

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council

Full Council Hybrid Meeting Thursday 13th November 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker
Cllr Ann Davies
Cllr Reg Davies
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Bleddyn Williams
Steve Wilson - Town Clerk and Responsible Financial Officer

Two Police Officers; PC Will 3251 and PCSO 4457 Thatcher
There was 6 members of the public present.

The meeting commenced with the Mayor Cllr Jackie Burnham congratulating The Rhuddlan Nature Reserve, Rhuddlan Bowls Club, Rhuddlan Town Community Association and Rhuddlan Allotments Society on their successes in the Wales in Bloom Your Neighbourhood Awards

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Mike Elgin & Cllr Val Simmons

2. Declaration of Interest

Cllr Ann Davies item 12.

3. Urgent Matters as Agreed by the Chairperson

The Mayor informed members of the appointment of Helen White as the new CEO of Denbighshire County Council. Mayor Jackie Burnham proposed that the CEO is invited to a future Council Meeting, seconded by Cllr Arwel Roberts. **Resolved.**

The Mayor ran members through the requirements of the Wildlife Garden installation on Admiral's field which was discussed by Councillors. Cllr Gloria Lambert proposed we postpone until April 2026, seconded by Cllr Mike Kermode. **Resolved.**

The Mayor updated Councillors on the successful Remembrance Sunday Service and Parade. The Mayor suggested that The Rhyl Marching Band, The Council Standard Bearer and The Parade Marshall are rewarded for their essential support. The following donations were proposed by Cllr Arwel Roberts:

Rhyl Marching Band - £200

The Council Standard Bearer Lisa Lee's chosen charity Blind Veterans UK - £100

The Parade Marshall Inspector Tim's chosen charity Wellspring Community - £100

Seconded by Cllr Mike Kermode. **Resolved**

Cllr Ann Davies shared serious concerns about poor conditions and services at Glan Clwyd Hospital A & E department. Cllr Jackie Burnham proposed the Council write to Betsi Cadwaladr University Health Board to express concerns and copy in the MS, Welsh Health Minister, First Minister and MP, seconded by Cllr Arwel Roberts. **Resolved.**

4. Police Matters *Appendix 1*

The Clerk ran through the latest Crime data and the Police team highlighted working with the DCC Youth and Play Ranger teams to resolve some minor anti-social behaviour issues. They updated Councillors on the e-scooter/bike initiative. Councillors stated they were disappointed that no Police Officer turned up for the Cuppa with a Copper initiative at the Kings Head, the police team said this was being investigated and Sergeant Iwan would provide an update.

5. Minutes:

a. Town Council Meeting held on 9th October 2025 *Appendix 2*

After minor typo corrections the minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Arwel Roberts. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting *Appendix 3*

Cllr Arwel Roberts ran Councillors through the minutes of the Heritage Centre Working Group meeting held on 28th October, he highlighted the Rhuddlan History day being organised in June by the History Society and that he is investigating the electronic Rhuddlan trails funded by Cadwyn Clwyd.

6. Progress Report from Minutes

Clerk updated Councillors regarding the following:

- The Play Ranger led afterschool play sessions funded by the Council have started on Thursdays from 3.15pm to 4.45pm.
- DCC have stated that no speed repeater signs are allowed on Highlands Road, the two SID's are under repair, and the clerk is looking into the cost of two new SIDs for Highlands Road and Rhyl Road.
- The invitation for Carlow Councillors to attend the Mayors Civic Sunday have been declined however Carlow have stated that a representative/s will visit Rhuddlan in early 2026.



- The trees at Parc Y Lleng will be trimmed on 25/11.
- The roses at the Library have been tidied by Noel Henry as DCC had not be able to do them in 2025. Cllr Arwel Roberts proposed that Noel is engaged to tidy up the area at the Knights, seconded by Cllr Jackie Burnham. **Resolved.**

Cllr Arwel Roberts reminded Councillors of his charity concert.

Cllr Ann Davies asked about the installation of disabled friendly play equipment at the Vicarage Lane play area, the Clerk stated he is looking at this as part of commuted sums for 2026.

7. Reports from:

a. The Mayor and Deputy Mayor *Appendix 4*

The Mayor and Deputy Mayor had submitted a written report and the Mayor advised members she did not attend the school meeting on 10/11.

The Deputy Mayor Cllr Ivor Beech informed members he had attended a Behind the Gate event in which John Saunders-Davies had raised £2,300 for St Kentigern.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report *Appendix 5*

The Clerk had submitted a written report. He added that:

- Updated Councillors on the Cadw enforcement action on Vicarage Lane Playing Field. A local community group would like to put a memorial bench where the tree has been replanted on the field. Councillors had no issue with this.
- Informed Councillors that he had to put a road closure order in place for Remembrance Sunday at a cost of £1,500. It was agreed next year, to ask the local police team to drive ahead of the parade on the return journey.
- Discussed email from British Gas about a complaint regarding parking at the end of the access road adjacent to Admiral's Field. The issue of works vehicles from Neo Power parking in the same area was identified. Cllr Jackie Burnham proposed the Council write to all residents that back onto the access road to remind them it is for access only and not for parking, seconded by Cllr Mike Kermode. **Resolved.**
- The 2024/25 external audit was returned unqualified.
- Councillors discussed the complaint about cones used by the Dragon's container on the MUGA and decided no action was required.

