

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council - Full - Council Hybrid Meeting

Thursday 10th July 2025

Present:

Cllr Jackie Burnham (Mayor)
Cllr Ivor Beech (Deputy Mayor)
Cllr Ann Davies (Joined remotely)
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Gloria Lambert
Cllr Arwel Roberts
Cllr Val Simmons
Steve Wilson - Town Clerk and Responsible Financial Officer

There was 1 member of the public present.

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Sophie Baker, Cllr Bleddyn Williams and Morgan Ditchburn – Assistant Town Clerk.

The Mayor welcomed all present and reminded Councillors to follow the Code of Conduct and be respectful to other members.

2. Declarations of Interest

None.

3. Urgent Matters as Agreed by the Chairperson

None.

4. Police Matters Appendix 1

The Clerk ran members through the latest crime data. There were no Police Officers in attendance.

5. Minutes:

a. Town Council Meeting held on 12th June 2025

Subject to correcting some minor typo errors the minutes were accepted as a true record, proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**

The Mayor duly signed the minutes.

6. Progress Report from Minutes

The Clerk updated councillors regarding the following:

- Clarified it was the Urdd to invite to Youth club regarding Welsh language and culture.
- Has requested site meeting with Cadw regarding the Town Ditch.
- Informed councillors that the DCC Active Travel will attend September meeting to update councillors, agreed to start meeting at 6.30pm and promote meeting so residents with an interest in Active Travel are aware.
- Lost finger post sign on High Street has been replaced and installed, DCC have already refunded the costs to RTC.
- De-fib now installed at Ysgol Y Castell.
- Clerk explained the need for a second custodian for the 6 RTC de-fibs. Councillors volunteered to cover all 6.
- Update members on One Voice Wales conference recently attended.

Cllr Mike Elgin and Cllr Arwel Roberts joined the meeting.

- Cllr Ann Davies updated members about the tree issues in Parc Y Llog.
- Cllr Val Simmons updated councillors on the Friends of the Library group and Cllr Ann Davies updated Councillors on the Library Task Force meeting noting the stress it was putting on some library staff.

7. Reports from:

a. The Mayor and Deputy Mayor *Appendix 2*

The Mayor had submitted a written report which was accepted by members.

She updated members on the wildlife garden pack for Admiral's Field and the Clerk confirmed the Council had been successful in being awarded this pack.

The Mayor added she was doing her first charity event on Saturday evening with a walk-up Snowdon in aid of Action for Children.

b. The Town Clerk - Correspondence and Project report *Appendix 3*

The Clerk had submitted a written report. Which was accepted by Councillors. He ran through the report and the following was discussed:

- The DCC stance not to change any roads back to 30mph. Cllr Gloria Lambert proposed the council write to DCC to say the Council believe the original roads identified to go back to 30mph are still valid and that the Meliden Road where it goes from 60mph to 20mph should be changed from 60mph to 40mph. Seconded by Cllr Ivor Beech, **Resolved.**
- Councillors suggested that the Play Rangers should be allowed to use the Hwb if required for the summer play sessions at no cost.
- Councillors agreed to invite the 100-year-old veteran to be a guest at the VJ Party in the Park. The invitation will be sent by the Clerk from the Mayor.
- Cllr Mike Kermode proposed the council purchase 2 banners to use on the day of the Community Market at a cost of approx. £140, seconded by Cllr Arwel Roberts. **Resolved.**



- Cllr Mike Kermode proposed the Clerk send a letter of thanks to Hugh and Helen Jones at Pengwern Farm to thank them for loaning the bales of straw for the Gwledd, Seconded y Cllr Arwel Roberts. **Resolved.**
- The DCC Community Grant scheme, it was agreed to look at the opportunity to put a lit trim trail around the Admiral's Field path and whether it could be used to fund an element of the toilets.

8. County Councillor Reports *Appendix 4 & 5*

Cllr Ann Davies ran through her written report that was accepted by Councillors. Councillors discussed the lack of DCC garden maintenance and accidents at the Golf Club roundabout. Cllr Arwel Roberts proposed the council contact DCC Street Scene to offer to work together in relation to the maintenance of the flower boxes, seconded by Cllr Mike Kermode. **Resolved.** It was agreed to discuss further in the September meeting.

