



Etifeddiaeth - Heritage Working Group – Terms of Reference

Purpose of the Working Group

To co-ordinate and support the Town Council's work relating to the preservation, interpretation, and promotion of Rhuddlan's heritage — including its built, archaeological, cultural, and natural heritage.

Membership

The membership comprises 4 Councillors appointed at the Council's AGM.

Quorum and Voting

- a. The quorum of the Working Group shall be 2 Councillors.
- b. The Chair of the Working Group shall have a second or casting vote in the event of a tied situation.

Detailed remit includes:

1. **To develop and recommend to Town Council - Heritage actions** that reflects Rhuddlan's key heritage assets, including:
 - St Mary's Church and churchyard
 - Cultural traditions, stories, and community memory
2. **To identify, support, and develop heritage projects** that protect, celebrate, or interpret Rhuddlan's heritage, such as:
 - Heritage trails, interpretation boards, and digital heritage resources
 - Conservation or enhancement of historic features
 - Oral history projects and community archives
 - Events or activities that promote understanding of Rhuddlan's past
3. **To seek heritage-related grants** relating to the preservation, interpretation, and promotion of Rhuddlan's heritage — including its built, archaeological, cultural, and natural heritage

4. To work collaboratively with key partners,
including:

- Rhuddlan Local History Society
- St Mary's Church
- Local groups and volunteers
- Denbighshire County Council
- Community organisations and local businesses

5. To promote awareness and appreciation of Rhuddlan's heritage,
including through communication, signage, interpretation, and public
engagement.