

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council
Full Council Hybrid Meeting
Thursday 11 September 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Steve Wilson - Town Clerk and Responsible Financial Officer
Morgan Ditchburn - Assistant Town Clerk
Kate Thew - Council Liaison Officer

Cllr Ann Davies via Zoom

There was 2 members of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Bleddyn Williams.

Reminder that Councillors to send apologies to either the Clerk or Mayor.

2. Declaration of Interest

Cllr Val Simmons – Item 11.

Cllr Ann Davies – Part 2, item 16.

3. Urgent Matters as Agreed by the Chairperson

No matters arisen.

4. Rhuddlan Active Travel Scheme

Postponed until November

5. Kate Thew - City, Town and Community Liaison Officer

The City, Town and Community Liaison Officer position was established in May to strengthen partnerships between local communities and the County Council. Since taking up the role, the officer has been visiting town councils to introduce herself and to act as the main link between them and the county. A meeting has been arranged for 29 September, with two representatives from each town council invited to attend. This will provide an opportunity to meet the Chief Executive and Leader of the Council, hear a presentation, take part in a Q&A session, and network with others. In addition, a programme of training sessions has been organised to support knowledge sharing, with topics so far including climate and nature, internal audit, and procurement. Further sessions will be developed based on suggestions received. Council members introduced themselves. Cllr Arwel Roberts stated the Town Council need more support from the County offices regarding the issue with the public toilets as they are not working in partnership with the Town Councils. He would like the County Council to come in and speak with the Town Council directly regarding the situation with the toilets. Kate Thew will discuss the possibility of arranging a meeting.

Cllr Reg Davies stated he has been asked by the council are not disclosing where the new Travellers site will be located. Kate Thew stated that as far as she is aware, nothing has been agreed yet but she will raise the question but the site may still be confidential. Cllr Ann Davies stated the location will be disclosed when the application for the site will be submitted.

Kate Thew left the meeting at this point.

5. Police Matters

No Police Officers in attendance. The Clerk ran through the crime data. The police have asked to review the CCTV for the library on one occasion.

6. Minutes:

a. Town Council Meeting held on 10 July 2025

Proposed Cllr Mike Kermode, seconded Cllr Reg Davies. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting (Library/Heritage Centre held on 25/6 & 8/9 and Events Committee 17/7 & 2/9 2025)

Heritage Centre & Library Group: The meeting on 25 June was a progress meeting. Good progress has been made with the library and the Friends of the Library, and there is a great deal of positive work being done. The Heritage Fund and application was also discussed. This group followed a twin-track approach. The first track followed the sustainability of the library, the other to establish a heritage centre next to the library. The Council will fund the 40% gap in hours until 31 March 2028, and the Friends of Rhuddlan Library has been a great step forward. The Heritage Centre intended both to provide a town museum/centre and to help sustain the library. Plans had been drawn up by DCC, with figures of around £740,000 given, but this only covers the building and not the internal works and fitting. The Heritage Fund has been approached, but they are not supportive of new builds, preferring instead to fund the repurposing of existing buildings. Cllr Mike Kermode stated he is stepping back from the

project, feeling he has taken it as far as he can. He suggested the two groups need to separate so each can function effectively, and that the Heritage Centre group should be re-formed with those who wish to take the project further, possibly with additional stakeholders. The Mayor expressed concerns about attaching a Heritage Centre to the library given the uncertainty over the library's future, and also about the costs from DCC. She confirmed she would not support a new build. Cllr Sophie Baker noted she had kept up to date with the minutes and discussions, and thanked Cllr Mike Kermode for his work. Cllr Mike Elgin felt the project may not go ahead, citing awareness of the costs, while Cllr Arwel Roberts agreed with Cllrs Mike Kermode and Mike Elgin, opposing the new build and suggesting that repurposing an existing building would be a better approach. It was therefore proposed that the idea of a museum/heritage centre be retained, but that the new build should not continue, with the project to be resumed if a suitable building for repurposing is found. Proposed by Cllr Arwel Roberts, seconded by Cllr Val Simmons. **Resolved.**

A new Heritage Centre Committee was formed with members Cllr Arwel Roberts, Cllr Sophie Baker, and Cllr Gloria Lambert. Cllr Mike Kermode thanked DCC for their assistance with the plans.

