

Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting – Biodiversity Committee

Dear Councillor

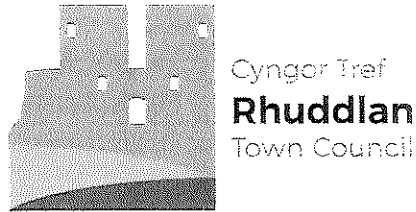
22nd October 2026

You are invited to attend a Hybrid* meeting of Rhuddlan Town Council Biodiversity Committee on Tuesday 27th October 2026 at 7pm (will start upon the completion of the Wales in Bloom public meeting). Members of the public wishing to attend by Zoom should inform the Town Clerk by 4pm on 27th October so that necessary arrangements can be made. Members of the public are welcome to attend in person. **Can join by Zoom or attend in person at Hwb Rhuddlan Clos Davids Owen, Rhuddlan LL18 2UJ*

Agenda

1. Apologies
2. Declarations of Interest
3. Review minutes of last meeting held on 14th July 2026 and any actions arising
4. Review progress against the council's Biodiversity Plan
5. Update on local places for nature garden package (Keep Wales Tidy)
6. Councillor training on biodiversity
7. Discuss further Council biodiversity projects.
8. Date of next meeting.

Steve Wilson - Town Clerk 07775 673706 clerk@rhuddlantowncouncil.gov.uk



Cyfarfod Cyngor Tref Rhuddlan – Pwyllgor Bioamrywiaeth

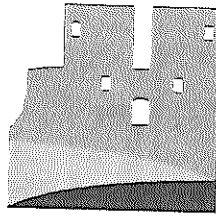
Annwyl Gyngorydd

22 Hydref 2026

Estynnir gwahoddiad i chi ddod i gyfarfod Hybrid* Pwyllgor Bioamrywiaeth Cyngor Tref Rhuddlan a gynhelir nos Fawrth, 27 Hydref 2026 am 7pm (bydd y cyfarfod yn dechrau ar ôl i'r cyfarfod cyhoeddus Cymru yn ei Blodau orffen), yn Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ. Dylai aelodau'r cyhoedd sy'n dymuno ymuno drwy Zoom roi gwybod i Glerc y Dref erbyn 4pm ar 27 Hydref fel bod modd gwneud y trefniadau angenrheidiol. Mae croeso i aelodau'r cyhoedd ddod i'r cyfarfod yn Hwb Rhuddlan hefyd. **Gellir ymuno drwy Zoom neu ddod i'r cyfarfod yn Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ*

Agenda

1. Ymddiheuriadau
2. Datgan Buddiant
3. Adolygu cofnodion y cyfarfod diwethaf a gynhaliwyd ar 14 Gorffennaf 2026 ac unrhyw gamau gweithredu sy'n codi
4. Adolygu cynnydd yn erbyn Cynllun Bioamrywiaeth y Cyngor
5. Diweddariad ar y pecyn gardd Bywyd Gwyllt Lleoedd Lleol (Cadwch Gymru'n Daclus)
6. Hyfforddiant bioamrywiaeth i gynghorwyr
7. Trafod prosiectau bioamrywiaeth pellach y Cyngor.
8. Dyddiad y cyfarfod nesaf.



Cyngor Tref
Rhuddlan
Town Council

Rhuddlan Town Council Meeting – Biodiversity Committee

14th July 2026 @ 7pm

Hwb Rhuddlan, Clos David Owen, Rhuddlan LL18 2UJ.

MINUTES

PRESENT

Cllr Jackie Burnham (Chair)
Cllr Mike Elgin
Cllr Arwel Roberts
Heidi Barton-Price – Deputy Town Clerk

1. **Apologies**

Cllr Val Simmons

2. **Declarations of Interest**

None

3. **Election of Chair**

Cllr Mike Elgin proposed the Mayor, Cllr Jackie Burnham as Chair for the Biodiversity Committee. This was seconded by Cllr Arwel Roberts.
Resolved.

4. **Review minutes of last meeting held on 2nd October and any actions arising**

The following actions for Item 4. Biodiversity Plan:
(see also Item 6).

a) Cllr Arwel Roberts confirmed that no bird spotting events on the Nature Reserve had been completed.

b) Deputy Town Clerk to request the Town Clerk provide an update on Councillor training modules on Biodiversity attendance.

c) Deputy Town Clerk to check with Town Clerk regarding the production of a land management plan for Admiral's Field and Vicarage Lane play area.