Cllr Arwel Roberts apologised for his and Cllr Elgin's lateness to the meeting and ran through his written report that was accepted by Councillors. He stated he did not go to Coleg Llandrillo nor will be attending the Eisteddfod in Llangollen on DCC chair duties as he had to take it easy after his recent illness. He added an issue regarding a lack of sign on Highland Close. He reminded councillors of Quiz Mawr being held on 25th July in the Community Centre. He invited councillors to his Dementia Group Open Garden at his house on 26th July. Councillors discussed issues regarding footpaths in the area and traffic on Pentre Lane. The Clerk was asked to contact DCC's Footpath Officer (Adrian Walls) for a list of footpaths in and around Rhuddlan.

9. Planning

- a. No applications to consider.

10. Budget & Finance Matters

a. Grant Requests

- i) St Kentigern Sponsorship of two golf tees at Rhuddlan Charity Golf day. Cllr Mike Kermode proposed the full amount requested of £80. Cllr Val Simmons seconded. **Resolved.**

b. Councillors reviewed the payment listing and Cllr Arwel Roberts proposed payments are made, Cllr Mike Kermode seconded. **Resolved.** *Appendix 6*

c. Cllr Arwel Roberts proposed allowances payments made to the Mayor and Deputy Mayor are maintained at £500 for Deputy Mayor and £2,000 for the Mayor, seconded by Cllr Mike Kermode. **Resolved.**

d. The Clerk ran members through the account's year to date with no issues identified.

Cllr Mike Kermode proposed that the Mayor and Deputy Mayor approve the August payments listing as there is no council meeting, seconded by Cllr Val Simmons. **Resolved.**

11. The public toilets agenda item was moved to Part 2 of the meeting.

12. Cllr Mike Kermode updated members regarding the Heritage Centre project. In conclusion he stated that it is very unlikely that a new build heritage centre would get a heritage lottery grant however the team were still going to discuss with the National Lottery. Guidelines had changed and grants are much more likely to be awarded to projects modifying existing

buildings. He stated that the maximum grant for the Lottery Community fund was £500k so this was not an option. Cllr Ivor Beech updated members to future plans for Bodrhyddan Hall which would include some form of Heritage Centre. Councillors also discussed other potential buildings in the area.

13. Cllr Mike Kermode ran through the Library SLA and proposed the current payments be extended until 31st March 2028 which will give the staff some job security, seconded by Cllr Val Simmons. **Resolved.**

14. The council representative role for the One Voice Wales Area Committee was discussed and Cllr Jackie Burnham proposed it should be the Deputy Mayor, seconded by Cllr Ann Davies. **Resolved.**

15. The Police Commissioner's Innovate to Grow fund was discussed and councillors suggested potential projects including the lights around the Admiral's Field path, replacement floor covering at Vicarage Lane play area and additional SIDS.

16. Community Matters:

Cllr Jackie Burnham - Rainbows, Brownies and Guides are looking a home for 17 weeks, discussed and appears Ebenezer Chapel will suffice.

Cllr Ivor Beech – Highlighted water leak in Gwindy Street, Cllr Reg Davies has reported it, and one lady has already slipped as a result. Clerk to chase Welsh Water. Informed members of the new farm shop at Abbey Farm.

Cllr Arwel Roberts – A residents asked regarding CCTV at the car park in Parliament Street as partner had had a fall and reported to DCC, Cllr Roberts was disappointed that DCC did not ask to view any CCTV footage.

Cllr Mike Kermode – VJ Day 15/8 there will be a joint Church service at 6pm in Bodelwyddan Marble Church with Rhuddlan residents and Councillors invited to attend.

Cllr Reg Davies – Complaint from MOP in Hylas Lane regarding overgrown hedge (Cadw responsibility) which is already being dealt with by DCC.

Part 2 Exclusion of the Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The members of the public left the meeting and the recording was stopped.