Events Committee: Focus on Picnic in the Park, next year's date is Saturday 1 August 2026. Next year there will be contractors taken on to help move the tables and chairs etc, and to help clear up. The event was successful this year.

Cllr Gloria Lambert suggested asking scouts, brownies, local cadets etc to help set up.

Remembrance Day was discussed along with the plan.

The Mayor thanked all who helped assist in the Picnic in the Park. Next year, we need more people to help assist the event.

Proposed Cllr Val Simmons, seconded Cllr Mike Kermode. **Resolved.**

Twinning: Cllr Arwel Roberts has invited Carlow to the Mayor's Civic Service in December and also the event in St Asaph Cathedral. The Clerk will formally invite Carlow to the events.

7. Progress Report from Minutes

Clerk updated councillors regarding the following:

- Page 2, no. 6. The Urdd are in contact with Claire and they will be in touch with the Youth Group about Welsh language.
- No response from Cadw regarding a site visit for the trees.
- Active travel will be November.
- Second custodians for De-fibs should have received emails to those who nominated. Councillors said they have received no emails about them. Clerk to chase up.
- Clerk sent notes regarding 20 mph to 30mph to DCC and had them acknowledged, but no formal response yet.
- Hwb has been made available for play sessions and it was successful.
- Sent a letter to Pengwern Farm to thank them for the bales.
- Applied for Community Grant Scheme for lighting on the trail and it was successful.
- Library SLA has been amended as requested, and the Mayor will sign it.



- One Voice Area Community - Deputy Mayor will attend the conference and AGM in October.
- Cllr Ann Davies gave an update on the Park y Llong trees and ownership of boundaries discussed. Clwyd Alyn have agreed to cut the tall trees. The boundaries and tree ownership was quite complex and there will be a meeting to discuss it further.

8. Reports from:

a. The Mayor and Deputy Mayor *Appendix 1*

The Mayor and Deputy Mayor had submitted a written report which was accepted by members.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report *Appendix 2*

The Clerk had submitted a written report. He added that:

- A couple of SIDS had been damaged. DCC have asked if they are in the correct location and could they be placed elsewhere which would mean less damage.
- Email from resident querying what the Town Council's plan to resilience environmental upheavals. The Town Council feels it is a general comment, and they need clarification as to what specifically they referring to. There are several plans in place, but need to know what they are specifically referring to so they can send the information.
- A letter was received from a resident who recently lost their partner. They would like to donate a De-fib to the town. They would like the Town Council to help identify a location. Cllr Mike Kermode suggested the Nature Reserve as they do not have one in that area, but there was a question regarding electricity supply. Cllr Ann Davies suggested the Pentre Lane area. It was suggested to approach the Catholic Church. Proposed: Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.** The Town Council will assess Pentre Lane and the Nature Reserve separately.
- Email received from the President of a Welsh Museum in Nebraska In the US stating they would like to twin with Rhuddlan as one of the fine homes in Rhuddlan was named after their town and it is called 'Wymore Villa'.
- The bin in Vicarage Lane is suffering from fly tipping as people are putting household waste in the public bins. The person who empties it is getting frustrated with it and would like to know what the council would like to do about the bin, and if the bin should be removed. Other councillors have identified other areas where this is a large problem. There are people fly-tipping at the local public bins. Proposal by Cllr Jackie Burnham not to remove the bin as it will create further problems. **Resolved.**
- Cllr Reg Davies reports people are complaining from the Gwindy Street area as there is no dog bin. One is needed in the area.
- The secretary from Owain Glyndwr Society asking if something could be done for Owain Glyndwr Day. A Facebook post will be shared on the day.
- Dates: Market Saturday 13 August, Remembrance Sunday 9 November, Mayor's Civic Service Sunday 7 December, Christmas Carols Saturday 20 December.



9. County Councillor Reports

Appendix 3 & 4

Cllr Ann Davies and Cllr Arwel Roberts submitted written reports.
The written reports were accepted.

10. Planning

Nothing has been submitted.

11. Budget & Finance Matters

a. Grant Requests

i) Friends of Rhuddlan Library

Discussion on the Friends group and the events they have hosted so far. All have been well supported and attended. Hoping next year to fund craft packs for events and as well as continue to put on events for the local community supporting the library.
Proposed by Cllr Mike Kermode, seconded by Cllr Arwel Roberts. **Resolved.**

b. Approve the September payments listing due

Appendix 5

Councillors reviewed the payment listing. Cllr Mike Kermode proposed, Cllr Val Simmons seconded. **Resolved.**

c. Receive and review ½ year accounts

Appendix 6

Discussion on the payments and spending so far. Currently the Town Council are in a good financial position. There are no issues identified.

