

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

9th July 2026

MINUTES

Present:

Cllr Jackie Burnham (Mayor)

Cllr Sophie Baker

Cllr Ivor Beech

Cllr Ann Davies

Cllr Reg Davies

Cllr Mike Elgin (Deputy Mayor)

Cllr Mike Kermode

Cllr Arwel Roberts

Cllr Val Simmons

Steve Wilson - Town Clerk and Responsible Financial Officer

Alexandra Jones (PCSO 92839)

Tyra Beattie & Susan Tracey – Working Denbighshire, Denbighshire County Council

There was 17 members of the public present

The meeting was recorded from this point (audio only)

1. Apologies

Heidi Baton-Price – Assistant Town Clerk

Cllr Gloria Lambert

2. Declarations of Interest

Cllrs Arwel Roberts, Mike Kermode, Jackie Burnham and Reg Davies declared an interest in Agenda Item 14.

Cllr Arwel Roberts declared an interest in Agenda Item 9.

Cllr Mike Kermode declared an interest in item 9 (12 Highlands Road) and item 6b.

The Mayor reminded attendees to comply with the Code of Conduct.

3. Working Denbighshire

Tyra and Susan gave Councillors a presentation on the successful services DCC provides to help residents return to work. Councillors agreed to share the information and promote future events. The Working Denbighshire team was offered a table at the Volunteer Fair on 1st August.

4. Urgent Matters as Agreed by the Chairperson

None

5. Police matters Appendix 1

PCSO Alexandra Jones (92839) reported that the police had received 115 calls over the previous five weeks and provided details of the crime categories, with road-related issues accounting for the highest number of incidents. Cllr Mike Elgin updated councillors on Police Operation Atal, which has resulted in several motoring offences being addressed in Rhuddlan. Cllr Jackie Burnham proposed that the council write to the police requesting that the operation be carried out in Rhuddlan more regularly. This was seconded by Cllr Mike Elgin. **Resolved.** The police were reminded about the summer event, potential issues with children near the river and castle and drug issues at the Allotments.

The Clerk ran through the latest Crime data.

6. Minutes:

- a. To approve minutes of the Town Council meeting held on 11th June 2026
The Town Council minutes were proposed as a true record by Cllr Val Simmons, seconded by Cllr Sophie Baker. **Resolved.**

Appendix 2

The Mayor duly signed the minutes.

- b. To approve the minutes of Committee and Working Group meetings held since the last meeting, including the Events and Personnel meetings held on 30th June.

Appendix 3

Cllr Mike Kermode presented the draft minutes of the Events Committee meeting held on 30th June 2026. He highlighted the marquee security costs, promoted DCC's wellbeing survey, explained why there would be no event for the Christmas lights switch-on, and confirmed that the Clerk is sourcing an artificial tree for the Golf Course Roundabout. He informed members that the

CB

council had been approached by the Church regarding the Community Carols being held at St Marys Church. The Personnel minutes were deferred to Part 2.

The minutes were proposed as a true record by Cllr Mike Kermode and seconded by Cllr Jackie Burnham. **Resolved.**

7. Progress report from minutes

Cllr Ann Davies updated councillors on proposed improvements to the Golf Club roundabout.

The Town Clerk confirmed and updated:

- The council donated £200 towards the successful Credu Young Carers event held on Admiral's on 13th June and thanked Cllrs Mike Elgin and Ann Davies for their involvement.
- Heritage day filming complete and the resulting videos will be reviewed by the Heritage Committee.
- No further update regarding the Youth Club Graffiti project. Clerk was asked to discuss where the artwork could be displayed and to request, they bring it to the August Event.
- Updated councillors that nearly 30 Volunteer groups are attending the Volunteer Fair on 1st August.

8. Reports from:

a. The Mayor and Deputy Mayor

Appendix 4

The Mayor, presented her written report to councillors.

The Deputy Mayor updated members on the Carers' Day and Cllr Mike Kermode proposed the council offer Admiral's for another event next year, seconded by Cllr Mike Elgin. **Resolved.**

b. The Town Clerk – correspondence and project report

Appendix 5

The clerk had submitted a written report that was accepted by councillors.

He reminded councillors that the planters on Admiral's Field will be planted at 5pm on 20th July.

The Clerk asked the council if they wanted respond as a body to the survey from the Democracy and Boundary. Cllr Ann Davies brought up code of conduct issues regarding councillors making comments about other councillors on social media. The Clerk highlighted that all councillors should understand the council's Code of Conduct and made councillors aware of the council's social media policy. Cllr Mike Elgin highlighted that in some cases councillors can comment

3


on social media posts, not as a councillor but as a member of the public in instances where the issue affects them personally. This was discussed by councillors and Cllr Ann Davies proposed that the council write to the Monitoring Officer, Gary Williams, to seek clarification regarding the issue, Cllr Mike Elgin made a counter proposal to write to the Ombudsman instead of the Monitoring Officer. Cllr Jackie Burnham proposed a further amendment that both the Monitoring Officer and Ombudsman are written to. Cllr Mike Kermode highlighted that this discussion had nothing to do with the boundary survey and that it should be discussed properly as an agenda item at the next council meeting. Cllr Jackie Burnham proposed the council did not respond to the survey as a body, seconded by Cllr Sophie Baker. **Resolved.**

Informed the council of a £600 grant awarded from the Church Fund and that the council's application for commuted sums was successful

Dates for the diary

- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026
The report was accepted by councillors.

c. County Councillors reports

Report from Cllr Ann Davies

Appendix 6

Cllr Ann Davies presented her written report to councillors highlighting the number of young carers in Denbighshire and that some are as young as 5yrs old.

Report by Councillor Arwel Roberts

Appendix 7

Cllr Arwel Roberts presented his written report to councillors adding he is attending an Urdd for All event later this month. He informed councillors of a Coffee Morning being held at his house in aid of the Rhuddlan Dementia Group on Saturday 22nd August.

Both reports were accepted by councillors.