The report was accepted

8. County Councillor Reports *Appendix 6 & 7*

Cllr Ann Davies ran through her written report and added the gates at the cemetery will be repainted in the spring, that DCC are quick at rectifying safety issues with the pavements when reported, highlighted issues with stolen bins and informed members of the Care and Repair service.

Cllr Arwel Roberts had submitted a written report. He added that he had issues regarding stolen bins and ran Councillors through the DCC regulations on bin replacement. He shared a "fire safety in the home" leaflet to share with residents, gave an update on dropped kerbs and a crossing that it is difficult to manoeuvre a mobility scooter across.

He shared he had attended a ceremony to welcome 8 new British citizens and had attended the opening of a centre at Ysgol Twm o'r Nant.

Both reports were accepted

Cllr Ivor Beech shared with residents the risk of fire when charging mobility scooters and storing them on an escape route which could hinder an evacuation.

9. Planning

There were no planning applications to consider.

10. Budget & Finance Matters

a. Grant Requests

i) Glan Clwyd Kilimanjaro Group

Cllr Ann Davies declared an interest and left the meeting while this item was discussed. Discussed by Councillors, Cllr Jackie Burnham proposed a £250 donation in principle subject to the Council being informed of the location of the garden, seconded by Cllr Bleddyn Williams. **Resolved.**

ii) Wales Air Ambulance Community Council Appeal 2025

Discussed by Councillors. Cllr Mike Kermode proposed a £1,000 donation, seconded by Cllr Bleddyn Williams. **Resolved.**

b. Approve the November payments listing due *Appendix 8*

Councillors reviewed the payment listing. Cllr Mike Kermode proposed it is paid, Cllr Arwel Roberts seconded. **Resolved.**

c. Renewal of SLCC membership for 2026

Cllr Mike Kermode proposed the Council renew, seconded by Cllr Arwel Roberts. **Resolved.**

11. Council Asset Transfer Committee

Councillors discussed the establishment of an Asset Transfer Committee. Cllr Mike Kermode proposed the Committee is set up, seconded by Cllr Ivor Beech. **Resolved.** Membership will be discussed at the December meeting.

12. Lighting from the Hwb to the MUGA Car Park.

The Clerk ran through the issue and explained he will be putting an additional two solar lights on the path in this area that should resolve the issue.

13. Pebble Snake at Vicarage Lane

Cllr Ann Davies reminded Councillors of the history of the snake and Councillors discussed the best way forward. It was decided to ask the Youth Club if they would be prepared to do some restoration and the Council could then reinstate on the wall.

14. Grant Priosect Perthyn Project Grant

Cllr Arwel ran Councillors through this opportunity linked with housing and promoting the Welsh language. He stated he will get Menter Iaith involved and report back to the Council.

15. Community Matters

Cllr Arwel Robers suggested the council get more fire safety leaflets and give out to residents. Cllr Bleddyn Williams had received a request that the MUGA lights stay on longer in the evenings.

Cllr Mike Kermode thanked Councillors for the community market stall that raised £80 for the Dementia Group. He informed Councillors of a charity concert featuring Muddy Boots is being



held at the Community Centre on the 28/11 and a Dementia Friendly Carol Service being held at St Marys on 11/12 at 10.30am.

Cllr Sophie asked that Councillors email addresses are added to the council website.

Cllr Ivor Beech shared details of a recent event held regarding the impact to farming in the Ukraine that the Russian Invasion has caused.

Cllr Jackie Burnham highlighted litter issues after football matches and parties in the Hwb.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Arwel Roberts proposed, Cllr Mike Kermode seconded. **Resolved.**

The members of the public left the meeting, and the recording was stopped.

15. Review reasons for apologies

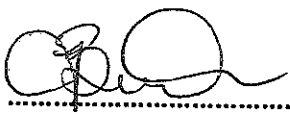
Cllr Val Simmons – vacation

Cllr Mike Elgin – retired police event

Both absences accepted by Councillors.

16. Date of next meetings:

Thursday 11th December 2025.