Cllr Arwel Roberts proposed the council move to part 2, seconded by Cllr Mike Kermode. **Resolved.**

The member of public left the meeting.

17. Review reasons for apologies

Both apologies were accepted by councillors.

18. Public Toilets

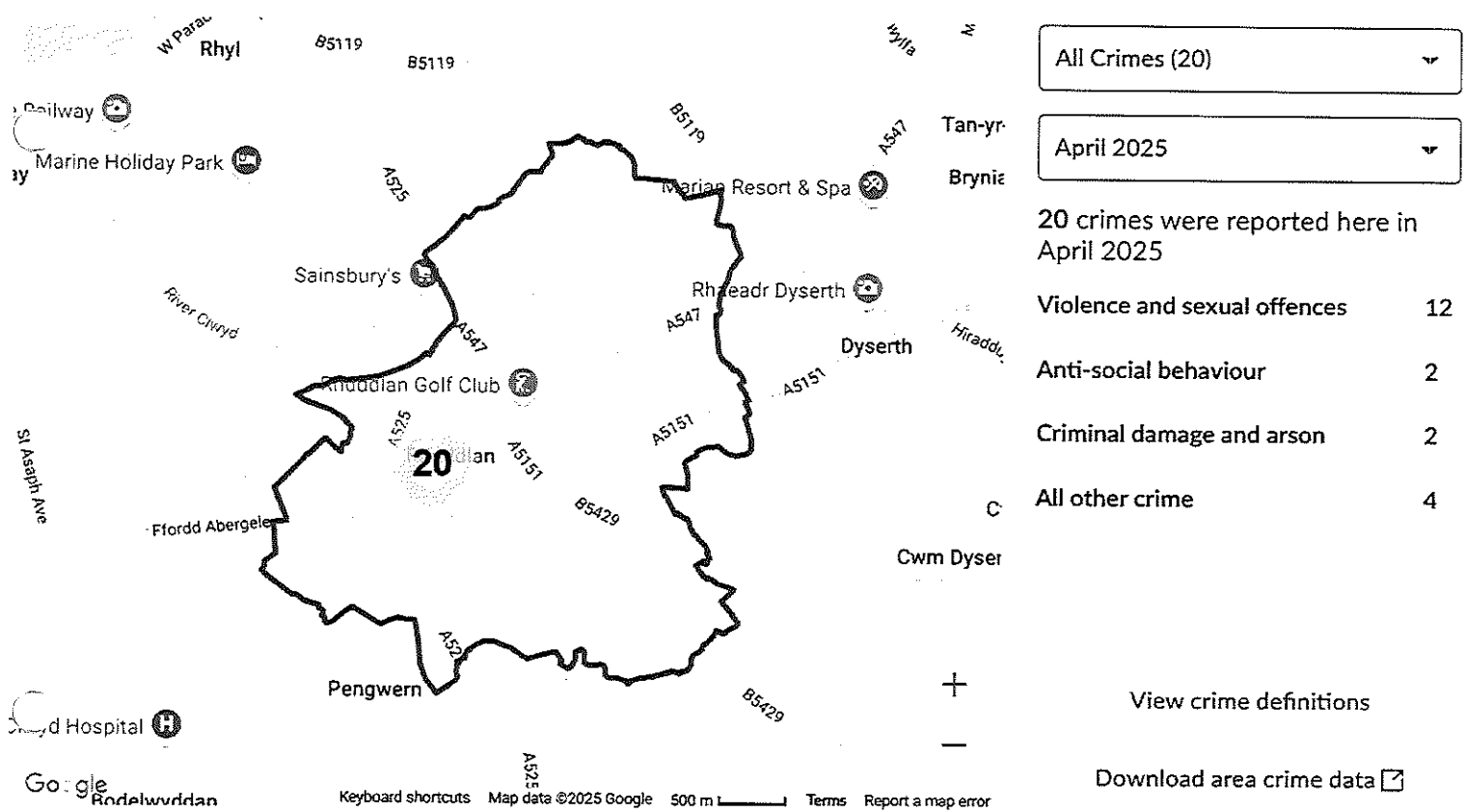
The issue was discussed by councillors

19. Date of next meetings:
Thursday 11th September 2025

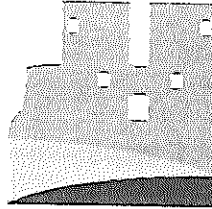
Signed  Date: 11/9/25

Cllr Jackie Burnham (Mayor)





