



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Annual General Meeting Thursday 8 May 2025

Hybrid Meeting

Present:

Cllr Val Simmons (Mayor)
Cllr Jackie Burnham (Deputy Mayor) – Mayor Newly Elected Mayor
Cllr Sophie Baker
Cllr Ann Davies (Online)
Cllr Ivor Beech – Newly elected Deputy Mayor
Cllr Reg Davies
Cllr Mike Elgin
Cllr Mike Kermode
Cllr Cllr Arwel Roberts
Cllr Bleddyn Williams (Online)
Steve Wilson - Town Clerk and Responsible Financial Officer
Morgan Ditchburn – Assistant Town Clerk

There was 8 members of the public present.

There was 1 member of the public online

1. Appointment of Mayor for 2025/26

Mayor Cllr Val Simmons congratulated Cllr Jackie Burnham for being voted in as new Mayor at the previous meeting.

2. Signing of Declaration of Acceptance of Office (Mayor)

Cllr Jackie Burnham signed the Mayor's Declaration of Acceptance of Office

3. Appointment of Deputy mayor

Cllr Mike Kermode congratulated Cllr Ivor Beech on being appointed Deputy Mayor at the last meeting.

4. 2025/2026 Mayor's Welcome Speech

Cllr Jackie Burnham gave her introductory welcome speech.

5. 2024/2025 Mayor's Farewell Speech

Cllr Val Simmons thanked members and her family for their support and delivered her farewell speech.

6. There followed a break for refreshments before commencement of the business section of the meeting,

The meeting recorded from this point

7. Formally approve Minutes of the Annual General Meeting held on the 9th of May 2024

The minutes had already been approved at the June 2025 meeting. Proposed by Cllr Val Simmons and seconded by Cllr Mike Kermode. **Resolved.**

8. Appointments to Internal Committee/Working Groups and confirmation of terms of reference for:

- a. Information/Website Committee** Cllrs Jackie Burnham, Mike Kermode, Val Simmons, and Bleddyn Williams.
- b. Personnel Committee** Cllr Val Simmons as immediate past Mayor, Cllr Mike Kermode as the Council's Personnel Adviser, Cllr Jackie Burnham as Mayor and Cllr Ivor Beech as the Deputy Mayor.
- c. Bio-diversity Committee** Cllrs Jackie Burnham, Arwel Roberts, Ivor Beech and Val Simmons.
- d. Events Committee** Cllrs Mike Kermode, Mike Elgin, Arwel Roberts, and Val Simmons and Bleddyn Williams
- e. Library and Heritage Working Group** Cllrs Mike Kermode, Val Simmons, Mike Elgin and Sophie Baker
- f. Admirals Field and Hwb Working Group** Cllrs Mike Elgin, Mike Kermode, Val Simmons and Jackie Burnham.

9. Appointments to External Bodies:

- a. Denbighshire CCTV Partnership** Cllrs Arwel Roberts, and Val Simmons
- b. Rhuddlan Community Association** The Association's constitution states that the current Mayor be the Town Council representative. Cllr Jackie Burnham.
- c. Governor - Ysgol y Castell** Cllr Jackie Burnham.
- d. Rhuddlan Local Nature Reserve** Cllrs Ivor Beech, and Jackie Burnham
- e. Denbighshire Tourism Forum** Cllrs Val Simmons, and Sophie Baker.

Items No 8 and 9 were proposed accepted Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**

10. Cheque Signatories

Cllrs Ann Davies, Reg Davies, Mike Elgin, Mike Kermode, Arwel Roberts, and Steve Wilson as Clerk.

Proposed Cllr Mike Kermode and seconded by Cllr Val Simmons. **Resolved.**



11. Review and approve all council policies and financial regulations.

The acceptance and approval of all the councils' policies, procedures and regulations was proposed by Cllr Arwel Roberts and seconded by Cllr Val Simmons. **Resolved.**

12. Review and adopt the Council's Annual Report 2024/2025.

Not complete so will be reviewed on 15 May 2025. Assistant Clerk will send to councillors before 15 May

13. Review of land and inventory of council assets.

Review assets. Current assets valued at £420,000. Increased due to Hwb education equipment that has been installed acquired with SPF funding, to the value of £11k.

Proposed that the review is accepted by Cllr Mike Kermode, and seconded by Cllr Reg Davies. **Resolved.**

14. Confirmation of arrangements for insurance cover.

Insurance renewed in March. Councillors had summary of what covered. Next year will go out to Tender. Cllr Ivor Beech advised the insurance company should contact the council to do a free review check to ensure coverage is adequate. The Clerk will action.

Confirmation proposed Cllr Val Simmons and seconded by Cllr Mike Kermode **Resolved.**

15. Review of council's subscription to other bodies

The council are members of SLCC, One Voice Wales, Go North Wales Tourism & Denbighshire DVSC

Proposed Cllr Mike Kermode and seconded by Cllr Arwel Roberts. **Resolved.**

17. Review of Councils expenditure under s137 of the local government Act 1972

Clerk ran through the council's s137 expenditure. This year's spend c.£9,000.

Proposed Cllr Mike Kermode. Seconded Cllr Val Simmons. **Resolved.**

Signed



Date.....

12/5/2025 



