



Personnel Committee

(Cllrs Val Simmons, Jackie Burnham and Mike Kermode)

1st July 2024

Dear Councillor

Your attendance is requested at a meeting of the **Personnel Committee on Thursday 4th July 2024 at 6pm at Hwb Rhuddlan, Clos David Owen, Rhuddlan, LL182UJ.**

All council members are welcome to attend. Any member (not part of the Personnel Committee) wanting to attend, please inform the Town Clerk who will make necessary arrangement with a link to Zoom if this is required.

Members of the public wishing to attend may do so by informing the Town Clerk by the 3rd July so that necessary arrangements can be made.

Agenda

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Minutes** – The minutes of the meeting held on 7th February were considered and approved by the Town Council on 14th March.
- 4. Matters Arising** – from the minutes.
- 5. Part 2 Business** - It is recommended that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
- 6. Staffing Matters** – To consider future staffing arrangements following the resignation of the Assistant Clerk/Minutes Clerk.

Yours faithfully,

Cllr. Mike Kermode

Secretary and Adviser to the Personnel Committee

For further information contact - Stephen Wilson – Town Clerk 07775 673706

clerk@rhuddlantowncouncil.gov.uk