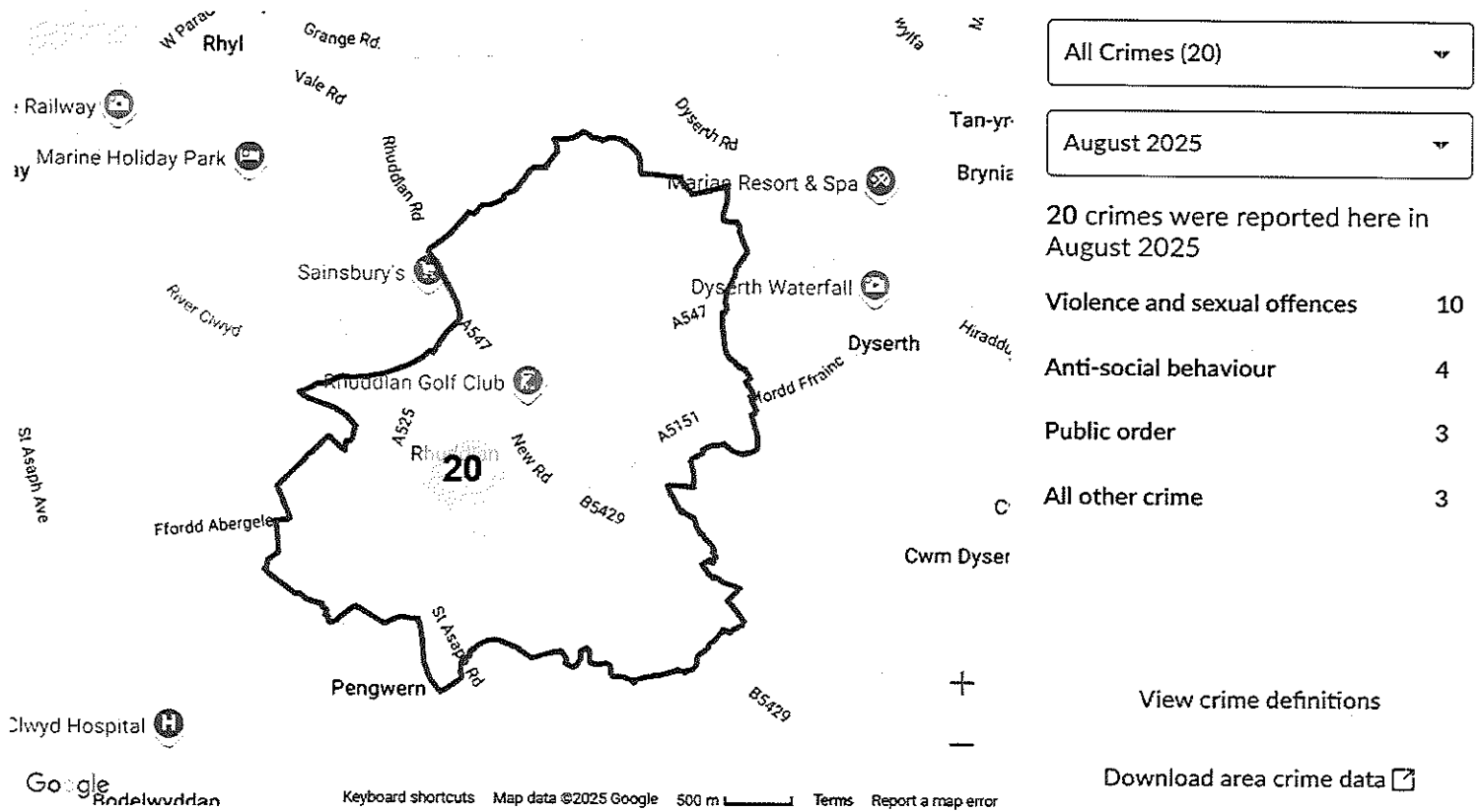
Signed 

Cllr Jackie Burnham (Mayor)

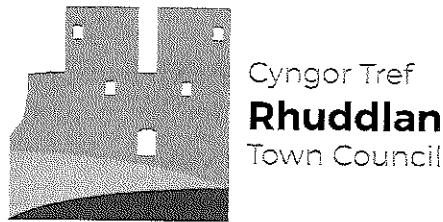
Date: 11/12/2025

November 2025 Meeting – Crime Report

Appendix 1



Location	January					February					March					April					May					June		July			August					Total					
	Anti-Social Behaviour Criminal Damage & Arson	Public Order	Burglary	Other Crime Possession of Weapons Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour Criminal Damage & Arson	Public Order	Other Crime Drugs	Shoplifting Other Theft	Violence & Other Offences	Anti-Social Behaviour Criminal Damage & Arson	Burglary	Drugs	Other Crime Shoplifting Other Theft	Violence & Other Offences	Anti-Social Behaviour Criminal Damage & Arson	Drugs	Public order	Shoplifting	Violence & Other Offences	Anti-Social Behaviour Criminal Damage & Arson	Drugs	Public order	Vehicle Crime	Other Theft	Violence & Other Offences	Anti-Social Behaviour Criminal Damage & Arson	Violence & Other Offences	Bicycle Theft	Criminal Damage & Arson	Burglary	Shoplifting	Violence & Other Offences	Anti-Social Behaviour Criminal Damage & Arson	Vehicle Crime		Burglary	Public Order	Violence & Other Offences		
A525 ST Asaph Rd					1	1							1	1							1						2										1			9	
A547 Meliden Road																		1																				2	2		
Abergele Road	1		1														1										4												1	9	
Admirals Walk																			1																					0	
Asda							1	1										1							1							1	1						6		
B5249																																								0	
Berllan Avenue		1			2		1														1																		5		
Bryn Cres															1									1					1										3		
Bryn Hafod										1														1														1	4		
Church Street																		1																					2		
Clos Y Berllan															1																								1		
Clos David Owen					1		1																																2		
Clwyd Avenue																																								0	
Cross Street																1					2	2			1				2	1				1	1			1	12		
Dyserth Road										2															1										1				4		
Eton Park																											2												2		
Fford Aber																																				1			1		
Ffordd Dewi																																							0		
Ffordd Morris																																							0		
Ffordd Porthdy										1						1					1														1				5		
Glyn Avenue						1																																	1		
Gwindy Street	1			1	1																															1			4		
Harding Avenue				1	2					3																	1		1							1			4	14	
High Street						1																																	1		
Highlands Close																																							0		
Highlands Road															1					1									1					2				5			
Hoel Hendre										1																													1		
Howell Avenue							1													1							1												3		
Hylas Lane		1					1																												1				4		
Kerfoot Ave																										1													1		
Llys Hendre												2	1		3																								6		
Llys Pen-y-Fordd																																							1		
Maes Y Bryn																																							2		
Maes-Y-Castell																				1	1																	2			
Maes Fyddian																																							4		
Maes Onnen																																							1		
Maes Rhosyn																																							0		
Marsh Road		1			1																2	1					1								1			2	9		
Nant Close																																							0		
Parliament Street	1															1	1				1			1		1												1	7		
Parliament Street CP																																							2		
Park Edith	1	1			1		1			2					1								1												1				9		
Parc-y-Lieng																											1		1										2		
Pentre Lane					1			1				1		1	1																								6		
Plas-Y-Brenin					1																																		1		
Princes Road			1		5					1											1																		8		
Princes Park																											2												2		
Rhyl Road	1										1																			1									3		
Seymour Drive													1																										1		
Tan-Yr-Eglwys										1				2		1	1				1																		7		
Trevor Avenue																																							0		
Vicarage Lane																																							0		
Vicarage Lane Car Park					1																																		1		
Total	5	3	2	1	1	1	1	1	1	1	1	1	1	2	3	1	3	1	2	3	1	1	1	1	1	1	16	1	9	11	1	1	1	1	1	1	1	1	1	10	175