9. Planning (Cllr Arwel Roberts left the meeting at this point)

- 44/2026/0246/PF - Change of use of a dwelling house (Class C3) to a residential children's home (Class C2) at Wymore Villa, Dyserth Road, Rhuddlan LL18 5RD. Several members of the public voiced concern in relation to this application including:
 - Parking issues as there would be 4 children with 2 carers each at anyone time and at handover there could be 16 carers in the building at the same time. There is insufficient parking in the vicinity to meet this need.
 - Increased road traffic on a very busy cut-through road because of the operations of the children's home.
 - Concerns over increased noise nuisance.

CB

- iv. Safeguarding issues regarding lack of privacy from the house for children being cared for at the home.

Cllr Ann Davies proposed that Rhuddlan Town Council supports the DCC principle of providing community-based children's residential accommodation, however, it objects to this application due to the reasons discussed, seconded by Cllr Mike Kermode. **Resolved.**

- b. 44/2026/0272/PF - Erection of 1 no. detached dwelling and associated works at The Orchard, Pentre Lane, Rhuddlan, Rhuddlan LL18 6HY. Several members of the public voiced concern in relation to this application including:
 - i. The size of the development in relation to the plot size.
 - ii. Road safety issues regarding the entrance to the plot as the lane is very narrow at that point.
 - iii. Existing road safety issues regarding the high usage of the lane, lack of signage.
 - iv. Consistency of Decision-Making by DCC planning as a previous development for a two-storey house was refused planning.
 - v. Concerns over the capacity of the sewerage infrastructure.

Cllr Ann Davies proposed that the council highlight these concerns in its planning response, seconded by Cllr Jackie Burnham. **Resolved.** Cllr Mike Elgin agreed to take their road safety concerns to his site meeting with DCC Officers.

- c. 44/2026/0280/HH – Construction of a new vehicular access off Highlands Close; alterations to existing vehicular access off Ffordd Ganol providing visibility splays and extension to existing detached garage at 12 Highlands Close, Rhuddlan LL18 2RU. Cllr Mike Kermode proposed no objections or comments, seconded by Cllr Val Simmons. **Resolved.**
- d. 44/2026/0282/TP - Works to trees subject to a Tree Preservation Order at 8 Tirionfa, Rhuddlan LL18 6LT. Cllr Ann Davies proposed no objections or comments, seconded by Cllr Mike Kermode. **Resolved.**

Cllr Arwel Roberts rejoined the meeting.

10. Tree Inspections

Cllr Mike Kermode highlighted the need for tree inspections of trees on council land. This was discussed by councillors, and it was proposed by Cllr Ivor Beech to survey, log and inspect the trees, seconded by Cllr Mike Kermode. **Resolved.** DCC to be asked for advice and to see if their Tree Officer would do the work for the council.

Cllr Arwel Roberts suggested that the trees should have species nameplates in Welsh and English, and it was agreed to discuss at the next Biodiversity meeting.

11. Budget & Finance Matters

a. Grant requests

a. Rhuddlan Community Group

Application received for £2,000 to fund the planting of flowers in planters around the town. This was discussed by councillors who were appreciative of the great work this group do.

It was proposed the application be granted by Cllr Ann Davies and seconded by Cllr Sophie Baker. **Resolved.**

b. Sam Brumby towards World Scouting Jamboree

Cllr Mike Kermode proposed a grant of £200, seconded by Cllr Arwel Roberts. **Resolved.**

b. Tender for the Knights area and Library Rose Area

The Clerk had received 2 tenders. Cllr Arwel Roberts proposed the council proceeded with the lowest quote, seconded by Cllr Mike Kermode. **Resolved.**

c. Approve the July payments listing due *Appendix 8*

The Clerk presented the payments listing and explained he had to back out from the accounts the Pension payment as Nest pensions took the payment prematurely in June and thus has been moved to the June payments to facilitate the reconciliation. The July payments were proposed as approved to be paid by Cllr Arwel Roberts, seconded by Cllr Mike Kermode. **Resolved.**

d. Agree Approval of August Payments

As there is no meeting in August it was proposed that the Mayor and Deputy Mayor approve the payments listing on behalf of the full council, proposed by Cllr Mike Kermode, seconded by Cllr Jackie Burnham. **Resolved.**

12. Community Matters

Cllr Val Simmons updated councillors to the excellent work being done by the Friends of Rhuddlan Library.

Cllr Ivor Beech highlighted that the New Inn want to hold a Christmas Event and Cllr Jackie Burnham suggested they come to the next Events Committee meeting to discuss. Cllr Beech informed councillors that they also provided large umbrellas for the Gwledd when it started raining and it was agreed to write a letter of thanks

from the council and an invitation to the next Events Committee meeting. He stated his event on 31st July is no longer taking place on his farm. Cllr Arwel Roberts identified 2 wooden planters near to the roundabout that are looking very untidy and suggested the council should write to DCC. Dependent on their response it will be discussed as a future agenda item

Part 2 Exclusion of the Press & Public

PART 2 BUSINESS – It was proposed by Cllr Mike Kermode, seconded by Cllr Sophie Baker and duly resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The remaining member of the public left the meeting.

The meeting recording (audio only) was stopped at this point.

13. Personnel Minutes

Councillor Mike Kermode presented the minutes to councillors:

- i. The assistant clerk's probationary period was successful and that she now is no longer under probation. Proposed by Cllr Mike Kermode, seconded by Cllr Ann Davies. **Resolved.**
- ii. To pay the Assistant Clerk 17hrs overtime for June. Proposed by Cllr Arwel Roberts, seconded by Cllr Val Simmons. **Resolved.**
- iii. To increase the Assistant Clerk's hrs by 5/month and reduce the Clerk's by 4/month, proposed by Cllr Mike Kermode and seconded by Cllr Arwel Roberts. **Resolved.**
- iv. The Assistant Clerk will be renamed as Deputy Clerk with no changes to T and C's to facilitate her CiLCA development.

