

Cyngor Tref
Rhuddlan
Town Council

Minutes of Library Working Group Meeting

Held on 12th June 2024 at Hwb Rhuddlan

Present:

Cllr Gareth Rowlands (Chairperson)
Cllr Val Simmons (Mayor)
Cllr Mike Kermode
Mathew Baker (DCC Libraries)
Richard Polden (Rhuddlan Local History Society)
Steve Wilson - Clerk

1. Apologies

Cllr Mike Elgin

2. Declaration of Interest

None given

3. Discussions

Cllr Gareth Rowlands welcomed everyone to the meeting and thanked them for attending.

Reviewed list of positive funding streams prepared by Mathew and Richard. Cllr Mike Kermode has identified a Welsh Government source and is awaiting a response. The initial expression of interest has to be submitted by the 5th August.

Cllr Val Simmons shared the findings of her visit to the museum in Rhyl located at the library.

Mathew informed the group that other DCC libraries were much busier as customer footfall had not decreased resulting in more people using during the reduced hours.

Importance of DCC technical support for the initial planning and design of the museum. Agreed for Clerk to write to Graham Boase and Tony Ward to request support. **Resolved.** Clerk will also ask DCC Planning for a site visit to get their initial thoughts.

Discussed a two string approach for the group, one being revenue funding of the library and the second being the museum. These will run concurrently.

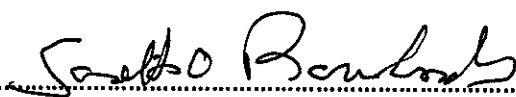
The importance of coming up with a requirements specification for the museum was discussed and agreed to use the next meeting to do this. Cllr Gareth Rowlands suggested that the DCC museum person is invited. **Resolved.**

Regarding revenue funding the preparation of a booklet type prospectus was discussed and it was agreed that this needs to include what the library does, for who and what this cost. Feedback from patrons was seen as important and Mathew agreed to collate this information. **Resolved.**
The importance of the personal touch in relation to the approach strategy for potential funding sources was agreed.

DCC Financial rules were discussed in relation to carry over of budgets in relation to any potential funding.

The SLA between Rhuddlan TC and DCC regarding the library was discussed and agreed to meet with Mathew to reword so it can be approved and signed.

Date of next meeting Wednesday 11th July at 9am at Rhuddlan Library.

Signed  Cllr Gareth Rowlands