The Minutes were proposed as an accurate record by Cllr Arwel Roberts and seconded by Cllr Jackie Burnham. **Resolved.**

5. **Update: Local Places for Nature Wildlife Garden package (Keep Wales Tidy - KWT)**

The Deputy Town Clerk provided the following update:

- Metal shed delivered and installed behind the Hwb container
- Hedge/trees trench planted behind Hwb for re-planting in September
- Wildflower for raised beds did not survive; due to weather: change of planting as below.

Next steps:

- 20th July at 5pm – planting scheduled of hardy plants; lavender, heather and herbs into the 3 raised beds on the field. (Once this is done Rhuddlan Allotments to water).
- Water butt to be connected to Hwb downpipe with raised pond to be installed in that area.
- Planter with trellis to be installed along left hand side wall at the back of the Hwb.

Cllr Jackie Burnham requested a site plan which the Deputy Town Clerk will pursue with KWT to illustrate the works.

The initial Scrape initiative was not included in the KWT package and the Deputy Town Clerk to pursue DCC Countryside Services for costing of the works to be carried out as there is approved Biodiversity budget to be utilised.

There was concern over 3 out of 4 trees on Admiral's Field planted by Rhuddlan Community Group had died. The Deputy Town Clerk to liaise with them over either their removal or replacement. The dead tree by the Bowling Club opening also to be removed.

Discussion around the Tree Inspection (agenda item at Full Council on 9th July) led to further thoughts on how to identify and label (bilingually) tree species on Council land. The favourable option was that once the Tree Inspection had been carried out that DCC Countryside Services be approached to provide guidance and costing on how to produce bilingual "Leaf Trail" information signage.

The Deputy Town Clerk to confirm with DCC re: spraying regime.

6. Update: Biodiversity Plan

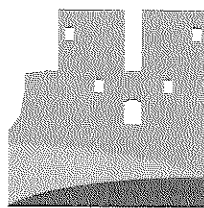
All : to consider and provide updates to the Section 6 : The Biodiversity & Resilience of Ecosystems Duty – Report 2025. To be reviewed fully at the next meeting in October, submitted for approval to Full Council in November with the view to final submitting the 2026 Report in December to One Voice Wales.

Cllr Arwel Roberts confirmed that he will be re-introducing regular litter picks as of October 2026.

7. Date of next meeting.

Scheduled for Tuesday 27th October at 7pm.

Signed 10th September 2026



Cyngor Tref
Rhuddlan
Town Council

Reporting on Section 6

Community and Town Councils

Environment (Wales) Act 2016 Part 1 – Section 6
The Biodiversity and Resilience of Ecosystems Duty

The Biodiversity and Resilience of Ecosystems Duty Report 2025			
Name of Community or Town Council:		Rhuddlan Town Council	
Group:		2	
Introduction and Context			
- Rhuddlan Town Council covers an area which includes the River Clwyd, Rhuddlan Castle, farmland and a nature reserve. The council is responsible for two playing fields, one of which is a historical monument. The council is committed to improving biodiversity in Rhuddlan and the surrounding area. - There are approximately 1,700 households, a population around 4,000 people and a Precept of £199.4k for the last financial year. - Any actions form part of a wider goal which acknowledges that under the Well-being of Future Generations (Wales) Act 2015, the Community Council should provide for "a prosperous economy, a healthy and resilient environment and vibrant cohesive communities". - The council helps biodiversity through: a. Improving its own land to encourage greater biodiversity. b. Active involvement with local nature reserve, school and local voluntary groups. c. Ensuring planning applications and development enhance rather than negatively impacting biodiversity. d. Providing financial support to local voluntary groups.			
Action Report 2023 - 2025			
NRAP Objective	Action carried out to...		Monitored by:
1	-embed biodiversity into decision making & procurement	The Town Council's Biodiversity Committee established in September 2023. It meets quarterly to drive improvements to Biodiversity in Rhuddlan.	Clerk ensures meetings take place and actions are implemented.