14. Review reasons for apologies

Cllr Gloria Lambert (working) – accepted.

15. To consider a statement from Rhuddlan Town regarding Admiral's Field:

Cllrs Reg Davies, Arwel Roberts, Jackie Burnham and Mike Kermode left the meeting for this item.

This was discussed by Councillors and Cllr Val Simmons proposed no statement is made, seconded by Cllr Sophie Baker. **Resolved.**

It was agreed to discuss a "Meet the Councillors" event later this year at the September meeting

16. Date of next meetings:

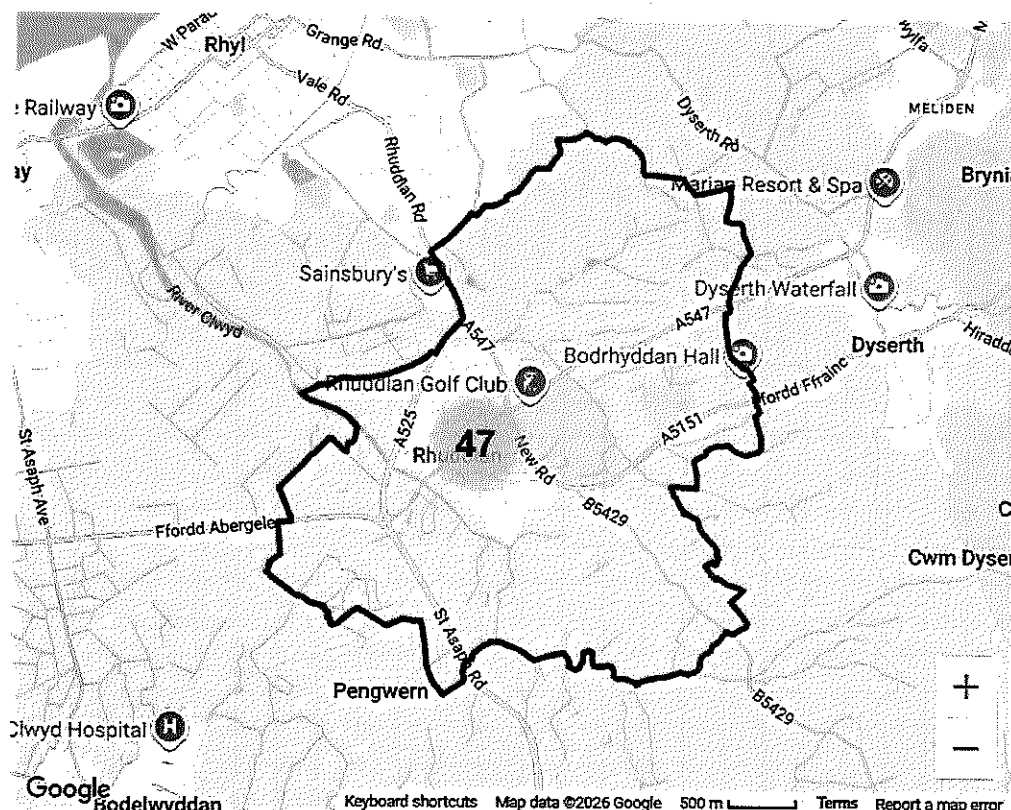


- Full Town Council meeting Thursday 10th September 2026.

Signed  Date. 10/9/26

July 2026 Meeting – Crime Report

Appendix 1



All Crimes (47)

May 2026

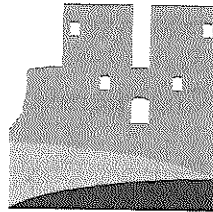
47 crimes were reported here in May 2026

Violence and sexual offences	29
Anti-social behaviour	8
Criminal damage and arson	5
All other crime	5

[View crime definitions](#)

[Download area crime data](#)

Location	January					February							March							April						May						
	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Drugs	Posetion of a weapon	Shoplifting	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Public Order	Drugs	Other Crime	Other Theft	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Other Theft	Public order	Shoplifting	Violence & Other Offences	Anti-Social Behaviour	Criminal Damage & Arson	Drugs	Public order	Other Theft	Violence & Other Offences	
A525 ST Asaph Rd	1		1	1		1	1																								1	
Admirals Walk																								1								
Asda										1		2												1					1	1		2
Barrfield Road																													1		1	
Berllan Avenue					1	1																1				1				1	1	
Bryn Cres						1						2								1							1					
Clos Y Berllan													1															1				
Conwy Avenue																										1					1	
Cross Street		2			1	1							2								1	1			2						2	
Dyserth Road					1																										3	
Eton Park																		1	1													
Fford Aber																			1													
Ffordd Ganol											1																					
Ffordd Porthdy																									1							
Glyn Avenue												1																				
Grenville Avenue																				1				1							1	
Harding Avenue	1																1	1	1													
Highlands Close																			1					1							1	
Highlands Road					1											1															1	
Hoel Hendre																															2	
Hylas Lane																			1													
Links Avenue			1																													
Llys Hendre																									1							
Llys Pen-y-Forrdd												1																				
Lon Cwybr		1			2																											
Maes-Y-Castell																															1	
Marsh Road						1				1			1											1	1						1	
Nant Close							1	1	1				1																			
Parliament Street																						1	1		3						1	
Park Edith													4	1					1					1							1	
Parc-y-Lleng						1						1																				
Pentre Lane																															2	
Plas-Y-Brenin					1																							1				
Princes Road																															3	
Rhyl Road															1					1						1	1					
Tan-Yr-Eglwys																			1													
Treettops Court							1									1				1							1				1	
Vicarage Lane																										1	1					
Vicarage Lane Car Park												1																			3	
Total	2	3	2	1	7	6	3	1	1	2	1	8	7	3	1	2	1	2	8	4	1	1	1	1	1	10	8	5	2	1	1	29



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting

11th June 2026

MINUTES

Present:

Cllr Sophie Baker

Cllr Ivor Beech

Cllr Reg Davies

Cllr Mike Elgin (Deputy Mayor)

Cllr Mike Kermode

Cllr Gloria Lambert

Cllr Arwel Roberts

Cllr Val Simmons

Steve Wilson - Town Clerk and Responsible Financial Officer

Heidi Barton-Price - Assistant Town Clerk

Deb Critchley from Tenovus Cancer Care (remotely Item 4 only)

There was 1 member of the public present

The meeting was recorded from this point (audio only)

1. Apologies

Cllr Jackie Burnham (Mayor)

Cllr Ann Davies

Cllr Bleddyn Williams

Alexandra Jones (PCSO 92839) – Item 5 only

Cllr Mike Elgin (Deputy Mayor) to Chair the meeting in the absence of Cllr Jackie Burnham (Mayor)

2. Declarations of Interest

Cllr Arwel Roberts – Agenda Item 10 a.a. - Menter Iaith Sir Ddinbych

The Deputy Mayor reminded attendees to follow the Code of Conduct.

3. Urgent Matters as Agreed by the Chairperson

Raised by Deputy Mayor, Cllr Mike Elgin as Chair of meeting:
Credu WCD Young Carers and Family's Community Day being held on Saturday 13th June, 12.30-3.30pm utilising the Hwb and playing field; request for support of £200 grant towards holding the event (prizes for participants).

It was proposed by Cllr Mike Kermode and seconded by Cllr Val Simmons that the support request be accepted. **Resolved.**

4. Talk from Deb Critchley from Tenovus Cancer Care

Deb Critchley, Community Engagement Officer, Tenovus Cancer Care North Wales, joined the meeting remotely for this item providing an overview of the vital work and support of Tenovus Cancer Care including its history, services and campaign for change. She shared slides outlining;

- GP Checklist - Signs & Symptoms
- 365 Support Line 0808 808 1010 as the gateway (bilingual free service)
- Ask the Nurse / Callback Service
- Benefits Advice Specialist Service
- Advocacy Services – Self, Independent & Statutory Advocacy
- Counselling Services
- Sing With Us Choirs
- All Wales Cancer Community
- Mobile Support Units

Cllr Arwel Roberts questioned how Tenovus worked with other cancer charities, and it was confirmed that they complement each other and work strategically. He also sought information around their work with Hospices to raise funds and Deb Critchley was to seek clarification.

She will send the GP Checklist, Summary of Services and Manifesto as further information. The Town Council role being to raise awareness of their work and to cascade information.

Cllr Mike Elgin, Deputy Mayor thanked her for attending and her presentation.

Deb Critchley (remotely) then left the meeting.

5. Police matters

PCSO Alexandra Jones (92839) had provided a written update in her absence. This reported that between 15th May and 5th June that 70 calls had

been received for Rhuddlan and surrounding location. Most incidents were low-level, with several calls coming from repeat callers, which inflated the numbers. Call volume may appear higher than usual, however, this is due to new recording requirements.

The Town Clerk confirmed that the damage/vandalism to the Trim Trail signs had been reported.

The Clerk ran through the latest Crime data.

6. Minutes:

- a. To approve minutes of the Town Council meeting held on 14th May 2026 and Annual General Meeting (AGM) held on 14th May 2026.

The Town Council minutes were proposed as a true record by Cllr Mike Kermode, seconded by Cllr Arwel Roberts. **Resolved.**

Cllr Mike Elgin, Deputy Mayor ran through amendments to be made from Cllr Jackie Burnham, Mayor regarding item 7.f. (AGM draft minutes dated 14th May 2026). It was proposed by Cllr Mike Kermode and seconded by Cllr Sophie Baker to insert the amendments. **Resolved.**

The AGM minutes were proposed as a true record by Cllr Mike Kermode, seconded by Cllr Gloria Lambert. **Resolved.**

- b. To approve minutes of any Committee and Working Group meetings held since last meeting (Etifeddiaeth - Heritage Working Group 26th May)

Cllr Arwel Roberts ran Councillors through the draft minutes of the Etifeddiaeth - Heritage Working Group held on 26th May 2026.

The minutes were proposed as a true record by Cllr Mike Kermode, seconded Cllr Val Simmons. **Resolved.**

The Deputy Mayor duly signed the minutes.

7. Progress report from minutes

The Town Clerk confirmed and updated:

- Dates of Community Markets have been provided to Alexandra Jones (PCSO 92839) for her attendance consideration.
- There was not enough support to hold the Competition Tent for Cllr Ann Davies and this has now been cancelled.
- Keep Wales Tidy – further deliveries have been scheduled including bird and insect boxes, further plants and a shed.

- DCC responded to the litter bin request at Twt Hill as unviable.
- Apologies sent; the Heritage grant of £600 will now be paid in July payments.
- Elector's Rights now displayed on Noticeboards.
- Stickers on signs removal has been requested.

8. Reports from:

a. The Mayor and Deputy Mayor

The Mayor, now in her second term had submitted a written report (in her absence prior to this meeting).

The Deputy Mayor verbally updated:

- Attended a Chaining Skills tutorial
- Outlined the ordeal in arranging the Castle to be lit following a residents Facebook post to commemorate Tourette's Day and the difficulties incurred. He thanked the Town Clerk for all the help and support, and the Castle was finally lit.

b. The Town Clerk – correspondence and project report

- Councillor Support – Thanks were expressed to all councillors who volunteered at this year's Gwledd, their help contributed to the event's success despite the poor weather. Councillors were encouraged to also support the upcoming Volunteer Fair and Picnic in the Park.
- Rhuddlan Community Group Meeting – A meeting was held with members of the Rhuddlan Community Group regarding recent work on the rose beds at the Knights and the Library entrance. The preferred solution agreed was to install heavy weed suppressant and pea gravel. Currently out to tender be reported back to the council next month.
- Attended the DCC Transformation Programme session which included 4 key improvement areas – Customer Contact improvements, Foster Carer's incentive offer, In-house Children Services and Automated Highway monitoring.
- Highlighted the St. Mary's Church Project questionnaire that had been circulated and encouraged its completion. To provide hard copies as requested.