Rhuddlan Town Council

Full Council Hybrid Meeting Thursday 9th October 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Sophie Baker (Joined remotely)
Cllr Ann Davies
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Steve Wilson - Town Clerk and Responsible Financial Officer

Elaine Hughes and Ruth Salisbury from DCC Play Rangers Service
Community Police Sergeant Iwan Hughes and a PCSO.
There was 10 members of the public present.

The meeting commenced with the Mayor Cllr Jackie Burnham presenting the Aelwyn Morgan Award for 2025 to Des Hayes for 50 years' service to Scouting in Rhuddlan. She also presented bouquets to runners up Georgine Grey for her great volunteering work in Rhuddlan and Mai Soloman for 30 years' service to the Treasure Chest Breast Cancer Support Group. The Mayor had earlier presented a bouquet to Ellen Beer for her volunteering work at Rhuddlan Community Centre.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Bleddyn Williams.

2. Declaration of Interest

Cllr Ivor Beech item 12, Cllr Mike Kermode item 14 and Cllr Ann Davies item 13.

3. Urgent Matters as Agreed by the Chairperson

No matters arisen.

4. Denbighshire Play Rangers

Elaine Hughes and Ruth Salisbury presented what the team do and asked the council if they would fund term time weekly play sessions in Rhuddlan on Admiral's Field. 39 sessions would cost £5,142.54 which included 2 rangers and 1 supervisor. It would also guarantee 11 school holiday sessions. This was discussed by Councillors. Cllr Ann Davies proposed the council proceed, seconded by Cllr Mike Kermode. **Resolved.**

5. Police Matters

The Clerk shared the latest crime data off the police website.

Sergeant Iwan Hughes shared with councillors; anti-social behaviour issues at Rhuddlan Castle, an update on e-bikes/scooters initiative, clarification of who is responsible for parking issues, the Cuppa with a Copper initiative, and a pub watch scheme that is being set up.

Cllr Mike Elgin shared the issues highlighted from the Road Safety meeting held on 8/10 especially speeding on Highlands Road. The Clerk will share data with the Police, and the police will act on any specific detailed information and see if they can get Go Safe to monitor Meliden Road. Cllr Elgin made the police aware of recent accidents on the Rhuddlan Golf Club roundabout.

Councillors also highlighted issues with motorists chasing the lights on the bridge, large heavy vehicles blatantly breaking the weight limits on the bridge and asked about the use of CCTV and participation in the ride along with the police scheme.

6. Minutes:

a. Town Council Meeting held on 11th September 2025

After minor typo corrections identified by Mayor Jackie Burnham the minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

b. Committee and Working Group meetings held since last meeting

Cllr Jackie Burnham ran Councillors through the minutes from the Biodiversity meeting held on 2/10. Cllr Mike Kermode proposed the council do the biodiversity training as a whole council, seconded by Cllr Ann Davies. **Resolved.** Cllr Val Simmons proposed that they were a true record, seconded by Cllr Ivor Beech. **Resolved.** Cllr Arwel Roberts proposed the council start the November meeting early to celebrate Rhuddlan's successes in the Your Neighbourhood Wales in Bloom awards, seconded by Cllr Jackie Burnham. **Resolved.** Cllr Mike Elgin proposed that the council enter Admiral Field in the awards in 2026, seconded by Cllr Arwel Roberts. **Resolved.**

Cllr Mike Egin ran Councillors through the minutes of the Road Safety Working Group meeting held on 8/10. Councillors discussed existing SIDS and additional SID's for Rhyl Road and Highlands Road, speed reduction opportunities for Highlands Road. Cllr Mike Kermode proposed that the two vandalised SIDS are repaired and that the Clerk reports on the cost and feasibility of two new SID's, seconded by Cllr Val Simmons. **Resolved.**

7. Progress Report from Minutes

Clerk updated councillors regarding the following:

- DCC team thanked for their work on the Heritage Centre Project and next meeting scheduled for 22/10.
- A Carlow Councillor has been formally invited to the Mayor's civic service.
- OVW AGM and conference was cancelled.
- Leaving bin bags by public waste bins is classed as fly tipping.
- Nerys Rowlands has agreed to the closure of the Rhuddlan and Rhyl in Need Charity.
- DCC contacted regarding lorries using cemetery layby as an overnight stop.
- Go-safe acknowledged request to set up Community Speeding Team.
- Lack of junction line on Parc Edith reported to DCC

8. Reports from:

a. The Mayor and Deputy Mayor

The Mayor and Deputy Mayor had submitted a written report which was accepted by members. The Mayor added she had chaired the Biodiversity Committee meeting and attended the Personnel Committee Meeting on 2/10, attended Dementia Group dance and called in to the Treasure Chest coffee afternoon on 4/10, attended the Road Safety Committee meeting on 8/10 and presented Ellen Beer with bouquet because she couldn't attend the meeting with the other nominees for Aelwyn Morgan Award on the 9/10.

Cllr Ivor Beech added he had attended the opening of Maggie's Cancer Centre at YGC and attended the Llangollen Civic Sunday.

Both written reports were accepted.

b. The Town Clerk - Correspondence and Project report

The Clerk had submitted a written report. He added that:

- The MS grouped had thanked council for the loan of its speaker and offered the council use of their newly purchased unit.
- Received congratulation from Bay of Colwyn Council to all the Rhuddlan winners in the Wales in Bloom awards 2025.
- HSBC have informed council that interest rates are being reduced.
- Notice that all CCTV cameras in Rhuddlan are in service.

The report was accepted

9. County Councillor Reports

Cllr Arwel Roberts had submitted a written report. He added that he had attended a Rhyl Prom site visit as Chair of DCC, informed the council that the dropped kerb project is now out to tender and unlikely to be in place by Remembrance Sunday and the new sign for Highlands Close will be installed soon.

The written report was accepted.

Cllr Ann Davies verbally reported the following:

- Update on the trees at Parc Y Lleng.
- Lack of play equipment at the Vicarage Lane Play area that could be used by children with a disability and the steep ramp.

- Concerns over the number of accidents at the Rhuddlan Golf Club Roundabout and is pursuing a meeting with DCC Highway Officers.

Cllr Ann Davies stated she has a declaration of prejudicial interest in item 13c.

10. Planning

- 1) 44/2025/0345/PS - variation of condition no. 2 of planning permission code no. 44/2023/0783/PF to allow alterations to the design of the dwelling at Land Adjacent to Church Yard Entrance Church Street, Rhuddlan. No issues providing there is no impact to biodiversity in the area, proposed by Cllr Mike Elgin, seconded by Cllr Jackie Burnham. **Resolved.**
- 2) 44/2025/0413/PF - change of use from Class A1 (retail) to Class D2 (assembly and leisure) with ancillary D1 (health centre/training) as a wellbeing centre at Clwyd House High Street, Rhuddlan. No issues or comments providing there is no impact to biodiversity in the area, proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved.**
- 3) 44/2025/0403/PF - demolition of existing buildings and erection of a replacement indoor storage facility including access and parking at Bodrhyddan Home Farmhouse, Rhuddlan. No issues or comments providing there is no impact to biodiversity in the area, proposed by Cllr Jackie Burnham, seconded by Cllr Val Simmons. **Resolved.**

11. Budget & Finance Matters

a. Grant Requests

i) Theatre Bara Caws

Discussed by councillors. Cllr Arwel Roberts proposed a £50 donation, seconded by Cllr Val Simmons. **Resolved.**

ii) Urdd Gobaith Cymru

Discussed by councillors. Cllr Arwel Roberts proposed a £100 donation, seconded by Cllr Val Simmons. **Resolved.**

iii) Glan Clwyd Kilimanjaro Trek and ICU Garden.

Discussed by councillors. Cllr Mike Kermode proposed they be asked to formally apply for a grant, seconded by Cllr Val Simmons. **Resolved.**

b. Approve the October payments listing due

Councillors reviewed the payment listing. Cllr Mike Kermode proposed, Cllr Ann Davies seconded. **Resolved.**

12. Rhuddlan Nature Reserve

Cllr Mike Kermode took Councillors through his proposal. This was discussed by Councillors and Cllr Mike Kermode proposed the Council sign up to a partnership with the Nature Reserve MAG and DCC Countryside Services and the Rhuddlan Dementia Group and allocate £2,000 for match funding grant applications, seconded by Cllr Val Simmons. **Resolved.**

13. Public Toilets

The Council had Previously decided about the toilets at its July meeting which was to proceed with an asset transfer with DCC for the building and to have a 12-month service level agreement with them for the running of the toilets but there was now a need to revisit this. Cllr Mike Kermode proposed that the Council suspends Standing Order 15 ("the six-month rule") so that the matter could be considered again – seconded by Cllr Mike Elgin – **Resolved**. This was discussed in detail by Councillors. Cllr Mike Elgin highlighted the high cost per estimated user and the other toilets available in the vicinity. Cllr Sophie Baker did not support charging for toilet usage, Cllr Ann Davies expressed concern that a decision was being rushed, and the council should wait until April to see what happens. Cllr Mike Kermode highlighted that RTC like St Asaph City Council were being proactive in relation to taking on the toilets and that the residents would not be happy if the council let the toilets close. Cllr Arwel Roberts suggested businesses could be asked to sponsor some aspects of the operating costs. Cllr Mike Kermode proposed that the council continue with what was agreed in the July meeting and agree to a two-year SLA with DCC with no charging for usage being introduced. Seconded by Cllr Reg Davies. **Resolved**.