		Planning applications are reviewed with biodiversity in mind, comment on all responses asking for DCC to ensure there are no adverse effects on local biodiversity and enhancements made including the installation of swift and bat boxes	Clerk runs council through planning applications and ensures appropriate feedback is given in responses
	-raise awareness of biodiversity & its importance	Most Councillors have received Biodiversity Training from DCC Countryside Services Officer. Councillors encouraged to attend One Voice Wales further training modules on Biodiversity. The council installed a path around Admiral's Field to make the Playing Field more accessible to people in wheelchairs, mobility scooters and those with prams etc. It also encourages people to visit the Playing Fields in the colder and wetter seasons. The council hold at least 6 litter picks a year involving adults, children, local groups which help children understand the importance of not littering and of recycling. The council invited Denbighshire's Countryside team to its Volunteering Fair and Summer Event in August 2024 to demonstrate the art of hedge laying. The volunteering Fair is open to all volunteering groups including those linked with Biodiversity such as the Rhuddlan Community Group and Nature Reserve.	Chair of Biodiversity Committee encourages councillors to attend training. Training is listed on the council's training plan which is reported in annual report.
2	-safeguard principal species and habitats	A wildlife garden planned for Admiral's Field including: A wetland wildflower garden A large area of wildflowers via turf Raised beds of UK pollinating plants.	Grant application with Keep Wales Tidy awarded.

		Council will consider the impact to biodiversity of all planning applications it considers.	Implemented by May 2026.
3	-restore & create habitats and resilient ecological networks	As above, New wetland wildflower garden, wild flowering part of Admiral's field and introduction of native pollinators.	May 2026
4	-tackle negative factors: for e.g. reduce pollution, use nature-based solutions, address invasive species	The council run and promote regular Community litter picks which include both Council owned green areas as well as the nature reserve and once a year the banks of the River Clwyd.	
5	-use improve and share evidence	The council take advice from the DCC Countryside Services Team when carrying out any green works in the town.	
6	-support capacity and/or other organisations	Council involvement with Rhuddlan Nature Reserve – 2 councillors are members of the Management Committee, and a Partnership Working Agreement has been signed with the council taking the leadership of obtaining grants for improvements. Rhuddlan Community Group is sponsored to plant pollinators around the town. Biodiversity budget allocated annually. Match funding budget allocated for Nature Reserve improvements. Council funded two teachers from Ysgol Y Castell to attend woodland training so they can deliver this activity and learning to pupils in the school. The council has formally recognised other organisations for their success in Wales in Bloom – Your Neighbourhood awards including Rhuddlan Bowls Club, Rhuddlan Allotments Society, Rhuddlan Nature Reserve and Rhuddlan Town Community Association.	Partnership agreement for Nature Reserve signed Annual Grant awarded Budget allocated Budget allocated Completed in 2023 Done in 2024 and 2025

		The council plans to gain Wales in Bloom Your Neighbourhood Status for Admiral's Field. Grants available to local groups and organisations including those linked with improving biodiversity.	For 2026/27 Ongoing
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Review of Section 6 actions for 2023 to 2025

What has worked well?	The formation of the Council's Biodiversity Committee has been a key element in facilitating the delivery of improved biodiversity performance for the council. It has not been perfect but has gradually gather momentum. The successful Keep Wales Tidy Wildlife Garden grant pack has helped the council focus on this element of council activity. The Biodiversity awareness training for councillors certainly helped put the subject into councillor considerations in meetings. This has been helped by a councillor who is a local farmer sharing his experiences with councillors including involvement in national biodiversity initiatives. The replacement floodlights at the MUGA have reduced energy consumption and the council's environmental footprint. Funding the Rhuddlan Community Groups planting of flowers in tubs around the town has both improved the look of the town, helped improve resident's wellbeing and supported pollinators.
What have the barriers been?	Not all councillors have the motivation, time or willingness to attend further biodiversity training. The council does not have an unlimited budget and the impact of Denbighshire County Council forcing the Town Council to fund the likes of libraries and public toilets limits funding of other projects and activities which will include biodiversity. It is difficult to engage both members of the public and councillors to volunteer with activities, generally it is the same faces. The lack of green spaces under council control/ownership impact opportunity as play areas and sports field are important facilities in the community and the challenge is to enhance these facilities and well as improving biodiversity. Biodiversity is just one aspect of the council's remit.

What will change?	The proposed improvements to Admiral's Field will focus councillors and the local community to get involved in these projects. They will only succeed with the involvement of the council, residents as well as local groups supported by Keep Wales Tidy. The allocation of a budget to the Council's Biodiversity Committee will allow it to seek out further opportunities and be able to fund and implement.
How and when will the S6 duty be monitored and the S6 plan reviewed	The duty will be monitored through full council via the approval of the Biodiversity Committee minutes of meetings held quarterly. The S6 plan will be reviewed annually during December each year and the plan updated.

Approved by full town council on 11th December 2025. Agenda and minute item 12.