Location	January							February							March							April					YTD				
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Burglary	Other Crime	Possession of Weapons	Vehicle Crime	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Other Crime	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Burglary	Drugs	Other Crime	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson		Drugs	Public order	Shoplifting	Violence & Other Offences
A525 ST Asaph Rd							1	1												1		1					1			5	
Abergele Road	1			1											1											1				4	
Admirals Walk																														0	
Asda												1		1													1			3	
B5249																														0	
Berllan Avenue			1				2			1																				4	
Bryn Cres																1														1	
Bryn Hafod															1															1	
Church Street																										1				1	
Clos Y Berllan																1										1				1	
Clos David Owen							1		1																					2	
Clwyd Avenue																														0	
Cross Street																	1											2		3	
Dyserth Road															2															2	
Eton Park																														0	
Ffordd Dewi																														0	
Ffordd Morris																														0	
Ffordd Porthdy															1									1				1		3	
Glyn Avenue								1																						1	
Gwindy Street	1					1	1																							3	
Harding Avenue					1		1	2							3															7	
High Street								1																						1	
Highlands Close																														0	
Highlands Road																1												1		2	
Hoel Hendre															1															1	
Howell Avenue										1																		1		2	
Hylas Lane		1								1																				2	
Llys Hendre																	2		1				3							6	
Maes-Y-Castell																												1		1	
Maes Fyddian																												1		1	
Maes Onnen																														0	
Maes Rhosyn																														0	
Marsh Road		1					1																				2	1		5	
Nant Close																														0	
Parliament Street	1																1							1				1		4	
Parliament Street Car Park																														0	
Park Edith	1	1					1			1					2								1							7	
Pentre Lane							1						1				1				1	1								6	
Plas-Y-Brenin							1																							1	
Princes Road				1			5								1													1		8	
Rhyl Road	1																1													2	
Seymour Drive																		1												1	
Tan-Yr-Eglwys															1						2		1	1				1		6	
Trevor Avenue																														0	
Vicarage Lane																														0	
Vicarage Lane Car Park							1																							1	
Total	5	3	2	1	1	1	1	17	3	1	4	1	1	1	1	12	1	3	1	2	3	1	1	11	2	2	1	1	2	12	98



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council June 2025 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

18th June - I completed part 2 of Biodiversity Training with One Voice Wales

23rd June – I chaired School Governor's meeting at Ysgol Y Castell

24th June – I addended Governors Wales meeting

25th June – I attended Armed Forces Day event in Ruthin where Cllr. Arwel Roberts raised the flag and gave an excellent speech which paid tribute to the Reservists as well as the full-time members of the Armed Forces.

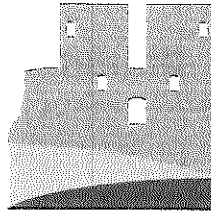
26th June – I attended charity Afternoon Tea Party hosted by Paul Oxley in his home to raise funds for St. Mary's Church.

29th June (morning) – I attended Conwy Civic Service

29th June (afternoon) – I attended Abergele Civic Service

3rd July – I attended Biodiversity meeting with Keep Wales Tidy

6th July – I attended Ruthin Civic Service



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Clerk's Project Report and Correspondence for July 2025 Meeting

Correspondence

The following has been received:

1. Email from a DCC telling the council that no 20mph speed limits will be changed.
Any RTC response?
2. Email from HSBC telling the council that they are removing the £8-month (Council) and £5-month (Charity) bank charges.
3. Details from DCC regarding a review of second home and long-term empty property council tax premiums (shared with councillors)
4. Note from Keep Wales Tidy that the council had passed stage 1 of the grant application for Local Places for Nature Wildlife Garden package.
5. Enquiry from resident regarding fishing in two ponds in and adjacent to the Nature Reserve
6. Complaint from one resident regarding the noise levels from Rhuddfest.
7. E mail from Denbighshire Play Ranger Service finalising their summer programme for our open access play sessions with sessions planned on Admiral's Field on Wednesday 23rd July 10:30- 12:00, Wednesday 30th July 10:30 – 12:00, Wednesday 13th August 10:30 – 12, Wednesday 20th August – 10:30 – 12, & Wednesday 27th August 10:30-12
8. Various other communications from Denbighshire County Council, One Voice Wales and other organisations forwarded onto the councillors.