12. Donation of a Community Defibrillator

Discussed under Item 8.b

13. The Rhuddlan and Rhyl Relief in Need Charity Number 246542

The charity was set up a long time ago. The Charity Commission have been in touch as there is no activity taking place on the account therefore, they state the charity should fold. The charity was set up to provide grants for people in emergencies. £794 is currently in an Abbey National account that was last used 2013. The Trustees are happy to work together to release the money as the commission states it needs to be active or fold. The Trustees can decide what to do with the funds when they are released. Cllr Mike Kermode proposed they wind up the charity and make good use of the money. Cllr Arwel Roberts seconded. **Resolved.**

14. Community Matters

Cllr Sophie Baker: Had one query about when the next Active Travel update will take place. Mayor stated the public can attend the next meeting that they will attend in November if they wish an update.

Cllr Gloria Lambert: She has been contacted about overnight lorry parking near cemetery in the layby as some locals are not happy. There is no sign stating no overnight parking.

The Clerk will contact the Highways for clarification.

Cllr Mike Kermode: There have been complaints of speeding around Highlands Road. He asks if the council can explore the idea of a local speed group and would like it brought up when the police next attend a meeting. The Clerk has already contacted Sgt Ewan regarding the process for setting up a local group.

Cllr Val Simmons: Cllr Val Simmons lives on Highlands Road and she has received a letter from Gareth Davies MS that he is invited the residents to discuss the issue of speeding. The Council

has not been approached about this or invited. The Mayor requested that the Clerk write to the MS to express disappointment at Mayor not being invited to the meeting as the Town Council should be made aware of the meeting.

Cllr Reg Davies: Has received complaints about an overloud car on the bypass every day and early evening. It's an extremely loud exhaust and the car is backfiring, which is scaring residents and animals. Also, a white line is needed on Gwindy Street junction as there will be an accident because there is nothing to warn drivers. The Clerk has reported it in a previously so will chase up.

Cllr Arwel Roberts: RSPCA have a good programme on responsible dog ownership. He thinks the Town Council should approach them to discuss working with them in the Biodiversity meeting. The Clerk will contact.

Cllr Ivor Beech: Attended Pengwern College and had a positive visit.

Cllr Jackie Burnjham: The Hwb will host a First Aid for Adults course, which is open to everyone and has been promoted to the local groups and residents.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Arwel Roberts proposed, Cllr Mike Kermode seconded. **Resolved.**

The members of the public left the meeting and the recording was stopped.

15. Review reasons for apologies

No apologies to review.

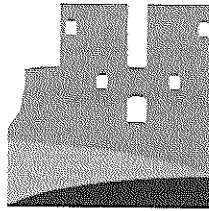
16. Aelwyn Morgan Award

Four nominations received. Voting took place and a winner was identified.

16. Date of next meetings:

Thursday 9 October 2025.

Signed  Date: 9/10/2025
Cllr Jackie Burnham (Mayor)



Cyngor Tref
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Town Council

Rhuddlan Town Council September 2025 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

It's been a busy summer, with VJ Day Anniversary Celebrations, new shop openings and fund raisers.

11th July - I attended St. Kentigern Hospice Golf Day at Rhuddlan Golf Club. They held an amazing auction in the evening and raised a fantastic amount of money - They thanked RTC for sponsoring some of the tees.

12th July - this was a non-stop day starting with a Riverboat Cruise with Conwy Town Council and finishing with a Snowdon Night Walk. We were rewarded with the most spectacular view at sunrise and raised over £50k for Action For Children - thank you to everyone who donated, my contribution was £1,180 and I was in the top 10 fundraisers.

26th July - I was invited to open "Now to Bed", who have moved their bed shop from Rhyl to Rhuddlan - located opposite Aldi.

28th July - Attended meeting about Public Toilets

2nd August - Picnic in the Park - what an amazing day and again the weather was kind.

8th August – Attended the VJ Day Anniversary Lunch Club organised by the Community Centre. We enjoyed a VJ Day inspired buffet.

15th August - Another multi-tasking day! I was invited to St. Kentigern Hospice Garden Party, which was delightful. They were showing the work that had been done so far to provide users with a beautiful outdoor space.