Correspondence

1. St Mary's Church Request - Request received to borrow the council's speaker and microphone for their May dog show.
2. Menter Iaith – Thank you received for use of Hwb Rhuddlan for Dwylo Bach sessions, which were very popular.
3. Phonely Information – E-mail received sharing a free resource on the upcoming PSTN landline switch-off.
4. Resident Complaint: GoSafe Delay - Resident reported waiting 10 months for a response from GoSafe.
5. Resident Concern: Speeding – E-mail received regarding speeding issues on Ffordd Ganol.
6. First Aider - Apology received for non-attendance at the Gwledd.
7. Rhuddlan History Society Request - Request to borrow a laptop and projector for their Heritage Day in June.
8. General Communications - Various One Voice Wales and DCC updates circulated to councillors.

Dates for the diary

- Rhuddlan Heritage Day – Saturday 27th June 2026
- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026

c. County Councillors reports

Report by Councillor Arwel Roberts

Cllr Arwel Roberts had submitted a written report which he ran Councillors through.

He also provided key updates regarding correspondence with DCC Traffic on:

1. Active Travel Scheme

The scheme remains on the reserve list for Regional Transport funding for 2026–27. Delivery this year is no longer feasible, even if funding were released immediately. A bid to the Local Growth Fund was submitted but unsuccessful. The project will now be placed on the main funding list for 2027–28.

2. Rhyl Road / Pentre Lane Junction Sign

A roundabout warning sign was previously agreed for installation; progress will be chased and requested that the work be prioritised. Streetscene may need to trim vegetation again on the inside of the bend; this will be checked.

3. Golf Roundabout Railings – Collision Issues

To be discussed and a separate update be provided once they have further information. The previously discussed action plan is being followed up.

4. Traffic Lights at Aldi / Table Table

A further site meeting with County Councillors is proposed. A right-turn ban was considered but may be ignored by drivers at peak times. A possible improvement is a phase delay, giving westbound traffic a slightly earlier green light to reduce queueing.

5. Abbey Road – Proposed Yellow Lines

The Traffic Regulation Order proposals are now with Legal - an update on expected timelines will be requested. A residents' questionnaire is being drafted and will be shared with County Councillors before translation.

6. Marsh Road – Pavement & Road Improvements

A recent response had been sent regarding similar improvement requests.

There were no observations made and the report/verbal update was accepted.

9. Planning

None.

10. Budget & Finance Matters

a. Grant requests

a. Menter Iaith Sir Ddinbych

Cllr Arwel Roberts left the meeting for this Item.

Application received for £700 to hold two pilot sessions at the Hwb, Rhuddlan – “Dwylo Bach” sessions from the charity Making Sense CIO for babies and young children (0-5 years old) and their parents/carers in the local area.

It was proposed the application be granted by Val Simmons and seconded by Cllr Mike Kermode. **Resolved.**

Cllr Arwel Roberts returned to the meeting.

b. St Kentigern Golf Tee Sponsorship

Application received for £80 for the sponsorship of two tees at the St. Kentigern – Rhuddlan Charity Golf Day to be held on 3rd July 2026.

Cllr Mike Kermode proposed the application be increased to £100 in line with the Dementia Group sponsorship and this was seconded by

Cllr Val Simmons. **Resolved.**

b. Agree funding for filming on Rhuddlan Heritage day

As per Minutes Etifeddiaeth - Heritage Working Group – Cllr Arwel Roberts sought funding of £962.50 for filming to record for future generations the stories and histories of people, communities, places, and events related to specific times and dates in Rhuddlan during the Heritage Day event on Saturday 27th June 2026.

A further £150 in addition to the quote of £962.50 was sought to film a short vertical social media video for the council to provide a simple, engaging piece of content to help share the atmosphere of the event online, alongside the main heritage filming.

It was proposed that the filming (total £1,112.50) be funded from the Town Plan budget and Idris Films be contacted by the Assistant Town Clerk to arrange by Cllr Arwel Roberts and seconded by Cllr Val Simmons. **Resolved.**

c. Approve the June payments listing due

The June payments were proposed as approved to be paid by Cllr Mike Kermode and seconded by Cllr Mike Elgin. **Resolved.**

11. One Voice Wales Civility and Respect Pledge

To agree the statements contained within the One Voice Wales Civility and Respect Pledge and sign to demonstrate the council's commitment to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their roles.

The statements were unanimously agreed and the One Voice Wales Civility and Respect Pledge was signed by the Town Clerk and the Deputy Mayor, Cllr Mike Elgin to then be submitted. **Resolved.**

12. Rhuddlan Youth Club – request to paint graffiti artwork on concrete panels at Admiral's Field.

The Town Clerk reported that an initiative involving young people creating graffiti boards is being developed. Cllr Mike Elgin and Cllr Sophie Baker raised concerns around the content of the graffiti/artwork and location. Cllr Sophie Baker proposed that they provide a mock up of their proposal for further discussion and review be brought to a future meeting, this was seconded by Cllr Arwel Roberts. **Resolved.**

13. Review and agree policies – Data Audit, Grievance, Subject Access and Social Media Guidelines.

Cllr Arwel Roberts proposed that they be accepted and approved en bloc and this was seconded by Cllr Mike Kermode. **Resolved.**

14. Community Matters

a. To clarify Community Matters

It was clarified that;

Community Matters should be purely for information only and no decisions should be made regarding policy or payments, anything that needs a decision would need to go onto a future agenda at the discretion of the Mayor or Chair.

b. Community Matters

Cllr Mike Kermode ; Highlighted the wonderful planting / wildflower in the Dementia Friendly area in the Nature Reserve. Held a very successful Dance with the next one scheduled for 7th November. Suggested that Play Areas – Tree inspections be considered as a future agenda item.