14. Trees on Vicarage Lane Playing Field

Cllr Ann Davies shared details of her meeting with Clwyd Alun Housing Association regarding trimming the trees on Vicarage Lane, the trees are on both Council owned and CAHA owned land, so CAHA proposed they pay 50% of the cost and RTC pays the other 50% and that CAHS would ensure and fund all future maintenance. The Clerk has gone out to tender and stated it would cost the council around £750. Proposed by Cllr Reg Davies to pay 50% of the costs providing CAHA agree to maintain in the future, seconded by Cllr Jackie Burnham. **Resolved**.

15. Community Matters

Cllr Reg Davies highlighted the poor state of the roses at the Knights.

Cllr Arwel Roberts shared details of his DCC chairman's charity concert on 21/11.

Cllr Bleddyn Williams informed the council of a resident who has recently raised a sum of money for charity and suggested a letter of congratulations is sent from the Mayor.

Cllr Val Simmons updated councillors on the Friends of Rhuddlan Library.

Cllr Ivor Beech informed Councillors of the sad passing of Nora Williams, a stalwart of St Mary's Church. Councillors agreed to send a condolence card to the church.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Mike Kermode proposed, Cllr Arwel Roberts seconded. **Resolved**.

The members of the public left the meeting and the recording was stopped.

16. Review reasons for apologies

Bleddyn Williams, work engagements – accepted by councillors.

17. Personnel Minutes

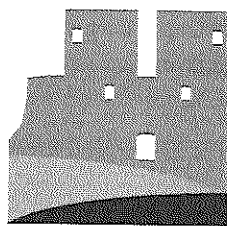
Cllr Mike Kermode took Councillors through the minutes of the Personal Committee meeting held on 2/10. The committee recommended ceasing council running of the Community

market from the end of 2025 and recruiting a replacement Assistant Clerk working 35hrs per month. The acceptance of the minutes and recommendations was proposed by Cllr Arwel Roberts, seconded by Cllr Val Simmons. **Resolved.**

16. Date of next meetings:

Thursday 13th November 2025.

Signed Date:.....
Cllr Jackie Burnham (Mayor)



Cyngor Tref
Rhuddlan
Town Council

Minutes of Heritage Centre Working Group Meeting

28th October 2025 at Rhuddlan Hwb

Present

Cllr Arwel Roberts (chair)
Cllr Gloria Lambert
Steve Wilson – Town Clerk
Richard Polden – Rhuddlan Historical Society

1. Apologies

Cllr Sophie Baker

2. Declaration of Interest

None

3. Appointment of a Chairperson

Cllr Arwel Roberts was proposed as chairman. **Resolved.**

4. Heritage Centre update

The Clerk ran through a summary of work done previously and Cllr Arwel Roberts proposed a letter of thanks is sent to Cllr Mike Kermode for chairing the previous working group and all the great work the group did, seconded by Cllr Gloria Lambert. **Resolved**

5. New Ideas and Discussions

Importance of capturing what knowledge and artifacts Cllr Reg Davies has, it was suggested that Cllr Reg Davies is asked to join the Working Group, proposed by Cllr Arwel Roberts, seconded by Cllr Gloria Lambert. **Resolved.**

Discussed the idea of Pop-up Heritage Centre/exhibitions that could be held in different locations in town.

Discussed the opportunity to hold historical lectures in Welsh (with translations) in the Ebenezer Chapel.

Agreed to ask the Clerk to include a budget for the Heritage Working group in the next Precept.

Discussed Philip Jones Griffiths, Cllr Arwel informed the group that he is funding a plaque that will be put up in Rhuddlan Library.

6. Rhuddlan History Society Heritage Day on Saturday 27th June 2026.

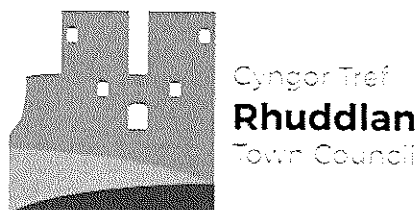
Richard Polden took the group through the plans which include displays in the Community Centre of the London to Holyhead mail coach, 3 speakers booked for the Ebenezer Chapel and a family history treasure hunt and adult history walk starting off from Rhuddlan Library.

He asked if the council could allocate one of its free parking days for the event. Cllr Arwel Roberts proposed that the council are asked, seconded by Cllr Gloria Lambert. **Resolved.**

Cllr Gloria suggested that a "Museum Night" type event could be held at Ysgol Y Castell to get the children more involved. It was agreed to look at this for a future event.

7. Date of next meeting

To be agreed at a future date.



Rhuddlan Town Council November 2025 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

18th October – Attended the Complaints Committee Meeting at Ysgol Y Castell with a parent.

30th October – I visited Rhyl Lifeboat Station for a talk on the equipment used and the fantastic work they do.

31st October – My Consort (Carl) helped put up the poppies on the lamp posts on my behalf.

1st November - I was invited by St. Kentigern Hospice to attend their 30-year Anniversary service at St. Asaph Cathedral.