In the afternoon, I presented Evan with his prize for the VJ Day Bunting competition, and, in the evening, I attended a joint VJ Day Anniversary church service at The Marble Church with Bodelwyddan Town Council.

Tuesday 19th August - I presented Emily-Rose with her prize for the VJ Day Bunting Competition outside Hazel Court where they were on display.

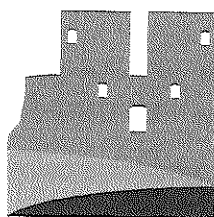
Sunday 31st August - I presented Paula Austin with first prize for the VJ Day Scarecrow competition. She had created an amazing Land Girl Scarecrow.

I then joined the Memories and Wellness walk with the Dementia Group from Hwb Rhuddlan to the Nature Reserve.

Tuesday 2nd September - Events Committee Meeting

Deputy Mayor Cllr Ivor Beech

I attended the annual football tournament at Pengwern College.



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Clerk's Project Report and Correspondence for September 2025 Meeting

Correspondence

The following has been received:

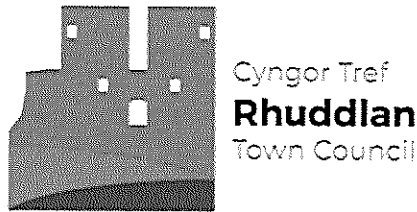
1. Thank you from the Urdd for the council's donation.
2. Concerns from DCC road team regarding a spate of vandalism of SIDS across the county including two of Rhuddlan's. Suggest meeting of Road Safety Committee to discuss.
3. Thank you from St Kentigern for sponsoring 2 gold tees.
4. Response from DCC regarding damaged tourism sign in Parliament Street car park stating they will not repair and have removed it from the frame.
5. E-mail from a resident enquiring as to what solutions the Council have as to the town's resilience against any upcoming environmental upheavals. **RESPONSE REQUIRED.**
6. E-mail from SLCC with the agreement on local government pay which applies from 1st April 2025 for council staff.
7. Thank you from the Rhuddlan Community Group for its grant and ongoing support.
8. Concerns from local resident regarding cars speeding on Ffordd Ganol – asked to report directly to the police.
9. Email from local resident who wants to pay for a defibrillator and cabinet in memory of her late partner. Has asked the council to identify. **RESPONSE REQUIRED.**
10. Email from DCC stating there is no more that can be done by Denbighshire County Council to discourage cyclists from remaining on their bicycle when travelling across the bridge. The existing 'Cyclists Dismount' signs are clear and in optimum permission.
11. Email via our visit Rhuddlan website from an American Gwenith Closs-Colgrove who said "I am President of a Welsh museum in Wymore, NE., U.S.A. We would like to work with Rhuddlan as a sister city. One of the fine homes in your city was named after our town and it is called 'Wymore Villa'. Let me know how I can proceed with this project". **RESPONSE REQUIRED.**
12. Notification from DCC that they have paid the second precept payment.
13. Email with our bin emptying contractor regarding the council's bin on the path on Vicarage Lane Field by the entrance to Parc y Lleng. Residents are dumping

numerous full bin bags adjacent to the bin which is resulting in the bin having to be emptied more frequently which the council will pay for. He is asking whether the bin should be relocated or removed. **RESPONSE REQUIRED.**

14. Request from local resident that a SID should be relocated on Ffordd Ganol.

Dates for the diary

- Future Community Markets Saturdays 13/9, 11/10, 8/11 & 13/12
- Remembrance Sunday parade and service Sunday 9th November from 10.15am
- Switch on of Christmas Lights Monday 1st December at 4pm
- Mayor Cllr Jackie Burnhams Civic Sunday 7th December at 2pm
- Community Carols around the Tree Saturday 20th December 5pm



County Councillor Ann Davies –Report for September 2025 Meeting

CEMETERY GATES

These gates are in need of painting. The request has been forwarded to the cemetery team.

PARK Y LLENG

The trees causing a problem for residents will be cut by Clwyd Alun. We are now in receipt of boundary ownership, a meeting with Clwyd Alun, DCC, town clerk and I is being arranged in the next few weeks to discuss further.

GOLF CLUB ROUNDABOUT

Another accident on this roundabout where a car was impaled in the railings and had to be cut free, all photographic evidence has been forwarded to the highways team. I am promised a site meeting ASAP.

