



Personnel Committee

(Cllr Mike Elgin, Cllr. Mike Kermode, Cllr Val Simmons)

1st February 2024

Dear Councillor

Your attendance is requested at a Hybrid meeting of the **Personnel Committee on Wednesday 7th February 2024 at 6pm** at Hwb Rhuddlan, Clos David Owen, Rhuddlan, LL18 2UJ.

All members are welcome to attend. Any member (not part of the Personnel Committee) wanting to attend, please inform the Town Clerk who will make necessary arrangement with a link to Zoom if this is required.

Members of the public wishing to attend may do so by informing the Town Clerk by the 4pm on 7th February so that necessary arrangements can be made.

Agenda

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Minutes** – The Minutes of the meeting held on 7th March 2023 approved by the council at the full council meeting held on March 9th 2023.
- 4. Matters Arising** – from the minutes.
- 5. Part 2 Business** - It is recommended that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
- 6. Staffing Matters:**
 - 6.1 Mid-term Review** – To consider the Town Clerk's work programme, ongoing professional development and support.

Cllr. Mike Kermode

Secretary and Adviser to the Personnel Committee

For further information contact - Stephen Wilson – Town Clerk 07775 673706

clerk@rhuddlantowncouncil.gov.uk