Dates for the diary

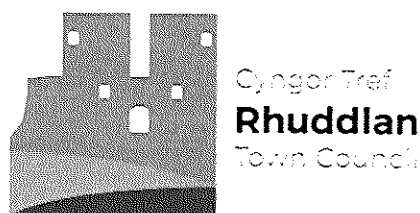
July Community Market Saturday 12th July 10am to 2pm

VJ Themed Summer Volunteer Fair and Picnic in the Park 2nd August at Admiral's Field. As many volunteers as possible are required to make this event a success.

August Community Market Saturday 9th August 10am to 2pm

Mayor Cllr Jackie Burnhams Civic Sunday 7th December at 2pm

**The Clerk and Assistant Clerk would appreciate councillors responding to emails and phone calls.
This will ensure the efficient operations of Rhuddlan Town Council.**



County Councillor Ann Davies –Report for July 2025 Meeting

HIGHWAYS FUNDING.

DCC has received £4.8 million to boost its road maintenance programme. Significant improvements will include the following three roads:

Abergele Road, Road, Rhuddlan.

Nant y Garth Pass, Ruthin.

Ty Newydd Road, Rhyl.

PARK Y LLENG.

I visited the site to view the overgrown trees on the boundary of Park y Llang and the library play field. I spoke to a representative of Clwyd Alyn Housing and this concern has now been passed on to the property inspector to action once she has visited the site. Further update to follow.

PLAY SESSIONS ON ADMIRALS PLAY FIELD

DCC are currently finalising their summer programme for the open access play sessions during the school summer holidays

23rd July- 27th August 10;30-12.

Local schools will be informed. As we have many young carers in Rhuddlan I have ensured the young carers officer is given this information also.

GOLF CLUB ROUNDABOUT

Over the past twelve months there have been many accidents on the above roundabout. I have passed this concern on to highway officers.

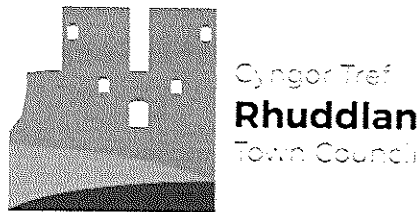
OVERGROWN FLOWER BOXES

We have many unsightly flower boxes in the Highlands Road. Maes y Bryn and Golf Club roundabout area. Streetscene officers inform me that due to significant reduction in resources over the past 18

months with staff leaving etc this is having an inevitable impact on the standards delivered. Such a shame that the gateway to our town is looking in need of a tidy up Possible solution is for RTC take over maintenance of these boxes?

TWT HILL BENCHES

Countryside officers have visited the site to view deteriorating benches, they have agreed to upgrade a bench but as this has a memorial plaque attached it's a sensitive issue.



County Councillor Arwel Roberts – Adroddiad/Report for July 2025 Meeting

Message from DCC officer regarding Abergele Straights.

With regards to Abergele Straights we are utilising part of the Welsh Government LGBI monies to surfacing sections of this road. The surfacing will be the outer edges of both lanes for the entire length between Rhuddlan roundabout and Borth roundabout.

The centre section of the road is in good condition structurally so it would not be a prudent use of the funds to undertake a full width reconstruction.

These works are programmed to take place in October 2025 and will be carried out during nighttime hours to minimise the disruption to the travelling public. *UPDATE from DCC - the A547 Abergele Straights, these works are planned to commence on 6th October for a period of up to at least 2 weeks but will be undertaken during the evening and overnight to minimise traffic disruption in Rhuddlan and especially the Morfa Lodge roundabout.*

Message from Garry Davies regarding Nature Reserve.