Cllr Val Simmons updated on the Friends of Rhuddlan Library. The Library hosting the family Treasure Hunts during the Heritage Day. The Children's window is to be painted. Funding has been secured for a Beatbox and music Summer events.

Cllr Gloria Lambert - None.

Cllr Sophie Baker - Away on Heritage Day but offered support regarding YouTube publishing.

Cllr Ivor Beech highlighted two events; The Pot, Plants & Food event at Bodrhyddan Hall, June 13th & 14th and Friday 31st July at 7pm a charity event to be held in the Barn at his property.

Cllr Reg Davies – None.

Cllr Mike Elgin – None.

Cllr Arwel Roberts – Thanked the Knitting Group for their £100 donation to Dementia.

Part 2 Exclusion of the Press & Public

PART 2 BUSINESS – It was proposed by Cllr Mike Kermode, seconded by Cllr Val Simmons and duly resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the press and the public be excluded from the remainder of the meeting because of discussions of items where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The member of the public left the meeting.

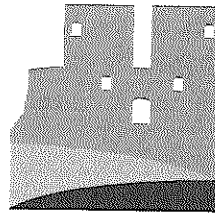
The meeting recording (audio only) was stopped at this point.

15. Review reasons for apologies

Cllr Jackie Burnham (Mayor) – Leave
Cllr Ann Davies – no reason
Cllr Bleddyn Williams – family matters
Accepted.

16. Date of next meetings:

- Events Committee – 30th June 2026
- Full Town Council meeting Thursday 9th July 2026.
- Etifeddiaeth - Heritage Working Group – 28th July 2026.



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council - Events Committee

Draft Minutes of the Meeting held on 30th June 2026

Present:

Cllr Mike Kermode (Chair)
Cllr Jackie Burnham (Mayor)
Cllr Mike Elgin
Cllr Arwel Roberts
Steve Wilson – Town Clerk and Responsible Financial Officer
Cllr Val Simmons

Apologies: Cllr Gloria Lambert

1. Cllr Jackie Burnham proposed that Cllr Mike Kermode be appointed Chair; this was seconded by Cllr Val Simmons. **Resolved.**
2. **Declarations of Interest** – Cllr Mike Kermode, Cllr Jackie Burnham and Cllr Arwel Roberts declared an interest in item 6, Volunteer Fair and Picnic in the Park.
3. **Minutes – review of the previous meeting minutes**
The minutes of the meeting held on 29th April 2026 were reviewed. As the outstanding actions are included as agenda items, no further discussion was required.
4. **Gwledd Food Fest, 16th May 2026 – feedback and reflections**
Feedback was generally very positive, apart from comments about the weather. Members noted that there had been a strong selection of food vendors, although one complaint was received about five vendors selling cakes. Indoor vendors performed well, and 22nd May 2027 was agreed as the date for next year's event. The net cost to RTC of the event was £2,378.
5. **Volunteer Fair and Picnic in the Park 1st August 2026**
The Clerk provided an update on current arrangements. Most matters are in hand. Members discussed event promotion and agreed to share details with local holiday sites and the school. Actions remain to check the youth club tent, confirm bales with Cllr Ivor, arrange marquee security, update the police, and ask the DCC play rangers whether they can attend.
6. **Remembrance Sunday**
Members discussed road closures, including the need to cover the return marching route, which will increase event costs. Cllr. Mike Kermode informed members that Rhuddlan Dementia Group was organising a dance on the afternoon of Saturday 7th November, which

was open to all. There would be a 1940s theme, which would link with the next day's Remembrance Day Service/Parade and hopefully raise more awareness of this with the public. The proceeds from the dance will be split between the Dementia Group and the Royal British Legion.

7. Switching on of the Christmas Lights

Members discussed the event and agreed, due to safety concerns, not to hold a formal light switch-on in the High Street. It was agreed to place a small 12-foot artificial Christmas tree on the Golf Course Roundabout, subject to availability and installation logistics.

8. Community Carols

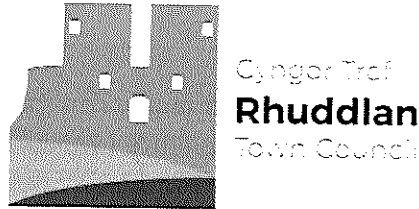
Members noted that attendance had been very low last year. St Mary's Church has expressed interest in working with the Council and hosting the event at the Church. It was agreed to discuss options with the Church and aim to hold the event on Saturday 19th December.

9. Twinning

Cllr Arwel Roberts updated members on efforts to engage with Carlow, noting that the response had been limited despite his efforts. Carlow representatives have been invited to Gwledd and the Summer Event, but no arrangements have yet been confirmed. Twinning with Patagonia was also briefly discussed.

10. Applications for Financial Support – None received.

11. Date of the next meeting: Tuesday 5th November 2026 at 7.00pm.



Rhuddlan Town Council July 2026 Meeting - Mayor and Deputy Mayor's Report

The Mayor Cllr Jackie Burnham

It's been a very busy month after returning from my holidays!

18.6.26 – Attended Community Centre Trustees Meeting.

19.6.26 – Visited Rhuddlan Nature Reserve with the MAG (had to miss the meeting afterwards due to work commitments).

22.6.26 – I was invited to a session at Rhuddlan Youth Club run by Denbighshire Youth Services. It was so good to see so many young people of different ages engaging with the team and enjoying the facilities in The Hwb and on Admirals playing Field.

26.6.26 – I attended a drop-in session at Rhuddlan Surgery to discuss the future of GP services for Rhuddlan residents. It was a very positive session where we were informed that Madryn House surgery has put in a bid for the surgery.

27.6.26 – Rhuddlan Heritage Day was a very successful event and well attended considering it's the first on that's been held. I especially enjoyed Morgan's talk of The Witch trials of North Wales.

29.6.29 – I presented St. Kentigern's Hospice with a cheque for £1000 from my fundraising events and discussed ideas for future fund raising – a Wing Walk might be on the cards for this year!!