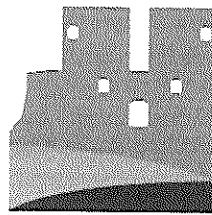
DCC RANGERS LED PLAY SCHEME

The weekly DCC play schemes at Admirals field has been well received, children and parents really enjoy these sessions. The play leaders are to be commended for their contributions. Hopefully, with grant funding they can continue during term time. Plans are also in place to support young carers of which we have many in Rhuddlan.

YSGOL Y CASTELL.

It was interesting to visit YYC and listen to a talk by Horeb regarding the archaeological dig, the artifacts on display included 90000-year-old relics found in the land adjacent to the school in 2021. It was good to see how well informed and interested the children were, credit go to and staff at jesters the well run after school club.

It's good to see the new extension progressing well.



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County Councillor Arwel Roberts - Report

Adroddiad – Report – Medi/September 2025

14/07/25 – involved in the welcome procedure for the Cymru yn ei Blodau judge in the Nature reserve and the Clwb Bowlio. Hopefully I can be present in the presentation event occurring in Wrexham on the 3rd of October.

15/07/25 – DCC workshop – DCC Vision and DLL update.

18/07/25 – present with the owners of the Thatched Cottage, Hylas Lane with Cllr A Davies and County Officer regarding traffic problem.

25/07/25 – involved in the Cwis Mawr organised in the Community Centre. Organised by the Y Gymdeithas Gymraeg Rhuddlan and Menter Iaith Sir Ddinbych.

01&02/08/25 – assisted on the Friday and Saturday morning to organise the Picnic in the Park event.

05/02/25 – travelled back from the Eisteddfod to welcome Cabinet member of the Welsh Government to the Queens Market Rhyl.

14/08/25 – invited to Ysgol y Castell for a site visit this to inspect the building work started there and a talk given to us regarding the archaeology finds on the site.

20/08/25 – assisted by a CWMPAS officer whilst in the Rhuddlan Library – well worth it.

20/08/25 – travelled to Rhuthun to welcome persons who will now be United Kingdom residents after the occasion – 9 new residents who are now part of the Denbighshire community.

30/08/25 – thanks to Cllr Val Simmons and myself and the work done previously by our Clerk eleven people were involved in the litter pick day.

30/08/25 – my wife and I really enjoyed a concert in the LLanelwy Cathedral over £7k raised for the Sant Cyndeyrn Hospice.

31/08/25 – enjoyed the walk from the Hwb to the Warchodfa Natur – organised by the Rhuddlan Dementia Group – main person behind the event was the ex-Mayor Cllr Kermode.

02/09/25 – was in the Hwb for our events committee meeting.

03/09/25 – hedfan Baner y Llyman Goch ar gyfer Diwrnod y Llynges Fasnach – event organised by DCC to fly the RED ENSIGN for the Merchant Navy Day

09/09/25 – hedfan Baner Gwasanaethau Argyfwng – Fly the Emergency Service Day.

We are very lucky to have Wendy Davies as one of our Street Officers

She has assisted me to:

- 1) Have just received stickers for the town – asking residents to bag dog poo and rubbish and place them in the bins, also thanks to our Town Clerk for his assistance.
- 2) Heol Hendre footpath – residents were complaining about overhanging branches. The work has been done to remove them – I presume the owners of the trees will have to pay the contractor for the work done.
- 3) Similar to the Hoel Hendre issues, bushes were hanging over part of a pavement on Vicarage Lane – resolved and the owner has had an invoice. These bushes/trees are dangerous to residents especially persons with sight problems.
- 4) During the litter pick day, a resident was very concerned about fly tipping in a carpark area near Gwindy Street. An office chair and other chairs left for DCC to collect. Wendy and her team are on the case to find the culprits.
- 5) The new sign for CLOS YR UCHELDIR has arrived and now we are waiting for the Traffic Team to place it in its proper place.
- 6) I have reported that our gullies are full of debris, and they need to be emptied before the Autumn storms arrive.

Regarding dropped kerbs – DCC officer Rebecca Musgrave has informed me that the traffic engineer has been designing them for various parts of Rhuddlan including one in front of the Community Centre. Once the design stage is complete the job will be issued to tender and a contractor appointed. Realistically it could fall into October/November for construction. Rebecca will be in touch with Cllr A Davies and myself to discuss the matter further.