2nd November – I attended the Caerwys Civic Service.

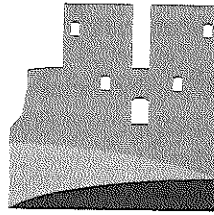
6th November – I attended the Rhuddlan Community Centre Committee Meeting.

9th November – I took part in Rhuddlan's Remembrance Sunday parade and attended the Remembrance Sunday service at St Mary's Church.

10th November – I attended Finance and Staffing Committee Meeting Ysgol Y Castell.

The Deputy Mayor Cllr Ivor Beech

10th October – I attended the Mayor of Abergele's fund raising evening at Yr Hen Ysgol.



Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for October 2025 Meeting

Met with Dr Fiona Grant and Cllr Reg Davies on 4/11 to enact the enforcement of tree removal on Vicarage Lane Playing Field. One tree was cut down at the base; one was dig up and relocated on the field and the one on the border of the ditch was allowed to remain and has subsequently been given formal approval.

Engaged local gardener to trim the rose area by the library, remove weeds and rubbish and generally tidy up. This has been done at a cost of £100.

I had to place a very late emergency order in place for the Road Closure for Remembrance Sunday as the Police would not stop the traffic without a Road Closure Order in place (first time they have asked for this).

Correspondence

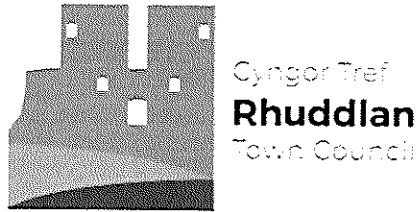
The following has been received:

1. The Community Group have identified picnic area the weed suppressant in the notice board area is exposed and torn, they have been putting weed killer on the weeds but ask if the Council can replace the suppressant gravel put on top. **Decision required.**
2. Email from British Gas regarding a complaint they about a BG van parking at the end of the track at Admiral's Field blocking access for users to drop off equipment etc. I informed that the van should be parked close to their property and not blocking the drop off area.
3. Various information off One Voice Wales forwarded to Councillors for personal action.
4. Email from Admiral's Field user regarding the cones used by the Dragons Junior Football Club blocking off car parking spaces and asking if the container can be relocated to somewhere on the field, so car parking is maximised. **Decision required.**
5. Email from a High Street business regarding e scooters on pavements. Asked business to report incidents to the police.

Dates for the diary

- Final Council run Community Markets on Saturday 13th December.

- Switch on Christmas Lights Monday 1st December at 4pm
- Mayor Cllr Jackie Burnhams Civic Sunday 7th December at 2pm PLEASE RESPOND TO CLERK IF YOU HAVENT DONE.
- Community Carols around the Tree Saturday 20th December 5pm



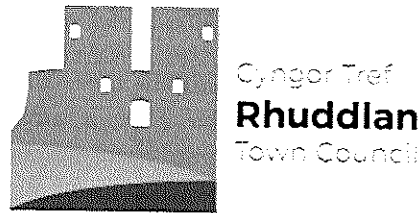
County Councillor Ann Davies – Report for November 2025 Meeting

Tree Felling

Two trees have been felled in Highlands Close, both trees had Ash dieback disease.

The Golf Club Roundabout

A meeting was held to discuss the many accidents at this location. Further investigations will now be carried out.



Cllr Arwel Roberts Adroddiad - Tachwedd 2025

I had a complaint from a resident regarding the Cuppa with a Copper. He turned up in the King's Head on the 27th of October, and no police were present. I have informed the police. Hopefully they will be there on the 24th of November.

I have received a Community Safety Summary from Denbighshire which includes an item from police commissioner regarding CCTV. I can pass this summary on to the Clerk if you are interested. I was impressed with the new centre for CCTV now based in Conwy, not Chester when I visited for a meeting.

On the 4th of November I chaired a county meeting regarding National Park Glyndwr. All the cabinet members abstained in the vote. All others present rejected the setting up of the Park. Hopefully the cabinet members will follow this lead.

On the 3rd of November I had a virtual meeting with Road Safety officers regarding dropped kerbs, the dropped kerb in front of the Community Centre will be done, but not by the 9th of November unfortunately. When I have slides from the officer, I can inform you when the dropped kerbs will be installed.

On the next morning the 4th of November, Cllr Ann Davies and I met a DCC officer from the same sector regarding the Golf Course roundabout. Many accidents have occurred there recently with speeding being the main cause, thank goodness nobody has been seriously hurt. When I have a report back from the officer as to what can be done to alleviate the speed merchants I can report further.

On the 5th of November I have been invited to an opening of a new facility in Parc Busnes Llanellwyllys Edmund Prys - this is a project in charge of Coleg Llandrillo. In the afternoon I'm chairing a DCC pre-budget meeting in County Hall. Very serious implications on the way I'm afraid for 2026 - 2027.

Full County Council meeting on the 11th of November when a petition will be received by a resident regarding building Pont Llanerch.

On the 13th of November I will be attending a Citizenship Ceremony in Rhyl and later to Ysgol Twm o'r Nant Dinbych for the opening a new initiative.

On the 14th of November- hopefully present in a workshop "model for delivery of Leisure Services"

Looking back now. Invited to discuss flooding on Radio Wales on the 15th of October.