30.6.26 – Events and Personnel committee meeting.

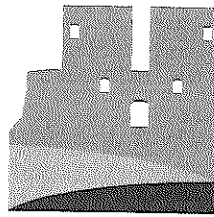
3.7.26 – St. Kentigern charity Golf Club Event.

4.7.26 – Conwy Town Council Rive Cruise Event.

The Deputy Mayor Councillor Mike Elgin

On 13th June i attended The Young Carers and family community day held on Admirals field and The Hwb. As you can see in the attached picture i was placed in the stocks and given a soaking by the children present. They all seemed to enjoy pelting the Deputy Mayor (I am sure a few fellow Cllrs would have liked to join in !!) All it all it was a wonderful afternoon which gave something back to a group of young people who do so much to help and care for their families.





Cyngor Tref
Rhuddlan
Town Council

Clerk's Project Report and Correspondence for July 2026 Meeting

Local Places for Nature Wildlife Garden package (Keep Wales Tidy) Update

Metal shed delivered and installed behind the Hwb container

Hedge/trees trench planted behind Hwb for re-planting in September

Wildflower for raised beds did not survive; due to weather: change of planting as below.

Next steps:

20th July at 5pm – planting scheduled of hardy plants; lavender, heather and herbs into the 3 raised beds on the field. Have requested support to do this. (Once this is done Rhuddlan Allotments to water).

Water butt to be connected to Hwb downpipe with raised pond to be installed in that area.

Planter with trellis to be installed along left hand side wall at the back of the Hwb.

Biodiversity Committee scheduled: 14th July @ 7pm

Heritage Day/Heritage Filming

Thanks to all Councillors who participated on the day.

Idris Films will be sending 5 edited interview cutdowns with historical overlays.

5 longer interview versions. 1 wrap-up film. 1 social media reel.

Once received, these will be initially viewed by the Heritage Working Group at their meeting scheduled 28th July.

Correspondence

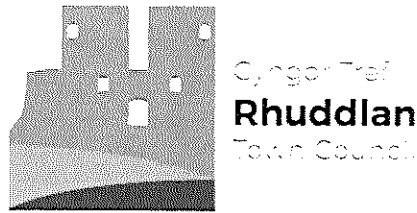
The following had been received:

1. Email from Deputy Chair of Henllan Community Council regarding a petition to the Welsh Government that they should require all County Councils in Wales to provide Public Conveniences as a Statutory Duty

2. Email from North Wales Police stating no further action will be taken in relation to the damage to signs on Admiral's Field
3. Email from a resident concerned with the closure of Table Table
4. Email from North Wales Police detailing enforcement carried out in relation to speeding in Rhuddlan
5. Survey from the Democracy and Boundary Commission exploring attitudes and perceptions of Town and Community Councillors with consideration to their views on the size and structure of such councils and how they vary according to local circumstances. **Do the council want to respond as a body?**
6. Update from DCC regarding Denbighshire replacement LDP 2018 – 2033
7. Email from Denbighshire Licensing Authority is seeking views on its draft Statement of Principles under the Gambling Act 2005
8. Update from DCC play Rangers with dates for 5 school holiday summer play sessions on Admiral's Field
9. Email from person on behalf of a group of residents and business owners who are reviewing the consultation process undertaken by Natural Resources Wales (NRW) in relation to the proposed creation of Glyndŵr National Park.
10. Responses off Ben Wilcox-Jones on road safety issues on Rhyl Road and Abbey Road (forwarded to Cllr Elgin)

Dates for the diary

- Volunteer Fair and Summer Picnic in the Park – Saturday 1st August 2026



County Cllr Ann Davies- Report to the Town Council for July 2026 Meeting

YOUNG CARERS EVENTS DAY.

A very successful young carers events day was held at the Admirals Play field, it was very well attended, and the children/young people had a very enjoyable time with their families. It was so pleasing to see them so appreciative in what had been arranged for them. Their politeness was also to be admired.

Thanks for those who gave of their time so freely and donated to the event.

We have many young carers in Rhuddlan and over 1500 in Denbighshire. All schools are encouraged to identify them so that they can be supported in their role.

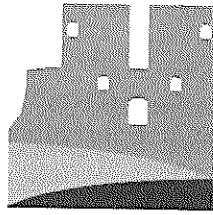
RHUDDLAN SURGERY

Following the announcement of the boundary change at Prestatyn Iach surgery I have been in talks with Llais, BCU Primary Care Team and Darren Millar.

It is very pleasing to see the willingness of other GP surgeries come forward to support intake of patients. Madryn House surgery is one of the surgeries who have submitted a bid to open a branch surgery with their own doctors in Rhuddlan. This will now need to go through the formal processes with the Health Board, if successful, it will be a positive outcome for residents as more GPs will be available at Rhuddlan surgery.

GRASS CUTTING

Grass cutting has been delayed this year mainly due to staff shortages. I am reassured they have now recruited staff and are back on track.



Cyngor Tref
Rhuddlan
Town Council

County Cllr Arwel Roberts - Adroddiad i'r Cyngor Tref – Gorffennaf 2026. Report to the Town Council – July 2026.

Mae y ffaith fod Prestatyn Iach - Rhuddlan Iach yn dirwyn i ben yn fater trist ond eto yn ddealladwy. Mae y Feddygfa yn Rhuddlan yn bwysig i drigolion y dref a'r gymuned o amgylch. Hwyr hynt i'r busnes newydd fydd yn ymwneud â'r feddygfa yn y dyfodol.

The fact that Prestatyn Iach- Rhuddlan Iach are splitting up is sad but also understandable. The Surgery in Rhuddlan is very important to the residents of the town and the surrounding communities. All the luck to the new health business who will be involved with the surgery in the future.

Mae y saga ynghylch Cae y Llyngesydd yn creu anesmwythyd i Awen a minnau ac rwyf wedi ceisio fy ngorau i anwybyddu y datganiadau rhithiol parhaus.