Date: 11/09/2025

Rhuddlan Town Council

Page 1

Time: 10:40

Current Bank A/c

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2025	EDF Energy	PABT0789	54.00	1517122222/024	Collection charge Xmas Lights
11/09/2025	British Gas	DD	34.12	Bill No 12176398	Hwb Electricity 30/7 to 27/8
11/09/2025	British Gas	DD	12.18	Bill No 12176370	Electricity MUGA lights
11/09/2025	Steve Wilson	PABT0774	49.05	Personnel Committee	Travel Expenses August 2025
11/09/2025	Steve Wilson Starling	PABT0775	134.00	Personnel Committee	Starling expenses
11/09/2025	Screwfix	PABT0776	119.98	Admirals Working Gro	Shelves Hwb Container
11/09/2025	Zoom Video Communications	PABT0777	15.59	INV317046229	Zoom 11/8 to 10/9
11/09/2025	Screwfix	PABT0778	12.26	A22533771633	Hardware to make signs
11/09/2025	Scot-Petshop Ltd	PABT0779	505.44	Inv12144	Dog Waste bags
11/09/2025	One Voice Wales	PABT0780	42.00	Invoice 9920	Training CGL
11/09/2025	Plastecowood Ltd	PABT0781	666.00	May 2025 minutes	Replacement Planter
11/09/2025	Tesco Mobile	DD	25.54	Bill 134256984783	Clerk's Mobile
11/09/2025	RHUDDLAN TOWN COMMUNITY	PABT0782	150.00	Invoice 258	Hire of CC for CM September
11/09/2025	HMRC	PABT0787	1,113.24	120PP01122176	PAYE & NI
11/09/2025	Morgan Ditchburn	PABT0786	9.08		Salary Adjustment
11/09/2025	Morgan Ditchburn	SO	601.33		Salary
11/09/2025	Steve Wilson	PABT0785	89.78		Salary Adjustment
11/09/2025	Steve Wilson	SO	1,705.52		Salary
11/09/2025	NEST Pension	DD	362.60		Pension
11/09/2025	BT	DD	79.00		Hwb Wifi
11/09/2025	Web Studio North Wales	DD	240.00	Invoice 9414	Website and SM Mgmt
11/09/2025	Mari A Williams Translations	PABT0783	84.74	Invoice1588	Translations Jul and Aug 2025
11/09/2025	Web Studio North Wales	PABT0784	300.00	Invoice 9415	Visit Rhuddlan Website & SM
11/09/2025	British Gas	DD	8.77	Bill 12258319	Gas Hwb
11/09/2025	Angela Wilkins	PABT0788	96.00		Hwb Cleaning 19/8 to 12/9
11/09/2025	One Voice Wales	PABT0790	95.00	01-10-1234	National Conference
Total Payments			6,605.22		

Detailed Receipts & Payments by Budget Heading 03/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100 Income						
1076 Precept	133,116	199,674	66,558			66.7%
1090 Interest Received	659	1,500	841			43.9%
1200 Other Income	2,094	0	(2,094)			0.0%
1201 Community Market Fees	300	1,500	1,200			20.0%
1202 Hwb Bookings	1,445	3,900	2,455			37.1%
Income :- Receipts	137,614	206,574	68,960			66.6%
Net Receipts	137,614	206,574	68,960			
110 Administration						
4000 Staff Salary	14,468	30,865	16,397		16,397	46.9%
4010 PAYE & NI	6,679	16,500	9,821		9,821	40.5%
4030 Pension	1,417	5,160	3,743		3,743	27.5%
4060 Payroll Admin	162	388	226		226	41.8%
4080 Training	750	1,500	750		750	50.0%
4090 Mayors Allowance	1,500	1,500	0		0	100.0%
4100 Deputy Mayors Allowance	500	500	0		0	100.0%
4110 Councillors Allowance	2,253	2,288	35		35	98.5%
4120 Extra Responsibility Allowance	500	500	0		0	100.0%
4130 Bank Charges	68	120	52		52	57.0%
4140 Audit Fees	825	800	(25)		(25)	103.1%
4160 Subscriptions & Memberships	953	1,260	307		307	75.6%
4170 Insurance	0	2,750	2,750		2,750	0.0%
4180 Stationery & Postage	98	800	702		702	12.2%
4185 Photo Copier related	120	260	140		140	46.3%
4190 Civic Duties	12	1,500	1,488		1,488	0.8%
4200 Telephone & Broadband	163	360	197		197	45.2%
4210 Website & Photography	2,450	5,400	2,950		2,950	45.4%
4220 Financial Software	1,054	1,200	146		146	87.8%
4260 Bus Shelters	440	1,250	810		810	35.2%
4275 Travel Expenses	646	2,000	1,354		1,354	32.3%
4290 Sundries	1,457	1,250	(207)		(207)	116.6%
4300 Translation Services	634	2,500	1,866		1,866	25.4%
Administration :- Indirect Payments	37,150	80,651	43,501	0	43,501	46.1%
Net Payments	(37,150)	(80,651)	(43,501)			
120 Community Projects						
4290 Sundries	481	2,500	2,019		2,019	19.2%