The 18th of October was a very busy day. I congratulated John Saunders and others for organising a tractor run - Behind the Gate from Fferm Pengwern ' 25 miles around Elwy Valley and the County of Conwy - for charity. I visited Rhyl then - nice to see so many people marching.

I was invited to the 60th anniversary of marriage of Aled and Enid Roberts in Spring Gardens. Aled a wonderful member of the Bowling Club here in Rhuddlan. My wife and I travelled to represent Denbighshire for a Charity Dance in Wrexham.

On the 29th of October I listened to a virtual presentation for all Welsh Councillors regarding how aged residents are taken in by fraudsters. I passed information to the Clerk.

I have had people worried about the state of the roads in the Elwy area. Especially the High Street here in Rhuddlan, same in Llanelwy. I have informed the officers and the Cabinet Member for Highways that tourists visit our town's and first impressions are important. We can only hope actions will be taken.

Date: 13/11/2025

Rhuddlan Town Council

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Time: 08:21

Current Bank A/c

List of Payments made between 30/10/2025 and 30/11/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/10/2025	Core Highway (Signs) Ltd	PABT0815	1,458.00	JB/MK	Road Closure for Remembrance S
30/10/2025	Denbighshire County Council	PABT0824	4,222.80		Correction incorrect invoice s
30/10/2025	Denbighshire County Council	PABT0824	3,519.00	103034/8024777	CCTV Partnership
13/11/2025	H Hill	PABT0816	20.00		Repayment for full market
13/11/2025	British Gas	DD	44.20	12807484	Hwb Elecricity
13/11/2025	British Gas	DD	11.68	12807476	MUGA Elecricity
13/11/2025	SLCC Ltd.	PABT0817	78.00	BK223591-1	Conference Fees MK
13/11/2025	The Wise One	PABT0818	40.00		Hwb refund for cnx booking
13/11/2025	RHUDDLAN TOWN COMMUNITY	PABT819	150.00	Inv 305	Hire of CC for Nov market
13/11/2025	Sage & Co	PABT0820	99.60	INV0973	Payroll charges July to Sept
13/11/2025	One Voice Wales	PABT0821	42.00	Invoice 10130	Training MK
13/11/2025	Cwmni Urdd Gobaith Cymru 2025	PABT0822	100.00	October mins 11a II	Grant
13/11/2025	Theatr Bara Caws Cyf	PABT0823	50.00	Oct minitres 11a I	Grant
13/11/2025	Tesco Mobile	DD	24.99	134263560680	Mobile Assistant
13/11/2025	Denbighshire County Council	PABT0824	4,222.80	103034/8024662	CCTV partnership 25/26
13/11/2025	Steve Wilson	PABT0825	7.43	Expenses bereavement	Steve Wilson expenses
13/11/2025	Steve Wilson Starling	PABT0826	181.56	Personnel Committee	Misc expenses
13/11/2025	Steve Wilson	PABT0827	164.25	Personnel Committee	Travel Expenses
13/11/2025	Zoom Video Communications	PABT0828	15.59	INV325278615	Zoom 11/10-10/11
13/11/2025	Amazon EU	PABT0829	6.45	GB57SIUTOAEU	Laminating Pouches
13/11/2025	Blovit Health Limited	PABT0830	8.72	GB50028VPPETI	Bag for award
13/11/2025	Steve Wilson	PABT0831	89.98		Salary Adjustment
13/11/2025	Steve Wilson	SO	1,705.52		Salary
13/11/2025	Morgan Ditchburn	PABT0832	295.47		Final Salary
13/11/2025	HMRC	PABT0833	912.24	120PP01122176	PAYE & NI
13/11/2025	NEST Pension	DD	274.29		Pension
13/11/2025	Mari A Williams Translations	PABT0834	202.77	Invoice1607	October Translations
13/11/2025	BT	DD	79.00		Hwb Wifi
13/11/2025	Canda Copying Limited	PABT0835	37.20	INV 100258576	Rental photocopier
13/11/2025	British Gas	DD	41.96	Bill 12884991	Gas Hwb
13/11/2025	Web Studio North Wales	DD	240.00	Inv 9590	Website and SM Management
13/11/2025	Web Studio North Wales	PABT08736	300.00	Inv 9592	Visit Rhuddlan Website Mgmt
13/11/2025	Angela Wilkins	PABT0837	96.00		Hwb Cleaning 21/10 to 14/11
13/11/2025	Canda Copying Limited	PABT0838	32.30	Invoice100258940	Copier Charge
13/11/2025	Noel Henry	PABT0839	100.00		Gardening Rose area
13/11/2025	Mayors Charity Account B of C	PABT0840	8.00		Ticket charity event
13/11/2025	Mrs E B Jones	PABT0841	10.00		Market refund
13/11/2025	PPL PRS Ltd	PABT0842	358.12	SIN3195244	PPL PRS Music Licence for 2026
13/11/2025	Denbighshire County Council	PABT0843	5,142.54	103034/8024811	Playranger weekly sessions
13/11/2025	North Wales Fire Protection Lt	PABT0844	68.40	322/S14096	Fire extinguisher inspection

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Date: 13/11/2025

Rhuddlan Town Council

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Current Bank A/c

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/11/2025	Blachere Illuminations UK Ltd	PABT0845	1,816.20	SI59517	Xmas lights storage & Transpor
Total Payments			17,831.46		