Cllr Barry Mellor and cabinet member did enquire with the Climate Change Team as to whether they would create a wildflower area on the hardstanding at Rhuddlan Reserve. After discussion it was decided that the Countryside Service Team (North) would look at the preferred options before looking to secure the necessary funds.

Graham Boase CEO

It was quite a shock when the news was released that the Chief Executive of DCC is to retire at the end of January 2026.

Update from DCC Officer regarding Active Travel

The consultant is still in the process of analysing the data that we gathered at the public engagement events last month. I will share their report with you as soon as it becomes available.

Chair of Denbighshire County Council Engagements.

1. A visit to Ysgol Melyd, Galltmelyd - 11/6/25

2. Codi baneri y Lluoedd Arfog (Armed Forces Day) - raising the flags - 25/6/25.
3. Ssremoni Dinasyddiaeth yn y Rhyl. Civic Ceremony in Rhyl - 25/6/25.
4. Meeting with Children from 4 High Schools and the Children's Commissioner – 2/7/25.

Other meetings

1. Workshop- approach to homelessness/long-term empty and Second Homes -10/6/25
2. Llywodraethwyr - Governor's meeting Ysgol y Castell - 23/6/25
3. Rhuddlan Dementia Group meeting - 24/6/25
4. Cylch Meithrin Dewi Sant Meeting - 24/6/25
5. Pwyllgor Cymdeithas Gymraeg Rhuddlan - 25/6/25
6. Sit and Fit - 30/6/25
7. CCTV meeting - 3/7/25
8. Sit and Fit - 4/7/25
9. Cyngor Llawn yn Rhuthun DCC full council meeting- chairing - 8/7/25.
10. Music Memories - 8/7/25
11. Llandrillo College meeting in Rhyl College - 8/7/25
12. Pwyllgor Rheoli Menter Iaith Sir Ddinbych - 9/7/25.

Issues

1. A resident has complained about the flat above the Model Shop on the High Street has all the bins propped up against side of her house, but they have not been emptied for weeks. Bin men will not take them because they are not in the proper bins. They stink. They will attract rats, and they are a real eyesore.
2. Still waiting for a solution regarding 14 Barrfield Road. UPDATE from DCC - Discussed *this with the team yesterday having thoroughly read the geotechnical and drainage report. I foresee the works to resolve the flooding and carriageway condition unfolding in 4 stages as follows: 1. Establish further investigation works to unblock/repair the drainage outfall – If the outfall is working then the other drainage repairs/improvements can follow on. 2. Undertake a level survey to the frontage of the resident's property to establish whether I can resolve the flooding issue by altering the carriageway levels in conjunction with planned carriageway surface repairs (as we discussed at our site meeting and previous email) 3. Minor kerb and carriageway realignments to resolve the undulating dips in the road and kerb line 4. Patching of the road surface for a smoother surface. I hope to commence stage 1 next week subject to gully tanker availability*
3. Marsh Road - growth on hedges is causing worries to residents and holidaymakers.
4. Similar problems regarding path which leads from Princes Road to the housing estate