Continued over page

Detailed Receipts & Payments by Budget Heading 03/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4400 Christmas Street Lights	3,936	11,387	7,451		7,451	34.6%
4410 Remembrance Day	0	500	500		500	0.0%
4420 CCTV - Crime & Disorder	0	5,100	5,100		5,100	0.0%
4430 Grant - Town Council	200	5,000	4,800		4,800	4.0%
4440 Grant - Community Events	9,133	10,000	867		867	91.3%
4441 Grant - Youth Project Fund	0	4,000	4,000		4,000	0.0%
4450 Green Community Projects	0	2,500	2,500		2,500	0.0%
4460 Library - Running Costs	0	30,450	30,450		30,450	0.0%
4629 Anti Speed Campaign	0	1,250	1,250		1,250	0.0%
4635 Defib Devices	1,415	1,416	1		1	99.9%
4636 Free Car Parking initiative	0	5,920	5,920		5,920	0.0%
4637 Dog Waste initiatives	725	1,250	525		525	58.0%
4650 CYB PWLB Loan	3,438	6,877	3,439		3,439	50.0%
4653 Hwb Running Costs	2,395	5,000	2,605		2,605	47.9%
4654 Public Toilets Hwb Running Cos	0	9,100	9,100		9,100	0.0%
4655 Admirals Path PWLB Loan	2,326	4,652	2,326		2,326	50.0%
4656 Community Market	928	1,800	872		872	51.5%
4800 Grt Support arts S145 LGA 1972	100	500	400		400	20.0%
4801 Grt plants Flowers Op Sp 1906	1,900	2,500	600		600	76.0%
4803 Grt assist voluntary organisat	2,052	5,000	2,948		2,948	41.0%
4804 Grt Supp sport & other clubs	775	1,000	225		225	77.5%
4805 Grt Community/village halls	0	1,500	1,500		1,500	0.0%
4901 Town Plan 2024-2027	0	8,333	8,333		8,333	0.0%
4902 DCC Cutback contingency	0	40,000	40,000		40,000	0.0%
4903 Cemetery Working Group	0	3,167	3,167		3,167	0.0%
Community Projects :- Indirect Payments	29,803	170,702	140,899	0	140,899	17.5%
Net Payments	(29,803)	(170,702)	(140,899)			
<u>130 Playing Fields</u>						
4290 Sundries	1,500	2,084	584		584	72.0%
4600 Repairs & Maintenance	5,006	6,000	994		994	83.4%
4610 Electricity MUGA	314	1,140	826		826	27.5%
4620 Grass Cutting	0	2,000	2,000		2,000	0.0%
4630 Litter Collection	0	1,800	1,800		1,800	0.0%
Playing Fields :- Indirect Payments	6,820	13,024	6,204	0	6,204	52.4%
Net Payments	(6,820)	(13,024)	(6,204)			

Detailed Receipts & Payments by Budget Heading 03/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
999 VAT Data						
115 VAT on Receipts	7,913	0	(7,913)			0.0%
VAT Data :- Receipts	7,913	0	(7,913)			
515 VAT on Payments	4,723	0	(4,723)		(4,723)	0.0%
VAT Data :- Indirect Payments	4,723	0	(4,723)	0	(4,723)	
Net Receipts over Payments	3,190	0	(3,190)			
Grand Totals:- Receipts	145,527	206,574	61,047			70.4%
Payments	78,497	264,377	185,880	0	185,880	29.7%
Net Receipts over Payments	67,031	(57,803)	(124,834)			
Movement to/(from) Gen Reserve	67,031	(57,803)	(124,834)			