The saga regarding Admirals Field has created a feeling of discomfort to Awen and myself. I have tried my level best to ignore the constant virtual comments.

Braf oedd bod yn rhan o drefniadau diwrnod treftadaeth Rhuddlan. Hoffwn ddiolch i Heidi a swyddogion ac aelodau y Gymdeithas Hanes y Dref am y trefniadau. Yn anffodus nid oedd Cadeirydd y Gymdeithas gyda ni oherwydd salwch. Rydym yn dymuno gwellhad buan i Richard.

It was a pleasure to be part of the organising arrangements of the Heritage Day in Rhuddlan. I would like to thank our Assistant Clerk Heidi and members and the Rhuddlan History Committee for all the hard work. Unfortunately, Richard the Chair of the History Society was not present, and we wish him a speedy recovery. He is now home and because of his leadership beforehand the event was a success.

Ambell i berson wedi cysylltu ynghylch Wymore Villa, Ffordd Dyserth. Newidiadau am ddigwydd yno, mater wedi ei drafod yng nghyfarfod olaf y Cyngor Tref.

A few residents have contacted me regarding Wymore Villa, Ffordd Dyserth. Changes of use applied for, as those who were present in the last meeting of the Town Council.

Yn y dyfodol bydd yn rhaid i'r pwyllgor cynllunio benderfynu a fydd awyrlle Ambiwlans Awyr yn cael sefydlu yn Rhualt.

In the future the DCC planning committee will have to decide if a site near Rhualt is suitable for an Air Ambulance helipad

Gorffennaf y 1af roeddwn yn bresennol mewn cyfarfod yn Neuadd y Sir Rhuthun. Cyfle i wrando ar gynrychiolwyr cyngorau ysgolion uwchradd yn egluro ei gwaith a'i llwyddiannau. Yno hefyd roedd Comisiynydd Plant Cymru.

July the 1st I was present in County Hall Ruthin. A chance to listen to High Schools Pupil's Council's representatives, their successes and problems. Also present was the Children's Commissioner for Cymru.

Date: 08/07/2026

Rhuddlan Town Council

Page 1

Time: 14:13

Current Bank A/c

List of Payments made between 01/07/2026 and 31/07/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/07/2026	Menter Iaith Sir Ddinbych	PABT1018	700.00	June Mins Item 10aa	Grant
09/07/2026	Steve Wilson	PABT1005	61.60	Personnel Committee	Travel Expenses June
09/07/2026	Steve Wilson Starling	PABT1006	14.50	Personnel Committee	Padlock Admiral's gate
09/07/2026	Amazon EU	PABT1007	9.98	Personnel Committee	Padlocks for Hwb bins
09/07/2026	Amazon EU	PABT1009	9.20	Personnel Committee	Replacement HDMI Lead for Hwb
09/07/2026	Zoom Video Communications	PABT1009	15.59	Personnel Committee	Zoom 11/6 to 10/7
09/07/2026	Defib Store Ltd	PABT1010	79.20	Personnel Committee	Pads Dyserth Rd De-fib
09/07/2026	Heidi Barton-Price	PABT1011	479.73		Salary July
09/07/2026	Steve Wilson	PABT1012	89.78		Salary Adj
09/07/2026	Steve Wilson	SO	1,795.30		Salary SO
09/07/2026	NEST Pension	DD	274.29		Pension
09/07/2026	HMRC	PABT1013	1,013.58	120PP01122176	PAYE & NI
09/07/2026	Idris Films	PABT1014	1,112.50	May minutes 10b	HERitage Day Filming
09/07/2026	Angela Wilkins	PABT1015	120.00		Hwb Cleaning 23/6 to 17/7
09/07/2026	Heidi Barton-Price	PABT1016	27.50	Clerk	Travel expenses May & June
09/07/2026	Tesco Mobile	DD	24.99	146263012	Mobile Clerk and Assist
09/07/2026	Quantum Traffic Management Ltd	PABT1017	696.00	INV 14354	Gwiedd Road Closure
09/07/2026	St Kenigern	PABT1019	100.00	June Mins 10ab	Tee Sponsorship
09/07/2026	Denbighshire County Council	PABT1020	360.00	103034/8026478	Internal Audit Fees
09/07/2026	Goodsigns & Print	PABT1021	70.20	Inv 112826	Large Cheque
09/07/2026	Rhuddlan History Society	PABT1022	600.00	May mins Item 9a	Grant Heritage Day
09/07/2026	Wee Bag Band	PABT1023	680.00		Entertainment Gwiedd
09/07/2026	Web Studio North Wales	PABT1024	300.00		Visit Rhuddlan Website
09/07/2026	Web Studio North Wales	DD	240.00		RTC website and SM mgmt
09/07/2026	BT	DD	87.02		Hwb Wifi
09/07/2026	Peak Marquee Hire	PABT1025	2,388.00	Invoice 260449	Marquee Hire Summer Event
09/07/2026	British Gas	DD	42.57	Bill 15396951	Electricity Hwb
09/07/2026	Mari A Williams Translations	PABT1026	48.78	Invoice 1681	Translations June
09/07/2026	Andrew Green Entertainments Lt	PABT1027	320.00	#2-3462	Entertainment Summer Event
09/07/2026	British Gas	DD	24.49	Bill 15423374	Gas Hwb
09/07/2026	British Gas	DD	88.08	Bill 15395129	Muga Lights electricity
09/07/2026	North Wales Tourism	PABT1028	172.80	Invoice 21017	2026/27 membership
09/07/2026	NEST Pension	CORRECTION	-274.29	June bank statement	Taken out in June (2 payments)
09/07/2026	SLCC Ltd.	PABT1029	46.20	Personnel Committee	Training Clerk
09/07/2026	Ecohound Limited	PABT1030	505.44	Invoice 12730	Dog Poo Bags x 6 boxes
Total Payments			12,323.03		

