1. Apologies

Rev Jayne Coxall, Gill Price

2. Declaration of Interest

None

3. Minutes of the Committee Meeting held 8th November 2022

Cllr Mike Kermode explained that these had been approved by Full Council on 10th November 2022.

4. Matters Arising from 8th November 2022

The Committee agreed that the Remembrance Sunday event had proved successful and mention was made of the late substitution for Parade Marshall. The Clerk had written to Roy Price thanking him for his past efforts as Parade Marshall over several years. The Clerk was also asked to write to thank the standard bearer. **Resolved.**

It was reported that the arrangements for the Gwledd Fest were all going well and that the build-up work will commence again in February in preparation for the May 11th event.

A coronation draft poster was circulated that will help to engage with local orgs and groups about 2023 events including the coronation and a discussion was had regarding a list of community groups to be invited to the 24th January meeting to be involved in the King's coronation, as well as seeking their ideas for suitable ways of celebration, and any support

needed from the town council. The Council's website, Facebook page and noticeboards will be used to advertise the January meeting.

5. Carols around the Tree

The Chair repeated his apologies for not being able to attend this event due to prior diary appointment that day.

Although the community centre has a music license, it is for inside the centre only. So it is hoped that the St Asaph Rotary Christmas float (which does have an outside license), will be present and arrangements are in place for that to happen.

The children's Father Christmas (FC) presents have been purchased and the mulled wine. Thermos flasks and other food and drink will be purchased in the next week by the clerk. Any of the above remaining will be donated to the Rhuddlan food bank. **Resolved.**

The committee also wished that some tubs of sweets and children's drinks be purchased with any remaining being donated to the food bank. **Resolved.**

There then followed a discussion on how best to manage FC's grotto with "chaperone" elves, and the insistence of parents accompanying children to see FC. The FC outfit was passed on to Cllr Beech as the FC designate, FC grotto directional signs, decoration, and FC's arrival arrangements agreed. **Resolved.**

The committee heard that the community centre choir have agreed to support the singing of the carols, which will be led by Cllr Arwel Roberts, and a suggested carol sheet circulated. **Resolved.**

Collection buckets will be available for donations towards the community centre and the committee agreed to meet the booking hire costs. **Resolved.**

The subject of litter was discussed and it was agreed to use the litter pickers red sacks which can be left for collection by DCC street scene. **Resolved.**

It was noted that the Rhuddlan dance group are holding an event in the main hall from 6pm and the need not to disturb that event.

The community centre had some concerns about the centre Christmas tree, and outside lights, which are to be investigated by the Clerk.

The Clerk's agreed timetable for the event was discussed and it will be amended as required ready for full council on Thursday 8th December. He will write an event risk assessment with the chairman for approval, and repeat the Council's request for Councillors to volunteer for the event.

The committee wished to note their thanks to Seren Evans from SPAR who was kindly donated decoration and lights.

The Clerk, chairman and community centre management will meet on site on Friday 9th December to go through the above and any other issues that may have arisen. To take place after 1pm.

Date of next meeting 24th January 2023.