



Personnel Committee

(Cllr Mike Elgin, Cllr. Mike Kermode, Cllr Arwel Roberts)

1st March 2023

Dear Councillor

Your attendance is requested at a Hybrid meeting of the **Personnel Committee on Tuesday 7th March 2023 at 6pm** in Rhuddlan Community Centre.

All members are welcome to attend. Any member (not part of the Personnel Committee) wanting to attend, please inform the Town Clerk who will make necessary arrangement with a link to Zoom if this is required.

Members of the public wishing to attend may do so by informing the Town Clerk by the 5th March so that necessary arrangements can be made.

Agenda

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Minutes** – The Minutes of the meeting held on 25th October were considered and approved by the Town Council on 10th November.
- 4. Matters Arising** – from the minutes.
- 5. Part 2 Business** - It is recommended that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
- 6. Staffing Matters:**
 - 6.1 Town Clerk's Contract of Employment** – to consider an updated version (copy to follow).
 - 6.2 Mid-term Review** – To consider the Town Clerk's work programme, ongoing professional development and support.

Cllr. Mike Kermode

Secretary and Adviser to the Personnel Committee

For further information contact - Stephen Wilson – Town Clerk 07775 673706

clerk@rhuddlantowncouncil.gov.uk