Date: 10/07/2025

Rhuddlan Town Council

Page 1

Time: 09:40

Current Bank A/c

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/07/2025	Cllr Sophie Baker	PABT0700	208.00		Annual Allowance
10/07/2025	Cllr Jackie Burnham	PABT0701	2,208.00		Annual Allowances
10/07/2025	Cllr Ivor Beech	PABT0702	708.00		Annual Allowance
10/07/2025	Cllr Ann Davies	PABT0703	208.00		Annual Allowance
10/07/2025	Cllr Reg Davies	PABT0704	208.00		Annual Allowance
10/07/2025	Cllr Mike Elgin	PABT0705	208.00		Annual Allowance
10/07/2025	Cllr Mike Kermode	PABT0706	208.00		Annual Allowance
10/07/2025	Cllr Gloria Lambert	PABT0707	173.33		Annual Allowance
10/07/2025	Cllr Arwel Roberts	PABT0708	208.00		Annual Allowance
10/07/2025	Cllr Val Simmons	PABT0709	208.00		Annual Allowance
10/07/2025	Cllr Bleddyn Williams	PABT0710	208.00		Annual Allowance
10/07/2025	One Voice Wales	PABT0711	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0712	42.00		Training (CJB)
10/07/2025	One Voice Wales	PABT0713	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0714	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0715	42.00		Training (MD)
10/07/2025	One Voice Wales	PABT0716	67.00	June 2025 Meeting	Conference 2/7 Clerk
10/07/2025	RHUDDLAN TOWN COMMUNITY	PABT0717	150.00	Inv 249	Hire of CC for July Market
10/07/2025	RHUDDLAN TOWN COMMUNITY	PABT0718	15.00	Inv 250	CC Hire Meeting 2/6
10/07/2025	ST Kentigern	PABT0719	80.00	July Meeting	Sponsorship 2 tees
10/07/2025	RHUDDLAN TOWN COMMUNITY	PABT0720	200.00	Events Committee	VE Day event grant
10/07/2025	Zoom Video Communications	PABT0721	15.59	INV57074606	Zoom 11/6 to 10/7
10/07/2025	Denbighshire County Council	PABT0722	250.00	Inv802401713	Internal Audit 2024-25
10/07/2025	Tesco Mobile	DD	15.99	Bill 1342050730872	Assis Clerk phone
10/07/2025	One Voice Wales	PABT0723	42.00	Invoice 9594	Training (JB)
10/07/2025	Glascoed Timber	PABT0724	1,692.00	Invoice B64	Misc works
10/07/2025	1st Rhuddlan Scout Group	PABT0725	1,240.00	June mins item 13aa	Grant
10/07/2025	Rhuddlan Community Group	PABT0726	1,900.00	June mins item 13ab	Grant
10/07/2025	BT	DD	79.00		Wifi Hwb
10/07/2025	Vodafone	DD	19.69		Clerks mobile
10/07/2025	BT	DD	-79.00		Hwb Wifi
10/07/2025	BT	DD	79.00		Hwb Wifi
10/07/2025	Amazon EU	PABT0727	9.99	282977055	Stationary
10/07/2025	Amazon EU	PABT0728	20.99	5425S7LAEUI	Stationary
10/07/2025	Steve Wilson	PABT0729	39.60	Personnel	Travel Expenses
10/07/2025	Steve Wilson Starling	PABT0730	14.05		Postage
10/07/2025	One Voice Wales	PABT0731	42.00	Inv 9718	Training (MD)
10/07/2025	British Gas	DD	43.61	Bill 11559132	Hwb Electricity
10/07/2025	British Gas	DD	11.76	Bill 11559130	MUGA Electricity
10/07/2025	HSBC UK	DD	34.34		Bank Charges 21/5 to 20/9
10/07/2025	Steve Wilson	SO	1,705.52		Salary
10/07/2025	Steve Wilson	PABT0732	37.92		Salary Adj
10/07/2025	MOrgan Ditchburn	SO	601.33		Salary
10/07/2025	NEST Pension	SO	263.59		Pension Clerk

Continued on Page 2

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/07/2025	HMRC	PABT0733	1,072.20	120PP01122176	PAYE & NI
10/07/2025	Web Studio North Wales	DD	240.00	Inv 9195	Website and Social media Mgmt
10/07/2025	Web Studio North Wales	PABT0734	300.00	Inv 9197	Tourism website and SM mgmt
10/07/2025	Mari A Williams Translations	PABT0735	160.25	Inv 1569	Translations June
10/07/2025	Brian Jackson	PABT0736	1,032.72		Misc Maintenance
10/07/2025	Angela Wilkins	PABT0737	96.00		Hwb Cleaning
10/07/2025	British Gas	DD	9.30	Bill 11641322	Gas Hwb
10/07/2025	Staples UK Ltd	PABT0738	33.44		Hwb toilet rolls
10/07/2025	G H Lewis and Son Limited	PABT0739	1,500.00	DCC paid	Install replacement FP sign
Total Payments			17,998.21		